

Notice is hereby given that a Meeting of the Otautau Community Board will be held on:

Date: Thursday, 17 August 2017
Time: 2pm
Meeting Room: Southland District Council Office
Venue: 176 Main Street, Otautau

Otautau Community Board Agenda

OPEN

MEMBERSHIP

Chairperson	André Bekhuis
Deputy Chairperson	Peter Gutsell
Members	David Cowie
	Maureen Johnston
	Amber Joyce
	Bill Marshall
	Councillor Stuart Baird

IN ATTENDANCE

Committee Advisor	Alyson Hamilton
Community Partnership Leader	Simon Moran

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Full agendas are available on Council's Website
www.southlanddc.govt.nz

Terms of Reference – Community Boards

Community Boards are bodies established by statute. Their responsibilities and powers are as delegated by the Southland District Council which are to:

- Represent and act as an advocate for the interest of its community.
- Consider and report on all matters referred to it by the Southland District Council, or any matter of interest or concern to the Community Board.
- Maintain an overview of services provided by the Southland District Council within the community.
- Consider annual estimates for expenditure within the community and recommend these to Council.
- Communicate with community organisations and special interest groups within the community.
- Undertake any other responsibilities that are delegated to it by the Southland District Council.

In addition to these activities, Community Boards will consider how best to provide for their communities, and the people who live there, into the future.

Community Board members will provide leadership by:

- Positively representing their community and the Southland District
- Identifying key issues that will affect their community's future and work with Council staff and other local representatives to facilitate multi-agency collaborative opportunities.
- Promote a shared vision for the wider community of interest area and develop ways to work with others to achieve positive outcomes
- Community Boards will adopt a strategic focus that will enable members to:
- Provide local representation and guidance on wider community issues, initiatives and projects.
- Contribute to the development and promotion of community cohesion, by developing and supporting relationships across a range of stakeholders at a local, regional and national level.
- Take part in local community forums, meetings and workshops.
- Inform local residents and ratepayers on issues that affect them.

Community Boards shall have the following delegated powers and be accountable to Council for the exercising of these powers

Engagement and representation by:

- Facilitating the Council's consultation with local residents and community groups on local issues and local aspects of district wide issues including input into the Long-term Plan, Annual Plan, and policies that impact on the Board's area.
- Engaging with council officers on local issues and levels of service, including infrastructural, recreational, community services and parks, reserves and cemetery matters.
- Representing the interests of the community at Council, Committee or Subcommittee meetings when a motion under debate relates to a matter that the Board considers to be of particular interest to the residents within its community.
- Monitoring and keeping the Council informed of community aspirations and the level of satisfaction with services provided.

Financial by:

- Approving expenditure within the limits of annual estimates.
- Approving unbudgeted expenditure for locally funded activities up to the value of \$10,000.

Rentals and leases

- In relation to all leases of land and buildings within their own area, on behalf of Council;
 - Accepting the highest tenders for rentals of \$10,000; or less per annum.
 - Approving the preferential allocation of leases where the rental is \$10,000 or less per annum.

-

Local assets and facilities by

- Overseeing the management of local halls and community centres which are owned by Council and where no management committee exists. This will occur by way of relationship with officers of Southland District Council.
- Appoint a local liaison person responsible for community housing.

Some Community Boards have specific delegations in addition to the broad delegations above:

Stewart Island/Rakiura Community Board

- Contributing to the development of policy relating to the governance of the Stewart Island Electrical Supply Authority (SIESA).
- Overseeing the management of SIESA by way of relationship with officers of Southland District Council.

Te Anau Community Board

- Overseeing the management of the Te Anau/Manapouri Airport by way of relationship with officers of Southland District Council.

The Community Boards can make recommendations to Council on:

Assets and Facilities

- Annually providing feedback on any asset management plans or community services strategies applicable to the community for which the Community Board is responsible.

Rentals and leases

- In relation to all leases of land and buildings within their own area, on behalf of Council;
 - Recommending rentals in excess of \$10,000 per annum to the Group Manager Services and Assets
 - Recommending the preferential allocation of leases where the rental is in excess of \$10,000 per annum to the Group Manager Services and Assets.

Contracts/Tenders

- Recommending tenders less than \$200,000 to the Group Manager Services and Assets.
- Recommending tenders in excess of \$200,000 to the Services and Assets Committee.
- Recommending tenders to the Services and Assets Committee where preference is not for acceptance of the highest tenderer,

Financial

- Recommending annual estimates to Council.
- Recommending unbudgeted expenditure in excess of \$10,000 to the Services and Assets Committee.

Local Policy

- Considering matters referred to it by officers, the Council, its committees or subcommittees, including reports and policy and bylaw proposals relating to the provision of council services within the Board's area; and
- Making submissions or recommendations in response to those matters as appropriate.

The Chairperson of each Community Board is delegated with the following additional responsibilities:

- Approval of leases, rental agreements and the rollover of existing contracts under \$1,000;
 - Engaging with Community Board members to make submissions to the Council on behalf of the Community Board where a submission period is outside of the Community Board meeting cycle. Where a Chairperson is unable to base a submission on a consensus among Community Board members, a Community Board meeting must be held.
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UPDATES

8.1 CHAIRPERSON'S REPORT

CHAIRPERSON, MEMBER BEKHUIS, TO REPORT ON ACTIVITIES WITH WHICH HE HAS BEEN INVOLVED SINCE THE SUBCOMMITTEE'S LAST MEETING.

8.2 COUNCILLOR'S REPORT

COUNCILLOR BAIRD TO REPORT ON MATTERS FROM THE DISTRICT COUNCIL TABLE.

1 APOLOGIES

Member Marshall

2 Leave of absence

At the close of the agenda no requests for leave of absence had been received.

3 Conflict of Interest

Board Members are reminded of the need to be vigilant to stand aside from decision-making when a conflict arises between their role as a member and any private or other external interest they might have.

4 Public Forum

- *Robyn Guyton will be in attendance seeking Board support in placing heritage trees in Otautau township.*
- *Owen Thomas will be in attendance to provide an update on the Otautau Civil Defence Emergency Management.*

5 Extraordinary/Urgent Items

To consider, and if thought fit, to pass a resolution to permit the committee to consider any further items which do not appear on the Agenda of this meeting and/or the meeting to be held with the public excluded.

Such resolution is required to be made pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987, and the Chairperson must advise:

- (i) the reason why the item was not on the Agenda, and
- (ii) the reason why the discussion of this item cannot be delayed until a subsequent meeting.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting,-

- (a) that item may be discussed at that meeting if-
 - (i) that item is a minor matter relating to the general business of the local authority; and
 - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.”

6 Confirmation of Minutes

6.1 Meeting minutes of Otautau Community Board, 15 June 2017

Otautau Community Board

OPEN MINUTES

Minutes of a meeting of Otautau Community Board held in the Southland District Council Office, 176 Main Street, Otautau on Thursday, 15 June 2017 at 2pm.

PRESENT

Chairperson
Deputy Chairperson
Members

André Bekhuis
Peter Gutsell
David Cowie
Maureen Johnston
Amber Joyce
Bill Marshall
Councillor Stuart Baird

IN ATTENDANCE

Committee Advisor
Community Partnership Leader
Community Development Planner

Alyson Hamilton
Kelly Tagg
Kathryn Cowie

1 Apologies

There were no apologies.

2 Leave of absence

Member Marshall advised of a leave of absence for the Community Board meeting scheduled Thursday, 17 August 2017.

