



Notice is hereby given that a meeting of the Stewart Island/Rakiura Community Board will be held on:

Date: Thursday, 17 March 2022  
Time: 8.30am  
Meeting room: Virtual meeting

(via zoom)

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## Stewart Island/Rakiura Community Board Agenda OPEN

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### MEMBERSHIP

Chairperson	Jon Spraggon
Deputy Chairperson	Steve Lawrence
Members	Aaron Conner
	Anita Geeson
	Rakiura Herzhoff
	Gordon Leask
	Councillor Bruce Ford

### IN ATTENDANCE

Committee advisor	Kirsten Hicks
Community partnership leader	Karen Purdue

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Online: [Southland District Council YouTube](https://www.youtube.com/watch?v=9W33333333)

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[www.southlanddc.govt.nz](http://www.southlanddc.govt.nz)

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Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. Should Members require further information relating to any reports, please contact the relevant manager, Chairperson or Deputy Chairperson.



## Health and safety – emergency procedures

Toilets – The location of the toilets will be advised at the meeting.

Evacuation – Should there be an evacuation for any reason please exit via the exits indicated at the venue.

Earthquake – Drop, cover and hold applies in this situation and, if necessary, once the shaking has stopped we will evacuate the building to a safe location.

Phones – Please turn your mobile devices to silent mode.

Recording - These proceedings may be recorded for the purpose of live video, both live streaming and downloading. By remaining in this meeting, you are consenting to being filmed for viewing by the public.

Covid QR code – Please remember to scan the Covid Tracer QR code.

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## Terms of Reference – Community Boards

TYPE OF COMMITTEE	Community board
RESPONSIBLE TO	<p>Council</p> <p>Each community board will have a relationship with the committees in section 8.4.2 to 8.4.5 of the delegations manual based on the scope of the activities/functions delegated to each committee.</p>
SUBCOMMITTEES	As noted in section 8.5 of the delegations manual various subcommittees will report to specific community boards.
LEGISLATIVE BASIS	<p>Resolution made by Council through the representation arrangements as per the Local Electoral Act 2001.</p> <p>Role, status and membership as per subpart 2 of Part 4 of the Local Government Act 2002 (LGA).</p> <p>Treaty of Waitangi as per section 4, Part 1 of the LGA.</p> <p>Opportunities for Maori to contribute to decision-making processes as per section 14 of Part 2 of the LGA. Community boards delegated powers by Council as per schedule 7, clause 32, LGA.</p> <p>Appointment of councillors to community boards as per section 50, LGA.</p>
MEMBERSHIP	<p>Oreti and Waihopai Toetoe Community Boards have seven members elected by the local authority triennial elections plus a member appointed by Council. All other community boards have six members plus a member appointed by Council.</p> <p>The chairperson is elected by the community board. Councillors who are not appointed to community boards can only remain for the public section of the community board meeting. They cannot stay for the public excluded section unless the community board agrees.</p>
FREQUENCY OF MEETINGS	Every second month but up to ten ordinary meetings a year
QUORUM	Not less than four members
KEY FUNCTIONS	<ul style="list-style-type: none"> <li>• to promote the social, economic, environmental and cultural well-being of local communities and in so-doing contribute to the realisation of Council's vision of one District offering endless opportunities</li> <li>• to provide leadership to local communities on the strategic issues and opportunities that they face</li> <li>• to be advocates and representatives for their local community and in so doing ensure that Council and other agencies have a clear understanding of local needs and aspirations</li> <li>• to be decision-makers on issues that are delegated to the board by Southland District Council</li> <li>• to develop relationships and communicate with key community organisations, special interest groups, residents and businesses within the community</li> </ul>

	<ul style="list-style-type: none"> <li>• to maintain an overview of the services Council delivers to its communities and assess the extent to which these services meet community needs</li> <li>• to recommend the setting of levels of service and budgets for local activities.</li> </ul>
DELEGATIONS	<p>The community board shall have the following delegated powers and be accountable to Council for the exercising of these powers.<sup>1</sup></p> <p>In exercising the delegated powers, the community board will operate within:</p> <ol style="list-style-type: none"> <li>1) policies, plans, standards or guidelines that have been established and approved by Council</li> <li>2) the needs of the local communities; and</li> <li>3) the approved budgets for the activity.</li> </ol> <p><b>Power to Act</b></p> <p>The community board will prepare and implement programmes of work, which will be reflected in its community board plan, which are relevant to the purposes of the community board that are consistent with the long term plan and annual plan processes of Council. Such programmes are to include budgetary provision for all costs associated with the work.</p> <p><b>Community Well-Being</b></p> <ol style="list-style-type: none"> <li>4) to develop local community outcomes that reflect the desired goals for their community/place</li> <li>5) to monitor the overall well-being of local communities and use the information gathered to inform development of local strategies to address areas of need</li> <li>6) work with Council and the community to develop a community board plan for the community of interest area – working in with any community plans that may exist.</li> </ol> <p><b>Community Leadership</b></p> <ol style="list-style-type: none"> <li>7) communicate and develop a relationship with community organisations, local groups, and special interest groups within the local community of interest</li> <li>8) identify key issues that will affect their community of interest's future and work with Council staff and other local representatives to facilitate multi-agency collaborative opportunities</li> <li>9) promote a shared vision for the community of interest area and develop and promote ways to work with others to achieve positive outcomes</li> <li>10) provide a local community perspective on Council's long term plan key performance indicators and levels of service as detailed in the long term plan, and on local expenditure, rating impacts and priorities.</li> </ol>

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<sup>1</sup> Local Government Act 2002, s.53

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### **Advocacy**

#### 11) submissions

- a) authority to make recommendations to Council on matters to be considered in submissions Council may make to external organisations' regional or national policy documents, select committees
- b) authority to make submissions to Council or other agency on issues within its community of interest area
- c) authority to make submissions to Council on bylaws and recommend to Council the level of bylaw service and enforcement to be provided, having regard to the need to maintain consistency across the District for all Council bylaws.

#### 12) authority to prepare a submission to Council on the proposed levels of service, income and expenditure within the community of interest area, for consideration as part of the long term plan/annual plan process

#### 13) provide comment by way of the formal Annual Plan/Long Term Plan process on relative priorities for the delivery of District services and levels of service within the community board area.

District activities include:

- a) wastewater
- b) solid waste
- c) water supply
- d) parks and reserves
- e) roading
- f) libraries
- g) cemeteries
- h) emergency management
- i) stormwater
- j) public toilets
- k) community housing

#### 14) Council will set the levels of service for District activities – if a community board seek a higher level of service they will need to recommend that to Council and it will need to be funded in an appropriate way (locally).

### **Community Assistance**

- 15) authority to establish prioritisation for allocation based on an overarching set of criteria from council to guide the scope of the activity
- 16) authority to grant the allocated funds from the Community Partnership Fund

- 17) authority to allocate bequests or grants generated locally consistent with the terms of the bequest or grant fund

### **Northern Community Board**

- 18) make decisions regarding funding applications to the Northern Southland Development Fund. The Northern Community Board may invite a representative of the community of Dipton to take part in the decisions on applications to the Northern Southland Development Fund.

### **Unbudgeted Expenditure**

Approve unbudgeted operating expenditure for local activities of up to \$20,000.

Approve up to a \$20,000 increase in the projected cost of a budgeted capital works project/item that is included in the annual plan/LTP.

Authority to delegate to the chief executive, when approving a project definition/business case, over-expenditure of up to \$10,000 for capital expenditure against the budget detailed in the Annual Plan/LTP.

### **Service Delivery**

#### **Local Activities**

For activities within the local activities category, the community board shall have authority to:

- a) recommend to Council levels of service for local activities having regard to Council budgets within the Long Term Plan and Annual Plan process
- b) recommend to Council the rates and/or user charges and fees to fund the local activities
- c) accept donations of a local asset eg a gas barbeque, park bench, etc with a value of less than \$20,000.
- d) approve project definitions/business cases for approved budgeted capital expenditure up to \$300,000
- e) recommend to the Services and Assets Committee the approval of project definitions/business case and procurement plan for capital expenditure over \$300,000 and/or any unbudgeted capital expenditure
- f) monitor the performance and delivery of the service in meeting the expected levels of service
- g) facilitate the development of local management plans (for subsequent recommendation to Council), where required by statute or in support of District or other plans for reserves, harbours, and other community facilities, except where powers:
  - have been delegated to Council officers; or
  - would have significance beyond the community board's area or otherwise involves a matter of

	<p>national importance (Section 6 Resource Management Act 1991); or</p> <ul style="list-style-type: none"> <li>involve the alienation of any part of a proposed or existing esplanade reserve by way of width reduction, easement, lease or otherwise.</li> </ul> <p>Local activities include:</p> <ol style="list-style-type: none"> <li>community leadership</li> <li>local halls and community centres (within Council's overarching policy for community facilities)</li> <li>wharves and harbour facilities</li> <li>local parks and reserves</li> <li>parking limits and footpaths</li> <li>Te Anau/Manapouri Airport (Fiordland Community Board)</li> <li>Stewart Island Electricity Supply Authority (SIESA) (Stewart Island/Rakiura Community Board) <ol style="list-style-type: none"> <li>for the above two local activities only</li> <li>recommend levels of service and annual budget to the Services and Assets Committee</li> <li>monitor the performance and delivery of the service</li> </ol> </li> </ol> <p>19) naming reserves, structures and commemorative places</p> <ol style="list-style-type: none"> <li>authority to decide upon requests from the community, regarding names of reserves, the placement of structures and commemorative places.</li> </ol> <p>20) naming roads</p> <ol style="list-style-type: none"> <li>authority to decide on the naming for public roads, private roads and rights of way</li> </ol> <p>21) assist the chief executive by providing comment (through the board chairperson) to consider and determine temporary road closures applications where there are objections to the proposed road closure.</p> <p><b>Rentals and Leases</b></p> <p>In relation to all leases and licences of land and buildings for local activities within their own area, on behalf of Council;</p> <ol style="list-style-type: none"> <li>accept the highest tenders for rentals more than \$10,000</li> <li>approve the preferential allocation of leases and licenses where the rental is \$10,000 or more per annum.</li> </ol> <p><b>Environmental management and spatial planning</b></p> <ol style="list-style-type: none"> <li>provide comment on behalf of the relevant community/communities on resource consent applications referred to the community board for comment.</li> <li>recommend to Council the level of bylaw service and enforcement to be provided within the community, having regard to the need to maintain consistency across the District.</li> </ol>
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	<p>24) provide advice to Council and its committees on any matter of interest or concern to the community board in relation to the sale of alcohol where statutory ability exists to seek such feedback.</p> <p>25) provide input into regulatory activities not otherwise specified above where the process allows.</p> <p>26) recommend to Council the initiating of an appeal or reference to the environment court on decisions in respect to resource consent applications on which the board has made submissions; ability to provide input to support the development of community planning for a civil defence emergency; and after an emergency event, to provide input and information to support community response efforts.</p>
LIMITS TO DELEGATIONS	<p>No financial or decision making delegations other than those specifically delegated by Council.</p> <p>The community board shall only expend funding on purposes for which that funding was originally raised and in accordance with the budgets approved by Council through its Long Term Plan/Annual Plan. In accordance with the provisions of section 39(2) of Schedule 7 the board may not incur expenditure in excess of the approved budget.</p> <p><b>Matters which are not Delegated</b></p> <p>Southland District Council has not delegated to community boards the power to:</p> <ul style="list-style-type: none"> <li>• make a rate or bylaw</li> <li>• acquire, hold or dispose of property</li> <li>• direct, appoint, suspend or remove staff</li> <li>• engage or enter into contracts and agreements and financial commitments</li> <li>• institute an action for recovery of any amount</li> <li>• issue and police building consents, notices, authorisations and requirements under acts, statutes, regulations, bylaws and the like;</li> <li>• institute legal proceedings other than the delegation to recommend to Council the initiating of an appeal or reference to the environment court on decisions in respect to resource consent applications on which the community board has made submissions.</li> </ul>
CONTACT WITH MEDIA	<p>The community board chairperson is the authorised spokesperson for the board in all matters where the board has authority or a particular interest.</p> <p>Board members, including the chairperson, do not have delegated authority to speak to the media and/or outside agencies on behalf of Council on matters outside of the board's delegations.</p>

	<p>The assigned Executive Leadership Team member will manage the formal communications between the board and its constituents and for the board in the exercise of its business. Correspondence with central government, other local government agencies or official agencies will only take place through Council staff and will be undertaken under the name of Southland District Council.</p>
REPORTING	<p>Community boards are unincorporated statutory bodies which are elected to represent the communities they serve.</p> <p>The boards maintain bound minute books of their own meetings.</p>

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1 Apologies

At the close of the agenda no apologies had been received.

