



Notice is hereby given that a Meeting of the Stewart Island/Rakiura Community Board will be held on:

Date: Monday, 12 February 2018
Time: 11.00am
Meeting Room: Stewart Island Pavilion, Ayr Street,

Stewart Island/Rakiura Community Board Agenda OPEN

MEMBERSHIP

Chairperson	Jon Spraggon
Deputy Chairperson	Steve Lawrence
Members	Dale Chittenden
	Aaron Conner
	Greg Everest
	Anita Geeson
Councillor	Bruce Ford

IN ATTENDANCE

Committee Advisor	Kirsten Hicks
Community Partnership Leader	Michelle Stevenson

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Full agendas are available on Council's Website
www.southlanddc.govt.nz

Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. Should Members require further information relating to any reports, please contact the relevant manager, Chairperson or Deputy Chairperson.

Terms of Reference – Community Boards

Community Boards are bodies established by statute. Their responsibilities and powers are as delegated by the Southland District Council which are to:

- Represent and act as an advocate for the interest of its community.
- Consider and report on all matters referred to it by the Southland District Council, or any matter of interest or concern to the Community Board.
- Maintain an overview of services provided by the Southland District Council within the community.
- Consider annual estimates for expenditure within the community and recommend these to Council.
- Communicate with community organisations and special interest groups within the community.
- Undertake any other responsibilities that are delegated to it by the Southland District Council.

In addition to these activities, Community Boards will consider how best to provide for their communities, and the people who live there, into the future.

Community Board members will provide leadership by:

- Positively representing their community and the Southland District
- Identifying key issues that will affect their community's future and work with Council staff and other local representatives to facilitate multi-agency collaborative opportunities.
- Promote a shared vision for the wider community of interest area and develop ways to work with others to achieve positive outcomes
- Community Boards will adopt a strategic focus that will enable members to:
- Provide local representation and guidance on wider community issues, initiatives and projects.
- Contribute to the development and promotion of community cohesion, by developing and supporting relationships across a range of stakeholders at a local, regional and national level.
- Take part in local community forums, meetings and workshops.
- Inform local residents and ratepayers on issues that affect them.

Community Boards shall have the following delegated powers and be accountable to Council for the exercising of these powers

Engagement and representation by:

- Facilitating the Council's consultation with local residents and community groups on local issues and local aspects of district wide issues including input into the Long-term Plan, Annual Plan, and policies that impact on the Board's area.
- Engaging with council officers on local issues and levels of service, including infrastructural, recreational, community services and parks, reserves and cemetery matters.
- Representing the interests of the community at Council, Committee or Subcommittee meetings when a motion under debate relates to a matter that the Board considers to be of particular interest to the residents within its community.
- Monitoring and keeping the Council informed of community aspirations and the level of satisfaction with services provided.

Financial by:

- Approving expenditure within the limits of annual estimates.
- Approving unbudgeted expenditure for locally funded activities up to the value of \$10,000.

Rentals and leases

- In relation to all leases of land and buildings within their own area, on behalf of Council;
 - Accepting the highest tenders for rentals of \$10,000; or less per annum.
 - Approving the preferential allocation of leases where the rental is \$10,000 or less per annum.
-

Local assets and facilities by

- Overseeing the management of local halls and community centres which are owned by Council and where no management committee exists. This will occur by way of relationship with officers of Southland District Council.
- Appoint a local liaison person responsible for community housing.

Some Community Boards have specific delegations in addition to the broad delegations above:

Stewart Island/Rakiura Community Board

- Contributing to the development of policy relating to the governance of the Stewart Island Electrical Supply Authority (SIESA).
- Overseeing the management of SIESA by way of relationship with officers of Southland District Council.

Te Anau Community Board

- Overseeing the management of the Te Anau/Manapouri Airport by way of relationship with officers of Southland District Council.

The Community Boards can make recommendations to Council on:

Assets and Facilities

- Annually providing feedback on any asset management plans or community services strategies applicable to the community for which the Community Board is responsible.

Rentals and leases

- In relation to all leases of land and buildings within their own area, on behalf of Council;
 - Recommending rentals in excess of \$10,000 per annum to the Group Manager Services and Assets
 - Recommending the preferential allocation of leases where the rental is in excess of \$10,000 per annum to the Group Manager Services and Assets.

Contracts/Tenders

- Recommending tenders less than \$200,000 to the Group Manager Services and Assets.
- Recommending tenders in excess of \$200,000 to the Services and Assets Committee.
- Recommending tenders to the Services and Assets Committee where preference is not for acceptance of the highest tenderer,

Financial

- Recommending annual estimates to Council.
- Recommending unbudgeted expenditure in excess of \$10,000 to the Services and Assets Committee.

Local Policy

- Considering matters referred to it by officers, the Council, its committees or subcommittees, including reports and policy and bylaw proposals relating to the provision of council services within the Board's area; and
- Making submissions or recommendations in response to those matters as appropriate.

The Chairperson of each Community Board is delegated with the following additional responsibilities:

- Approval of leases, rental agreements and the rollover of existing contracts under \$1,000;
- Engaging with Community Board members to make submissions to the Council on behalf of the Community Board where a submission period is outside of the Community Board meeting cycle. Where a Chairperson is unable to base a submission on a consensus among Community Board members, a Community Board meeting must be held.

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UPDATES

CHAIRPERSON'S REPORT

COUNCILLOR'S REPORT

1 Apologies

At the close of the agenda no apologies had been received.

2 Leave of absence

At the close of the agenda no requests for leave of absence had been received.

3 Conflict of Interest

Committee Members are reminded of the need to be vigilant to stand aside from decision-making when a conflict arises between their role as a member and any private or other external interest they might have.

4 Public Forum

Notification to speak is required by 5pm at least two days before the meeting. Further information is available on www.southlanddc.govt.nz or phoning 0800 732 732.

5 Extraordinary/Urgent Items

To consider, and if thought fit, to pass a resolution to permit the committee to consider any further items which do not appear on the Agenda of this meeting and/or the meeting to be held with the public excluded.

Such resolution is required to be made pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987, and the Chairperson must advise:

- (i) the reason why the item was not on the Agenda, and
- (ii) the reason why the discussion of this item cannot be delayed until a subsequent meeting.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting,-

- (a) that item may be discussed at that meeting if-
 - (i) that item is a minor matter relating to the general business of the local authority; and
 - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.”

6 Confirmation of Minutes

6.1 Meeting minutes of Stewart Island/Rakiura Community Board, 11 December 2017



Stewart Island/Rakiura Community Board

OPEN MINUTES

UNCONFIRMED

Minutes of a meeting of Stewart Island/Rakiura Community Board held in the Stewart Island Pavilion, Ayr Street, Stewart Island on Monday, 11 December 2017 at 11.00am.

PRESENT

Chairperson	Jon Spraggon
Deputy Chairperson	Steve Lawrence
Members	Dale Chittenden
	Aaron Conner
	Greg Everest
	Anita Geeson
Councillor	Bruce Ford

IN ATTENDANCE

Venture Southland Steve Canny, **Committee Advisor** Kirsten Hicks

1 Apologies

There were no apologies.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of Interest

There were no conflicts of interest declared.

4 Public Forum

Mr Ren Leppers (representing DOC)
Senior Constable Dale Jenkins (NZ Police)

5 Extraordinary/Urgent Items

There were no Extraordinary/Urgent items.

6 Confirmation of Minutes

Resolution

Moved Councillor Ford, seconded Member Everest

Confirms the open minutes of Stewart Island/Rakiura Community Board, held on 1 September 2017.

Resolution

Moved Deputy Chairperson Lawrence, seconded Member Everest

Confirms the public excluded minutes of Stewart Island/Rakiura Community Board, held on 1 September 2017.

Resolution

Moved Deputy Chairperson Lawrence, seconded Member Conner

Confirms the open minutes of Stewart Island/Rakiura Community Board, held on 30 October 2017.

Resolution

Moved Member Everest, seconded Member Chittenden

Confirms the public excluded minutes of Stewart Island/Rakiura Community Board, held on 30 October 2017.

Reports for Resolution

7.1 Dark Skies Project - Update for the Stewart Island/Rakiura Community Board

Record No: R/17/12/29759

Steve Canny (Venture Southland) spoke on this report, detailing the key findings of the Dark Skies feasibility study, providing a summary of the opportunity that exists should the community wish to embrace it and ultimately lead the region's approach to dark skies.