Moved Member Joyce, seconded Member Gutsell and **resolved that the Otautau Community Board agree to the request for leave of absence from Member Marshall for the meeting scheduled Thursday, 17 August 2017.**

3 Conflict of Interest

There were no conflicts of interest declared.

4 Public Forum

Roger Scott

Mr Scott addressed the meeting advising he is Chairperson of the Otautau Heritage Trust and sought the board to consider a rates contribution, from the Otautau Ward, for ongoing costs to maintain the Former Courthouse building.

Mr Scott explained the building is of particular importance as it is Otautau's only Heritage listed building classified under the Heritage Places, Pouhere Taonga, category 2 listed building.

Mr Scott advised funding is available through the Southland District Heritage Fund and the Southland Regional Heritage Fund, and confirmed the Trust will pursue these funding options. However Mr Scott added there is no guarantee of what funding may be received.

Mr Scott informed without a contribution from the rates it is possible that the only Heritage Listed Building in Otautau may fall into disrepair.

Mr Scott advised the Trust is seeking approximately \$2.00 - \$5.00 per rateable property per annum, to be retained by the Community Board for distribution to the Otautau Heritage Trust as required for ongoing building maintenance.

The Chair, Member Bekhuis expressed appreciation to Mr Scott for his attendance at the meeting advising that the Board will undertake discussions on this matter at a workshop following the meeting and he will be advised of the outcome in due course.

Colin Lawry

Mr Lawry introduced himself to the meeting advising he is the President of the Otautau Community Swimming Pool Committee and provided an update on a proposed upgrade being undertaken to the solar heating system and a re-roofing project at the pool.

Mr Lawry advised the heating system is the old style solar panels which only covers 40 to 50 percent of the pool surface area. He commented the technology is outdated and not effective. He added the solar heating project is expected to cost between \$80K to 95K, and re-roofing of the pool is expected to cost \$98K.

Mr Lawry explained various fundraising activities are being planned by the committee and he is liaising with staff at Venture Southland to investigate funding options.

Mr Lawry confirmed of community support toward this project.

Mr Lawry commented it is important for small communities to keep their pools and whilst the Otautau pool is open over the summer period it is intended to open for a longer period once the upgrades have been completed.

Members questioned Mr Lawry on various issues relating to pool income vs pool numbers, effectiveness and cost efficiency of solar heating.

The Chair, Member Bekhuis expressed appreciation to Mr Lawry for his attendance at the meeting.

5 Extraordinary/Urgent Items

There were no Extraordinary/Urgent items.

6 Confirmation of Minutes

Resolution

Moved Member Cowie, seconded Member Marshall **and resolved:**

That the minutes of Otautau Community Board meeting held on 20 April 2017 be confirmed as a true and correct record.

Reports

7.1 Council Report

Record No: R/17/5/11561

Kelly Tagg (Community Partnerships Leader) presented the report.

Mrs Tagg advised the purpose of the report is to provide an overview of key issues across the Southland District, as well as high level local issues from various Council units.

Mrs Tagg informed the report highlighted various issues of interest including;

- Havelock North Water Inquiry
- Civil Defence Review
- Land and Water Plan
- Rural Fire
- Nightcaps Community Library has now moved to a Book Bus service
- Te Anau Wastewater Discharge Project
- Community Governance Project and Representation Review Project Update
- Service Delivery Scoping Project

- Dog Registrations
- Freedom Camping Bylaw

Mrs Tagg advised the sealing of accessways and footpath capital expenditure work in Mary Street has recently been completed as has the sealing of the Otautau Combined Sports Complex carpark.

Mrs Tagg added the kerb extension and car park works opposite the Otautau Volunteer Fire Station has begun however the sealing will now not take place until after winter.

Mrs Tagg commented the Community Engineer is working with the Board to confirm the location to install two new picnic tables on Main Street.

Member Gutsell provided a copy of the proposed picnic table for members information. Further discussions on this project to be undertaken at the workshop following this meeting.

The meeting was advised that ongoing beautification of the Main Street concrete garden plots is underway with hebes and flaxes being removed to allow for better visibility in some instances. New plantings of perennials and annuals have been carried out to provide colour to these gardens.

Mrs Cowie advised the Venture Southland Development team have been working with local groups in Otautau providing funding and governance advice to the Otautau Skate Park Committee, Otautau Community Pool Committee and the Otautau Museum and Heritage Trusts.

Resolution

Moved Member Gutsell, seconded Member Joyce **and resolved:**

That the Otautau Community Board:

- a) Receives the report titled “Council Report” dated 7 June 2017.**

8.1 Chairperson's Report

The Chair, Member Bekhuis reported on activities he has been involved. These included:

- Attendance at the Community Governance project and Representation Review Project workshop
- Attendance at Community Board and CDA Chairperson's meeting
- Attendance at meeting with K.G.R Architectural Design and staff to discuss the plans and specifications for the proposed alterations to the Holt Park Ablution Block

Member Gutsell provided a copy of a letter forwarded to Environment Southland expressing his concerns relating to emergency preparedness in the Otautau Township in the event of a disaster. Member Gutsell also provided a letter of response from Environment Southland for members information.

8.2 Councillor's Report

Councillor Baird reported on activities from the District Council table. These included:

- Adoption of Annual Plan
- Update on transition process to merge Rural Fire Authorities with the New Zealand Fire Service to create Fire and Emergency Management New Zealand (FENZ)
- Southland Regional Development Strategy update
- Around the Mountain Cycle Trail update
- Freedom Camping update and the effect on local camping grounds

The meeting concluded at 2.50pm

CONFIRMED AS A TRUE AND CORRECT
RECORD AT A MEETING OF THE OTAUTAU
COMMUNITY BOARD HELD ON THURSDAY,
15 JUNE 2017.

DATE:.....

CHAIRPERSON:.....

Unbudgeted Expenditure - CCTV Investigation of Main Street Water Main

Record No: R/17/7/15870
Author: Greg Erskine, Community Engineer
Approved by: Ian Marshall, Group Manager Services and Assets

☐ Decision ☒ Recommendation ☐ Information

Purpose

- 1 The purpose of this report is to approve unbudgeted expenditure in the amount of \$6,387.50 (excl GST) in order to carry out a CCTV investigation into the state of the Main Street, Otautau water main.

Executive Summary

- 2 The Otautau Community Board notes the current water main pipe on Main Street, Otautau was laid in 1905 and wishes to investigate the current state of the pipe via CCTV technology so as to be properly informed of the likely lifespan of the pipework.
- 3 A cost estimate of \$6,387.50 (excl GST) has been provided by Downer.
- 4 The Board has a financial delegation to approve unbudgeted expenditure for locally funded activities up to the value of \$10,000 and as such, has authority to approve this unbudgeted expenditure.
- 5 It is proposed that this unbudgeted expenditure request, if approved, be made from the Otautau Stormwater Reserve. The current balance, as at 30 June 2017, is \$219,819.

Recommendation

That the Otautau Community Board:

- a) Receives the report titled "Unbudgeted Expenditure - CCTV Investigation of Main Street Water Main" dated 11 August 2017.
- b) Approves the unbudgeted expenditure of \$6,387.50 (excl. GST) in order to carry out a CCTV investigation into the Main Street, Otautau water main, such payment to be made from the Otautau Stormwater Reserve.

Attachments

There are no attachments for this report.