2 Leave of absence

At the close of the agenda no requests for leave of absence had been received.

3 Conflict of interest

Community board members are reminded of the need to be vigilant to stand aside from decision-making when a conflict arises between their role as a member and any private or other external interest they might have.

4 Public forum

Notification to speak is required by 12noon at least one clear day before the meeting. Further information is available at [www.southlanddc.govt.nz](http://www.southlanddc.govt.nz) or by phoning 0800 732 732.

5 Extraordinary/urgent items

To consider, and if thought fit, to pass a resolution to permit the Community Board to consider any further items which do not appear on the agenda of this meeting and/or the meeting to be held with the public excluded.

Such resolution is required to be made pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987, and the chairperson must advise:

- (i) the reason why the item was not on the agenda, and
- (ii) the reason why the discussion of this item cannot be delayed until a subsequent meeting.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

**"Where an item is not on the agenda for a meeting,-**

- (a) that item may be discussed at that meeting if-
  - (i) that item is a minor matter relating to the general business of the local authority; and
  - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further **discussion."**

6 Confirmation of minutes

- 6.1 Meeting minutes of Stewart Island/Rakiura Community Board, 13 December 2021



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## Stewart Island/Rakiura Community Board

### OPEN MINUTES

UNCONFIRMED

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Minutes of a meeting of Stewart Island/Rakiura Community Board held in the Stewart Island Pavilion, Ayr St, Oban on Monday, 13 December 2021 at 8.45am.

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#### PRESENT

Chairperson	Jon Spraggon
Deputy Chairperson	Steve Lawrence
Members	Aaron Conner
	Anita Geeson
	Rakiura Herzhoff
	Gordon Leask
	Councillor Bruce Ford

#### IN ATTENDANCE

Community Partnership Leader – Karen Purdue  
Deputy Mayor – Councillor Ebel Kremer  
Group Manager, Programme Delivery – Nick Hamlin  
Strategic Manager, Transport – Hartley Hare  
Roading Engineer – Ben Whelan  
Corporate Performance Lead – Jason Domigan  
Committee Advisor – Kirsten Hicks

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1 Apologies

There were no apologies.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of interest

7.7 Direction setting for annual plan 2022/2023

Conflict of interest declared by Rakiura Herzhoff

7.9 Community Partnership Fund Allocation – October 2021 round

Conflict of interest declared by Gordon Leask and Aaron Conner.

4 Public forum

There was no public forum.

5 Extraordinary/urgent items

There were no extraordinary/urgent items.

6 Confirmation of minutes

Resolution

Moved Anita Geeson, seconded Rakiura Herzhoff

That the Stewart Island/Rakiura Community Board confirms the minutes of the meeting held on 11 October 2021 as a true and correct record of that meeting.

Reports

7.1 Community update

Record No: R/21/10/57294

Community partners

1. Constable Stu Newton, New Zealand Police
2. Sasha Smith, Department of Conservation

Resolution

Moved Aaron Conner, seconded Deputy chairperson Steve Lawrence and resolved

That the Stewart Island/Rakiura Community Board:

- a) Acknowledges the attendance of representatives from New Zealand Police and Department of Conservation at the meeting.

7.2 Community leadership report

Record No: R/21/11/60190

Community Partnership Leader Karen Purdue was in attendance for this report.

Resolution

Moved Rakiura Herzhoff, seconded Gordon Leask and resolved

That the Stewart Island/Rakiura Community Board:

- a) **receives the report titled “Community leadership report” dated 24 November 2021.**

7.3 Operational Report for Stewart Island/Rakiura Community Board

Record No: R/21/10/56270

Community Partnership Leader Karen Purdue was in attendance for this report.

Resolution

Moved Anita Geeson, seconded Cr Bruce Ford and resolved

That the Stewart Island/Rakiura Community Board:

- a) **Receives the report titled “Operational Report for Stewart Island/Rakiura Community Board” dated 29 November 2021.**

7.4 Council report

Record No: R/21/11/59788

Councillor Bruce Ford was in attendance for this item.

Resolution

Moved Cr Bruce Ford, seconded Deputy chairperson Steve Lawrence and resolved

That Stewart Island/Rakiura Community Board:

- a) **Receives the report titled “Council report” dated 24 November 2021.**



7.5 Chairperson's report

Record No: R/21/11/63188

Chairperson Jon Spraggon was in attendance for this report  
Resolution

Moved Chairperson Jon Spraggon, seconded Gordon Leask and resolved

That the Stewart Island/Rakiura Community Board receives recommendation a) with a new b) (as indicated).

- a) **receives the report titled "Chairperson's report" dated 29 November 2021.**
- b) Requests that the parking bylaw be opened for review by February 2022.

7.6 Impact due to rationalised Waka Kotahi NZ Transport Agency funding for footpath renewals (2021-2024)

Record No: R/21/11/62651

Hartley Hare (Strategic Manager, Transport) and Ben Whelan (Roading Engineer), were in attendance for this report

Resolution

Moved Cr Bruce Ford, seconded Aaron Conner and resolved

That the Stewart Island/Rakiura Community Board:

- a) **Receives the report titled "Impact due to rationalised Waka Kotahi NZ Transport Agency funding for footpath renewals (2021-2024)" dated 7 December 2021.**
- b) Determines that this matter or decision be recognised and not significant in terms of section 76 of the Local Government Act 2002.
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) Acknowledges the new approach taken by the transport team for distributing the reduced Waka Kotahi funding for the 2021-2024 footpath programmes.
- e) Endorses combining years two and three footpath renewal programmes to be delivered mid-2023.

7 Direction-setting for Annual Plan 2022/2023

Record No: R/21/10/57749

Jason Domigan (Corporate Performance Lead) was in attendance for this report.

A conflict of interest was declared by Rakiura Herzhoff.

Resolution

Moved Cr Ford, seconded Gordon Leask and resolved recommendations a) to e), and g) to i), with changes to f) (as indicated with a ~~strike through~~, and with new j) underlined)

That the Stewart Island/Rakiura Community Board:

- a) **Receives the report titled “Direction-setting for Annual Plan 2022/2023”**
- b) Determines that this matter or decision be recognised not significant in terms of Section 76 of the Local Government Act 2002.
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) Recommends to Council the setting of the following rates and charges (GST inclusive) for the year commencing 1 July 2022 (subject to any amendments as a result of (h) and (i) below).

<u>Rate</u>	<u>Rate GST inclusive</u>
Stewart Island/Rakiura Community Board rate	\$158,595
Stewart Island Waste Management Rate	\$118,913

- e) Recommends to Council the setting of the following Stewart Island Electricity Supply rates and charges (including GST) for the year commencing 1 July 2022 (subject to any amendments as a result of (h) and (i) below).

<u>Rate</u>	<u>Rate GST inclusive</u>
Stewart Island Electricity Supply rate – connected	\$200 (per rating property)
Stewart Island Electricity Supply rate – not connected	\$100 (per rating property)

- f) Recommends to Council the setting of the following Stewart Island Jetties fees and charges (including GST) for the year commencing 1 July 2022 (subject to any amendments as a result of (h) and (i) below).

<u>Stewart Island Traill Pavilion</u>	<u>Fee/Charge</u> <u>(GST Incl)</u>
Hire	\$50.00
<u>SIESA - electricity charges</u>	
General tariffs and charges for SIESA are to be reviewed each December following an analysis of electricity use on the Island	
Meter reading	
Residential connections	
Standard rate per unit	\$0.62
Night rate per unit	\$0.56
Fixed monthly charge	\$97.00
New Connections	
New consumer connection fee	\$293.83
Capital development charge	\$1,762.95
Existing Connections	
Water heating/ night rate meter installation	\$293.83
Disconnection fee	\$94.02
Reconnection fee	\$141.04
Connection bond	\$150.00
<del>Commercial connections</del>	<del>-</del>
<del>Standard unit rate</del>	<del>\$0.62</del>
<del>Night rate per unit</del>	<del>\$0.56</del>
<del>Fixed monthly charge</del>	<del>\$97.00</del>
New Connections	
New consumer connection fee	\$293.83
Capital development charge	\$1,762.95
Existing connections	
Disconnection fee	\$470.12
Reconnection fee	\$470.12
Connection bond	\$150.00
Temporary supply	
Monthly fee (payable in advance)	\$244.46
Standard unit rate (as per residential rate)	\$0.62
Distributed generation	
Subject to its terms and conditions set out in Schedule 1 of the SIESA Domestic Contract, SIESA will buy the electricity generated by residents at the rate of \$0.20c per kilowatt per hour, inclusive of GST	\$0.20
Other chargeable fees	
Not metered and special connections	\$564.14

Late payment fee (+10% if applicable)	
Meter testing	\$99.90
Temporary supply and caravan inspection	\$99.90
Dis/re-connection due to non-payment of account	\$99.90

<u>Stewart Island Jetties Fee/Charge Description</u>	<u>Fee/Charge (GST Incl)</u>
Wharf and Jetty user annual fee	\$2,300.00
Boat Park fee	\$500.00

- g) Delegates authority to the board chair to approve any further material changes required to the budgets following this meeting.
- h) Notes that Council has yet to approve the assumptions on which the draft budgets have been prepared which may impact the proposed rate.
- i) Notes that staff will advise the board of the final rates approved for inclusion in the Annual Plan.
- j) Requests clarification of the number of properties on night rate, and the revenue being generated by the night rate charge

#### 7.8 Long Term Plan 2021-2031 - community board feedback

Record No: R/21/11/63019

Jason Domigan (Corporate Performance Lead) was in attendance for this report.  
Resolution

Moved Anita Geeson, seconded Rakiura Herzhoff and resolved  
That the Stewart Island/Rakiura Community Board:

- a) **receives the report titled “Long Term Plan 2021-2031 - community board feedback” dated 29 November 2021.**

#### 7.9 Community Partnership Fund allocation - October 2021 round

Record No: R/21/11/61915

Community partnership leader Karen Purdue was in attendance for this report.  
Conflicts of interest were declared by Aaron Conner and Gordon Leask.

Resolution

Moved Chairperson Spraggon, seconded Rakiura Herzhoff and resolved a) to d)  
That the Stewart Island/Rakiura Community Board:

- a) **receives the report titled “Community Partnership Fund allocation - October 2021 round” dated 3 December 2021.**
- b) determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) Receives applications from the following:
  - 1. Stewart Island Players
  - 2. Mamaku Point Conservation Trust
  - 3. Stewart Island Rakiura Community and Environment Trust
  - 4. Stewart Island Early Childhood Education Centre

Resolution

Moved Chairperson Jon Spraggon, seconded Rakiura Herzhoff e) with changes as indicated by ~~striketrough~~ and new as indicated, and resolved

That the Stewart Island/Rakiura Community Board:

- e) approves/~~declines~~ a grant of up to ~~\$300~~ \$1326 to the Stewart Island Players for costs associated with putting on a play performance on the island.

Resolution

Moved Councillor Bruce Ford, seconded Anita Geeson f) with changes as indicated by ~~striketrough~~ and resolved

That the Stewart Island/Rakiura Community Board

- f) approves/~~declines~~ a grant of up to \$1,000 to the Mamaku Point Conservation Trust for costs associated with rebuilding the access road at Mamuku Point Reserve. NB Chairperson Jon Spraggon and Aaron Conner voted against this resolution.

Resolution

Moved Gordon Leask, seconded Rakiura Herzhoff g) with changes as indicated by ~~striketrough~~ and new as indicated, and resolved

That the Stewart Island/Rakiura Community Board

- g) approves/~~declines~~ a grant of up to \$1,570 to the Stewart Island Rakiura Community and Environment Trust for costs associated with providing an undercover work station at the community nursery, subject to design being approved by the land owner

Resolution

Moved Rakiura Herzhoff, seconded Deputy Chairperson Steve Lawrence h) with changes as indicated by ~~strike through~~ and new as indicated, and resolved

That the Stewart Island/Rakiura Community Board

- h) approves/~~declines~~ a grant of up to ~~\$245~~ \$491 to the Stewart Island Early Childhood Education Centre to purchase recycling bins.

