



Notice is hereby given that a meeting of the Oreti Community Board will be held on:

Date: Monday, 21 February 2022
Time: 5.30pm
Meeting room: Virtual meeting via Microsoft Teams
Venue:

Oreti Community Board Agenda OPEN

MEMBERSHIP

Chairperson	Natasha Mangels
Deputy Chairperson	Peter Schmidt
Members	Andrew Dorricott
	Geoffrey Jukes
	Colin Smith
	Brian Somerville
	Treena Symons
	Councillor Darren Frazer

IN ATTENDANCE

Group manager infrastructure and services	Matt Russell
Committee advisor	Lagi Kuresa

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Online: [Southland District Council YouTube](#)

Full agendas are available on **Council's** website
www.southlanddc.govt.nz

Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. Should Members require further information relating to any reports, please contact the relevant manager, Chairperson or Deputy Chairperson.

Health and safety – emergency procedures

Toilets – The location of the toilets will be advised at the meeting.

Evacuation – Should there be an evacuation for any reason please exit via the exits indicated at the venue.

Earthquake – Drop, cover and hold applies in this situation and, if necessary, once the shaking has stopped we will evacuate the building to a safe location.

Phones – Please turn your mobile devices to silent mode.

Recording - These proceedings may be recorded for the purpose of live video, both live streaming and downloading. By remaining in this meeting, you are consenting to being filmed for viewing by the public.

Covid QR code – Please remember to scan the Covid Tracer QR code.

Terms of Reference – Community Boards

TYPE OF COMMITTEE	Community board
RESPONSIBLE TO	<p>Council</p> <p>Each community board will have a relationship with the committees in section 8.4.2 to 8.4.5 of the delegations manual based on the scope of the activities/functions delegated to each committee.</p>
SUBCOMMITTEES	As noted in section 8.5 of the delegations manual various subcommittees will report to specific community boards.
LEGISLATIVE BASIS	<p>Resolution made by Council through the representation arrangements as per the Local Electoral Act 2001.</p> <p>Role, status and membership as per subpart 2 of Part 4 of the Local Government Act 2002 (LGA).</p> <p>Treaty of Waitangi as per section 4, Part 1 of the LGA.</p> <p>Opportunities for Maori to contribute to decision-making processes as per section 14 of Part 2 of the LGA. Community boards delegated powers by Council as per schedule 7, clause 32, LGA.</p> <p>Appointment of councillors to community boards as per section 50, LGA.</p>
MEMBERSHIP	<p>Oreti and Waihopai Toetoe Community Boards have seven members elected by the local authority triennial elections plus a member appointed by Council. All other community boards have six members plus a member appointed by Council.</p> <p>The chairperson is elected by the community board. Councillors who are not appointed to community boards can only remain for the public section of the community board meeting. They cannot stay for the public excluded section unless the community board agrees.</p>
FREQUENCY OF MEETINGS	Every second month but up to ten ordinary meetings a year
QUORUM	Not less than four members
KEY FUNCTIONS	<ul style="list-style-type: none"> • to promote the social, economic, environmental and cultural well-being of local communities and in so-doing contribute to the realisation of Council's vision of one District offering endless opportunities • to provide leadership to local communities on the strategic issues and opportunities that they face • to be advocates and representatives for their local community and in so doing ensure that Council and other agencies have a clear understanding of local needs and aspirations • to be decision-makers on issues that are delegated to the board by Southland District Council • to develop relationships and communicate with key community organisations, special interest groups, residents and businesses within the community

	<ul style="list-style-type: none"> • to maintain an overview of the services Council delivers to its communities and assess the extent to which these services meet community needs • to recommend the setting of levels of service and budgets for local activities.
DELEGATIONS	<p>The community board shall have the following delegated powers and be accountable to Council for the exercising of these powers.¹</p> <p>In exercising the delegated powers, the community board will operate within:</p> <ol style="list-style-type: none"> 1) policies, plans, standards or guidelines that have been established and approved by Council 2) the needs of the local communities; and 3) the approved budgets for the activity. <p>Power to Act</p> <p>The community board will prepare and implement programmes of work, which will be reflected in its community board plan, which are relevant to the purposes of the community board that are consistent with the long term plan and annual plan processes of Council. Such programmes are to include budgetary provision for all costs associated with the work.</p> <p>Community Well-Being</p> <ol style="list-style-type: none"> 4) to develop local community outcomes that reflect the desired goals for their community/place 5) to monitor the overall well-being of local communities and use the information gathered to inform development of local strategies to address areas of need 6) work with Council and the community to develop a community board plan for the community of interest area – working in with any community plans that may exist. <p>Community Leadership</p> <ol style="list-style-type: none"> 7) communicate and develop a relationship with community organisations, local groups, and special interest groups within the local community of interest 8) identify key issues that will affect their community of interest's future and work with Council staff and other local representatives to facilitate multi-agency collaborative opportunities 9) promote a shared vision for the community of interest area and develop and promote ways to work with others to achieve positive outcomes 10) provide a local community perspective on Council's long term plan key performance indicators and levels of service as detailed in the long term plan, and on local expenditure, rating impacts and priorities.

¹ Local Government Act 2002, s.53

Advocacy

11) submissions

- a) authority to make recommendations to Council on matters to be considered in submissions Council may make to external organisations' regional or national policy documents, select committees
- b) authority to make submissions to Council or other agency on issues within its community of interest area
- c) authority to make submissions to Council on bylaws and recommend to Council the level of bylaw service and enforcement to be provided, having regard to the need to maintain consistency across the District for all Council bylaws.

12) authority to prepare a submission to Council on the proposed levels of service, income and expenditure within the community of interest area, for consideration as part of the long term plan/annual plan process

13) provide comment by way of the formal Annual Plan/Long Term Plan process on relative priorities for the delivery of District services and levels of service within the community board area.

District activities include:

- a) wastewater
- b) solid waste
- c) water supply
- d) parks and reserves
- e) roading
- f) libraries
- g) cemeteries
- h) emergency management
- i) stormwater
- j) public toilets
- k) community housing

14) Council will set the levels of service for District activities – if a community board seek a higher level of service they will need to recommend that to Council and it will need to be funded in an appropriate way (locally).

Community Assistance

- 15) authority to establish prioritisation for allocation based on an overarching set of criteria from council to guide the scope of the activity
- 16) authority to grant the allocated funds from the Community Partnership Fund

- 17) authority to allocate bequests or grants generated locally consistent with the terms of the bequest or grant fund

Northern Community Board

- 18) make decisions regarding funding applications to the Northern Southland Development Fund. The Northern Community Board may invite a representative of the community of Dipton to take part in the decisions on applications to the Northern Southland Development Fund.

Unbudgeted Expenditure

Approve unbudgeted operating expenditure for local activities of up to \$20,000.

Approve up to a \$20,000 increase in the projected cost of a budgeted capital works project/item that is included in the annual plan/LTP.

Authority to delegate to the chief executive, when approving a project definition/business case, over-expenditure of up to \$10,000 for capital expenditure against the budget detailed in the Annual Plan/LTP.

Service Delivery

Local Activities

For activities within the local activities category, the community board shall have authority to:

- a) recommend to Council levels of service for local activities having regard to Council budgets within the Long Term Plan and Annual Plan process
- b) recommend to Council the rates and/or user charges and fees to fund the local activities
- c) accept donations of a local asset eg a gas barbeque, park bench, etc with a value of less than \$20,000.
- d) approve project definitions/business cases for approved budgeted capital expenditure up to \$300,000
- e) recommend to the Services and Assets Committee the approval of project definitions/business case and procurement plan for capital expenditure over \$300,000 and/or any unbudgeted capital expenditure
- f) monitor the performance and delivery of the service in meeting the expected levels of service
- g) facilitate the development of local management plans (for subsequent recommendation to Council), where required by statute or in support of District or other plans for reserves, harbours, and other community facilities, except where powers:
 - have been delegated to Council officers; or
 - would have significance beyond the community board's area or otherwise involves a matter of

	<p>national importance (Section 6 Resource Management Act 1991); or</p> <ul style="list-style-type: none"> involve the alienation of any part of a proposed or existing esplanade reserve by way of width reduction, easement, lease or otherwise. <p>Local activities include:</p> <ol style="list-style-type: none"> community leadership local halls and community centres (within Council's overarching policy for community facilities) wharves and harbour facilities local parks and reserves parking limits and footpaths Te Anau/Manapouri Airport (Fiordland Community Board) Stewart Island Electricity Supply Authority (SIESA) (Stewart Island/Rakiura Community Board) <ol style="list-style-type: none"> for the above two local activities only recommend levels of service and annual budget to the Services and Assets Committee monitor the performance and delivery of the service <p>19) naming reserves, structures and commemorative places</p> <ol style="list-style-type: none"> authority to decide upon requests from the community, regarding names of reserves, the placement of structures and commemorative places. <p>20) naming roads</p> <ol style="list-style-type: none"> authority to decide on the naming for public roads, private roads and rights of way <p>21) assist the chief executive by providing comment (through the board chairperson) to consider and determine temporary road closures applications where there are objections to the proposed road closure.</p> <p>Rentals and Leases</p> <p>In relation to all leases and licences of land and buildings for local activities within their own area, on behalf of Council;</p> <ol style="list-style-type: none"> accept the highest tenders for rentals more than \$10,000 approve the preferential allocation of leases and licenses where the rental is \$10,000 or more per annum. <p>Environmental management and spatial planning</p> <ol style="list-style-type: none"> provide comment on behalf of the relevant community/communities on resource consent applications referred to the community board for comment. recommend to Council the level of bylaw service and enforcement to be provided within the community, having regard to the need to maintain consistency across the District.
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	<p>24) provide advice to Council and its committees on any matter of interest or concern to the community board in relation to the sale of alcohol where statutory ability exists to seek such feedback.</p> <p>25) provide input into regulatory activities not otherwise specified above where the process allows.</p> <p>26) recommend to Council the initiating of an appeal or reference to the environment court on decisions in respect to resource consent applications on which the board has made submissions; ability to provide input to support the development of community planning for a civil defence emergency; and after an emergency event, to provide input and information to support community response efforts.</p>
LIMITS TO DELEGATIONS	<p>No financial or decision making delegations other than those specifically delegated by Council.</p> <p>The community board shall only expend funding on purposes for which that funding was originally raised and in accordance with the budgets approved by Council through its Long Term Plan/Annual Plan. In accordance with the provisions of section 39(2) of Schedule 7 the board may not incur expenditure in excess of the approved budget.</p> <p>Matters which are not Delegated</p> <p>Southland District Council has not delegated to community boards the power to:</p> <ul style="list-style-type: none"> • make a rate or bylaw • acquire, hold or dispose of property • direct, appoint, suspend or remove staff • engage or enter into contracts and agreements and financial commitments • institute an action for recovery of any amount • issue and police building consents, notices, authorisations and requirements under acts, statutes, regulations, bylaws and the like; • institute legal proceedings other than the delegation to recommend to Council the initiating of an appeal or reference to the environment court on decisions in respect to resource consent applications on which the community board has made submissions.
CONTACT WITH MEDIA	<p>The community board chairperson is the authorised spokesperson for the board in all matters where the board has authority or a particular interest.</p> <p>Board members, including the chairperson, do not have delegated authority to speak to the media and/or outside agencies on behalf of Council on matters outside of the board's delegations.</p>

	<p>The assigned Executive Leadership Team member will manage the formal communications between the board and its constituents and for the board in the exercise of its business. Correspondence with central government, other local government agencies or official agencies will only take place through Council staff and will be undertaken under the name of Southland District Council.</p>
REPORTING	<p>Community boards are unincorporated statutory bodies which are elected to represent the communities they serve.</p> <p>The boards maintain bound minute books of their own meetings.</p>

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1 Apologies

At the close of the agenda no apologies had been received.

