



Notice is hereby given that a meeting of the Fiordland Community Board will be held on:

Date: Wednesday, 23 February 2022
Time: 2pm
Meeting room: Virtual meeting via Microsoft Teams
Venue:

Fiordland Community Board Agenda OPEN

MEMBERSHIP

Chairperson	Sarah Greaney
Deputy Chairperson	Diane Holmes
Members	Mary Chartres
	Benjamin Killeen
	Max Slee
	Ryan Murray
	Councillor Ebel Kremer

IN ATTENDANCE

Chief executive	Cameron McIntosh
Committee advisor	Lagi Kuresa
Community partnership leader	Simon Moran
Community liaison officer	Megan Seator

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Online: [Southland District Council YouTube](#)

Full agendas **are available on Council's** website
www.southlanddc.govt.nz

Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. Should Members require further information relating to any reports, please contact the relevant manager, Chairperson or Deputy Chairperson.

Health and safety – emergency procedures

Toilets – The location of the toilets will be advised at the meeting.

Evacuation – Should there be an evacuation for any reason please exit via the exits indicated at the venue.

Earthquake – Drop, cover and hold applies in this situation and, if necessary, once the shaking has stopped we will evacuate the building to a safe location.

Phones – Please turn your mobile devices to silent mode.

Recording - These proceedings may be recorded for the purpose of live video, both live streaming and downloading. By remaining in this meeting, you are consenting to being filmed for viewing by the public.

Covid QR code – Please remember to scan the Covid Tracer QR code.

Terms of Reference – Community Boards

TYPE OF COMMITTEE	Community board
RESPONSIBLE TO	<p>Council</p> <p>Each community board will have a relationship with the committees in section 8.4.2 to 8.4.5 of the delegations manual based on the scope of the activities/functions delegated to each committee.</p>
SUBCOMMITTEES	As noted in section 8.5 of the delegations manual various subcommittees will report to specific community boards.
LEGISLATIVE BASIS	<p>Resolution made by Council through the representation arrangements as per the Local Electoral Act 2001.</p> <p>Role, status and membership as per subpart 2 of Part 4 of the Local Government Act 2002 (LGA).</p> <p>Treaty of Waitangi as per section 4, Part 1 of the LGA.</p> <p>Opportunities for Maori to contribute to decision-making processes as per section 14 of Part 2 of the LGA. Community boards delegated powers by Council as per schedule 7, clause 32, LGA.</p> <p>Appointment of councillors to community boards as per section 50, LGA.</p>
MEMBERSHIP	<p>Oreti and Waihopai Toetoe Community Boards have seven members elected by the local authority triennial elections plus a member appointed by Council. All other community boards have six members plus a member appointed by Council.</p> <p>The chairperson is elected by the community board. Councillors who are not appointed to community boards can only remain for the public section of the community board meeting. They cannot stay for the public excluded section unless the community board agrees.</p>
FREQUENCY OF MEETINGS	Every second month but up to ten ordinary meetings a year
QUORUM	Not less than four members
KEY FUNCTIONS	<ul style="list-style-type: none"> • to promote the social, economic, environmental and cultural well-being of local communities and in so-doing contribute to the realisation of Council's vision of one District offering endless opportunities • to provide leadership to local communities on the strategic issues and opportunities that they face • to be advocates and representatives for their local community and in so doing ensure that Council and other agencies have a clear understanding of local needs and aspirations • to be decision-makers on issues that are delegated to the board by Southland District Council • to develop relationships and communicate with key community organisations, special interest groups, residents and businesses within the community

	<ul style="list-style-type: none"> • to maintain an overview of the services Council delivers to its communities and assess the extent to which these services meet community needs • to recommend the setting of levels of service and budgets for local activities.
DELEGATIONS	<p>The community board shall have the following delegated powers and be accountable to Council for the exercising of these powers.¹</p> <p>In exercising the delegated powers, the community board will operate within:</p> <ol style="list-style-type: none"> 1) policies, plans, standards or guidelines that have been established and approved by Council 2) the needs of the local communities; and 3) the approved budgets for the activity. <p>Power to Act</p> <p>The community board will prepare and implement programmes of work, which will be reflected in its community board plan, which are relevant to the purposes of the community board that are consistent with the long term plan and annual plan processes of Council. Such programmes are to include budgetary provision for all costs associated with the work.</p> <p>Community Well-Being</p> <ol style="list-style-type: none"> 4) to develop local community outcomes that reflect the desired goals for their community/place 5) to monitor the overall well-being of local communities and use the information gathered to inform development of local strategies to address areas of need 6) work with Council and the community to develop a community board plan for the community of interest area – working in with any community plans that may exist. <p>Community Leadership</p> <ol style="list-style-type: none"> 7) communicate and develop a relationship with community organisations, local groups, and special interest groups within the local community of interest 8) identify key issues that will affect their community of interest's future and work with Council staff and other local representatives to facilitate multi-agency collaborative opportunities 9) promote a shared vision for the community of interest area and develop and promote ways to work with others to achieve positive outcomes 10) provide a local community perspective on Council's long term plan key performance indicators and levels of service as detailed in the long term plan, and on local expenditure, rating impacts and priorities.

¹ Local Government Act 2002, s.53

Advocacy

11) submissions

- a) authority to make recommendations to Council on matters to be considered in submissions Council may make to external organisations' regional or national policy documents, select committees
- b) authority to make submissions to Council or other agency on issues within its community of interest area
- c) authority to make submissions to Council on bylaws and recommend to Council the level of bylaw service and enforcement to be provided, having regard to the need to maintain consistency across the District for all Council bylaws.

12) authority to prepare a submission to Council on the proposed levels of service, income and expenditure within the community of interest area, for consideration as part of the long term plan/annual plan process

13) provide comment by way of the formal Annual Plan/Long Term Plan process on relative priorities for the delivery of District services and levels of service within the community board area.

District activities include:

- a) wastewater
- b) solid waste
- c) water supply
- d) parks and reserves
- e) roading
- f) libraries
- g) cemeteries
- h) emergency management
- i) stormwater
- j) public toilets
- k) community housing

14) Council will set the levels of service for District activities – if a community board seek a higher level of service they will need to recommend that to Council and it will need to be funded in an appropriate way (locally).

Community Assistance

- 15) authority to establish prioritisation for allocation based on an overarching set of criteria from council to guide the scope of the activity
- 16) authority to grant the allocated funds from the Community Partnership Fund

- 17) authority to allocate bequests or grants generated locally consistent with the terms of the bequest or grant fund

Northern Community Board

- 18) make decisions regarding funding applications to the Northern Southland Development Fund. The Northern Community Board may invite a representative of the community of Dipton to take part in the decisions on applications to the Northern Southland Development Fund.

Unbudgeted Expenditure

Approve unbudgeted operating expenditure for local activities of up to \$20,000.

Approve up to a \$20,000 increase in the projected cost of a budgeted capital works project/item that is included in the annual plan/LTP.

Authority to delegate to the chief executive, when approving a project definition/business case, over-expenditure of up to \$10,000 for capital expenditure against the budget detailed in the Annual Plan/LTP.

Service Delivery

Local Activities

For activities within the local activities category, the community board shall have authority to:

- a) recommend to Council levels of service for local activities having regard to Council budgets within the Long Term Plan and Annual Plan process
- b) recommend to Council the rates and/or user charges and fees to fund the local activities
- c) accept donations of a local asset eg a gas barbeque, park bench, etc with a value of less than \$20,000.
- d) approve project definitions/business cases for approved budgeted capital expenditure up to \$300,000
- e) recommend to the Services and Assets Committee the approval of project definitions/business case and procurement plan for capital expenditure over \$300,000 and/or any unbudgeted capital expenditure
- f) monitor the performance and delivery of the service in meeting the expected levels of service
- g) facilitate the development of local management plans (for subsequent recommendation to Council), where required by statute or in support of District or other plans for reserves, harbours, and other community facilities, except where powers:
 - have been delegated to Council officers; or
 - would have significance beyond the community board's area or otherwise involves a matter of

	<p>national importance (Section 6 Resource Management Act 1991); or</p> <ul style="list-style-type: none"> involve the alienation of any part of a proposed or existing esplanade reserve by way of width reduction, easement, lease or otherwise. <p>Local activities include:</p> <ol style="list-style-type: none"> community leadership local halls and community centres (within Council's overarching policy for community facilities) wharves and harbour facilities local parks and reserves parking limits and footpaths Te Anau/Manapouri Airport (Fiordland Community Board) Stewart Island Electricity Supply Authority (SIESA) (Stewart Island/Rakiura Community Board) <ol style="list-style-type: none"> for the above two local activities only recommend levels of service and annual budget to the Services and Assets Committee monitor the performance and delivery of the service <p>19) naming reserves, structures and commemorative places</p> <ol style="list-style-type: none"> authority to decide upon requests from the community, regarding names of reserves, the placement of structures and commemorative places. <p>20) naming roads</p> <ol style="list-style-type: none"> authority to decide on the naming for public roads, private roads and rights of way <p>21) assist the chief executive by providing comment (through the board chairperson) to consider and determine temporary road closures applications where there are objections to the proposed road closure.</p> <p>Rentals and Leases</p> <p>In relation to all leases and licences of land and buildings for local activities within their own area, on behalf of Council;</p> <ol style="list-style-type: none"> accept the highest tenders for rentals more than \$10,000 approve the preferential allocation of leases and licenses where the rental is \$10,000 or more per annum. <p>Environmental management and spatial planning</p> <ol style="list-style-type: none"> provide comment on behalf of the relevant community/communities on resource consent applications referred to the community board for comment. recommend to Council the level of bylaw service and enforcement to be provided within the community, having regard to the need to maintain consistency across the District.
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	<p>24) provide advice to Council and its committees on any matter of interest or concern to the community board in relation to the sale of alcohol where statutory ability exists to seek such feedback.</p> <p>25) provide input into regulatory activities not otherwise specified above where the process allows.</p> <p>26) recommend to Council the initiating of an appeal or reference to the environment court on decisions in respect to resource consent applications on which the board has made submissions; ability to provide input to support the development of community planning for a civil defence emergency; and after an emergency event, to provide input and information to support community response efforts.</p>
LIMITS TO DELEGATIONS	<p>No financial or decision making delegations other than those specifically delegated by Council.</p> <p>The community board shall only expend funding on purposes for which that funding was originally raised and in accordance with the budgets approved by Council through its Long Term Plan/Annual Plan. In accordance with the provisions of section 39(2) of Schedule 7 the board may not incur expenditure in excess of the approved budget.</p> <p>Matters which are not Delegated</p> <p>Southland District Council has not delegated to community boards the power to:</p> <ul style="list-style-type: none"> • make a rate or bylaw • acquire, hold or dispose of property • direct, appoint, suspend or remove staff • engage or enter into contracts and agreements and financial commitments • institute an action for recovery of any amount • issue and police building consents, notices, authorisations and requirements under acts, statutes, regulations, bylaws and the like; • institute legal proceedings other than the delegation to recommend to Council the initiating of an appeal or reference to the environment court on decisions in respect to resource consent applications on which the community board has made submissions.
CONTACT WITH MEDIA	<p>The community board chairperson is the authorised spokesperson for the board in all matters where the board has authority or a particular interest.</p> <p>Board members, including the chairperson, do not have delegated authority to speak to the media and/or outside agencies on behalf of Council on matters outside of the board's delegations.</p>

	<p>The assigned Executive Leadership Team member will manage the formal communications between the board and its constituents and for the board in the exercise of its business. Correspondence with central government, other local government agencies or official agencies will only take place through Council staff and will be undertaken under the name of Southland District Council.</p>
REPORTING	<p>Community boards are unincorporated statutory bodies which are elected to represent the communities they serve.</p> <p>The boards maintain bound minute books of their own meetings.</p>

TABLE OF CONTENTS

ITEM	PAGE
PROCEDURAL	
1 Apologies	13
2 Leave of absence	13
3 Conflict of interest	13
4 Public forum	13
5 Extraordinary/urgent items	13
6 Confirmation of minutes	13
REPORTS	
7.1 Community update	23
7.2 Operational Report for Fiordland Community Board	25
7.3 Community Leadership Report	39
7.4 Council report	45
7.5 Community partnership funding applications - January 2022 funding round	51
7.6 Chairperson's report	67

1 Apologies

At the close of the agenda no apologies had been received.

