
Ohai Railway Fund Subcommittee

OPEN MINUTES

Minutes of a meeting of Ohai Railway Fund Subcommittee held in the Southland District Council Office, Otautau, 176 Main Street Otautau on Friday, 26 May 2017 at 2pm.

PRESENT

Members

Sue Adams
Kevin Dixon
Bill Mather
Caroline Reed
Councillor George Harpur

IN ATTENDANCE

Group Manager, Community and Futures	Rex Capil
Chief Financial Officer	Anne Robson
Committee Advisor	Alyson Hamilton
Community Partnership leader	Kelly Tagg

1 APOLOGIES AND WELCOME

COUNCILLOR HARPUR OPENED THE MEETING AND WELCOMED THE MEMBERS TO THE INAUGURAL MEETING OF THE OHAI RAILWAY FUND SUBCOMMITTEE FOR THE 2016 – 2019 TRIENNium.

COUNCILLOR HARPUR CONGRATULATED THE MEMBERS PRESENT ON BEING ELECTED TO THE OHAI RAILWAY FUND SUBCOMMITTEE FOR THE ENSUING THREE YEAR TERM.

COUNCILLOR HARPUR ADVISED APOLOGIES FOR NON-ATTENDANCE HAVE BEEN RECEIVED FROM COUNCILLORS PERHAM, BAIRD AND MAYOR TONG.

MOVED MEMBER MATHER, SECONDED MEMBER DIXON AND **RESOLVED:**

THAT THE OHAI COMMUNITY RAILWAY FUND SUBCOMMITTEE ACCEPT THE APOLOGIES FOR NON-ATTENDANCE FROM COUNCILLORS PERHAM, BAIRD AND MAYOR TONG.

2 ELECTION OF CHAIR AND DEPUTY CHAIR

RECORD NO: R/17/5/9000

COUNCILLOR HARPUR CALLED FOR NOMINATIONS FOR THE POSITION OF CHAIRPERSON OF THE OHAI DEVELOPMENT AREA SUBCOMMITTEE.

<u>NOMINEE</u>	<u>MOVED</u>	<u>SECONDED</u>
SUE ADAMS	BILL MATHER	KEVIN DIXON

THERE WERE NO FURTHER NOMINATIONS.

THE NOMINATION OF SUE ADAMS FOR CHAIRPERSON OF THE OHAI RAILWAY FUND SUBCOMMITTEE FOR THE 2016-2019 TERM WAS PUT AND DECLARED CARRIED.

SUE ADAMS WAS DULY ELECTED CHAIR OF THE OHAI RAILWAY FUND SUBCOMMITTEE FOR THE 2016-2019 TERM.

COUNCILLOR HARPUR THEN CALLED FOR NOMINATIONS FOR THE DEPUTY CHAIRPERSON OF OHAI RAILWAY FUND SUBCOMMITTEE

<u>NOMINEE</u>	<u>MOVED</u>	<u>SECONDED</u>
BILL MATHER	SUE ADAMS	KEVIN DIXON

THERE WERE NO FURTHER NOMINATIONS.

THE NOMINATION OF BILL MATHER FOR DEPUTY CHAIRPERSON OF THE OHAI RAILWAY FUND SUBCOMMITTEE FOR THE 2016-2019 TERM WAS PUT AND DECLARED CARRIED.

BILL MATHER WAS DULY ELECTED DEPUTY CHAIRPERSON OF THE OHAI RAILWAY FUND SUBCOMMITTEE FOR THE 2016-2019 TERM.

RESOLUTION

MOVED MEMBER ADAMS, SECONDED MEMBER DIXON **AND RESOLVED:**
THAT THE OHAI RAILWAY FUND SUBCOMMITTEE:

- A) RECEIVES THE REPORT TITLED “ELECTION OF CHAIR AND DEPUTY CHAIR” DATED 1 MAY 2017.**
- B) ELECTS SUE ADAMS TO BE CHAIR OF THE SUBCOMMITTEE FOR THE 2016/2019 TRIENNIUM.**
- C) ELECTS BILL MATHER TO BE DEPUTY CHAIR OF THE SUBCOMMITTEE FOR THE 2016/2019 TRIENNIUM.**

COUNCILLOR HARPUR VACATED THE SEAT AND THE CHAIR, SUE ADAMS PROCEEDED TO CHAIR THE MEETING FROM THIS POINT.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of Interest

There were no conflicts of interest declared.