Following interest from Stewart Island Promotion, field night sky measurements have now been completed and are able to be reported back to the Stewart Island/Rakiura Community Board. The survey results indicated that Stewart Island has a unique opportunity to be internationally recognised as a place of outstanding sky quality. A feasibility study commissioned by Venture Southland and undertaken by Xyst Consulting has been completed.

Initial consultation with the Stewart Island Promotion and community members has been extremely positive.

Resolution

Moved Cr Ford, seconded Member Geeson

That the Stewart Island/Rakiura Community Board:

- a) **Receives the report titled "Dark Skies Project - Update for the Stewart Island/Rakiura Community Board" dated 6 December 2017.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Supports the establishment of a dark sky sanctuary for Stewart Island, subject to positive acceptance of the proposal by the Stewart Island Community.**
- e) **Agree that a community survey be undertaken by Venture Southland in conjunction with Stewart Island Promotion to gauge wider community support for the dark skies project.**

Reports

8.1 Schedule of Meetings for 2018

Record No: R/17/11/27031

The purpose of this report is to approve a schedule of meeting dates for 2018. This allows meetings to be publically notified in accordance with the requirements set by the Local Government Official Information and Meetings Act 1987, following Council adopting a meeting schedule for 2018.

Resolution

Moved Member Geeson, seconded Member Chittenden

That the Stewart Island/Rakiura Community Board:

- a) **Receives the report titled "Schedule of Meetings for 2018" dated 21 November 2017.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Agrees to meet at 11.00am on the following dates:**
 - **Monday 12 February 2018**
 - **Monday 9 April 2018**
 - **Monday 11 June 2018**
 - **Monday 13 August 2018**
 - **Monday 8 October 2018**
 - **Monday 10 December 2018**

9.0 UPDATES

Rakiura Heritage Centre Trust

There will be a meeting this Friday on how to progress this project, especially in regards to the building contract.

Golden Bay Wharf

Negotiations are continuing.

10.0 CHAIRPERSON'S REPORT

10.1 Petersons Hill Road

The Board is seeking clarification from staff as to when the developers' contribution expires. Evidently contractors have been approached to price this project.

Resolution

Moved Councillor Ford, seconded Deputy Chairperson Lawrence

That the Stewart Island/Rakiura Community Board

requests staff urgently report back on the progress of the footpath development, using Peterson Hill development contributions.

10.2 Parking

Member were asked to consider the possible future development of parking between Neil Conner's two Main Road driveways.

10.3 Street Lights

The current location of street lights often relates to safety requirements and the location of accommodation. Possibly some of these could be replaced by lower lights. The new bollard lights have been returned as they weren't fit for purpose (both in terms of design and quality).

10.4 Proposed one way system

It appears that the investigations into required/desired widening of the roads in question is delaying this report. The next step will be public consultation to gauge support for such action.

Resolution

Moved Chairperson Spraggon, seconded Member Everest

That the Stewart Island/Rakiura Community Board

requests public consultation be undertaken to judge support of the proposed one way system, with investigation into road widening to follow.

10.5 Rakiura Maori Land Trust

Jon recently met with the Trust who were keen to have an ongoing relationship with the Community Board. They are particularly interested in the Halfmoon Bay wharf proposal and Dark Sky implications for The Neck.

10.6 Roadside mowing

Members discussed the limitations of the current mowing of areas bordering beaches, and what would be considered to be beautification.

Resolution

Moved Member Everest, seconded Member Chittenden

That the Stewart island/Community Board

Increases beautification mowing to the beach edge/rock of Horseshoe Bay, Halfmoon Bay and Elgin Terrace as far as Lonneckers.

10.7 SIESA Debtors

There is some concern regarding an apparent lack of movement in resolving these debts.

Resolution

Moved Member Conner, seconded Member Chittenden

That the Stewart Island/Rakiura Community Board

Requests an explanation as to why 60 day bad debtors action has not been undertaken.

11.00 COUNCILLOR'S REPORT

Councillor Ford spoke on the following topics:-

- Electricity – David Inch is interested in working with existing equipment, but if this offer is taken up there needs to be a clarification of terms. Permission for a helicopter landing in Rakiura National Park is required. Robin McNeill (VS) is requesting some equipment be returned.
- There has been no new information on the Powernet contract renewal or the SIESA review.
- Chatham Island has recently received \$13million in government funding.
- Urgent need for gazetting of parking.

The meeting concluded at 12.50pm

CONFIRMED AS A TRUE AND CORRECT RECORD AT A
MEETING OF THE STEWART ISLAND/RAKIURA
COMMUNITY BOARD HELD ON

DATE:.....

CHAIRPERSON:.....

Chairperson's Report to Alter Motion

Record No: R/18/2/2571

Author: Kirsten Hicks, Committee Advisor/Customer Support Partner

Approved by: Rex Capil, Group Manager Community and Futures

☒ Decision

☐ Recommendation

☐ Information

Purpose

- 1 The Stewart Island/Rakiura Community Board wish to alter motion 8.6.(c) Relocation of Power Pole on Mr Davis' Property, Hicks Road, Stewart Island, from the meeting of 30 October 2017.

Executive Summary

- 2 In accordance with Standing Orders 3.9.18 the Community Board wish to alter a motion from the 30 October 2017 meeting.

The motion relating to *8.6 Relocation of Power Pole on Mr Davis' Property, Hicks Road, Stewart Island*, is as follows:-

- c) *That the Stewart Island/Rakiura Community Board approach Mr Davis for a fair financial contribution towards option 5 before proceeding with the work.*

- 3 The new motion reads:-

- c) *That Mr Davis be approached for a fair financial contribution towards option 5.*

Recommendation

That the Stewart Island/Rakiura Community Board:

- a) **Receives the report titled “Chairperson's Report to Alter Motion” dated 5 February 2018.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Alters recommendation c resolved at the Stewart Island/ Rakiura Community Board meeting on 30 October 2017 to read as follows**
 - c) **That Mr Davis be approached for a fair financial contribution towards option 5 (Install an underground cable in 95mm, Estimated Cost \$45,000.00)**

Background

- 4 The Stewart Island/Rakiura Community Board wish to alter their previous resolution, to enable electrical work to progress whether or not a financial contribution is received from Mr Davis.

Issues

Factors to Consider

Legal and Statutory Requirements

- 5 As per Standing Orders 3.9.18, the Stewart Island/Rakiura Community Board is required to formally resolve to alter a resolution

Community Views

- 6 Not applicable

Costs and Funding

- 7 If Mr Davis declines to make a financial contribution, SIESA will face additional costs.

Policy Implications

- 8 There is a possibility that this action may set a precedent for future negotiations between Council and SIESA consumers.

Attachments

There are no attachments for this report.

Council Report

Record No: R/18/1/1959

Author: Michelle Stevenson, Community Partnership Leader

Approved by: Rex Capil, Group Manager Community and Futures

☐ Decision

☐ Recommendation

☒ Information

Chief Executive

Central Government

- 1 With the Labour/NZ First/Green government it can be expected that the change will lead to some changes in government policy.
- 2 There are a number of aspects to the coalition agreement and the government's 100 day plan, that are have already set a broad outline of this Government's priorities and how they might impact on the local government sector. These included:
 - A strong focus on housing issues including supply and demand, the provision of infrastructure to support development and the development of more social housing. This will include the establishment of a new Housing Commission.
 - Establishment of a tax working group. There will likely be a linkage to local authority funding through this working group.
 - A public inquiry into local authority cost and funding issues.
 - Establishment of an independent climate commission to lead the move towards zero carbon emissions by 2050.
 - Holding a clean waters summit to look at the broad range of water management issues. Work in this area is expected to lead to the setting of higher water quality standards for both urban and rural communities.
 - A strong focus on regional development including establishment of a new fund which is to be used to support investment in the rail sector.
 - There will be a review of the port sector.
 - Review of emergency management following consideration of the review process that was initiated by the previous government.
 - Review of the Resource Management Act and land use planning in general. There is a strong linkage to the work in this area and the broader urban development issues affecting NZ. The Productivity Commission report on urban development policy, which was released earlier this year, will no doubt inform the development of new policy in this area.
- 3 The Minister of Transport has also announced that the revised Transport Government Policy Statement will now not be released as a draft for comment until early in the new calendar year. This will mean that the final land transport programmes will not be confirmed until 31 August 2018 rather than by the end of June. The new GPS is expected to include:

- An increased focus on public transport.
- Increased focus on rail and other modes of transport alongside of roading.
- An increased focus on walking and cycling.
- Increased focus on safety and reducing the environmental impacts of transport.
- Support for regional development initiatives.