2 Leave of absence

At the close of the agenda no requests for leave of absence had been received.

3 Conflict of interest

Community board members are reminded of the need to be vigilant to stand aside from decision-making when a conflict arises between their role as a member and any private or other external interest they might have.

4 Public forum

Notification to speak is required by 12noon at least one clear day before the meeting. Further information is available at www.southlanddc.govt.nz or by phoning 0800 732 732.

5 Extraordinary/urgent items

To consider, and if thought fit, to pass a resolution to permit the Community Board to consider any further items which do not appear on the agenda of this meeting and/or the meeting to be held with the public excluded.

Such resolution is required to be made pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987, and the chairperson must advise:

- (i) the reason why the item was not on the agenda, and
- (ii) the reason why the discussion of this item cannot be delayed until a subsequent meeting.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

"Where an item is not on the agenda for a meeting, -

- (a) that item may be discussed at that meeting if-
 - (i) that item is a minor matter relating to the general business of the local authority; and
 - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further **discussion."**

6 Confirmation of minutes

- 6.1 Meeting minutes of Fiordland Community Board, 20 December 2021



Fiordland Community Board

OPEN MINUTES

Minutes of a meeting of Fiordland Community Board held in the Te Anau Club, Corner Pop Andrew Drive and Jackson Street, Te Anau on Monday, 20 December 2021 at 2pm. (2pm to 4.08pm)

PRESENT

Chairperson	Sarah Greaney
Deputy Chairperson	Diane Holmes
Members	Mary Chartres
	Benjamin Killeen
	Max Slee
	Ryan Murray
	Councillor Ebel Kremer

IN ATTENDANCE

Committee advisor	Lagi Kuresa
Community partnership leader	Simon Moran

1 Apologies

There were no apologies.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of interest

Max Slee declared a conflict of interest with regard to Item 7.2, Te Anau development land – Luxmore subdivision divestment/development and would not take part in discussions or voting.

4 Public forum

There was no public forum.

5 Extraordinary/urgent items

There were no extraordinary/urgent items.

6 Confirmation of minutes

Resolution

Moved Benjamin Killeen, seconded Ryan Murray and resolved:

That the Fiordland Community Board confirms the minutes of the meeting held on 1 December 2021 as a true and correct record.

Reports

7.1 Tourism infrastructure funding (TIF) projects for Manapouri/ Te Anau

Record No: R/21/11/62561

Project manager Phil Fahey was in attendance for this item.

Mr Fahey advised that the purpose of this report was to identify the final scope of work regarding the tourism infrastructure funding funded projects in Manapouri/ Te Anau. The Board noted that the agreement of the final scope will allow the funding to be confirmed, design to commence and advancement of the projects to procurement/ construction stage.

Resolution

Moved Deputy Chairperson Holmes, seconded Max Slee recommendations a to d with an addition (as indicated) and resolved:

That the Fiordland Community Board:

- a) **Receives the report titled “Tourism infrastructure funding (TIF) projects for Manapouri/ Te Anau” dated 14 December 2021.**
- b) Determines that this matter or decision be recognised as not significant in terms of section 76 of the Local Government Act 2002.
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) Agrees to continue with the projects as proposed and outlined in this report
 - Manapouri toilet upgrade
 - replacement of existing retaining wall at Pearl Harbour
 - Pearl Harbour- replacement of existing boat ramp
 - View Street carpark and walkway upgrade
 - Otta sealing of Frasers Beach Road
 - Te Anau boat ramp upgrade
 - Te Anau toilet replacement
 - Seal the gravel around the top area

7.2 Te Anau development land - Luxmore subdivision divestment/development

Record No: R/21/11/62601

Project manager - **Stuart O'Neill and Manager property services** - Kevin McNaught were in attendance for this item.

Mr O'Neill advised the purpose of the report was to consider the options for development or disposal of the land known as the Luxmore residential and commercial subdivisions, and to make a decision on the preferred option for development or disposal of the land.

During discussion on the matter the Board advised that they wished to dispose of the land as undeveloped land subject to proposals for potential retirement, social or emergency housing being included in any sale contract.

Moved , Councillor Kremer, seconded Max Slee the following recommendations:

That the Fiordland Community Board:

- a) **Receives the report titled “Te Anau development land - Luxmore subdivision divestment/development” dated 14 December 2021.**
- b) Determines that this matter or decision be recognised as not significant in terms of section 76 of the Local Government Act 2002.
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- ~~e) Agrees to determine what portion of Lot 31 DP 355319 is to be retained for retirement, social or emergency housing use with the balance to be subdivided and disposed of as undeveloped land.~~
- New d) Agrees Lot 31 DP 355319 is to be disposed of as undeveloped land subject to proposals for potential retirement, social or emergency housing being included in any sale contract.
- ~~e) Agrees to request staff to undertake the required subdivision to separate the lands to be sold and retained.~~
- ~~f)e) Agrees to request the Chief Executive enter into a sole agency agreement with Colliers for the strategy, marketing and sell down of the land to be sold after consulting with the board chair in conjunction with the delegation provided by Council.~~
- ~~g)f) Requires the outcome of the work to be undertaken by Colliers to be subject to board approval prior to any sale contracts being entered into.~~
- ~~h)g) Acknowledges that subsequent decisions will may need to be made in relation to the development of the land retained for retirement, social or emergency housing use.~~

The motion was put and declared CARRIED.

Final Resolution

That the Fiordland Community Board:

- a) **Receives the report titled “Te Anau development land - Luxmore subdivision divestment/development” dated 14 December 2021.**
- b) Determines that this matter or decision be recognised as not significant in terms of section 76 of the Local Government Act 2002.
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) Agrees Lot 31 DP 355319 is to be disposed of as undeveloped land subject to proposals for potential retirement, social or emergency housing being included in any sale contract.
- e) Agrees to request the Chief Executive enter into a sole agency agreement with Colliers for the strategy, marketing and sell down of the land to be sold after

consulting with the board chair in conjunction with the delegation provided by Council.

- f) Requires the outcome of the work to be undertaken by Colliers to be subject to board approval prior to any sale contracts being entered into.
- g) Acknowledges that subsequent decisions may need to be made in relation to the development of the land retained for retirement, social or emergency housing use.

7.3 Direction-setting for Annual Plan 2022/2023

Record No: R/21/12/64845

Management Accountant - Emma Strong was in attendance for this item.

Mrs Strong advised that the Board was being asked to review the second year of the Long Term Plan 2021-2031 (LTP) including any projects and associated rate, reserve and loan funding. The report identifies the movement from the current budget to 2022/2023, as well as any changes proposed to the second year of the LTP.

Following discussion, the Board agreed that option 1 as outlined in the officer's report to accept the direction proposed is the position it wishes Council to approve for the 2022/2023 Annual Plan.

Resolution

Moved Deputy Chairperson Holmes, seconded Mary Chartres recommendations a to l and new m (as indicated) and resolved:

That the Fiordland Community Board:

- a) **Receives the report titled "Direction-setting for Annual Plan 2022/2023"**
- b) Determines that this matter or decision be recognised not significant in terms of Section 76 of the Local Government Act 2002.
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) Recommends to Council the setting of the following rates and charges (GST inclusive) for the year commencing 1 July 2022 (subject to any amendments as a result of (j) and (k) below).

<u>Rate</u>	<u>Rate GST inclusive</u>
Fiordland Community Board rate	\$663,223
Fiordland pool rate	\$36,791
Manapouri-Te Anau airport rate	Per rating unit \$69.02

Manapouri hall rate

\$15,574

- e) Recommends to Council the 2022/2023 term loan principal repayments totaling \$152,751 for all the Manapouri-Te Anau Airport loans be deferred to provide Covid-19 relief.
- f) Recommends to Council that all the Manapouri-Te Anau Airport deferred loans (2020/2021, 2021/2022 and 2022/2023) be spread evenly over the remaining term of the original loan.
- g) Recommends to Council to remove the \$50,000 footpath level of service programme in 2021/2022.
- h) Recommends to Council the setting of the following Fiordland hall fees and charges (including GST) for the year commencing 1 July 2022 (subject to any amendments made at this meeting).

<u>Manapouri Hall fees and charges description</u>	<u>Fee/Charge (GST Incl)</u>
Hall	\$100.00
Meeting room/library (per half day)	\$ 15.00
Library	\$200.00
Community and sports groups	\$ 45.00
Bond (no GST)	\$200.00

- i) Recommends to Council the setting of the following Te Anau Airport Manapouri fees and charges (including GST) for the year commencing 1 July 2022 (subject to any amendments made at this meeting).

