
Northern Southland Development Fund Subcommittee

OPEN MINUTES

Minutes of a meeting of Northern Southland Development Fund Subcommittee held in the Southland District Council Lumsden office, 18 Diana Street, Lumsden on Thursday, 24 August 2017 at 7.00pm.

PRESENT

Chairperson	Councillor Julie Keast
Councillors	John Douglas
Members	Lance Hellewell
	Ged Newlands
	Sue Melvin
	Rob Scott
	Mike Smith
	Greg Tither

IN ATTENDANCE

Committee Advisor	Rose Knowles
Administration	Bronwyn Affleck
Manager Venture	
Southland	
Finance Manager	Sheree Marrah

1 Apologies

Apologies were received from Members Guyton and Melvin.

Moved Member Scott, seconded Member Tither and **resolved;**

That the apologies be accepted.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of Interest

Members Russell and Smith declared an interest in the application for funding from the Dipton Community Baths.

4 Public Forum

There was no public forum.

5 Extraordinary/Urgent Items

There were no Extraordinary/Urgent items.

6 Confirmation of Minutes

**6.1 Minutes of the Northern Southland Development Fund Working Group Meeting
13 December 2016**

Record No: R/17/8/18612

Resolution

Moved Member Smith, seconded Member Newlands

That the Northern Southland Development Fund Subcommittee:

- a) Receives the report titled “Minutes of the Northern Southland Development Fund Working Group Meeting 13 December 2016” dated 16 August 2017.**

7.2 Funding of 2016/17 Round 2 grant applications

Record No: R/17/8/17568

Financial Manager – Sheree Marrah was in attendance for this item. She advised that the report outlined the issues and options surrounding the funding of the March 2017 (Round 2) grant applications for the Northern Southland Development Fund which included the following;

- (a) Approve grant applications as appropriate for round 2 of 2016/2017 and fund these applications from 2017/2018 interest.**

- (b) Award no grants for round 2 of 2016/2017 year and defer all applications for consideration in the December 2017 grant round. Consider not advertising for further applications in December 2017.
- (c) Given the decreased interest rates and consequently funds available for distribution, that the Subcommittee consider moving to an annual application process, rather than the current biannual process.
- (d) If the Subcommittee wish to amend the frequency of the grant rounds a formal amendment to the terms of reference will be required.
- (e) The possible reputational risk associated with the options outlined above. This may not be well received by the community groups who are reliant on the grant funds to progress their desired projects.

Resolution

Moved Member Scott, seconded Member Hellewell

That the Northern Southland Development Fund Subcommittee:

- a) **Receives the report titled “Funding of 2016/17 Round 2 grant applications” dated 16 August 2017.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Approves grant applications as appropriate for round 2 of 2016/2017, to be funded from the fund capital.**
- e) **Approves that from 1 July 2017, three percent of the fund capital at 1 July each year be available for distribution in the form of community grants (1 July – 30 June).**
- f) **Approves the cancellation of the allocation meeting and associated call for grant applications for September 2017.**
- g) **Requests for staff to prepare a report to Council requesting the sub-committee’s terms of reference be amended to allow for a minimum of one allocation meeting per annum (to occur in April-June) and additional meetings to be held at the discretion of the sub-committee.**

Administration Manager, Bronwyn Affleck to advertise the cancellation of the September funding round in the Lumsden Light.

7.3 Northern Southland Development Fund Financial Report to 31 March 2017 and Summary of Applications

Record No: R/17/8/18621

Administration Manager – Bronwyn Affleck was in attendance for the Northern Southland Development Fund financial report and summary of the 10 application received in the funding round 31 March 2017.

The Subcommittee agreed to \$7,500.00 from the fund capital to be granted to applications for the 31 March 2017 funding round.

Resolution

Moved Councillor Douglas seconded Member Smith

That the Northern Southland Development Fund Subcommittee:

- a) **Receives the report titled “Northern Southland Development Fund Financial Report to 31 March 2017 and Summary of Applications” dated 16 August 2017.**
- b) **That the allocation of \$7,500.00 from the Northern Southland Development Capital Fund be recommended to the Southland District Council Community and Policy Committee for approval and distribution as per the summary below;**

• Dipton Community Baths	\$1000.00
• Friends of Lumsden School	\$500.00
• Lumsden Playcentre	\$1500.00
• Lumsden Wasps Football	\$1000.00
• Mossburn Community Pool	\$1000.00
• Mossburn School	\$1000.00
• Northern Southland Amateur Swimming Club	\$500.00
• Lions Club of Lumsden	\$1000.00

Next meeting 3 May 2018 at 7pm.

The meeting concluded at 9pm

CONFIRMED AS A TRUE AND CORRECT
RECORD AT A MEETING OF THE NORTHERN
SOUTHLAND DEVELOPMENT FUND
SUBCOMMITTEE HELD ON 24 AUGUST 2017

DATE:.....

CHAIRPERSON:.....