2 Leave of absence

At the close of the agenda no requests for leave of absence had been received.

3 Conflict of interest

Community board members are reminded of the need to be vigilant to stand aside from decision-making when a conflict arises between their role as a member and any private or other external interest they might have.

4 Public forum

Notification to speak is required by 12noon at least one clear day before the meeting. Further information is available at www.southlanddc.govt.nz or by phoning 0800 732 732.

5 Extraordinary/urgent items

To consider, and if thought fit, to pass a resolution to permit the Community Board to consider any further items which do not appear on the agenda of this meeting and/or the meeting to be held with the public excluded.

Such resolution is required to be made pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987, and the chairperson must advise:

- (i) the reason why the item was not on the agenda, and
- (ii) the reason why the discussion of this item cannot be delayed until a subsequent meeting.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

"Where an item is not on the agenda for a meeting,-

- (a) that item may be discussed at that meeting if-
 - (i) that item is a minor matter relating to the general business of the local authority; and
 - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further **discussion."**

6 Confirmation of minutes

- 6.1 Meeting minutes of Oreti Community Board, 06 December 2021



Oreti Community Board

OPEN MINUTES

Minutes of a meeting of Oreti Community Board held in the Winton RSA, ANZAC Room, 186 Great North Road, Winton on Monday, 6 December 2021 at 5.32pm. (5.32pm – 7.15pm (PE 7.14pm – 7.15pm))

PRESENT

Chairperson	Natasha Mangels
Deputy Chairperson	Peter Schmidt
Members	Geoffrey Jukes (5.32pm – 7.14pm (not present for public excluded due to a conflict of interest))
	Colin Smith
	Brian Somerville
	Treena Symons
	Councillor Darren Frazer

APOLOGIES

Andrew Dorricott

IN ATTENDANCE

Councillor Menzies (5.35pm – 7.15pm)
Committee advisor - Fiona Dunlop
Community liaison officer - Tina Harvey
Community partnership leader - Karen Purdue

1 Apologies

There were apologies for absence from Andrew Dorricott

Moved Brian Somerville, seconded Treena Symons and resolved:

That the Oreti Community Board accept the apology.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of interest

1. Councillor Frazer advised that he had a conflict of interest in relation to item 7.6 – Community Partnership Fund applications – September 2021 funding round application 7 Winton Business Association – Photo Competition and application 8 Southland Filmmakers Trust and that he would not take part in debate or vote on the matter.
2. Geoff Jukes advised that he had conflict of interest in relation to item C8.1 - Community Service Awards - nominations and allocation - September 2021 and would not take part in debate or vote on the matter.

4 Public forum

There was no public forum.

5 Extraordinary/urgent items

There were no extraordinary/urgent items.

6 Confirmation of minutes

Resolution

Moved Colin Smith, seconded Deputy Chairperson Schmidt and resolved:

That the Oreti Community Board confirms the minutes of the meeting held on 18 October 2021 as a true and correct record of that meeting.

Reports

7.1 Proposed naming of a private, no exit right of way off Cooper Road, Tussock Creek

Record No: R/21/8/47375

Strategic manager transport – Hartley Hare was in attendance for this item.

Mr Hare advised that the purpose of the report was for the board to approve the road naming of a private, no exit right of way to access a property subdivision which has been requested by the property developer, Chris and Margaret Herud.

Resolution

Moved Cr Frazer, seconded Geoffrey Jukes and resolved:

That the Oreti Community Board:

- a) **Receives the report titled “Proposed naming of a private, no exit right of way off Cooper Road, Tussock Creek” dated 23 November 2021.**
- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) Approve the naming of the private right of way Kahikatea Road.

7.2 Impact due to rationalised Waka Kotahi NZ Transport Agency funding for footpath renewals (2021-2024)

Record No: R/21/11/61539

Strategic manager transport – Hartley Hare and Roading engineer – Ben Whelan were in attendance for this item.

Mr Hare and Mr Whelan advised that the purpose of the report was to outline the impacts and approach required to be taken to rationalising the footpath programme, due to the reduced funding received from Waka Kotahi New Zealand Transport Agency for the next three years of the 2021-2031 Long Term Plan.

Resolution

Moved Deputy Chairperson Schmidt, seconded Treena Symons and resolved:

That the Oreti Community Board:

- a) **Receives the report titled “Impact due to rationalised Waka Kotahi NZ Transport Agency funding for footpath renewals (2021-2024)” dated 30 November 2021.**
- b) Determines that this matter or decision be recognised and not significant in terms of section 76 of the Local Government Act 2002.
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) Acknowledges the new approach taken by the transport team for distributing the reduced Waka Kotahi funding for the 2021-2024 footpath programmes.
- e) Endorses combining years two and three footpath renewal programmes to be delivered mid-2023.

7.3 John Street footpath and parking upgrade project - unbudgeted expenditure

Record No: R/21/11/61124

Strategic manager transport – Hartley Hare was in attendance for this item.

Mr Hare advised that the purpose of the report was for the Board to consider options for the John Street footpath and parking project.

The Board noted that there were options from staff to consider which were as follows:

- Option 1 – recommends to Council to approve the unbudgeted expenditure of \$45,000 to complete the current scope for the John Street footpath and parking project to be funded from the Winton property sales reserve.
- Option 2 – approves to reduce the existing scope for the John Street footpath and parking to fit within the existing project budget by reducing the new footpath to 1.4m wide.
- Option 3 – approves that the John Street footpath and parking project goes back out to market to re-procure the work.

Following discussion on the three options available, the Board agreed that option one is preferred option for the John Street footpath and parking project.

Moved Brian Somerville, seconded Colin Smith recommendations a to c and d option 1.

That the Oreti Community Board:

- a) **receives the report titled “John Street footpath and parking upgrade project - unbudgeted expenditure” dated 30 November 2021.**

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- b) determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
 - c) determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
 - d) Approves one of the following options for John Street footpath and parking upgrade project:
 - Option 1 – recommends to Council to approve the unbudgeted expenditure of \$45,000 to complete the current scope for the John Street footpath and parking project to be funded from the Winton property sales reserve.
 - ~~Option 2 – approves to reduce the existing scope for the John Street footpath and parking to fit within the existing project budget by reducing the new footpath to 1.4m wide.~~
 - ~~Option 3 – approves that the John Street footpath and parking project goes back out to market to re-procure the work.~~

The motion was put and declared carried.

Final resolution

That the Oreti Community Board:

- a) **receives the report titled “John Street footpath and parking upgrade project - unbudgeted expenditure” dated 30 November 2021.**
- b) determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) recommends to Council to approve the unbudgeted expenditure of \$45,000 to complete the current scope for the John Street footpath and parking project to be funded from the Winton property sales reserve.

7.4 Direction-setting for Annual Plan 2022/2023

Record No: R/21/10/57987

Planning and Reporting Analyst – Shannon Oliver was in attendance for this item.

Miss Oliver advised that the purpose of the report was to review the second year of the Long Term Plan 2021-2031 including any projects and associated rate, reserve and loan funding.

The Board noted that the report identifies the movement from the current budget to 2022/2023, as well as any changes proposed to the second year of the 2021/2031 Long Term Plan.

There was discussion on the projects in attachment b to which the Board indicated that for the project P-10890 Ivy Russell reserve development program they wished to increase the amount in the 2022/2023 year from \$15,000 to \$25,000 and for the remainder of the \$51,500 being \$26,500 to be spread over the 2023/2024 to 2026/2027 at \$6,625 per year.

Resolution

Moved Deputy Chairperson Schmidt, seconded Geoffrey Jukes recommendations a to d, e with an amendment (as indicated with ~~strike through~~ and underline), f to l and resolved:

That the Oreti Community Board:

- a) **Receives the report titled “Direction-setting for Annual Plan 2022/2023”**
- b) Determines that this matter or decision be recognised not significant in terms of Section 76 of the Local Government Act 2002.
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) Recommends to Council the setting of the following rates and charges (GST inclusive) for the year commencing 1 July 2022 (subject to any amendments as a result of (f) and (g) below).

<u>Rate</u>	<u>Rate GST inclusive</u>
Oreti Community Board rate	\$465,528
Browns Hall rate	\$8,507
Dipton Hall rate	\$22,443
Limehills Hall rate	\$23,498
Oreti Plains Hall rate	\$10,687
Otapiri – Lora Gorge Hall rate	\$6,573
Ryal Bush Hall rate	\$9,325

Tussock Creek Hall rate	\$12,711
Winton Hall rate	\$52,897

- e) Recommends to Council the setting of the following rates and charges (GST inclusive) for the year commencing 1 July 2022 (subject to any amendments as a result of (g) and (h) below) with the following amendment to project P-10849 – Ivy Russell Reserve development program as follows:

Project P-10849 – Ivy Russell Reserve development program

<u>Year</u>	<u>Amount</u>
<u>2022/2023</u>	<u>\$15,000 \$25,000</u>
<u>2023/2024</u>	<u>\$6,625</u>
<u>2024/2025</u>	<u>\$6,625</u>
<u>2025/2026</u>	<u>\$6,625</u>
<u>2026/2027</u>	<u>\$6,625</u>

<u>Rate</u>	<u>Rate GST inclusive</u>
Winton Pool rate	\$17.25 per rating unit

- f) Recommends to Council the setting of the following Oreti hall fees and charges (including GST) for the year commencing 1 July 2022 (subject to any amendments made at this meeting).