Council Report

Record No: R/17/7/15752

Author: Kelly Tagg, Community Partnership Leader

Approved by: Rex Capil, Group Manager Community and Futures

☐ Decision

☐ Recommendation

☒ Information

Chief Executive

Bonamia Ostreae Response

- 1 There has been a significant multi-agency response in relation to the discovery of the Bonamia Ostreae parasite in two marine farms in the Big Glory Bay area of Stewart Island. This parasite can be fatal to flat oysters and has been in New Zealand in the Nelson/Marlborough area since 2015.
- 2 This response has been led by the Ministry of Primary Industries (MPI) under the Biosecurity Act 1993 and there is a controlled area notice in place which legally restricts the movement of shellfish, vessels and equipment, to seek to limit the potential for spread of the parasite to uninfected areas.
- 3 The response has also been utilising the facilities and support structures provided by Emergency Management Southland and the Emergency Control Centre (ECC) at North Road. MPI staff have been very complimentary regarding the ECC and the assistance from Emergency Management Southland.
- 4 Southland District Council has been involved in the response in two key ways. Firstly, Mayor Tong has facilitated several key meetings involving key stakeholders/ communities at Bluff and Oban. Secondly, the Council was asked to participate in the multi-agency response planning team.
- 5 Indications are at this stage that the overall operation could take in the order of 100 days but this is obviously dependent on a range of these factors.
- 6 At the time of writing, phase 2 of the operation has been completed which involves the removal of the remaining cages, with a total of approximately 80 tonnes of cages having been removed by the end of Stage 2. Stage 3 involves the uplifting and removal of ropes and strings from the marine farms.
- 7 Obviously, the removal operation is having a significant impact on the affected famers, families and staff and the wider community. MPI has been working closely with the Rural Support Trust and other agencies to provide welfare services and support.
- 8 Testing has been occurring to establish whether the parasite is present in the wild oyster beds in Foveaux Strait. The results from this work were released on 10 July and have shown that it is not present at the moment. Further testing will occur in September.

Civil Defence Review

- 9 As indicated in the last Management report Central Government have decided to carry out a review of the way in which natural disasters and other emergencies are currently managed by the existing civil defence structures.
- 10 The review is described as: "Better responses to natural disasters and other emergencies in New Zealand", and will be led by a Technical Advisory Group ("TAG") which is chaired by Hon Roger Sowry.

- 11 The terms of reference for the review have now been released. In the problem definition section they note that:
- The underlying principle of “act locally, coordinate regionally, support nationally” may not be suitable in all circumstances
 - Decisions are not necessarily made by adequately skilled and experienced people, mandated at the appropriate level of government, and supported by the best information possible in the circumstances
 - Volunteers may not be adequately supported by a professional emergency management force
 - Information is not always readily available to decision makers on the scale, complexity and evolving nature of an emergency, to determine the capacity and capabilities required for the response effort
 - There is a need for timely, consistent and accurate communication to the public
 - Response capabilities are not necessarily deployed as promptly and seamlessly as possible, *taking advantage of economies of scale and the experience of senior responders.*
- 12 The overall focus of the review will be on:
- The decision-making process and chain of command including the devolved nature of this structure from central to local government and how the response to emergencies is managed by the different agencies
 - How decisions and who has power to declare a state of emergency
 - The nature of information flows to the public and media given available technology and the nature of the resources available locally and centrally to assist
 - Capability and capacity across the system including ways and means to better deploy resources depending on priorities
 - Whether legislative changes are needed to improve the way in which emergencies are managed.
- 13 An initial report from the Technical Advisory Group is required to be with the Minister by 1 September 2017.
- 14 Officers will continue to monitor the review as it proceeds and report on any outcomes of significance to Southland.

Rural Fire

- 15 The transition process to merge Rural Fire Authorities with the NZ Fire Service to create Fire and Emergency Management NZ (FENZ) was completed with the establishment of FENZ on 1 July 2017. This included the transfer of all Rural Fire Southland staff and assets into the new structure.
- 16 As part of the transition process Council entered into a formal agreement with FENZ to provide for the sale of the relevant firefighting equipment to FENZ for \$1 as previously approved by Council. The agreement also provides for the continuation of some internal support services for a further 12 month period until FENZ is in a position to assume responsibility for these functions.

Open Spaces Strategy

- 17 Council adopted, in late 2014, an Open Spaces Strategy to set a strategic framework within which the provision and planning for reserves and other open spaces owned by Council could be managed.
- 18 While the strategy sets the overall strategic goals within which Council is looking to manage its reserves and open spaces there is a need for more detailed planning work and a prioritised work programme to be developed to support implementation of the overall strategy.
- 19 Officers are now having work advanced to:
- Assess current usage and the issues associated with our current open space network relative to community demand
 - Assess the extent to which the network is currently 'fit for purpose' and understand any gaps that might need to be addressed
 - Develop a prioritised work programme for the district as a whole to ensure that Council can deliver on its overall strategic goals.
- 20 The outputs from the prioritised work programme can be used to inform the 2018 10 Year Plan and any future grant applications that Council may wish to make.
- 21 It is important to recognise that the programme will look at the priorities from a district wide perspective. There is a risk that individual communities (including Community Boards and CDAs) may have a view on priorities that is different to that which is established at the district level.

LGNZ Business Plan

- 22 LGNZ has developed a new Business Plan for the 2017-2019 term to continue to assist achieve policy and advocacy goals.
- **Infrastructure:** Ensuring infrastructure and associated funding mechanisms are in place to allow for growth and maintenance across housing, building, transport, broadband, tourism-related, three waters and flood control infrastructure.
 - **Risk and resilience:** Understanding and addressing risks from natural hazards and other events – both for infrastructure and to support resilience in the economy and our communities.
 - **Environmental:** Leading and championing policy and working alongside central government and iwi to deal with the increasing impact of environmental issues including climate change, the quality and quantity of New Zealand's freshwater resources, and biodiversity.
 - **Social:** Working alongside central government, iwi and stakeholders to address social issues and needs in our communities including an ageing population, disparity between social groups, housing (including social housing) supply and quality, and community safety.
 - **Economic:** Developing a range of policy levers, to address and fund economic development and growth across all of New Zealand.
- 23 The Plan identifies as priorities the need to proactively develop responses to climate change policy and water policy. The climate change work will build on the sector's work around risk and resilience and the roles we will have to play in climate change adaptation and

contribution to mitigation. The work on water policy will seek to integrate the quality, quantity, infrastructure and affordability debates.

Tourism Infrastructure Fund

- 24 The new Tourism Infrastructure Fund was recently announced by Tourism Minister Hon. Paula Bennett.
- 25 The \$102 million fund over four years is a boost for tourism infrastructure funding and recognises the real need some communities are facing as a result of booming visitor numbers. Compared with the \$12 million over four years in the Regional Mid-sized Tourism Facilities Grant Fund announced last year, the new fund adds impetus in this area.
- 26 The panel responsible for assessing proposals and recommending a package of infrastructure projects that best aligns with the Government's priorities for the fund was announced by Tourism Minister Paula Bennett.
- 27 The panel members, appointed for a four year term, are:
- Judy Kirk (chair), consultant and experienced director
 - Norm Thompson (deputy chair), Deputy Chair of Auckland Tourism, Events and Economic Development
 - Kauahi Ngapora, General Manager of Whale Watch Kaikoura
 - Chris Roberts, Chief Executive of Tourism Industry Aotearoa
 - Sarah Hannan, Programme Director for the Southland Regional Development Strategy
 - Iain Cossar, General Manager Tourism, Sectors, Regions and Cities at the Ministry of Business, Innovation and Employment
 - Bruce Parkes, Deputy Director-General Science and Policy at the Department of Conservation.

