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# Wallace Takitimu Community Board

## OPEN MINUTES

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Minutes of a meeting of Wallace Takitimu Community Board held in the Virtual meeting via Zoom on Thursday, 7 April 2022 at 5.09pm. (5.09pm – 6pm)

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### PRESENT

Chairperson	André Bekhuis
Members	David Cowie
	Peter Gutsell
	Councillor Don Byars

### APOLOGIES

Kelly Day  
Bev Evans  
Maureen Johnston

### IN ATTENDANCE

Committee advisor - Fiona Dunlop  
Community liaison officer - Kathryn Cowie  
Community partnership leader - Kelly Tagg

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1 Apologies

There were apologies for absence from Kelly Day, Bev Evans and Maureen Johnston.

Moved Chairperson Bekhuis, seconded Peter Gutsell and resolved:

That the Wallace Takitimu Community Board accept the apology.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of interest

There were no conflicts of interest declared.

4 Public forum

There was no public forum.

5 Extraordinary/urgent items

There were no extraordinary/urgent items.

6 Confirmation of minutes

Resolution

Moved David Cowie, seconded Cr Byars and resolved:

That the Wallace Takitimu Community Board confirms the minutes of the meeting held on 2 December 2021 as a true and correct record of that meeting.

## Reports

7.1 Nightcaps hall and Doctor Woods Memorial Park fence replacement - Unbudgeted expenditure

Record No: R/22/3/7318

Community facilities manager – Mark Day was in attendance for this item.

Mr Day advised that the purpose of the report was to seek approval for unbudgeted expenditure of up to \$10,000 for the replacement of the Doctor Woods Memorial Park

boundary fence and up to \$5,000 for a contribution towards replacing the boundary fence at Nightcaps hall which will be funded from the McGregor Park reserve.

The Board noted that Council had received a letter from the landowners adjoining the Nightcaps hall enquiring if Council would contribute to the replacement of the boundary fence.

Resolution

Moved Peter Gutsell, seconded David Cowie and resolved:

That the Wallace Takitimu Community Board:

- a) **Receives the report titled “Nightcaps hall and Doctor Woods Memorial Park fence replacement - Unbudgeted expenditure” dated 1 April 2022.**
- b) Determines that this matter or decision be recognised as not significant in terms of section 76 of the Local Government Act 2002.
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) Agrees to approve unbudgeted expenditure of up to \$15,000 to contribute towards the Nightcaps hall fence replacement and replace the fence at Doctor Woods Memorial Park, to be funded from the McGregor Park reserve.

## 7.2 Project scope confirmation - 2022/2023 locally funded projects

Record No: R/22/2/6296

Community facilities manager – Mark Day was in attendance for this item.

Mr Day advised that the purpose of the report was to seek approval from the Wallace Takitimu Community Board for the scope of the locally funded projects within their board area that will be delivered in the 2022/2023 financial year.

The Board noted that there were two projects to be delivered in the 2022/2023 financial year which are Otautau – Walking track investigation (project code P-10851) and Otautau – Tennis pavilion exterior painting (project code P-10852).

Resolution

Moved David Cowie, seconded Peter Gutsell and resolved:

That the Wallace Takitimu Community Board:

- a) **Receives the report titled “Project scope confirmation - 2022/2023 locally funded projects” dated 1 April 2022.**

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- b) Determines that this matter or decision be recognised as not significant in terms of section 76 of the Local Government Act 2002.
  - c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
  - d) Agrees to approve the scope of the projects identified in the attachments to this report.
    - Otautau – Walking track investigation project code P-10851
    - Otautau – Tennis pavilion exterior painting project code P-10852.

### 7.3 Holt Park Recreation Centre - unbudgeted expenditure request

Record No: R/22/3/11727

Community partnership leader – Kelly Tagg was in attendance for this item.

Mrs Tagg advised that the purpose of the report was for the Wallace Takitimu Community Board to consider a request from the former Holt Park Recreation Centre Committee to distribute funds held by Council in the amount of \$13,811.06, to the remaining six user groups of Holt Park being the Otautau Combined Sports Complex, Otautau Swimming Pool, Otautau Tennis, Netball, Rugby and Squash Clubs.