7.10 SIESA Monthly Report from PowerNet - August, September, October and November 2021

Record No: R/21/11/60820

Community partnership leader Karen Purdue was in attendance for this report

Resolution

Moved Aaron Conner, seconded Gordon Leask and resolved

That the Stewart Island/Rakiura Community Board:

- a) **Receives the report titled "SIESA Monthly Report from PowerNet - August, September, October and November 2021" dated 7 December 2021.**

7.11 Future of the Alcohol Control Bylaw

Record No: R/21/11/59932

Jason Domigan (Corporate Performance Lead) was in attendance for this report

Resolution

Moved Cr Bruce Ford, seconded Deputy chairperson Steve Lawrence and resolved

That the Stewart Island/Rakiura Community Board:

- a) **receives the report titled "Future of the Alcohol Control Bylaw" dated 1 December 2021.**
- b) determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) provides feedback on how the board believe Council should proceed with the Alcohol Control Bylaw 2015.

7.12 Schedule of meetings up to October 2022

Record No: R/21/10/57206

Committee Advisor Kirsten Hicks was in attendance for this report  
Resolution

Moved Cr Ford, seconded Rakiura Herzhoff a) to d) with changes as indicated by ~~striketrough~~ and new as indicated, and resolved

That the Stewart Island/Rakiura Community Board:

- a) **receives the report titled “Schedule of meetings up to October 2022” dated 18 November 2021.**
- b) determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) agrees to meet at the Stewart Island Pavilion at the following dates and times in 2022
  - ~~31 27~~ January 2022, 8.45am
  - ~~17 10~~ February 2022, 8.45am
  - 14 April 2022, 8.45am
  - 9 June 2022, 9.45am
  - 11 August 2022, 9.45am

The meeting concluded at 11.40am

CONFIRMED AS A TRUE AND CORRECT RECORD AT A  
MEETING OF THE STEWART ISLAND/RAKIURA  
COMMUNITY BOARD HELD ON MONDAY 13  
DECEMBER 2021

DATE:.....

CHAIRPERSON:.....





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## Community update

Record no: R/22/3/7166

Author: Kirsten Hicks, Committee advisor/customer support partner

Approved by: Fran Mikulicic, Group manager democracy and community

☐ Decision

☐ Recommendation

☒ Information

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### Community partners:

Sasha Smith, Department of Conservation

Cherie Hemsley, Awarua Whanau Services, and Future Rakiura

### Recommendation

That the Stewart Island/Rakiura Community Board:

- a) Acknowledges the attendance of representatives from community agencies

### Attachments

There are no attachments for this report.



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## Community Leadership report (February 2022)

Record no: R/22/2/2857

Author: Karen Purdue, Community partnership leader

Approved by: Fran Mikulicic, Group manager democracy and community

☐ Decision

☐ Recommendation

☒ Information

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### Purpose

- 1 The purpose of this report is to inform the board of the community leadership activities in the area.

### Recommendation

That the Stewart Island/Rakiura Community Board:

- a) **receives the report titled “Community Leadership report (February 2022)” dated 3 March 2022.**

### Attachments

- A Community leadership report [↓](#)



## What's happening in your area

### Community partnership Fund

At the last Stewart Island / Rakiura Community Board meeting the following groups were awarded grants from the Community Partnership Fund:

Stewart Island Players – production costs	\$1,326
Mamaku Point Conservation Reserve – access road costs	\$1,000
Stewart Island Rakiura Community & Environment Trust – community nursery costs	\$1,570
Stewart Island Early Childhood Education Centre – recycling bins	\$491

### Change from local funding to District funding for stormwater services

Council has reviewed the stormwater reserves and have approved to transfer of the stormwater reserves following the repayment of some stormwater loans to the local general reserve, in order to place all communities in the same position for what has previously been collected. Full details of this is included in the financial section of the operations report

### Community board roles and responsibilities

Last year community board representatives attended a workshop in Winton to the recent “community board health check” that had been undertaken.

One of the outcomes was to review the roles and responsibilities of the boards. The first step in this review is for the boards to provide feedback on the current delegations that are included at the front of every community board agenda.

A survey has been sent to all board members and the board can decide if they wish to respond as a whole or individually.

The next step will be to analyse the results and discuss them with the boards and Council.

## Upcoming funding deadlines

The following funding deadlines are approaching for funds administered by Southland District Council. More information and application forms can be found online at <https://www.southlanddc.govt.nz/my-council/funding-and-grants-/application-form/>;

### 31 March 2022

- Creative Communities Fund
- District Initiatives Fund
- Sport New Zealand Rural Travel Fund
- Oreti Board Community Partnership Fund
- Waihopai Toetoe Community Partnership Fund
- Tuatapere Te Waewae Community Partnership Fund
- Wallace Takitimu Community Partnership Fund
- Northern Southland Development Fund
- Stewart Island Visitor Levy
- John Beange Fund
- Ohai Railway Fund

## What's coming up?

### Bylaws and policies

Several bylaws and policies are being reviewed, including:

- The Stewart Island/Rakiura Visitor Levy Bylaw and Policy – draft to be presented to the Stewart Island/Rakiura Community Board, Community and Strategy Committee and Council in February 2022
- Alcohol Control Bylaw – feedback has been sought from community boards and Council will seek wider community input on how Council should proceed, as the bylaw is due to be reviewed in 2022
- Contract Management Policy – a draft has been developed and will be adopted by the executive team in 2022
- Privacy Policy – a draft policy has been developed and staff are both assessing and looking to implement, any required changes to operational practice.

### Corporate performance

Annual Plan – Community board direction setting meetings have been completed. Financial information and the draft Annual Plan documentation are being developed for Council in February 2022.

Annual Report - The Annual Report was adopted by Council in December, following Audit NZ's sign off. This is now available on our website and copies of the full document and summary will be distributed to our offices across the District.

## What's happening outside your area

### Community pool water treatment course 2021

A community pool water treatment course was held in Edendale on Friday 3 December 2021 and was facilitated by Sarah Creswell from Wai Skills. Twelve people attended from various pools around the District. The change of location for the course from Invercargill to out in the district was supported by some but not by others – this year we will look at holding the course in either a different Southland location (eg central or western Southland) or back in Invercargill.

### Leadership academy – Otautau intake

The Chamber of Commerce is running a leadership academy based in Otautau with a start date of Tuesday, 14 June 2022.

The purpose of this programme, which is completed over seven weeks, is to provide leaders with the opportunity to build leadership capabilities through their own personal development and by learning from the experience of others.

The leadership academy is for people looking at developing their existing leadership experience and who have the potential for holding senior positions and governance roles.

The participant, at the completion of the experiential and reflective learning sessions, will be better equipped and have a good understanding of what is required to be a significant leader in their own organisation and in the wider business community.

Each two-hour session is led by a senior executive from significant Southland – Otago based businesses or other organisations. The participant will benefit from the opportunity to interact with the presenter and build an ongoing connection with them, and other participants.

At the end of the programme, participants will graduate and be invited to become a member of the Southland Leadership Academy Alumni.

More information, including the programme of speakers and information about pricing and scholarships, can be found here <https://southlandchamber.co.nz/events/45070/>

## Stakeholder updates

### Emergency Management Southland

Emergency Management Southland are currently in the process of updating 26 community response plans across the region. These plans were developed as part of an initiative to prepare and empower our communities for emergency events.

<https://cdsouthland.nz/get-community-ready>

These plans have proved to be invaluable during Civil Defence emergencies, both declared and non-declared. During the February 2020 floods Southland had 24 Community emergency hubs set up with nine community response groups in support. They were the key to the success of this response. Throughout the Covid-19 Pandemic, community response groups were in contact every week during lockdowns to

provide updates and help us develop solutions to problems as they arise (food accessibility, health concerns etc, etc).

Unfortunately, with the uncertainty of the pandemic, changes in people's circumstances, and general "disaster fatigue", updating the plans and making changes to suit community needs is important.

We would like to get as many members of the community involved to contribute to the updating of these plans as no one know the area better than the people who live there. We will be discussing community response planning, emergency preparedness and what we can all expect if there is a Civil Defence emergency.

The more prepared a community is the more likely it is that the community will be able to look after themselves and others.





## Operational report for Stewart Island/Rakiura Community Board (February 2022)

Record No: R/22/2/2853

Author: Brendan Gray, Project delivery manager

Approved by: Fran Mikulicic, Group manager democracy and community

☐ Decision

☐ Recommendation

☒ Information

### Purpose of Report

- 1 The purpose of the report is to update the board on the operational activities in the Stewart Island/ Rakiura Community Board.

### Recommendation

That the Stewart Island/Rakiura Community Board:

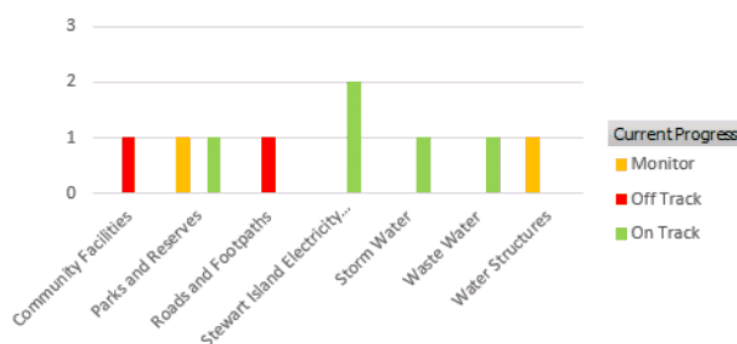
- a) **Receives the report titled “Operational report for Stewart Island/Rakiura Community Board (February 2022)” dated 3 March 2022.**

### Attachments

- A Report to Stewart Island Community Board - 10 February 2022 - Operational report [📎](#)



## 1. Projects within current financial year as at 24 January 2022



## 2. Progress since last reporting period

### CLARIFICATION OF FUNDING SOURCES

Local funded: footpaths, SIESA, water facilities and community halls.

District funded: Water, sewerage, stormwater, cemeteries, public toilets and roading.

Local or District funded (dependent on service): community facilities, open spaces and community grants.

ACTIVITY	CODE	NAME	CURRENT PHASE	CURRENT PROGRESS	PROJECT CURRENT COMMENT	BUDGET
COMMUNITY FACILITIES	P-10203	Rebuild Ulva Island jetty (wharf)	Business case phase	Off track	Staff will meet with Department of Conservation on 27 February to work through shared information that was agreed at the previous meeting. The PCG team are to meet to determine the next steps with the project.	\$1,184,903



ACTIVITY	CODE	NAME	CURRENT PHASE	CURRENT PROGRESS	PROJECT CURRENT COMMENT	BUDGET
<b>PARKS AND RESERVES</b>	P-10856	Stewart Island - investigation project Baker Park	Pre-delivery phase	Monitor	This project needs to be reviewed as an investigation into the land ownership has identified the land as being owned by the Department of Conservation.	\$10,000
<b>PARKS AND RESERVES</b>	P-10965	Upgrade Bathing Beach track, Stewart Island	Delivery phase	On track	Awaiting design ideas from the board to complete this project.	\$7,941
<b>ROADS AND FOOTPATHS</b>	P-10336	Install new streetlights on the waterfront in Oban, Stewart Island	Delivery phase	Off track	Outstanding work to be completed by PowerNet. Awaiting update from the PowerNet contract manager.	\$1,686
<b>STEWART ISLAND ELECTRICITY SUPPLY AUTHORITY</b>	P-10632	SIESA transmission programme	Initiation phase	On track	This is progressing through the annual work programme.	\$120,000
<b>STEWART ISLAND ELECTRICITY SUPPLY AUTHORITY</b>	P-10636	SIESA generation programme	Initiation phase	On track	This is progressing through the annual work programme.	\$86,000
<b>STORMWATER</b>	P-10442	Stewart Island stormwater improvement – multi-year project	Business case phase	On track	Currently reviewing the design for improvements to Main Road. Construction will tie in with other works on the island which are likely to be in March 2022.	\$157,601
<b>WASTEWATER</b>	P-10024	Effluent disposal compliance and capacity improvements Stewart Island	Pre-delivery phase	On track	We have unfortunately had delays in getting the design finalised by our consultant. We are now expecting them to review in late January 2022. This will push back Downer construction to March.	\$266,601
<b>WATER STRUCTURES</b>	P-10670	Golden Bay wharf - renewal investigation	Delivery phase	Monitor	Initial investigation work has been carried out in conjunction with Ulva Island. Further work is required to make sure that	\$200,000



ACTIVITY	CODE	NAME	CURRENT PHASE	CURRENT PROGRESS	PROJECT CURRENT COMMENT	BUDGET
					all due diligence is completed before this project proceeds to the resource consent application stage.	