Community Safety

- 28 There have been concerns raised about police resourcing in smaller communities and there has been some movement towards redressing the balance.
- 29 Earlier this year, the Government announced new investment in police. Of an extra 880 police to hit the ground over the next four years 140 are destined for rural and regional areas, a further 20 stations will have a 24/7 officer on duty and all 12 police districts are to receive more police over the four years. The Southern Region is to receive an extra 37 police on top of the 557 sworn staff already policing the Southern Region. The Southland Rural Police base is still to be confirmed.
- 30 Local authorities are encouraged to continue to highlight the issues being faced by communities in their areas. We as a Council now have an opportunity to further work with the Commissioner, our local Area Commanders and the Government to make sure the safety of our communities improves. While four years is a long time to wait, the challenge of recruiting and training 880 new officers cannot be underestimated.
- 31 LGNZ and Chair of the Rural Sector Brian Hanna has met with police Commissioner Mike Bush to discuss the rollout in greater detail and the effectiveness of the regional 'hub' model for rural towns, which has been the source of some concern.

Local Government Survey

- 32 LGNZ has recently released the 2017 Local Government Survey, which is the second three yearly survey looking at how the sector is perceived by citizens and businesses across New Zealand.
- 33 The overall outcome from the survey is similar to the first survey completed in 2014. In summary the key results include:
- The public and businesses consider that local government has an increasingly important role in the country's prosperity and well-being
 - The sectors reputation remains low, and is particularly low amongst businesses
 - There have been, however, some improvements since 2014 with a small positive movement in the public's overall satisfaction with the performance of the sector and the public and businesses are also more positive of the recent performance of Councils in their area than they are of the sector as a whole
 - Key priority areas for improvement continue to be sound financial decision making, delivering strong leadership to develop strategies for prosperity and well-being, and listening to, and acting upon, the needs of the community
 - Compared with 2014 the public and businesses are more likely to want local government to lift its performance by dealing with some of the key issues of the day including transport, infrastructure and housing.
- 34 The findings from this latest survey reinforce the need for the sector as a whole to continue to focus on looking at ways to lift its performance and to also engage with communities about the work that it does. The strategic priorities that Council has developed locally are consistent with this overall theme.
- 35 At a national level LGNZ have developed the CouncilMARK excellence programme to support the work of local authorities that are aiming to lift their performance.

CouncilMARK™ Local Government Excellence Programme and Reputation Research

- 36 Reports from the first group of councils to go through the programme are due to be released in July. It has taken a lot of work from the councils involved, assessors, the Independent Assessment Board and the team at LGNZ to get to this point. It is certainly a comprehensive and collaborative process and the outcomes are going to be effective in achieving the Programme's goal of showing and growing local government performance.
- 37 This is a courageous and necessary step in the sector's long term interest. If we want to change our reputation and our standing with the public then as a sector we have to take action and the Programme will play a critical role in achieving this.

Te Anau Wastewater Discharge Project

- 38 At its 17 May meeting Council asked officers to proceed with the development of a Business Case for the Kepler option. This decision reflects the importance of Council continuing to progress development of this option given the need to have an alternative discharge fully operational by December 2020, unless new consents can be obtained to extend use of the existing Upukerora discharge.
- 39 Following this decision officers have been advancing work to develop the first phase strategic business case and also scope the work needed to develop the financial and commercial business cases needed. This has included workshops to define/refine the key objectives, criteria and weightings.

- 40 In parallel with the work on the Kepler Business Case officers are also progressing development of potential criteria and a process via which it might identify potentially suitable alternative disposal sites. Work is underway to develop these criteria with a report back on these going to the Te Anau Wastewater Project Committee in August. As part of this work officers have undertaken some preliminary GIS work looking at the property sizes, soil classes, and physiographics of the basin.

Milford Opportunities Project

- 41 A strategic Business Case for the Milford Opportunities Project was submitted to the Ministry for Business, Innovation and Employment (MBIE) during June along with details of the proposed governance arrangements for the project. The business case is needed to support the funding agreement that is proposed to be signed between MBIE, the Department of Conservation (DOC) and Council for the project.
- 42 Over recent months there has been significant work advanced by DOC and Milford Sound Tourism looking at different aspects relating to the long term development of Milford and what those development options might mean for the infrastructure and services for which each agency is responsible. The outputs from this work will be used to inform the Milford Opportunities Project strategy work.

Using Land for Housing

- 43 On 17 June the Productivity Commission released a draft report on “Using Land for Housing”. While the report focuses on the processes used within major cities to provide land for housing including the issues relating to housing affordability it is of relevance to all local authorities given that it could well lead to changes within the overall planning framework within which local government works.
- 44 Key issues identified in the report include:
- some of New Zealand’s cities will continue to grow rapidly in the coming years
 - cities have struggled to respond to population growth
 - the projected supply of housing in Auckland is well short of what is needed
 - allowing cities to grow matters for economic growth and individual wellbeing
 - city planning and regulation can work better
 - land readiness matters
 - infrastructure can be a major bottleneck
 - there is scope to make better use of existing funding tools
 - incentives to put land to its best use are needed.
- 45 In response to these issues the Commission have proposed a number of recommendations including:
- allowing large cities to undertake integrated spatial planning as an alternative to current statutory planning mechanisms. This is consistent with recommendations made through previous reviews of the RMA that all regions be required to undertake spatial planning exercises
 - remove regulations that prevent the efficient use of land for housing eg mandatory balconies for apartment
 - give greater priority to cities and housing in the RMA

- more user charges, particularly for water services, and the removal of prohibitions on tolling and congestion charges
- greater use of targeted rates to fund infrastructure required to support growth
- levy rates on Crown-owned land
- identify and pursue opportunities to develop Crown and local authority land in high growth cities.

46 The draft report has been released for public consultation until 4 August. Following consideration of any submissions received the Commission will release a final report which will be considered by central Government.

Southland Regional Development Strategy

47 Work has continued with the development of the proposed Council Controlled Organisation (CCO) to lead regional development activity, including the implementation of the SoRDS Action Plan.

48 The size of the challenge facing Southland Region was reflected in the Foreward from the Mayoral Forum in the Action Plan where the four Mayors/Chair indicated:

“The comprehensive development of the region and reversing the loss of population from the demographic time bomb facing us is a challenge at another order of magnitude compared to those we have faced previously.”

49 Given the challenge it is clear that the region needs to significantly lift its performance in advancing development of the region as a whole. While the SoRDS Action Plan provides an overall direction it needs a ‘whole of region’ entity to take it and the broader regional development work needed forward. The need for this was summarised in the SoRDS Action Plan as follows:

“But the challenges SoRDS is addressing are major, long term and require a strong united regional effort on a scale even Southland has not before achieved.”

50 If progress is to be made in addressing the challenges facing the Region then it is important that Southland District and the region as a whole be prepared to do things differently to the way in which they have been done in the past. Retention of the status quo will not achieve the changes the SoRDS Action Plan indicated as being necessary.

51 The work completed to look at a proposed new model has highlighted some differences between the four Councils and other community stakeholders which will need to be addressed as we look at moving forward with the development of a new implementation model.

Community and Futures

Otautau Community Swimming Pool

52 Officers have received a request from the Otautau Community Swimming Pool Inc advising the committee is in the process of applying for funding from the Lotteries Commission to proceed with their plan to reclad and reheat the Otautau Pool.

