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# **Manapouri Community Development Area Subcommittee**

## **OPEN MINUTES**

**UNCONFIRMED**

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Minutes of a meeting of Manapouri Community Development Area Subcommittee held in the Manapouri Motor Inn, Cathedral Drive, Manapouri, Manapouri on Wednesday, 11 October 2017 at 9.30am.

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### **PRESENT**

<b>Chairperson</b>	Shirley Mouat
<b>Deputy Chairperson</b>	Alister Burgess
<b>Members</b>	Margaret Gerken
	Raymund Haanen
	Lynette Pearson
<b>Councillor</b>	Ebel Kremer

### **IN ATTENDANCE**

<b>Committee Advisor</b>	Jenny Labruyere
<b>Community Partnership Leader</b>	Simon Moran
<b>Chief Financial Officer</b>	Anne Robson

### **PUBLIC GALLERY**

**I Barnes**  
**I Nicholson**  
**L Matheson**  
**A Youldon**

## 1 Apologies

An apology for non-attendance was lodged by Member Murrell.

Moved Member Haanen, seconded Member Gerken and **resolved:**

**That the Manapouri Community Development Area Subcommittee accept the apology for non-attendance by Member Murrell.**

## 2 Leave of absence

A request for leave of absence for the February meeting was lodged by Member Gerken.

Moved Member Pearson, seconded Member Haanen and **resolved:**

**That the Manapouri Community Development Area Subcommittee accept the apology for leave of absence from Member Gerken.**

## 3 Conflict of Interest

There were no conflicts of interest declared.

## 4 Public Forum

Weedbusters Report – I Barnes

- Mrs Barnes reported of continuing maintenance which includes the cutting and pasting of persistent weed regrowth and this has seen a vast improvement for most species
- Meridian grant monies have now ceased as the Weedbusters group no longer qualify for grants from this source.

Mrs Barnes thanked Mr Alistair Burgess for his work on the foreshore and Mr Russell Smith for installing a bench seat on the foreshore.

Mrs Barnes advised that Environment Southland are to visit private properties in the town in regard to pest weeds and their eradication.

Mrs Barnes raised her concern at the unreadable warning signs on the foreshore

I Nicholson

- Raised her concern at the number of Air B and B's in the town and questioned the numbers of persons allowed to be accommodated in these homestays without a consent.

Mr Moran responded by advising Ms Nicholson to raise her concerns with Council's Resource Consent Manager.

A Youldon

- Made mention of the Freshwater National Policy Statement believing the national target of 90% of rivers and lakes being swimmable by 2040 will not be achievable.
- Questioned where the Milford Opportunities Project is at.
- Sought clarity around the financing of the Manapouri Hall. Ms Robson answered Mr Youldon's concerns.

Civil Defence – Lloyd Matheson

Mr Matheson updated the subcommittee on current happenings with Emergency Management for the area as follows;

- Civil Defence Awareness Week and Road Show
- Expectations for public to be self-sufficient for 10-12 days after an event
- Arrangements for welfare management following an event
- Biggest threats being loss of power and communications
- Tapping onto each communities local skills
- Collections points – Manapouri Hall and or the Manapouri Motor Inn dependant on the event at the time
- Being prepared and helping others that can't help themselves

## **5 Extraordinary/Urgent Items**

There were no Extraordinary/Urgent items.

## **6 Confirmation of Minutes**

### **Resolution**

Moved Member Burgess, seconded Member Gerken

**Confirms the minutes of Manapouri Community Development Area Subcommittee, meeting held on 30 August 2017.**

## **Reports**

### **7.1 Council Report**

#### **Record No: R/17/9/22797**

Community Partnership Leader, Simon Moran, presented the report.

Mr Moran advised the purpose of the report is to provide an overview of key issues across the Southland District Council, as well as high level issues from various Council departments.