<u>Te Anau airport Manapouri fees and charges description</u>	<u>Fee/Charge (GST Inc)</u>
Landing fees (Weight category MCTOW in kg)	
< or = 2,000	\$17.00
2,001 - 4,000	\$34.00
4,001 - 5,700	\$57.00
5,701 - 10,000	\$115.00
10,001 - 20,000	\$230.00
>20,000	\$322.00
Helicopters	\$17.00
Honesty box landing fees (Weight category MCTOW in kg)	
< or = 2,000 (no GST)	\$17.00
2,001 - 4,000 (no GST)	\$34.00
4,001 - 5,700 (no GST)	\$57.00
Helicopters (no GST)	\$17.00
Overnight fee (Weight category MCTOW in kg)	
< or = 2,000	No charge
2,001 - 4,000	No charge
4,001 - 5,700	No charge

5,701 - 10,000	\$57.00
10,001 - 20,000	\$115.00
>20,000	\$172.00
Helicopters	No charge
Ground handling fees	
With baggage	\$322.00
Without baggage	\$241.00
With baggage (two persons assist)	\$339.00
Additional person	\$80.00
Ground power unit assistance (minimum one hour)	\$172.00
After hours call out fees	\$80.00
Security charge (per hour)	\$80.00
Refuelling fees	
Standard refuelling	\$57.00
Additional person	\$80.00
Function Centre Fees	
Residential/Local ratepayer full day	\$300.00
Residential/Local ratepayer half day	\$200.00
Non-Rate payer	\$500.00
Corporate hire half day	\$400.00
Corporate hire full day	\$600.00
Cancellation fee	\$50.00
Wet weather ceremony hire (refundable if not required)	\$100.00
Bond (refundable/no GST)	\$500.00
Optional contract clean	\$250.00

- j) Delegates authority to the board chair to approve any further material changes required to the budgets following this meeting.
- k) Notes that Council has yet to approve the assumptions on which the draft budgets have been prepared which may impact the proposed rate.
- l) Notes that staff will advise the board of the final rates approved for inclusion in the Annual Plan.

new m) Agrees that option 1 outlined in the officers report is the preferred option of the Board for Council to progress the 2022/2023 Annual Plan.

7.4 Chairperson's report

Record No: R/21/12/65503

Chairperson Sarah Greaney presented her report.

The main item in the chairs report was a request for Council to review the Dog Control Bylaw 2015.

Mrs Greaney also advised the Board of the following issues that were not included in the report:

- the CCTV project was now complete.

- the Community Partnership Funding had approved funding of \$2,000 for Waitangi Day, which did not take place this year. Small Waitangi Day events would be organised for 2022, so instead of deferring the funding, it would be used for this purpose.
- the Te Anau-Mossburn Highway at the entrance to the Te Anau township needed to be mowed and it would be good if this could be done before Christmas and during the current financial year.

Resolution

Moved Chairperson Greaney, seconded Max Slee recommendations a and b and a new c (as indicated) and resolved:

Moved Chairperson Sarah Greaney, seconded Max Slee

That the Fiordland Community Board:

- a) **receives the report titled “Chairperson's report” dated** 13 December 2021.
- b) requests that Southland District Council initiate a review of the Dog Control Bylaw 2015 and commence the consultation process as soon as possible.
- new c) requests that Council staff complete mowing on the Te Anau-Mossburn Highway at the entrance to the Te Anau township within the current financial year, in line with the beautification aims of the Board.

The meeting concluded at 4.08pm.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A
MEETING OF THE FIORDLAND COMMUNITY BOARD
HELD ON MONDAY 20 DECEMBER 2021.

DATE:.....

CHAIRPERSON:.....

Community update

Record no: R/22/1/871

Author: Fiona Dunlop, Committee advisor

Approved by: Fran Mikulicic, Group manager democracy and community

☐ Decision

☐ Recommendation

☐ Information

Community partners

- 1 Mel Schauer - Meridian Energy Community Engagement Manager - Waitaki, Manapouri and White Hill and Blair Falconer - Meridian Energy Manapouri Power station Site Manager

Recommendation

That the Fiordland Community Board:

- a) Acknowledges the attendance of representatives from Meridian Energy at the meeting.

Attachments

There are no attachments for this report.

Operational Report for Fiordland Community Board

Record No: R/21/12/64047

Author: Brendan Gray, Project delivery manager

Approved by: Matt Russell, Group manager infrastructure and environmental services

☐ Decision

☐ Recommendation

☒ Information

Purpose of Report

- 1 The purpose of the report is to update the board on the operational activities in the Fiordland Community Board area.

Recommendation

That the Fiordland Community Board:

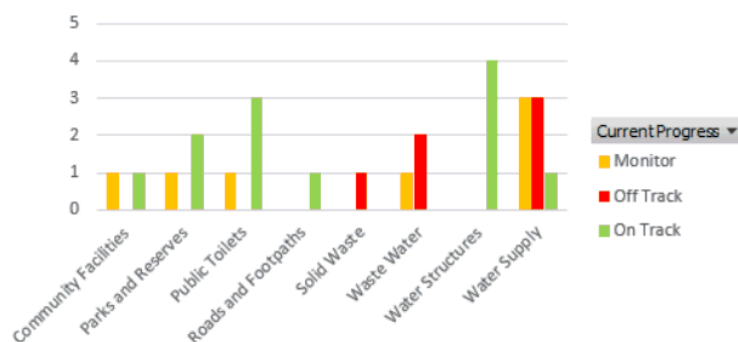
- a) **Receives the report titled “Operational Report for Fiordland Community Board”**
dated 15 February 2022.

Attachments

- A Report to Fiordland Community Board - 23 February 2022 - Operational report [↓](#)



1. Projects within current financial year as at 2 February 2022



2. Progress since last reporting period

CLARIFICATION OF FUNDING SOURCES

Local funded: stormwater, cemeteries, footpaths, SIESA, water structures and community halls.

District funded: water, wastewater, public toilets and roading.

Local or District funded (dependent on service): community facilities, parks and reserves.

ACTIVITY	CODE	NAME	CURRENT PHASE	CURRENT PROGRESS	PROJECT CURRENT COMMENT	BUDGET
COMMUNITY FACILITIES	P-10783	Te Anau library - refurbishment	Delivery phase	Monitor	Waiting on delivery and work programme and estimate start date for carpet tiles.	\$534,278
COMMUNITY FACILITIES	P-11013	Luxmore subdivision	Delivery phase	On track	This is now 70% complete. The sale and marketing campaign will be put to market in February.	\$380,000



ACTIVITY	CODE	NAME	CURRENT PHASE	CURRENT PROGRESS	PROJECT CURRENT COMMENT	BUDGET
PARKS RESERVES	P-10768	Manapouri Village Green playground - equipment replacement	Pre-delivery phase	On track	New swing set and soft fall installed.	\$20,000
PARKS RESERVES	P-10808	Te Anau boat harbour playground - equipment renewal	Delivery Phase	On track	Re-install is complete. Second chip shipment has arrived and is settling. Post install inspection will be completed by Playsafe Consulting Ltd on their next site visit.	\$10,000
PARKS RESERVES	P-10884	Manapouri - View Street car park development	Pre-delivery phase	Monitor	This project is part of the Te Anau TIF project. Staff are currently working through the community consultation and consenting process prior to signing the contract with MBIE.	\$200,000
PUBLIC TOILETS	P-10628	Manapouri Frasers Beach north toilet - refurbishment	Pre-delivery phase	Monitor	Toilet programmed to be installed mid to late May 2022.	\$200,000
PUBLIC TOILETS	P-10629	Manapouri flying fox toilet renewal	Delivery	On track	Toilet programmed to be installed end of April/May.	\$400,000
PUBLIC TOILETS	P-10630	Manapouri Pearl Harbour toilet renewal	Pre-delivery phase	On track	Toilet programmed to be installed late June/July.	\$500,000
PUBLIC TOILETS	P-10744	Te Anau boat harbour toilet - renewal	Pre-delivery phase	On track	Toilet programmed to be installed early June.	\$600,000
ROADS FOOTPATHS	P-10924	Te Anau Terrace carparks deepening	Business case phase	On track	Work is 80% complete, and should be finished by the end of February.	\$65,000
SOLID WASTE	P-10425	Te Anau transfer station weighbridge installation	Pre-delivery phase	Off track	Awaiting final signoff, have Bond Contracts Ltd ready to start construction February/March.	\$154,500



ACTIVITY	CODE	NAME	CURRENT PHASE	CURRENT PROGRESS	PROJECT CURRENT COMMENT	BUDGET
WASTEWATER	P-10266	Renewing sewer consent at Manapouri	Pre-delivery phase	Off track	We will be focusing on the assessment of the three more likely options, so we can present at the next community consultation and engagement meeting for further discussion.	\$221,945
WASTEWATER	P-10478	Te Anau wastewater Caswell Road upgrade	Pre-delivery phase	Monitor	Construction started 10 January and is progressing well.	\$971,049
WASTEWATER	P-10984	Te Anau wastewater remove sludge offsite	Pre-delivery phase	Off track	It is quite clear now that the work involved to remove the sludge is more than originally anticipated. The current level of water in the bags is higher than we would have thought given the time the bags have been in position. We are looking into options to help dewater the bags to reduce the weight that has to be removed in this project. Our current budget is not sufficient. This project once rescope will roll into 2022/2023.	\$188,744
WATER STRUCTURES	P-10669	Manapouri gabion basket - renewal	Pre-delivery phase	On track	Preliminary design has been completed and resource consent under way. We are reviewing budget prior to going to tender.	\$400,000
WATER STRUCTURES	P-10878	Te Anau boat ramp - refurbishment Steamers Beach	Pre-delivery phase	On track	Final design is 95% complete, reviewing budget based on design before going to market. Resource consent under way.	\$160,000
WATER STRUCTURES	P-10879	Te Anau boat ramp - refurbishment boat harbour	Pre-delivery phase	On track	Design complete, resource consent under way, completing budget review prior going to tender.	\$120,000



ACTIVITY	CODE	NAME	CURRENT PHASE	CURRENT PROGRESS	PROJECT CURRENT COMMENT	BUDGET
WATER STRUCTURES	P-10882	Manapouri boat ramp - Pearl Harbour investigation	Pre-delivery phase	On track	Design complete, resource consent under way, budget review being undertaken prior to going to tender	\$50,000
WATER SUPPLY	P-1012	Preparing consent renewal for ramparts scheme	Delivery phase	Monitor	The hearing will be either 1 or 8 March, it looks like Department of Conservation will withdraw their objection.	\$23,046
WATER SUPPLY	P-10263	Turbidity upgrade water treatment plant -Manapouri	Pre-delivery phase	On track	Consultant is progressing with the preliminary design. Water testing is still ongoing to understand impacts of any treatment process changes, contract likely to go to tender April/May.	\$1,206,954
WATER SUPPLY	P-10271	Install water tank and variable speed drive at Sandy Brown Road, Te Anau	Delivery phase	Monitor	Construction will now be February.	\$211,716
WATER SUPPLY	P-10422	Te Anau rural water, drinking water assessor improvements - multi-year project	Pre-delivery phase	Off track	The consultant has begun reporting and option analysis for this work. Report likely to be delivered mid-February.	\$150,000
WATER SUPPLY	P-10496	Te Anau water mains replacement ahead of time – multi-year project	Pre-delivery phase	Monitor	This project has been allocated to one of the reticulation panel contractors, to be completed with Caswell Road sewer main upgrade P-10478. Construction started mid-January and is progressing well.	\$534,133
WATER SUPPLY	P-10511	Te Anau rural Duncraig – intake screen	Pre-delivery phase	Off track	This is still being scoped, design is progressing well and is due mid-February. The works will be completed this financial year.	\$50,000




ACTIVITY	CODE	NAME	CURRENT PHASE	CURRENT PROGRESS	PROJECT CURRENT COMMENT	BUDGET
WATER SUPPLY	P-10743	Lakefront Drive watermain upgrade - Te Anau	Delivery phase	Off track	Project physical works complete, awaiting as built to undertake practical completion inspection February 2022.	\$1,058,893

3. Service contracts

CONTRACT NAME	CONTRACT MANAGER COMMENTARY
10/01 – Water and waste water services operation and maintenance	Contract is continuing to run well. Planning continues to be in place for essential services delivery to continue under the traffic light system.
17/ 03 – Waimea Alliance	<p>Routine maintenance and cyclic works are ongoing.</p> <p>2022/2023 pre-reseal repair works will be starting soon with marking out and repair works. Maintenance metaling and stabilising have been happening.</p> <p>Council's sealing contractors have been undertaking the seasons reseals in the district.</p> <p>The Waimea drainage crew are working in the Tuatapere area.</p> <p>Some stormwater issues are being looked into by transport and the stormwater asset manager in Waikaia and Riversdale townships.</p> <p>First round of shoulder mowing, along with sealed road, bridge and street furniture spraying, started before the Christmas break and continued through January.</p>
20/01 – Fiordland township contract	This contract is continuing to meet requirements. As well as juggling extra workload through playground installations and tree work post wind events, the contractor has kept up with normal activities. Wasp season is well under way with plenty of nests being found which we are dealing to. Autumn/winter planning will be occurring over the next few weeks.