53 The Committee is seeking a letter of support from the Board to accompany their application.

Representation Review

- 54 Planning is underway to meet both the statutory requirements of the Representation Review and to inform and engage with the people of Southland.
- 55 The first part of the process will be for Council to consider at meetings in September and October decisions regarding the electoral system to be used for the 2019 and 2022 local authority elections (First Past the Post or Single Transferrable Vote) and whether it wants to consider establishing a Maori ward in the district. These decisions are both required in the legislation.
- 56 Stakeholder engagement will start to occur on the Community Governance Review and Representation Review will be discussed at the Community Conversations in October and November. The issue of representation has already begun to be raised at the April Community Conversations meetings.

SOLGM Workshop

- 57 Officers recently attended the Representation Review Forum run by the Society for Local Government Managers for councils who will be undertaking a Review in 2018. Fifty seven councils are completing reviews. This was a timely reminder about the processes to consider, an opportunity to hear best practice examples, and get advice from the Local Government Commission on their expectations. The learnings from this forum will feed into the planning for the Representation Review.

Community Conversations

- 58 Council has just completed its second round of Community Conversations in Riverton, Te Anau, Tokanui, Wyndham, Lumsden, Winton, Otautau and Stewart Island. Good numbers turned out at every conversation and there was a wide range of topics discussed. The key topics included connectivity, tourism and freedom camping, environmental bottom lines, representation, technology and the changing world.
- 59 Most groups were actively looking to the future and wanted to talk about ensuring their community kept up with the change that is happening. Council plans to hold the next round of Community Conversations in late October-early November, with a focus on community governance and representation and the upcoming Long Term Plan.

Residents Survey

- 60 The Resident survey has been completed with a report presented to the Community and Policy meeting in June for information. The research company presented an overview of the results to the committee. Workshops will be held in July with the council activity managers to discuss the results and create any required improvement plans. The final results report will be added to the website and sent to the CDAs and CBs.

District Facilities Project

- 61 We have received the third interim report and have met with Venture Southland's, Amy Bird to agree the style of the report and the expectations around the type of analysis. The final report is due by the end of August and will be reported to Council.

Te Anau Community Consultation

- 62 The Board continues to refine the list the community created and will have another workshop on 10 July to continue advancement. The end result will then go back out to the community for a further opportunity to comment.

Stewart Island Wharves update

- 63 The community engagement into the Stewart Island wharves owned by Southland District Council and Golden Bay wharf (currently owned by Southport NZ) is about to conclude.
- 64 The independent consultant will have her report completed and submitted to Council by mid-July. Following this Council staff will present the report to the August Council meeting. The engagement process has been well acknowledged and received 102 survey submissions, 3 days of one-to-one interviews on the island, an evening conversation café, and numerous stakeholder interviews on the island and in Invercargill. Preliminary responses indicate there are some common themes coming through from stakeholders and the community that Council may investigate following the report being presented to Council in August.
- 65 The wharves are an important transport link on Stewart Island, and have been described by the community as their SH1. They accommodate commercial, tourism and recreational users.

Service Delivery Scoping Project

- 66 The purpose of this project is to consider future Council service delivery options for communities in the Southland District with demand from residents, ratepayers and visitors being the primary focus.
- 67 Consultant Rebecca McElrea has been engaged to undertake this process and has been working closely with staff to create an appropriate engagement strategy for the project which includes inviting the public to complete surveys, observations of demand for services in the Council offices and libraries around the district and conducting interviews with customer support staff and other Council staff. Once this part of the process is complete, drop-in sessions will be held around the District to discuss the findings and invite further feedback. This project will culminate in a report being presented to Council to discuss the future options for service delivery across the District.

2017/2018 Annual Plan

- 68 The Annual Plan was adopted by Council at its meeting on 7 June and a copy of the final document is available from the Council's website and offices.
- 69 The final plan resulted in a District Rate increase of 3.63%. The actual rates changes for individual properties will differ depending on the services received, location, land-use and land value. The final Annual Plan document includes details of the different rates from page 67 as well as a table showing rates for a range of sample properties on pages 91 and 92.
- 70 The final plan forecasts a surplus of around \$1.4 million. In adopting the plan, Council also confirmed its fees and charges for the 2017/2018. An updated fees and charges schedule is also available from the Council's website and offices. Officer have sent replies letters to those who provided feedback on the Annual Plan letting them know Council's decisions on the matters they raised. Any feedback related to local Community Board or CDA projects have been forwarded on to these committees and their Community Partnership Leaders/Community Engineers to consider.

2018 - 2028 10 Year Plan

- 71 Work is well underway on the programme of work related to the 2018 - 2028 10 Year Plan. This is the main activity planning and budgeting document for Council. It sets out what services and activities Council will provide, who will pay (and how) and how Council will measure its performance. The purpose of the plan is to:
- Describe the activities of Council

- Describe the desired community outcomes (the outcome Council aims to achieve in meeting the current and future needs of communities for good-quality local infrastructure, local public services, and performance of regulatory functions)
- Provide for integrated decision-making and co-ordination of resources
- Provide a basis for accountability
- Provide a long-term focus for decisions and activities
- Provide an opportunity for community participation in these decisions.

72 As the plan covers a ten year period (30 years for infrastructure-related assets), the process of preparing the plan is also about considering how the community (and therefore what the community needs from Council) may change in the future. This is then used to identify any key issues and decisions about Council's activities and services with any options identified and the community consulted before final decisions are made.

73 Officers have spent the past three months focussed on reviewing Activity Management Plans which underpin the thinking behind what is needed to be done over the next ten years for each key activity area. This has also involved preparing budgets for the next ten years and, as part of this, Council's Community Partnership Leaders have been talking to local Community Boards and CDA Subcommittees about any local projects for that period that they are considering which need to be allowed for in the budgets. Once this work is completed officers will review the financials and the ability to deliver on the work programme and discuss this with Council and local committees in the coming months.

74 Workshops are also planned with councillors over August, September and October to discuss the draft Activity Management Plans and budgets and get input into options being considered.

Stewart Island/Rakiura Visitor Levy Policy

75 Later this year, Council staff will commence a review of the Stewart Island Rakiura Visitor Levy. This will include a thorough review of all parts of the Levy, including reviewing the Stewart Island Rakiura Visitor Levy Policy. As part of this work, Council will be engaging with people in the District to get community views on the Levy and how it should be used.

Venture Southland Community Development

76 Venture Southland staff have been working with Denise Lormans (Southland Community Law Centre) and the Otautau Museum and Otautau Heritage Trusts. We facilitated a Trust meeting last Tuesday 25 July to finalise some governance/legal entity issues for the Trusts.

77 Staff are also working with the Otautau Pool Committee to submit a Lotteries funding application for their heating/cladding upgrade by the end of August.

78 The Venture Southland Community Development team has also been conducting an assessment of all facilities available for community use or hire across the District on behalf of Southland District Council. Over the past few months, the team have been in contact with facility managers and users in the Otautau area and have gained valuable feedback on what is available and community needs. We are very appreciative of the community's assistance with this process. The community consultation has now ended and the final report – with information that will hopefully be useful for facility planning to meet current and future needs by Council and the community - is due to be submitted to SDC at the end of August.

Environmental Services

Resource Management Act Amendments

- 79 Now that the Resource Management Act amendments have been enacted, staff are working through the implications of these. A report was presented to Council at its meeting on 21 June 2017 explaining the key changes.
- 80 It will be important to ensure that the Council's RMA delegations to staff accurately reflect the new provisions of the Act. A report seeking approval for consequential amendments to these delegations is being developed. This is important to enable staff to give effect to new provisions such as streamlined processing times for simple consents.
- 81 The Ministry for the Environment presented a seminar on the new National Planning Templates under the amended legislation at ICC on 21 June 2017, which a number of staff attended, although these are in their early stages and the information provided was hence fairly general.