Mr Moran informed the report highlighted various issues of interest. Particular highlights included;

- Civil Defence Review
  - Milford Opportunities
  - Three Waters Review
  - National Freshwater Policy Statement
  - Te Anau Wastewater Discharge Project
  - Land and Water Plan Implementation
  - Welcoming Communities
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- Community Governance Review Update  
The Board noted the next round of community conversations is scheduled for Te Anau, on Wednesday 8 November 2017.
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- Community Leadership Plans  
Mr Moran updated on the second phase of the process which is to run workshops with key stakeholders within the community by the end of the calendar year. Following this, phase three will involve a much wider discussion with communities as a whole to gain their thoughts on the future of their townships and District.
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- Open Spaces Project Update

In discussing the project Members questioned the timeframe for this work as, as yet there has been no review in regard to the viewing shaft on the Manapouri Foreshore Reserve. The subcommittee requested an update on this review for the foreshore in particular.

### **Resolution**

Moved Member Burgess, seconded Member Pearson

#### **That the Manapouri Community Development Area Subcommittee:**

- a) **Receives the report titled “Council Report” dated 3 October 2017.**
- b) **Request an update on the review of the Manapouri Foreshore Reserve Management Plan and the Open Spaces Policy Review.**

## **7.2 Financial Report to Manapouri Community Development Area Subcommittee for the year ended 30 June 2017**

### **Record No: R/17/8/19355**

Anne Robson, Chief Financial Officer, presented the report.

Ms Robson advised the purpose of the report is to update the subcommittee on the financial results for the year ended 30 June 2017.

Members noted these financial results were reviewed by Audit New Zealand in September and no changes were made.

Ms Robson explained to the subcommittee the reasons for significant budget variances between the Actual and Original budget totals relate to income, expenditure and capital expenditure.

Members noted that the rental income received was less than budget by \$3k. The budget was incorrect and does not reflect the true rental values. Ms Robson advised that inflation has since been removed to correct the error.

Ms Robson advised Expenditure and Capital Expenditure overall come in under budget and refuse collection was over budget by \$1.2k due to an increase in contract rates during the financial year.

Ms Robson then presented a detailed project list which gave Members the status of projects that were planned for 2016/17.

### **Resolution**

Moved Cr Kremer, seconded Member Haanen

**That the Manapouri Community Development Area Subcommittee:**

- a) **Receives the report titled “Financial Report to Manapouri Community Development Area Subcommittee for the year ended 30 June 2017” dated 4 October 2017.**

## **7.3 Strategic Framework 2018 - 2028 Long Term Plan**

**Record No: R/17/9/23093**

Simon Moran, Community Partnership Leader, presented the report.

Mr Moran advised the purpose of this report is to update Community Boards, Community Development Area Subcommittees and other local Council committees on the revised Strategic Framework that has been developed by Council for the Long Term Plan 2018-2028.

Mr Moran explained the report outlines the framework for information and highlights the key changes to the Council’s intended areas of focus in response to the key strategic challenges facing Southland District over the next twenty years.

The subcommittee noted the report also aims to remind members of the wider strategy work that is expected to be undertaken as part of and following the development of the 2018-2028 LTP programme to develop a proactive response to the fundamental shifts occurring in communities and operating environment, (eg Community Futures 2040 Project/ Community Leadership Planning)

At this point Cr Kremer provided an update on his attendance at workshops relating to the strategic framework to the Long Term Plan advising of work undertaken by staff and Councillors alike.

### **Resolution**

Moved Member Haanen, seconded Member Burgess

**That the Manapouri Community Development Area Subcommittee:**

- a) **Receives the report titled “Strategic Framework 2018 - 2028 Long Term Plan” dated 3 October 2017.**

#### **7.4 Local Budgets for the Long Term Plan 2018-28**

**Record No: R/17/10/23570**

Anne Robson, Chief Financial Officer, presented the report.

Ms Robson advised the purpose of the report is to set local budgets for 2018-2028 and propose rates for the year commencing 1 July 2018.

