



Services and Assets Committee

OPEN MINUTES

Minutes of a meeting of Services and Assets Committee held as a Virtual meeting via Zoom on Tuesday, 1 February 2022 at 9.03am. (9.03am – 10.40am (PE 10.02am – 10.40am)).

PRESENT

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|-------------|--|
| Chairperson | Ebel Kremer Mayor Gary Tong |
| Councillors | Don Byars (9.06am – 10.38am) John Douglas Paul Duffy Bruce Ford Darren Frazer George Harpur Julie Keast Christine Menzies Karyn Owen Margie Ruddenklau Rob Scott |

IN ATTENDANCE

| | |
|----------------------------------|--------------|
| Group manager programme delivery | Nick Hamlin |
| Committee advisor | Fiona Dunlop |

1 Apologies

There were no apologies.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of interest

There were no conflicts of interest declared.

4 Public forum

There was no public forum.

5 Extraordinary/urgent items

There were no extraordinary/urgent items.

6 Confirmation of minutes

Resolution

Moved Chairperson Kremer, seconded Cr Menzies and resolved:

That the Services and Assets Committee confirms the minutes of the meeting held on 23 November 2021 as a true and correct record the meeting.

Reports

7.1 Downer Water and Wastewater Maintenance Contract 10/01 - monthly report for November 2021

Record No: R/22/1/1077

Manager contracts, water and waste – Bill Witham was in attendance for this item.

Mr Witham advised the purpose of the report is to update the committee on the progress of the Downer contract 10/01 for delivery of water and wastewater services to council for the Southland District.

(During discussion on the report Councillor Byars joined the meeting at 9.06am.)

Resolution

Moved Chairperson Kremer, seconded Cr Menzies and resolved:

That the Services and Assets Committee:

- a) **receives the report titled “Downer Water and Wastewater Maintenance Contract 10/01 - monthly report for November 2021” dated 21 January 2022.**

7.2 Road operations - November 2021

Record No: R/21/11/62462

Strategic manager transport – Hartley Hare was in attendance for this item.

Mr Hare advised the purpose of this report is to update the committee on the progress of the major roading contracts and provide the necessary context to the 2021/2022 budget.

Resolution

Moved Chairperson Kremer, seconded Cr Scott and resolved:

That the Services and Assets Committee:

- a) **receives the report titled “Road operations - November 2021” dated 21 January 2022.**

7.3 Services and Assets Programme Report

Record No: R/21/12/63970

Project delivery manager – Brendan Gray was in attendance for this item.

Resolution

Moved Chairperson Kremer, seconded Cr Harpur and resolved:

That the Services and Assets Committee:

- a) **receives the report titled “Services and Assets Programme Report” dated 24 January 2022.**

7.4 Health and Safety Update

Record No: R/22/1/626

Health, Safety & Wellbeing Advisor – Teri Black was in attendance for this item.

Mrs Black advised that the purpose of the report was to provide an update on health and safety related events and activity over the last quarter.

Resolution

Moved Chairperson Kremer, seconded Cr Scott and resolved:

That the Services and Assets Committee:

- a) **receives the report titled “Health and Safety Update” dated** 21 January 2022.
- b) determines that this matter or decision be recognised as not significant in terms of section 76 of the Local Government Act 2002.
- c) determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.

Public excluded

Exclusion of the public: Local Government Official Information and Meetings Act 1987

Resolution

Moved Chairperson Kremer, seconded Cr Byars and resolved:

That the public be excluded from the following part(s) of the proceedings of this meeting.

C8.1 Southland Road Revenue and Expenditure Report

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

| General subject of each matter to be considered | Reason for passing this resolution in relation to each matter | Ground(s) under section 48(1) for the passing of this resolution |
|---|--|--|
| Southland Road Revenue and Expenditure Report | s7(2)(h) - the withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities. | That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists. |

That the Great South GM Strategic Projects – Steve Canny be permitted to remain at this meeting, after the public has been excluded, because of their knowledge of the items C8.1 Southland Road Revenue and Expenditure Report. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because of their knowledge on the issue being discussed.

The public were excluded at 10.02am.

(Councillor Byars left the meeting at 10.38am.)

Resolutions in relation to the confidential items are recorded in the confidential section of these minutes and are not publicly available unless released here.

The meeting concluded at 10.40am.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A
MEETING OF THE SERVICES AND ASSETS
COMMITTEE HELD ON TUESDAY 1 FEBRUARY 2022.

DATE:.....

CHAIRPERSON:.....