### 3. Service contracts

CONTRACT NAME	CONTRACT MANAGER COMMENTARY
10/01 – Water and wastewater services operation and maintenance	The Contract is running well with no known issues being reported. Planning continues to be in place for essential services delivery to continue under the traffic light system.
16/35 – Stewart Island gardening agreement with SIRCET	The contract manager is in discussions with SIRCET over the lack of gardening being done. A meeting is to be held in January.
17/01 – Foveaux Alliance	RFS for the month at 24 with the Christmas holiday break a contributing factor. We have graded 330kms for the month. We spread 526m3 of maintenance metal for the month. The heavy maintenance team is helping out in other areas and will be back soon to start the next seasons pre-reseal repairs.
Mowing	The areas have been marked out between rural and urban mowing, discussions were had with Fulton Hogan after a drive around with the contract managers of these areas to identify problem areas.

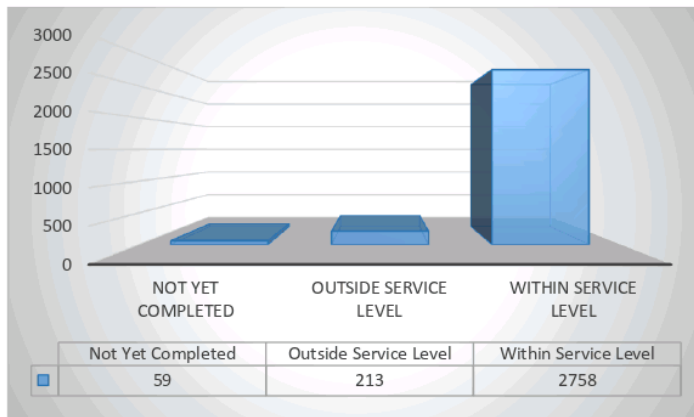
#### 4. Request for service data 24 November 2021 – 13 January 2022



REQUEST TYPE	COUNT
3 or more street lights out - in a row	1
Abandoned vehicles	1
Cemeteries/memorials - repairs and maintenance	1
Council property enquiry	1
Culverts blocked – rural	2
Footpaths hazards - trip/hazard/broken etc (safety)	3
Gravel road faults	2
Miscellaneous problem	1
Multiple street lights out	1
Parks and reserves - repairs & maintenance	3
Road markings - new requests	1
Roadside spraying - noxious weeds	1
Sealed road faults	2
Sewer odour	1
Signs repairs (not stop/give way)	1
Slumps and heaves sealed roads	1
Street lights out	3
Streetscape - vegetation	2
Toilets - cleaning, repairs and maintenance	2
Transport general enquiries	15
Water and waste general	7
Water structures - repairs/maintenance	1
<b>TOTAL</b>	<b>53</b>

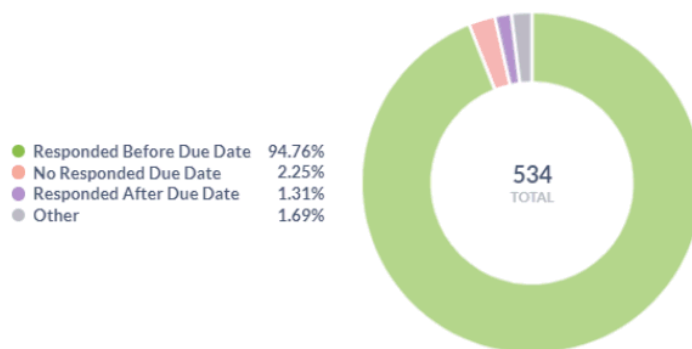


### RFS count by completion time status - district

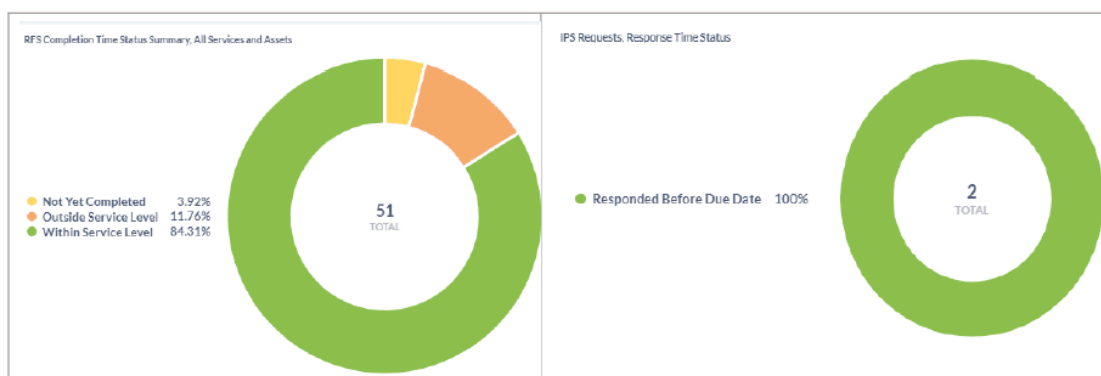


Note: RFS that were not yet completed or outside the service level were due to factors of further investigations/work required and extensions of time to complete the requests.

IPS Requests, Response Time Status



### RFS count by completion time status - local





## 5. Local finance reporting

<b>Stewart Island/Rakiura - Business Units as at 31 December 2021</b>									
	<b>Income</b>			<b>Expenses</b>			<b>Capital</b>		
<b>Business Unit</b>	<b>Actual YTD</b>	<b>Budget YTD</b>	<b>Budget Full Year</b>	<b>Actual YTD</b>	<b>Budget YTD</b>	<b>Budget Full Year</b>	<b>Actual YTD</b>	<b>Budget YTD</b>	<b>Budget Full Year</b>
Community Leadership - SI			\$4,387	\$19,781	\$19,781	\$21,272			
Street Works - Stewart Island	\$568	\$568	\$110,327	\$936	\$1,461	\$2,841	\$1,045		\$195,191
Rubbish Collection- Stewart Is	\$50,245	\$50,244	\$101,193	\$38,753	\$50,344	\$100,688			
Refuse Collection - Stewart Is	\$9,844	\$9,837	\$19,673	\$8,060	\$9,837	\$19,673			
Cemetery - Stewart Island	\$5,233	\$5,229	\$10,458	\$13,788	\$17,137	\$25,458			
Beautification - Stewart Is	\$27,501	\$27,500	\$119,457	\$27,807	\$39,725	\$77,451			\$61,681
Moturau Gardens	\$7,846	\$8,595	\$17,191	\$4,632	\$8,941	\$17,191			
Traill Park	\$4,860	\$4,781	\$9,562	\$4,780	\$6,653	\$10,997			
Playground - Waterfront	\$3,750	\$3,750	\$7,500	\$6,171	\$9,696	\$19,392			
Stewart Island Jetties	\$38,304	\$19,707	\$1,105,508	\$88,814	\$80,699	\$159,175	\$117,845	\$42,830	\$1,753,118
<b>Total</b>	<b>\$148,151</b>	<b>\$130,211</b>	<b>\$1,505,256</b>	<b>\$213,523</b>	<b>\$244,274</b>	<b>\$454,138</b>	<b>\$118,890</b>	<b>\$42,830</b>	<b>\$2,009,990</b>

Income is \$148,151, \$17,940 above budget, predominately due to a road line licence invoice being coded to the Stewart Island jetties business unit in error (\$9,900). This will be corrected in January. Additionally, \$6,957 of boat park fees income has been received in November, however this was expected in June. The phasing of the budget will be updated in January to reflect this.

Expenditure is \$213,523, \$30,751 lower than budget. Rubbish collection is under budget \$11,591 due to the timing of invoicing for refuse costs and no refuse bag purchases to date (\$3,296). Cemetery, beautification, Moturau Gardens, Traill Park and the playground are all under budget due to lower mowing and maintenance costs. The majority of mowing and maintenance work is undertaken in spring/summer. Stewart Island jetties is \$8,115 over budget due to the increase in annual insurance premiums (\$13,239) and additional monitoring costs being required (\$3,105), this is offset by lower than budgeted maintenance costs to date (\$8,720). Council has approved the additional insurance costs in September 2021, and these are to be funded from either operational under spends or reserves.

Capital expenditure is \$118,890, which is \$76,060 over budget. Street works is \$1,045 over budget due to a purchase order being created in relation to a public works application for the Horseshoe Bay track project (part one). This application is still ongoing with Department of Conservation. Stewart Island jetties is \$75,015 higher than budget due timing of costs associated with the wharf renewal project to date.





### Reserve balances

RESERVE	ACTUAL 30 JUNE 2021	BUDGET 30 JUNE 2022	FORECAST 30 JUNE 2022
Stewart Island general	\$147,625	\$140,401	\$104,770
Stewart Island waste management	\$40,254	\$40,958	\$40,958
Stewart Island Jetties - general*	\$27,948	(\$51,680)	(\$51,680)
Stewart Island Jetties - Golden Bay	\$0	\$0	\$0
Stewart Island Jetties - Ulva Island	\$306,387	\$107,914	\$121,484
<b>Total - Stewart Island</b>	<b>\$522,214</b>	<b>\$237,593</b>	<b>\$215,532</b>
<b>TOTAL RESERVES</b>	<b>\$522,214</b>	<b>\$237,593</b>	<b>\$215,532</b>

\* The forecasted year end position is currently being investigated to determine what needs to occur to ensure that this reserve is not overdrawn at 30 June 2022.

### Stormwater reserve balance

As part of reviewing how and what local community boards rate during the Long Term Plan process, boards asked staff how the stormwater reserves that were collected by each community were going to be treated going forward, once they were district wide rate funded. At the time staff indicated it was something Council needed to consider.

Staff presented to Council at its December 2021 meeting a report that outlined the different approaches communities within the district had used for collecting and funding stormwater projects and then how any surplus funds were held. This report highlighted that many communities hold reserves in specific stormwater reserves and others are holding funds within their general community reserves.

Legally, Council is required to use the funds collected by each rate for the activities that were being rated for. The local community rates was how funds were collected for stormwater and this rate was for activities within the community including stormwater, parks and reserves, streetworks etc. As such it has been a community decision whether to have any funds collected by this rate in a specific local reserve or in a general reserve and Council and community can decide to amalgamate these reserves or not.

In considering its proposed approach to these community stormwater reserves, Council wanted to ensure fairness to any proposed decision they made. As a result, Council has agreed the following steps in regards to separate stormwater reserves held by any community at this time.

1. That any interest earned on any local stormwater reserve balance that is still unspent since creation should be added to the local general reserves.
2. That where any community has an existing stormwater loan as well as an existing stormwater reserve, the stormwater loan will be repaid back to the extent of the balance remaining in the stormwater reserve. Three towns have local stormwater reserve balances and also have local stormwater loans. Given the decision to drawdown the loan was made prior to district funding, it was agreed that the reserve is used to repay the loans in accordance with historical funding decisions. Going forward any stormwater loans will be funded by the district stormwater rate.





3. That the remaining balance of the stormwater reserve be transferred to the local community general reserve.

The reserve transfer is effective as at 1 July 2021. This means that the general reserve will be increased by the amount shown will be available to fund any local project within the activities rates for within that community.

**Impact on Stewart Island/Rakiura Community Board**

The community board has not historically generated a stormwater reserve and thus any surplus from stormwater activities has already been accumulated directly into the local general reserve.