<u>Browns Hall fees and charges description</u>	<u>Fee/Charge (GST Incl)</u>
Athletic Society	\$100.00
Private function	\$100.00
Community function	\$ 50.00
Bond (no GST)	\$250.00

<u>Dipton Hall fees and charges description</u>	<u>Fee/Charge (GST Incl)</u>
Hall	\$35.00 - \$80.00
Hall night rates	\$250.00 - \$350.00
Play group/RSA	\$35.00-\$50.00

<u>Limehills Hall fees and charges description</u>	<u>Fee/Charge (GST Incl)</u>
All day hire (8.00 am to 5.00 pm)	\$50.00
All day and night hire	\$80.00
Rugby Club (per season)	\$650.00
Bond (no GST)	\$250.00

<u>Oreti Plains Hall fees and charges description</u>	<u>Fee/Charge (GST Incl)</u>
All day hire (8 hours)	\$125.00
Hire (hourly)	\$16.00
Weekend Hall Hire	\$250.00

Weekly Hall Hire	\$875.00
Chairs (each)	\$0.50
Tables (each)	\$5.00
Bond – (no GST)	\$500.00

<u>Otapiri-Lora Gorge Hall fees and charges description</u>	<u>Fee/Charge (GST Incl)</u>
Hall (non-residents)	\$200.00
Hall (residents)	\$150.00
Meetings morning/afternoon/evening (non-residents)	\$35.00
Meetings morning/afternoon/evening (residents)	\$25.00
Weddings (non-residents)	\$250.00
Weddings (residents)	\$200.00
Rifle club (full season)	\$10.00
Dance committee	\$60.00
Chairs (each)	\$1.00
Tables (each)	Donation
Cutlery and Crockery	\$25.00

<u>Ryal Bush Hall fees and charges description</u>	<u>Fee/Charge (GST Incl)</u>
All day hire	\$50.00
Hourly	\$20.00
Bond (no GST)	\$200.00

<u>Winton Hall fees and charges description</u>	<u>Fee/Charge (GST Incl)</u>
Memorial Hall	
Weddings/Birthdays/Other social function (full day) Bond required (not available for hire for birthday functions for 25 year old and under)	\$400.00
Other Functions (full day) Bond required	\$200.00
School/Education related events (full day) Bond required	\$50.00
Bowls and Dancing (half day) Bond required	\$25.00
Bowls and Dancing (full day) Bond required	\$50.00
Funeral/Church Service/Meetings Bond required	\$75.00
Commercial Users (half day) Bond required	\$200.00
Commercial Users (full day) Bond required	\$400.00
Bond – Regular Users (12 month duration for bond, reviewed and renewed every 12 months) No GST	\$200.00
Bond – One off Users (no GST)	\$400.00
Winton RSA	
ANZAC Lounge (half day) Bond required	\$30.00
ANZAC Lounge (full day) Bond required	\$60.00
Weddings (full day) Bond required	\$150.00
Other functions (ANZAC lounge not to be hired for birthday functions for 25 year old and under)	\$80.00

Regular Users (half day) Bond required	\$15.00
Regular Users (full day) Bond required	\$30.00
Commercial Users (half day) Bond required	\$50.00
Commercial Users (full day) Bond required	\$100.00
Bond – Regular Users (no GST)	\$100.00
Bond – One Off Users (no GST)	\$200.00

- g) Delegates authority to the board chair to approve any further material changes required to the budgets following this meeting.
- h) Notes that Council has yet to approve the assumptions on which the draft budgets have been prepared which may impact the proposed rate.
- i) Notes that staff will advise the board of the final rates approved for inclusion in the Annual Plan.

7.5 Long Term Plan 2021-2031 - community board feedback

Record No: R/21/11/62493

Planning and Reporting Analyst – Shannon Oliver was in attendance for this item.

Resolution

Moved Treena Symons, seconded Geoffrey Jukes and resolved:

That the Oreti Community Board:

- a) **receives the report titled “Long Term Plan 2021-2031 - community board feedback” dated 30 November 2021.**

7.6 Community Partnership Fund applications - September 2021 funding round

Record No: R/21/10/56851

Community liaison officer – Tina Harvey was in attendance for the item.

Mrs Harvey advised that the purpose of the report was for the Board to allocate funds to the applicants to the Oreti Community Partnership fund.

Moved Councillor Frazer, seconded Treena Symons recommendations a to j (with changes as indicated with ~~strike through~~ and underline):

That the Oreti Community Board:

- a) **receives the report titled “Community Partnership Fund applications - September 2021 funding round” dated 30 November 2021.**
- b) determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.

- c) determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) receives applications from the following:
 - 1. Winton Golf Club
 - 2. Winton Croquet Club
 - 3. Ann Robbie – War Memorial Restorer
 - 4. Communities Against Alcohol Harm
 - 5. Royal NZ Plunket – Winton Injury Prevention Services
 - 6. Winton Business Association – Community Newsletter
 - 7. Winton Business Association – Photo Competition
 - 8. Southland Filmmakers Trust
- e) approves/~~declines~~ a grant of ~~\$10,000~~ \$2,000 to the Winton Golf Club for assistance towards the refurbishing of the downstairs facilities.
- f) approves/~~declines~~ a grant of ~~\$1,880~~ \$1,000 to the Winton Croquet Club for assistance towards the costs associated with lawn mowing, petrol, mower servicing and power.
- g) approves/~~declines~~ a grant of \$500 to Ann Robbie – War Memorial restorer for **assistance to repair and restore the 'Gow' bird bath memorial at the Winton Primary School.**
- h) requests that the deputy mayor, chief executive and the group manager democracy and community make the decision on the funding application received by the Communities Against Alcohol Harm.
- i) approves/~~declines~~ a grant of \$641.41 to the Royal New Zealand Plunket – Winton Injury Prevention Services for installation checks for baby and child restraints and to purchase three child restraints to assist families in need.
- j) approves/~~declines~~ a grant of ~~\$4,800~~ \$2,000 to the Winton Business Association to assist with costs associated with the development of a monthly community newsletter.

The motion was put and declared carried.

(Councillor Frazer withdrew from the table due to a conflict of interest.)

Moved Peter Schmidt, seconded Treena Symons, recommendations k and l (with changes as indicated with ~~strike through~~ and underline):

That the Oreti Community Board:

- k) approves/~~declines~~ a grant of ~~\$2,200~~ \$1,800 to the Winton Business Association to assist with running a photo and video competition in the Oreti Ward.

- l) approves/~~declines~~ a grant of \$1,565 to the Southland Filmmakers Trust to assist with costs associated with hosting three workshops in the community.

The motion was put and declared carried.

Final resolution:

That the Oreti Community Board:

- a) **receives the report titled “Community Partnership Fund applications - September 2021 funding round” dated 30 November 2021.**
- b) determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) receives applications from the following:
1. Winton Golf Club
 2. Winton Croquet Club
 3. Ann Robbie – War Memorial Restorer
 4. Communities Against Alcohol Harm
 5. Royal NZ Plunket – Winton Injury Prevention Services
 6. Winton Business Association – Community Newsletter
 7. Winton Business Association – Photo Competition
 8. Southland Filmmakers Trust
- e) approves a grant of \$2,000 to the Winton Golf Club for assistance towards the refurbishing of the downstairs facilities.
- f) approves a grant of \$1,000 to the Winton Croquet Club for assistance towards the costs associated with lawn mowing, petrol, mower servicing and power.
- g) approves a grant of \$500 to Ann Robbie – War Memorial restorer for assistance to repair and restore **the ‘Gow’ bird bath memorial at the Winton Primary School.**
- h) requests that the deputy mayor, chief executive and the group manager democracy and community make the decision on the funding application received by the Communities Against Alcohol Harm.
- i) approves a grant of \$641.41 to the Royal New Zealand Plunket – Winton Injury Prevention Services for installation checks for baby and child restraints and to purchase three child restraints to assist families in need.

- j) approves a grant of \$2,000 to the Winton Business Association to assist with costs associated with the development of a monthly community newsletter.
- k) approves a grant of \$1,800 to the Winton Business Association to assist with running a photo and video competition in the Oreti Ward.
- l) approves a grant of \$1,565 to the Southland Filmmakers Trust to assist with costs associated with hosting three workshops in the community.

7.7 Future of the Alcohol Control Bylaw

Record No: R/21/11/59931

Planning and Reporting Analyst – Shannon Oliver was in attendance for this item.

Miss Oliver advised that the purpose of the report was to provide information to the board **on Council's Alcohol Control Bylaw 2015 and to receive feedback from the board on how it believes Council should proceed with this bylaw.**

Resolution

Moved Chairperson Mangels, seconded Geoffrey Jukes and resolved:

That the Oreti Community Board:

- a) **receives the report titled "Future of the Alcohol Control Bylaw" dated 30 November 2021.**
- b) determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) provides feedback on how the board believe Council should proceed with the Alcohol Control Bylaw 2015.

7.8 Community leadership report

Record No: R/21/11/60184

Community partnership leader – Karen Purdue was in attendance for the item..

Resolution

Moved Brian Somerville, seconded Cr Frazer and resolved:

That the Oreti Community Board:

- a) **receives the report titled “Community leadership report” dated 30 November 2021.**

7.9 Operational Report for the Oreti Community Board

Record No: R/21/10/55973

Community partnership leader – Karen Purdue was in attendance for the item..

Resolution

Moved Deputy Chairperson Schmidt, seconded Colin Smith and resolved:

That the Oreti Community Board:

- a) **Receives the report titled “Operational Report for the Oreti Community Board” dated 30 November 2021.**

7.10 Council report

Record No: R/21/11/59783

Councillor Frazer took the Board through the Council report.

Resolution

Moved Brian Somerville, seconded Treena Symons and resolved:

That Oreti Community Board:

- a) **Receives the report titled “Council report” dated 30 November 2021.**

7.11 Chairperson's report

Record No: R/21/11/62314

Chairperson Mangels took the Board through her chairs report.

Resolution

Moved Chairperson Mangels, seconded Cr Frazer and resolved:

That the Oreti Community Board:

- a) **receives the report titled “Chairperson's report” dated 23 November 2021.**

Public excluded

Exclusion of the public: Local Government Official Information and Meetings Act 1987

Resolution

Moved Chairperson Mangels, seconded Brian Somerville and resolved:

That the public be excluded from the following part(s) of the proceedings of this meeting.

C8.1 Community Service Awards - nominations and allocation - September 2021

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Community Service Awards - nominations and allocation - September 2021	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.

The public were excluded at 7.14pm.

Geoff Dukes left the meeting due to a conflict of interest.

Resolutions in relation to the confidential items are recorded in the confidential section of these minutes and are not publicly available unless released here.

The meeting concluded at 7.15pm.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A
MEETING OF THE ORETI COMMUNITY BOARD HELD
ON MONDAY 6 DECEMBER 2021.

DATE:.....

CHAIRPERSON:.....

Operational Report for the Oreti Community Board

Record No: R/21/12/64040

Author: Brendan Gray, Project delivery manager

Approved by: Matt Russell, Group manager infrastructure and environmental services

☐ Decision

☐ Recommendation

☒ Information

Purpose of Report

- 1 The purpose of the report is to update the board on the operational activities in the Oreti Community Board area.

Recommendation

That the Oreti Community Board:

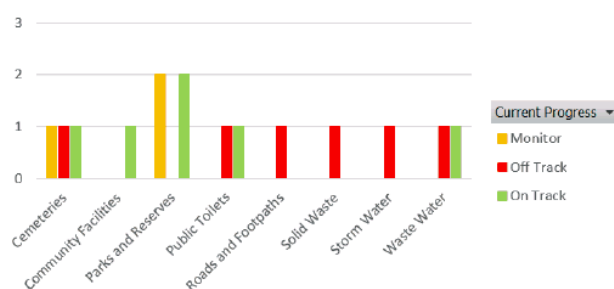
- a) **Receives the report titled “Operational Report for the Oreti Community Board”**
dated 10 February 2022.

Attachments

- A Report to Oreti Community Board - 21 February 2022 - Operational report [↓](#)



1. Projects within current financial year as at 3 February 2022



2. Current projects

CLARIFICATION OF FUNDING SOURCES

Local funded: footpaths, SIESA, water structures, airports and halls.

District funded: water, sewerage, stormwater, cemeteries, toilets and roading.

Local or District funded (dependent on service): Community facilities, open spaces and community grants.