Earthquake Prone Amendments to the Building Act 2004

- 82 As previously advised the Building (Earthquake-prone Buildings) Amendment Act 2016 No. 22 have now taken effect from 1 July 2017.
- 83 Key elements of this can be briefly summarised as setting timeframes for assessing buildings identified as potentially earthquake prone, and timeframes for strengthening such identified buildings. The assessments are based on the risk zone within which they are located (Southland District contains High, Medium and Low zones), the use of the buildings and their potential for collapse on key thoroughfares.
- 84 Council's Team Leader Building Solutions Michael Marron and Senior Building Inspector Peter Meikle are developing an action plan for giving effect to these legislative amendments.

National Policy Statement for Fresh Water

- 85 On 5 July a number of officers and elected representatives attended a briefing and interactive discussion on the National Policy Statement for Fresh Water from the Deputy Secretary for the Environment and other senior Ministry for the Environment staff, at Environment Southland. Officers also attended a focused session on the same topic earlier on the same day, which was more focused around discussing the implications of the delivery of this National Policy Statement for territorial authorities.

Building Control

- 86 The issued consents for May 2017 are down by 17%. However, this is in the lower level consent processing category. New houses and house alterations are up slightly. Heating units are back significantly on the same period as last year. The value of consented work is up by 38% which would reflect the complexity of work associated with processing the consents.
- 87 There is a spike in the average cost of a new home up by 65% to \$219,512 on the same period as last year. The average house area (m²) has increased 41% from 2016 to 223.66 m².
- 88 June has shown an increase on the number of consents issued for the same period last year. There is a noted rise in the number of consents issued for new dwellings up from 8 to 16. This represented an additional two to three days of consent processing time. The team also carried out 300+ inspections for the month.

- 89 There were three cowsheds consented this month and none for the same period last year and farm buildings increased from 12 to 24 over the same period. There appears to be a slight increase on farm building consents over the past few months.
- 90 The size and complexity of the houses issued this month appears to be predominantly simple in design and smaller in size, this type of dwelling is typically associated with a second home or a rental property more than a large retirement or dream home.
- 91 The consents issued this month will generate 414 inspections over the coming year if all work is completed in a 12 month period.
- 92 Overall, the 2016/2017 financial year has proven to be similar to last year in relation to the number of consents issued - only down by 4% however the value of work has increased by 4%. This is a reflection on the greater complexity of work being consented.

Dog Registrations

- 93 Officers have been with dog registration renewals, with a number of queries being received concerning the new discount regime. Most dog registrations are expected to be processed by around August. Immediate benefits are expected to be high levels of compliance with the microchipping requirement, and in time a reduced rate of wandering dogs and dog nuisance.

Food Act

- 94 All food businesses that were required to transfer to the new Food Act 2014 regime by 30 June 2017 have done so. The Ministry of Primary Industries has a transfer timetable in place and it is in three phases over a three year period ending in early 2019. The first large group of businesses, those with alcohol on-licences, have successfully transferred over. Officers are focussing on the next group of food businesses that are required to transfer by mid-2018, a group including food service businesses without on-licences (eg some cafés and restaurants).

Combined Local Alcohol Policy

- 95 Gore District, Invercargill City, and Southland District Councils are starting discussions on the review of the Combined Local Alcohol Policy that is due next year. It was adopted in 2016 and its key content was setting hours of business for alcohol licences in the region. The other Southern Councils have yet to adopt a Local Alcohol Policy.

Rakiura Heritage Centre

- 96 Resource consent was lodged on 1 March to construct a heritage centre at 6 Argyle Street, Oban. This application has been limited notified to adjoining residents and two submissions have been received in support. As no submissions were received in opposition a decision can be made under delegated authority without the need for a hearing.

Notice of Requirement (Edendale)

- 97 The submission on the proposal to realign State Highway 1 closed on 11 May. A total of 18 submissions were received and an indicative timeframe for holding a hearing will be late August. An Independent Commissioner will hold the hearing and make a decision on the application.

District Plan Appeals

- 98 The Environment Court mediation on the Proposed District Plan will be held between 8-11 August. All five appeals will be discussed with the aim of resolving these appeals without going to a court hearing, provided that can be achieved without compromising key environmental bottom lines.

Non-notified Resource Consents and Other RMA Items

- 99 Resource consent application numbers being lodged with Council remain steady, with some moderate to large scale development such as Golden Bush Mine, petrol stations and a new Wrightson's store currently occurring or proposed in the District. Most consents are being processed within the statutory processing timeframes.

Services and Assets

Otautau Camping Ground Upgrade

- 100 KGR Architectural Design are currently working to prepare the plans for the building consent process. Costing for the works will be prepared by staff prior to the tender process commencing.
- 101 The general scope of planned works include;
- Demolition and removal of all joinery, existing partitions and doors. Removal of bathroom facilities and removal of some concrete flooring in preparation of installation of new ablution facilities.
 - Addition of a unisex accessible bathroom and new laundry room
 - Electrical works include sensor interior and exterior lightings, automatic hand dryers, installation of coin operating "user pays" systems for laundry, shower and cooking facilities
 - New roof and window joinery
 - Painting of building interior
 - New 2.25m wide verandah around three sides of the building.
- 102 Members should note that the budget for this work has not been formally amended since it the \$240,000 budget was included in the 2015-2025 Long Term Plan. Approximately \$20,000 of this budget has been spent to date on the drafting of building and landscape plans.
- 103 In approximately April 2016, Members agreed at an informal meeting to scale back the works included in the original project scope which involved essentially doubling the size of the building. The decision was made at the time because the costings (as scoped by an independent quantity surveyor) came back in excess of \$300,000 and Members agreed it would be not prudent to spend so much of the town's reserves on one project.
- 104 Members will be asked to re-confirm the scope of this project once the final costings have been received.
- 105 To date, the focus of this project has largely been around the building design. Phase two of the original project included upgrade the power sites for campers and landscaping work. It would be useful for the Board to keep these aspects of the project in mind with regard to the potential scope and pricing of this work and how it may be funded.

Around the Mountains Cycle Trail - Business Case

- 106 Work is underway to look at how we might progress development of the business case looking at options for the completion of the Around the Mountains Cycle Trail.
- 107 The initial phase of the business case development will be an Investment Logic Mapping (ILM) workshop. This is a workshop through which we will work through a process to identify the key problem issues and identify the options and benefits.

- 108 The latter part of the process develops the costs and risks of each option and so allows for the full business case to be drafted. At this stage it is anticipated that the business case will be presented towards the end of the 2017 year.

Around the Mountains Cycle Trail - MBIE Improvements Funding

- 109 The Ministry for Business Innovation and Employment (MBIE) has been discussing with officers options for providing assistance to fund 'safety' improvements to the cycle trail on the section of road between Walter Peak and Mavora Lakes. They have proposed a scenario where because of safety concerns for cyclists being caught in bad weather the MBIE will find the full cost of the improvements. This will be subject to agreement with Council about future work and conditions around future funding requests. Discussions will progress with MBIE on this in the second week of July. A teleconference is set down for Monday 10th July 2017.