Ms Robson explained the report provides an overview of the local activities and services for Manapouri for 2018-2028 which are provided under the governance of the Manapouri Community Development Area subcommittee. The report details the estimated costs of these activities over the 10 years as well as the draft rates.

Ms Robson informed the draft budgets will be incorporated into the Council's draft Long Term Plan (LTP) 2018-2028 which will be released for consultation in March 2018. Once the plan is finalised (and subject to any changes resulting from submissions), the budgets shown for 2018/2019 will be used to set rates for the year beginning 1 July 2018 (referred to as LTP year 1).

The Subcommittee noted the information in this report and its attachments, has been sourced from previous discussions between the Committee and Community Partnership Leader/Community Engineer along with Activity Management Plans (AMPs) that staff have prepared. The AMPs contain more detail about the activities and expenditure requirements.

Ms Robson advised the key issues for the Subcommittee to be aware of over the next 10 years, include;

- Wastewater consent expires in September 2024; preparation of the consent renewal will begin in the 2020/21 financial year.
- The impact of the Water and Land plan and the expected monitoring requirements under any resource consents has been included in budgets from 2019/20 onwards.

Following discussion on the report Members agreed to the rates and charges with no changes as set out in the recommendation.

#### **Resolution**

Moved Member Pearson, seconded Member Burgess

**That the Manapouri Community Development Area Subcommittee:**

- a) Receives the report titled "Local Budgets for the Long Term Plan 2018-28" dated 4 October 2017.**
- b) Determines that this matter be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**

- d) Recommends to Council that the following rates and charges (including GST) for the year commencing 1 July 2018 be included in the 2018-2028 Long Term Plan Consultation Document.

<u>Rate</u>	<u>Rate GST inclusive</u>
Manapouri CDA Rate	\$76,584
Manapouri Hall Rate	\$11,057

- e) Requests Council set the fees and charges (including GST) for the year commencing 1 July 2018 as follows:

**Manapouri Hall**

<u>Fee Description</u>	<u>Rate (GST Incl)</u>
Hall	\$60.00
Hall and kitchen	\$250.00
Meeting room/library (Per half day)	\$15.00
Funerals	\$100.00
Library (Per year)	\$200.00
Playgroup (Per session)	\$40.00
Commercial (All day and evening)	\$287.50
Commercial (Weekly)	\$1,150.00
Community Groups (Half day)	\$40.00
Community Groups (Full day)	\$75.00
Sports use (Max per 3 hours)	\$15.00
Chairs (Each)	\$2.00
Tables (Each)	\$12.00
Cups (Dozen)	\$0.25
Saucers (Dozen)	\$0.25
Teapots (Each)	\$2.50
Pie Warmer (Each)	\$30.00
Bread and butter plates, dessert plates, cutlery (Each)	\$0.15
Dinner plates (Each)	\$0.20
Tablecloths (Each)	\$5.00
Bond (no GST)	\$200.00

## **8.1 Chairperson Report**

The Chairperson, Member Mouat reported on matters with which she has been involved since the Subcommittee's previous meeting, these included;

- Thanked Member Burgess for his work and time spent on seeing the turbine project through to it's completion
- Pearl Harbour toilets resource consent lodged with Council
- Te Anau Wastewater Discharge Project Committee meeting on 17 October 2017 to consider the final draft Final Business Case for the Kepler Option
- Polish plaque unveilings ceremony to be held on 12 December 2017 at Pearl Harbour.

## **8.2 Councillor's Report**

Councillor Kremer reported on activities from the Southland District Council table, this included;

- Round the Mountain Cycle Trail; Council is seeking external assistance to consider three options for costings for the business case to be progressed.

The meeting concluded at 11.55am

CONFIRMED AS A TRUE AND CORRECT RECORD AT A  
MEETING OF THE MANAPOURI COMMUNITY  
DEVELOPMENT AREA SUBCOMMITTEE HELD ON 11  
OCTOBER 2017.

**DATE:**.....

**CHAIRPERSON:**.....