Resolution

Moved Peter Gutsell, seconded Chairperson Bekhuis and resolved:

That the Wallace Takitimu Community Board:

- a) **receives the report titled “Holt Park Recreation Centre - unbudgeted expenditure request” dated 1 April 2022.**
- b) determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) endorses the recommendation made by the remaining user groups of the Holt Park Recreation Centre that the remaining funds should be distributed evenly amongst the six remaining user groups.
- e) agrees to approve unbudgeted expenditure in the amount of \$13,811.06 to be distributed as follows;

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• Otautau Combined Sports Complex	\$2,301.84
• Otautau Rugby Club	\$2,301.84
• Otautau Tennis Club	\$2,301.84
• Otautau Netball Club	\$2,301.84
• Otautau Swimming Pool	\$2,301.84
• Otautau Squash Rackets Club	\$2,301.84

7.4 Otautau Community Swimming Pool - request to uplift rates

Record No: R/22/3/7869

Community liaison officer – Kathryn Cowie was in attendance for this item.

Mrs Cowie advised that the purpose of the report was for the Board to decide whether to approve the request from the Otautau Community Swimming Pool committee to uplift a portion of the rates in the Otautau baths reserve.

The Board noted that the Pool committee had requested to uplift \$20,000 from the reserve to use on operational costs for the pool.

Resolution

Moved David Cowie, seconded Cr Byars and resolved:

That the Wallace Takitimu Community Board:

- a) **receives the report titled “Otautau Community Swimming Pool - request to uplift rates” dated 1 April 2022.**
- b) determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) approves the request from the Otautau Community Pool Inc. to uplift \$20,000 from the Otautau baths reserve.

7.5 Operational Report for Wallace Takitimu Community Board - February 2022

Record No: R/21/12/64038

Community partnership leader – Kelly Tagg was in attendance for this item.

Resolution

Moved Chairperson Bekhuis, seconded Cr Byars and resolved:

That the Wallace Takitimu Community Board:

- a) **Receives the report titled “Operational Report for Wallace Takitimu Community Board - February 2022” dated 9 February 2022.**

7.6 Operational Report for Wallace Takitimu Community Board - April 2022

Record No: R/22/2/5424

Community partnership leader – Kelly Tagg was in attendance for this item.

Resolution

Moved Peter Gutsell, seconded Cr Byars and resolved:

That the Wallace Takitimu Community Board:

- a) **Receives the report titled “Operational Report for Wallace Takitimu Community Board - April 2022” dated 1 April 2022.**

7.7 Community Leadership Report - February 2022

Record No: R/22/1/1715

Community partnership leader – Kelly Tagg was in attendance for this item.

Resolution

Moved Chairperson Bekhuis, seconded David Cowie and resolved:

That the Wallace Takitimu Community Board:

- a) **receives the report titled “Community Leadership Report - February 2022” dated 9 February 2022.**

7.8 Community leadership report - April 2022

Record No: R/22/3/12170

Community partnership leader – Kelly Tagg was in attendance for this item.

Resolution

Moved Peter Gutsell, seconded David Cowie and resolved:

That the Wallace Takitimu Community Board:

- a) **receives the report titled “Community leadership report - April 2022” dated 1 April 2022.**

7.9 Council report - February 2022

Record No: R/22/1/1356

Councillor Byars took the Board through the Council report.

Resolution

Moved Chairperson Bekhuis, seconded Peter Gutsell and resolved:

That Wallace Takitimu Community Board:

- a) **Receives the report titled "Council report - February 2022" dated** 1 April 2022.

7.10 Council report - April 2022

Record No: R/22/3/12055

Councillor Byars took the Board through the Council report.

Resolution

Moved Chairperson Bekhuis, seconded Peter Gutsell and resolved:

That Wallace Takitimu Community Board:

- a) **Receives the report titled "Council report - April 2022" dated** 1 April 2022.

7.11 Chairperson's report

Record No: R/22/3/12578

Chair Bekhuis took the Board through his chairs report.

Resolution

Moved Chairperson Bekhuis, seconded Peter Gutsell and resolved:

That the Wallace Takitimu Community Board:

- a) **receives the report titled "Chairperson's report" dated** 31 March 2022.

The meeting concluded at 6pm.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A  
MEETING OF THE WALLACE TAKITIMU COMMUNITY  
BOARD HELD ON THURSDAY 7 APRIL 2022.

DATE:.....

CHAIRPERSON:.....