ACTIVITY	CODE	NAME	CURRENT PHASE	CURRENT PROGRESS	PROJECT CURRENT COMMENT	BUDGET
CEMETERIES	P-10364	Construct new information kiosk at East Winton cemetery	Delivery phase	Off track	Installation of the concrete base is being completed by the Winton Rotary Club, once this is done the structure will be erected for the panels.	\$15,744
CEMETERIES	P-10895	Wallacetown cemetery works	Pre-delivery phase	On track	Boundary survey has been completed and plans received, we are currently compiling a scope.	\$50,000



ACTIVITY	CODE	NAME	CURRENT PHASE	CURRENT PROGRESS	PROJECT CURRENT COMMENT	BUDGET
CEMETERIES	P-10981	Install new ashes beams at Winton cemetery	Pre-delivery phase	Monitor	Work planned to be completed February/March.	\$4,178
COMMUNITY FACILITIES	P-10745	Winton office refurbishment	Delivery phase	On track	Stage 2 (the old part of the building) is making good progress, and is at pre-line stage so ready for gib wall linings to be applied. Stage 1 of the construction work is completed to the main library area, with only new services to be commissioned. Council library staff are well underway sorting books in the main library and Brandon Street. Additional works to retrofit double glazing is ordered and underway.	\$1,251,597
PARKS AND RESERVES	P-10758 P-10366	Dipton playground - equipment replacement	Pre-delivery phase	On track	Procurement for installation and groundworks is closed and scoring completed. Preferred tenderer has been contacted and the contract is being drawn up as this report is being prepared. Equipment sourcing via suppliers is being driven with the help of JALP Consulting Ltd staff due to resourcing issues. Two options for the community to decide on as per original meeting will be provided as soon as possible.	\$88,100
PARKS AND RESERVES	P-10885	Winton - tree removal section 1	Pre-delivery phase	Monitor	Communication with the Winton community needs to happen prior to the work being undertaken. It is envisaged that tree removal will start at the end of the first school term.	\$20,000



ACTIVITY	CODE	NAME	CURRENT PHASE	CURRENT PROGRESS	PROJECT CURRENT COMMENT	BUDGET
PARKS AND RESERVES	P-10892	McKenzie Street playground	Delivery	On track	The project is now complete.	\$8,000
PARKS AND RESERVES	P-10955	Oreti Community Board area - investigation project	Pre-delivery phase	Monitor	Contract has been awarded and the work will start in February, with the project being completed by the end of June.	\$50,000
PUBLIC TOILETS	P-10660	Winton - John Street toilet - new	Pre-delivery phase	On track	The toilet is programmed to be installed mid-April.	\$250,000
PUBLIC TOILETS	P-10891	Winton - Moores reserve toilets	Pre-delivery phase	Off track	The toilets will be painted inside and out, the spouting and leaking in the roof area will be addressed and the soap dispensers, roll holders, bins and paper towel dispensers will be updated.	\$20,000
ROADS AND FOOTPATHS	P-10925	John Street footpath and parking project	Pre-delivery phase	Off track	Due to receiving higher prices than were budgeted for in the Long Term Plan, an unbudgeted expenditure was required. Council approved the unbudgeted expenditure on 25 January. The project will now move to the construction phase.	\$165,000
SOLID WASTE	P-10427	Winton transfer station greenwaste improvements	Pre-delivery phase	Off track	We are still pricing the options, taking into consideration the location of the power poles. Once we have this information, we will go back to the community boards two representatives who are charged to decide on the best layout/ design.	\$80,000
STORMWATER	P-10445	Winton storm - replace storm main – multi-year project	Pre-delivery phase	Off track	The work on the masterplan is due to Council for review late February. It is still predicted that a nominal sum will be kept to enable	\$500,000



ACTIVITY	CODE	NAME	CURRENT PHASE	CURRENT PROGRESS	PROJECT CURRENT COMMENT	BUDGET
					detailed design this financial year with the remaining budget deferred to 2022/2023 for construction.	
WASTEWATER	P-10126	Preparing consent renewal for Winton scheme	Pre-delivery phase	On track	The short-term proposal was accepted, and the short-term work has been completed allowing an extension of the current consent. This will allow us that extra time to thoroughly consider the best long-term improvement strategy for the Winton wastewater scheme. The liaison group, consultants (GHD) and Council will keep all parties informed as we navigate the way forward.	\$255,898
WASTEWATER	P-10487	Winton wastewater-infiltration project – multi-year project	Pre-delivery phase	Off track	This work is still ongoing as we work towards an improvement plan. Downer is doing more CCTV investigation work in February/ March.	\$187,510

3. Community board contracts

CONTRACT NAME	CONTRACT MANAGER COMMENTARY
10/01 – Water and wastewater services operation and maintenance	Contract continues to run well. Planning continues to be in place for essential services delivery to continue under the traffic light system.
17/02 - Central Alliance roading contract	The stabilisation crew have been working on Waimatuku Flat Road due to increased heavy traffic using this road. Vehicle restrictions are now in place. Noxious spraying is completed in the central area. Unsealed road spraying has been completed. Otta seals (a type of bituminous surface treatment) have commenced preparation in the central area with SouthRoads undertaking work prior to Fulton Hogan sealing.



CONTRACT NAME	CONTRACT MANAGER COMMENTARY
	<p>Roading team have completed the district wide audit of the unsealed network using the roadroid tool.</p> <p>Fibre is being rolled out in Nightcaps and Ohai is next. Roding contract manager has been on a pre-installation walk over of Nightcaps.</p>
19/9 – Central area gardening	The main street shrubs have been trimmed to a safer height and are generally looking very tidy. Placement of the bark chip has been completed in several areas.
20/57 – Wallacetown township gardening	The Wallacetown township gardening contractor is continuing to maintain them to a good standard. In the garden at the entrance to the community centre a large tree has been identified as needing removal due to its condition.
20/53 – Maintenance of Dunsdale reserve, mowing and toilets	Minor repairs in the toilet blocks have been completed. Dunsdale was well used over the holiday period.
20/53 – Central area mowing	The mowing has been satisfactory with very few queries in the last two months. The recent dry weather has slowed down the grass growth.
Oreti Board tree management	Council has contracted a consultant to implement a tree policy, tree maintenance guidelines to get a consistent approach for trees across the district.

4. Request for service data 17 November 2021 – 20 January 2022

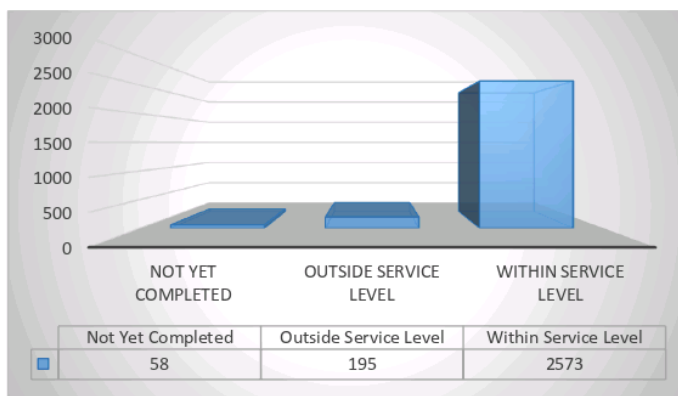
 <p>Community Board</p> <p>Requests for Service 17/11/21 – 20/01/22 288</p>	<p>District wide</p> <p>Requests for Service 17/11/21 – 20/01/22 2,826</p> <p>3 Waters Service requests 17/11/21 – 20/01/22 534</p>
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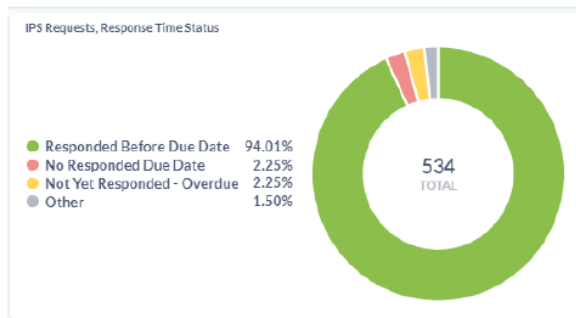
NAME	COUNT
Abandoned vehicles	3
Cemeteries/memorials - repairs and maintenance	5
Community facilities - halls - repairs/maintenance	8
Community facilities general	3
Council housing - repairs and maintenance	2
Council property enquiry	4
Culverts blocked – rural	7
Debris on gravel roads (safety)	3
Debris on sealed roads (safety)	3
Flooding roads	1
Footpaths hazards - trip/hazard/broken etc (safety)	3
Gravel road faults	8
Hazards	4
Litter matters rural	1
Miscellaneous problem	3
New sealed road issues (resealing season)	1
New sign requests	1
Paper roads	3
Parks and reserves - playground repairs/maintenance	3
Parks and reserves - repairs & maintenance	5
Rapid numbers - new	1
Roadside spraying - noxious weeds	3
Rural verge mowing	1
Sealed road faults	5
Sewer lateral blockage	1
Sewer main blockage	1
Signs repairs (not stop/give way)	1
Stock crossing/droving issues	3
Stop/give way signs - repairs (urgent 24hr fix)	1
Stormwater general - non-urgent	1



NAME	COUNT
Stormwater general - urgent	1
Street lights out	6
Streetscape - vegetation	16
Toilets - cleaning, repairs and maintenance	12
Transport general enquiries	50
Urban stormwater (manholes, grates)	3
Vegetation rural (overgrown or visibility issues)	4
Water and waste general	26
Water asset leak (main, hydrant, valve and meter)	9
Water carrier request for water	1
Water no supply	3
Water pressure low	1
Water quality: smell, taste, colour, clarity	1
Water request (not carrier) to fill swimming pools	1
Water toby damaged (not safety issue)	2
Water toby leak	11
Water toby location	1
Wheelie bin cancel/damaged/stolen	10
Wheelie bin collection complaints	10
Wheelie bin general enquiry	7
Wheelie bin new/size change/additional	24
TOTAL	288

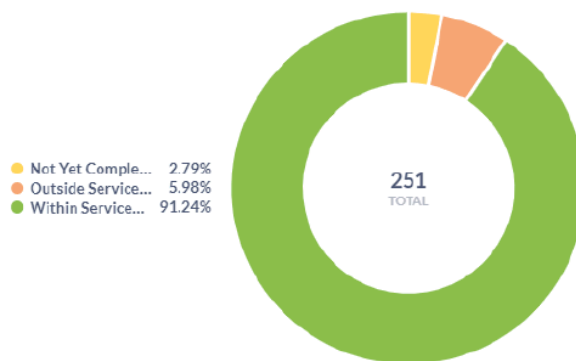
RFS count by completion time status - district



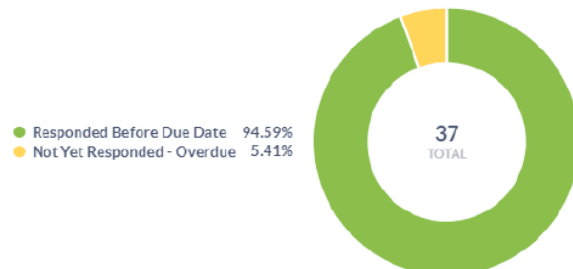


RFS count by completion time status – local

RFS Completion Time Status Summary: All Services and Assets



IPS Requests, Response Time Status



Note: RFS/SR that were not yet completed or outside the service level were due to factors including further investigations/work required and extensions of time to complete the requests.

