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## Services and Assets Committee

### OPEN MINUTES

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Minutes of a meeting of Services and Assets Committee held via Zoom (digital technology) on Tuesday, 24 August 2021 at 9.01am (9.01am – 10.41am).

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#### PRESENT

Chairperson	Ebel Kremer Mayor Gary Tong (9.01am – 9.55am)
Councillors	Don Byars John Douglas Paul Duffy Bruce Ford Darren Frazer George Harpur Julie Keast Christine Menzies Karyn Owen Margie Ruddenklau Rob Scott

#### APOLOGIES

Mayor Tong (early departure)

#### IN ATTENDANCE

Group manager programme delivery	Nick Hamlin
Committee advisor	Fiona Dunlop

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1 Apologies

Mayor Tong advised that he would need to leave the meeting early.

Moved Chairperson Kremer, seconded Cr Keast and resolved:

That the Services and Assets Committee accept the apology.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of interest

There were no conflicts of interest declared.

4 Public forum

There was no public forum.

5 Extraordinary/urgent items

There were no extraordinary/urgent items.

6 Confirmation of minutes

Resolution

Moved Chairperson Kremer, seconded Cr Douglas and resolved:

That the Services and Assets Committee confirms the minutes of the meeting held on 13 July 2021 as a true and correct record of that meeting.

Reports

7.1 Downer Water and Wastewater Maintenance Contract 10/01 - Monthly Report for June 2021

Record No: R/21/7/43908

Manager contracts – water and waste – Bill Witham was in attendance for this item.

Mr Witham advised the purpose of the report is to update the committee on the progress of the Downer contract 10/01 for delivery of water and wastewater services to council for the Southland District.

Resolution

Moved Chairperson Kremer, seconded Cr Scott and resolved:

That the Services and Assets Committee:

- a) **receives the report titled “Downer Water and Wastewater Maintenance Contract 10/01 - Monthly Report for June 2021” dated 18 August 2021.**

## 7.2 Road Operations - June 2021

Record No: R/21/6/37354

Roading engineer – Rob Hayes and Strategic manager transport – Hartley Hare and were in attendance for this item.

Mr Hayes advised the purpose of this report is to update the committee on the progress of the major roading contracts and provide the necessary context to the 2020/2021 budget.

Resolution

Moved Chairperson Kremer, seconded Cr Keast and resolved:

That the Services and Assets Committee:

- a) **receives the report titled “Road Operations - June 2021” dated 18 August 2021.**

## 7.3 Dust suppressant - options report

Record No: R/21/8/45822

Roading Asset Manager - Roy Clearwater was in attendance for this item.

Mr Clearwater advised that purpose of the report is to outline options for the policy position associated with the \$100,000 per annum commitment Council made as part of the Long Term Plan process towards dust suppression.

The Committee noted that the changes to the proposed Environment Southland Southland Water and Land Plan, means that used oil is a recognised hazardous substance and can no longer be applied as a dust suppressant.

(Mayor Tong left the meeting at 9.55am.)

During discussion on the report further information was sought on the matter. The Chair advised that the report would lie on the table until a further meeting of the Committee.

Resolution

Moved Chairperson Kremer, seconded Cr Ruddenklau and resolved:

That the Services and Assets Committee:

- a) Lies the report on the table.

7.4 Services and Assets Programme Report

Record No: R/21/8/45916

Group manager project delivery – Nick Hamlin was in attendance for this item.

Resolution

Moved Chairperson Kremer, seconded Cr Menzies and resolved:

That the Services and Assets Committee:

- a) **Receives the report titled “Services and Assets Programme Report” dated 17 August 2021.**

7.5 Te Anau Wastewater Scheme Update to Committee

Record No: R/21/8/45919

Senior projects manager Geoff Gray was in attendance for this item.

Mr Gray advised the purpose of the report is to update the Services and Assets Committee on progress of the Te Anau Wastewater scheme project.

The Committee noted the reporting period covers activities on the Te Anau Wastewater project from 24 June 2021 to the end of July 2021.

Resolution

Moved Chairperson Kremer, seconded Cr Frazer and resolved:

That the Services and Assets Committee:

- a) **receives the report titled “Te Anau Wastewater Scheme Update to Committee” dated 18 August 2021.**

The meeting concluded at 10.41am.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A  
MEETING OF THE SERVICES AND ASSETS  
COMMITTEE HELD ON TUESDAY 24 AUGUST 2021.

DATE: .....

CHAIRPERSON: .....