## Council report (February 2022)

Record no: R/22/2/2855  
Author: Karen Purdue, Community partnership leader  
Approved by: Fran Mikulicic, Group manager democracy and community

☐ Decision ☐ Recommendation ☒ Information

### Chief executive update

- 1 The review into the Future for Local Government has released its interim report. It is called Ārewa ake te Kaupapa.
- 2 The review panel will meet with each council to discuss the review and seek feedback. At this stage the dates are not known, but it is expected that for Southland District Council, the meeting will happen in the first quarter of 2022. As soon as the dates are finalised the information will be shared with all elected members of Council and community boards.

### Legislative reforms

- 3 The Ministry for the Environment has provided some additional information on the environmental reform. The select committee have released its report after about 3000 submissions were received on the exposure draft of the Natural and Built Environment Bill.
- 4 The report recommends changes to the purpose, Te Tiriti provisions, environmental limits and clarifying outcomes among other things. It is anticipated more feedback will be sought with local government on the roles and responsibilities of regional committees and also the proposed National Policy Statement of Indigenous Biodiversity.

### Projects

- 5 The total project budget for 2021/2022 (including carry forwards and approved unbudgeted expenditure) is \$50 million.

PROJECT	DESCRIPTION	PLANNING, INCLUDING CONSENTING	PHYSICAL WORK STARTED	ESTIMATED COMPLETION
<b>Generator unit 2</b>	SIESA	Complete	Complete	Complete
<b>Centre Hill erosion</b>	Cycle trail, at Centre Hill	Yes		
<b>Pavement improvements</b>	Te Anau Airport, Manapouri	Yes – preliminary groundwater monitoring taking place		
WATER				
<b>Water supply treatment plant upgrade</b>	Manapouri	Design work continues		

PROJECT	DESCRIPTION	PLANNING, INCLUDING CONSENTING	PHYSICAL WORK STARTED	ESTIMATED COMPLETION
<b>Water supply treatment plant upgrade</b>	Eastern Bush Otahu Flat	Pre-design investigation		
<b>Water supply treatment plant upgrade</b>	Tuatapere, aerator	Complete	Complete	Complete
<b>Water supply booster station upgrade</b>	Sandy Brown Road, Te Anau	Planning complete		
<b>Water supply treatment plant upgrade</b>	Riverton, UV treatment room	Complete	Started	
<b>Water supply</b>	Mossburn, wellhead improvements	Complete	Complete	Complete
<b>Water supply treatment plant upgrade</b>	Winton, pH correction	Design phase		
WASTEWATER				
<b>Wastewater treatment plant</b>	Edendale- Wyndham \$3 million budget	Revised strategy – consultant to look at options, key change to disposal		
<b>Wastewater treatment plant</b>	Manapouri \$4 million budget	Pond drop test, sludge surveys done, drone contouring planned, working group ongoing		
<b>Wastewater treatment plant</b>	Riversdale \$2.6 million	Planning complete, land purchase approved		
<b>Wastewater treatment plant</b>	Winton \$25 million	Strategy revised and more work being done		
<b>Disposal field</b>	Stewart Island \$300,000	Design completed	Early in the new year	
<b>Pipes</b>	Gap Road East	Completed	Bridge crossing only outstanding item	

PROJECT	DESCRIPTION	PLANNING, INCLUDING CONSENTING	PHYSICAL WORK STARTED	ESTIMATED COMPLETION
<b>Stimulus project</b>	Throughout Southland – programme extended to 30 June 2022	Two under design, three with completed design	Seven under way	16 complete
<b>Taramea Bay phase 1</b>	Walking track from playground to Pilot Hill	Contract awarded (about \$100,000)		
<b>Toilet replacements</b>	Across Southland, \$1.9 million	Tender awarded		
ROADING				
<b>Road rehabilitation</b>	Five projects throughout Southland – worth \$3.2 million	One tender still to be let	Four underway	
<b>Bridge replacement</b>	Across Southland, \$2.5 million	Tenders about to be let	To begin in new year	

## Water and waste operations

- 6 Several mains burst, some of which have required significant repairs.
- 7 Good compliance results at treatment plants are performing well, with good compliance results.
- 8 Recent mains bursts in Lumsden highlight vulnerability of network - staff investigating possibility of replacing large section of main.

## Project delivery team

- 9 Another seven new contractors added to pre-approved subcontractor pool.

## Community facilities

- 10 Difficulty in attracting contractors to carry out smaller value projects - a risk to ability to deliver all projects.
- 11 Open spaces works programme being prepared.
- 12 Mowing started throughout the District with Delta and McDonough working on their new areas.
- 13 Two gardening contracts (Tuatapere and Otautau) still to be finalised. Working within the road corridor and complying with the traffic management requirements is proving to be the biggest hurdle to get the local contractors approved.

## District wide roading programme

- 14 Footpath review and reassessment of footpath renewal completed and going to boards.
- 15 Ongoing preliminary work and engagement with Kiwi Rail about Waianiwa Bridge on Argyle Otahuti Road.
- 16 Resurfacing programme started on 1 October and runs through until 30 March.

## Finance

- 17 Every three years, Council must value all properties in the District for rating purposes. Council's independent valuers, Quotable Value Limited (QV), analyse the District's property market through sales, resource and building consent information.
- 18 Originally QV was expected to complete the revaluation at the end of November 2021 with notices of the revised values due to be sent to owners in early December. However, this process has been delayed following an audit of the revised values by officer of the valuer general (OCG) in November 2021. While the audit found that the revaluation of land use categories generally met the standard required in the rules, the lifestyle category requires further statistical testing and review. QV are currently carrying out a review of this category and will resubmit the files to the auditors at an agreed date (likely to be early next year). Once finalised and approved the revised values will be deemed to be the value as at 1 August 2021 and will be effective in the District Valuation Roll ("DVR"). QV will then send notices to owners to advise them of their revised property value and the process to follow if they wish to object
- 19 The new valuations will be used to calculate rates from 1 July 2022 (with the new capital value used to share out the costs of the general rate and roading rate). The revaluation won't affect the total amount of money Council collects from rates, but it may affect how the rates are shared out across the District. An increase in property value does not automatically mean properties will pay more in rates. An increase in rates is more likely where a property's value increases more than the average increase across the District. If a property increases in value but this increase is below the average, the property will pay less in rates.
- 20 More information on the rating impact of the revaluation will be prepared as part of the 2022/2023 Annual Plan.

## Around the Mountains Cycle Trail

- 21 38 official partners signed up for this season
- 22 Trail trust established.
- 23 Charter trips on Kingston Flyer.
- 24 New event – Race the Train – 15 January.

## Property

- 25 Rent review and renewal of Riverton Harbour Endowment farming leases – happens every 21 years.

## Environmental policy

26 Review of District Plan landscapes chapter continuing, with plan change likely to be notified in the new year.

27 Guidance material being prepared on district plan interpretation and planning processes.

### Environmental health

28 Ten new food businesses started up in past two months.

29 Hearing successful for Travellers Rest Tavern, who responded well to concerns raised by agencies.

30 Hearing to be held for proposed bottle store in Winton, no date set.

### Libraries

31 Preparation for RIFD (radio frequency identification) project rollout is close with most libraries having been tagged with new RFID chips and then scanned into the system – only Te Anau, Stewart Island and our stored items from the Winton library to be done.

### Customer support

32 3490 calls during November, with an average wait time of 21 seconds.

33 Staff being trained in online registrations and updating NAR records.

34 First stage of RFS review almost complete with only transport and water and waste to bring over to the new system.

35 Charges for credit card payments introduced in October – some negative feedback.

### Building consents

36 Four building consents exceeded timeframes due to system error and higher than usual demand for inspections.

37 142 building consents being processed by Council (65 of those waiting for further information). In November 66% of consents required further information – an improvement from last month.

38 14% of all building warrant of fitness audits have been completed to date.

### Recommendation

That the Stewart Island/Rakiura Community Board:

- a) **receives the report titled “Council report (February 2022)” dated 3 March 2022.**

### Attachments

There are no attachments for this report.





## Chairperson's report (February 2022)

Record no: R/22/2/3045  
Author: Kirsten Hicks, Committee advisor/customer support partner  
Approved by: Fran Mikulicic, Group manager democracy and community

☐ Decision ☐ Recommendation ☒ Information

The purpose of this report is to provide an update to the community board on activities that the chairperson has been involved with since the previous board meeting.

- 1. Butterfield Beach** – Drainage and associated earthworks have been completed and the revised layout seems to be working well. Construction of the shelter started prior to Christmas and now is waiting on the arrival of the roofing and timber flooring for this to be finished. The application for a power connection has been made and the electric coin operated BBQ is due late February/early March. SIRCET have been approached and have agreed to help with planting and landscaping the area.
- 2. Infracom NZ** – At our October meeting direction was given by the board to approach Infracom with a request for them to investigate energy options to improve the local economy and to address climate change responsibilities. This direction from the board resulted from guidance from Infracom NZ's CEO. It appears that no action has happened on this matter.
- 3. Grass cutting**- We are still having problems with getting all aspects of the mowing contract completed. Numerous requests have been made but the roadside from Halfmoon Bay to Lonnekens (seaward side) still hasn't been mown. This is one of many examples.
- 4. Lonnekens Track** – This has now been closed for over a year. We need to find a solution for this urgently and open this once popular track again to the public.
- 5. Golden Bay** – Again this is an urgent matter that requires attention. A report on progress is required, and work got underway to make the area able to be used again.
- 6. SIESA** – Progress on Butterfield Beach and 7 Whipp Place connections?
- 7. Ulva Island** – This was discussed at a meeting on 28 January, and an update will be given at this meeting

### Recommendation

That the Stewart Island/Rakiura Community Board:

- a) receives the report titled "Chairperson's report (February 2022)" dated 3 March 2022.**

### Attachments

There are no attachments for this report.



## Chairperson's report

Record no: R/22/2/5820  
Author: Kirsten Hicks, Committee advisor/customer support partner  
Approved by: Fran Mikulicic, Group manager democracy and community

☐ Decision ☐ Recommendation ☒ Information

The purpose of this report is to provide an update to the community board on activities that the chairperson has been involved with since the previous board meeting.

1. **Visitor levy** – As requested I attended the February Council meeting (virtually), to put forward the community board's views in relation to the proposed \$10 increase in visitor levy. The fact that we were requested to discuss the proposed increase, and report back in person seems to have had little influence at this time. Council as a whole has moved that we go through the formal consultation process with the \$10 increase rather than a \$5 increase as we were suggesting. The mayor indicated there is still the formal submission stage where we can present to Council again. He was concerned our presentation had no place at that stage of the process.
2. **Meeting minutes** – On various occasions, there has been concern expressed over the nature of the content of the community board meeting minutes (District wide). This was discussed at the meeting attended by deputy chairperson Steve Lawrence and myself at the end of 2021. Nothing has changed and we still only receive minutes that tell us the end result, and don't include details of the discussion that took place. Ardlussa Community Board have raised this again and I would like us to ask for minutes that truly record the meeting. A formal request is required from us to Council, with a time line for action.
3. **Vegetation** – The cutting back of vegetation from roadsides and powerlines requires attention, as to allow the safe movement of the fire engine and to prevent further power cuts.
4. **Drainage/road works** – Are there works which need to be completed before the end of this financial year? How are they tracking?

## Recommendation

That the Stewart Island/Rakiura Community Board:

- a) **receives the report titled "Chairperson's report" dated 14 March 2022.**

## Attachments

There are no attachments for this report.



## SIESA monthly report from PowerNet - November 2021 - February 2022

Record No: R/22/2/5509

Author: Stuart O'Neill, Commercial infrastructure manager

Approved by: Matt Russell, Group manager infrastructure and environmental services

☐ Decision

☐ Recommendation

☒ Information

### Purpose

- 1 The purpose of this report is to provide for your information, PowerNet's monthly report for SIESA for the months of December 2021 and January 2022.