- 4 Officers will continue to monitor any moves in central government policy as decisions are made and new policy announced in the months ahead.

Southland Regional Development Strategy (SoRDS)

- 5 Last year the four Southland Councils released the statement of proposal relating to the formation of a council controlled organisation (CCO), to lead regional development activity. Submissions closed on Monday, 2 October 2017.
- 6 There were approximately 107 submissions received which were heard by the Joint Committee, consisting of two Councillors from each of the four Southland Councils, on 13 November 2017.
- 7 The submissions received covered a wide range of issues which the Joint Committee will need to work through in a structured way as they work towards developing a series of recommendations to come back to the four Councils on a possible way forward.

Southern Tourism Workshop

- 8 Queenstown Lakes District Council, (QLDC) and MBIE hosted a southern tourism opportunities workshop in Queenstown at the end of November 2017.
- 9 The workshop provided the opportunity for stakeholders from the tourism industry, local and central government to look at the issues and opportunities affecting the development of tourism across the bottom half of the South Island and how they can work together in a more coordinated way.
- 10 While the workshop discussed the importance of Queenstown as a central hub for tourism in the South Island it also highlighted the importance of other destinations, such as Fiordland, to the overall tourism product offering for visitors to the South Island.

Water Management

- 11 Water policy and its management continues to be a high profile and topical issue. The broader public and political interest in the issues were obvious during the recent national elections.
- 12 The Government have already highlighted that they will be placing a particular focus on this area. This will include looking at how water is managed at both a central and local government level. This work will be informed by the Stage Two report from the Havelock North Water Inquiry, which is focussing on how water is managed across the sector, and will be released in early December.
- 13 The Office of the Auditor General (OAG) have also decided to have a focussed look at the way in which water issues are managed during the next 12 months. Their review will look at activity across both central and local government agencies with a particular focus on drinking water, freshwater, stormwater, and the marine environment.

- 14 The OAG has released its foundation report which explains in more detail their interest in water management and the work planned/underway over the next year. The report is available on the OAG website (www.oag.govt.nz).
- 15 The OAG intends to highlight any improvements that are needed in the public management of water and in the accountability and transparency of organisations for their decision-making and performance.

LGNZ Roadshow

- 16 At the Local Government New Zealand conference in Auckland in July a new president and vice president were elected following the retirement of Lawrence Yule.
- 17 The new president, Dave Cull, vice president Stuart Crosby and chief executive, Malcolm Alexander have been visiting all local authorities over the last two months. Vice president Crosby and Malcom Alexander visited this Council on 13 November 2017.
- 18 The key themes that have emerged from these visits from across NZ have included:
- The sector is ‘under pressure’ to meet and fund infrastructure demands for local communities.
 - The management of growth is an important issue in those local authorities that are experiencing significant growth.
 - Climate change is an issue that is being addressed in an ‘ad hoc’ way across the country. There is a need for a more consistent framework to be applied across the country.
 - There are a number of pressures in the housing area with the supply of rental housing contracting, a wide range of social housing issues, increased cost pressures and a shortage of supply in a number of areas.
 - A number of regional areas have progressed the development of regional development strategies with MBIE support. It is expected that the new government will place a strong focus in this area but the practical implications are still to be understood.
 - Collaboration is seen as important across the sector as a way of improving the efficiency of delivery.
 - There were a number of issues relating to NZTA including management of the state highway network and delays with the approval of capital works projects raised. LGNZ are discussing these issues with NZTA at the national level.
 - There are a number of local authorities giving consideration to the merits of establishing Maori seats as part of their representation reviews.

Biodiversity

- 19 LGNZ have released for discussion and feedback a think piece on how NZ can improve its management of biodiversity issues. It notes that while good progress is being made in some areas the current approaches will not be sufficient to maintain the current range of indigenous biodiversity. A copy of the think piece is available on the LGNZ website (www.lgnz.co.nz).
- 20 The think piece outlines suggested key areas for change to the way in which biodiversity issues are currently managed. These include:

- Investigating the establishment of a new national leadership structure that would coordinate both public and private sector work in this area. It would also lead to a better definition of roles and responsibilities of the different parties involved in this area.
- Reaching agreement on where we should focus our efforts at national, regional and local levels. This should be reflected in a national plan that provides for consistency of delivery across the different regions.
- The development of better information and performance indicators on the state of biodiversity in different areas and the progress being made to improve it.
- A revision of the current legislative and policy frameworks to ensure that they are fit for purpose and deliver on the overall goals.

People and Capability

- 21 Health and Safety continues to be a focus with work progressing well on the 2016/17 plan. There are five key focus areas including completing the implementation of the Health and Safety Framework, critical risk, health and safety participation, incident management and measuring and monitoring.
- 22 The Health and Safety Policy has been updated and is available in all work locations. Our new policy will ensure our Health and Safety goal is met. Our goal is for our people to be bold and to actively think about their own and others safety and wellbeing so that we deliver safe and effective services to our community and that everyone gets home safe and well.
- 23 Steve Manaena was appointed into the Team Leader Community Engineers. Previously Steve was a Community Engineer. Steve has had previous leadership experience and significant project management experience.
- 24 The appointment of a Group Manager Services and Assets has been made, with Matt Russell starting in the role towards the end of February 2018. The current Group Manager Ian Marshall signalled his retirement in 2017, and will stay on with Council throughout 2018 to undertake project work and ensure a smooth transition to this important role for Council.

Community and Futures

Stewart Island Rakiura Fete

- 25 On 10 November 2017, the Stewart Island community were invited to attend a fete to discuss the future of the island. The fete was attended by 30 people, some of which stayed for many hours discussing important opportunities and challenges facing the island now and in the future. There were a number of stalls at the fete which provided valuable opportunity to connect, ask questions and give feedback.
- 26 Staffed stalls included DoC Predator Free; Venture Southland, with stalls to discuss tourism, economic and community development; Southland District Council, with stalls available to discuss the upcoming representation review, review of the Stewart Island Visitor Levy By-Law, and the Stewart Island community plan. There was also opportunity to raise questions or make comment on SIESA, roading, property, wharves and any other infrastructure on the island.

- 27 Feedback received from the stall holders and participants was extremely positive, particularly around the quality of discussions taking place, and overall a well-received opportunity to talk about the future of the island.

MBIE Stewart Island Community Plan Update

- 28 In August 2017, the Ministry of Business, Innovation and Employment approached Council, to lead a programme of development and consultation around opportunities and planning for the future of Stewart Island. The catalyst behind this was the Bonamia Ostreae parasite that has devastated oyster production on Stewart Island. Council has engaged independent consultant Sandra James to undertake this work.
- 29 The purpose of the project is to determine the short, medium and long term community vision for the future sustainability and growth of Stewart Island Rakiura. It will also identify the infrastructure needed to support the achievement of the overall goals. The Community Plan for Stewart Island, will have alignment to the District's Community Leadership Plans currently underway.
- 30 To date the Stewart Island community have had opportunity to speak one-to-one with the consultant over numerous occasions, take part in community workshops, participate in the community fete, and contribute to the plan through surveys. There are still a number of workshops, surveys specifically for businesses, stakeholders, visitors to the island and the local school children to be undertaken and opportunities to speak with the consultant directly over the next few months.
- 31 At the conclusion, a report will be prepared for Council in February/March 2018 to consider the views and aspirations of those living on and visiting the island. Through funding provided by MBIE there is a further opportunity to investigate one or two investment plans for future development on Stewart Island.

Welcome Ambassador Project Update

- 32 The purpose of this project is to develop and deliver a pilot in Te Anau that has a focus of intentional welcoming, where being a welcoming community can significantly enhance the experience of residents, ratepayers, and visitors to the area.
- 33 The Welcome Ambassador pilot also recognises that many individuals and organisations are already welcoming, and have skills and behaviours relevant to being welcoming that are utilised on a daily basis. The purpose of this pilot is to facilitate a project that gives community members the permission to be intentional in the way they welcome people to their communities.
- 34 There has been an initial meeting with SDC staff and Fiordland Community House staff to gauge the interest and support in this project, and a public meeting will be set up in March 2018 to seek interest from the wider community in taking part in, and ownership of, this project.