4 Public Forum

There was no public forum.

5 Extraordinary/Urgent Items

There were no Extraordinary/Urgent items.

6 Confirmation of Minutes

Resolution

Moved Cr Harpur, seconded Member Mather **and resolved:**

That the minutes of Ohai Railway Fund Subcommittee meeting held on 5 April 2017 be confirmed as a true and correct record.

Reports

7.2 General Explanation from Chief Executive

Record No: R/17/5/9509

Committee Advisor, Alyson Hamilton presented the report.

Mrs Hamilton advised that Clause 21(5) of Schedule 7 of the Local Government Act 2002 requires the Chief Executive Officer to provide an explanation to elected members on certain legislation which controls the way in which the Council's business may be conducted and the laws affecting elected members.

The subcommittee noted the contents of the report and Mrs Hamilton explained the

various parts of the legislation that Members of the Ohai Railway Fund Subcommittee need be aware of.

Resolution

Moved Member Dixon, seconded Member Reed **and resolved:**

That the Ohai Railway Fund Subcommittee:

- a) **Receives the report titled “General Explanation from Chief Executive” dated 10 May 2017.**

7.3 Standing Orders

Record No: R/17/5/9511

Committee Advisor, Alyson Hamilton presented the report.

Mrs Hamilton advised that the purpose of the report was to inform the subcommittee that the Southland District Council adopted Standing Orders at its meeting on Wednesday 26 October 2016.

The subcommittee noted the Standing Orders have been adopted for use at all meetings of the Council, Committees, Subcommittees and Community Boards and Community Development Area Subcommittees.

Resolution

Moved Cr Harpur, seconded Member Reed **and resolved:**

That the Ohai Railway Fund Subcommittee:

- a) **Receives the report titled “Standing Orders” dated 10 May 2017.**
- b) **Note that Southland District Council at its meeting on Wednesday 26 October 2016 adopted Standing Orders for use at all Council, Committee, Subcommittee, Community Board and Community Development Area Subcommittee meetings of the Southland District Council and that it is required to operate in accordance with the Standing Orders so adopted.**

7.4 Elected Members Code of Conduct

Record No: R/17/5/9512

Committee Advisor, Alyson Hamilton presented the report.

Mrs Hamilton advised that the Elected Members Code of Conduct (the Code) was adopted by the Southland District Council at its meeting on Wednesday 26 October 2016.

The subcommittee noted that the Code acts as a guide to ensure a standard of behaviour that is expected by all elected members (Councillors, Community Board and Community Development Area Subcommittees) when they are acting under Council delegations.

Resolution

Moved Member Mather, seconded Member Dixon **and resolved:**

That the Ohai Railway Fund Subcommittee:

- a) **Receives the report titled “Elected Members Code of Conduct” dated 10 May 2017.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Notes the Elected Members Code of Conduct for Councillors and members of the Community Boards and Community Development Area Subcommittees of the Southland District Council which was adopted by Council at its meeting on 26 October 2016.**
- e) **Adopts the Elected Members Code of Conduct when acting under its statutory powers as provided for in the Local Government Act 2002.**
- f) **Notes that the Elected Members Code of Conduct must be complied with when the Board is acting under its delegations approved by Council at its meeting on 26 October 2016.**

7.5 Ohai Railway Fund Subcommittee - Terms of Reference

Record No: R/17/5/9515

Committee Advisor, Alyson Hamilton presented the report.

Attached to the report were the draft terms of reference approved by Council at its meeting dated 16 November 2016.

