



Ardlussa Community Board

OPEN MINUTES

UNCONFIRMED

Minutes of a meeting of Ardlussa Community Board held in the Riversdale Community Centre, 73 Newcastle Street, Riversdale on Wednesday, 27 April 2022 at 7pm (PE 8.43pm – 9.35pm).

PRESENT

Chairperson	Richard Clarkson
Deputy Chairperson	Ray Dickson
Members	Chris Dillon
	Paul Eaton
	Clarke Horrell
	Hilary Kelso
	Councillor Rob Scott

IN ATTENDANCE

Governance Legal Manager	Robyn Rout
Community partnership leader	Kelly Tagg
Committee advisor/customer support partner	Lagi Kuresa

1 Apologies

There were no apologies.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of interest

There were no conflicts of interest declared.

4 Public forum

There was no public forum.

5 Extraordinary/urgent items

There were no extraordinary/urgent items.

6 Confirmation of minutes

Resolution

Moved Chairperson Clarkson, seconded Hilary Kelso and resolved:

- a) That the minutes of Ardlussa Community Board meeting held on 16 February 2022 be confirmed as a true and correct record of that meeting.
- b) That the minutes of Ardlussa Community Board meeting held on 17 November 2021 lie on the table for proposed amendments and to be presented at the next meeting of the board.

Reports

7.1 Minute taking style for meetings

Record No: R/22/3/11857

Governance Legal Manager – Robyn Rout was in attendance for this item.

Mrs Rout advised the purpose of this report is to respond to resolutions made by the Ardlussa Community Board on 16 February 2022, about the style of meeting minutes.

Discussion was undertaken by members on the following points:

- the board would like to have important points of discussions recorded for all agenda items recorded, not just key discussions
- the boards understanding of what minutes should look like compared to the minutes that would be generated in accordance with standing orders
- the process of adopting standing orders by Council and Community Boards.

Resolution

Moved Chairperson Clarkson, seconded Clarke Horrell recommendation a, b and c with change (as indicated with ~~strike through~~) and d, and resolved:

That the Ardlussa Community Board:

- a) **receives the report titled “Minute taking style for meetings” dated** 14 April 2022.
- b) notes that the Ardlussa Community Board meeting minutes, from June 2022 to the local government elections in October 2022, will also record the key points of any ~~major~~ discussion.
- c) notes that if recording the key points of any ~~major~~ discussion in meeting minutes (from June 2022 to the local government elections in October 2022) works well, staff will continue this approach in the new triennium.
- d) notes the additional feedback on the style of minutes to be taken.

7.2 Ardlussa swimming pool rate consultation

Record No: R/22/2/3352

Community partnership leader – Kelly Tagg was in attendance for this item.

Mrs Tagg advised the purpose of this report is to advise the board of the results of the recent community consultation that took place in relation to the possible implementation of a new swimming pool rate for the Ardlussa Community Board area.

The board was also asked whether or not it wished to establish a new separate targeted Ardlussa pool rate for the year commencing 1 July 2022.

In discussing this matter the board noted that each pool committee had different funding mechanisms – i.e. the Balfour Pool received more Ministry of Education funding towards capital upgrades than the Riversdale Pool; that the Riversdale Pool Committee had been very proactive with their fundraising efforts by carrying out community fundraising events, selling keys for private use and carrying out a significant heating upgrade.

The board determined that at this time they did not wish to progress with the establishment of a new separate targeted Ardlussa pool rate and noted a suggestion from the community that, before a decision is made, that the Riversdale pool committee wait a

full year after their heating upgrade to see if the increased usage generates increased revenue.

The board further noted it wished to revisit this issue again by formally engaging with the Balfour and Riversdale Pool Committees in February 2023 to see if their funding requirements had changed.

Depending on the outcome of those discussions, the board may again consider establishing a separate targeted pool rate within the Ardlussa community board area as part of the relevant annual plan or long term plan process.

Resolution

Moved Chairperson Clarkson, seconded Cr Scott recommendations a to c, new d (as indicated with ~~strikethrough and underline~~) and new e (as indicated), and resolved:

That the Ardlussa Community Board:

- a) **receives the report titled "Ardlussa swimming pool rate consultation " dated 30 March 2022.**
- b) determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) ~~recommends to Council that it establish a new separate targeted Ardlussa pool rate for the year commencing 1 July 2022 as follows:~~

Targeted rate	Basis of rate	Revenue (GST inclusive)
Ardlussa community pool rate	Fixed amount per SUIP across all properties in the Ardlussa Community Board area	\$9,200

New d) agrees to not pursue the recommendation to Council to establish a new separate targeted Ardlussa pool rate for the year commencing 1 July 2022 but will revisit this issue again for consideration in the year commencing 1 July 2023.

