
Woodlands Community Development Area Subcommittee – Triennial Public Meeting

OPEN MINUTES

Minutes of a meeting of Woodlands Community Development Area Subcommittee held in the Woodlands Primary School, 8 Woodlands Morton Mains Road, Woodlands on Monday, 20 March 2017 at 7.33pm.

PRESENT

Mayor Tong
Councillor Julie Keast
Janelle Ladbrook
Janice McBride
Keith McKenzie
Geoffrey Napper
Shane Rhodes
Maree Small
Andrea Straith
Michael Straith
Jo Rhodes

IN ATTENDANCE

Group Manager, Community and Futures – Rex Capil
Committee Advisor - Fiona Dunlop
Community Partnership Leader - Michelle Stevenson

1 Welcome from Mayor Tong

Mayor Tong welcomed all present and thanked them for taking time out to participate in the local Tokanui Community Development Area election meeting.

He advised that Southland District Council approved at its 26 October 2016 meeting the Community Development Area Subcommittees Terms of Reference which clearly define the scope, membership, and delegations. It is important to note is that Community Development Area Subcommittees are Subcommittees of Council and as a consequence of this they are part of the Council governance structure. Therefore as an elected representative Subcommittee members represent Council and are part of Council. Subcommittees are not "ratepayers associations" or Council "watchdogs" but in a positive and constructive way assist in contributing to Council delivery of quality services and activities for the betterment of the communities Council serves. The Subcommittees operate as per the terms of reference and members are required to operate as per the Southland District Council Code of Conduct which all members for this triennium will receive as part of the first Subcommittee meeting and induction process for elected members

Mayor Tong also advised that as part of the process for the new way of working for the Community Development Area Subcommittees and Community Boards, there is a Community Leadership Plan Workshop to be held on Wednesday 26 April 2017 at 6.30pm in the Memorial Hall Wyndham where will be joined by the Edendale-Wyndham Community Board and the Woodlands and Gorge Road and Districts Community Development Area Subcommittees. There are various other Workshops to be held in other locations across Southland for the remaining Community Boards and Community Development Area Subcommittees.

All present were asked to sign the attendance register (which is attached to the minutes).

2 Apologies

An apology was received from Councillor Paul Duffy and Ashley Michelle.

Moved Shane Rhodes, seconded Geoffrey Napper and **resolved:**

That the apologies be accepted.

3 Chairperson's Report

Janelle Ladbrook in her capacity of Chair for the 2013/2016 Triennium gave the meeting her report which was as follows:

Good evening, it has been a pleasure to be the Chairperson of the Woodlands Community Area Development Sub-Committee for the Southland District Council. It has been an interesting experience and I have learnt a lot.

During the last three years a lot of positive things have happened, for example:

- the beautification upgrade of the cemetery, which included the information boards, sign on the gate, hedges down and trees planted, heavy duty seating

- erected, and a shelter at the far end of the cemetery. Since then, there has been a new beam put in place.
- the walkway connecting the township to the Kingswood Reserve has been constructed, and is now in use;
 - the monument was tidied up and repaired. The lettering was redone and it is now looking fabulous;
 - the CDA submitted in the Freedom Camping bylaw process, and from that, Woodlands was made a freedom camping prohibited township;
 - There has been a permit granted to start a heritage orchard along William Street, and that will begin within the next couple of months.

Along with all this, there has been stormwater maintenance, septic tank cleanings, street cleanings, street lights and drainage issues carrying on behind the scenes. Being a Chairperson, I was able to attend meetings at Council, with the other chairpersons from other CDAs and Community Boards. It was a great way to see what other communities were doing, issues they were facing and how they were dealing with them.

Of course, none of this could be done without the enthusiasm, patience and knowledge of the rest of Committee Keith McKenzie, Maree Small, Janice McBride, Geoffrey Napper and Shane Rhodes. Thank you all for your time, efforts and understanding. It has been greatly appreciated by myself, and all involved.

Thank you also to Councillors Paul Duffy and Julie Keast and Council staff who have helped in various ways. We couldn't do any of these things without you.

I wish the Woodlands CDA the very best and I look forward to seeing what the future holds for Woodlands.

She also shared a quote from Chris Brogan with the meeting.

When the people who support and are a part of your community, the community you have the pleasure and power and opportunity to serve, that's where all the best business happens.

4 Public Forum

There was no public forum.

5 Election and Appointment of Scrutineers

Mayor Tong called for nominations from the public at the meeting to be members of the Woodlands Community Development Area Subcommittee for the 2016/2019 Triennium.

Nominee	Mover	Seconder
Keith McKenzie	Geoffrey Napper	Shane Rhodes
Janice McBride	Maree Small	Geoffrey Napper
Michael Straith	Jo Rhodes	Janice McBride
Shane Rhodes	Geoffrey Napper	Maree Small
Ashley Michelle	Jo Rhodes	Keith McKenzie

Geoffrey Napper	Shane Rhodes	Andrea Straith
Maree Small	Keith McKenzie	Jo Rhodes

All nominations were accepted and agreed.

Moved Member Small, seconded Member Rhodes and **resolved that the nominations are closed.**

Mayor Tong advised that there were seven nominations for the six places and there would need to be an election and scrutineers appointed.

Geoffrey Napper advised that he would withdraw his nomination. With Mr Napper withdrawing his nomination it was advised that there were now six people for six places and there would now be no election and appointment of scrutineers.

6 Announcements of Results and Conclusion of Meeting

Mayor Tong advised that there were seven nominations for the six places and there would need to be an election and scrutineers appointed.

Geoffrey Napper advised that he would withdraw his nomination. With Mr Napper withdrawing his nomination it was advised that there were now six people for six places and there would now be no election and appointment of scrutineers.

Moved Mayor Tong, seconded Councillor Keast and resolved that Janice McBride, Keith McKenzie, Ashley Michelle, Shane Rhodes, Maree Small and Michael Straith were elected to the Woodlands Community Development Subcommittee.

The meeting concluded at 7.50pm.

CONFIRMED AS A TRUE AND CORRECT
RECORD AT A MEETING OF THE
WOODLANDS COMMUNITY DEVELOPMENT
AREA SUBCOMMITTEE HELD ON MONDAY 20
MARCH 2017.

DATE:.....

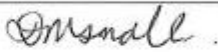

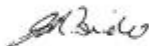




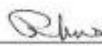
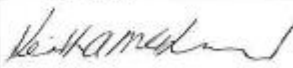
CHAIRPERSON:.....



WOODLANDS COMMUNITY DEVELOPMENT AREA SUBCOMMITTEE

ATTENDANCE REGISTER

MONDAY 20 MARCH 2017

NAME	RESIDENTIAL ADDRESS	SIGNATURE
MARGE SMITH	6 WOODLANDS MORTON MAINS ROAD	
Janette Ladbroke	16 Bunter Street Invercargill	
Janice McBride	42 Flemington Road, Woodlands	
Andrea Straitth	9 Woodlands South Rd Woodlands	
Michael Straitth	9 Woodlands South Rd Woodlands	
Shane Rhodes	51 Flemington Rd, Woodlands	
Godfrey Napper	84 Woodlands Morton Mains Rd Invercargill	
Johanna Rhodes	51 Flemington Rd, INV	
Keith McKenzie	17 WILLIAM ST INVERCARGILL	

PLEASE PRINT CLEARLY