Te Anau Airport - Manapouri

- 110 Runway works in the form of repair and maintenance is a subject that will be addressed during the winter months with crack sealing commencing in the warmer summer months. This will ensure that we get the most out of the overlay seal on the older portion of the runway. Along with the crack sealing, runway markings will be renewed in portions of the runway effected by crack sealing and other areas that are becoming unserviceable.
- 111 Management staff attended the Invercargill Airport Emergency Exercise during June with some positive lessons learnt which will be incorporated into our Airport Emergency Plan. All staff are through their refresher training ready for the upcoming summer season from the beginning of September through to the end of May.
- 112 The following statistics look over the last six years of operations and provides a steady level of overall growth in aircraft movements:
- Large Aircraft: On average, we get 49 movements during the summer season or just under 1.5 movements per week. In the peak months, we get up to three movements per week and in the shoulder seasons we get one. The percentage increase in aircraft movements over the six year period is approximately 10%.
 - Small Aircraft: On average, we get 246 movements during the summer season or just under seven movements per week. The season doesn't have many highs and low and is mainly constant due to proximity of training organisations in Dunedin and Invercargill, helicopter transit flights from Queenstown and two resident commercial transport operations. There is a slight decline in small aircraft movements this summer season of approximately 6%. This is due to commercial transport operators using larger aircraft which is reflected in a slightly higher revenue take relating to higher landing charges. Less private aircraft owners have additional discretionary income which has been reported by several small aerodromes adding to this decline.

Forestry (IFS)

- 113 Harvesting continues with 40,000 tonnes harvested to the end of May. Log prices and yields continue to improve against budget, with a healthy net position forecast by year's end of \$2.9M.

Community Centres

- 114 Edendale hall is on the market for disposal by way of a fixed price given that only one tender was received, which was significantly lower than the market analysis. No action taken yet on the disposal of the Hokonui hall. Menzies Ferry is in a similar situation, however work has commenced to survey out the local war memorial to be retained by Council, prior to starting the local community consultation about closing the hall.

Community Housing

- 115 Occupancy still reasonably high across the district with the external painting project at Wyndham and Edendale completed.

Public Conveniences

- 116 Predominantly, business as usual when it comes to operations, however the budgets clearly show an increase in costs for those toilets situated on the main tourist routes. The upgrade project at Colac Bay has been deferred until the Foreshore Road access issues have been resolved.
- 117 A project is currently underway to identify Council facilities that have wash basins or taps connected to non-Council provided water supplies. Once identified then the appropriate signage about its use will be provided.

Water Structures

- 118 Plans are underway to do some initial investigations of the Waiau River boat ramps to identify any urgent issues to be included in this Long Term Plan. A more detailed inspection will be undertaken prior to the next Long Term Plan.
- 119 Licence Agreements with private berth owners at Riverton is progressing with a majority signed and returned. The outstanding ones will be followed up.

Curio Bay Project

- 120 Ongoing with Council's waste water project and Department of Conservation's carpark completed. The South Catlins Trust has the new camping amenities building operational as well as commencing construction on the new heritage building. An ancillary project has resulted from all this development and the three parties in conjunction with other interest groups, are involved in a planting programme on the reserve to increase the habitat for the Yellow Eyed Penguins.

Land and Water Plan Implementation

- 121 Under the National Policy Statement for Freshwater Management (NPS-FM) water quality and quantity are to be maintained and improved, and any over allocation to be phased out over time. Environment Southland (ES) is required to set environmental limits by 2025, with all "communities" required to meet those limits in due course. They are progressing this work via their proposed Water and Land Plan.
- 122 To assist with addressing the impacts of these changes on local authority infrastructure ES have formed a 3 Waters Officer Working Group. The objectives of the Group are to work through the implications of the new freshwater standards, develop an agreed approach to the re-consenting of local authority infrastructure and ensure that the organisational objectives are aligned.
- 123 Council staff, consultants and legal counsel have now prepared evidence for presentation at a hearing in September where submissions on the proposed Water and Land Plan will be heard. Evidence has been prepared in conjunction with both Gore District and Invercargill City Councils given that the range of issues arising from the plan are likely to have an impact on each Territorial Local Authorities.

Havelock North Drinking Water Inquiry

- 124 The Government established an Inquiry into the issues relating to the contamination of the Havelock North Water Supply last year. The inquiry was originally due to report back to Government by 31 March 2017. The report back date has now been extended and split into two separate phases.
- 125 Stage 1 will address matters relating directly to the Havelock North water contamination incident and the response to that incident. It will include findings of fact and fault. Stage 1 findings were released in May. Key findings include:
- Contamination of drinking water was confirmed as the source of the outbreak
 - Contamination is understood to have arisen from inundation of neighbouring paddocks resulting in water from a pond entering the aquifer around 90m from the bore identified as the source
 - Failings on the part of both the District Council and Regional Council, although not directly responsible for the outbreak, were definitely a contributory factor
 - Lack of contingency planning by the District Council
 - Failure of technical advisers to adequately assess and report on security of the bore heads.
- 126 Water and Waste staff are currently working through understanding the implications of the findings in relation to the 12 community water supplies for which Council has responsibility.
- 127 Stage 2 will address the broader systemic issues and provide recommendations about managing water supply across New Zealand. It will examine the existing statutory and regulatory regimes involved in delivering drinking-water to see if improvements can be made. Stage 2 of the Inquiry is now due to be reported back by 8 December 2017.
- 128 The recommendations coming out of Stage 2 of the Inquiry are expected to be of significance for all local authorities.

Alternative Coastal Route Seal Extension Project

- 129 A sod-turning and blessing for the commencement of the Alternative Coastal Route Seal Extension Project was held in May.
- 130 There is a high level of 'enthusiasm' and support from the local community for the project, which is making it easier for the contractors undertaking the work.