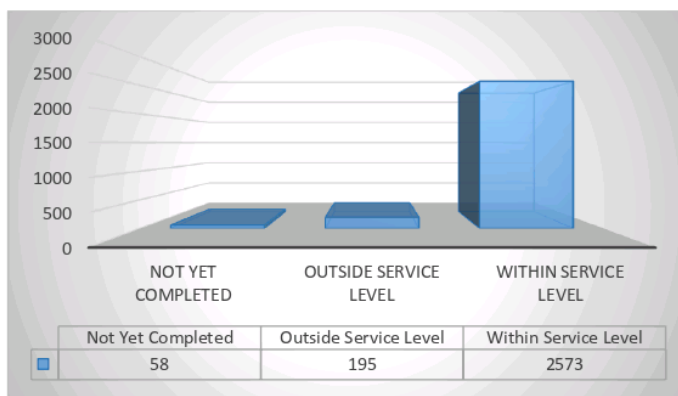
4. Request for service data 16 November 2021 – 20 January 2022

Community Board		District wide
 <p>Requests for Service 16/11/21 – 20/1/22 410</p>		<p>Requests for Service 16/11/21 – 20/1/22 2,826</p> <p>3 Waters Service requests 16/11/21 – 20/1/22 534</p>
REQUEST TYPE	COUNT	
Community facilities - halls - repairs/maintenance	3	
Community facilities general	12	
Council facilities - offices, depots and libraries	1	
Culverts blocked – rural	1	
Gravel road faults	2	
Hazards	1	
Inspection and assessment	1	
Miscellaneous problem	2	
Multiple street lights out	1	
New sign requests	1	
Parks and reserves - playground repairs/maintenance	6	
Parks and reserves - repairs & maintenance	17	
Rapid numbers - repairs and maintenance	1	
Rural water - no water supply	28	
Rural water asset leak	16	
Rural water low water pressure	6	
Rural water main leak urgent	2	
Rural water main location	1	
Sealed road faults	1	
Sewer lateral blockage	3	
Sewer main blockage	1	
Sewer odour	1	
Sewer overflow urgent	1	
Signs repairs	1	
Stormwater general - non-urgent	4	
Street lights out	1	
Streetscape – vegetation	11	
Toilets - cleaning, repairs and maintenance	2	
Transport general enquiries	18	
Urban stormwater (manholes, grates)	6	



REQUEST TYPE	COUNT
Vegetation rural (overgrown or visibility issues)	1
Water and waste general	53
Water asset damaged (main, hydrant, valve and meter)	3
Water asset leak (main, hydrant, valve and meter)	69
Water main leak urgent burst	2
Water no supply	6
Water pressure low	16
Water quality: smell, taste, colour, clarity	4
Water toby damaged (not safety issue)	8
Water toby leak	38
Water toby location	1
Wheelie bin - non-compliance	7
Wheelie bin cancel/damaged/stolen	3
Wheelie bin collection complaints	8
Wheelie bin general enquiry	3
Wheelie bin new/size change/additional	36
TOTAL	410

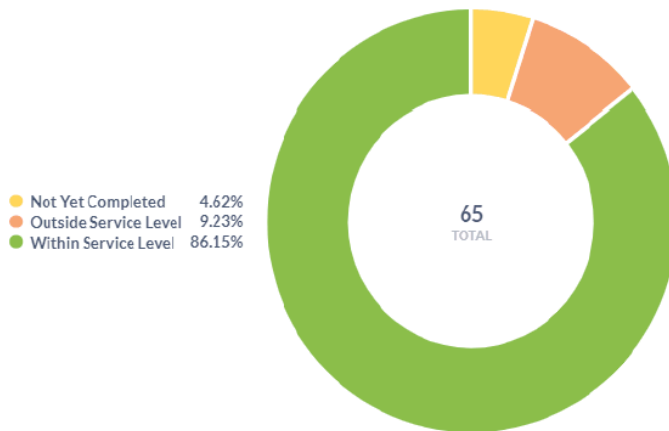
RFS count by completion time status



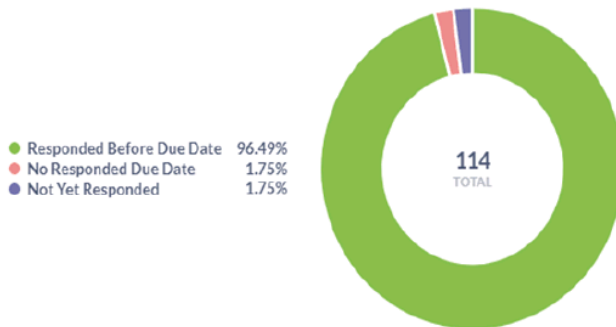


Community Board - 2/8/21 – 20/1/22

RFS Completion Time Status Summary, All Services and Assets

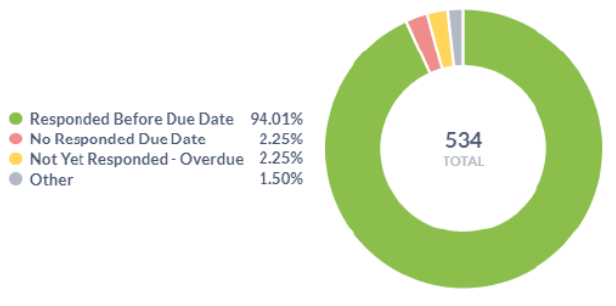


IPS Requests, Response Time Status



District - 2/8/21 – 20/1/22

IPS Requests, Response Time Status



Note: RFS/SR that were not yet completed or outside the service level were due to factors further investigations/work required and extensions of time to complete the requests.



5. Local finance reporting

Airports - Business Units as at 31 December 2021

	Income			Expenses			Capital		
Business Unit	Actual YTD	Budget YTD	Budget Full Year	Expenses YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year
Manapouri Airport	\$120,454	\$121,691	\$245,497	\$175,436	\$166,590	\$325,241	\$21,638	\$22,000	\$831,000
Total	\$120,454	\$121,691	\$245,497	\$175,436	\$166,590	\$325,241	\$21,638	\$22,000	\$831,000

Airport income is \$120,454, which is slightly under budget (\$1,237). This is primarily due to less hire (\$646) and ground handling income (\$5,500) impacted by Covid-19 restrictions. This is offset by additional landing fee income being received (\$4,164).

Expenditure is \$175,436, \$8,846 over budget. This is primarily due to consultant work relating to the runway investigation (\$14,322). This is offset by an underspend in part 139 certification costs (\$3,805) and Civil Aviation Authority compliance costs (\$1,205) for the year to date.

Capital expenditure is \$21,638, \$362 less than budget due to the progress of the runway surface rehabilitation project (P-10663).

Fiordland - Business Units as at 31 December 2021

	Income			Expenses			Capital		
Business Unit	Actual YTD	Budget YTD	Budget Full Year	Expenses YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year
Governance Fiordland								\$0	
Community Leadership Fiordland	\$134,285	\$134,069	\$188,484	\$93,164	\$93,164	\$145,706		\$0	\$0
Rec Reserve - Fiordland			\$1,313					\$0	\$0
Total	\$134,285	\$134,069	\$189,797	\$93,164	\$93,164	\$145,706	\$0	\$0	\$0

Fiordland income is \$134,295, which is slightly over budget (\$216).

Expenditure is \$93,164, which is on budget.



Manapouri - Business Units as at 31 December 2021

	Income			Expenses			Capital		
Business Unit	Actual YTD	Budget YTD	Budget Full Year	Expenses YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year
Street Works - Manapouri	\$576	\$573	\$1,146	\$759	\$1,332	\$2,663			\$50,000
Refuse Collection - Manapouri	\$7,527	\$7,521	\$15,041	\$7,920	\$7,521	\$15,041			
Boat Ramps - Manapouri				\$10,000	\$10,000	\$70,000	\$103,665	\$103,000	\$400,000
Beautification - Manapouri	\$5,020	\$15,896	\$31,846	\$9,657	\$17,238	\$44,446			\$200,000
Frasers Beach	\$17,728	\$17,645	\$236,159	\$14,312	\$19,163	\$38,214			\$200,000
Village Green	\$6,430	\$6,399	\$12,799	\$1,386	\$6,521	\$13,042	\$16,759	\$20,000	\$20,000
Swimming Pool Area - Manapouri	\$1,464	\$1,458	\$2,970	\$1,612	\$2,253	\$3,170			
Cathedral Drive	\$2,893	\$2,880	\$5,759	\$100	\$2,880	\$5,759			
Parks & Reserves Manapouri				\$10,261					
Hall - Manapouri	\$10,059	\$7,343	\$15,094	\$8,763	\$9,802	\$14,686			
Total	\$51,696	\$59,714	\$320,814	\$64,771	\$76,709	\$207,021	\$120,424	\$123,000	\$870,000

Manapouri income is \$51,696, \$8,018 under budget. Beautification is \$10,876 under budget and the hall business unit is \$2,716 above budget, both due to coding errors with rental and hire income (respectively). These have been corrected in January.

Expenditure is \$64,771, \$11,938 under budget. Beautification and Cathedral Drive business units are underspent (\$7,581 and \$2,779 respectively) due to less mowing and maintenance costs. Frasers Beach costs are \$4,851 less than budget primarily due to minimal general maintenance costs as well as no track maintenance spend to date. Village green is \$5,135 under budget due to less equipment and gardening costs. Parks and reserves over budget by \$10,261 as all the actual mowing costs are being coded to this business unit although the budgets are elsewhere. This will be rectified in the February forecasting process.