### Recommendation

That the Stewart Island/Rakiura Community Board:

- a) **Receives the report titled "SIESA monthly report from PowerNet - November 2021 - February 2022" dated 14 March 2022.**

### Attachments

- A SIESA monthly report - November 2021 - December 2021 - January 2022 and February 2022  
[↓](#)



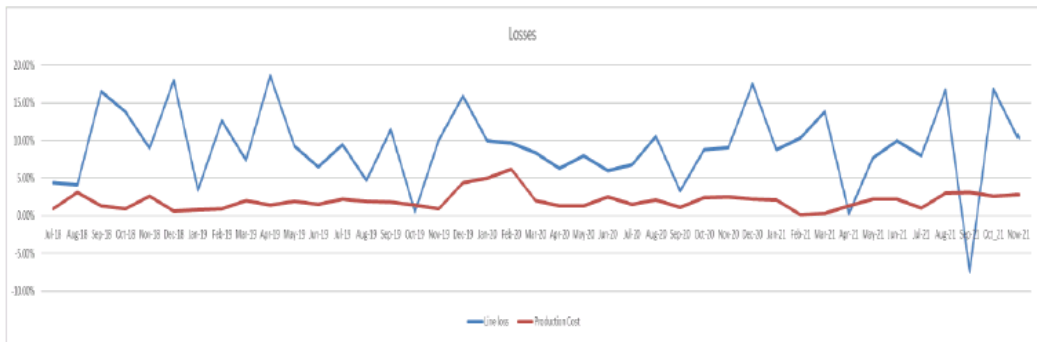
# Summary Report – November



PERFORMANCE

EFFECTIVENESS	Outages	Generator Forced Outages	report cycle	0
		Feeder Forced Outages	report cycle	0
		Consumer Outages	report cycle	0
		Planned Outages	report cycle	0
		Station Outages	report cycle	0
	Connections	New Connections	report cycle	0
		Reconnections	report cycle	0
		Disconnections	report cycle	0
	Complaints	Quality of Supply	report cycle	0
		Performance Related	report cycle	0

PEOPLE / CULTURE	Team Safety	Medical Treatment Intervention	report cycle	0
		Lost Time Injury	report cycle	0
		Near Miss	report cycle	0
	Team Health	Days Off (sick day)	report cycle	4
		Annual Leave	report cycle	3
	Training	Safety training	report cycle	0
		Health Checks	report cycle	0



The electrical distribution and retail service for SIESA was generally good for November with only one individual fault reported.

On the 9<sup>th</sup> Ken from South Pacific Diesel was at the station for the commissioning of the new Unit 2, which is a Scania D13 with a 550kVA generator. All went well with the newly designed cooling tower from Gough Brothers Engineering being, if anything, too efficient in cooling the engine. A variable speed drive (VSD) was fitted to remedy this and is working well.

While Ken was here we asked if he may undertake condition assessments on Unit 4 and Unit 5 which he happily did. The condition assessment measures wear and tear on injectors and other components on the engine. Results from these assessments are due back at the end of the month.

The 10<sup>th</sup> saw an individual fault been called in, reporting part power to a site on Main Road. On attending it was noticed the pillar box was on a lean. Testing was undertaken and it was determined they had lost their blue phase. System Control was notified and the pillar was inspected. On opening the pillar, the fuse base and backing board fell out at the attendee's feet. This would suggest a vehicle had hit the pillar. Fault was repaired and returned to service.

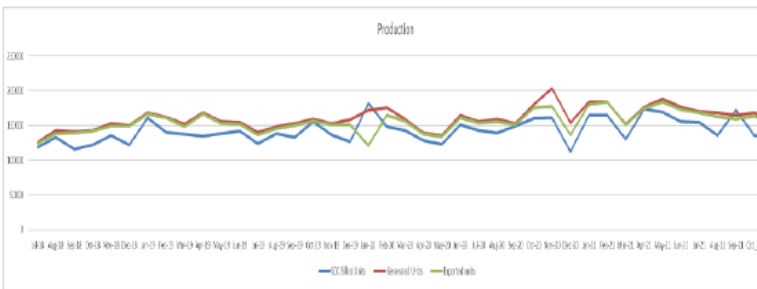
Over the month, with warmer weather conditions, a considerable drop in load was noticed by the operators and in the daily checks. The lack of need for heat pumps being the obvious reason. Heat pumps are being installed at a rapid rate on the Island, and this is still a grey area in the load increase form. Not having a clear understanding of this form has people putting in electric ovens and heat pumps with no disclosure to SIESA.

PROJECTS

Item	% Complete	Comments
P/O 123647 Meter Replacement	12%	No meters were replaced during November
P/O 146865 Management Fee Operations	-	Monthly charge
P/O 146864 Distribution Maintenance	Ongoing	Setup transformer
P/O 146265 Generation Maintenance	Ongoing	All sets are in service

Outstanding New Connections

- 1/ K Hicks, Elgin Terrace, transformer to fit early December
- 2/ Scofield, Ringaringa, consumer is installing cable
- 3/ Dawson / Lewis Hicks, road not planned as yet
- 4/ McIntosh Peterson Hill, connected but not livened



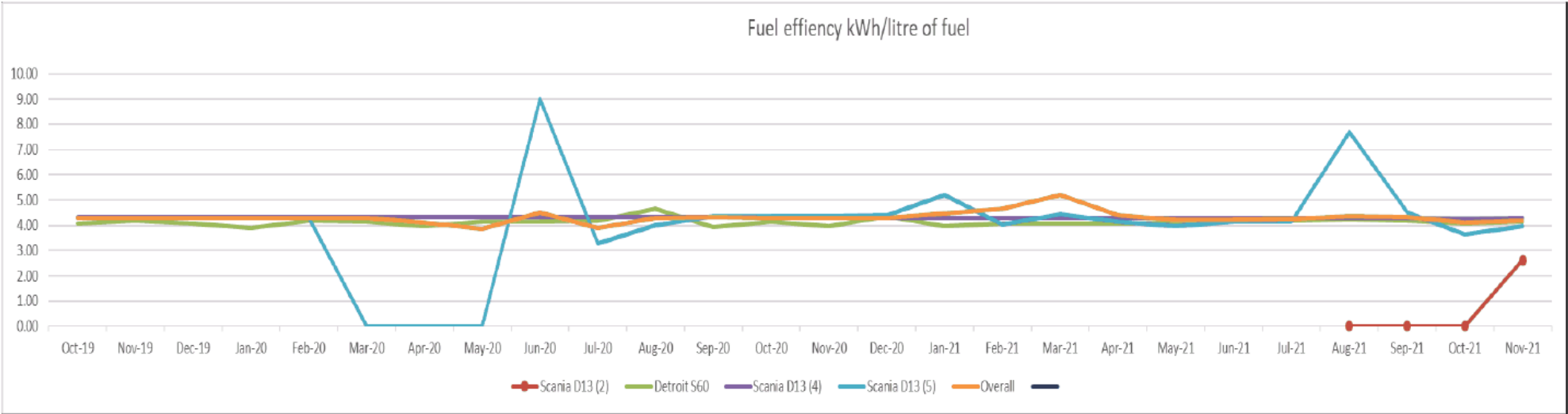
ENGINE MAINTENANCE REPORT

	Make / Model	Hours	Hours this Month	Fuel this Month	Kilowatt hours	Last services	Oil Test results
Unit 1	CAT 3406	18479	5	133	500		"A"
Unit 2	Scania D13	100					
Unit 3	Detroit 60	23304	109	5033	21106	10/7/21 23161Hrs	"C"
Unit 4	Scania D13	19876	606	28315	121307	25/11/21 22661Hrs	"A"
Unit 5	Scania D13	12062	125	6629	27433	14/4/21 11485 Hrs	"A"

Risk and Strategy Updates		Update
Identified Risks	Structures / Poles	All red tag poles have been re-inspected by a PowerNet engineer and a decision is expected soon The structure at the station gate has been red tagged.
	Transformers	both of the Station Transformers are now operational
	Pillar boxes / Link Boxes / Cabling	All in service
	Lines / Insulators	Strain insulator replacements will continue once a work pack is received.
Generation Equipment	Generation Plant	Unit 1 is back in Service Unit 2 is in service Unit 3 is in service Unit 4 is in service. Unit 5 is in service
	Control Systems	All Control systems are operational.
	Fuel systems / Plant	Fuel tanks are in good condition
	Buildings	There no operable station fire alarms or a fire suppression system in the station.



Scania SG550  
Unit 2 Engine Bay





# Summary Report –December



PERFORMANCE

EFFECTIVENESS	Outages	Generator Forced Outages	report cycle	0
		Feeder Forced Outages	report cycle	0
		Consumer Outages	report cycle	0
		Planned Outages	report cycle	0
		Station Outages	report cycle	1
	Connections	New Connections	report cycle	0
		Reconnections	report cycle	0
		Disconnections	report cycle	0
	Complaints	Quality of Supply	report cycle	0
		Performance Related	report cycle	0

PEOPLE / CULTURE	Team Safety	Medical Treatment Intervention	report cycle	0
		Lost Time Injury	report cycle	0
		Near Miss	report cycle	0
	Team Health	Days Off (sick day)	report cycle	2
		Annual Leave	report cycle	17
	Training	Safety training	report cycle	0
		Health Checks	report cycle	0

The electrical distribution and retail service for SIESA was generally good for December with only one complete island outage.

Over the month the vegetation growth has gone increased markedly, with a large part of the network being encroached by trees. With three or four months of the growing season to go this going to cause major issues to the network with probable outages on the horizon. The amount of tree trimming the operators can do is limited due to equipment and plan, so this is now a significant concern and needs to be rectified very soon.

High visitor numbers and warm weather has seen the load over the month become rather unpredictable. In previous years this was a little easier to predict, but now it appears that on hotter days (when the load would normally be low) a lot of houses are using their heat pumps for air conditioning.

On Christmas eve at 11.45 pm the island had a complete outage with Unit 2 running over temperature and shutting down. On investigation, it would appear the VSD (variable speed drive) went into over temp and shut down, resulting in no fan speed control. The VSD has been sent to Wallace Murray in Invercargill for further inspection. Unit 2’s fan has been wired directly until we hear back from Wallace Murray. Power was restored on Christmas morning at 12.20am.

With the unstable load patterns, it was decided to set Unit 1 to automatically take some of the load in the event that Unit 2 could not handle the load. This is working well.