District-Wide Resurfacing Contract

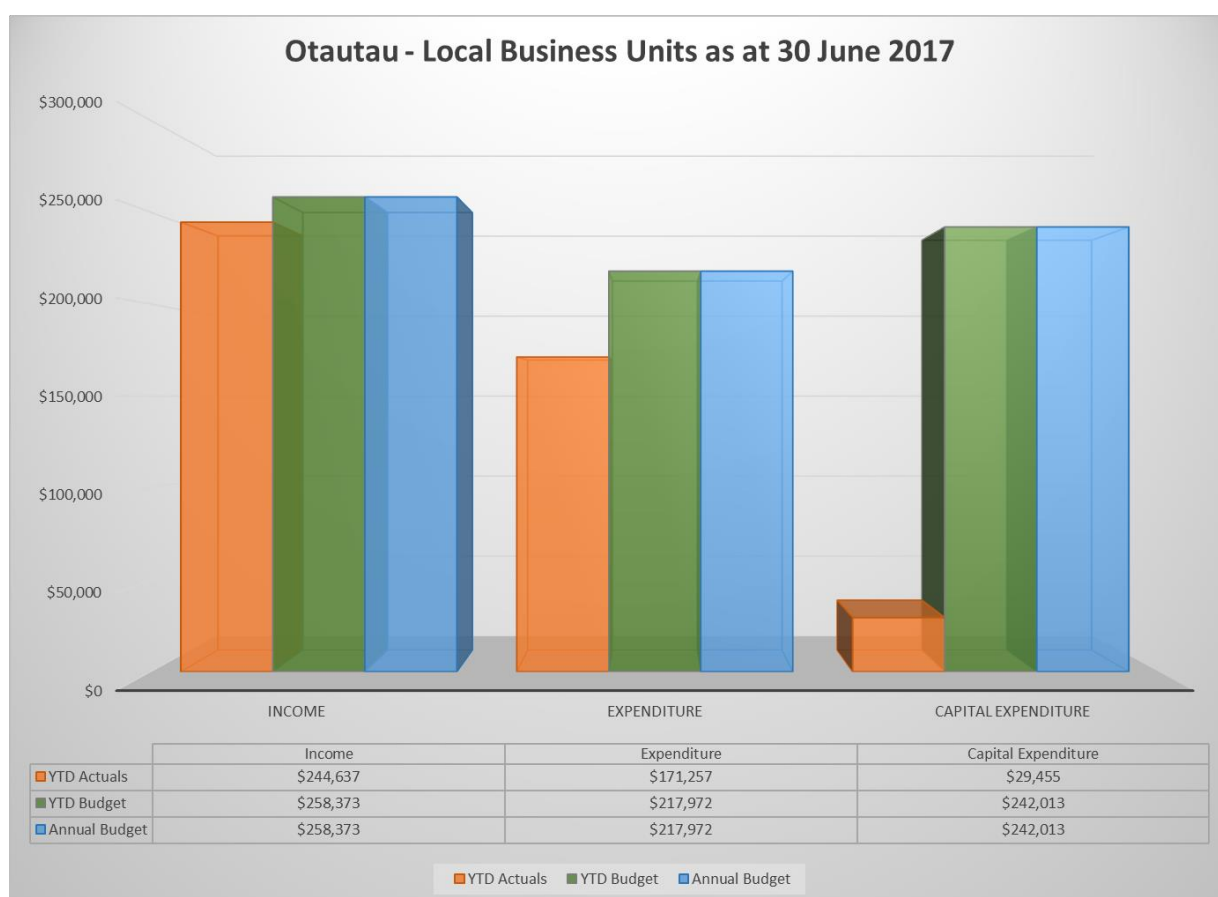
- 131 The Services and Assets Committee have approved the release of tenders for two three-year road resurfacing contracts. The decision to combine the work into three year contracts was made to try and achieve better value for money and mitigate the 'peak and trough' variables which come from having single year contracts.

Finance

- 132 Income for the Board is down slightly on the annual budget of \$258,373 however, Members should note that at the time of preparing this report Council's finance team was still completing the year-end financial processes which includes the calculation of interest on

reserve balances. Once interest is calculated income will be on budget for the year ended 30 June 2017.

- 133 Expenditure is below budget in several areas, most notably stormwater drainage, hall and the swimming pool. Additional funds not spent in these areas are budgeted to be transferred to reserves.
- 134 With the regards to capital expenditure, the \$18,000 project for “Holt Park extension” relates to the resealing of the car park. This work has been completed but not yet charged to the Board.
- 135 An explanation on the camping ground upgrade is provided in paragraphs 100 – 105 of this report.



Otautau - Business Units as at 30 June 2017										
BU Code	Business Unit	Income			Expenses			Capital		
		Actual YTD	Budget YTD	Budget Full Year	Expenses YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year
28900	Administration - Otautau	\$26,781	\$27,044	\$27,044	\$24,826	\$26,964	\$26,964			
28901	Library - Otautau	\$30,250	\$30,332	\$30,332	\$22,337	\$25,963	\$25,963	\$5,395	\$5,119	\$5,119
28902	Operating Costs - Otautau	\$6,305	\$6,348	\$6,348	\$3,705	\$6,348	\$6,348			
28907	Street Works - Otautau	\$20,913	\$21,068	\$21,068	\$3,911	\$8,662	\$8,662	\$23,364	\$42,894	\$42,894
28910	Refuse Collection - Otautau	\$7,885	\$7,939	\$7,939	\$9,123	\$7,939	\$7,939			
28913	Stormwater Drainage - Otautau	\$31,325	\$39,144	\$39,144	\$11,175	\$16,539	\$16,539			
28925	Cemetery - Otautau	\$25,792	\$27,729	\$27,729	\$23,084	\$27,729	\$27,729			
28926	Settlers Cemetery - Otautau	\$2,737	\$2,746	\$2,746	\$957	\$2,746	\$2,746			
28928	Beautification - Otautau	\$34,521	\$34,338	\$34,338	\$34,902	\$34,338	\$34,338			
28932	Holt Park	\$17,357	\$17,893	\$17,893	\$16,564	\$17,893	\$17,893			
28933	Holt Park Extension	\$8,027	\$9,036	\$9,036	\$3,701	\$9,036	\$9,036	\$18,000	\$18,000	\$18,000
28934	Centennial Park	\$2,592	\$2,610	\$2,610	\$1,823	\$2,610	\$2,610			
28936	Baths - Otautau	\$11,501	\$13,150	\$13,150	\$3,466	\$11,584	\$11,584			
28949	Holt Park Camping Ground	\$5,561	\$5,599	\$5,599	\$6,166	\$5,599	\$5,599	\$696	\$176,000	\$176,000
28950	Hall - Otautau	\$11,107	\$10,758	\$10,758	\$3,382	\$10,755	\$10,755			
28981	Plunket Rooms - Otautau	\$1,884	\$1,867	\$1,867	\$1,277	\$1,867	\$1,867			
28982	Bowling Club	\$100	\$100	\$100						
28985	Forestry - Holt Park		\$672	\$672	\$857	\$1,400	\$1,400			
Total		\$244,637	\$258,373	\$258,373	\$171,257	\$217,972	\$217,972	\$29,455	\$242,013	\$242,013

Reserve Balances - Annual Plan

Otautau	Opening Balance	2016/2017	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027
Otautau Town Hall - OPR	\$16,998	\$17,001	\$17,001	\$17,001	\$17,001	\$17,001	\$17,001	\$17,001	\$17,001	\$17,001	\$17,001	\$17,001
Otautau Baths	\$53,513	\$55,079	\$56,711	\$58,411	\$60,182	\$62,027	\$63,950	\$65,953	\$68,040	\$70,215	\$70,215	\$70,215
Otautau Brightwood Develop	\$14,864	\$754	\$754	\$754	\$754	\$754	\$754	\$754	\$754	\$754	\$754	\$754
Otautau CB Conference	\$5,855	(\$1,328)	(\$1,328)	(\$1,321)	(\$1,314)	(\$1,307)	(\$1,299)	(\$1,291)	(\$1,283)	(\$1,274)	(\$1,274)	(\$1,274)
Otautau Forestry	\$165,065	\$21,357	\$786	\$456	\$112	(\$246)	(\$619)	(\$1,008)	(\$1,413)	(\$1,835)	(\$2,585)	(\$2,585)
Otautau General - OPR	\$103,208	\$42,423	(\$1,376)	(\$1,174)	(\$963)	(\$743)	(\$514)	(\$276)	(\$10)	\$249	\$349	\$449
Wallace Bowling Club - OPR	\$717	\$717	\$717	\$717	\$717	\$717	\$717	\$717	\$717	\$717	\$717	\$717
Otautau Stormwater	\$197,214	\$219,819	\$238,157	\$262,696	\$288,263	\$314,901	\$342,655	\$371,572	\$401,701	\$433,092	\$433,092	\$433,092
Total Reserves	\$557,435	\$300,744	\$254,712	\$279,130	\$304,571	\$331,078	\$358,696	\$387,470	\$417,468	\$448,705	\$448,055	\$448,155

Recommendation

That the Otautau Community Board:

- a) Receives the report titled “Council Report” dated 11 August 2017.

Attachments

There are no attachments for this report.