Capital expenditure is \$120,424, which is \$2,576 under budget. The boat ramp gabion basket renewal project (P-10669) is on track with expenditure to date of \$103,665 (\$665 above budget). Village green capital expenditure relates to the installation of a flying saucer double swing at the playground. The budget for this project (\$20,000) was approved to be brought forward from the 2022/2023 year by the board at the 20 October 2021 meeting.



Te Anau - Business Units as at 31 December 2021

	Income			Expenses			Capital		
Business Unit	Actual YTD	Budget YTD	Budget Full Year	Expenses YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year
Street Works - Te Anau	\$12,572	\$12,513	\$25,025	\$11,115	\$20,995	\$41,989	\$587		\$178,344
Refuse Collection - Te Anau	\$30,576	\$30,551	\$61,102	\$31,371	\$30,551	\$61,102			
Cemetery - Te Anau	\$4,504	\$4,500	\$9,000	\$3,229	\$4,779	\$9,559			\$10,000
Beautification - Te Anau	\$75,198	\$80,493	\$171,542	\$33,351	\$100,458	\$175,051	\$16,136	\$3,237	\$6,475
Sportsground - Te Anau	\$13,017	\$12,290	\$24,579	\$6,175	\$13,829	\$24,579			
Lakefront	\$13,574	\$13,510	\$27,020	\$16,858	\$14,891	\$29,782			
Parks & Reserves Te Anau	\$83,448	\$82,976	\$176,397	\$113,422	\$95,480	\$340,961	\$2,160	\$10,000	\$10,001
Information Kiosk	\$251	\$250	\$500		\$250	\$500			
Luxmore Subdivision	\$42,524	\$2,611	\$27,321	\$5,400	\$99,342	\$385,003			
Boat Ramps - Te Anau			\$140,000	\$3,500	\$3,500	\$7,000			\$280,000
Total	\$275,663	\$239,693	\$662,486	\$224,422	\$384,075	\$1,075,526	\$18,883	\$13,237	\$484,820

Te Anau income is \$275,663, \$35,970 over budget. This is primarily as a result of the repayment of a \$40,000 grant that was provided to the Fiordland retirement housing project as the project is now complete. This is offset by beautification being \$5,295 under budget due to part of the rental income is received in July and the balance is expected to be invoiced in June.

Expenditure is \$224,422, \$159,653 less than budget. Street works is \$9,880 underspent due to less footpath maintenance costs. Cemetery expenditure is \$1,550 under budget due to less mowing and no tree and hedge maintenance costs to date. Beautification is \$67,107 underspent, primarily due to less general maintenance being required to date (\$33,313), no festival decoration costs (\$25,000) and minimal gardening costs (\$9,239). Sportsground costs are \$7,654 under budget, primarily due to less mowing. Luxmore subdivision is \$93,942 under budget due to no consultant spend to date for the Luxmore subdivision investigation work. This is offset by parks and reserves being \$17,942 over budget due to additional mowing and maintenance being required. The mowing budgets are being moved from the other Te Anau business units to the parks and reserves business unit as part of the February forecasting process. The lakefront business unit is also \$1,967 over budget due to additional maintenance being required.

Capital expenditure is \$18,883, \$5,646 over budget. Street works is \$587 over budget due to the progress of the Te Anau carpark project (P-10924). Beautification is \$12,889 over spent due to the installation of the CCTV cameras in Te Anau town centre. The additional spend on this project will be funded from the general projects budget. Parks and reserves are \$7,840 under budget due to progress of the Te Anau boat harbour playground equipment renewal (P-10808).



Reserve balances

RESERVE	ACTUAL 30 JUNE 2021	BUDGET 30 JUNE 2022	FORECAST 30 JUNE 2022
Manapouri hall	\$21,422	\$21,830	\$21,830
Manapouri Fraser's beach	\$39,134	\$40,003	\$40,003
Manapouri general reserve	\$60,961	\$11,915	\$61,915
Manapouri swimming pool	\$2,439	\$2,494	\$2,494
Total – Manapouri	\$123,956	\$76,242	\$126,242
Te Anau car park reserve	\$25,949	\$26,472	\$26,472
Te Anau general	\$804,635	\$466,324	\$470,294
Te Anau Luxmore subdivision	\$1,091,584	\$885,902	\$733,902
Te Anau stormwater*	\$556,190	\$566,917	\$566,917
Total – Te Anau	\$2,478,358	\$1,945,615	\$1,797,585
Te Anau Manapouri airport	\$254,050	\$66,332	\$36,332
Total – Te Anau Manapouri airport	\$254,050	\$66,332	\$36,332
TOTAL RESERVES	\$2,856,364	\$2,088,189	\$1,960,159

* Please note changes to stormwater reserves as discussed below are not included in the table above.

Stormwater reserve balance

As part of reviewing how and what local community boards rate during the Long Term Plan process, boards asked staff how the stormwater reserves that were collected by each community were going to be treated going forward, once they were district wide rate funded. At the time staff indicated it was something Council needed to consider.

Staff presented to Council at its December 2021 meeting a report that outlined the different approaches communities within the district had used for collecting and funding stormwater projects and then how any surplus funds were held. This report highlighted that many communities hold reserves in specific stormwater reserves and others are holding funds within their general community reserves.

Legally, Council is required to use the funds collected by each rate for the activities that were being rated for. The local community rates was how funds were collected for stormwater and this rate was for activities within the community including stormwater, parks and reserves, streetworks etc. As such it has been a community decision whether to have any funds collected by this rate in a specific local reserve or in a general reserve and Council and community can decide to amalgamate these reserves or not.

In considering its proposed approach to these community stormwater reserves, Council wanted to ensure fairness to any proposed decision they made. As a result, Council has agreed the following steps in regards to separate stormwater reserves held by any community at this time.

1. That any interest earned on any local stormwater reserve balance that is still unspent since creation should be added to the local general reserves.



2. That where any community has an existing stormwater loan as well as an existing stormwater reserve, the stormwater loan will be repaid back to the extent of the balance remaining in the stormwater reserve. Three towns have local stormwater reserve balances and also have local stormwater loans. Given the decision to drawdown the loan was made prior to district funding, it was agreed that the reserve is used to repay the loans in accordance with historical funding decisions. Going forward any stormwater loans will be funded by the district stormwater rate.
3. That the remaining balance of the stormwater reserve be transferred to the local community general reserve.

The reserve transfer is effective as at 1 July 2021. This means that the general reserve will be increased by the amount shown in the table below and will be available to fund any local project within the activities rates for within that community.

Please note the transfer will be processed in February 2022 therefore the full reserve table below as yet does not reflect this change.

Community board and area	Balance 30/06/2021	Interest component	Net of interest balance 30/06/2021	Loan repayments	Net of loan balance 30/06/2021	Total transfer to general reserve
Fiordland Community Board						
Te Anau	\$556,190	\$148,594	\$407,596	-	\$407,596	\$556,190

Community Leadership Report

Record no: R/22/1/1695

Author: Simon Moran, Community partnership leader

Approved by: Fran Mikulicic, Group manager democracy and community

☐ Decision

☐ Recommendation

☒ Information

Purpose

- 1 The purpose of this report is to inform the board of the community leadership activities in the area.

Recommendation

That the Fiordland Community Board:

- a) **receives the report titled “Community Leadership Report” dated** 10 February 2022.

Attachments

- A Community Leadership Report [↓](#)



What's happening in your area

Community Partnership Fund

A total of three applications have been received for the January 2022 round of the Fiordland Community Partnership fund. These applications will be considered in a report in this meeting's agenda. There is \$16,542 remaining to distribute for the 2021/22 financial year, and there is a final funding round closing on 31 May 2022.

At the last meeting the board agreed to fund the Fiordland Community Centre \$5,000 towards their kitchen upgrade, with an additional \$5,000 granted to the project providing certain conditions were met.

Change from local funding to District funding for stormwater services

Council has reviewed the stormwater reserves and have approved to transfer of the stormwater reserves following the repayment of some stormwater loans to the local general reserve, in order to place all communities in the same position for what has previously been collected. Full details of this is included in the financial section of the operations report

Community board roles and responsibilities

Last year community board representatives attended a workshop in Winton to the recent "community board health check" that had been undertaken.

One of the outcomes was to review the roles and responsibilities of the boards. The first step in this review is for the boards to provide feedback on the current delegations that are included at the front of every community board agenda.

A survey has been sent to all board members and the board can decide if they wish to respond as a whole or individually.

The next step will be to analyse the results and discuss them with the boards and Council.

Upcoming funding deadlines

The following funding deadlines are approaching for funds administered by Southland District Council. More information and application forms can be found online at <https://www.southlanddc.govt.nz/my-council/funding-and-grants-/application-form/>;

31 March 2022

- Creative Communities
- District Initiatives Fund
- Sport New Zealand Rural Travel Fund
- Oreti Board Community Partnership Fund
- Waihopai Toetoe Community Partnership Fund
- Tuatapere Te Waewae Community Partnership Fund
- Wallace Takitimu Community Partnership Fund
- Northern Southland Development Fund
- Stewart Island Visitor Levy
- John Beange Fund
- Ohai Railway Fund

What's coming up?**Bylaws and policies**

Several bylaws and policies are being reviewed, including:

- The Stewart Island/Rakiura Visitor Levy Bylaw and Policy – draft to be presented to the Stewart Island/Rakiura Community Board, Community and Strategy Committee and Council in February 2022
- Alcohol Control Bylaw – feedback has been sought from community boards and Council will seek wider community input on how Council should proceed, as the bylaw is due to be reviewed in 2022
- Contract Management Policy – a draft has been developed and will be adopted by the executive team in 2022
- Privacy Policy – a draft policy has been developed and staff are both assessing and looking to implement, any required changes to operational practice.

Corporate Performance

Annual Plan – Community board direction setting meetings have been completed. Financial information and the draft Annual Plan documentation are being developed for Council in February 2022.

Annual Report - The Annual Report was adopted by Council in December, following Audit NZ's sign off. This is now available on our website and copies of the full document and summary will be distributed to our offices across the District.

What's happening outside your area**Community Pool Water Treatment Course 2021**

A community pool water treatment course was held in Edendale on Friday 3 December 2021 and was facilitated by Sarah Creswell from Wai Skills. Twelve people attended from various pools around the District. The change of location for the course from Invercargill to out in the district was supported by

some but not by others – this year we will look at holding the course in either a different Southland location (eg central or western Southland) or back in Invercargill.

Leadership academy – Otautau intake

The Chamber of Commerce is running a leadership academy based in Otautau with a start date of Tuesday, 14 June 2022.

The purpose of this programme, which is completed over seven weeks, is to provide leaders with the opportunity to build leadership capabilities through their own personal development and by learning from the experience of others.