The subcommittee discussed the draft terms of reference that was reviewed at an earlier workshop where the following amendments were recommended:

Item 12 - Applications

- 1st bullet point, addition of “....up to \$1,500
- 3rd bullet point, addition of “....up to \$1,000

Item 13 - International Opportunities

- 1st bullet point, addition of “....;up to \$1,500
- 2nd bullet point, addition of “....up to \$1,000
- 2nd bullet point, replace “.....one...with...up ...”
- 4th bullet point delete and replace with “Applicants who qualify for International Opportunities grants are entitled to one grant only and cannot re-apply for similar type applications”.

Item 14 - Community Education and Training Fund

- 1st paragraph, deletion of "...per annum..."
- 1st paragraph, addition of "...being \$1,500
- 2nd paragraph delete and replace with "Applicants who qualify for Community Education and Training Fund grants are entitled to one grant only and cannot re-apply for similar type applications".

Resolution

Moved Member Dixon, seconded Member Mather **and resolved:**

That the Ohai Railway Fund Subcommittee:

- a) **Receives the report titled "Ohai Railway Fund Subcommittee - Terms of Reference" dated 10 May 2017 subject, to the following amendments being recommended to Council for confirmation.**

Item 12 - Applications

- 1st bullet point, addition of "...up to \$1,500
- 3rd bullet point, addition of "...up to \$1,000

Item 13 - International Opportunities

- 1st bullet point, addition of "...up to \$1,500
- 2nd bullet point, addition of "...up to \$1,000
- 2nd bullet point, replace ".....one with...up to..."
- 4th bullet point delete and replace with "Applicants who qualify for International Opportunities grants are entitled to one grant only and cannot re-apply for similar type applications".

Item 14 - Community Education and Training Fund

- 1st paragraph, deletion of "...per annum..."
- 1st paragraph, addition of ".....being \$1,500
- 2nd paragraph delete and replace with "Applicants who qualify for Community Education and Training Fund grants are entitled to one grant only and cannot re-apply for similar type applications".

- b) **Agrees that grants relating to the above amendments within this funding round are subject to Council approving amendments to the Terms of Reference.**

7.6 Financial Report to 30 April 2017

Record No: R/17/5/9480

Chief Financial Officer, Anne Robson, presented the report.

Ms Robson advised the report provides a summary of the Ohai Railway Fund's financial position as at 30 April 2017.

The meeting was informed that interest income is currently projected at \$59,401 for the full financial year based on the average Reserve Bank of New Zealand six month term deposit rate for the 12 months prior to 30 April 2017.

Members noted grant expenditure for the year to date totals \$14,900 with forecast funds available to be allocated as grants, or to fund expenditure is approximately \$42,092 for the remainder of the year to 30 June 2017.

Ms Robson advised if there were no further grants made the forecast reserve fund at

30 June 2017 would be approximately \$1,869,803.

Following a query from members regarding interest rates, Ms Robson explained the financial position of the Ohai Railway Fund clarifying the interest rates to date and confirming the current interest rate is best for this subcommittee.

Members queried a grant of \$700 committed in the October grants for the 2014/2015 financial year which has yet to be uplifted.

Staff responded advising this amount is to be withdrawn as the recipient has not responded to communications and it has been ascertained the funding is no longer required.

Resolution

Moved Cr Harpur, seconded Member Mather **and resolved:**

That the Ohai Railway Fund Subcommittee:

- a) **Receives the report titled “Financial Report to 30 April 2017” dated 11 May 2017.**

7.7 Post-secondary school/adult education/international opportunities applications

Record No: R/17/5/9504

Committee Advisor, Alyson Hamilton, presented the report.

Mrs Hamilton advised applications from two individuals seeking a grant to assist with tertiary study has been lodged.

Resolution

Moved Member Reed, seconded Chairperson Adams **and resolved:**

That the Ohai Railway Fund Subcommittee:

- a) **Receives the report titled “Post-secondary school/adult education/international opportunities applications” dated 10 May 2017.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Agrees to allocate the following grants subject to receipts for course fees being produced by applicants prior to the funds being released.**
 - **Katie Grace Knarston \$1,500**
 - **Phillip Hames Neylon \$ 700**

7.8 Hospice Southland Charitable Trust - funding application

Record No: R/17/5/9561

Committee Advisor, Alyson Hamilton, presented the report.