Community Conversations/Community Governance Review/ Representation Review Process update

- 35 The latest round of community conversations were held in November 2017 and were focussed on the forthcoming representation review and review of the community governance structure.
- 36 Participants were encouraged to complete a questionnaire and provide feedback on their ideas for the Council's representation arrangements. There was very good engagement in the topic and useful discussions at each of the nine conversations.

- 37 Following the community conversations a meeting was held in Winton for all Councillors and representatives from each community board and community development area – this built upon the discussion at the community conversations.
- 38 Some of the guiding principles that were agreed on that will assist in forming the basis of the representation review are: a clear purpose for governance entities, full district coverage, equity of representation, relationships first, there still needs to be local input and involvement.
- 39 Workshops will be held with the Council and all elected representatives in February and March as the Council draws up and agrees on its Initial proposal which will go out for consultation in April 2018.

Milford Opportunities Project

- 40 The Governance Group for the Milford Opportunities Project met for the first time on 16 November. The Group's independent Chair is Keith Turner and the other members are Mayor Gary Tong (Southland District Council), Geoff Thomson (Business), Richard Lauder (Business), Mayor Jim Boulton (Queenstown Lakes District Council), Jim Harland (NZTA), Aimee Kaio (Iwi, Ngai Tahu), Bruce Parkes (Department of Conservation), and Iain Cossar (Ministry of Business, Innovation & Employment).
- 41 The Group discussed and made some amendments to the draft Terms of Reference (ToR) and Request for Proposal (RFP). Primarily the changes refined the 'Guiding Principle' and 'General Objectives' of the project and set out the need for this to be a visionary project.
- 42 In response to the RFP 13 proposals were received. The Governance Group will meet on 26 January 2018 to hear presentations from the shortlisted consultants and decide who has the preferred proposal.
- 43 A two day meeting is also scheduled in February 2018 for the governance group and the project manager to visit Milford and workshop the project.

Bylaw Reviews

- 44 The Stewart Island/ Rakiura Visitor Levy Policy and Bylaw – Council has started preliminary consultation to help identify if there are parts of the Policy and Bylaw that should be changed. Staff will be undertaking further preliminary consultation in the next couple of months, and will be discussing the content of a draft Policy and Bylaw with the Community Policy Committee, in the new year.
- 45 In October Council decided that it would not proceed with amending the Freedom Camping Bylaw 2015 for Lumsden at this time. The current bylaw will remain in place for the current summer season.
- 46 This decision was reached as after receiving submissions, Council favoured a more restrictive Bylaw for Lumsden. To adopt a more restrictive Bylaw Council would have had to undertake another consultation process. As other amendments to the Bylaw may also arise over the next year, both from Council-based initiatives and through central government, Council felt that it was best not to proceed with an amendment at this time.
- 47 Draft Stormwater Drainage, Water Supply and Wastewater Drainage Bylaws – Council is currently in the process of reviewing these Bylaws. The Bylaws have been out for consultation, and were adopted by Council in December.

Financial and Development Contributions Policy

- 48 In October, Council approved the draft Development and Financial Contributions Policy for release for public consultation.
- 49 The draft Policy proposes continuing to have development contributions in remission and financial contributions would continue to be taken under the Southland District Plan for roading and reserves. Staff recommended Council endorse a Statement of Proposal on 13 December 2017, and the draft Policy will be consulted on via a process which will be run concurrently with the consultation and hearings being held on the Long Term Plan 2018-28.

Community Leadership Plan – Stage 2

- 50 Workshops with key stakeholders were held around the District in November 2017. Standalone workshops were held in Invercargill, Gore, Te Anau and Otautau with Stewart Island residents being engaged as part of the recent “fete” held on the Island.
- 51 The format of the standalone workshops was very similar to that of the elected member workshops held earlier in the year with attendees being asked to work through a series of questions including what they were most proud of, what they thought we could do better as a District and what opportunities they saw for working collaboratively with Council going forward.
- 52 A diverse group attended the workshops with representatives from the Ministry of Education, CTOS, Internal Affairs, Southern District Health Board, privately owned businesses, St Johns, local fire brigades, Lions Clubs, Community Trusts and Health Trusts, local community representatives and various other local groups being represented.
- 53 Key issues identified from the workshops for the District going forward were around levels of service, de-population (and increasing populations in some towns), volunteering, community development, funding, transport, housing, health and safety (recognising its importance but also the challenges it presents for our communities).
- 54 Feedback from these workshops has been overwhelmingly positive with attendees in several locations choosing to stay on after the close of the workshop to make connections with other people in attendance.
- 55 Planning for phase three will commence in the New Year and a report summarising the findings of the workshops will be presented to the next Community & Futures meeting.

Service Delivery Review Update

- 56 Work has been completed to analyse the results of the customer service delivery review survey and has also conducted a demand analysis of services at each Council office and library.
- 57 Key findings of the survey indicate that customers expect to interact with Council through a variety of methods. They expect to receive a consistent level of service across the organisation in terms of good customer service (i.e. responding to requests in an efficient and timely manner via staff who are warm and friendly) easy access to information via online or physical locations and as and when they require it (i.e. not being limited by current opening hours).
- 58 Work has also been done to review Council’s customer service statistics around how we currently interact with our customers and ratepayers as well as reviewing how other district councils across New Zealand provide services to their ratepayers and customers.

Long Term Plan 2018-2028

- 59 A significant amount of work on the Long Term Plan has been completed or is nearing completion.
- 60 Draft budgets for the plan have been developed both at a District level and local level. Local budget meetings were held with Community Boards, Community Development Area subcommittees and Water Supply subcommittees throughout October and Council in October and November. All changes to the budgets as result of these meetings have now been loaded. These draft budgets were confirmed by Council on the 23 November with the draft overall rates increases over the ten years sitting between 1.56% and 3.76% and the increase for 2018/19 forecast at 3.01%. The final budgets and financial statements for the draft LTP, including external debt funding/repayments and changes to insurance premiums will be presented to Council in December.
- 61 During the November meeting, drafts of the Supporting Information for the LTP Consultation Document (including the assumptions, Financial Strategy, Infrastructure Strategy and fees and charges) were also considered by committees and/or Council.
- 62 The next milestones in the LTP programme will be the confirmation of all the documentation supporting the LTP at the December Council meeting including:
- Final draft Infrastructure Strategy
 - Final draft Activity Management Plans
 - Draft Performance Management Framework for the 2018 LTP
 - Statements of Proposal (including Policy) for the Revenue and Financing Policy and Development and Financial Contributions Policy
- 63 Audit NZ began their audit of the information underlying the LTP in November as part of the work that they need to do to issue an audit opinion on the LTP Consultation Document. They will be completing this audit in late January in order for the Consultation Document to be confirmed by Council in February 2018.
- 64 Key dates from here:
- January: Audit of draft Consultation Document
 - February: Council adoption of final Consultation Document and Supporting Information
 - 7 March to 9 April: Consultation period
 - Mid April to May: Hearings and Deliberations
 - Mid June: Adoption of final LTP

Venture Southland

- 65 Dark Sky Sanctuary - Venture has been engaging the Stewart Island community around a Dark Sky Sanctuary proposal, through the local leadership of the Stewart Island Promotions Association, with the Stewart Island Rakiura Community Board. A well-attended information session was held on the Island in November 2017, and a community survey has been held over the Christmas/New Year period (closing 26 January).

- 66 Overall, the community have responded positively to the information gathered on the quality of Stewart Island Rakiura night sky and the opportunity to move towards accreditation with the International Dark Sky Association in both the information session and survey.
- 67 Venture is preparing a summary of the survey to go back to the community over the next few weeks. Update reports for SIPA, and a report to the Community Board are also being prepared for the April meeting. Discussions with SIPA about next steps, including progressing to an application on the strength of the community support, will be held once survey results are finalised.
- 68 At this stage staff advise that a total of 90 completed surveys were received and that of those 79 (91.9%) indicated that they supported the concept of developing a Dark Sky Sanctuary on Stewart Island. This is a great response, echoing the support the Stewart Island Rakiura Community Board have also given to this project.
- 69 73% of survey respondents indicated they would like to keep up with the latest developments, signalling a high rate of engagement and interest in this project. 62 of the 90 respondents (69%) were residents of Stewart Island more than 6 months per calendar year.
- 70 Joint Venture Workshops - A pilot of Venture teams collaborating to deliver a series of workshops is being trialled on Stewart Island in 2018. This is being coordinated by the Community Development Team in collaboration with a local organisation (Stewart Island Promotion Association). Worksafe and the business team are providing an information session in February 2018, and the tourism team are providing a workshop on Digital Marketing in September/October. A third community-related topic is yet to be confirmed, however discussions have commenced with interested residents about a possible provider.

