

# **Nightcaps Community Development Area Subcommittee Triennial Public Meeting Agenda**

**Date:** Tuesday, 14 March 2017  
**Time:** 6.30pm  
**Meeting Room** Nightcaps Hall  
**Venue:** Johnston Road, Nightcaps

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## **IN ATTENDANCE**

Mayor, Chief Executive or Group Manager  
Councillor Perham  
Councillor Baird  
Councillor Harpur  
Community Partnership Leader – Kelly Tagg  
Committee Advisor – Alyson Hamilton

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## **PROCEDURAL**

- 1 Welcome and Introduction by Chief Executive or Mayor**
- 2 Apologies**
- 3 Chairperson's Report**
- 4 Public Forum**
- 5 Election and Appointment of Scrutineers**
- 6 Announcements of Results and Conclusion of Meeting**

## **CANDIDATE AND VOTING ELIGIBILITY**

- **Eligibility for candidates to stand for election**

Residents or ratepayers from within the defined area of the Community Development Area who have resided or owned a property in that area for a minimum of six months.

- **Nomination of candidates for election to Community Development Area Subcommittees**

Residents or ratepayers from within the defined area of the Community Development Area who have resided or owned a property in that area for a minimum of six months.

- **Eligibility to vote at the public meeting to elect candidates for the Community Development Area**

Residents or ratepayers from within the defined area of the Community Development Area who have resided or owned a property in the area for a minimum of six months.

- **Defined area of the Community Development Area**

The defined area is the legally constituted rating boundary of the Community Development Area from where the local rate is collected and expended.

- **Identification of a candidate or nominator of the triennial public meeting**

Candidates and nominators must complete the triennial attendance register at the public meeting, the register will identify the candidates and nominators residential address or in the case of an absentee landowner his/her address can be identified from the ratepayers roll for that Community Development Area.

- **Election of Chairperson of the Community Development Area**

The Chairperson of the Community Development Area is elected by members of the Community Development Area at the inaugural meeting of the Community Development Area for that term.

- **Nominations in absentia at Triennial meeting**

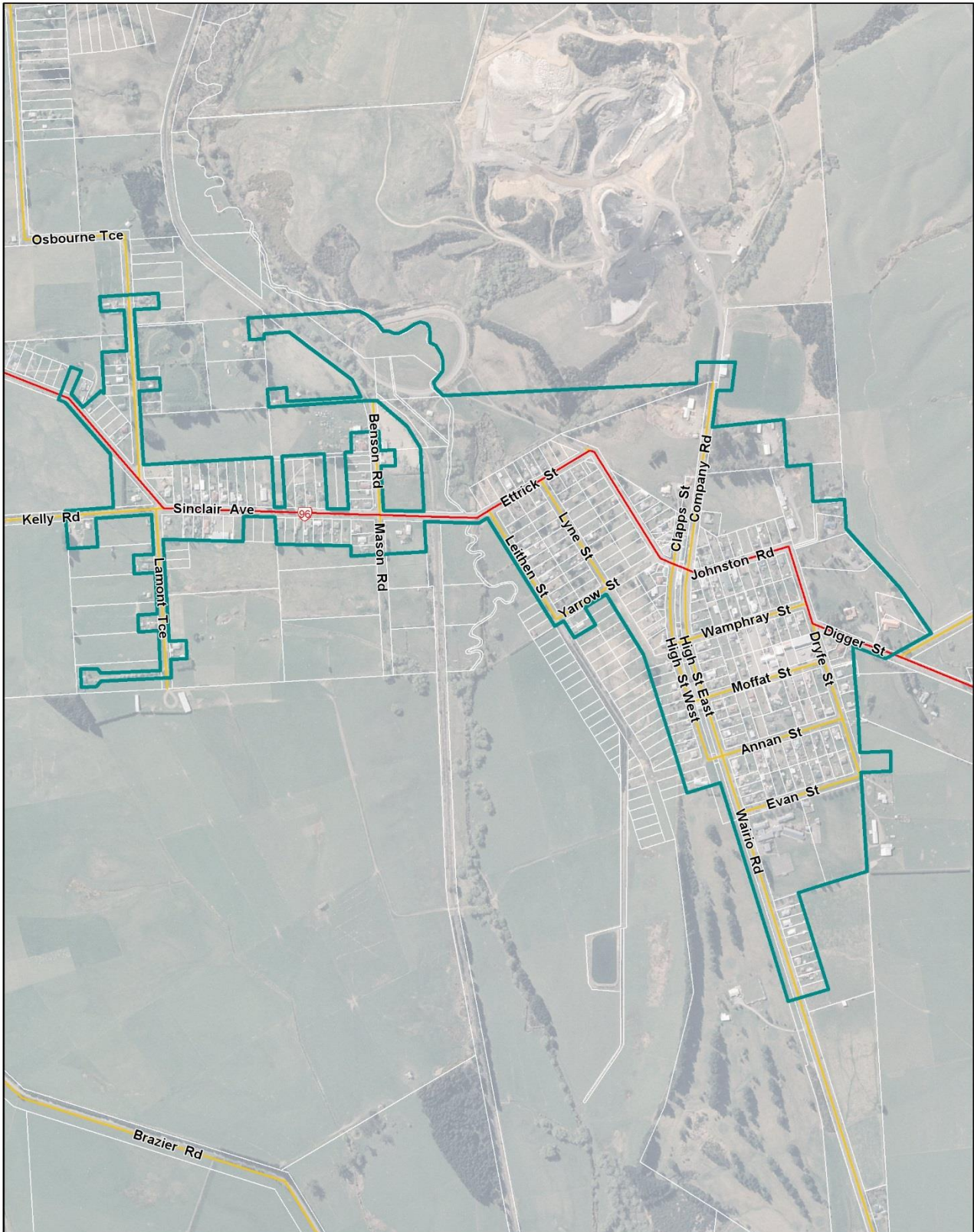
Where a nominee for election to the Subcommittee is unable to attend the Triennial meeting, the nomination is acceptable providing that nominee has lodged an apology for the meeting. The two nominators must be present at the triennial meeting.

- **Proxy Voting**

Proxy voting at the Community Development Area triennial elections meeting is NOT permitted.

- **Community Development Area Subcommittee**

The Community Development Area is a Subcommittee of Council and must comply with Council's Code of Conduct and Standing Orders. Community Development Area resolutions are recommendations as per the minutes and must be confirmed by Council.



# NIGHTCAPS CDA