New e) agrees to re-engage with the Balfour and Riversdale Pool committees formally in February 2023 to review their funding requirements.

7.3 Operational Report for Ardlussa Community Board

Record No: R/22/2/5419

Community partnership leader – Kelly Tagg was in attendance for this item.

Items discussed by the board included the following:

- **Council's senior projects manager, Geoff Gray, updated the board on the proposed waste water upgrade project for Riversdale.** The board asked if local suppliers would be given the opportunity to price for this work and Mr Gray confirmed they would.
- contract set up costs of \$6,082 for the waikaia mowing contract. It was explained to the board that this was a payment made to The WAIKAIA progress league to assist with costs associated with traffic management qualifications and also some outstanding costs relating to the previous contract.
- discussion around contractor compliance and traffic management plans
- for staff to provide further information in the project section of the operational report so as to also include what the actual year to date costs incurred are – not just the budget figure.

Resolution

Moved Chairperson Clarkson, seconded Deputy Chairperson Dickson and resolved:

That the Ardlussa Community Board:

- a) **Receives the report titled “Operational Report for Ardlussa Community Board”** dated 20 April 2022.

7.4 Community leadership report

Record No: R/22/3/12469

Community partnership leader – Kelly Tagg presented this report.

Mrs Tagg advised the purpose of this report is to inform the board of the community leadership activities in the area.

Discussion was undertaken by the board on the following topics:

- **Local body elections and the “Vote Murihiku” campaign that is being run by all the councils in Southland**
- update from Waka Kotahi
- new information boards have been installed in the Balfour cemetery
- meeting days for Council and its committees are being moved to Wednesdays (note; Community Board meeting days are not changing from what is scheduled).

Resolution

Moved Chairperson Clarkson, seconded Clarke Horrell and resolved:

That the Ardlussa Community Board:

- a) **receives the report titled “Community leadership report” dated 14 April 2022.**

7.5 Council report

Record No: R/22/3/12044

Councillor Rob Scott presented this report.

- the board was interested to hear what feedback Council provided for the Future of Local Government Review. It was outlined that Council had given feedback that it **couldn't be a “one size fits all” approach**
- the success of the recent Waikaia Flyer event – a fundraiser for the Waikaia Trails Trust
- the local government funding agency was discussed, and how Council is looking at fund managers, Ethical investments and appropriate risk profiles were also discussed
- there was a discussion on the Just Transitions project and how local communities could have their say and that a regional approach was being undertaken.

Resolution

Moved Cr Scott, seconded Deputy Chairperson Dickson and resolved:

That Ardlussa Community Board:

- a) **Receives the report titled “Council report” dated 14 April 2022.**

7.6 Chairperson's report

Record No: R/22/3/10946

Chairperson Richardson presented his report and updated the board on items/issues with **which he has been involved since the board's last meeting.**

This included discussion around the Piano Flat camping site and issues with the bridges. The board views this as a very important asset for the community and wants to see the camping ground and walking tracks preserved for future generations.

Resolution

Moved Chairperson Clarkson, seconded Chris Dillon and resolved:

That the Ardlussa Community Board:

- a) **receives the report titled "Chairperson's report" dated** 14 April 2022.

Public excluded

Exclusion of the public: Local Government Official Information and Meetings Act 1987

Resolution

Moved Chairperson Clarkson, seconded Clarke Horrell and resolved:

That the public be excluded from the following part(s) of the proceedings of this meeting.

C8.1 Ardlussa recreational opportunities project – investigation

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Ardlussa recreational opportunities project - investigation	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.

The public were excluded at 8.43pm.

Resolutions in relation to the confidential items are recorded in the confidential section of these minutes and are not publicly available unless released here.

The meeting concluded at 9.43pm

CONFIRMED AS A TRUE AND CORRECT RECORD AT A MEETING OF THE ARDLUSSA COMMUNITY BOARD HELD ON WEDNESDAY, 27 APRIL 2022.

DATE:

CHAIRPERSON: