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# Wallace Takitimu Community Board

## OPEN MINUTES

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Minutes of a meeting of Wallace Takitimu Community Board held in the Southland District Council Otautau Office, 176 Main Street, Otautau on Thursday, 5 August 2021 at 5.01pm (5.01pm – 7.15pm).

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### PRESENT

Chairperson	André Bekhuis
Deputy Chair	Maureen Johnston
Members	Kelly Day (5.01pm – 6.30pm, 6.32pm – 7.15pm)
	Bev Evans
	Peter Gutsell
	Councillor Don Byars

### APOLOGIES

David Cowie

### IN ATTENDANCE

Committee advisor	Fiona Dunlop
Community partnership leader	Kelly Tagg

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1 Apologies

There were apologies from David Cowie.

Moved Chairperson Bekhuis, seconded Peter Gutsell and resolved:

That the Wallace Takitimu Community Board accept the apology.

2 Leave of absence

Maureen Johnston requested leave of absence from 2 to 17 October 2021.

Moved Chairperson Bekhuis, seconded Bev Evans and resolved:

That the Wallace Takitimu Community Board grant Maureen Johnston a leave of absence from 2 to 17 October 2021.

3 Conflict of interest

There were no conflicts of interest declared.

4 Public forum

Lyndall Ludlow from the Southland Heritage and Building Preservation Trust was accompanied by Vanessa Snelgar from Nightcaps. They addressed the Board regarding the Sinclair Miners Cottage which is located in Nightcaps.

5 Extraordinary/urgent items

There were no extraordinary/urgent items.

6 Confirmation of minutes

Resolution

Moved Deputy Chair Johnston, seconded Peter Gutsell and resolved:

That the Wallace Takitimu Community Board confirms the minutes of the meeting held on 3 June 2021 as true and correct record of that meeting.

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## Reports

### 7.3 Unbudgeted Expenditure - Dr Woods Memorial Playground

Record No: R/21/7/38810

Community facilities contract manager – Angie Hopkinson was in attendance for this item.

Mrs Hopkinson advised that the purpose of the report was to recommend to Council the unbudgeted expenditure of \$36,140.54 which is to be joint funded from the Nightcaps general reserve (\$14,887.00) and a loan (\$21,253.54).

The Board noted that while the officers report was requesting approval for a recommendation to Council for unbudgeted expenditure of \$36,140.54 which was to be joint funded from the Nightcaps general reserve (\$14,887.00) and a loan (\$21,253.54).

Following discussion on the project it was clear that the Board would reconfirm the resolution made at the Board meeting on 3 June 2021 regarding Dr Woods memorial playground as in item 7.2 “project scope confirmation 2021 locally funded projects” which is to be funded from McGregor Park reserves at a cost of \$31,225.

#### Resolution

Moved Peter Gutsell, seconded Kelly Day recommendations a to c and a new d (as indicated) and resolved:

That the Wallace Takitimu Community Board:

- a) **Receives the report titled “Unbudgeted Expenditure - Dr Woods Memorial Playground” dated 27 July 2021.**
- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.

new d)reconfirm the resolution made at the Board meeting on 3 June 2021 regarding **Dr Woods memorial playground as in item 7.2 “project scope confirmation 2021 locally funded projects” which is to be funded from McGregor Park reserves at a cost of \$31,225.**

- ~~d) — Recommends to Council the unbudgeted expenditure of \$36,140.54 which is to be joint funded from the Nightcaps general reserve (\$14,887.00) and a loan (\$21,253.54) in order to fund option two from the scope document of project P-10775.~~

7.1 Review of Open Spaces Strategy and Reserve Management Policy

Record No: R/21/6/36424

Graduate open space planner – Bridget Elliott was in attendance for this item.

Miss Elliott advised that the purpose of the report was to seek feedback from the board on possible amendments to the Open Spaces Strategy and the Reserves Management Policy.

Resolution

Moved Peter Gutsell, seconded Kelly Day and resolved:

That the Wallace Takitimu Community Board:

- a) **receives the report titled “Review of Open Spaces Strategy and Reserve Management Policy” dated 27 July 2021.**
- b) determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) provide feedback on possible changes to the Open Spaces Strategy.
- e) provide feedback on possible changes to the Reserves Management Policy.

7.2 Drummond War Memorial Garden Maintenance - Unbudgeted Expenditure

Record No: R/21/5/24252

Community facilities contract manager – Angie Hopkinson was in attendance for this item.

Mrs Hopkinson advised that the purpose of the report was to seek approval for unbudgeted expenditure to undertake maintenance at the Drummond war memorial.

The Board noted that the unbudgeted expenditure will be funded from the Drummond Recreation Reserve - reserve.

Resolution

Moved Deputy Chair Johnston, seconded Bev Evans and resolved:

That the Wallace Takitimu Community Board:

- a) **Receives the report titled “Drummond War Memorial Garden Maintenance - Unbudgeted Expenditure” dated 27 July 2021.**

- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) Agrees to approve unbudgeted expenditure of \$15,500 to cover the cost of work associated with the redevelopment of the Drummond war memorial gardens to be funded from the Drummond Recreation Reserve - reserve.

#### 7.4 Proposal to increase Takitimu pool rate

Record No: R/21/7/39878

Community partnership leader – Kelly Tagg was in attendance for this item.

Mrs Tagg advised that the purpose of the report was for the Board to consider making a recommendation to Council via the Annual Plan process to increase the pool rate for the Takitimu District Pool.

As there were questions that were unable to be answered, the Board would prefer that the report lie on the table to enable the pool committee to come and address the meeting. This was likely to be at the October 2021 meeting.

Resolution

Moved Chairperson Bekhuis, seconded Bev Evans and resolved:

That the Wallace Takitimu Community Board lies the report on the table.

(Kelly Day left the meeting at 6.30pm.)

#### 7.5 Community leadership report

Record No: R/21/7/44461

Community partnership leader – Kelly Tagg was in attendance for this item.

(Kelly Day returned to the meeting at 6.32pm.)

Resolution

Moved Peter Gutsell, seconded Chairperson Bekhuis and resolved:

That the Wallace Takitimu Community Board:

- a) **receives the report titled “Community leadership report” dated 23 July 2021.**

7.6 Operational Report for Wallace Takitimu Community Board

Record No: R/21/7/38530

Community partnership leader – Kelly Tagg was in attendance for this item.

Resolution

Moved Peter Gutsell, seconded Bev Evans and resolved:

That the Wallace Takitimu Community Board:

- a) **Receives the report titled “Operational Report for Wallace Takitimu Community Board” dated 27 July 2021.**

7.7 Council report

Record No: R/21/7/45199

Councillor Byars took the Board through the Council report.

Resolution

Moved Peter Gutsell, seconded Bev Evans and resolved:

That Wallace Takitimu Community Board:

- a) **Receives the report titled “Council report” dated 29 July 2021.**

7.8 Chairperson's Report

Record No: R/21/7/44997

Chair Bekhuis took the Board through his report.

Resolution

Moved Chairperson Bekhuis, seconded Kelly Day

That the Wallace Takitimu Community Board:

- a) **Receives the report titled “Chairperson's Report” dated 28 July 2021.**

The meeting concluded at 7.15pm.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A  
MEETING OF THE WALLACE TAKITIMU COMMUNITY  
BOARD HELD ON THURSDAY 5 AUGUST 2021.

DATE:.....

CHAIRPERSON:.....