



Waihopai Toetoe Community Board

OPEN MINUTES

Minutes of a meeting of Waihopai Toetoe Community Board held in the Memorial Hall Wyndham, 44 Balaclava Street, Wyndham on Tuesday, 26 April 2022 at 7.02pm. (7.02pm – 9.47pm)

PRESENT

Chairperson	Pam Yorke
Deputy Chairperson	Denise Fodie
Members	Pani Grey-Thomas
	Gay Munro
	Melanie Shepherd
	George Stevenson
	Andrea Straith
	Councillor Julie Keast (via zoom)

IN ATTENDANCE

Committee advisor/Customer Support Partner	Lagi Kuresa
Community partnership leader	Karen Purdue

1 Apologies

There were no apologies.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of interest

There were no conflicts of interest declared.

4 Public forum

Jenny Coyle and Jeannine Cunningham representing the Edendale Community Pool Society, Sue Hill representing the Woodlands Swimming Pool and Recreation Trust, Sandra Earwaker representing the Toe Toes Community Pool (Tokanui), Carlyn Stewart representing the Wyndham District Community Pool Inc. and Grant Black representing the Gorge Road and Districts Swimming Pool were in attendance to present to Board with regard to the Community Pools – requests for allocation of grant.

5 Extraordinary/urgent items

There were no extraordinary/urgent items.

6 Confirmation of minutes

Resolution

Moved Andrea Straith, seconded George Stevenson and resolved:

That the Waihopai Toetoe Community Board confirms the minutes of the meeting held on 14 December 2021 as a true and correct record of that meeting. .

Reports

7.1 Community Pools - requests for allocation of grant

Record No: R/22/4/13839

Community partnership leader – Karen Purdue was in attendance for this item.

Mrs Purdue advised that the purpose of the report was for the Board to consider and make a decision on requests from the five pools in their area for grants from the Waihopai Toetoe community pool reserve.

Moved Gay Munro, seconded Denise Fodie recommendations a to d.

That the Waihopai Toetoe Community Board:

- a) **receives the report titled "Community Pools - requests for allocation of grant" dated 13 April 2022.**
- b) determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) receives requests from the following
 1. Gorge Road Swimming Pool
 2. Wyndham District Community Pool
 3. Edendale Community Pool Society
 4. Woodlands Pool
 5. Tokanui Pool

The motion was put and declared carried.

Moved Gay Munro, seconded Denise Fodie recommendations e to I as indicated.

That the Waihopai Toetoe Community Board:

- e) approves/~~declines~~ a grant of \$7,893 to the Gorge Road Swimming Pool to assist with replacing the pool sand filters and salt chlorinators.
- f) approves/~~declines~~ a grant of \$5,000 to the Wyndham District Community Pool to assist with the cost of repainting the pool.
- g) approves/~~declines~~ a grant of \$5,000 to the Edendale Community Pool Society to assist with the cost to replace the pool cover.
- h) approves/~~declines~~ a grant of \$6,000 to Woodlands Pool to assist with various upgrades including key and security system, lighting and a new pool skimmer.
- i) approves/~~declines~~ a grant of up to \$3,440 to Tokanui Pool to replace signage, seating and matting at the pool.

The motion was put and declared carried.

Final resolution

- a) **receives the report titled “Community Pools - requests for allocation of grant”** dated 13 April 2022.
- b) determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) receives requests from the following
 1. Gorge Road Swimming Pool
 2. Wyndham District Community Pool
 3. Edendale Community Pool Society
 4. Woodlands Pool
 5. Tokanui Pool
- e) approves a grant of \$7,893 to the Gorge Road Swimming Pool to assist with replacing the pool sand filters and salt chlorinators.
- f) approves a grant of \$5,000 to the Wyndham District Community Pool to assist with the cost of repainting the pool.
- g) approves a grant of \$5,000 to the Edendale Community Pool Society to assist with the cost to replace the pool cover.
- h) approves a grant of \$6,000 to Woodlands Pool to assist with various upgrades including key and security system, lighting and a new pool skimmer.
- i) approves a grant of up to \$3,440 to Tokanui Pool to replace signage, seating and matting at the pool.

7.2 Project scope confirmation - 2022/2023 locally funded projects

Record No: R/22/2/6294

Community facilities manager – Mark Day was in attendance for this item.

Mr Day advised that the purpose of the report was to seek approval from the Board for the scope of the locally funded projects within their board area to be delivered in the 2022/2023 financial year.

Resolution

Moved Melanie Shepherd, seconded Andrea Straith and resolved:

That the Waihopai Toetoe Community Board:

- a) **Receives the report titled "Project scope confirmation - 2022/2023 locally funded projects" dated 13 April 2022.**
- b) Determines that this matter or decision be recognised as not significant in terms of section 76 of the Local Government Act 2002.
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) Agrees to approve the scope of the projects identified (as indicated below) with the details defined in attachments to the staff report:
 - Edendale Wyndham - Multi use track construction code P-10863
 - Edendale Wyndham – Tree removal, Ferry Road and Malta Street code P-10869
 - Wyndham – Playground equipment replacement code P-10834.