5. Local finance reporting

Browns - Business Units as at 31 December 2021									
	Income			Expenses			Capital		
Business Unit	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year
Street Works - Browns	\$320	\$318	\$1,561	\$105	\$423	\$847			\$5,000
Beautification - Browns	\$9,532	\$9,500	\$19,000	\$4,112	\$7,000	\$19,000			
Hall - Browns	\$3,602	\$3,862	\$7,733	\$3,436	\$4,661	\$7,958			
Total	\$13,454	\$13,680	\$28,294	\$7,653	\$12,084	\$27,805	\$0	\$0	\$5,000

Browns income is \$13,454, which is slightly under budget (\$226).

Expenditure is \$7,653, \$4,431 under budget. Beautification is \$2,888 under spent due to less mowing and maintenance costs as the season for this work has only just begun. Browns hall is \$1,225 under budget due to less maintenance and electricity costs.

Dipton - Business Units as at 31 December 2021									
	Income			Expenses			Capital		
Business Unit	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year
Street Works - Dipton									\$2,000
Refuse Collection - Dipton	\$600	\$600	\$1,200	\$607	\$600	\$1,200			
Cemetery - Dipton	\$4,501	\$4,497	\$9,297	\$2,705	\$4,547	\$9,094			\$10,000
Beautification - Dipton	\$6,421	\$6,399	\$13,168	\$3,912	\$6,399	\$12,799			
Playground - Dipton	\$3,763	\$3,750	\$7,500	\$4,525	\$5,453	\$10,905			\$88,100
Hall - Dipton	\$9,490	\$9,354	\$18,711	\$6,741	\$10,566	\$68,167			
Total	\$24,775	\$24,600	\$49,876	\$18,490	\$27,565	\$102,165	\$0	\$0	\$100,100

Dipton income is \$24,775 slightly over budget (\$175).

Expenditure is \$18,490, \$9,075 less than budget. Cemetery, beautification and the playground are under budget as the mowing and gardening season has only just begun and less maintenance being required to date (\$1,842, \$2,487 and \$928 respectively). Dipton hall is \$3,825 under spent due to less maintenance to date.



Limehills - Business Units as at 31 December 2021

	Income			Expenses			Capital		
Business Unit	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year
Beautification - Limehills	\$7,008	\$6,984	\$14,189	\$2,831	\$7,082	\$14,164			
Community Centre - Limehills	\$9,173	\$9,177	\$18,354	\$6,496	\$10,799	\$20,053			
Total	\$16,181	\$16,161	\$32,543	\$9,327	\$17,881	\$34,217	\$0	\$0	\$0

Limehills income is \$16,181, which is slightly above budget (\$20).

Expenditure is \$9,327, which is \$8,554 under budget. Beautification and the community centre are under budget due to the majority of mowing and maintenance work being undertaken in spring/summer.

Oreti - Business Units as at 31 December 2021

	Income			Expenses			Capital		
Business Unit	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year
Community Leadership Oreti	\$301	\$300	\$21,718	\$7,941	\$7,941	\$37,272			\$0
Rec Reserve - North Makarewa			\$900						\$0
Rec Reserve - Oreti	\$2,007	\$444	\$887	\$3,393	\$899	\$51,006			\$0
Total	\$2,308	\$744	\$23,505	\$11,334	\$8,840	\$88,278	\$0	\$0	\$0

Oreti income is \$2,308, \$1,564 above budget. Oreti reserve income is \$1,563 over budget due to funds received from the Hedgehope Domain Board, as the reserve committee is no longer a sub-committee of Council. These funds are being held in a specific Hedgehope recreation reserve financial reserve.

Oreti expenditure is \$11,334, \$2,494 over budget as a result of Oreti recreation reserve mowing and additional rates expenses being incurred where no budget existed. This was an oversight when establishing the budgets and will be corrected through forecasting and funded from the operating budget.



Winton - Business Units as at 31 December 2021

Business Unit	Income			Expenses			Capital		
	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year
Street Works - Winton	\$10,690	\$10,655	\$21,309	\$6,539	\$19,429	\$38,859	\$168		\$120,000
Refuse Collection - Winton	\$16,725	\$16,712	\$33,423	\$15,369	\$16,712	\$33,423			
Cemetery - Winton	\$14,973	\$22,833	\$45,665	\$11,774	\$16,083	\$32,165		\$7,872	\$15,744
Beautification - Winton	\$58,842	\$59,207	\$123,288	\$43,830	\$69,780	\$138,482			
Winton Parks & Reserves	\$36,754	\$35,274	\$70,548	\$26,281	\$39,969	\$116,645		\$8,000	\$28,000
Winton Swimming Pool	\$11,361	\$11,280	\$22,560	\$30,560	\$30,560	\$30,560			
Hall - Memorial	\$17,823	\$16,187	\$32,812	\$28,593	\$35,213	\$64,867			
Hall - RSA	\$6,716	\$8,619	\$17,239	\$6,386	\$11,078	\$19,817			
Hall - Drill	\$3,136	\$2,884	\$5,767	\$3,083	\$4,156	\$5,767			
Medical Centre - Winton	\$18,850	\$14,800	\$32,536	\$12,219	\$12,127	\$18,273			
Winton Maternity Centre	\$6,399	\$6,637	\$10,274	\$13,863	\$19,429	\$32,436	\$5,351		
Other Leased Property	\$1,080	\$3,475	\$9,638		\$219	\$439			
Total	\$203,350	\$208,561	\$425,059	\$198,496	\$274,756	\$531,733	\$5,519	\$15,872	\$163,744

Winton income is \$203,350, \$5,211 under budget. Cemetery income is \$7,860 less than budget due to the development contributions income to fund the information board, being phased evenly throughout the year, however this typically isn't received until the end of the financial year. This will be corrected in January for future reporting. RSA hall hire income is \$1,903 lower than budget for the year to date. Other leased property income is \$2,395 lower than expected due to less rental income received to date. These are offset by the medical centre receiving additional income from the renewed lease agreement (\$4,050), the Memorial hall receiving increased hire income (\$1,636). The parks and reserves business unit also received additional income, being reparation for damage caused to a fence.

Expenditure is \$198,496, \$76,260 less than budget. Street works, cemetery, beautification and parks and reserves are under budget due to less mowing and maintenance costs (\$56,837). The Memorial, RSA and Drill halls are all under spent (\$6,620, \$4,692 and \$1,073 respectively) due to less electricity, caretaker costs and maintenance for the year. Less maintenance to date has resulted in the Winton maternity centre being \$5,566 under budget.



Capital expenditure is \$5,519, \$10,353 under budget. Street works is \$168 over budget due to initial costs on the John Street footpath and parking project (P-10925). The cemetery is \$7,872 under budget due to no costs being incurred to date for the information kiosk at the East Winton cemetery (P-10364). Winton parks and reserves is \$8,000 under budget due the McKenzie Street playground (P-10892). This work was completed in December and the associated costs will be recognised in January. Winton maternity centre is \$5,351 over budget due to the replacement of the windows. This project was carried forward from 2020/2021, however the budget is currently in maintenance. This budget will be moved from maintenance to capital through forecasting.

Wallacetown - Business Units as at 31 December 2021

	Income			Expenses			Capital		
Business Unit	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year
Street Works - Wallacetown	\$265	\$264	\$528	\$132	\$396	\$791			\$35,600
Refuse Collection - Wallacetow	\$2,809	\$2,807	\$5,613	\$2,694	\$2,807	\$5,613			
Cemetery - Wallacetown	\$8,908	\$8,901	\$19,164	\$15,662	\$14,783	\$79,566			
Beautification - Wallacetown	\$30,426	\$29,916	\$62,691	\$12,860	\$29,697	\$60,095			
Ellerslie Square	\$5,342	\$5,324	\$10,648	\$650	\$5,324	\$10,648			
Playground - Ailsa Street	\$5,368	\$5,350	\$10,700	\$2,589	\$6,155	\$12,309			
Total	\$53,117	\$52,561	\$109,344	\$34,587	\$59,161	\$169,022	\$0	\$0	\$35,600

Wallacetown income is \$53,117, which is slightly over budget (\$556). This is predominately due to rental income received that was not budgeted for in the beautification business unit. This income was previously budgeted for in the operating costs business unit and the budget was not transferred in error (\$410). This will be correcting in forecasting.

Expenditure is \$34,587, which is under budget by \$24,574. The beautification, Ellerslie Square and playground business units are under spent due to less mowing and maintenance costs. The majority of the maintenance work is typically undertaken in spring and summer.



Halls - Business Units as at 31 December 2021									
	Income			Expenses			Capital		
Business Unit	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year
Hall - Ryal Bush	\$3,765	\$3,774	\$7,604	\$3,955	\$4,626	\$8,214			
Hall - Tussock Creek	\$5,226	\$5,226	\$10,451	\$1,539	\$5,140	\$9,633			
Hall - Waianiwa	\$4,154	\$4,154	\$8,308	\$2,072	\$4,308	\$8,308			
Hall - Otapiri/Lora Gorge	\$2,858	\$2,858	\$6,784	\$2,533	\$6,543	\$11,431			
Hall - Oreti	\$4,843	\$4,413	\$9,147	\$5,850	\$5,800	\$9,186			
Total	\$20,846	\$20,424	\$42,294	\$15,948	\$26,418	\$46,772	\$0	\$0	\$0

Halls income is \$20,846, which is slightly over budget (\$422), due to hire income received for the Oreti hall that was not budgeted for.

Expenditure is \$15,948, \$10,470 less than budget, which is as a result of limited maintenance required to date across three of the five halls.

Reserve balances

RESERVE	ACTUAL 30 JUNE 2021	BUDGET 30 JUNE 2022	FORECAST 30 JUNE 2022
Browns community centre	\$1,321	\$1,330	\$1,330
Browns general	\$47,175	\$46,599	\$43,099
Total – Browns	\$48,496	\$47,929	\$44,429
Dipton community centre	\$3,541	\$3,115	\$3,115
Dipton cemetery	\$16,844	\$7,147	\$7,147
Dipton general	\$61,525	\$24,982	\$2,982
Dipton stormwater*	\$18,781	\$19,036	\$19,036
Total – Dipton	\$100,691	\$54,280	\$32,280
Limehills general	\$13,892	\$14,112	\$14,112
Limehills stormwater*	\$44,466	\$45,245	\$45,245
Total – Limehills	\$58,358	\$59,357	\$59,357
Winton community centre	\$36,754	\$37,193	\$37,193
Waitane Glencoe reserve	\$2,231	\$2,276	\$2,276
Winton general	\$208,031	\$147,288	\$139,330
Winton medical centre general	\$143,937	\$165,992	\$147,802
Winton property sales	\$201,612	\$210,811	\$210,811
Winton reserve capital development	\$105,252	\$107,378	\$107,378
Winton stormwater*	\$99,186	\$18,149	\$18,149
Total – Winton	\$797,003	\$689,087	\$662,939
Wallacetown cemetery bequest	\$69,789	\$61,751	\$61,751
Wallacetown general	\$190,994	\$193,854	\$156,645
Wallacetown stormwater*	\$48,551	\$49,392	\$49,392
Total – Wallacetown	\$309,334	\$304,997	\$267,788
Hall – Ryal Bush	\$3,744	\$3,801	\$3,801
Hall – Tussock Creek	\$5,187	\$5,187	\$5,187
Hall - Waianiwa	\$25,862	\$25,862	\$25,862
Hall – Otapiri/Lora gorge	\$67,180	\$62,533	\$62,533
Hall - Oreti	\$18,882	\$19,204	\$19,204
Total – Halls	\$120,855	\$116,587	\$116,587
TOTAL RESERVES	\$1,434,737	\$1,272,237	\$1,183,380

* Please note changes to stormwater reserves as discussed below are not included in the table above.