Environmental Services

Waituna Partnership

- 71 The Partners (Environment Southland, Department of Conservation, Southland District Council, Te Runanga o Awarua and Te Rūnanga o Ngāi Tahu) have met in November to discuss the next steps in the Partnership to deliver on the strategy and action plan. The appropriate governance structure to achieve this is currently being worked through collaboratively.
- 72 Over the next few months the Group will be further developing the governance structure and work programme. More detail can be found on the new website www.waituna.org.nz.

Short term residential accommodation

- 73 There has been some recent media discussion and other contact regarding Air B&B and other short term rentals of residential property within the District, and particularly in the Te Anau/Manapouri area.
- 74 Currently, the Southland District Plan allows visitor accommodation for up to 5 paying guests without requiring a resource consent. This is also the “trigger point” number under the Building Act, beyond which a building consent for a change of use application under the Building Act.

Environmental Health

- 75 Staff are working with the Department of Conservation (DoC) and the Clutha District Council on a new shared freedom camping patrol in the Catlins. The start date is the 11th December and media communication is being organised. The ranger will be full time over a 5 month period. DoC will permit the Waipohatu site being promoted for use for freedom camping, and this may reduce congestion at Council’s Weir’s Beach site.

Proposed District Plan 2012

- 76 The final outstanding appeal on the Proposed District Plan 2012 has been withdrawn. Following mediation in August there was one appeal that did not get resolved, however on 29 September this appeal was withdrawn. Now all appeals have been resolved the proposed District Plan was “made operative” 22 January 2018.

Land Use Policy

- 77 Project plans are being developed for some landscape, heritage and climate change work streams. Once these plans have been formulated they will be reported to the Regulatory and Consents Committee for endorsement.
- 78 Initial workshop discussions have been held with the Committee on all these topics. It is important that these issues are worked through collaboratively with the other Southland councils as there significant linkages and cross-boundary opportunities. It is also important that we keep abreast of national developments and case law on these matters, particularly in relation to climate change where there is a national Local Government New Zealand working party and considerable central government focus at present.

Services and Assets

Community Engineer update

- 79 A shared services agreement has been reached and is underway between Rakiura Resource Recovery Centre, Downer and Fulton Hogan with the employment of a full time role, where previously the 3 entities individually had part-time work.
- 80 There will be some initial training and teething, however a great outcome and will mean the entities will potentially not have to frequently fly over staff to help out.
- 81 The surveying of the proposed Ringaringa Rd realignment was completed and information received just prior to Christmas 2017. Council staff will now be working towards communication with owners and land purchase agreements to progress this.
- 82 Staff advise it was a relatively quiet Christmas break with only a few Requests for Service (RFS's) received for Stewart Island. These were either dealt with at the time or have been programmed for future completion and the relevant customers contacted. They included Signs & Objects on footpath, freedom camping, litter/rubbish, vegetation trimming, potholes & corrugations and walking track maintenance.

Costs of Roading Renewals

- 83 Recent tenders are coming in above estimate, showing a price increase trend that may be driven by a buoyant market at the moment. If this trend continues we may struggle to achieve the physical work we have programmed for the budget allocated. It is early days in the construction season yet but often this is the most competitive period of the season. Close monitoring of the situation will be needed to see what trends develop.

NZTA Approvals

- 84 Frustration is growing around the lack of approvals coming through from NZTA for work that was approved in principle by the local representatives a number of months ago. The LED light project has been stalled for many weeks waiting on sign off from NZTA Wellington.

- 85 The concern is NZTA themselves have put a deadline of 30 June 2018 for the work to be done to qualify for the special 85% subsidy. Yet we cannot get underway, even though we have tendered the work, because NZTA funding approval is proving difficult to get out of Wellington.

Road Safety

- 86 The Southern Road Safety Influencing Group (SRSIG) has developed a road safety programme. The group wanted to find a new approach to tackling an old problem—the number of people being killed and seriously injured on Otago and Southland roads, and began at looking at ways to work with communities to improve road safety. The group saw the need for a solution that is for Southern communities, by Southern communities, and the “Any number is too many” programme was developed.
- 87 Each Council office has been supplied with stickers for people to take-place on vehicles etc, posters are also available to put up anywhere you can think of.

Stewart Island Electrical Supply Authority (SIESA) (PowerNet)

- 88 Unit 5 has been run as second engine with no indications of any problems. Although the oil leaks on Unit 4 were addressed, there is now a coolant leak developed on the oil-cooler cover and is being investigated.
- 89 The new fuel line installation and connections to the new day tank have now been commissioned, with painting completed, the old day tank removed and disposed of. Once the installation has been inspected and certified and some plans drawn, the job will be signed off. Certification is expected to be undertaken during early December.

Forestry (IFS)

- 90 Harvesting activity remains unchanged from the initial 9,500 tonnes during early Spring
- 91 Harvest planning for the 40,000 tonnes remaining in Ohai and Waikaia Forests is currently underway, with harvest operations due to commence in February. We are working through the archaeological issues with 19th century sites identified at Waikaia and their protection going forward.
- 92 All release spraying of the newly established 2017 plantings has now been completed. Pruning and thinning operations are underway in Gowan Hills and Ohai Forest. Carbon plot measurement has been completed and table yet to be received from MPI for need year unit claim.

Strategic Property

Community Centres

- 93 Edendale Hall is still on the market for disposal by way of a fixed price, given that only one tender was received, which was significantly lower than the market analysis. There is still only limited interest. Consideration is being given to demolition of the hall as this is seen as an impediment to disposal.
- 94 There have been a number of queries from rural halls about process and implications of closures and hence it is expected that there could be further closures in the near future.

Public Conveniences

- 95 Predominantly business as usual when it comes to operations, however it is expected that the operating costs for those toilets situated on the main tourist routes, will increase in line with the increase in tourist numbers.

- 96 A trial is underway about the use of tokens at the Lions Park toilets in Te Anau. A report will be presented to Council in due course on the success or otherwise of the trial.

Water Structures

- 97 Licence Agreements with private berth owners at Riverton, is progressing with a majority signed and returned. The outstanding ones are being followed up.
- 98 Communication will be provided to those not signed or those not completing the structural upgrade work as to the consequences of not doing both. Primarily the drivers are Health and Safety as well as complying with the Coastal permit that Council holds from Environment Southland. In terms of the licence's this is removal of the structures.

Golden Bay Wharf

- 99 In early 2017 South Port indicated a desire to exist ownership of the Golden Bay Wharf. This followed on from an engineering assessment of the facility which indicated that there was a need for a complete rebuild of the facility as soon as practicable and a decision that they were not prepared to fund the necessary redevelopment of the facility.
- 100 Following an approach from South Port, Council initiated a community engagement exercise to seek community views on the issues relating to the ownership and strategic importance of wharfing facilities to the Island and the Golden Bay facility in particular. The outcomes from this process were reported back in a July 2017 report from Sandra James. This report highlighted the importance of this facility and other wharves to the Stewart Island community.
- 101 In September 2017 the Stewart Island Jetties Subcommittee, Community Board and Council agreed that Council should enter negotiations to see whether it was possible to reach a contract which allowed for the transfer of the facility into Council ownership on acceptable terms and conditions. There have been a number of discussions held to date to work through the range of issues involved with the transfer of this facility and these discussions are continuing. The condition of the facility and the way in which it is used create a number of risk issues which need to be carefully considered.

Curio Bay Project

- 102 Ongoing with Council's waste water project and Department of Conservation's carpark completed. The South Catlins Trust has the new camping amenities building operational as well as the construction of the Heritage Centre was opened in December 2017
- 103 An ancillary project has resulted from all this development and the three parties in conjunction with other interest groups, are involved in a planting programme on the reserve to increase the habitat for the Yellow Eyed Penguins. A significant number of plants are in the ground already so it is now a waiting stage for them to grow and develop.

Parks and Reserves

- 104 The report on Open Spaces Priority Settings has been received which does recommend significant investment in this activity which will be considered as part of the Long Term Plan.
- 105 As the Department of Conservation is now the owner of the Clifden Historic Bridge an onsite meeting is organised with the aim of coordinating development at this site which includes the bridge, freedom camping and toilet facilities.