The leadership academy is for people looking at developing their existing leadership experience and who have the potential for holding senior positions and governance roles.

The participant, at the completion of the experiential and reflective learning sessions, will be better equipped and have a good understanding of what is required to be a significant leader in their own organisation and in the wider business community.

Each two-hour session is led by a senior executive from significant Southland – Otago based businesses or other organisations. The participant will benefit from the opportunity to interact with the presenter and build an ongoing connection with them, and other participants.

At the end of the programme, participants will graduate and be invited to become a member of the Southland Leadership Academy Alumni.

More information, including the programme of speakers and information about pricing and scholarships, can be found here <https://southlandchamber.co.nz/events/45070/>

Stakeholder updates

Emergency Management Southland

Emergency Management Southland are currently in the process of updating 26 community response plans across the region. These plans were developed as part of an initiative to prepare and empower our communities for emergency events.

<https://cdsouthland.nz/get-community-ready>

These plans have proved to be invaluable during Civil Defence emergencies, both declared and non-declared. During the February 2020 floods Southland had 24 Community emergency hubs set up with nine community response groups in support. They were the key to the success of this response. Throughout the Covid-19 Pandemic, community response groups were in contact every week during lockdowns to provide updates and help us develop solutions to problems as they arise (food accessibility, health concerns etc, etc).

Unfortunately, with the uncertainty of the pandemic, changes in people's circumstances, and general "disaster fatigue", updating the plans and making changes to suit community needs is important.

We would like to get as many members of the community involved to contribute to the updating of these plans as no one knows the area better than the people who live there. We will be discussing community response planning, emergency preparedness and what we can all expect if there is a Civil Defence emergency.

The more prepared a community is the more likely it is that the community will be able to look after themselves and others.

Council report

Record no: R/22/1/1377

Author: Simon Moran, Community partnership leader

Approved by: Fran Mikulicic, Group manager democracy and community

☐ Decision

☐ Recommendation

☒ Information

Recommendation

That Fiordland Community Board:

- a) **Receives the report titled “Council report” dated 9 February 2022.**

Chief executive update

The review into the Future for Local Government has released its interim report. It is called Ārewa ake te Kaupapa.

The review panel will meet with each council to discuss the review and seek feedback. At this stage the dates are not known, but it is expected that for Southland District Council, the meeting will happen in the first quarter of 2022. As soon as the dates are finalised the information will be shared with all elected members of Council and community boards.

Legislative reforms

The Ministry for the Environment has provided some additional information on the environmental reform. The select committee have released its report after about 3000 submissions were received on the exposure draft of the Natural and Built Environment Bill. The report recommends changes to the purpose, Te Tiriti provisions, environmental limits and clarifying outcomes among other things. It is anticipated more feedback will be sought with local government on the roles and responsibilities of regional committees and also the proposed National Policy Statement of Indigenous Biodiversity.

Projects

The total project budget for 2021/2022 (including carry forwards and approved unbudgeted expenditure) is \$50 million.

PROJECT	DESCRIPTION	PLANNING, INCLUDING CONSENTING	PHYSICAL WORK STARTED	ESTIMATED COMPLETION
Generator unit 2	SIESA	Complete	Complete	Complete
Centre Hill erosion	Cycle trail, at Centre Hill	Yes		
Pavement improvements	Te Anau Airport, Manapouri	Yes – preliminary groundwater monitoring taking place		
WATER				

Water supply treatment plant upgrade	Manapouri	Design work continues		
Water supply treatment plant upgrade	Eastern Bush Otahu Flat	Pre-design investigation		
Water supply treatment plant upgrade	Tuatapere, aerator	Complete	Complete	Complete
Water supply booster station upgrade	Sandy Brown Road, Te Anau	Planning complete		
Water supply treatment plant upgrade	Riverton, UV treatment room	Complete	Started	
Water supply	Mossburn, wellhead improvements	Complete	Complete	Complete
Water supply treatment plant upgrade	Winton, pH correction	Design phase		
WASTEWATER				
Wastewater treatment plant	Edendale-Wyndham \$3 million budget	Revised strategy – consultant to look at options, key change to disposal		
Wastewater treatment plant	Manapouri \$4 million budget	Pond drop test, sludge surveys done, drone contouring planned, working group ongoing		
Wastewater treatment plant	Riversdale \$2.6 million	Planning complete, land purchase approved		
Wastewater treatment plant	Winton \$25 million	Strategy revised and more work being done		
Disposal field	Stewart Island \$300,000	Design completed	Early in the new year	
Pipes	Gap Road East	Completed	Bridge crossing only outstanding item	

Stimulus project	Throughout Southland – programme extended to 30 June 2022	Two under design, three with completed design	Seven under way	16 complete
Taramea Bay phase 1	Walking track from playground to Pilot Hill	Contract awarded (about \$100,000)		
Toilet replacements	Across Southland, \$1.9 million	Tender awarded		
ROADING				
Road rehabilitation	Five projects throughout Southland – worth \$3.2 million	One tender still to be let	Four underway	
Bridge replacement	Across Southland, \$2.5 million	Tenders about to be let	To begin in new year	

Water and waste operations

- several mains burst, some of which have required significant repairs
- good compliance results at treatment plants are performing well, with good compliance results.
- recent mains bursts in Lumsden highlight vulnerability of network - staff investigating possibility of replacing large section of main.

Project delivery team

- another seven new contractors added to pre-approved subcontractor pool.

Community facilities

- difficulty in attracting contractors to carry out smaller value projects - a risk to ability to deliver all projects
- open spaces works programme being prepared
- mowing started throughout the District with Delta and McDonough working on their new areas
- two gardening contracts (Tuatapere and Otautau) still to be finalised. Working within the road corridor and complying with the traffic management requirements is proving to be the biggest hurdle to get the local contractors approved.

District wide roading programme

- footpath review and reassessment of footpath renewal completed and going to boards

- ongoing preliminary work and engagement with Kiwi Rail about Waianiwa Bridge on Argyle Otahuti Road
- resurfacing programme started on 1 October and runs through until 30 March.

Finance

- every three years, Council must value all properties in the District for rating purposes. Council's independent valuers, Quotable Value Limited (QV), analyse the District's property market through sales, resource and building consent information
- originally QV was expected to complete the revaluation at the end of November 2021 with notices of the revised values due to be sent to owners in early December. However, this process has been delayed following an audit of the revised values by officer of the valuer general (OCG) in November 2021. While the audit found that the revaluation of land use categories generally meet the standard required in the rules, the lifestyle category requires further statistical testing and review. QV are currently carrying out a review of this category and will resubmit the files to the auditors at an agreed date (likely to be early next year). Once finalised and approved the revised values will be deemed to be the value as at 1 August 2021 and will be effective in the District Valuation Roll ("DVR"). QV will then send notices to owners to advise them of their revised property value and the process to follow if they wish to object
- the new valuations will be used to calculate rates from 1 July 2022 (with the new capital value used to share out the costs of the general rate and roading rate). The revaluation won't affect the total amount of money Council collects from rates, but it may affect how the rates are shared out across the District. An increase in property value does not automatically mean properties will pay more in rates. An increase in rates is more likely where a property's value increases more than the average increase across the District. If a property increases in value but this increase is below the average, the property will pay less in rates
- more information on the rating impact of the revaluation will be prepared as part of the 2022/2023 Annual Plan.

Around the Mountains Cycle Trail

- 38 official partners signed up for this season
- trail trust established
- charter trips on Kingston Flyer
- new event – Race the Train – 15 January.

Property

- rent review and renewal of Riverton Harbour Endowment farming leases – happens every 21 years.

Environmental policy

- review of District Plan landscapes chapter continuing, with plan change likely to be notified in the new year
- guidance material being prepared on district plan interpretation and planning processes

Environmental health

- ten new food businesses started up in past two months
- hearing successful for Travellers Rest Tavern, who responded well to concerns raised by agencies
- hearing to be held for proposed bottle store in Winton, no date set.

Stewart Island visitor levy numbers

- from July 2020 to June 2021, the number of visitors (over 18 years of age and excluding exemptions to the visitor levy) to Stewart Island Rakiura were 41,938. This was an increase of 5,328 on the previous period (July 2019 to June 2020) and nearly back to pre Covid levels (July 2018-June 2019) of 43,991.

Libraries

- preparation for RIFD (radio frequency identification) project rollout is close with most libraries having been tagged with new RFID chips and then scanned into the system – only Te Anau, Stewart Island and our stored items from the Winton library to be done.

Customer support

- 3490 calls during November, with an average wait time of 21 seconds
- staff being trained in online registrations and updating NAR records
- first stage of RFS review almost complete with only transport and water and waste to bring over to the new system
- charges for credit card payments introduced in October – some negative feedback.

Building consents

- four building consents exceeded timeframes due to system error and higher than usual demand for inspections
- 142 building consents being processed by Council (65 of those waiting for further information). In November 66% of consents required further information – an improvement from last month
- 14% of all building warrant of fitness audits have been completed to date

Attachments

There are no attachments for this report.

Community partnership funding applications - January 2022 funding round

Record No: R/22/2/3235

Author: Kathryn Cowie, Community liaison officer

Approved by: Fran Mikulicic, Group manager democracy and community

☒ Decision

☐ Recommendation

☐ Information

Purpose

- 1 The purpose of this report is for the Fiordland Community Board to allocate funding for the January 2022 round of the Fiordland Community Partnership Fund.

Executive Summary

- 2 A total of three applications have been received for the January 2022 funding round of the Fiordland Community Partnership Fund. The applications are included as an attachment to this report. Please note that the attachments to the applications (including financials) are not attached to this report as they contain information sensitive to applicants' privacy. These attachments were provided to the community board with the applications for their perusal prior to the meeting.
- 3 The Fiordland Community Board has \$31,542 available to allocate through the Fiordland Community Partnership Fund in the 2021/2022 financial year.
- 4 \$10,000 of this amount has already been allocated in the first round, with another \$5,000 tagged from the current round providing certain conditions are met on an application. This leaves \$16,542 remaining to allocate for this round and the final round in May 2022.
- 5 There are a total of \$15,000 in requests for this round of funding.

Recommendation

That the Fiordland Community Board:

- a) **Receives the report titled “Community partnership funding applications - January 2022 funding round” dated 9 February 2022.**
- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) Receives applications from the following:
 - 1. Fiordland Endurance & Adventure Racing Society (FEAR)
 - 2. Fiordland Business Association
 - 3. Manapouri Weedbusters
- e) Approves/declines a grant of \$5,000 to the Fiordland Endurance & Adventure Racing Society (FEAR) to assist with constructing a climbing wall at the Fiordland Events Centre.
- f) Approves/declines a grant of \$5,000 to the Fiordland Business Association to assist with costs for governance and media training courses for business association committee members.
- g) Approves/declines a grant of \$5,000 to Manapouri Weedbusters for costs associated with purchasing and planting trees and fauna along the walkway beside Lake Manapouri.