Stormwater reserve balance

As part of reviewing how and what local community boards rate during the Long Term Plan process, boards asked staff how the stormwater reserves that were collected by each community were going to be treated going forward, once they were district wide rate funded. At the time staff indicated it was something Council needed to consider.

Staff presented to Council at its December 2021 meeting a report that outlined the different approaches communities within the district had used for collecting and funding stormwater projects and then how any surplus funds were held. This report highlighted that many communities hold reserves in specific stormwater reserves and others are holding funds within their general community reserves.

Legally, Council is required to use the funds collected by each rate for the activities that were being rated for. The local community rates was how funds were collected for stormwater and this rate was for activities within the community including stormwater, parks and reserves, streetworks etc. As such it has been a community decision whether to have any funds collected by this rate in a specific local reserve or in a general reserve and Council and community can decide to amalgamate these reserves or not.

In considering its proposed approach to these community stormwater reserves, Council wanted to ensure fairness to any proposed decision they made. As a result, Council has agreed the following steps in regards to separate stormwater reserves held by any community at this time.

1. That any interest earned on any local stormwater reserve balance that is still unspent since creation should be added to the local general reserves.
2. That where any community has an existing stormwater loan as well as an existing stormwater reserve, the stormwater loan will be repaid back to the extent of the balance remaining in the stormwater reserve. Three towns have local stormwater reserve balances and also have local stormwater loans. Given the decision to drawdown the loan was made prior to district funding, it was agreed that the reserve is used to repay the loans in accordance with historical funding decisions. Going forward any stormwater loans will be funded by the district stormwater rate.
3. That the remaining balance of the stormwater reserve be transferred to the local community general reserve.

The reserve transfer is effective as at 1 July 2021. This means that the general reserve will be increased by the amount shown in the table below and will be available to fund any local project within the activities rates for within that community.

Please note the transfer will be processed in February 2022 therefore the full reserve table below as yet does not reflect this change.

Community board and area	Balance 30/06/2021	Interest component	Net of interest balance 30/06/2021	Loan repayments	Net of loan balance 30/06/2021	Total transfer to general reserve
Oreti Community Board						
Dipton	\$18,781	\$6,932	\$11,849	-	\$11,849	\$18,781
Limehills	\$44,466	\$24,214	\$20,252	-	\$20,252	\$44,466
Wallacetown	\$48,551	\$7,560	\$40,991	-	\$40,991	\$48,551
Winton	\$99,186	\$52,376	\$46,810	\$46,810	-	\$52,376

Oreti Hall -Unbudgeted expenditure

Record No: R/22/1/616
Author: Mark Day, Community facilities manager
Approved by: Nick Hamlin, Group manager programme delivery

☒ Decision

☐ Recommendation

☐ Information

Purpose

- 1 The purpose of this report is to seek approval for unbudgeted expenditure of up to \$15,000.00 for the heat pump installation and \$3,879.00 for the fencing to be funded from the community centres Oreti reserve.

Executive summary

- 2 The Oreti Hall group have identified two issues that require remedial work to be resolved.
- 3 The first is in relation to the electrical distribution board. The existing distribution board does not have enough capacity to cater for the amount of load that is being placed on it when multiple appliances are in use.
- 4 The second is to do with the car park area outside the hall. This is being used by transport companies as a layby and storage area and the local school bus in addition to hall users. It is also at the intersection of Oreti Plains Road and Drummond Oreti Road which makes egress from the car park difficult.

Recommendation

That the Oreti Community Board:

- a) **Receives the report titled "Oreti Hall -Unbudgeted expenditure" dated 21 January 2022.**
- b) Determines that this matter or decision be recognised as not significant in terms of section 76 of the Local Government Act 2002.
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) Agrees to approve unbudgeted expenditure of up to \$18,879 to install heat pumps and fencing to be funded from community centres Oreti reserve.

Background

- 5 The Oreti Hall group have identified two issues that require remedial work to be resolved.

- 6 The first is in relation to the electrical distribution board. The existing distribution board does not have enough capacity to cater for the amount of load that is being placed on it when multiple appliances are in use.
- 7 Staff have engaged an electrician to investigate what is causing the fuses to trip when loaded. The main reason for this is that the fuse at the power pole is only rated at 40amps. When testing the heaters alone they are already over the 40amps per phase before anything else was turned on.
- 8 PowerNet have indicated that there is no further capacity in the existing transformer at the pole.
- 9 There are a number of options to resolve this issue.
- upgrade the power supply from the pole
 - remove the existing heaters and replace them with heat pumps.
- 10 The first option would require Council to pay to upgrade the transformer, the powerlines from the transformer to the hall along with any other electrical work that is required to meet an electrical compliance certificate.
- 11 If the transformer is replaced and a larger capacity fuse installed then this would result in an increase in electricity charges per year.
- 12 Staff have not priced this option as they believe that it would not be economically viable.
- 13 The electrician has provided an estimate to remove the existing heaters and replace them with four 10kw heat pumps.
- 14 These would operate at 25% of the existing heating load and would comfortably remain under the existing fuse capacity.
- 15 The second is to do with the car park area outside the hall. This is being used by transport companies as a layby and storage area, and the local school bus in addition to the hall users. It is also at the intersection of Oreti Plains Road and Drummond Oreti Road which makes egress from the car park difficult.
- 16 In consultation with the Oreti Hall group staff have agreed to install a post and chain fence from the entry off Oreti Plains Road to the southern boundary corner of the property (approximately 40 metre) and then along the Drummond Oreti Road boundary (approximately 20m).
- 17 The fence construction meets Councils fencing standards.
- 18 Signage will be installed to clearly indicate the area for hall parking and school bus parking. A give way sign will be installed at the egress onto both the Oreti Plains and Drummond Oreti roads.

Factors to consider

Legal and statutory requirements

- 19 Electrical compliance certificate will be required.

Community views

- 20 The Oreti Hall group have been involved in the proposed solutions to the issues that they have raised.

Costs and funding

- 21 The unbudgeted expenditure will be funded from the community centres Oreti reserve which has a balance as at 1 July 2021 of \$18,882.43.
- 22 The proposed hall floor resurfacing planned in the 2024/2025 financial year will need to be fully loan funded. This will have an impact on rates from the 2025/2026 financial year.

Policy implications

- 23 The community board has delegated authority to approve any unbudgeted expenditure up to \$20,000.

Analysis of options

Option 1 - Agrees to approve unbudgeted expenditure of up to \$18,879 to install heat pumps and fencing to be funded from community centres Oreti reserve.

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none"> the installation of the heat pumps, fencing and signage will resolve the issues that have been identified by the Oreti Hall group. 	<ul style="list-style-type: none"> none identified.

Option 2 – Does not agree to approve unbudgeted expenditure of up to \$18,879 to install heat pumps and fencing to be funded from community centres Oreti reserve.

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none"> none identified. 	<ul style="list-style-type: none"> the installation of the heat pumps, fencing and signage will not resolve the issues that have been identified by the Oreti Hall group.

Assessment of significance

- 24 The assessment of significance needs to be carried out in accordance with Council's Significance and Engagement Policy. The Significance and Engagement Policy requires consideration of the impact on social, economic or cultural wellbeing of the region and consequences for people who are likely to be particularly affected or interested. Community views have been considered throughout this process thus the proposed decision is not considered significant.

Recommended option

- 25 The staff recommendation is Option 1.

Attachments

There are no attachments for this report. .

Council report

Record no: R/22/1/1396
Author: Karen Purdue, Community partnership leader
Approved by: Fran Mikulicic, Group manager democracy and community

☐ Decision ☐ Recommendation ☒ Information

Recommendation

That Oreti Community Board:

- a) **Receives the report titled “Council report” dated 9 February 2022.**

Chief executive update

The review into the Future for Local Government has released its interim report. It is called Ārewa ake te Kaupapa.

The review panel will meet with each council to discuss the review and seek feedback. At this stage the dates are not known, but it is expected that for Southland District Council, the meeting will happen in the first quarter of 2022. As soon as the dates are finalised the information will be shared with all elected members of Council and community boards.

Legislative reforms

The Ministry for the Environment has provided some additional information on the environmental reform. The select committee have released its report after about 3000 submissions were received on the exposure draft of the Natural and Built Environment Bill. The report recommends changes to the purpose, Te Tiriti provisions, environmental limits and clarifying outcomes among other things. It is anticipated more feedback will be sought with local government on the roles and responsibilities of regional committees and also the proposed National Policy Statement of Indigenous Biodiversity.

Projects

The total project budget for 2021/2022 (including carry forwards and approved unbudgeted expenditure) is \$50 million.

PROJECT	DESCRIPTION	PLANNING, INCLUDING CONSENTING	PHYSICAL WORK STARTED	ESTIMATED COMPLETION
Generator unit 2	SIESA	Complete	Complete	Complete
Centre Hill erosion	Cycle trail, at Centre Hill	Yes		
Pavement improvements	Te Anau Airport, Manapouri	Yes – preliminary groundwater monitoring taking place		
WATER				

Water supply treatment plant upgrade	Manapouri	Design work continues		
Water supply treatment plant upgrade	Eastern Bush Otahu Flat	Pre-design investigation		
Water supply treatment plant upgrade	Tuatapere, aerator	Complete	Complete	Complete
Water supply booster station upgrade	Sandy Brown Road, Te Anau	Planning complete		
Water supply treatment plant upgrade	Riverton, UV treatment room	Complete	Started	
Water supply	Mossburn, wellhead improvements	Complete	Complete	Complete
Water supply treatment plant upgrade	Winton, pH correction	Design phase		
WASTEWATER				
Wastewater treatment plant	Edendale-Wyndham \$3 million budget	Revised strategy – consultant to look at options, key change to disposal		
Wastewater treatment plant	Manapouri \$4 million budget	Pond drop test, sludge surveys done, drone contouring planned, working group ongoing		
Wastewater treatment plant	Riversdale \$2.6 million	Planning complete, land purchase approved		
Wastewater treatment plant	Winton \$25 million	Strategy revised and more work being done		
Disposal field	Stewart Island \$300,000	Design completed	Early in the new year	
Pipes	Gap Road East	Completed	Bridge crossing only outstanding item	

Stimulus project	Throughout Southland – programme extended to 30 June 2022	Two under design, three with completed design	Seven under way	16 complete
Taramea Bay phase 1	Walking track from playground to Pilot Hill	Contract awarded (about \$100,000)		
Toilet replacements	Across Southland, \$1.9 million	Tender awarded		
ROADING				
Road rehabilitation	Five projects throughout Southland – worth \$3.2 million	One tender still to be let	Four underway	
Bridge replacement	Across Southland, \$2.5 million	Tenders about to be let	To begin in new year	

Water and waste operations

- several mains burst, some of which have required significant repairs
- good compliance results at treatment plants are performing well, with good compliance results.
- recent mains bursts in Lumsden highlight vulnerability of network - staff investigating possibility of replacing large section of main.

Project delivery team

- another seven new contractors added to pre-approved subcontractor pool.