Strategic Water and Waste

Te Anau Wastewater Discharge Project

- 106 Work is progressing on finalising the business case in support of the Kepler proposal for which Council already has consent.
- 107 A draft of the business case was considered by the Project Committee on 28 November with the finalised case is likely to be considered by Council in April 2018.

Land and Water Plan Implementation

- 108 Under the National Policy Statement for Freshwater Management (NPS-FM) water quality and quantity are to be maintained and improved, with any over allocation to be phased out over time. Environment Southland is required to set environmental limits by 2025, with all 'communities' required to meet those limits in due course. They are progressing this work via their proposed Water and Land Plan.
- 109 To assist with addressing the impacts of these changes on local authority infrastructure, Environment Southland have formed a Three Waters Officer Working Group. The objectives of the Group are to work through the implications of the new freshwater standards, develop an agreed approach to the re-consenting of local authority infrastructure and ensure that the organisational objectives are aligned.
- 110 Council staff and elected members from the three Southland Territorial Local Authorities, presented evidence to the hearing panel in September, as well as attending stakeholder presentations. The hearing is now complete with commissioners considering the evidence prior to the release of decisions.

Fluoridation of Drinking Water

- 111 Council recently received an update from the Ministry of Health around the status of the Health (Fluoridation) Amendment Bill, which may receive a second reading before parliament later this year.
- 112 This bill will transfer the right for decisions on community fluoridation from local authorities to the District Health Boards. A fund of \$30 million over ten years, will be established to fund any communities directed to fluoridate their supplies. Although there is no indication that any request or direction will be made, Council staff are looking into what any upgrades might mean for our community water supplies.

Review of Solid Waste Contract Arrangements

- 113 The WasteNet Southland Waste Management Group recently notified contractors Bond Contracts and Southland Disability Enterprises Limited of its intention to begin negotiations, around rolling both contracts over. Both contracts are currently in year six of an initial eight year duration, with ability to roll over for a further eight years.

Strategic Roding

District-Wide Resurfacing Contract

- 114 Downer have commenced the 2017/18 resealing programme with good progress being made. The focus has been on the urban area and the larger rural sites particularly in the eastern area of the District.

Alternative Coastal Route Seal Extension Project

- 115 This project is tracking on schedule with good progress being made. The Roothing Company have around 65% of the earthworks and drainage works completed on Otara Haldane Road section.
- 116 While earthworks are underway on this latest section, Slope Point Road is now undergoing pavement construction, with approximately the first 4 km of sealing scheduled over December.

LED Streetlight Replacement Programme

- 117 This project is still waiting on formal New Zealand Transport Agency funding approval.
- 118 The project has been endorsed by the appropriated Senior Manager, Operational Policy, Planning and Performance, System Design and Delivery however the project still requires formal approval by the General Manager Investment and Finance.
- 119 All replacement work is still expected to be completed by 30 June 2018, but delays by NZTA in approving the project is eroding any contingency time.

Renewal Programme

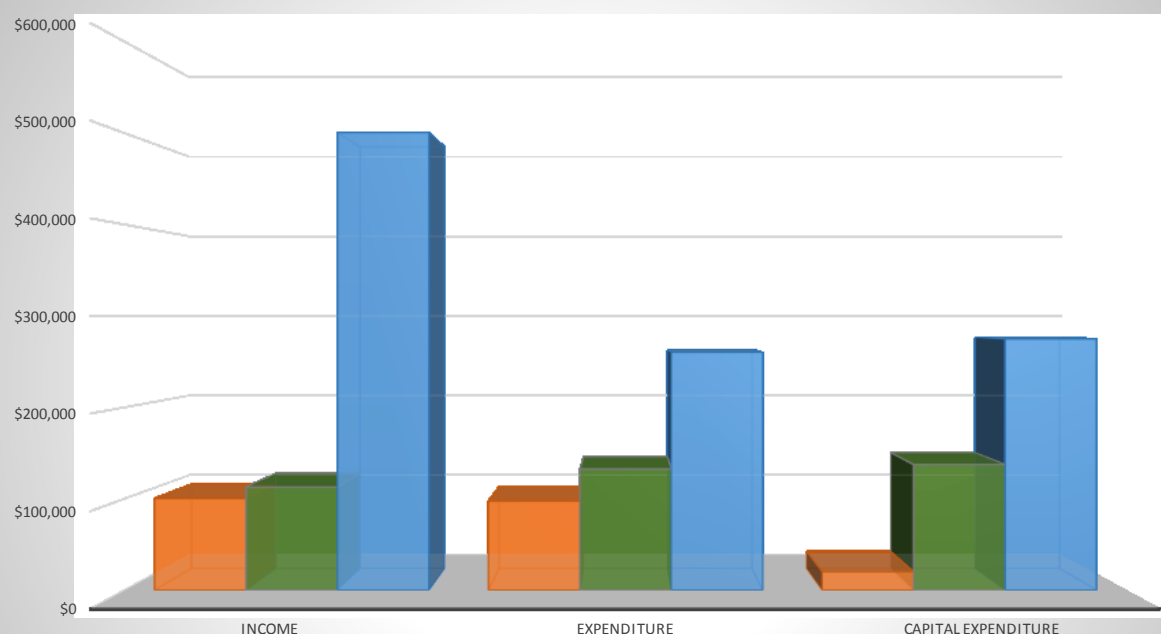
- 120 A late season rehabilitation site has also been identified by our Alliance contractors on Otautau Wreys Bush road. This site was programmed as part of the 2018/19 reseal programme. Due to the extent and nature of repair works required along with the road falling within the 20% category of roads (80/20 principle), it has been assessed that rehabilitating this section will provide better long term value for money.

Finance

- 121 Income for the Stewart Island Rakiura Community Board is on track and within expected levels. There is an under spend in operational costs due to SIVL funds not used in 2016/17 being returned to the allocations committee.
- 122 Overall expenditure is lower than anticipated in the year to date budget. There are a number of projects currently being priced and are yet to be undertaken. They are on schedule to be completed in the 2017/18 year as budgeted. Some projects have started with the funding available; and includes the Fuschia walk to Rankin St footpath, with funding of \$41,000.
- 123 Capital expenditure is showing significantly under spent in the year to date and is due to street works, including the Rankin/Fushia walkway, and some large beautification projects outstanding and yet to be completed. In addition there are invoices not yet received or still being processed.
- 124 Projects now allocated into 2018/19 still appear in this budget, and will be corrected when forecasting is completed. This includes \$30,000 towards car parking on Argyle Street now in the 2018/19 year. In addition, there are Cemetery ashes beams still identified, however this project was replaced/deleted and the new memorial wall to be installed instead.
- 125 It is worth noting that the budgets are phased on a monthly basis, and while some budgets appear to be underspent, they can still be on track for maintenance schedules that take place periodically throughout the year.

Stewart Island/Rakiura Community Board
12 February 2018

Stewart Island/Rakiura - Local Business Units as at 31 December 2017



	Income	Expenditure	Capital Expenditure
YTD Actuals	\$100,195	\$97,276	\$20,113
YTD Budget	\$112,729	\$132,420	\$137,411
Annual Budget	\$500,741	\$260,094	\$274,821

YTD Actuals YTD Budget Annual Budget

Stewart Island/Rakiura - Business Units as at 31 December 2017

BU Code	Business Unit	Income Actual YTD	Income Budget YTD	Budget Full Year	Expenses Actual YTD	Expenses Budget YTD	Budget Full Year	Capital Actual YTD	Capital Budget YTD	Budget Full Year
26600	Administration - Stewart Is	\$7,463	\$5,155	\$10,162	\$4,983	\$5,155	\$10,310			
26601	Library - Stewart Island	\$7,844	\$7,844	\$15,687	\$7,030	\$5,823	\$11,646	\$1,372	\$1,908	\$3,815
26602	Operating Costs - Stewart Is	\$1,318	\$3,650	\$7,300	\$902	\$2,322	\$4,643			
26607	Street Works - Stewart Island	-\$11,146	\$1,095	\$243,003	\$955	\$1,138	\$2,189	\$18,740	\$131,407	\$262,814
26610	Refuse Collection - Stewart Is	\$57,311	\$57,458	\$115,715	\$42,036	\$57,718	\$115,436			
26613	Stormwater Drain - Stewart Is	\$9,992	\$9,795	\$19,591	\$5,103	\$7,207	\$13,997			
26625	Cemetery - Stewart Island	\$5,522	\$6,995	\$13,989	\$5,985	\$10,995	\$21,989			
26628	Beautification - Stewart Is	\$14,819	\$14,526	\$62,870	\$20,985	\$31,499	\$62,997		\$4,096	\$8,192
26629	Moturau Gardens	\$3,139	\$2,357	\$4,714	\$3,631	\$2,964	\$4,714			
26634	Traill Park	\$3,128	\$3,066	\$6,132	\$3,876	\$5,686	\$8,343			
26646	Playground - Waterfront	\$805	\$789	\$1,578	\$1,789	\$1,915	\$3,830			
Total		\$100,195	\$112,729	\$500,741	\$97,276	\$132,420	\$260,094	\$20,113	\$137,411	\$274,821