7.3 Unbudgeted expenditure: Additional flags for Edendale, Gorge Road, Tokanui, Woodlands and Wyndham

Record No: R/22/3/12421

Community partnership leader – Karen Purdue was in attendance for this item.

Mrs Purdue advised that the purpose of the report was to get approval for unbudgeted expenditure of \$8,010.00 from various township general reserves (Edendale/Wyndham, Gorge Road, Tokanui, Woodlands). This is for additional flags (Christmas, Matariki and Waitangi Day) for townships with the FlagTrax system.

Resolution

Moved Andrea Straith, seconded Melanie Shepherd and resolved:

That the Waihopai Toetoe Community Board:

- a) **receives the report titled "Unbudgeted expenditure: Additional flags for Edendale, Gorge Road, Tokanui, Woodlands and Wyndham" dated 15 April 2022**
- b) determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002
- c) determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision;

and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter

- d) approves unbudgeted expenditure of \$ 4,272 for the purchase of flags (subject to final flag design) for Christmas, Matariki and Waitangi Day for Edendale and Wyndham to be funded from the Edendale Wyndham general reserve
- e) approves unbudgeted expenditure of \$ 1,335 for the purchase of flags (subject to final flag design) for Christmas, Matariki and Waitangi Day for Gorge Road to be funded from the Gorge Road general reserve
- f) approves unbudgeted expenditure of \$ 1,068 for the purchase of flags (subject to final flag design) for Christmas, Matariki and Waitangi Day for Tokanui to be funded from the Tokanui general reserve
- g) approves unbudgeted expenditure of \$ 1,335 for the purchase of flags (subject to final flag design) for Christmas, Matariki and Waitangi Day for Woodlands to be funded from the Woodlands general reserve

7.4 Community Leadership Report - February 2022

Record No: R/22/1/1714

Community partnership leader – Karen Purdue was in attendance for this item.

Mrs Purdue advised that the purpose of the report was to inform the board of the community leadership activities in the area.

Resolution

Moved Melanie Shepherd, seconded George Stevenson recommendations a, b with an amendment (as indicated by underline and ~~striketrough~~) and c and resolved:

That the Waihopai Toetoe Community Board:

- a) **receives the report titled “Community Leadership Report - February 2022”** dated 1 March 2022.
- b) notes that a report ~~was is being~~ considered by Council on 22 February 2022 to approve the closure of the Fortrose hall for removal or demolition.
- c) notes that the delegated authority granted to the board chair at its meeting on 14 December 2021 to enable any further material changes required to the budgets for the 2022/2023 annual plan has been exercised to enable the Fortrose hall rate to be reduced further from the amount agreed of \$57.02 plus GST to \$10.00 plus GST for the 2022/2023 year.

7.5 Community leadership report - April 2022

Record No: R/22/4/14158

Community partnership leader – Karen Purdue was in attendance for this item.

Mrs Purdue advised that the purpose of the report was to inform the board of the community leadership activities in the area.

Resolution

Moved Denise Fodie, seconded Melanie Shepherd and resolved:

That the Waihopai Toetoe Community Board:

- a) **receives the report titled “Community leadership report - April 2022” dated 13 April 2022.**

7.6 Operational Report for Waihopai Toetoe Community Board - February 2022

Record No: R/21/12/64046

Community facilities manager – Mark Day was in attendance for this item.

Resolution

Moved Denise Fodie, seconded Andrea Straith and resolved:

That the Waihopai Toetoe Community Board:

- a) **Receives the report titled “Operational Report for Waihopai Toetoe Community Board - February 2022” dated 1 March 2022.**

7.7 Operational Report for Waihopai Toetoe Community Board - April 2022

Record No: R/22/2/5423

Community partnership leader – Karen Purdue and Community facilities manager – Mark Day were in attendance for this item.

Resolution

Moved Melanie Shepherd, seconded Chairperson Yorke and resolved:

That the Waihopai Toetoe Community Board:

- a) **Receives the report titled “Operational Report for Waihopai Toetoe Community Board - April 2022” dated 13 April 2022.**

7.8 Council report - February 2022

Record No: R/22/1/1400

Councillor Keast took the Board through the council report (via zoom).

Resolution

Moved Andrea Straith, seconded Melanie Shepherd and resolved:

That Waihopai Toetoe Community Board:

- a) **Receives the report titled "Council report - February 2022" dated 20 April 2022.**

7.9 Council report - April 2022

Record No: R/22/3/12051

Councillor Keast took the Board through the council report (via zoom).

Resolution

Moved Andrea Straith, seconded Melanie Shepherd and resolved:

That Waihopai Toetoe Community Board:

- a) **Receives the report titled "Council report - April 2022" dated 13 April 2022.**

7.10 Chairperson's report

Record No: R/22/4/14150

Chairperson Pam Yorke took the meeting through her **chair's report**.

Resolution

Moved Chairperson Yorke, seconded Denise Fodie and resolved:

That the Waihopai Toetoe Community Board:

- a) **receives the report titled "Chairperson's report" dated 14 April 2022.**

The meeting concluded at 9.47pm.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A
MEETING OF THE WAIHOPAI TOETOE COMMUNITY
BOARD HELD ON TUESDAY 26 APRIL 2022

DATE:.....

CHAIRPERSON:.....