Background

- 6 Southland District Council’s community assistance activity seeks to contribute to a District of ‘proud, connected communities that have an attractive and affordable lifestyle’ by enabling Southland’s communities to be desirable places to live, grow up, work, run a business, raise a family and enjoy a safe and satisfying life. Through providing financial assistance by way of grant funding, community groups and individuals are supported to undertake their desired activities.
- 7 A review of the community assistance activity was completed in early 2019. The purpose of this review was to ensure that Council is providing assistance in a considered and prudent manner to ensure efficient and effective outcomes for the communities they support.
- 8 It was recommended that there should be a significant change in the way that Council administers the Community Initiatives Fund. Subsequently, in July 2019 Council resolved to disestablish the Community Initiatives Fund and to establish the Community Partnership Fund whereby the nine community boards in the district will allocate funding directly to their communities.
- 9 The Fiordland Community Board set the following criteria for their Community Partnership Fund:

- the fund is available to not-for-profit community organisations. Community organisations may be a legal entity or an informal group. Regardless of their legal status the group must have their own bank account.
- applicants may apply for \$500 - \$5000.
- applications to the fund must:
 - a) have alignment with the Fiordland Community Futures Plan and/or the four community well-beings (social, economic, environmental, cultural)
 - b) show some degree of self-contribution or fundraising
- the following will not be considered:
 - a) funding for individuals
 - b) applications for salaries, catering or room hire
 - c) funding for pecuniary gain

Applications received

Applications received	3
Total amount requested	\$15,000
Funds available	\$16,542

1 **Fiordland Endurance & Adventure Racing Society (FEAR)**

Request assistance towards their project of installing the next phase of the indoor climbing wall at the Fiordland Events Centre. This will be a low bouldering wall that will run along one side of the facility.

Total project cost	\$168,119
Amount requested	\$5,000

2 **Fiordland Business Association**

Request assistance towards costs for governance and media training courses for FBA committee members. It is envisaged that these committee members can then pass on these skills and information to FBA members.

Total project cost	\$5,820
Amount requested	\$5,000

3 **Manapouri Weedbusters**

Request assistance towards the cost of purchasing and planting native trees and fauna along the walkway beside Lake Manapouri.

Total project cost	\$6,790
Amount requested	\$5,000

Issues

- 10 There are no issues to consider.

Factors to consider

Legal and statutory requirements

- 11 There are no legal or statutory requirements to consider.

Community views

- 12 The board, as representatives of the Fiordland Community Board area will consider each application and how it benefits their communities.

Costs and funding

- 13 The Fiordland Community Board has \$31,542 available to allocate in the 2021/2022 financial year. \$10,000 of this amount has already been allocated in the first round, with another \$5,000 tagged from this round providing certain conditions are met on an application.
- 14 This leaves a total of \$16,542 remaining for this round and the final round in May 2022.
- 15 There are a total of \$15,000 in requests for this round of funding.

Policy implications

- 16 There are no policy implications.

Analysis

Options considered

- 17 The options for consideration are to allocate funding pursuant to the funding criteria set by the community board or decline the applications.

Analysis of options

Option 1 – Approves and allocates funding pursuant to the funding criteria set by the community board

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">support community groups to achieve local initiatives	<ul style="list-style-type: none">there are no disadvantages

Option 2 – declines the applications

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">there are no advantages	<ul style="list-style-type: none">no funds awarded could hinder the progress of community-led development due to lack of financial support

Assessment of significance

- 18 Not considered significant.

Recommended option

- 19 The recommended option is “option 1 - allocates funding pursuant to the funding criteria set by the community board”.

Next steps

- 20 Inform the applicants of the allocation decisions.

Attachments

- A Fiordland CPF application - FEAR - climbing wall - January 2022 - application form only [↓](#)
- B Fiordland CPF application - FBA - media & governance courses - January 2022 - application form only [↓](#)
- C Fiordland CPF application - Manapouri Weedbusters - planting - January 2022 - application form only [↓](#)

Community Partnership Fund Application Form

PLEASE TICK WHICH COMMUNITY PARTNERSHIP FUND YOU ARE APPLYING FOR:

- ☒ Fiordland Community Board
☐ Oreti Community Board
☐ Oraka Aparima Community Board
☐ Northern Community Board
☐ Ardlussa Community Board
☐ Waihopa Toetoe Community Board
☐ Teatapere Te Waevae Community Board
☐ Wallace Takitimu Community Board
☐ Stewart Island/Rakiura Community Board



YOUR DETAILS

Name of organisation *Endurance & Fiordland Adventure Racing Society (FEAR)*
 Postal address *1 Chalky Way, Te Anau 9600*
 Street address *(same ↑)*

CONTACT NAMES

Please give the names of two people who can be contacted if further information is required. The first contact must be the person who filled out the form. Under the Privacy Act (1993) consent from these people must be given before their details are recorded here.

Name	<i>Michelle Grant</i>	Phone	(day)	<i>021 075 7681</i>
Email	<i>fiordlandwall@gmail.com</i>	(evening)		
Name	<i>Andy Magness</i>	Phone	(day)	<i>021 550 053</i>
Email	<i>ultramara1book@gmail.com</i>	(evening)		

BANK ACCOUNT NUMBER TO DIRECT CREDIT GRANT PAYMENT IF APPLICATION SUCCESSFUL:

To help speed the process up in the event of your grant being approved, can you please provide verification of your bank account details. This can be a screen shot of banking slip and it must be attached to your application.

PROJECT DETAILS

How many members belong to your club/organisation? *120 full subscribing members have*
 Please describe fully: (Continue on a separate sheet if necessary) *had over 700 users at the climbing centre*
 For what purpose does your organisation seek a Community Partnership Fund subsidy?

We are applying for this fund so we can complete the next phase of the climbing wall, which is a bouldering wall (low climbing wall reaching maximum height of 4m so no ropes needed). This will run along one side of the events centre. (Proposal is attached so you can see this).

If your application relates to a facility – who uses the facility and how often?

The climbing & bouldering wall is in the Fiordland Community Centre. We have 4 sessions a week for the community & visitors. We normally have 2 sessions a week after school for the college & then also open for the schools & sports

Does the facility have a long term development and maintenance plan? ☒ Yes ☐ No

How will your project benefit the organisation or community?

The bouldering wall will be a great addition to our community. It will cater to all age groups. We already find the climbing wall is a great place to connect with those in the community, keep active, build confidence & is great for both physical & mental health. Having the boulder wall turns this into an olympic level training facility

Start date of your project 1 May 2022 Finish date of your project 30 May 2022

FINANCIAL DETAILS

Are you registered for GST? ☒ No ☐ Yes GST number

Applicants that are not GST-registered need to provide budget figures that include GST

Applicants that are GST-registered need to provide budget figures that exclude GST

Successful applicants who are GST-registered will be required to submit a GST invoice, after being notified the result of the application and prior to the grant being paid out.

PLEASE ROUND ALL FIGURES TO THE NEAREST DOLLAR				
EXPENDITURE	\$	INCOME	\$	
Project costs	\$140,000 \$146,190 ex gst	Your contribution		
	ex gst	Fees/subs		
		Fundraising		
		Loan/mortgage		
		Cash savings	\$30,000	
		Other Rorland Comm. Centre.	\$22,119	
		Sub-total	\$30,000 \$52,119	
		Other grants and sponsorship applied for		
		Sponsorship		
		Grants (successful and proposed)	Amount requested	Result date
		Meridian-sports Dec.	\$30,000	26 04 22
		Community Trust	\$60,000	
		Connecting Communities	\$1,000.00	
		Arctura Gaming Trust	\$20,000	03 03 22

Total cost of the project is	\$168,119 m.c. \$147,000	Sub-total	
Total Income			
How much money are you applying for?	\$ 5000.00		
Briefly describe any voluntary effort or donated materials provided for the project.			
Voluntary effort (eg number of hours)			
480 hrs for the build of the wall			
25 hrs a week of supervisors volunteering to run the wall which will be ongoing			
Donated materials (eg approximate \$ value)			
scissor lift			
How do you envisage paying for the future operational costs of this project?			
This is a one off build cost. Once we have the wall up & running the entry people pay will cover the operational costs.			
DECLARATION (PLEASE PROVIDE TWO SIGNATURES)			
We	Michelle Grant & Andy Hoggins	consent to Southland District Council collecting the personal contact details provided on this form. The consent is given in accordance with the requirements of the Privacy Act 1994. We also confirm that the information provided is accurate and complete and that the organisation committee has agreed to this project/funding application.	
Name	ANDREW MCGNESS		
Position in organisation	President of FEAL society		
Signature	<i>Arty Hoggins</i>	Date	29.11.21
Name	Michelle Grant		
Position in organisation	Programme Coordinator	Date	29.11.21
Signature	<i>Michelle Grant</i>		
Please attach		Check	<input type="checkbox"/>
a current statement of income and expenditure			<input type="checkbox"/>
a current bank statement from your organisation			<input type="checkbox"/>
quotations, where relevant			<input type="checkbox"/>
letters of support (if applicable)			<input type="checkbox"/>
These items will complete your application			
PLEASE ENSURE THAT ALL QUESTIONS ARE ANSWERED IN FULL AND THAT RELEVANT DOCUMENTATION ACCOMPANIES THE APPLICATION FORM.			
NOW YOU CAN SUBMIT YOUR APPLICATION IN ONE OF THE FOLLOWING WAYS:			

Community Partnership Fund Application Form

PLEASE TICK WHICH COMMUNITY PARTNERSHIP FUND YOU ARE APPLYING FOR:

- ☒ Fiordland Community Board
☐ Oreti Community Board
☐ Oraka Aparima Community Board
☐ Northern Community Board
☐ Ardlussa Community Board
☐ Waihopai Toetoe Community Board
☐ Tuatapere Te Waewae Community Board
☐ Wallace Takitimu Community Board
☐ Stewart Island/Rakiura Community Board



YOUR DETAILS

Name of organisation: Fiordland business Association Inc.
 Postal address: 41 Shakespeare House
 Street address: 10 Ducky Street, Te Anau

CONTACT NAMES

Please give the names of two people who can be contacted if further information is required. The first contact must be the person who filled out the form. Under the Privacy Act (1993) consent from these people must be given before their details are recorded here.

Name	Phone (day)	Phone (evening)
<u>Nathan Bedford</u>	<u>021 203 3700</u>	<u>"</u>
<u>Shakespearehouse vta.co.nz</u>	<u>"</u>	<u>"</u>
Name	Phone (day)	Phone (evening)
<u>Christine Wallace</u>	<u>021 197 4555</u>	<u>"</u>
<u>christine@fiordlandoutdoors.co.nz</u>	<u>"</u>	<u>"</u>

BANK ACCOUNT NUMBER TO DIRECT CREDIT GRANT PAYMENT IF APPLICATION SUCCESSFUL:

To help speed the process up in the event of your grant being approved, can you please provide verification of your bank account details. This can be a screen shot or banking slip and it must be attached to your application.

PROJECT DETAILS

How many members belong to your club/organisation? 73 business
 Please describe fully: (Continue on a separate sheet if necessary)
 For what purpose does your organisation seek a Community Partnership Fund subsidy?

Please see attached

If your application relates to a facility – who uses the facility and how often?
N/A

Does the facility have a long term development and maintenance plan? ☐ Yes ☐ No N/A

How will your project benefit the organisation or community?
Please see attached

Start date of your project March 2022 Finish date of your project May 2022

FINANCIAL DETAILS

Are you registered for GST? ☐ No ☒ Yes GST number 58 260 525

Applicants that are not GST-registered need to provide budget figures that include GST

Applicants that are GST-registered need to provide budget figures that exclude GST.

Successful applicants who are GST-registered will be required to submit a GST invoice, after being notified the result of the application and prior to the grant being paid out.

PLEASE ROUND ALL FIGURES TO THE NEAREST DOLLAR				
EXPENDITURE	\$	INCOME	\$	
Project costs	GST inclusive or GST exclusive	Your contribution		
Governance Training	\$4920.00	Fees/subs		
		Fundraising		
		Loan/mortgage		
Media Training	\$900.00	Cash savings	820.00	
		Other		
		Sub-total	820.00	
Other grants and sponsorship applied for				
		Sponsorship		
		Grants (successful and proposed)	Amount requested	Result date
			Fiordland Community Board \$5000-	

Total cost of the project is	\$5800-00	Sub-total	
Total Income			\$5800-00

How much money are you applying for? **\$ 5000-00**

Briefly describe any voluntary effort or donated materials provided for the project.

Voluntary effort (eg number of hours)

Southland Chamber band members / member businesses and Fiordland Business Association committee and secretary have supported the establishment of FBA by excess of 350 hours.

Donated materials (eg approximate \$ value)

Red Rabbit etc have donated by way of discount approx \$3000 + GST to support the Fiordland region.

How do you envisage paying for the future operational costs of this project?

This is a one-off programme of work during 2022. FBA (some of the members will be able to provide) on the job' training to future committee members as part of the induction process.

DECLARATION (PLEASE PROVIDE TWO SIGNATURES)

We **Fiordland Business Association** consent to Southland District Council collecting the personal contact details provided on this form. The consent is given in accordance with the requirements of the Privacy Act 1994. We also confirm that the information provided is accurate and complete and that the organisation committee has agreed to this project/funding application.

Name	Darren Benbell
Position in organisation	
Signature	[Signature]
Date	29. 11. 21
Name	Christine Wallace
Position in organisation	Committee member
Signature	[Signature]
Date	29. 11. 21

Please attach

a current statement of income and expenditure	<input type="checkbox"/>	Check
a current bank statement from your organisation	<input type="checkbox"/>	
quotations, where relevant	<input checked="" type="checkbox"/>	
letters of support (if applicable)	<input checked="" type="checkbox"/>	

These items will complete your application

PLEASE ENSURE THAT ALL QUESTIONS ARE ANSWERED IN FULL AND THAT RELEVANT DOCUMENTATION ACCOMPANIES THE APPLICATION FORM.

NOW YOU CAN SUBMIT YOUR APPLICATION IN ONE OF THE FOLLOWING WAYS:

For what purposes does your organisation seek a Community Partnership Fund subsidy?

Formed in 2021, Fiordland Business Association (FBA) is an inclusive member group of business owners and managers who interact with local business, community groups and organisations alongside the general community to encourage and support community growth in Fiordland.

The FBA purpose and objectives:

To positively connect, support and advocate for the Fiordland business community.

How will FBA achieve this?

- Strive to be a diverse committee that is sustainable, committed, approachable, and informed so we can say and do the right thing on behalf of our business community to ensure our collective voice is heard.
- Build and grow engagement of the business community, to be better together.
- Actively support the health and well-being of our business community by bringing people together with care and consideration for one another.
- Support the community to thrive by being progressive and focused on what will truly benefit the collective.

When Fiordland businesses join FBA via a partnership with the Southland Chamber of Commerce Inc, they are investing in their business, their people, the overall wellbeing of the community. To date, membership has grown to 73 Fiordland businesses (including Manapouri, Te Anau and Milford Sound).

This application for funding is to provide the FBA committee members with professional development training opportunities in the areas of Governance; and working with the Media.

How will your project benefit the organization or community?

Building leadership, capability and knowledge in these two areas has been identified as essential for FBA to successfully achieve its purpose and objectives, as outlined above.

This knowledge, and the skills gained will be transferable to other local organisations and businesses that the FBA Committee are involved with.

PLEASE TICK WHICH COMMUNITY PARTNERSHIP FUND YOU ARE APPLYING FOR:

- ☒ Fiordland Community Board
- ☐ Oreti Community Board
- ☐ Orakea Aparima Community Board
- ☐ Northern Community Board
- ☐ Ardlussa Community Board
- ☐ Waihopai Toetoe Community Board
- ☐ Tuatapere Te Waewae Community Board
- ☐ Wallace Takitimu Community Board
- ☐ Stewart Island/Rakiura Community Board

YOUR DETAILS

Name of organisation

Postal address

Street address

CONTACT NAMES

Please give the names of two people who can be contacted if further information is required. The first contact must be the person who filled out the form. Under the Privacy Act (1993) consent from these people must be given before their details are recorded here.

Name	Lester Laughton	Phone	(day)	021888145
Email	lesterandmelba@gmail.com		(evening)	032496969
Name	Alistair Buigess	Phone	(day)	0226927757
Email	juliebui@esb.co.nz		(evening)	0226927757

BANK ACCOUNT NUMBER TO DIRECT CREDIT GRANT PAYMENT IF APPLICATION SUCCESSFUL:

To help speed the process up in the event of your grant being approved, can you please provide verification of your bank account details. This can be a screen shot or banking slip and it must be attached to your application. (see attached bank statement)

PROJECT DETAILS

How many members belong to your club/organisation?

Please describe fully: (Continue on a separate sheet if necessary)

For what purpose does your organisation seek a Community Partnership Fund subsidy?

9-20 depending on project

To purchase and plant native trees / fauna over a large area where we have been clearing a thick bush forest for the last 4 years. We estimate we need a further 1000 trees. (see attached quote)



If your application relates to a facility – who uses the facility and how often?

Old walking tracks we have reopened and made user-friendly
have attracted a large number of locals and many visitors.
Over this Summer holiday period 24/12/2021 – 18/1/2022
443 people have used ~~the~~ tracks.
Does the facility have a long term development and maintenance plan? ☒ Yes ☐ No

How will your project benefit the organisation or community?

Provide an enhanced and expanded area of native forest
and walkways within easy walking distance of
Manapouri township.

Start date of your project Jan 2022

Finish date of your project June 2022

FINANCIAL DETAILS

Are you registered for GST? ☒ No ☐ Yes GST number

Applicants that are not GST-registered need to provide budget figures that include GST (see attached)
Applicants that are GST-registered need to provide budget figures that exclude GST.
Successful applicants who are GST-registered will be required to submit a GST invoice, after being
notified the result of the application and prior to the grant being paid out.

PLEASE ROUND ALL FIGURES TO THE NEAREST DOLLAR

EXPENDITURE	\$	INCOME	\$
Project costs	GST inclusive or GST exclusive	Your contribution	
Trees	\$5,890	(see attached balance sheet)	
Top Soil	\$900	Fees/subs	
		Fundraising	
		Loan/mortgage	
		Cash savings	
		Other	
		Sub-total	

Other grants and sponsorship applied for

Sponsorship	Amount requested	Result date
Grants (successful and proposed)	N/A	
	\$5000	

Community Partnership Fund

Total cost of the project is	Sub-total
	Total Income
\$6790	

How much money are you applying for? \$5000

Briefly describe any voluntary effort or donated materials provided for the project.

Voluntary effort (eg number of hours) 167 hours - dig holes, prepare and plant trees.

Donated materials (eg approximate \$ value) see attached balance sheet

How do you envisage paying for the future operational costs of this project?

Grants and Donations - current and future costs are minimal as voluntary input is ongoing from weedbusters.

DECLARATION (PLEASE PROVIDE TWO SIGNATURES)

We consent to Southland District Council collecting the personal contact details provided on this form. The consent is given in accordance with the requirements of the Privacy Act 1994. We also confirm that the information provided is accurate and complete and that the organisation committee has agreed to this project/funding application.

<p>Name Lester Loughton</p> <p>Position in organisation S. L. Loughton</p> <p>Signature S. L. Loughton</p> <p>Position in organisation District Business</p> <p>Signature Young Member</p> <p>Please attach</p> <p>a current statement of income and expenditure</p> <p>a current bank statement from your organisation</p> <p>quotations, where relevant</p> <p>letters of support (if applicable)</p>	<p>Chairman</p> <p>Date 24 January 2022</p> <p>24 January 2022</p> <p>Check</p>
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These items will complete your application

PLEASE ENSURE THAT ALL QUESTIONS ARE ANSWERED IN FULL AND THAT RELEVANT DOCUMENTATION ACCOMPANIES THE APPLICATION FORM.

NOW YOU CAN SUBMIT YOUR APPLICATION IN ONE OF THE FOLLOWING WAYS:

Chairperson's report

Record no: R/22/2/3659
Author: Fiona Dunlop, Committee advisor
Approved by: Fran Mikulicic, Group manager democracy and community

☐ Decision ☐ Recommendation ☒ Information

Purpose of report

- 1 The purpose of the report is to provide an update to the Fiordland Community Board on activities that the chairperson has been involved in since the establishment of the board on 20 November 2019.

This report covers the timeframe from December 2021 to end of January 2022.

Meetings and events:

- Te Hau Toka workshop
- mental health 101 workshop
- police recruitment
- covid 19 Southland response to omicron (self-isolation and quarantine plans)

Matters arising:

- parking provision – Main Street outside old Kepler's restaurant
- CCTV signage
- liquor ban signage
- rubbish bins – Steamer's Beach
- repairs to wooden car restraints – Steamer's Beach
- toilets – Steamer's Beach and Tui Bay
- community service awards
- Aero Club fly in postponed to 2023
- Lynwood Cemetery – new panels installed, those deceased since 2017 and Lost but Not Forgotten

Updates:

- Manapouri residents
- rural
- tourism
- events centre

- Fiordland Museum Trust
- Fiordland Retirement Housing Trust
- Milford Sound Trust

Community futures plan:

New soft fall was installed at the Boat Harbour and Manapouri playgrounds before Christmas. It was great to see this done especially given the pressure on the contractors in the weeks before Christmas.

Recommendation

That the Fiordland Community Board:

- a) **receives the report titled “Chairperson's report” dated** 10 February 2022.

Attachments

There are no attachments for this report.