Mrs Hamilton advised the Hospice Southland Charitable Trust wishes to apply for funding in the amount of \$10,000 to assist toward the costs relating to providing palliative care services to Ohai and Nightcaps communities.

In discussing this application members took account the presentation from Mr Andrew Leys (Chief Executive Officer, Hospice Southland) in the Public Forum section of the meeting.

The meeting was informed Hospice Southland receives approximately 50% of its funding from Government. This leaves a shortfall of \$2.1 million that needs to be raised this year to keep services free of charge, and ideally in the patients setting of choice.

The subcommittee noted the Ohai and Nightcaps communities will continue to receive full access to specialist palliative care services provided by the Hospice free of charge.

The subcommittee was advised that the voluntary effort from the community included 300 volunteers providing more than 40,000 hours in 2016.

Resolution

Moved Member Dixon, seconded Member Reed **and resolved:**

That the Ohai Railway Fund Subcommittee:

- a) **Receives the report titled “Hospice Southland Charitable Trust - funding application” dated 10 May 2017.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Approves a grant of \$5,000 to the Hospice Charitable Trust to assist towards the costs relating to providing specialist palliative care services to Ohai and Nightcaps Communities**

7.9 Ohai Community Development Area Subcommittee - funding application

Record No: R/17/5/9562

Committee Advisor, Alyson Hamilton, presented the report.

Mrs Hamilton advised the purpose of the report is as a result of a request from the Ohai Community Development Area Subcommittee (CDA) for funding in the amount of \$3,199 to assist with the costs associated with the refurbishment of the Ohai Hall.

In discussing this application members took account the presentation from Mr Chris Mangion (Chairperson, Ohai CDA) in the Public Forum section of the meeting.

Mrs Hamilton advised the Ohai Hall has not had any major refurbishment work undertaken for approximately 30 years and the CDA wishes to carry out the refurbishment in order to improve the facility for current users and to make it more attractive to future users.

The subcommittee was advised the CDA will contribute \$36,000 towards this project.

Resolution

Moved Member Mather, seconded Chairperson Adams **and resolved:**

That the Ohai Railway Fund Subcommittee:

- a) **Receives the report titled “Ohai Community Development Area Subcommittee - funding application” dated 10 May 2017.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Approves a grant of \$3,200 to the Ohai Community Development Area to assist with the costs associated with the refurbishment of the Ohai Hall.**

7.10 Ohai Nightcaps Returned Services Association - funding application

Record No: R/17/5/9572

Committee Advisor, Alyson Hamilton, presented the report.

Mrs Hamilton advised the purpose of the report is as a result of a request from the Ohai Nightcaps Returned Services Association (RSA) for funding in the amount of \$1,200 to assist with the costs associated with the morning tea for the ANZAC Service (2017) which was held at the Ohai RSA rooms and for the purchase of a new zip.

In discussing this application members took account the presentation from Mr Raymond Hunt (President) and Ms Noreen McGee (Secretary-Treasurer) in the Public Forum section of the meeting.

The subcommittee was advised funding is necessary to ensure the ANZAC Day services are not lost from the area and due to falling roles members find it difficult to fundraise.

The subcommittee noted the estimated cost (excl GST) of the preparation of food for morning tea is \$650.76 based on the quote from the Couplands Bakery.

The subcommittee was further advised funding is being sought for a replacement zip the estimated cost (excl GST) is \$904.00 based on a quote received from Edward Gibbon (Plumbing Bathroom and Drainage).

The subcommittee noted the Ohai-Nightcaps RSA advised it will contribute \$490.36

toward this project by way of fundraising \$265.36 and fees/subs \$225.00

In discussing the application the subcommittee requested a copy of the following;

- The Association's complete financial accounts including the latest Income and Expenditure Statement, Balance Sheet and details of any monies held in term deposits. This information to be forwarded to the Committee Advisor.
- A five-year plan highlighting activities the Association will be involved ie ANZAC services.