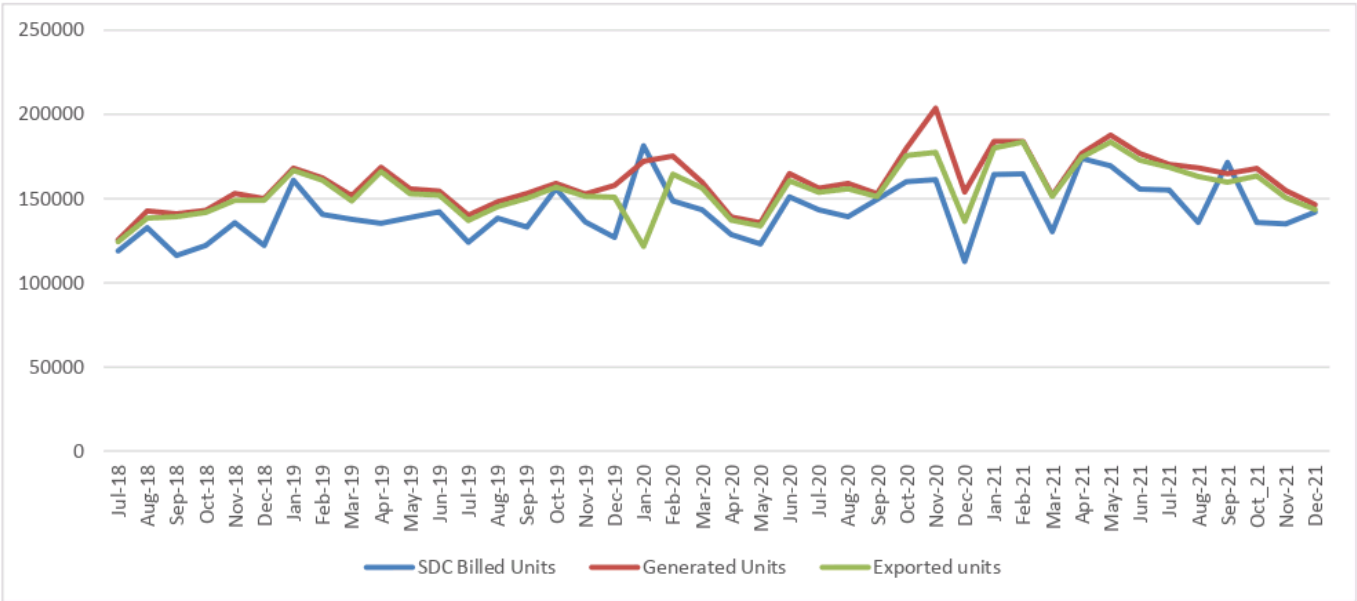
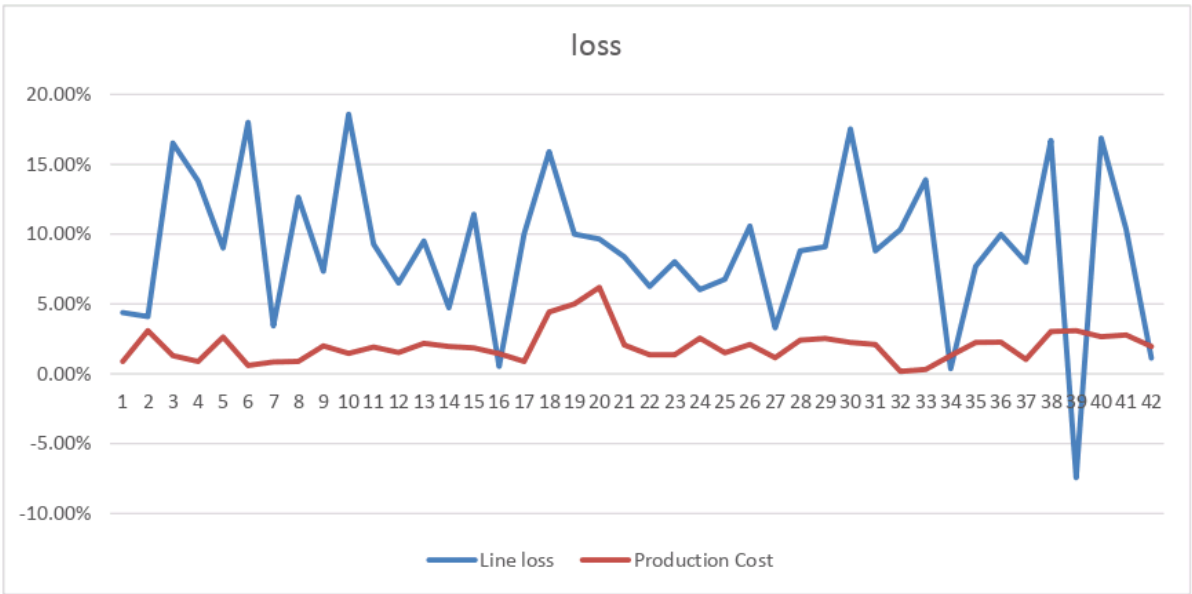
The new ABS switches for Dundee Street Feeders 1 and 2, as well as the bypass, arrived during this month. This project is in the early stages and is being planned to commence in late February.

PROJECTS

Item	% Complete	Comments
P/O 123647 Meter Replacement	12%	No meters were replaced during December
P/O 146865 Management Fee Operations	17%	Monthly charge
P/O 146864 Distribution Maintenance	100%	Setup transformer
P/O 146265 Generation Maintenance	Ongoing	All sets are in service

Outstanding New Connections

- 1/ Kees/ Rata street
- 2/ Scofield, Ringaringa, Consumer is installing cable
- 3/ Dawson / Lewis Hicks road not planned as yet.
- 4/ McIntosh Peterson Hill, connected by not livened



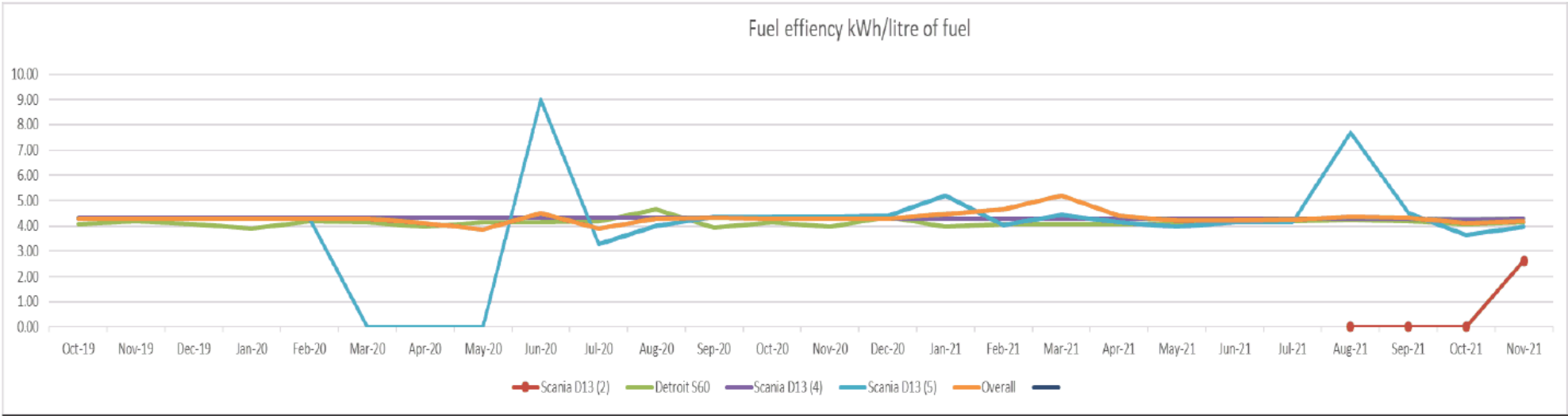
ENGINE MAINTENANCE REPORT

	Make / Model	Hours	Hours this Month	Fuel this Month	Kilowatt hours	Last services	Oil Test results
Unit 1	CAT 3406	18479	5	133	500		"A"
Unit 2	Scania D13	100					
Unit 3	Detroit 60	23304	109	5033	21106	10/7/21 23161Hrs	"C"
Unit 4	Scania D13	19876	606	28315	121307	25/11/21 22661Hrs	"A"
Unit 5	Scania D13	12062	125	6629	27433	14/4/21 11485 Hrs	"A"

Risk and Strategy Updates		Update
Identified Risks	Structures / Poles	All red tag pole have been re-inspected by a PowerNet engineer and a decision is expected soon. The structure at the station gate has been red tagged. Rectification for this is being scheduled for late February.
	Transformers	Both of the Station Transformers are now operational
	Pillar boxes / Link Boxes / Cabling	All in service
	Lines / Insulators	Strain insulator replacements will continue once a work pack is received.
Generation Equipment	Generation Plant	Unit 1 is back in Service Unit 2 is in service Unit 3 is in service Unit 4 is in service. Unit 5 is in service
	Control Systems	All Control systems are operational.
	Fuel systems / Plant	Fuel tanks are in good condition
	Buildings	There no operable station fire alarms or a fire suppression system in the station.



Scania SG550  
Unit 2 Engine Bay



# Summary Report –January



PERFORMANCE

EFFECTIVENESS	Outages	Generator Forced Outages	report cycle	0
		Feeder Forced Outages	report cycle	0
		Consumer Outages	report cycle	0
		Planned Outages	report cycle	0
		Station Outages	report cycle	0
	Connections	New Connections	report cycle	0
		Reconnections	report cycle	0
		Disconnections	report cycle	0
	Complaints	Quality of Supply	report cycle	0
		Performance Related	report cycle	0

PEOPLE / CULTURE	Team Safety	Medical Treatment Intervention	report cycle	0
		Lost Time Injury	report cycle	0
		Near Miss	report cycle	0
	Team Health	Days Off (sick day)	report cycle	0
		Annual Leave	report cycle	3
	Training	Safety training	report cycle	0
		Health Checks	report cycle	0

The electrical distribution and retail service for SIESA was generally good for January with no outages or faults reported.

Over the month a few locals have approached the station operators directly voicing their concerns about the trees in power lines. Vegetation growth is such that a reasonably significant trim is required. In some cases, there are areas now that a machine would not be able to reach and a specialist arborist crew may be needed.

With the new Unit 2 being the lead engine from now until the warranty period is up, there has been a noticeable increase in noise within the station. It is recommended that noise monitoring and potential sound proofing improvements made to ensure the office/workshop area of the station is not exposing the operators to higher noise levels.

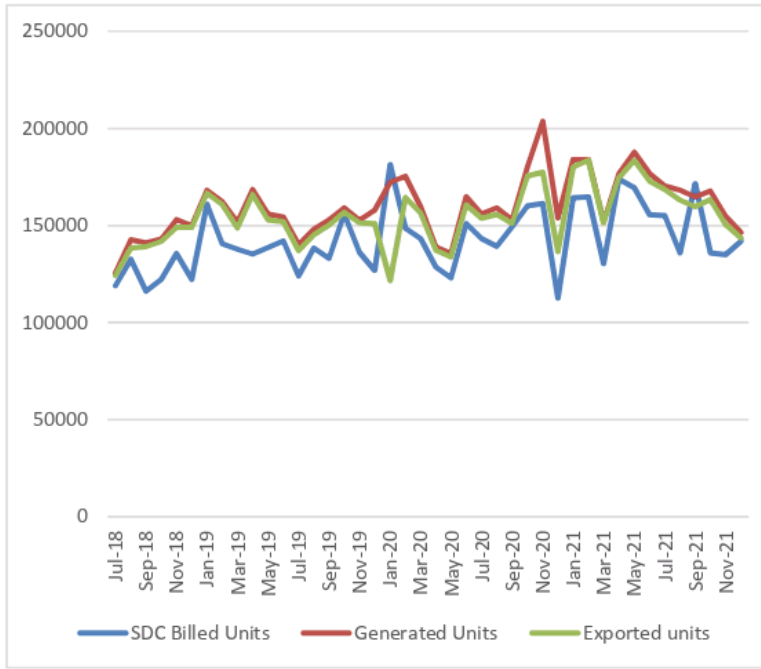
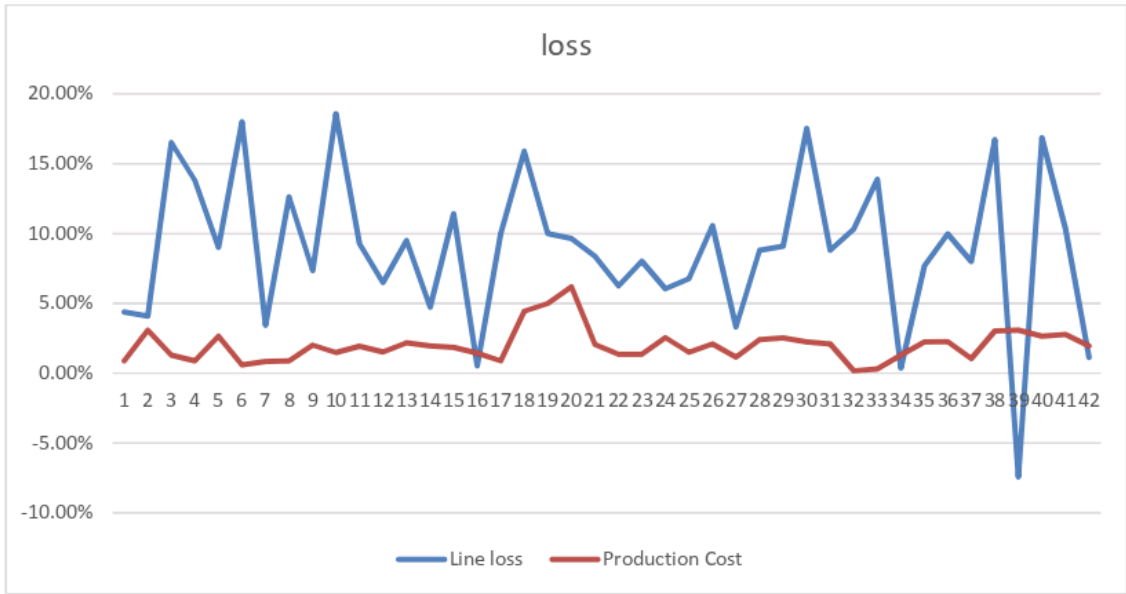
The new earth banks for feeder 1 and 2 and the Tie switch have been installed and the first outage has been planned, this project will be done in three outages. With the first being to install the feeder tie in its new location and remove the old switch. The second will be replace feeder 1 and 2 these will require black start operations to bring the station back on line. The third being Dundee street, which will be a significant outage for the main hub of the island. While the power is off we will be undertaking 11kv strain replacements and LV fuses on the Dundee section of line.