Reserve Balances

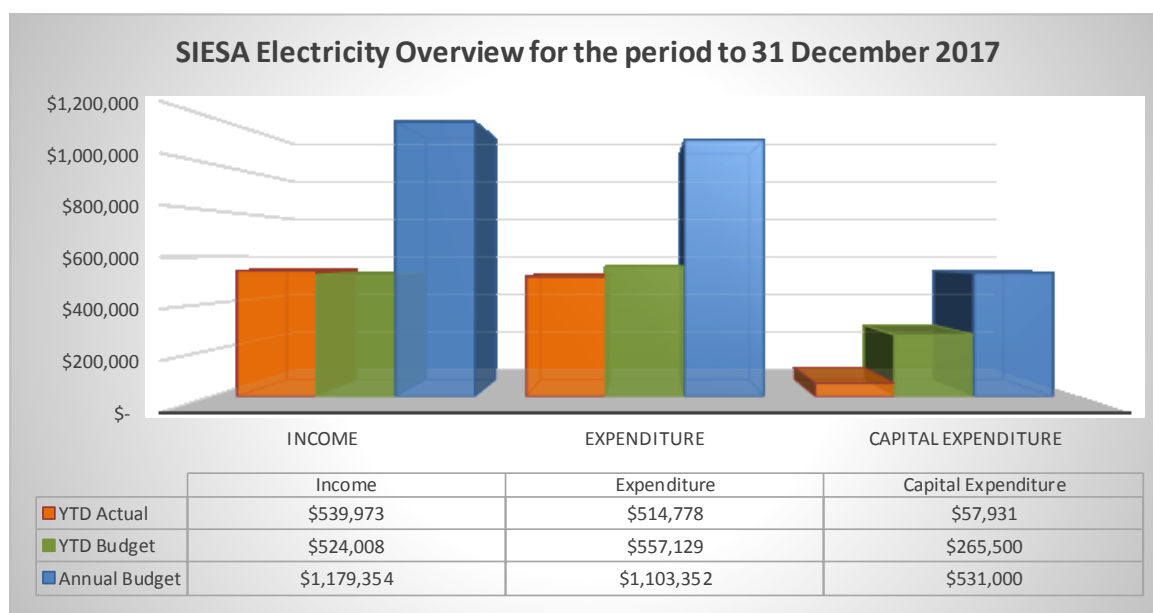
Stewart Island/Rakiura

	Opening Balance	Current Budget	Forecast Budget	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
Local													
Reserve													
Stewart Is General - RES	206,178	147,515	177,935	154,917	162,033	135,876	129,500	135,687	142,045	148,577	155,286	162,177	169,253
Stewart Is Waste Mgt - OPR	23,309	24,108	24,108	24,901	25,720	26,566	27,440	28,343	29,276	30,239	31,234	32,262	33,323
Total Local Reserve	229,487	171,623	202,043	179,818	187,753	162,442	156,940	164,030	171,321	178,816	186,520	194,439	202,576
Total Local Balance	229,487	171,623	202,043	179,818	187,753	162,442	156,940	164,030	171,321	178,816	186,520	194,439	202,576
Total Stewart Island/Rakiura Reserve Balance	229,487	171,623	202,043	179,818	187,753	162,442	156,940	164,030	171,321	178,816	186,520	194,439	202,576

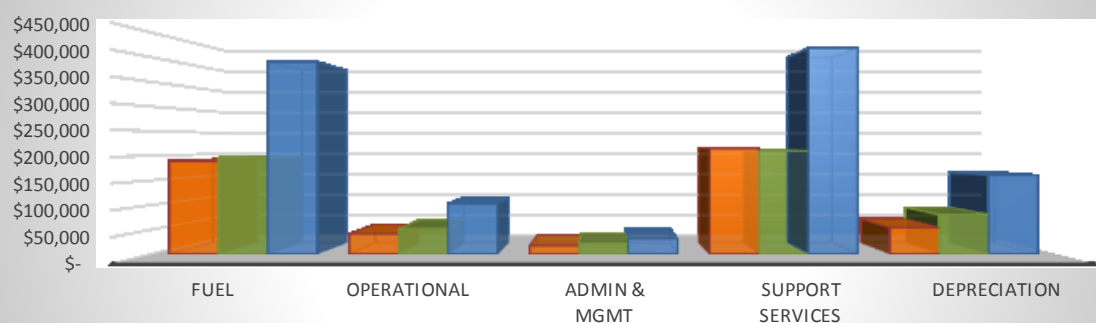
SIESA Financial Report for the six month period ended 31 December 2017

SIESA Electricity Operations

- 126 SIESA Electricity Generations net surplus for the period to date is \$25K, compared with a budgeted deficit of \$33K. This is a result of both additional income and reduced expenditure explained further below.
- 127 Total income from electricity sales for the period to date is \$523K, \$17K over budget, with electricity consumption being higher than anticipated for the period to date.
- 128 Total operating expenditure for the year is \$515K, \$42K below budget. This is primarily due to lower depreciation costs (\$26K) resulting from lower than anticipated capital work being completed in the previous and current financial years.
- 129 Operational costs for the period to date are \$10K under budget due to less maintenance costs.
- 130 Fuel costs are \$7K below budget.
- 131 Capital Expenditure is currently \$208K below budget at \$58K for the period to date. This is a result of numerous projects still being in the scoping and planning stages. The costs incurred during the year relate to the acquisition of a new diesel day tank and a new Scania Engine.



SIESA Electricity Expenditure Breakdown for the period to 31 December 2017

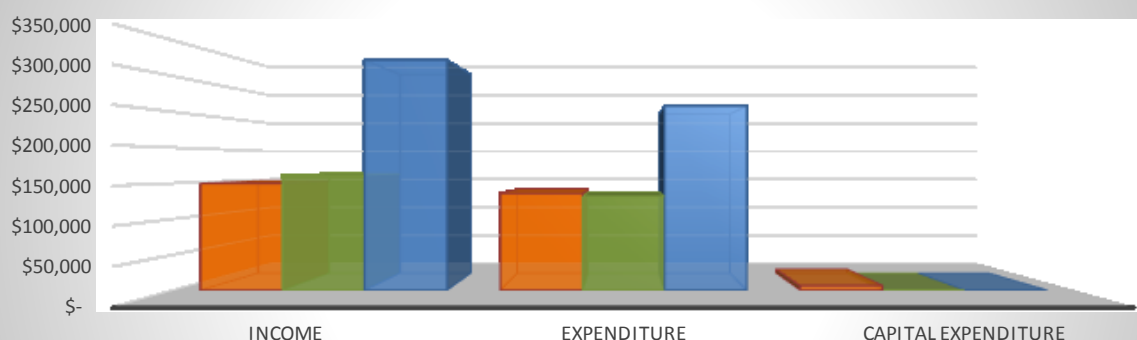


	Fuel	Operational	Admin & MGMT	Support Services	Depreciation
YTD Actual	\$188,653	\$40,788	\$16,949	\$214,705	\$53,683
YTD Budget	\$195,461	\$51,062	\$20,960	\$209,586	\$80,060
Annual Budget	\$390,922	\$102,124	\$31,018	\$419,169	\$160,119