Community facilities

- difficulty in attracting contractors to carry out smaller value projects - a risk to ability to deliver all projects
- open spaces works programme being prepared
- mowing started throughout the District with Delta and McDonough working on their new areas
- two gardening contracts (Tuatapere and Otautau) still to be finalised. Working within the road corridor and complying with the traffic management requirements is proving to be the biggest hurdle to get the local contractors approved.

District wide roading programme

- footpath review and reassessment of footpath renewal completed and going to boards

- ongoing preliminary work and engagement with Kiwi Rail about Waianiwa Bridge on Argyle Otahuti Road
- resurfacing programme started on 1 October and runs through until 30 March.

Finance

- every three years, Council must value all properties in the District for rating purposes. Council's independent valuers, Quotable Value Limited (QV), analyse the District's property market through sales, resource and building consent information
- originally QV was expected to complete the revaluation at the end of November 2021 with notices of the revised values due to be sent to owners in early December. However, this process has been delayed following an audit of the revised values by officer of the valuer general (OCG) in November 2021. While the audit found that the revaluation of land use categories generally meet the standard required in the rules, the lifestyle category requires further statistical testing and review. QV are currently carrying out a review of this category and will resubmit the files to the auditors at an agreed date (likely to be early next year). Once finalised and approved the revised values will be deemed to be the value as at 1 August 2021 and will be effective in the District Valuation Roll ("DVR"). QV will then send notices to owners to advise them of their revised property value and the process to follow if they wish to object
- the new valuations will be used to calculate rates from 1 July 2022 (with the new capital value used to share out the costs of the general rate and roading rate). The revaluation won't affect the total amount of money Council collects from rates, but it may affect how the rates are shared out across the District. An increase in property value does not automatically mean properties will pay more in rates. An increase in rates is more likely where a property's value increases more than the average increase across the District. If a property increases in value but this increase is below the average, the property will pay less in rates
- more information on the rating impact of the revaluation will be prepared as part of the 2022/2023 Annual Plan.

Around the Mountains Cycle Trail

- 38 official partners signed up for this season
- trail trust established
- charter trips on Kingston Flyer
- new event – Race the Train – 15 January.

Property

- rent review and renewal of Riverton Harbour Endowment farming leases – happens every 21 years.

Environmental policy

- review of District Plan landscapes chapter continuing, with plan change likely to be notified in the new year
- guidance material being prepared on district plan interpretation and planning processes

Environmental health

- ten new food businesses started up in past two months
- hearing successful for Travellers Rest Tavern, who responded well to concerns raised by agencies
- hearing to be held for proposed bottle store in Winton, no date set.

Stewart Island visitor levy numbers

- from July 2020 to June 2021, the number of visitors (over 18 years of age and excluding exemptions to the visitor levy) to Stewart Island Rakiura were 41,938. This was an increase of 5,328 on the previous period (July 2019 to June 2020) and nearly back to pre Covid levels (July 2018-June 2019) of 43,991.

Libraries

- preparation for RIFD (radio frequency identification) project rollout is close with most libraries having been tagged with new RFID chips and then scanned into the system – only Te Anau, Stewart Island and our stored items from the Winton library to be done.

Customer support

- 3490 calls during November, with an average wait time of 21 seconds
- staff being trained in online registrations and updating NAR records
- first stage of RFS review almost complete with only transport and water and waste to bring over to the new system
- charges for credit card payments introduced in October – some negative feedback.

Building consents

- four building consents exceeded timeframes due to system error and higher than usual demand for inspections
- 142 building consents being processed by Council (65 of those waiting for further information). In November 66% of consents required further information – an improvement from last month
- 14% of all building warrant of fitness audits have been completed to date

Attachments

There are no attachments for this report.

Community Leadership Report

Record no: R/22/1/1701

Author: Karen Purdue, Community partnership leader

Approved by: Fran Mikulicic, Group manager democracy and community

☐ Decision

☐ Recommendation

☒ Information

Purpose

- 1 The purpose of this report is to inform the board of the community leadership activities in the area.

Recommendation

That the Oreti Community Board:

- a) **receives the report titled “Community Leadership Report” dated 7 February 2022.**

Attachments

- A Community leadership report [↓](#)



What's happening in your area

Community service awards

At the last meeting the community board approved a community service award to a local recipient for their outstanding work in the community. The board chair has contacted the recipient to confirm their acceptance of the award and they advised they were humbled and honoured to accept the nomination.

Official events to present the award will be arranged in the coming months.

Change from local funding to District funding for stormwater services

Council has reviewed the stormwater reserves and have approved to transfer of the stormwater reserves following the repayment of some stormwater loans to the local general reserve, in order to place all communities in the same position for what has previously been collected. Full details of this is included in the financial section of the operations report.

Community board roles and responsibilities

Last year community board representatives attended a workshop in Winton to discuss the “community board health check” that had been undertaken.

One of the outcomes was to review the roles and responsibilities of the boards. The first step in this review is for boards to provide feedback on the current delegations that are included at the front of every community board agenda.

A survey has been sent to all board members and the board can decide if they wish to respond as a whole or individually. The next step will be to analyse the results and discuss them with boards and Council.

Community Partnership Fund

At the last board meeting the following organisations received funding from the Community Partnership Fund:

Winton Golf Club – downstairs refurbishments	\$2,000
Winton Croquet Club – lawn mowing and power costs	\$1,000
Ann Robbie – “Gow” war memorial restoration at Winton Primary School	\$500
NZ Plunket (Winton Injury Prevention Services) – child restraints and services	\$641.41
Winton Business Association – setting up monthly newsletter	\$2,000

Winton Business Association – photo competition costs \$1,800

Southland Filmmakers Trust – workshops in Central Southland \$1,565

A second round for the Oreti Community Partnership Fund will close on 31 March 2022. There is \$24,165 remaining to allocate for the 2021/22 financial year. Application forms are available on the Council website, or contact Kathryn Cowie – kathryn.cowie@southlanddc.govt.nz.

Leadership academy – Otautau intake

The Chamber of Commerce is running a leadership academy based in Otautau with a start date of Tuesday, 14 June 2022. Applicants living within the Southland District Council boundary are eligible for a reduced fee.

The purpose of this programme, which is completed over seven weeks, is to provide applicants with the opportunity to build leadership capabilities through their own personal development and by learning from the experience of others.

The leadership academy is for people looking at developing their existing leadership experience and who have the potential for holding senior positions and governance roles.

The participant, at the completion of the experiential and reflective learning sessions, will be better equipped and have a good understanding of what is required to be a significant leader in their own organisation and in the wider community.

Each two-hour session is led by a senior executive from significant Southland – Otago based businesses or other organisations. The participant will benefit from the opportunity to interact with the presenter and build an ongoing connection with them, and other participants.

At the end of the programme, participants will graduate and be invited to become a member of the Southland Leadership Academy Alumni.

More information, including the programme of speakers and information about pricing and scholarships, can be found here <https://southlandchamber.co.nz/events/45070/>

Upcoming funding deadlines

The following funding deadlines are approaching for funds administered by Southland District Council. More information and application forms can be found online at <https://www.southlanddc.govt.nz/my-council/funding-and-grants-/application-form/>;

31 March 2022

- Creative Communities
- District Initiatives Fund
- Sport New Zealand Rural Travel Fund
- Oreti Board Community Partnership Fund
- Waihopai Toetoe Community Partnership Fund
- Tuatapere Te Waewae Community Partnership Fund
- Wallace Takitimu Community Partnership Fund
- Northern Southland Development Fund
- Stewart Island Visitor Levy
- John Beange Fund
- Ohai Railway Fund

What's coming up?

Bylaws and policies

Several bylaws and policies are being reviewed, including:

- The Stewart Island/Rakiura Visitor Levy Bylaw and Policy – draft to be presented to the Stewart Island/Rakiura Community Board, Community and Strategy Committee and Council in February 2022
- Alcohol Control Bylaw – feedback has been sought from community boards and Council will seek wider community input on how Council should proceed, as the bylaw is due to be reviewed in 2022
- Contract Management Policy – a draft has been developed and will be adopted by the executive team in 2022
- Privacy Policy – a draft policy has been developed and staff are both assessing and looking to implement, any required changes to operational practice.

Corporate performance

Annual Plan – Community board direction setting meetings have been completed. Financial information and the draft Annual Plan documentation are being developed for Council in February 2022.

Annual Report - The Annual Report was adopted by Council in December, following Audit NZ's sign off. This is now available on our website and copies of the full document and summary will be distributed to our offices across the District.

What's happening outside your area

Community pool water treatment course 2021

A community pool water treatment course was held in Edendale on Friday 3 December 2021 and was facilitated by Sarah Creswell from Wai Skills. Twelve people attended from various pools around the District. The change of location for the course from Invercargill to out in the district was supported by some but not by others – this year we will look at holding the course in either a different Southland location (eg central or western Southland) or back in Invercargill.

Stakeholder updates

Emergency Management Southland

Emergency Management Southland are currently in the process of updating 26 community response plans across the region. These plans were developed as part of an initiative to prepare and empower our communities for emergency events. <https://cdsouthland.nz/get-community-ready>

These plans have proved to be invaluable during Civil Defence emergencies, both declared and non-declared. During the February 2020 floods Southland had 24 Community emergency hubs set up with nine community response groups in support. They were the key to the success of this response. Throughout the Covid-19 Pandemic, community response groups were in contact every week during lockdowns to provide updates and help us develop solutions to problems as they arise (food accessibility, health concerns etc, etc).

Unfortunately, with the uncertainty of the pandemic, changes in people's circumstances, and general "disaster fatigue", updating the plans and making changes to suit community needs is important.

We would like to get as many members of the community involved to contribute to the updating of these plans as no one know the area better than the people who live there. We will be discussing community response planning, emergency preparedness and what we can all expect if there is a Civil Defence emergency.

The more prepared a community is the more likely it is that the community will be able to look after themselves and others.

Central Southland Netball Centre - repurposing of Community Partnership Fund grant

Record no: R/22/2/3043

Author: Kathryn Cowie, Community liaison officer

Approved by: Fran Mikulicic, Group manager democracy and community

☒ Decision

☐ Recommendation

☐ Information

Purpose

- 1 The purpose of this report is for the Oreti Community Board to decide whether to approve a request from the Central Southland Netball Centre to repurpose funds they have received from a Community Partnership Fund grant.

Executive summary

- 2 In the March 2021 funding round of the Oreti Community Partnership Fund, the Central Southland Netball Centre received a grant of \$2,224 to assist with a project to upgrade/replace the lighting at their facility.
- 3 They have made a request to the Oreti Community Board that they be able to repurpose these funds to a different, more urgent project to repair the outside courts at the centre.

Recommendation

That the Oreti Community Board:

- a) **receives the report titled “Central Southland Netball Centre - repurposing of Community Partnership Fund grant” dated 7 February 2022.**
- b) determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) approve the request from the Central Southland Netball Centre to repurpose their grant of \$2,224 from the Community Partnership Fund for the lighting project to the new project to repair the outside courts.

Background

- 4 The Oreti Community Board have two funding rounds per year (March and September) to distribute funds from their Community Partnership Fund. In the March 2021 round, one of the

grant recipients was the Central Southland Netball Centre in Winton. They received \$2,224 towards a project to upgrade/replace their lighting at their facility.