PROJECTS

Item	% Complete	Comments
P/O 123647 Meter Replacement	12%	No meters were replaced during December
P/O 146865 Management Fee Operations	17%	Monthly charge
P/O 146864 Distribution Maintenance	100%	Setup transformer
P/O 146265 Generation Maintenance	Ongoing	All sets are in service

Outstanding New Connections

- 1/ Kees/ Rata street
- 2/ Scofield, Ringaringa, Consumer is installing cable
- 3/ Dawson / Lewis Hicks road not planned as yet.
- 4/ McIntosh Peterson Hill, Connected by not livened

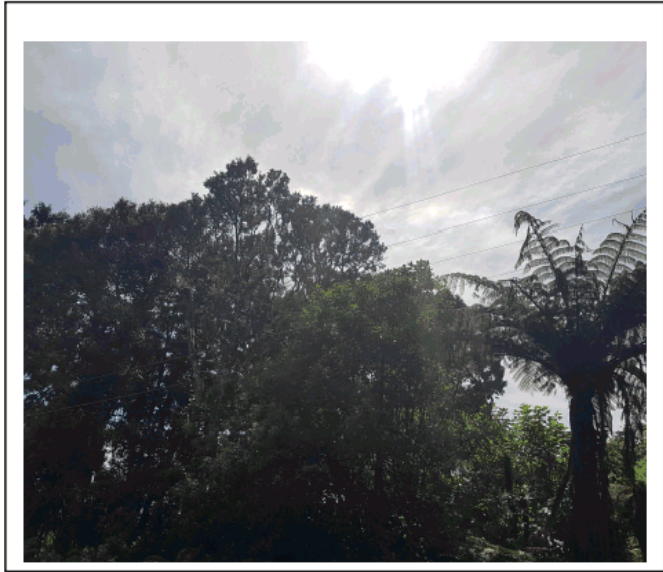




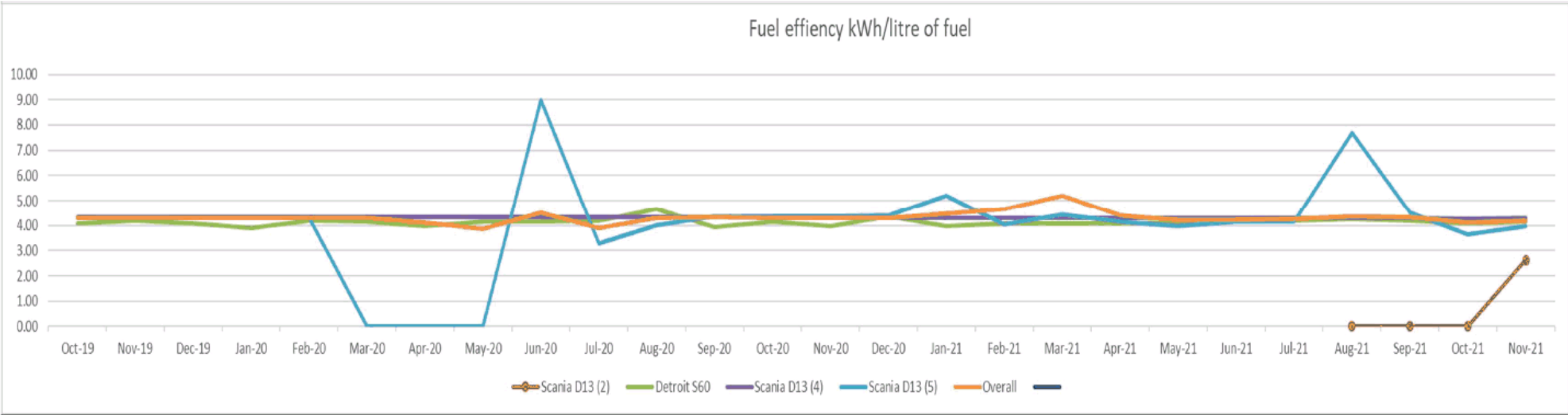
ENGINE MAINTENANCE REPORT

	Make / Model	Hours	Hours this Month	Fuel this Month	Kilowatt hours	Last services	Oil Test results
Unit 1	CAT 3406	18491	5	133	500		"A"
Unit 2	Scania D13						
Unit 3	Detroit 60	23553	109	5033	21106	10/7/21 23161Hrs	"C"
Unit 4	Scania D13	22881	606	28315	121307	25/11/21 22661Hrs	"A"
Unit 5	Scania D13	12477	125	6629	27433	14/4/21 11485 Hrs	"A"

Risk and Strategy Updates		Update
Identified Risks	Structures / Poles	All red tag pole have been re-inspected by a Powernet engineer and a decision is expected soon The structure at the station gate has been red tagged.
	Transformers	both of the Station Transformers are now operational
	Pillar boxes / Link Boxes / Cabling	All in service
	Lines / Insulators	Strain insulator replacements will continue once a work pack is received.
Generation Equipment	Generation Plant	Unit 1 is back in Service Unit 2 is in service Unit 3 is in service Unit 4 is in service Unit 5 is in service
	Control Systems	All Control systems are operational.
	Fuel systems / Plant	Fuel tanks are in good condition
	Buildings	There no operable station fire alarms or a fire suppression system in the station.



Example of trees in the line



# Summary Report – February



PERFORMANCE

EFFECTIVENESS	Outages	Generator Forced Outages	report cycle	0
		Feeder Forced Outages	report cycle	0
		Consumer Outages	report cycle	0
		Planned Outages	report cycle	0
		Station Outages	report cycle	0
	Connections	New Connections	report cycle	0
		Reconnections	report cycle	0
		Disconnections	report cycle	0
	Complaints	Quality of Supply	report cycle	0
		Performance Related	report cycle	0

PEOPLE / CULTURE	Team Safety	Medical Treatment Intervention	report cycle	0
		Lost Time Injury	report cycle	0
		Near Miss	report cycle	0
	Team Health	Days Off (sick day)	report cycle	0
		Annual Leave	report cycle	0
	Training	Safety training	report cycle	0
		Health Checks	report cycle	0

The electrical distribution and retail service for SIESA was generally good for February with no outages and only one individual customer outage reported during the month.

The individual fault was reported to the control room on the afternoon of the 1<sup>st</sup> and was called in as ‘no power’. On inspection it was found that the property had blown its 32 amp supply, the fuse was changed and service was reinstated.

The O ring leak on Unit 4 is causing concern , and the engine is losing on average roughly a litre of coolant per week, and also Unit 3 has had an ongoing oil dilution issue, as can be seen in the oil results from Terra Analytical bought to attention in previous reports.

These two issues should be taken very seriously as it leaves the station rather vulnerable coming into the colder months when loading is expected to get steadily higher.

With trying to keep hours down on our standalone Unit, we have no option but to use it when we need to check the oil on our lead engine (Unit 2).

Intermittent running on Unit 4 seems to make the leak worse as the engine cools down. We are also uneasy running Unit 3, not knowing what damage is being done internally.

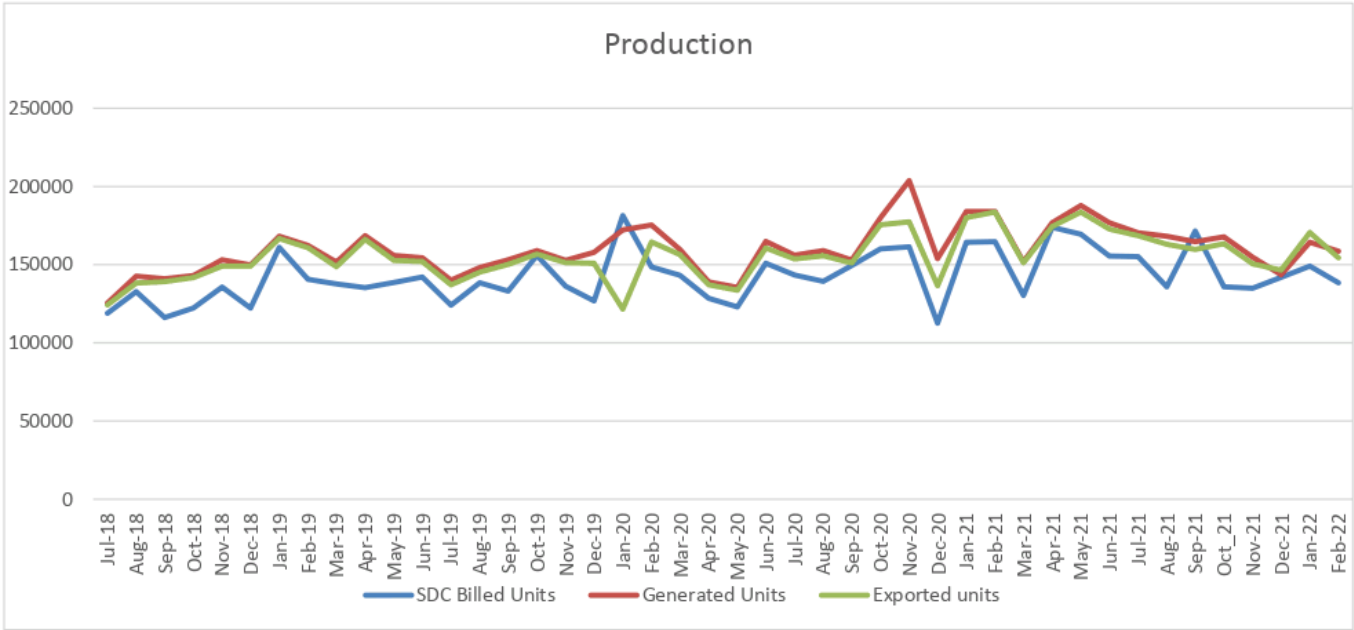
The operators have made the decision that Units 3 and 4 should only be run for emergencies, effectively only giving us one capable engine in the station that can handle the island any given time. This will be the case until Unit 3 is replaced. And a decision still needs to be made regarding the issues with Unit 4.

PROJECTS

Item	% Complete	Comments
P/O 123647 Meter Replacement	12%	No meters were replaced during December
P/O 146865 Management Fee Operations	17%	Monthly charge
P/O 146864 Distribution Maintenance	100%	Setup transformer
P/O 146265 Generation Maintenance	Ongoing	All sets are in service

Outstanding New Connections

- 1/ Kees/ Rata street
- 2/ Scofield, Ringaringa, Consumer is installing cable
- 3/ Dawson / Lewis Hicks road not planned as yet.
- 4/ McIntosh Peterson Hill, Connected by not lived



**ENGINE MAINTENANCE REPORT**

	Make / Model	Hours	Hours this Month	Fuel this Month	Kilowatt hours	Last services	Oil Test results
Unit 1	CAT 3406	18495	5	133	500	19/4/21 18468	"A"
Unit 2	Scania D13	1183	430	20643	91540	11/02/22 992hrs	N/A
Unit 3	Detroit 60	23553	109	5033	21106	10/7/21 23161hrs	"C"
Unit 4	Scania D13	22881	606	28315	121307	25/11/21 22661hrs	"A"
Unit 5	Scania D13	12477	125	6629	27433	14/4/21 11485hrs	"A"

Risk and Strategy Updates		Update
Identified Risks	Structures / Poles	All red tag pole have been re-inspected by a PowerNet engineer and a decision is expected soon The structure at the station gate has been red tagged.
	Transformers	Both of the station transformers are now operational
	Pillar boxes / Link Boxes / Cabling	All in service
	Lines / Insulators	Strain insulator replacements will continue once a work pack is received.
Generation Equipment	Generation Plant	Unit 1 is back in service Unit 2 is in service Unit 3 Emergency use only Unit 4 Emergency use only Unit 5 is in service
	Control Systems	All Control systems are operational.
	Fuel systems / Plant	Fuel tanks are in good condition
	Buildings	There no operable station fire alarms or a fire suppression system in the station.









## Exclusion of the public: Local Government Official Information and Meetings Act 1987

### Recommendation

That the public be excluded from the following part(s) of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

#### C8.1 Stewart Island/Rakiura Community Board applications to the Stewart Island Rakiura Visitor Levy Fund 2022

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Stewart Island/Rakiura Community Board applications to the Stewart Island Rakiura Visitor Levy Fund 2022	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.