Staff House, Kerbside and Wastenet Operations

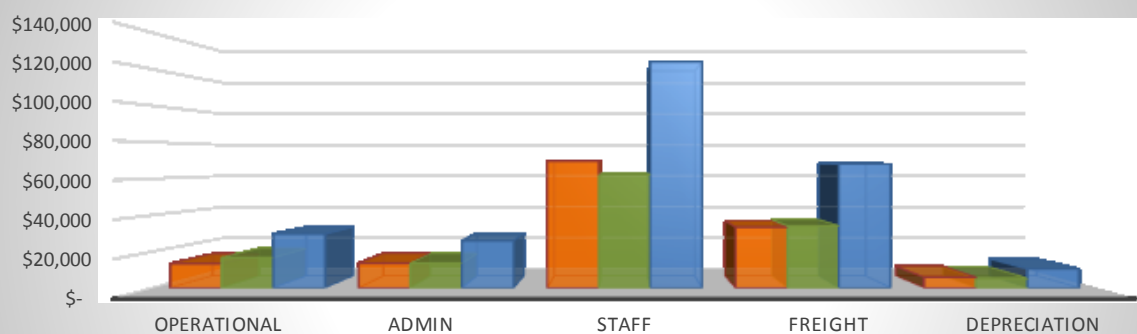
- 132 Overall income for the period to date was \$12K below budget, with the 17/18 budget not being adjusted to reflect the current WasteNET contract.
- 133 Overall expenditure for the year to date is \$4K over budget. This is primarily due to higher staff costs (\$8K), associated with an end of employment payment of unused leave. This is offset by lower plant maintenance (\$3K) and vehicle costs (\$3K).
- 134 Unbudgeted capital work has been undertaken to furnish the Staff House, this totals \$7K for the year to date.

Staff House, Kerbside and Wastenet Overview for the period to 31 December 2017



	Income	Expenditure	Capital Expenditure
YTD Actual	\$149,739	\$135,791	\$6,514
YTD Budget	\$161,273	\$131,577	\$-
Annual Budget	\$322,547	\$258,311	\$-

Staff House, Kerbside and Wastenet Expenditure Breakdown for the period to 31 December 2017



	Operational	Admin	Staff	Freight	Depreciation
YTD Actual	\$13,346	\$13,597	\$69,597	\$33,382	\$5,869
YTD Budget	\$16,667	\$13,587	\$62,068	\$34,011	\$5,244
Annual Budget	\$29,670	\$25,999	\$124,134	\$68,022	\$10,486

Recommendation

That the Stewart Island/Rakiura Community Board:

- a) Receives the report titled “Council Report” dated 1 February 2018.**
- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**

Attachments

There are no attachments for this report.

One Way Proposal - Leonard, Excelsior, Dundee and View Street

Record No: R/18/2/2500

Author: Hartley Hare, Strategic Manager Transport

Approved by: Ian Marshall, Group Manager Services and Assets

☐ Decision

☐ Recommendation

☒ Information

Purpose

- 1 The report aims to provide the Community Board with an update on progress in relation the possibility of creating a one way system along Leonard, Excelsior, Dundee and View Streets.

Background

- 2 The Stewart Island Community Board have requested that Councils Transport Team consider changing Leonard, Excelsior, Dundee and View Street into a one way system.
- 3 Councils Strategic Transport Team has carried out a desktop exercise with the best current available information including input from Council's local Community Engineer but does not include a physical site assessment by the transport team.

Issues

- 4 The review identified issues with the existing geometry of the route which include;
 - Narrow road width (between 3.4 and 4.0 m)
 - High risk embankments
 - Lack of pull off areas for opposing traffic movements
 - Steep vertical alignment
 - Tight horizontal alignment
 - Roadside parking
 - Restricted sight lines
 - Buses/heavy vehicles traversing the area.
- 5 Golden Bay/Leonard Street intersection has potentially poor geometry which does not allow a safe manoeuvre when turning left out of Leonard Street on to Golden Bay Road. The proposed one way system would eliminate this particular movement.
- 6 Austroads guide to road design part 3 (which is used by Council), states that minimum single lane width for one-way through traffic for residential access being 3.4 m. Minimum for two-way through traffic for residential access is 4.4 m.

Factors to Consider

- 7 Changing the route to a one way system would require public consultation and amendment to the roading bylaw.
- 8 If the proposed one way system was implemented; there would be no option to change back to the existing layout of the route without significant road improvement as the current layout does not meet technical specification requirements for a new two lane road.

- 9 Affected landowners would be consulted with prior to any proposed changes or amendment to the bylaw.

Costs and Funding

- 10 No allowance has currently been made for any cost or funding of this project.
- 11 No estimates have been prepared for options to date as any estimates will be developed based on the outcome from the Opus International Consultants review.
- 12 Any funding will have to be priorities against district priorities.

Options Considered

- 13 Three options likely to be considered are:
- 14 Option 1 - Do Minimum – Leave the route as is.
- 15 Option 2 - Traffic Calming (through means of signage and markings)
- 16 Option 3 - Change the route to a one way system.
- 17 Opus International Consultants are being engaged to carry out an onsite inspection and assessment and report back with their findings, options and recommendation.
- 18 It is suggested that prior to any decisions being made or going to public consultation as part of a bylaw amendment that consultation with all affected parties is carried out to gauge levels of support of the one way system proposal. This may be in the form of a letter drop.

Next Steps

- 19 Opus International Consultants to be engaged to carry out an assessment on site and provide a report with their findings.
- 20 If the external report supports the idea of the one way system proposal and it is viable from an infrastructure point of view then consultation with affected parties will be carried out to gauge levels of support of the one way system proposal. This may be in the form of a letter drop.
- 21 The outcome of this will be reported back to the Community Board prior to any further action being taken including wider public consultation.

Recommendation

That the Stewart Island/Rakiura Community Board:

- a) **Receives the report titled “One Way Proposal - Leonard, Excelsior, Dundee and View Street” dated 4 February 2018.**
- b) **Receives the report for information.**

Attachments

There are no attachments for this report.

Update on Fiordland Rakiura Zone rules in the District Plan

Record No: R/18/1/382

Author: Courtney Ellison, Senior Resource Management Planner - Policy

Approved by: Bruce Halligan, Group Manager Environmental Services

☐ Decision

☐ Recommendation

☒ Information

Purpose

- 1 To provide an update on the implementation of rules relating to the Fiordland/Rakiura Zone on Stewart Island/Rakiura.

Background

- 2 On 13 February 2017, staff reported to the Stewart Island/Rakiura Community Board on the introduction of new rules that require a resource consent to construct a building on land outside of the Urban Zone on Stewart Island/Rakiura. The report was prepared in response to some concerns raised by residents about the new rules.
- 3 The Community Board at that meeting requested staff include information explaining the changes to the zoning and rules in the Stewart Island News. This was done in the February 2017 edition of the Stewart Island News and Council staff did not receive any enquiries following this.
- 4 The Community Board also requested at that meeting that staff report back in 12 months on the number and nature of resource consents that have been required in the Fiordland/Rakiura Zone with respect to Stewart Island/Rakiura. That is the purpose of this report.
- 5 In the 2017 calendar year, there have been three resource consent applications received in the Fiordland/Rakiura Zone, within Stewart Island/Rakiura as follows:
 - To establish a commercial activity - consent granted.
 - To establish a building platform, clear indigenous vegetation and subdivide the land – withdrawn by the applicant.
 - To establish a building platform – there was insufficient information to process this application so it was returned to the applicant with guidance on what information to provide.
- 6 As outlined in the previous report, last year, a building can be constructed as a ‘Controlled Activity’ provided some criteria such as building height and the area of vegetation cleared, are met. A ‘Controlled Activity’ means consent has to be granted but there are a few matters, which are specifically listed in the plan, that Council wants to consider and may impose conditions around.
- 7 At the last meeting staff also advised that the rule was subject to an appeal from Forest and Bird who were seeking a more restrictive activity status i.e. making it harder to apply for consent to construct a building. This appeal has now been resolved with no changes to the rule.
- 8 In October 2017, central government made some changes to the Resource Management Act which means that ‘Controlled Activities’ should also now be processed as ‘fast track consents’. What this essentially means is that Council only has 10 working days to process these applications rather than the standard 20 working days.

- 9 Therefore, while the ‘Controlled Activity’ status for buildings meeting certain criteria in the Fiordland/Rakiura Zone does mean people have to go through the resource consent process, there is some certainty that consent has to be granted, and that this process should only take 10 working days, provided all information is supplied.

Recommendation

That the Stewart Island/Rakiura Community Board:

- a) **Receives the report titled “Update on Fiordland Rakiura Zone rules in the District Plan” dated 9 January 2018.**

Attachments

There are no attachments for this report.