



Services and Assets Committee

OPEN MINUTES

unconfirmed

Minutes of a meeting of Services and Assets Committee held in the Council Chamber, Level 2, 20 Don Street, Invercargill on Friday, 3 June 2022 at 10am. (10am – 12.31pm).

PRESENT

Chairperson	Ebel Kremer	
	Mayor Gary Tong	(10.54am – 12.31pm)
Councillors	Don Byars	(10am - 12.09pm, 12.11pm – 12.31pm)
	John Douglas	
	Paul Duffy	
	Bruce Ford	
	Darren Frazer	
	George Harpur	
	Julie Keast	
	Christine Menzies	(10am - 12.03pm, 12.06pm – 12.31pm)
	Karyn Owen	
	Margie Ruddenklau	(10am - 11.48am, 11.51am – 12.31pm)
	Rob Scott	

APOLOGIES

Mayor Gary Tong (lateness)

IN ATTENDANCE

Group manager programme delivery	Nick Hamlin
Committee advisor	Alyson Hamilton

1 Apologies

There was an apology for lateness from Mayor Gary Tong.

Resolution

Moved Chairperson Kremer, seconded Cr Byars and resolved:

That the Services and Assets Committee accept the apology.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of interest

There were no conflicts of interest declared.

4 Public forum

There was no public forum.

5 Extraordinary/urgent items

There were no extraordinary/urgent items.

6 Confirmation of minutes

Resolution

Moved Cr Ford, seconded Cr Douglas and resolved:

That the Services and Assets Committee confirms the minutes of the meeting held on 12 April 2022 as a true and correct record of that meeting.

Reports

7.1 Health and Safety Update

Record No: R/22/5/18062

Health, safety and wellbeing advisor – Teri Black was in attendance for this item (via video link.)

Mrs Black advised that the purpose of her report was to provide an update on operational health and safety management and activity over the last quarter.

Resolution

Moved Chairperson Kremer, seconded Cr Harpur and resolved.

That the Services and Assets Committee:

- a) **Receives the report titled “Health and Safety Update” dated 26 May 2022.**
- b) Determines that this matter or decision be recognised as not significant in terms of section 76 of the Local Government Act 2002.
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.

7.2 Services and Assets activity update reports

Record No: R/22/4/15588

Group Manager infrastructure and environment services - Matt Russell, Community facilities manager - Mark Day, Strategic manager water and waste - Grant Isaacs, Strategic manager transport - Hartley Hare and Project delivery manager - Brendan Gray were in attendance for this item.

The Committee was advised that the purpose of the report is to provide an update to the meeting on activities in the forestry, community facilities, three waters, transport and programme delivery business units.

(During discussion on the item Mayor Gary Tong joined the meeting at 10.54am.)

(During discussion on the item, Councillor Ruddenklau left the meeting at 11.48am and returned at 11.51am.)

(During discussion on the item, Councillor Menzies left the meeting at 12.03pm and returned at 12.06pm.)

(During discussion on the item, Councillor Byars left the meeting at 12.09pm and returned at 12.11pm.)

Resolution

Moved Chairperson Kremer, seconded Cr Scott and resolved:

That the Services and Assets Committee:

- a) **Receives the report titled “Services and Assets activity update reports” dated 19 May 2022.**

The meeting concluded at 12.31pm.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A
MEETING OF THE SERVICES AND ASSETS
COMMITTEE HELD ON FRIDAY 3 JUNE 2022.

DATE:.....

CHAIRPERSON:.....