- 5 The organisation has since been in touch with Council staff to request that they be able to repurpose these funds towards a different project.
- 6 As well as their indoor sports facility, the centre also has several outdoor courts and they have advised that these have some severe wear and tear that are posing a health and safety issue, and if the situation is not remedied then they will become unusable. The courts are used regularly for tennis in the summer and netball in the winter, as well as for other sports during the year such as hockey.
- 7 In time they will aim to do a full resurfacing of the courts (which could cost upwards of \$100,000 but at present they have received a quote for \$9,425 for a temporary repair solution. They would like to put the \$2,224 they received from the Community Partnership Fund towards this \$9,425 repair. A copy of the quote is attached to this report.

Issues

- 8 There are no issues to consider.

Factors to consider

Legal and statutory requirements

- 9 There are no legal and statutory requirements.

Community views

- 10 The board, as representatives of their community have previously allocated funds to this organisation as they will recognise it as a well-used and important community asset.

Costs and funding

- 11 The Central Southland Netball Centre have received a quote to temporarily repair the courts for \$9,425. They wish to repurpose the \$2,224 they originally received to upgrade the lighting to this urgent repair project.

Policy implications

- 12 There are no policy implications.

Analysis

Options considered

- 13 To approve or not approve the request from the Central Southland Netball Centre to repurpose their grant from the Community Partnership Fund of \$2,224 for the lighting project to the new project to repair the outside courts.

Analysis of options

Option 1 – To approve the request from the Central Southland Netball Centre to repurpose their grant from the Community Partnership Fund of \$2,224 for the lighting project to the new project to repair the outside courts.

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none"> the Central Southland Netball Centre will be able to complete the temporary repairs to the courts, which will allow them to continue to be used for the community 	<ul style="list-style-type: none"> none identified

Option 2 – To not approve the request from the Central Southland Netball Centre to repurpose their grant from the Community Partnership Fund of \$2,224 for the lighting project to the new project to repair the outside courts.

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none"> none identified 	<ul style="list-style-type: none"> the Central Southland Netball Centre may not be able to complete the repairs or it may take them longer to complete them which may disrupt sports competitions and practice sessions etc

Assessment of significance

- 14 Not considered significant.

Recommended option

- 15 Option 1 – approve the request to repurpose the funds.

Next steps

- 16 Staff will advise the Central Southland Netball Centre of the board's decision.

Attachments

- A Quote - Central Southland Netball Centre - courts [↓](#)



Quotation

Client : Central Southland Netball

Date: 29th September 2021

Address : Winton

Quotation For : Winton Courts - Surfacing Upgrade

We offer our lump sum quotation for the above works as detailed below :

Scope of Work:

- Excavate and remove from site existing asphalt (5courts – excludes area of asphalt between indoor courts and black plastic strip drain.
- Trim and re-construct pavement surface in preparation for re-surfacing.
- Lay 30mm thick hot-mix asphalt.
- Line markings for 5no. netball courts and 5no. tennis courts.

Total Price - \$ 169 175.00 (incl. GST)

Note :

- Our price does not include re-shaping the courts. The existing falls to drainage channels will be retained.
- Our quote for the option to address cracks in the existing court with a bitumen type 'bandage' is **\$9425.00 incl GST**.
This would help waterproof the court and reduce the rate of deterioration. This would not prevent further cracking.

Please contact us if you have any queries.

Thank-you for the opportunity to price this work.

Yours Faithfully



Greg Harper

Chairperson's report

Record No: R/22/2/3919

Author: Fiona Dunlop, Committee advisor

Approved by: Fran Mikulicic, Group manager democracy and community

☐ Decision

☐ Recommendation

☒ Information

Purpose of report

- 1 The purpose of the report is to provide an update to the Oreti Community Board on activities that the chairperson has been involved with since August December 2021.
- 2 The report also provides an opportunity for the board chairperson to present an overview of the issues she has been involved with.
- 3 Chairperson Mangels will update the members at the meeting.

Recommendation

That the Oreti Community Board:

- a) **receives the report titled "Chairperson's report" dated** 10 February 2022.

Attachments

There are no attachments for this report.

Lochiel School request for grant funding - School Sports shed upgrade

Record no: R/22/2/3971

Author: Karen Purdue, Community partnership leader

Approved by: Fran Mikulicic, Group manager democracy and community

☐ Decision

☒ Recommendation

☐ Information

Purpose

- 1 This report is to consider an application from Lochiel School for grant funding of \$5,000 towards the upgrade of the Lochiel School sports shed.

Executive summary

- 2 The quote for the project is \$ 104,544 (which does not include any contingency amount).
- 3 The committee needs to secure one third of the total cost of the project before other funders will accept applications for the balance.
- 4 Lochiel School has been in discussions with the Lottery Community Facilities Fund for \$78,000 and Community Trust South for \$7,800. Both organisations indicated they would look favourably on the applications provided the one third has been secured.
- 5 The \$5,000 being applied for would enable these applications to go ahead.
- 6 The shed is not a Ministry of Education asset.
- 7 The shed is currently also used by Central Pirates Rugby Club and the Winton Croquet Club.
- 8 The upgrade will bring the shed up to code. The shed is 10 metres x 20 metres. It needs to be reclad, have a fire alarm installed, new lighting and a new floor.
- 9 This facility may provide an alternative, close to town, for organisations affected by the proposed closure of the Winton Drill Hall.
- 10 Oreti ward councillor, Darren Frazer has suggested that the Winton Wallacetown ward reserve maybe an appropriate source of funding for this project so that Lochiel School can access the other funding.
- 11 The Oreti Community Board does not have the delegation to approve expenditure from this reserve and wishes to recommend to Council that a grant of \$5,000 be approved for this project from the Winton Wallacetown ward reserve.
- 12 The Winton Wallacetown ward reserve has a balance of \$ 421,247 with a forecasted balance at 30 June 2022 of \$347,693.
- 13 If the community board makes a recommendation to Council that this grant be approved, it would be prudent to ensure that it was not paid out till all other funding has been secured.

Recommendation

That the Oreti Community Board:

- a) **receives the report titled “Lochiel School request for grant funding - School Sports shed upgrade for “upgrade of the sports shed” dated 14 December 2021.**
- b) determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) recommends to Council that a grant of \$5,000, from the Winton Wallacetown ward reserve be approved, to Lochiel School, to enable the other funding applications to go forward.
- e) recommends to Council that the grant is conditional on all other funding being secured.

Background

- 14 An application was received in December 2021 from Lochiel School for funding towards upgrading the Lochiel School sports shed.
- 15 They have asked the board to consider a request for \$5,000 to complete the work required to bring the building up to code.
- 16 The committee cannot apply for other funding until one third of the total cost has been secured.
- 17 The shed is not a Ministry of Education asset.
- 18 The shed is currently also used by the community after school, specifically Central Pirates Rugby Club and the Winton Croquet Club.
- 19 The upgrade will bring the shed up to code. The shed is 10 metres x 20 metres. It needs to be reclad, have a fire alarm installed, new lighting and a new floor.
- 20 This facility may provide an alternative, close to town, for organisations affected by the proposed closure of the Winton Drill Hall.
- 21 Oreti ward councillor, Darren Frazer suggested that the Winton Wallacetown ward reserve maybe an appropriate source of funding for this project so that other funding could be secured.
- 22 The Oreti Community Board does not have the delegation to approve expenditure from this reserve and wishes to recommend to Council that a grant of \$5,000 from the Winton

Wallacetown reserve, be approved for this project, subject to other funding being secured to complete the project.

- 23 The Winton Wallacetown ward reserve has a balance of \$ 421,247, with a forecasted balance at 30 June 2022 of \$347,693.
- 24 If the community board makes a recommendation to council that this grant be approved, it would be prudent to ensure that it was not paid out till all other funding has been secured.

Issues

- 25 The cost of the project does not include any contingency amount. With the current environment of supply lead times and cost escalation this makes the total cost of the project difficult to predict.

Factors to consider

Legal and statutory requirements

- 26 There are no legal or statutory requirements to consider.

Community views

- 27 The Lochiel community are supportive of the application for funding to bring the sports shed up to code.

Costs and funding

- 28 The grant of \$5,000 is proposed to come from the Winton Wallacetown ward reserve.

Policy implications

- 29 There are no policy implications.

Analysis

Options considered

There are two options to consider. Option 1: recommend to Council that a grant of \$5,000 from the Winton Wallacetown ward reserve be approved. Option 2: not recommend to Council that a grant of \$5,000 from the Winton Wallacetown ward reserve be approved.

Analysis of options

Option 1 – recommend to Council that a grant of \$5,000 from the Winton Wallacetown ward reserve be approved

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">• bringing the sport shed up to code can be completed• benefits the community by enabling usage by existing and potential users• enables applications for funding to be lodged with other funders	<ul style="list-style-type: none">• there will be less funds available for other projects

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Option 2 – not recommend to Council that a grant of \$5,000 from the Winton Wallacetown ward reserve be approved

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">• more funds available for other projects	<ul style="list-style-type: none">• bringing the sports shed up to code cannot be completed• the school and other users would have to find alternative storage facilities

Assessment of significance

- 30 This is not considered significant in terms of Southland District Council's Significance and Engagement Policy.

Recommended option

- 31 The recommended option is option 1 - recommend to Council that a grant of \$5,000 from the Winton Wallacetown ward reserve be approved.

Next steps

- 32 A report will be prepared for Council to consider the recommendations.

Attachments

- A Letter of costs and funding - Lochiel School shed [↓](#)

Hi Darren

As per our previous phone calls, here is the information you need for the application of grants to upgrade the Lochiel School sports shed.

The Ministry of Education have said we can't use the sports shed until it is brought up to code. The shed size is 10 m x 20 m. It needs new cladding, fire alarm, lighting and floor. The shed is not Ministry of Education owned but was gifted to the BOT by the community.

The following shed costings are based on quotes obtained in October/November 2021:

Shed costings (excluding GST)

CS Roofing	To reroof & reclad walls	\$47,761.00
McNaught Engineering	Steel work	\$3,500.00
Coles Consulting	Engineers report	\$2,500.00
Alister Kyle	Door, fittings & align purlins	\$4,500.00
Multisports Surfaces	Tiger Turf advantage Turf	\$30,240.00
Tansley Electrical	Fire alarm and Trench installation	\$8,140.00
	Emergency & illuminated exit lighting	\$2,746.00
	General lighting installation	\$5,157.00
Total Costings		\$104,544.00

Funding:

- The Lottery Community Facilities Grant would give us 2/3 of the funding. We have to get the first third of the total cost of the sports shed before we can apply to this fund.
- The Aotearoa Gaming Trust has said to apply for \$25,000.
- The Community Trust South has said to apply for \$7,800 from the school playground grant.

Building costs are going up all the time. The community will have to come up with the increase in costs between applying and receiving the money. In Lottery's case it would be July, so building would commence in the second half of 2022.

If the SDC could come up with \$5,000, that would get us to 1/3 of the funding. I have to get new quotes in January before applying to Lottery and Aotearoa Gaming Trust.

To get funding from Lottery we must have community use for the shed. The Central Pirates Rugby Club and Winton Croquet would use the shed outside school hours. The Rugby

Club loses a lot of trainings because of the rain. The Croquet Club wants to coach new members in the winter, and play games from spring indoors because their grounds are too wet then. The shed would be available for the community at any time outside school hours.

If you have any further questions, let me know.

Ken