Resolution

Moved Member Mather, seconded Member Dixon **and resolved:**

That the Ohai Railway Fund Subcommittee:

- a) **Receives the report titled "Ohai Nightcaps Returned Services Association - funding application" dated 10 May 2017.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Confirms its grant of \$500.00 to the Ohai-Nightcaps Returned Services Association to assist toward the costs associated with the morning tea for the ANZAC Service (2017) and for the purchase of a new zip.**
- e) **Requests the Association provide to the Subcommittee a complete set of audited financial accounts including the latest Income and Expenditure Statement, Balance Sheet and details of any monies held in term deposits and a five-year plan highlighting activities the Association will be involved ie ANZAC services.**

7.11 Southern REAP - NZEA4U - funding application

Record No: R/17/5/9525

Committee Advisor, Alyson Hamilton, presented the report.

Mrs Hamilton advised at the previous Ohai Railway Fund Subcommittee meeting held on Friday, 2 December 2016 Members considered an "organisation" application lodged by Southern REAP for the NZEA4U programme.

Mrs Hamilton explained the subcommittee resolved this application be treated as an "individual adult education" grant with the adult students having to meet the criteria as outlined in the Terms of Reference 2016/2019.

It was noted Southern REAP has requested the subcommittee reconsider its decision and treat the application as an “organisation” application.

Following a lengthy discussion the subcommittee noted the objection lodged by Southern REAP, however agreed that due to the application not meeting the criteria applicable to “organisation” grants therefore declined the request.

Resolution

Moved Member Reed, seconded Member Mather **and resolved:**

That the Ohai Railway Fund Subcommittee:

- a) **Receives the report titled “Southern REAP - NZEA4U - funding application” dated 10 May 2017.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Declines the application lodged by Southern REAP for the NZEA4U Programme as the Subcommittee felt this application does not meet the criteria applicable to “organisation” grants.**

7.12 Southern REAP - Rural Education - funding application

Record No: R/17/5/9545

Committee Advisor, Alyson Hamilton, presented the report.

Mrs Hamilton advised Southern REAP are seeking funding in the amount of \$2188.52 to assist with a rural education programme to be held in Ohai.

In discussing this application members took account the presentation from Ms Dawn Brocks (Manager) in the Public Forum section of the meeting.

The subcommittee noted Southern REAP advises the programme consists of workshops on Flax Weaving, Blokes Workshop and Advanced Korowai Weaving.

Members were informed the total cost of these workshops is \$7,383.52 with Southern REAP contributing \$5,195 toward this project.

Resolution

Moved Member Dixon, seconded Cr Harpur **and resolved:**

That the Ohai Railway Fund Subcommittee:

- a) **Receives the report titled “Southern REAP - Rural Education - funding application” dated 10 May 2017.**
- b) **Determines that this matter or decision be recognised as not significant**

in terms of Section 76 of the Local Government Act 2002.

- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Approves a grant of \$2,200 to assist with a rural education programme to be held in Ohai.**

7.13 St Patricks School - Prayer Garden - funding application

Record No: R/17/5/9582

Committee Advisor, Alyson Hamilton, presented the report.

Mrs Hamilton advised St Patricks School is applying for \$300.00 to assist with the cost to set up a prayer garden at the school.

In discussing this application members took account the presentation from Mr Steve Harley (Principal) in the Public Forum section of the meeting.

Mrs Hamilton explained it is intended to set up a prayer garden which is easily accessible to the community as well as the students.

Members noted funding is necessary to ensure the completion of the garden which will give the community, staff and pupils a place for prayer rest and contemplation.

The subcommittee was advised the total cost of the project is \$600.00 with St Patricks School contributing \$300.00.

Resolution

Moved Cr Harpur, seconded Member Dixon **and resolved:**

That the Ohai Railway Fund Subcommittee:

- a) **Receives the report titled “St Patricks School - Prayer Garden - funding application” dated 10 May 2017.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Approves a grant of \$300 to assist with a with the cost to set up a prayer garden at the school.**

7.14 St Patricks School - School Camp - funding application

Record No: R/17/5/9583

Committee Advisor, Alyson Hamilton, presented the report.

Mrs Hamilton advised St Patricks School is applying for \$700.00 to assist with the cost of subsidizing an upcoming school camp.

In discussing this application members took account the presentation from Mr Steve Harley (Principal) in the Public Forum section of the meeting.

Mrs Hamilton explained the year 6/8 student camp will be at Pounawea; 29 students and 4 staff are expected to participate in a range of activities including abseiling, kayaking and high ropes.

The subcommittee was advised funding is necessary to ensure that no families are disadvantaged by costs. Further, it will ensure every student is given the same opportunity to challenge themselves and see the world.

The subcommittee noted the budget for the project is \$1,500.00 with St Patricks School contributing \$800.00 which includes \$200.00 from the Principal's Discretionary fund.

Resolution

Moved Member Reed, seconded Cr Harpur **and resolved:**

That the Ohai Railway Fund Subcommittee:

- a) **Receives the report titled "St Patricks School - School Camp - funding application" dated 10 May 2017.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Approves a grant of \$1,200 to assist with the cost of subsidizing an upcoming school camp.**

7.15 Takitimu Primary School - funding application

Record No: R/17/5/9584

Member Dixon declared an interest and took no part in discussions or voting on this issue.

Committee Advisor, Alyson Hamilton, presented the report.

Mrs Hamilton advised Takitimu Primary School is applying for \$4,600 to assist with the cost of subsidizing two upcoming school camps.

In discussing this application members took account the presentation from Ms Alana Baird (teacher-in-charge) in the Public Forum section of the meeting.

Mrs Hamilton explained the year 5/6 student camp will be at the Catlins and the year 7/8 student camp will be at Deep Cove. 84 students are expected to participate in a range of activities including ice skating, DOC identification, archery, fishing, hiking, abseiling, kayaking and high ropes.

The subcommittee noted the budget for the project is \$11,725.50 with Takitimu Primary School contributing \$4,870 which includes \$2,990 from Parent Teacher Association.

Resolution

Moved Chairperson Adams, seconded Member Reed **and resolved:**

That the Ohai Railway Fund Subcommittee:

- a) **Receives the report titled “Takitimu Primary School - funding application” dated 10 May 2017.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Approves a grant of \$4,600 to assist with the costs of subsidising two upcoming school camps.**

7.16 Thomas Tiplady - funding application

Record No: R/17/5/9587

The Subcommittee considered an application from Mrs Tiplady to assist with the upgrade of bathroom facilities at their home in support of an ill family member.

The meeting was informed Mr Tiplady is critically ill and for him to remain at his Invercargill home an upgrade to the bathroom facilities is required.

In discussing this application members felt this application does not qualify or meet the criteria of the fund and the subcommittee agreed to decline this application.

Resolution

Moved Member Dixon, seconded Member Mather **and resolved:**

That the Ohai Railway Fund Subcommittee:

- a) **Receives the report titled “Thomas Tiplady - funding application” dated 10 May 2017.**
- b) **Determines that this matter or decision be recognised as not significant**

in terms of Section 76 of the Local Government Act 2002.

- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) Declines the application lodged by Thomas Tiplady as the Subcommittee felt this application does not qualify or meet the criteria of the fund.

7.17 Grants schedule

Record No: R/17/5/9514

Mrs Hamilton, Committee Advisor, advised the purpose of the report is to provide an alphabetical schedule of Ohai Railway Fund grant monies allocated since October 1993 for Members' information.

Resolution

Moved Chairperson Adams, seconded Cr Harpur **and resolved:**

That the Ohai Railway Fund Subcommittee:

- a) **Receives the report titled "Grants schedule" dated 9 May 2017.**

The meeting concluded at 3.30pm

CONFIRMED AS A TRUE AND CORRECT
RECORD AT A MEETING OF THE OHAI
RAILWAY FUND SUBCOMMITTEE HELD ON
FRIDAY, 26 MAY 2017.

DATE:.....

CHAIRPERSON:.....