



Notice is hereby given that a Meeting of the Te Anau Community Board will be held on:

Date: **Wednesday, 21 February 2018**
Time: **2.00pm**
Meeting Room: **Distinction Te Anau Hotel & Villas**
Venue: **64 Lakefront Drive, Te Anau**

Te Anau Community Board Agenda OPEN

MEMBERSHIP

Chairperson	Rachel Cockburn
Deputy Chairperson	Sarah Greaney
Members	Shaun Cantwell
	Mary Chartres
	Kara Matheson
	Tony O'Loughlin
Councillor	Ebel Kremer

IN ATTENDANCE

Committee Advisor	Jenny Labruyere
Community Partnership Leader	Simon Moran

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Full agendas are available on Council's Website
www.southlanddc.govt.nz

Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. Should Members require further information relating to any reports, please contact the relevant manager, Chairperson or Deputy Chairperson.

Terms of Reference – Community Boards

Community Boards are bodies established by statute. Their responsibilities and powers are as delegated by the Southland District Council which are to:

- Represent and act as an advocate for the interest of its community.
- Consider and report on all matters referred to it by the Southland District Council, or any matter of interest or concern to the Community Board.
- Maintain an overview of services provided by the Southland District Council within the community.
- Consider annual estimates for expenditure within the community and recommend these to Council.
- Communicate with community organisations and special interest groups within the community.
- Undertake any other responsibilities that are delegated to it by the Southland District Council.

In addition to these activities, Community Boards will consider how best to provide for their communities, and the people who live there, into the future.

Community Board members will provide leadership by:

- Positively representing their community and the Southland District
- Identifying key issues that will affect their community's future and work with Council staff and other local representatives to facilitate multi-agency collaborative opportunities.
- Promote a shared vision for the wider community of interest area and develop ways to work with others to achieve positive outcomes
- Community Boards will adopt a strategic focus that will enable members to:
- Provide local representation and guidance on wider community issues, initiatives and projects.
- Contribute to the development and promotion of community cohesion, by developing and supporting relationships across a range of stakeholders at a local, regional and national level.
- Take part in local community forums, meetings and workshops.
- Inform local residents and ratepayers on issues that affect them.

Community Boards shall have the following delegated powers and be accountable to Council for the exercising of these powers

Engagement and representation by:

- Facilitating the Council's consultation with local residents and community groups on local issues and local aspects of district wide issues including input into the Long-term Plan, Annual Plan, and policies that impact on the Board's area.
- Engaging with council officers on local issues and levels of service, including infrastructural, recreational, community services and parks, reserves and cemetery matters.
- Representing the interests of the community at Council, Committee or Subcommittee meetings when a motion under debate relates to a matter that the Board considers to be of particular interest to the residents within its community.
- Monitoring and keeping the Council informed of community aspirations and the level of satisfaction with services provided.

Financial by:

- Approving expenditure within the limits of annual estimates.
- Approving unbudgeted expenditure for locally funded activities up to the value of \$10,000.

Rentals and leases

- In relation to all leases of land and buildings within their own area, on behalf of Council;
 - Accepting the highest tenders for rentals of \$10,000; or less per annum.
 - Approving the preferential allocation of leases where the rental is \$10,000 or less per annum.
-

Local assets and facilities by

- Overseeing the management of local halls and community centres which are owned by Council and where no management committee exists. This will occur by way of relationship with officers of Southland District Council.
- Appoint a local liaison person responsible for community housing.

Some Community Boards have specific delegations in addition to the broad delegations above:

Stewart Island/Rakiura Community Board

- Contributing to the development of policy relating to the governance of the Stewart Island Electrical Supply Authority (SIESA).
- Overseeing the management of SIESA by way of relationship with officers of Southland District Council.

Te Anau Community Board

- Overseeing the management of the Te Anau/Manapouri Airport by way of relationship with officers of Southland District Council.

The Community Boards can make recommendations to Council on:

Assets and Facilities

- Annually providing feedback on any asset management plans or community services strategies applicable to the community for which the Community Board is responsible.

Rentals and leases

- In relation to all leases of land and buildings within their own area, on behalf of Council;
 - Recommending rentals in excess of \$10,000 per annum to the Group Manager Services and Assets
 - Recommending the preferential allocation of leases where the rental is in excess of \$10,000 per annum to the Group Manager Services and Assets.

Contracts/Tenders

- Recommending tenders less than \$200,000 to the Group Manager Services and Assets.
- Recommending tenders in excess of \$200,000 to the Services and Assets Committee.
- Recommending tenders to the Services and Assets Committee where preference is not for acceptance of the highest tenderer,

Financial

- Recommending annual estimates to Council.
- Recommending unbudgeted expenditure in excess of \$10,000 to the Services and Assets Committee.

Local Policy

- Considering matters referred to it by officers, the Council, its committees or subcommittees, including reports and policy and bylaw proposals relating to the provision of council services within the Board's area; and
- Making submissions or recommendations in response to those matters as appropriate.

The Chairperson of each Community Board is delegated with the following additional responsibilities:

- Approval of leases, rental agreements and the rollover of existing contracts under \$1,000;
- Engaging with Community Board members to make submissions to the Council on behalf of the Community Board where a submission period is outside of the Community Board meeting cycle. Where a Chairperson is unable to base a submission on a consensus among Community Board members, a Community Board meeting must be held.

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COMMITTEE REPORTS

8.1 Chairperson's Report

The Chairperson, R Cockburn, to report on matters with which she has been involved since the Board's last meeting.

COUNCILLOR'S REPORT

9.1 Councillor's Report

Councillor Kremer to report on matters from the District Council table.

PUBLIC EXCLUDED

Procedural motion to exclude the public	61
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1 Apologies

At the close of the agenda no apologies had been received.

2 Leave of absence

At the close of the agenda no requests for leave of absence had been received.

3 Conflict of Interest

Committee Members are reminded of the need to be vigilant to stand aside from decision-making when a conflict arises between their role as a member and any private or other external interest they might have.

4 Public Forum

Notification to speak is required by 5pm at least two days before the meeting. Further information is available on www.southlanddc.govt.nz or phoning 0800 732 732.

5 Extraordinary/Urgent Items

To consider, and if thought fit, to pass a resolution to permit the committee to consider any further items which do not appear on the Agenda of this meeting and/or the meeting to be held with the public excluded.

Such resolution is required to be made pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987, and the Chairperson must advise:

- (i) the reason why the item was not on the Agenda, and
- (ii) the reason why the discussion of this item cannot be delayed until a subsequent meeting.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting,-

- (a) that item may be discussed at that meeting if-
 - (i) that item is a minor matter relating to the general business of the local authority; and
 - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.”

6 Confirmation of Minutes

- 6.1 Meeting minutes of Te Anau Community Board, held on 06 December 2017



Te Anau Community Board

OPEN MINUTES

Unconfirmed

Minutes of a meeting of Te Anau Community Board held in the Distinction Te Anau Hotel & Villas, 64 Lakefront Drive, Te Anau on Wednesday, 6 December 2017 at 3.00pm.

PRESENT

Chairperson	Rachel Cockburn
Deputy Chairperson	Sarah Greaney
Members	Shaun Cantwell
	Mary Chartres
	Kara Matheson
	Tony O'Loughlin

IN ATTENDANCE

Committee Advisor	Jenny Labruyere
Community Partnership Leader	Simon Moran

PUBLIC GALLERY	Ben Thomas
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1 Apologies

An apology for non-attendance was lodged by Councillor Kremer.

Moved Member Matheson, seconded Deputy Chairperson Greaney and **resolved:**

That the Te Anau Community Board accept the apology for non-attendance by Councillor Kremer.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of Interest

There were no conflicts of interest declared.

4 Public Forum

There was no public forum.

5 Extraordinary/Urgent Items

There were no Extraordinary/Urgent items.

6 Confirmation of Minutes

Resolution

Moved Member Cantwell, seconded Member Chartres

Confirms the minutes of Te Anau Community Board meeting, held on 11 October 2017.

Reports

7.1 Community Board Representation on the Fiordland Trails Trust

Record No: R/17/11/29240

Mr Simon Moran (Community Partnership Leader) presented the report.

Mr Moran updated the Te Anau Community Board on the correspondence from the Fiordland Trails Trust where the Trust are seeking the Board's decision on whether or not to have a Board representative on the Trust.

Mr Moran advised the Fiordland Trails Trust was incorporated as a charitable trust on 15 October 2007. Under clause 5 of the Trust Deed a Board of Trustees was established including

one Trustee appointed by the Te Anau Community Board and one Trustee appointed by the Manapouri Community Development Area Sub-Committee. In recent times these have been Rachel Cockburn and Alister Burgess respectively.

Mr Moran added that with Mrs Cockburn's resignation the Trust have indicated in their letter dated 14 November 2017 that they believe the Board representative was needed only for the initial Board of Trustees, and that they have decided not to seek another Board representative at this time.

Mr Moran sought whether or not the Board currently wants to have representation on the Trust.

Member Cockburn updated the Board on the Trusts current status with funding and progress of the trails and stated she did not believe there is any requirement currently for the Board to have representation on the Trust.

Resolution

Moved Member Matheson, seconded Member O'Loughlin

That the Te Anau Community Board:

- a) Receives the report titled "Community Board Representation on the Fiordland Trails Trust" dated 30 November 2017.**
- b) Writes to the Secretary of the Fiordland Trails Trust stating that it does not wish to appoint a Trustee to the Fiordland Trails Trust Board at this time.**

7.2 Schedule of Meetings for 2018

Record No: R/17/11/26340

Mrs Jenny Labruyere (Committee Advisor) presented the report.

Mrs Labruyere outlined the purpose of the report is to approve a schedule of meeting dates for 2018 so that meetings can be publicly notified in accordance with the requirements set by the Local Government Official Information and Meetings Act 1987 following the Council adopting a meeting schedule for 2018.

Mrs Labruyere advised the adoption of a meeting schedule allows for reasonable public notice preparation and planning for meeting agendas. The Local Government Official Information and Meetings Act 1987 which has requirements for Local Authorities to follow for public notification of meetings.

Mrs Labruyere added the meeting schedule for the Te Anau Community Board is required to be set for 2018.

The Board noted that Southland District Council approved the Terms of Reference for the Community Boards at its meeting on 26 October 2016. In the approved terms of reference was the frequency of meetings. Community Boards will meet in February, April, June, August, October and December.

Members discussed and agreed for the start time to be moved from 3.00pm to the earlier time of 2.00pm for all meetings in the 2018 Schedule of Meetings.

Resolution

Moved Deputy Chairperson Greaney, seconded Member Chartres

That the Te Anau Community Board:

- a) **Receives the report titled "Schedule of Meetings for 2018" dated 2 November 2017.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Agrees to meet at 2.00pm in Te Anau on the following dates in 2018:**
 - **Wednesday 28 February 2018**
 - **Wednesday 2 May 2018**
 - **Wednesday 27 June 2018**
 - **Wednesday 29 August 2018**
 - **Wednesday 24 October 2018**
 - **Wednesday 12 December 2018**

There was no Chairperson's report.

There was no Councillor's report

The meeting concluded at 3.12pm

CONFIRMED AS A TRUE AND CORRECT RECORD AT A
MEETING OF THE TE ANAU COMMUNITY BOARD
HELD ON 6 DECEMBER 2017.

DATE:.....

CHAIRPERSON:.....

Council Report

Record No: R/18/2/2619
Author: Simon Moran, Community Partnership Leader
Approved by: Rex Capil, Group Manager Community and Futures

☐ Decision ☐ Recommendation ☒ Information

Chief Executive

Central Government

- 1 With the Labour/NZ First/Green government it can be expected that the change will lead to some changes in government policy.
- 2 There are a number of aspects to the coalition agreement and the government's 100 day plan, that are have already set a broad outline of this Government's priorities and how they might impact on the local government sector. These included:
 - A strong focus on housing issues including supply and demand, the provision of infrastructure to support development and the development of more social housing. This will include the establishment of a new Housing Commission.
 - Establishment of a tax working group. There will likely be a linkage to local authority funding through this working group.
 - A public inquiry into local authority cost and funding issues.
 - Establishment of an independent climate commission to lead the move towards zero carbon emissions by 2050.
 - Holding a clean waters summit to look at the broad range of water management issues. Work in this area is expected to lead to the setting of higher water quality standards for both urban and rural communities.
 - A strong focus on regional development including establishment of a new fund which is to be used to support investment in the rail sector.
 - There will be a review of the port sector.
 - Review of emergency management following consideration of the review process that was initiated by the previous government.
 - Review of the Resource Management Act and land use planning in general. There is a strong linkage to the work in this area and the broader urban development issues affecting NZ. The Productivity Commission report on urban development policy, which was released earlier this year, will no doubt inform the development of new policy in this area.
- 3 The Minister of Transport has also announced that the revised Transport Government Policy Statement will now not be released as a draft for comment until early in the new calendar year. This will mean that the final land transport programmes will not be confirmed until 31 August 2018 rather than by the end of June. The new GPS is expected to include:

- An increased focus on public transport.
- Increased focus on rail and other modes of transport alongside of roading.
- An increased focus on walking and cycling.
- Increased focus on safety and reducing the environmental impacts of transport.
- Support for regional development initiatives.

- 4 Officers will continue to monitor any moves in central government policy as decisions are made and new policy announced in the months ahead.

Southland Regional Development Strategy (SoRDS)

- 5 Last year the four Southland Councils released the statement of proposal relating to the formation of a council controlled organisation (CCO), to lead regional development activity. Submissions closed on Monday, 2 October 2017.
- 6 There were approximately 107 submissions received which were heard by the Joint Committee, consisting of two Councillors from each of the four Southland Councils, on 13 November 2017.
- 7 The submissions received covered a wide range of issues which the Joint Committee will need to work through in a structured way as they work towards developing a series of recommendations to come back to the four Councils on a possible way forward.

Southern Tourism Workshop

- 8 Queenstown Lakes District Council, (QLDC) and MBIE hosted a southern tourism opportunities workshop in Queenstown at the end of November 2017.
- 9 The workshop provided the opportunity for stakeholders from the tourism industry, local and central government to look at the issues and opportunities affecting the development of tourism across the bottom half of the South Island and how they can work together in a more coordinated way.
- 10 While the workshop discussed the importance of Queenstown as a central hub for tourism in the South Island it also highlighted the importance of other destinations, such as Fiordland, to the overall tourism product offering for visitors to the South Island.

Water Management

- 11 Water policy and its management continues to be a high profile and topical issue. The broader public and political interest in the issues were obvious during the recent national elections.
- 12 The Government have already highlighted that they will be placing a particular focus on this area. This will include looking at how water is managed at both a central and local government level. This work will be informed by the Stage Two report from the Havelock North Water Inquiry, which is focussing on how water is managed across the sector, and will be released in early December.
- 13 The Office of the Auditor General (OAG) have also decided to have a focussed look at the way in which water issues are managed during the next 12 months. Their review will look at activity across both central and local government agencies with a particular focus on drinking water, freshwater, stormwater, and the marine environment.

- 14 The OAG has released its foundation report which explains in more detail their interest in water management and the work planned/underway over the next year. The report is available on the OAG website (www.oag.govt.nz).
- 15 The OAG intends to highlight any improvements that are needed in the public management of water and in the accountability and transparency of organisations for their decision-making and performance.

LGNZ Roadshow

- 16 At the Local Government New Zealand conference in Auckland in July a new president and vice president were elected following the retirement of Lawrence Yule.
- 17 The new president, Dave Cull, vice president Stuart Crosby and chief executive, Malcolm Alexander have been visiting all local authorities over the last two months. Vice president Crosby and Malcom Alexander visited this Council on 13 November 2017.
- 18 The key themes that have emerged from these visits from across NZ have included:
 - The sector is ‘under pressure’ to meet and fund infrastructure demands for local communities.
 - The management of growth is an important issue in those local authorities that are experiencing significant growth.
 - Climate change is an issue that is being addressed in an ‘ad hoc’ way across the country. There is a need for a more consistent framework to be applied across the country.
 - There are a number of pressures in the housing area with the supply of rental housing contracting, a wide range of social housing issues, increased cost pressures and a shortage of supply in a number of areas.
 - A number of regional areas have progressed the development of regional development strategies with MBIE support. It is expected that the new government will place a strong focus in this area but the practical implications are still to be understood.
 - Collaboration is seen as important across the sector as a way of improving the efficiency of delivery.
 - There were a number of issues relating to NZTA including management of the state highway network and delays with the approval of capital works projects raised. LGNZ are discussing these issues with NZTA at the national level.
 - There are a number of local authorities giving consideration to the merits of establishing Maori seats as part of their representation reviews.

Biodiversity

- 19 LGNZ have released for discussion and feedback a think piece on how NZ can improve its management of biodiversity issues. It notes that while good progress is being made in some areas the current approaches will not be sufficient to maintain the current range of indigenous biodiversity. A copy of the think piece is available on the LGNZ website (www.lgnz.co.nz).
- 20 The think piece outlines suggested key areas for change to the way in which biodiversity issues are currently managed. These include:

- Investigating the establishment of a new national leadership structure that would coordinate both public and private sector work in this area. It would also lead to a better definition of roles and responsibilities of the different parties involved in this area.
- Reaching agreement on where we should focus our efforts at national, regional and local levels. This should be reflected in a national plan that provides for consistency of delivery across the different regions.
- The development of better information and performance indicators on the state of biodiversity in different areas and the progress being made to improve it.
- A revision of the current legislative and policy frameworks to ensure that they are fit for purpose and deliver on the overall goals.

People and Capability

- 21 Health and Safety continues to be a focus with work progressing well on the 2016/17 plan. There are five key focus areas including completing the implementation of the Health and Safety Framework, critical risk, health and safety participation, incident management and measuring and monitoring.
- 22 The Health and Safety Policy has been updated and is available in all work locations. Our new policy will ensure our Health and Safety goal is met. Our goal is for our people to be bold and to actively think about their own and others safety and wellbeing so that we deliver safe and effective services to our community and that everyone gets home safe and well.
- 23 Steve Manaena was appointed into the Team Leader Community Engineers. Previously Steve was a Community Engineer. Steve has had previous leadership experience and significant project management experience.
- 24 The appointment of a Group Manager Services and Assets has been made, with Matt Russell starting in the role towards the end of February 2018. The current Group Manager Ian Marshall signalled his retirement in 2017, and will stay on with Council throughout 2018 to undertake project work and ensure a smooth transition to this important role for Council.

Community and Futures

Stewart Island Rakiura Fete

- 25 On 10 November 2017, the Stewart Island community were invited to attend a fete to discuss the future of the island. The fete was attended by 30 people, some of which stayed for many hours discussing important opportunities and challenges facing the island now and in the future. There were a number of stalls at the fete which provided valuable opportunity to connect, ask questions and give feedback.
- 26 Staffed stalls included DoC Predator Free; Venture Southland, with stalls to discuss tourism, economic and community development; Southland District Council, with stalls available to discuss the upcoming representation review, review of the Stewart Island Visitor Levy By-Law, and the Stewart Island community plan. There was also opportunity to raise questions or make comment on SIESA, roading, property, wharves and any other infrastructure on the island.

- 27 Feedback received from the stall holders and participants was extremely positive, particularly around the quality of discussions taking place, and overall a well-received opportunity to talk about the future of the island.

MBIE Stewart Island Community Plan Update

- 28 In August 2017, the Ministry of Business, Innovation and Employment approached Council, to lead a programme of development and consultation around opportunities and planning for the future of Stewart Island. The catalyst behind this was the Bonamia Ostreae parasite that has devastated oyster production on Stewart Island. Council has engaged independent consultant Sandra James to undertake this work.
- 29 The purpose of the project is to determine the short, medium and long term community vision for the future sustainability and growth of Stewart Island Rakiura. It will also identify the infrastructure needed to support the achievement of the overall goals. The Community Plan for Stewart Island, will have alignment to the District's Community Leadership Plans currently underway.
- 30 To date the Stewart Island community have had opportunity to speak one-to-one with the consultant over numerous occasions, take part in community workshops, participate in the community fete, and contribute to the plan through surveys. There are still a number of workshops, surveys specifically for businesses, stakeholders, visitors to the island and the local school children to be undertaken and opportunities to speak with the consultant directly over the next few months.
- 31 At the conclusion, a report will be prepared for Council in February/March 2018 to consider the views and aspirations of those living on and visiting the island. Through funding provided by MBIE there is a further opportunity to investigate one or two investment plans for future development on Stewart Island.

Welcome Ambassador Project Update

- 32 The purpose of this project is to develop and deliver a pilot in Te Anau that has a focus of intentional welcoming, where being a welcoming community can significantly enhance the experience of residents, ratepayers, and visitors to the area. The pilot will be led and supported by Council's community partnership leader, and delivered by community development through Venture Southland.
- 33 A meeting of Council and community development staff in December 2017 and January 2018 has determined a public meeting has been set for 7 March 2018, 7.30pm at the Te Anau Club. The objective of the public meeting is to seek interest from the wider community in taking part in, and take ownership of the project. The public meeting will involve an introduction to the concept from community development staff, facilitated by Council, and will introduce how the project has worked in Canterbury to date. Any subsequent group established in Te Anau may choose to use the existing model, or create their own that better reflects their local community and wider district and region.
- 34 It is the express intention of this project that Council and other agencies or organisations have only a supporting role, and that the level of engagement and on-going accomplishments of the group are identified, driven and led by volunteers in the community themselves

Community Conversations/Community Governance Review/ Representation Review Process update

- 35 The latest round of community conversations were held in November 2017 and were focussed on the forthcoming representation review and review of the community governance structure.
- 36 Participants were encouraged to complete a questionnaire and provide feedback on their ideas for the Council's representation arrangements. There was very good engagement in the topic and useful discussions at each of the nine conversations.
- 37 Following the community conversations a meeting was held in Winton for all Councillors and representatives from each community board and community development area – this built upon the discussion at the community conversations.
- 38 Some of the guiding principles that were agreed on that will assist in forming the basis of the representation review are: a clear purpose for governance entities, full district coverage, equity of representation, relationships first, there still needs to be local input and involvement.
- 39 Workshops will be held with the Council and all elected representatives in February and March as the Council draws up and agrees on its Initial proposal which will go out for consultation in April 2018.

Milford Opportunities Project

- 40 The Governance Group for the Milford Opportunities Project met for the first time on 16 November. The Group's independent Chair is Keith Turner and the other members are Mayor Gary Tong (Southland District Council), Geoff Thomson (Business), Richard Lauder (Business), Mayor Jim Boulton (Queenstown Lakes District Council), Jim Harland (NZTA), Aimee Kaio (Iwi, Ngai Tahu), Bruce Parkes (Department of Conservation), and Iain Cossar (Ministry of Business, Innovation & Employment).
- 41 The Group discussed and made some amendments to the draft Terms of Reference (ToR) and Request for Proposal (RFP). Primarily the changes refined the 'Guiding Principle' and 'General Objectives' of the project and set out the need for this to be a visionary project.
- 42 In response to the RFP 13 proposals were received. The Governance Group will meet on 26 January 2018 to hear presentations from the shortlisted consultants and decide who has the preferred proposal.
- 43 A two day meeting is also scheduled in February 2018 for the governance group and the project manager to visit Milford and workshop the project.

Bylaw Reviews

- 44 The Stewart Island/ Rakiura Visitor Levy Policy and Bylaw – Council has started preliminary consultation to help identify if there are parts of the Policy and Bylaw that should be changed. Staff will be undertaking further preliminary consultation in the next couple of months, and will be discussing the content of a draft Policy and Bylaw with the Community Policy Committee, in the new year.
- 45 In October Council decided that it would not proceed with amending the Freedom Camping Bylaw 2015 for Lumsden at this time. The current bylaw will remain in place for the current summer season.
- 46 This decision was reached as after receiving submissions, Council favoured a more restrictive Bylaw for Lumsden. To adopt a more restrictive Bylaw Council would have had to undertake

another consultation process. As other amendments to the Bylaw may also arise over the next year, both from Council-based initiatives and through central government, Council felt that it was best not to proceed with an amendment at this time.

- 47 The reviewed Stormwater Drainage, Water Supply and Wastewater Drainage Bylaws were adopted by Council on 13 December.

Financial and Development Contributions Policy

- 48 In October, Council approved the draft Development and Financial Contributions Policy for release for public consultation.
- 49 The draft Policy proposes continuing to have development contributions in remission and financial contributions would continue to be taken under the Southland District Plan for roading and reserves. Staff recommended Council endorse a Statement of Proposal on 13 December 2017, and the draft Policy will be consulted on via a process which will be run concurrently with the consultation and hearings being held on the Long Term Plan 2018-28.

Community Leadership Plan – Stage 2

- 50 Workshops with key stakeholders were held around the District in November 2017. Standalone workshops were held in Invercargill, Gore, Te Anau and Otautau with Stewart Island residents beings engaged as part of the recent “fete” held on the Island.
- 51 The format of the standalone workshops was very similar to that of the elected member workshops held earlier in the year with attendees being asked to work through a series of questions including what they were most proud of, what they thought we could do better as a District and what opportunities they saw for working collaboratively with Council going forward.
- 52 A diverse group attended the workshops with representatives from the Ministry of Education, CTOS, Internal Affairs, Southern District Health Board, privately owned businesses, St Johns, local fire brigades, Lions Clubs, Community Trusts and Health Trusts, local community representatives and various other local groups being represented.
- 53 Key issues identified from the workshops for the District going forward were around levels of service, de-population (and increasing populations in some towns), volunteering, community development, funding, transport, housing, health and safety (recognising its importance but also the challenges it presents for our communities).
- 54 Feedback from these workshops has been overwhelmingly positive with attendees in several locations choosing to stay on after the close of the workshop to make connections with other people in attendance.
- 55 Planning for phase three will commence in the New Year and a report summarising the findings of the workshops will be presented to the next Community & Futures meeting.

Service Delivery Review Update

- 56 Work has been completed to analyse the results of the customer service delivery review survey and has also conducted a demand analysis of services at each Council office and library.
- 57 Key findings of the survey indicate that customers expect to interact with Council through a variety of methods. They expect to receive a consistent level of service across the organisation in terms of good customer service (i.e. responding to requests in an efficient and timely manner via staff who are warm and friendly) easy access to information via online or physical locations and as and when they require it (i.e. not being limited by current opening hours).

- 58 Work has also been done to review Council's customer service statistics around how we currently interact with our customers and ratepayers as well as reviewing how other district councils across New Zealand provide services to their ratepayers and customers.

Long Term Plan 2018-2028

- 59 A significant amount of work on the Long Term Plan has been completed or is nearing completion.
- 60 Draft budgets for the plan have been developed both at a District level and local level. Local budget meetings were held with Community Boards, Community Development Area subcommittees and Water Supply subcommittees throughout October and Council in October and November. All changes to the budgets as result of these meetings have now been loaded. These draft budgets were confirmed by Council on the 23 November with the draft overall rates increases over the ten years sitting between 1.56% and 3.76% and the increase for 2018/19 forecast at 3.01%. The final budgets and financial statements for the draft LTP, including external debt funding/repayments and changes to insurance premiums will be presented to Council in December.
- 61 During the November meeting, drafts of the Supporting Information for the LTP Consultation Document (including the assumptions, Financial Strategy, Infrastructure Strategy and fees and charges) were also considered by committees and/or Council.
- 62 The next milestones in the LTP programme will be the confirmation of all the documentation supporting the LTP at the December Council meeting including:
- Final draft Infrastructure Strategy
 - Final draft Activity Management Plans
 - Draft Performance Management Framework for the 2018 LTP
 - Statements of Proposal (including Policy) for the Revenue and Financing Policy and Development and Financial Contributions Policy
- 63 Audit NZ began their audit of the information underlying the LTP in November as part of the work that they need to do to issue an audit opinion on the LTP Consultation Document. They will be completing this audit in late January in order for the Consultation Document to be confirmed by Council in February 2018.
- 64 Key dates from here:
- January: Audit of draft Consultation Document
 - February: Council adoption of final Consultation Document and Supporting Information
 - 7 March to 9 April: Consultation period
 - Mid April to May: Hearings and Deliberations
 - Mid June: Adoption of final LTP

Environmental Services

Waituna Partnership

- 65 The Partners (Environment Southland, Department of Conservation, Southland District Council, Te Runanga o Awarua and Te Rūnanga o Ngāi Tahu) have met in November to discuss the next steps in the Partnership to deliver on the strategy and action plan. The appropriate governance structure to achieve this is currently being worked through collaboratively.
- 66 Over the next few months the Group will be further developing the governance structure and work programme. More detail can be found on the new website www.waituna.org.nz.

Short term residential accommodation

- 67 There has been some recent media discussion and other contact regarding Airbnb and other short term rentals of residential property within the District, and particularly in the Te Anau/Manapouri area.
- 68 Currently, the Southland District Plan allows visitor accommodation for up to 5 paying guests without requiring a resource consent. This is also the “trigger point” number under the Building Act, beyond which a building consent for a change of use application under the Building Act.

Environmental Health

- 69 Staff are working with the Department of Conservation (DoC) and the Clutha District Council on a new shared freedom camping patrol in the Catlins. The start date is the 11th December and media communication is being organised. The ranger will be full time over a 5 month period. DoC will permit the Waipohatu site being promoted for use for freedom camping, and this may reduce congestion at Council’s Weir’s Beach site.

Dog Registration Amnesty

- 70 SDC will be running a dog control amnesty from Monday 12 February 2018 until Friday 13 April 2018. Promotion of the amnesty will start shortly.
- 71 This amnesty will apply to dogs that are ordinarily kept in the District. The amnesty relates to:
- Free registration of unregistered dogs until the end of this registration period (and free microchip as per normal); and
 - Any dogs registered through the amnesty that are menacing breeds will be desexed for free. There are five breeds that are required to be classified as menacing dog – they are American pit bull terriers types, Brazilian Fila, Dogo Argentino, Japanese Tosa, and Perro de presa Canario.
- 72 Council’s records, along with NZ wide data, show that there is a link between unregistered dogs and dog attacks, and so Council wants to reduce the number of unregistered dogs in the District.
- 73 To take advantage of the amnesty, owners will need to fill out a registration form before Friday 13 April.

Proposed District Plan 2012

- 74 The final outstanding appeal on the Proposed District Plan 2012 has been withdrawn. Following mediation in August there was one appeal that did not get resolved, however on 29 September this appeal was withdrawn. Now all appeals have been resolved the proposed District Plan was “made operative” 22 January 2018.

Land Use Policy

- 75 Project plans are being developed for some landscape, heritage and climate change work streams. Once these plans have been formulated they will be reported to the Regulatory and Consents Committee for endorsement.
- 76 Initial workshop discussions have been held with the Committee on all these topics. It is important that these issues are worked through collaboratively with the other Southland councils as there significant linkages and cross-boundary opportunities. It is also important that we keep abreast of national developments and case law on these matters, particularly in relation to climate change where there is a national Local Government New Zealand working party and considerable central government focus at present.

Services and Assets

Costs of Roading Renewals

- 77 Recent tenders are coming in above estimate, showing a price increase trend that may be driven by a buoyant market at the moment. If this trend continues we may struggle to achieve the physical work we have programmed for the budget allocated. It is early days in the construction season yet but often this is the most competitive period of the season. Close monitoring of the situation will be needed to see what trends develop.

NZTA Approvals

- 78 Frustration is growing around the lack of approvals coming through from NZTA for work that was approved in principle by the local representatives a number of months ago. The LED light project has been stalled for many weeks waiting on sign off from NZTA Wellington.
- 79 The concern is NZTA themselves have put a deadline of 30 June 2018 for the work to be done to qualify for the special 85% subsidy. Yet we cannot get underway, even though we have tendered the work, because NZTA funding approval is proving difficult to get out of Wellington.

Road Safety

- 80 The Southern Road Safety Influencing Group (SRSIG) has developed a road safety programme. The group wanted to find a new approach to tackling an old problem—the number of people being killed and seriously injured on Otago and Southland roads, and began at looking at ways to work with communities to improve road safety. The group saw the need for a solution that is for Southern communities, by Southern communities, and the “Any number is too many” programme was developed.
- 81 Each Council office has been supplied with stickers for people to take-place on vehicles etc, posters are also available to put up anywhere you can think of.

Forestry (IFS)

- 82 Harvesting activity remains unchanged from the initial 9,500 tonnes during early Spring
- 83 Harvest planning for the 40,000 tonnes remaining in Ohai and Waikaia Forests is currently underway, with harvest operations due to commence in February. We are working through the archaeological issues with 19th century sites identified at Waikaia and their protection going forward.

- 84 All release spraying of the newly established 2017 plantings has now been completed. Pruning and thinning operations are underway in Gowan Hills and Ohai Forest. Carbon plot measurement has been completed and table yet to be received from MPI for need year unit claim.

Strategic Property

Community Centres

- 85 Edendale Hall is still on the market for disposal by way of a fixed price, given that only one tender was received, which was significantly lower than the market analysis. There is still only limited interest. Consideration is being given to demolition of the hall as this is seen as an impediment to disposal.
- 86 There have been a number of queries from rural halls about process and implications of closures and hence it is expected that there could be further closures in the near future.

Public Conveniences

- 87 Predominantly business as usual when it comes to operations, however it is expected that the operating costs for those toilets situated on the main tourist routes, will increase in line with the increase in tourist numbers.
- 88 A trial is underway about the use of tokens at the Lions Park toilets in Te Anau. A report will be presented to Council in due course on the success or otherwise of the trial.

Te Anau Airport

- 89 The Te Anau Airport Oasis Sewerage System has been signed off and was made operational on the 8th of November 2017.
- 90 As part of the recent runway maintenance schedule assessment a drone flyover in January was used to measure whether there have been any changes in cracking and moss/lichen from the 2015 report.

Water Structures

- 91 Licence Agreements with private berth owners at Riverton, is progressing with a majority signed and returned. The outstanding ones are being followed up.
- 92 Communication will be provided to those not signed or those not completing the structural upgrade work as to the consequences of not doing both. Primarily the drivers are Health and Safety as well as complying with the Coastal permit that Council holds from Environment Southland. In terms of the licence's this is removal of the structures.

Curio Bay Project

- 93 Ongoing with Council's waste water project and Department of Conservation's carpark completed. The South Catlins Trust has the new camping amenities building operational as well as the construction of the Heritage Centre was opened in December 2017
- 94 An ancillary project has resulted from all this development and the three parties in conjunction with other interest groups, are involved in a planting programme on the reserve to increase the habitat for the Yellow Eyed Penguins. A significant number of plants are in the ground already so it is now a waiting stage for them to grow and develop.

Parks and Reserves

- 95 The report on Open Spaces Priority Settings has been received which does recommend significant investment in this activity which will be considered as part of the Long Term Plan.
- 96 As the Department of Conservation is now the owner of the Clifden Historic Bridge an onsite meeting is organised with the aim of coordinating development at this site which includes the bridge, freedom camping and toilet facilities.

Strategic Water and Waste

Te Anau Wastewater Discharge Project

- 97 Work is progressing on finalising the business case in support of the Kepler proposal for which Council already has consent.
- 98 A draft of the business case was considered by the Project Committee on 28 November with the finalised case is likely to be considered by Council in April 2018.

Land and Water Plan Implementation

- 99 Under the National Policy Statement for Freshwater Management (NPS-FM) water quality and quantity are to be maintained and improved, with any over allocation to be phased out over time. Environment Southland is required to set environmental limits by 2025, with all 'communities' required to meet those limits in due course. They are progressing this work via their proposed Water and Land Plan.
- 100 To assist with addressing the impacts of these changes on local authority infrastructure, Environment Southland have formed a Three Waters Officer Working Group. The objectives of the Group are to work through the implications of the new freshwater standards, develop an agreed approach to the re-consenting of local authority infrastructure and ensure that the organisational objectives are aligned.
- 101 Council staff and elected members from the three Southland Territorial Local Authorities, presented evidence to the hearing panel in September, as well as attending stakeholder presentations. The hearing is now complete with commissioners considering the evidence prior to the release of decisions.
- 102 In January acoustic leak detection of the water network was undertaken. Council is currently awaiting the results of that work and then Downers Contracting will begin making the repairs.
- 103 With the current weather pattern that we have this summer not expected to change markedly for a while it is important that people are conscious of their level of water use.

Fluoridation of Drinking Water

- 104 Council recently received an update from the Ministry of Health around the status of the Health (Fluoridation) Amendment Bill, which may receive a second reading before parliament later this year.
- 105 This bill will transfer the right for decisions on community fluoridation from local authorities to the District Health Boards. A fund of \$30 million over ten years, will be established to fund any communities directed to fluoridate their supplies. Although there is no indication that any request or direction will be made, Council staff are looking into what any upgrades might mean for our community water supplies.

Review of Solid Waste Contract Arrangements

- 106 The WasteNet Southland Waste Management Group recently notified contractors Bond Contracts and Southland Disability Enterprises Limited of its intention to begin negotiations, around rolling both contracts over. Both contracts are currently in year six of an initial eight year duration, with ability to roll over for a further eight years.

Strategic Roading

District-Wide Resurfacing Contract

- 107 Downer have commenced the 2017/18 resealing programme with good progress being made. The focus has been on the urban area and the larger rural sites particularly in the eastern area of the District.

LED street light replacement programme

- 108 This project is still waiting on formal New Zealand Transport Agency funding approval.
- 109 The project has been endorsed by the appropriated Senior Manager, Operational Policy, Planning and Performance, System Design and Delivery however the project still requires formal approval by the General Manager Investment and Finance.
- 110 All replacement work is still expected to be completed by 30 June 2018, but delays by NZTA in approving the project is eroding any contingency time.

Te Anau projects completed

- 111 The OTTA Sealing of Ramparts Road from the state highway intersection to the lookout entrance is programmed to happen between the 7-10 February weather permitting.
- 112 The swimming pontoon was installed in December and has been very popular over the Christmas period.
- 113 The Sputnik refurbishment was completed in December and was funded by both the Board and the Lions Club.
- 114 The shade sail at the skate park was installed in January.

Te Anau projects to be completed

- 115 The flying fox platform is being fabricated in the next week and is expected to be installed by late February.
- 116 At the skate park the concrete pad under shade sail is currently being constructed, a couple of the tables will be shifted once the concrete has cured. Installation of drinking fountain is programmed for the second week of March.
- 117 Currently awaiting prices from NES over the Te Anau Terrace streetlight pole replacements, to go in conjunction with LED upgrades. They were also to provide some option and pricings for Wong Way.
- 118 The new track at the Water Park and a MOU with DOC for going over their land to join into Ivon Wilson Park are projects which will be this year.

Finance

- 119 Income is relatively on track year to date with slight overs or unders, but due to the timing of invoicing or other factors should even out again through the financial year.

- 120 Operational Expenditure budgets are tracking over YTD budget overall, this can be attributed to timing of invoices or other factors such as unbudgeted grants as detailed below.
- 121 Administration expenses are tracking over budget YTD due to the funding of the new pontoon from the Admin – general Projects budget. This new pontoon was installed by the Te Anau Boat Club prior to Christmas. The grant to the Godzone event being held in Te Anau in 2018 also came out of this budget.
- 122 The Operating Costs business unit has had the grant to the Trails Trust for maintenance actioned as well as the Freedom Camping control costs previously. This business unit is underspent in Broadcasting, Festive Decorations and Events, Pest Control and General Projects.
- 123 Stormwater expenditure has no costs to Operating Costs or Monitoring, but has seen resource consent expenses and an internal rates income adjustment has further increased the underspend value.
- 124 The Cemetery budget is slightly over due to some maintenance costs for tree removal of two large ‘old man’ pines earlier in the financial year.
- 125 The \$40,000 grant to Fiordland Retirement Housing Trust from the Luxmore Subdivision reserve. This was unbudgeted expenditure approved by the CB (14th June meeting) and Council (21 June meeting) to be funded through the Luxmore Subdivision reserve.
- 126 Library capital costs are for Furniture/ Fittings and Library Book acquisition and are running under budget.
- 127 Streetworks capital costs consist mainly of street light works are being priced to replace the Te Anau Terrace light poles in conjunction with the LED lighting District Project. The Wong Way street lighting is being investigated by the community engineer. Minor footpath and Kerb & Channel renewal budgets still remain as projects for this business unit but will be treated as per operational/ maintenance budgets.
- 128 Stormwater Drainage - Te Anau has a condition assessment project budgeted for this financial year. This has not be actioned or investigated to date.
- 129 Beautification capital costs are for the Town Entrance project (Events Sign \$20,992) and Town Entrance Sign (Gateway to Fiordland \$20,000). The Gateway sign has been further considered in the Te Anau Development Plan and is to be re budgeted to 2018/19 and will be altered during forecasting. This will change the annual budget for this business unit capital costs.
- 130 Parks and Reserves General capital costs consist of \$24,200 ex GST for the refurbishment of the “Sputniks”, this has been completed. This project has also received the funding contribution of \$8,000 incl GST from the Te Anau Lions Club. Water Park - New Track (\$30,000) under Parks and Reserves. We are still awaiting a MOU with DOC around access through their land opposite the Water Park to enable a linking track between the Water Park and Ivon Wilson Park as highlighted in the Noble report and supported by the Board. The balance for the Skate Park Upgrade (Pump Track \$12,643) under Parks and Reserves for some remaining ancillary items yet to be installed, the shade sail poles were installed in December and the shade sail in January.



Te Anau - Business Units as at 31 December 2017										
		Income			Expenses			Capital		
BU Code	Business Unit	Actual YTD	Budget YTD	Budget Full Year	Expenses YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year
26800	Administration - Te Anau	\$40,514	\$40,040	\$83,378	\$70,540	\$40,040	\$80,080			
26801	Library - Te Anau	\$87,927	\$87,111	\$174,221	\$85,397	\$77,934	\$155,295	\$10,276	\$11,539	\$23,078
26802	Operating Costs - Te Anau	\$27,469	\$34,952	\$70,876	\$20,790	\$29,720	\$49,903			
26807	Street Works - Te Anau	\$46,274	\$45,733	\$91,466	\$22,266	\$21,056	\$42,112	\$1,227	\$36,404	\$72,808
26810	Refuse Collection - Te Anau	\$29,596	\$29,250	\$58,500	\$32,813	\$29,250	\$58,500			
26813	Stormwater Drainage - Te Anau	\$18,844	\$18,624	\$52,656	\$10,839	\$20,045	\$37,248		\$9,892	\$19,784
26825	Cemetery - Te Anau	\$6,091	\$5,706	\$11,476	\$8,659	\$6,720	\$13,440			
26828	Beautification - Te Anau	\$27,477	\$27,156	\$54,311	\$19,718	\$21,072	\$42,144		\$10,496	\$20,992
26833	Sportsground/Boating - Te Anau	\$12,688	\$11,920	\$23,839	\$13,017	\$13,593	\$23,932			
26835	Lakefront	\$12,582	\$12,435	\$24,870	\$23,883	\$24,071	\$48,142			
26846	Parks & Reserves General	\$92,248	\$99,231	\$198,461	\$86,681	\$90,269	\$180,538	\$24,896	\$31,322	\$62,643
26849	Information Kiosk	\$37	\$37	\$74		\$37	\$74			
26886	Luxmore Subdivision	\$2,524	\$2,629	\$51,303	\$42,986	\$22,941	\$42,941			
Total		\$404,272	\$414,821	\$895,431	\$437,588	\$396,748	\$774,349	\$36,398	\$99,653	\$199,305

Reserve Balances

Te Anau

	Opening Balance	Current Budget	Forecast Budget	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
Local													
<i>Operating</i>													
Sandy Brown Loan - OP	(12,059)	(10,199)	(10,199)	(8,692)	-	-	-	-	-	-	-	-	-
Total Local Operating	(12,059)	(10,199)	(10,199)	(8,692)	-	-	-	-	-	-	-	-	-
<i>Reserve</i>													
Te Anau Car park Reserve	23,281	24,254	24,254	25,052	25,876	26,727	27,606	28,514	29,452	30,421	31,422	32,456	33,524
Te Anau Cemetery Improvements	1,542	1,606	1,606	1,659	81	81	81	81	81	81	81	81	81
Te Anau General - OPR	549,541	357,298	549,455	563,500	394,585	423,186	396,315	440,897	440,897	478,163	414,841	451,250	451,251
Te Anau Luxmore Subdivision -	1,054,023	1,102,385	1,062,385	1,100,606	1,140,127	1,180,992	1,223,246	1,266,939	1,312,121	1,358,844	1,407,163	1,457,131	1,508,807
Total Local Reserve	1,628,386	1,485,543	1,637,700	1,690,817	1,560,669	1,630,986	1,647,248	1,736,431	1,782,551	1,867,509	1,853,507	1,940,918	1,993,663
Total Local Balance	1,616,327	1,475,344	1,627,501	1,682,125	1,560,669	1,630,986	1,647,248	1,736,431	1,782,551	1,867,509	1,853,507	1,940,918	1,993,663
Stormwater													
<i>Reserve</i>													
Te Anau Stormwater - RES	460,839	456,463	456,463	471,481	486,993	503,015	519,564	536,658	554,314	572,551	412,089	425,647	439,651
Total Stormwater Reserve	460,839	456,463	456,463	471,481	486,993	503,015	519,564	536,658	554,314	572,551	412,089	425,647	439,651
Total Stormwater Balance	460,839	456,463	456,463	471,481	486,993	503,015	519,564	536,658	554,314	572,551	412,089	425,647	439,651
Total Te Anau Reserve Balance	2,077,166	1,931,807	2,083,964	2,153,606	2,047,662	2,134,001	2,166,812	2,273,089	2,336,865	2,440,060	2,265,596	2,366,565	2,433,314

Recommendation

That the Te Anau Community Board:

- a) Receives the report titled "Council Report" dated 8 February 2018.

Attachments

There are no attachments for this report.

Te Anau Community Events Charitable Trust's report to the Community Board

Record No: R/18/2/2926

Author: Simon Moran, Community Partnership Leader

Approved by: Rex Capil, Group Manager Community and Futures

☐ Decision

☐ Recommendation

☒ Information

Purpose

- 1 To present a report from the Te Anau Community Events Charitable Trust to the Community Board for its information.

Recommendation

That the Te Anau Community Board:

- a) **Receives the report titled "Te Anau Community Events Charitable Trust's report to the Community Board" dated 9 February 2018.**

Attachments

- A Performance report to 30 June 2017 [↓](#)



**Report to the Te Anau Community Board
for their meeting Wednesday 21 February 2018**

The proposal from the Te Anau Community Events Charitable Trust trustees going forward (as of the 1st of July 2018) is that we request a minimum of \$14,000 annually from the Te Anau Community Board to fund the operating costs of the Trust, as identified on the attached spreadsheet.

It is proposed that each event undertaken by the event co-ordinators, whether it be under the umbrella of the Trust or not, would need to be completely self-funding and on a user pays basis to cover the event co-ordinator hours. If necessary, outside funding may need to be applied for.

On the attached spreadsheet, you can see the Trusts annual expenses as well as benefits that the Trust and its events generates for the community.

As requested, we have included the 2016/2017 audited financial accounts for your perusal.

You also requested to know about any events that have been turned down by the Trust and the reasons why:

- **Waitangi Day Te Anau Festival 2018**
When the group approached us, we were unsure of the future direction of the Trust, so didn't commit to being involved in the organisation of the event. Plus both co-ordinators had prior commitments that day.
Event Co-ordinators did assist the group with funding, promotion, advice and equipment.
- **Te Anau Winter Illumination 2017**
Major concerns with lack of any Health & Safety and poorly implemented Traffic Management Plan.
No one "owned" the event – how would be liable in the event of an incident.
Event co-ordinators had put in many hours for the two previous events with zero financial contribution returned to the Trust
- **Fiordland Big 3**
Te Anau Rugby Club requested to take over this event in 2017, but due to changes in their committee, the event did not run.
Event Co-ordinators have started working with the Rugby Club to organise the 2018 event.
- **2018 Te Anau Tartan Festival**
Organisers decided to take a year off as the small committee were mostly unavailable for Easter 2017.

- New Year's Eve – Rotary Club of Fiordland
Rotary informally asked us to take over the event several years ago. At that stage, event co-ordinators didn't have any spare hours and there was no way of reimbursing the Trust for hours. No formal request has ever been received.
- Te Anau Health & Wellbeing event
Very little profit gained and huge amount of hours put in
First year there was a committee that did not work well together. Second (and final year) there was a committee of one
- Milford Mountain Classic
Event put on hold for 2017 due to lack of crucial personnel; then cancelled for the foreseeable future due to traffic management concerns and no committee
- Te Anau Harness Street Race
This event was cancelled in 2014 for health & safety, insurance and Internal Affairs concerns/issues

Thank you for the opportunity to provide this report and hope that it covers off all your questions / requests.

On behalf of the Trustees

Don McFarlane

Daniel Anderson

We will the Trust be funded as of 1 July 2018?		Income	Expenditure
Annual contribution from Te Anau Community Board		\$ 14,000.00	
Contribution from our events (leptos - user pays)		\$ 10,000.00	
Funding / Grants		\$ 7	
		\$ 24,000.00	\$ 34,500.00

Trust would obtain funding for its own events and any other non profit events that request our assistance from:

Community Trust of Southland
Resper Challenge Community Fund
Lotteries
Don't Foundation
Māori Energy
Pūhā Chantry
Southern Trust

the following:

Te Anau & Saffery Rivers
Leptos for each event
Boat Maintenance
Boat Maintenance
Administration for the above

grant events under Te Anau Events umbrella

Fordland Day 3
Te Anau Enduro
Te Anau Manapouri Fishing Classic
Te Anau Taranui Festival

event under Te Anau Events umbrella but in recess

Millford Mountain Classic
Te Anau Harrows Street Races
Te Anau Health & Wellbeing

support that has been provided to other events

equipment, manpower, advisory role etc
Barbie of the Lakes
Chunty Moxie Race Fundraiser
Te Anau Santa Parade
Te Anau Winter Illuminations
Waikare Day Te Anau Festival

has the events co-ordinators do (role, pay per hour)

Data Inputting
On Line Payments
Planning & Promotion
Photocopying
Printing Meetings
Minutes
Accounts
Banking
Maintenance of existing assets
Development of specific MOUs with individual event organising committees around service levels / delivery of outcomes
Organising liaison with event organising committees
Department of Conservation consents
Risk management
Training management plans
Co-ordinating volunteers / Community groups
Uproar and food handling
Gaming licensing / Internal Affairs issues
Administration
Accounting / Financials
Advertising & promotion including signboards, radio, print, social media etc
Website assets
Website updates
Event funding mechanism is applied to any newly developed events to contribute towards ongoing sustainability
United with Venture Southland Events and Community Development staff
Establish and maintain relationships with community groups
Update other external websites (eg southland.com, Eventfinder, NZ.com etc.)

\$5	236,500.00
2017 Fishing Classic - 83 entrants	\$ 24,250.00
2017 Te Anau Enduro - 17 entrants	\$ 47,250.00
2017 Te Anau Taranui Festival - 39 entrants	\$ 308,000.00

estimated financial benefits each event brings to the community & local businesses (accommodation not included)

Marketing Beach

Each event/Te Anau/Manapouri is marketed to all of the South Island through print, social media and radio

Totals covers annual expenses? (budget)	Financial \$\$ received	Not one of above	Event provided other opportunity for income, BMO?
Trustees Insurance	\$ 2,000.00		Yes
Public Liability Insurance	\$ 900.00	Yes	Yes
Asset Insurance	\$ 900.00	Yes	Yes
Radio Licence fee	\$ 200.00		Yes
Online Entry/payment system & effort fees	\$ 1,300.00	Yes	Yes
Website	\$ 120.00		Yes
Audit fees	\$ 1,100.00		Yes
Compliance fees (Companies Office, AGM etc)	\$ 200.00		Yes
RAM on assets	\$ 1,000.00		Yes
General admin (stationery, sweet gear advert, credit card fee etc)	\$ 600.00		Yes
Cost for event co-ordinators to manage hire of Trust assets (day 100 hours @ \$22.5)	\$ 2,250.00		Yes
Administration to manage above and ongoing Trust matters (day 160 hrs @ \$22.5)	\$ 3,600.00		Yes
	\$ 34,500.00		

Community groups that have received benefit from our events

12 years - see average, approx \$14k per year

Catholic Church	\$ 200.00		Yes
Fordland Athletics Club	\$ 2,000.00	Yes	Yes
Fordland Basketball	\$ 4,720.00	Yes	Yes
Fordland College - Get to Go Team	\$ 920.00		Yes
Fordland College PTA	\$ 15,700.00	Yes	Yes
Fordland Embroiders Guild	\$ 6,100.00	Yes	Yes
Fordland Hockey Club	\$ 500.00		Yes
Fordland LandSAR	\$ 500.00		Yes
Fordland Players	\$ 480.00		Yes
Fordland Swimming Club	\$ 600.00		Yes
Fordland Swimming Pool Committee	\$ 6,150.00		Yes
Fordland Trails Trust	\$ 200.00	Yes	Yes
Individual / Student helpers	\$ 8,000.00	Yes	Yes
Maple Challenge	\$ 15,190.00	Yes	Yes
Manapouri Yacht Club	\$ 720.00	Yes	Yes
Manapouri Primary School PTA	\$ 2,800.00		Yes
Netball Fordland & Fordland College Tournament Team	\$ 900.00		Yes
Netball Club of Fordland	\$ 300.00		Yes
St Johns	\$ 2,800.00		Yes
Santa Parade	\$ 900.00		Yes
Te Anau Cricket Club	\$ 720.00		Yes
Te Anau Fire Brigade	\$ 8,000.00	Yes	Yes
Te Anau Flower Shows	\$ 1,980.00	Yes	Yes
Te Anau Golf Club	\$ 2,800.00	Yes	Yes
Te Anau Winter Illumination	\$ 900.00	Yes	Yes
Te Anau Lions Club	\$ 1,980.00	Yes	Yes
Te Anau Maple Users	\$ 2,800.00	Yes	Yes
Te Anau Primary School PTA	\$ 900.00	Yes	Yes
Te Anau Primary School PTA - Pige Pige	\$ 750.00	Yes	Yes
Te Anau Rodero	\$ 2,800.00	Yes	Yes
Te Anau Rugby Club	\$ 900.00	Yes	Yes
Te Anau Scouts	\$ 2,800.00	Yes	Yes
Te Anau Santa Parade	\$ 900.00	Yes	Yes
Te Anau Tennis Club	\$ 750.00	Yes	Yes
The Key Playcentre	\$ 750.00	Yes	Yes
Waimatuku Pipe Band	\$ 750.00	Yes	Yes
Young Farmers Club	\$ 750.00	Yes	Yes
Waiting Day Celebrations	\$ 90,740.00	Yes	Yes

Generalised list:

Rugby Southland
Local businesses
Private functions (weddings, 21st's, funerals etc)
Andy Magness's adventures!

Te Anau Community Events Charitable Trust (Group)

Performance Report For The Year Ended 30 June 2017

Te Anau Community Events Charitable Trust (Group)

Financial Report Contents

For The Year Ended 30 June 2017

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Te Anau Community Events Charitable Trust (Group)

Entity Information

As At 30 June 2017

Legal Name of Entity Te Anau Community Events Charitable Trust (Group)

Type of Entity and Legal Basis Charitable Trust and Registered Charity

Entity's Purpose or Mission

To promote and support community events in the Fiordland area.

Main Sources of the Entity's Cash and Resources

Two part-time staff (10 hours per week each) are part-funded by the Te Anau Community Board and proceeds from events under the Trust umbrella. General running costs are covered by proceeds from each event, funding applications and equipment hire.

Main Methods Used by the Entity to Raise Funds

Profits from event registrations and entry fees, sponsorship, donations and food and drink sales.

Entity's Reliance on Volunteers and Donated Goods or Services

With the exception of the two part-time staff each event is run solely by volunteers.

Contact Details

 **Website** www.teanauevents.co.nz

 **Facebook** www.facebook.com/teanauevents

Business Location 116 Town Centre
Te Anau

Accountants Crowe Horwath (NZ) Limited
112 Town Centre
Te Anau 9600

Bankers Westpac
Te Anau

IRD Number 107-881-662

Solicitor AWS Legal
112 Town Centre
Te Anau

Date of Establishment 18 August 2011

Trustees Alexander Mouat
Stephen Stock
Adrienne Moffat
David Pickett
Brian Sinclair
Donald McFarlane

Settlor Destination Fiordland Incorporated

Beneficiary Members of the Fiordland Community at the Trustees Discretion

Te Anau Community Events Charitable Trust (Group)

Statement of Service Performance

For The Year Ended 30 June 2017

Description of the Entity's Outcome:

Te Anau Community Events Charitable Trust seeks to promote a number of community events and provide support and resources to ensure their success.

Description and Quantification of the Entity's Outputs:

	2017	Budget	2016
Milford Mountain Classic is a bike race held annually in January and output measured by number of participants.	-	-	145
Te Anau Enduro ran its inaugural multisport challenge this year. It is quantified by the number of registrations of teams or individuals.	109	-	93
Te Anau Tartan Festival is held at Easter and its outputs are the number of participants in the games.	189	-	146
Fiordland Big 3 is a hunting and fishing event held during Queens Birthday weekend and output is measured by the number of registrations.	-	-	193
Te Anau Manapouri Fishing Classic is held during Labour Weekend. Outputs are the number of registrations.	566	-	700

Additional Information:

The Milford Mountain Classic was not held in 2017 due to committee members having other commitments (outside NZ).

The Big 3 was not held in 2017 as the Te Anau Rugby Club elected to run this event themselves (which did not end up happening).

These statements should be read in conjunction with the Notes to the Financial Statements.

3

Te Anau Community Events Charitable Trust (Group)

Statement of Financial Performance

For The Year Ended 30 June 2017

	Notes	2017 \$	2016 \$
Revenue			
Donations, Fundraising and Other Similar Revenue	1 & 2	95,834	81,721
Revenue From Providing Goods and Services	1	12,516	6,636
Interest, Dividends and Other Investment Revenue	1	600	1,358
Total Revenue		108,949	89,715
Expenses			
Expenses Related to Public Fundraising	3	25,896	36,800
Volunteer and Employee Related Costs	3	1,314	1,678
Costs Related to Providing Goods or Services	3	3,797	2,404
Grants and Donations	3	48,900	24,800
Other Expenses	3	42,336	32,886
Expenses		122,243	98,568
Net Deficit		(13,294)	(8,853)



These statements should be read in conjunction with the Notes to the Financial Statements.

4


Te Anau Community Events Charitable Trust (Group) Statement of Financial Position

As At 30 June 2017

	Notes	2017 \$	2016 \$
Current Assets			
Bank Accounts and Cash	4	37,265	32,942
Debtors		1,130	58
Income Tax Receivable		-	158
GST Receivable		185	-
Investments	5	-	16,579
Total Current Assets		38,580	49,737
Non Current Assets			
Property, Plant and Equipment	6	43,495	47,578
Total Non Current Assets		43,495	47,578
Total Assets		82,075	97,315
Current Liabilities			
Creditors		-	1,401
GST Payable		-	545
Total Current Liabilities		-	1,946
Net Assets		82,075	95,369
Accumulated Funds			
Trust Capital		82,806	91,662
Retained Surplus/(Accumulated Deficit)		(733)	3,707
Total Accumulated Funds		82,075	95,369

 Don McFarlane
Trustee

23/11/17.
Date


Trustee



These statements should be read in conjunction with the Notes to the Financial Statements.

5

Te Anau Community Events Charitable Trust (Group)

Statement of Cash Flows

For The Year Ended 30 June 2017

	Notes	2017 \$	2016 \$
Cash Flows From Operating Activities			
Cash Was Received From:			
Donations, Fundraising and Other Similar Revenue		95,834	81,721
Receipts From Providing Goods or Services		11,443	6,718
Interest, Dividends and Other Investment Revenue		600	1,358
Net Movement in GST		(730)	3,831
Cash Was Applied To:			
Payments to Suppliers and Employees		(113,888)	(85,754)
Taxation		158	-
Net Cash Flows From Operating Activities		(6,583)	7,874
Cash Flows From Investing and Financing Activities			
Cash was Received From:			
Proceeds from Sale of Investments		16,579	-
Cash was Applied to:			
Payments to Acquire Property, Plant and Equipment		(5,673)	(12,688)
Payment for Investments		-	(586)
Total Cash Flows From Investing and Financing Activities		10,906	(13,274)
Net Increase/(Decrease) in Cash		4,323	(5,399)
Opening Cash Balance		32,942	38,342
Closing Cash Balance		37,265	32,942
Represented by:			
Bank Accounts and Cash	4	37,265	32,942
Net Cash Balance		37,265	32,942



These statements should be read in conjunction with the Notes to the Financial Statements.

6

Te Anau Community Events Charitable Trust (Group) Statement of Accounting Policies

For The Year Ended 30 June 2017

Reporting Entity

The Te Anau Community Events Charitable Trust is registered under the Charitable Trusts Act 1957.

The consolidated financial statements comprise of the Te Anau Community Events Charitable Trust and the Te Anau Harness Street Racing Limited.

Basis of Preparation

Te Anau Community Events Charitable Trust (Group) has elected to apply PBE SFR-A (NFP) Public Benefit Entity Simple Format Reporting - Accrual (Not-For-Profit) on the basis that it does not have public accountability and has total annual expenses equal to or less than \$2,000,000. All transactions in the Performance Report are reported using accrual basis of accounting. The Performance Report is prepared under the assumption that the entity will continue to operate in the foreseeable future. The Performance Report is presented in New Zealand dollars and rounded to the nearest dollar.

Revenue

Revenue is recognised to the extent that it is probable that the economic benefit will flow to this entity and revenue can be reliably measured. Revenue is measured at the fair value of the consideration received. The following specific recognition criteria must be met before revenue is recognised:

Grants and Donations

Grants and donation income is accounted for depending on whether or not it has a "use or return" condition attached. Where there are no use or return conditions attached, the revenue is recorded as income when the cash is received. Where income includes a use or return condition, it is initially recorded as a liability upon receipt. The income is then subsequently recognised within the Statement of Financial Performance as the performance conditions are met.

Interest Income

Interest income is recognised on an accrual basis.

Revenue from Events

The entity receives revenue from registrations and sponsorship for events, and goods and services provided related to these events.

Property, Plant and Equipment

Property, plant and equipment and investment property are stated at historical cost less any accumulated depreciation and impairment losses. Historical cost includes expenditure directly attributable to the acquisition of assets, and includes the cost of replacements that are eligible for capitalisation when these are incurred.

Depreciation

Depreciation is charged to the Statement of Financial Performance at rates shown below over the estimated useful lives of each part of an item of property, plant and equipment.

The method and rates applied are as follows:

Asset Class	Method	Rate
Plant & Equipment - Trust	Diminishing Value	4.0 - 50.0%
Plant & Equipment - MMC	Diminishing Value	20.0 - 30.0%
Plant & Equipment - Fishing	Diminishing Value	10.0 - 16.0%
Plant & Equipment - Tartan Festival	Diminishing Value	10.0%
Plant & Equipment - Enduro	Diminishing Value	10.0 - 67.0%
Computer Software & Equipment	Diminishing Value	50.0%

An item of property, plant and equipment or investment property is derecognised upon disposal or when no further future economic benefits are expected from its use or disposal. Any gains or loss arising on derecognition of asset (calculated as the difference between the net disposal proceeds and the carrying amount of the asset) is included in the Statement of Financial Performance in the year the asset is derecognised.

Income Tax

The Te Anau Community Events Charitable Trust is exempt from income taxation as it holds Charitable Trust status.

These statements should be read in conjunction with the Notes to the Financial Statements.



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Te Anau Community Events Charitable Trust (Group) Statement of Accounting Policies

For The Year Ended 30 June 2017

Trade and Other Receivables

Accounts Receivable are recognised initially at fair value and subsequently measured at amortised cost using effective interest method, less an allowance for any uncollectable amounts. Individual debts that are known to be uncollectable are written off in the period that they are identified.

Goods and Services Tax (GST)

All revenue and expense transactions are recorded net of GST. Where applicable, all assets and liabilities have been stated net of GST with the exception of receivables and payables which are stated inclusive of GST.

Tier 2 PBE Accounting Standards Applied

The Board has not adopted any Tier 2 PBE Accounting Standards in the preparation of these accounts.

Changes in Accounting Policies

There have been no changes in accounting policies. All accounting policies have been applied on a basis consistent with those used in previous years.



These statements should be read in conjunction with the Notes to the Financial Statements.

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Te Anau Community Events Charitable Trust (Group)

Notes to the Financial Statements

For The Year Ended 30 June 2017

	2017	2016
	\$	\$

1 Analysis of Revenue**Donations, Fundraising and Other Similar Activities**

Donations		5,304	1,900
Funding	Note 2	3,691	6,817
Registrations		32,043	39,631
Sponsorship		18,135	26,050
Raffle Proceeds		1,200	-
Whisky Tasting/Pipeworkz		8,656	7,324
Auction Proceeds		26,805	-
Total		95,834	81,721

Revenue From Providing Goods and Services

Sales - Other		6,569	3,501
Bar Take		5,690	2,996
Merchandise Sales		257	139
Total		12,516	6,636

Interest, Dividends and Other Investment Revenue

Interest		600	1,358
Total Other Investment Revenue		600	1,358

Total Revenue

108,949	89,715
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2 Grants With Conditions

Brought Forward:	-	-
Received:	3,691	6,817
Allocated:	3,691	6,817
Carried Forward:	-	-



These statements should be read in conjunction with the Notes to the Financial Statements.

Te Anau Community Events Charitable Trust (Group)

Notes to the Financial Statements

For The Year Ended 30 June 2017

	2017	2016
	\$	\$

3 Analysis of Expenses

Expenses Related to Public Fundraising

Consumables	-	169
Fish Purchases	3,922	5,210
Kids Expenses	408	1,761
Judges	1,137	1,413
Safety Expenses	221	2,591
Signage	-	2,702
Whisky Tasting/Pipeworkz	9,380	6,823
Event Official (MMC)	-	4,607
Prizes and Prize Money	4,275	10,476
Trophy / Engraving	289	1,049
Auction Prizes	435	-
Race Expenses	5,830	-
Total	25,896	36,800

Expenses and Employee Related Costs

Volunteer Expenses	1,314	1,678
Total	1,314	1,678

Costs Related to Providing Goods or Services

Cost of Goods Sold

Bar Expenses	2,824	1,159
Race Shirts	-	1,245
Merchandise	974	-
	3,797	2,405
Total Cost of Goods Sold	3,797	2,405

Grants & Donations

Community Payout	37,900	14,800
Donations	1,000	-
Events Position Contribution	10,000	10,000
Total	48,900	24,800



These statements should be read in conjunction with the Notes to the Financial Statements.

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Te Anau Community Events Charitable Trust (Group)

Notes to the Financial Statements

For The Year Ended 30 June 2017

	2017	2016
	\$	\$
Other Expenses		
Advertising	6,309	7,667
Audit Fee	1,134	1,070
Bank Fees and Charges	18	221
Committee Expenses	-	348
Depreciation	9,756	12,738
Eftpos Charges	897	901
Freight and Cartage	-	25
General Expenses	17,123	5,219
Insurance	5,586	2,700
Legal Fees - Deductible	586	-
Printing and Stationery	111	472
Premises Hire	-	348
Trailer	530	535
Website	288	641
Total	42,336	32,886
Total Expenses	122,243	98,568
4 Bank Balances		
Westpac - Enduro	2,923	6,572
Westpac - Fishing	14,610	8,753
Westpac - Harness Racing General	-	1
Westpac - Harness Racing Ltd	-	105
Westpac - Milford Mountain Classic	233	1,869
Westpac - Trust	10,057	2,229
Westpac - Tartan Festival	9,396	6,337
Westpac - Fiordland Big 3	-	3,954
Westpac - Health & Wellbeing	0	-
Westpac - Savings	47	3,040
Westpac - Eftpos	-	82
Total Bank Balances	37,265	32,942
5 Investments		
Westpac Term Investment 0003	-	16,579
Total Investments	-	16,579



These statements should be read in conjunction with the Notes to the Financial Statements.

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Te Anau Community Events Charitable Trust (Group)

Notes to the Financial Statements

For The Year Ended 30 June 2017

	2017	2016
	\$	\$

6 Property, Plant and Equipment

This Year	Opening Carrying Amount	Purchases Sales/ Disposals	Current Year Depreciation & Impairment	Closing Carrying Amount
Plant & Equipment - Trust	21,805	3,419	-	20,945
Plant & Equipment - MMC	3,027	-	-	2,239
Plant & Equipment - Fishing	5,044	1,650	-	6,013
Plant & Equipment - Tartan Festival	9,279	-	-	8,351
Plant & Equipment - Enduro	3,371	604	-	3,421
Computer Software & Equipment	5,052	-	-	2,526
	47,578	5,673	-	43,495

Last Year	Opening Carrying Amount	Purchases Sales/ Disposals	Current Year Depreciation & Impairment	Closing Carrying Amount
Plant & Equipment - Trust	27,533	-	-	21,805
Plant & Equipment - MMC	4,109	-	-	3,027
Plant & Equipment - Fishing	5,676	-	-	5,044
Plant & Equipment - Tartan Festival	10,310	-	-	9,279
Plant & Equipment - Enduro	-	4,048	-	3,371
Computer Software & Equipment	-	8,640	-	5,052
	47,628	12,688	-	47,578

7 Capital Commitments

There is a capital commitments at balance date to build a website for the Trust (2014: \$5,000.00).

8 Contingent Liabilities and Guarantees

There were no contingent liabilities or guarantees at balance date (2016:Nil).

9 Related Parties

The following material transactions occurred with related parties during the year:

Stephen Stock

Owner of Caltex where the trust repairs its trailer at a discounted rate.

David Pickett

General manager of Fiordland Advocate and director of Advocate Communications Ltd where the trust purchases advertising at discounted and free of charge rates.

Brian Sinclair

Maintenance improvement manager at Meridian where the trust hires a marquee free of charge.



These statements should be read in conjunction with the Notes to the Financial Statements.

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Te Anau Community Events Charitable Trust (Group)

Notes to the Financial Statements

For The Year Ended 30 June 2017

	2017	2016
	\$	\$

Alexander Mouat

Owner of Luxmore Jet where the trust receives free of charge products to be used as prizes in their events.

10 Events After Balance Date

There were no events that have occurred after balance date that would have a material impact on the Performance Report (2016:Nil).

11 Community Payout - Sporting Groups

Fiordland Athletics Club	1,050	1,950
Te Anau Cricket Club	450	850
Netball Fiordland	4,000	4,250
Te Anau Rugby Club	3,700	-
Fiordland Rowing Club	8,900	-
Fiordland College Get to Go Team	800	-
	18,900	7,050

These sporting groups received funds from Te Anau Community Events Charitable Trust during the year.

12 Community Payout - Schools and Community Groups

Manapouri Community Swimming Pool	8,900	-
Te Anau Primary School PTA	8,900	-
Fiordland College PTA	-	6,000
Young Farmers Fiordland	700	750
Te Anau Volunteer Fire Brigade	500	-
	19,000	6,750

These schools and community groups received funds from Te Anau Community Events Charitable Trust during the year.



These statements should be read in conjunction with the Notes to the Financial Statements.

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Te Anau Community Events Charitable Trust (Group)

Schedule of Fixed Assets and Depreciation

As At 30 June 2017

		% Private Date	Original Cost	Opening Accum Depn	Opening WDV	Additions Disposals	Gain/Loss on Disposal	Capital Profit	Rate	Closing Date	Closing WDV
Plant & Equipment - Trust											
Truck Steps	Jan 13		8,925	1,188	7,737	-	-	-	4.0% DV	309	7,428
Bike Rack	Jan 13		3,280	1,013	2,267	-	-	-	10.0% DV	227	2,040
Eftpos Machine	Sep 14		1,299	919	380	-	-	-	50.0% DV	190	190
Radio Kit	Jan 15		11,145	5,785	5,360	-	-	-	40.0% DV	2,144	3,216
Display Stands	Mar 15		4,657	1,180	3,477	-	-	-	20.0% DV	695	2,782
Bike Racks	May 15		1,637	188	1,449	-	-	-	10.0% DV	145	1,304
Chiller Trailer	Jul 14		500	122	378	-	-	-	13.0% DV	49	329
Signage Trailer	Jul 14		1,000	243	757	-	-	-	13.0% DV	98	659
Town Entrance Sign	Feb 17		-	-	-	3,419	-	-	30.0% DV	422	2,997
Total Plant & Equipment - Trust			32,443	10,638	21,805	3,419	-	-		4,279	20,945
Plant & Equipment - MMC											
Traffic Management Plan Gear	Nov 12		2,730	1,528	1,202	-	-	-	20.0% DV	240	962
Safety Gear	Mar 15		2,896	1,073	1,825	-	-	-	30.0% DV	548	1,277
Total Plant & Equipment - MMC			5,628	2,601	3,027	-	-	-		788	2,239
Plant & Equipment - Fishing											
Signage	Jan 13		752	233	519	-	-	-	10.0% DV	52	467
Deer Gates	Oct 13		1,443	547	896	-	-	-	16.0% DV	143	753
Signage	Sep 14		1,188	208	980	-	-	-	10.0% DV	98	882
Fencing	Jul 14		3,271	621	2,650	-	-	-	10.0% DV	265	2,385
Fishing Rods	Oct 16		-	-	-	1,650	-	-	10.0% DV	123	1,527
Total Plant & Equipment - Fishing			6,653	1,609	5,044	1,650	-	-		881	6,013
Plant & Equipment - Tartan Festival											
Cabers (6)	Apr 13		600	174	426	-	-	-	10.0% DV	43	383
Trophies & Cups	Apr 13		7,790	2,269	5,521	-	-	-	10.0% DV	552	4,969
Dance Stage	Apr 13		3,500	1,019	2,481	-	-	-	10.0% DV	248	2,233
Goal Posts	Apr 13		1,200	349	851	-	-	-	10.0% DV	85	766
Total Plant & Equipment - Tartan Festival			13,090	3,811	9,279	-	-	-		928	8,351
Plant & Equipment - Enduro											
Temporary Fencing	Jul 15		676	453	223	-	-	-	67.0% DV	149	74
Post SIMB Buoys (6)	Nov 15		3,372	224	3,148	-	-	-	10.0% DV	315	2,833
Kayak	Oct 16		-	-	-	604	-	-	20.0% DV	90	514
Total Plant & Equipment - Enduro			4,048	677	3,371	604	-	-		554	3,421
Computer Software & Equipment											
Website	Sep 15		8,640	3,588	5,052	-	-	-	50.0% DV	2,526	2,526
Total Computer Software & Equipment			8,640	3,588	5,052	-	-	-		2,526	2,526

These statements should be read in conjunction with the Notes to the Financial Statements.

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Te Anau Community Events Charitable Trust (Group)

Schedule of Fixed Assets and Depreciation

As At 30 June 2017

		%	Original	Opening	Additions	Gain/Loss	on Capital	Rate	Open	Closed
	Date	Private Use	Cost	Accum. Depn. WDV	Disposals	Disposal	Profit			WDV
TOTAL FIXED ASSETS			70,502	22,924	47,578	5,673	-	-	9,756	43,495

These statements should be read in conjunction with the Notes to the Financial Statements.

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**Te Anau Community Events
Charitable Trust (Group)
Statement of Financial Performance by Event (Summary)**
For The Year Ended 30 June 2017

	Notes	TRUST	FISHING	MMC	BIG 3	TARTAN FESTIVAL	ENDURO	BATTLE OF THE LAKES	Total 2017	Total 2016
		\$	\$	\$	\$	\$	\$	\$	\$	\$
Revenue										
Donations, Fundraising and Other Similar Revenue	1	3,854	21,266	(130)	100	15,005	14,232	37,817	92,144	74,904
Grants	1 & 2	500	2,791	-	-	400	-	-	3,691	6,817
Revenue From Providing Goods and Services	1	994	-	-	-	1,083	257	10,182	12,516	6,556
Interest, Dividends and Other Investment Revenue	1	520	26	1	-	8	10	35	600	1,358
Total Revenue		5,868	24,083	(129)	100	16,496	14,499	48,034	108,951	89,635
Expenses										
Expenses Related to Public Fundraising	3	-	4,550	-	25	10,506	10,080	435	25,596	36,800
Volunteer and Employee Related Costs	3	-	1,086	-	-	-	229	-	1,314	1,677
Costs Related to Providing Goods or Services	3	-	179	-	-	-	974	2,644	3,797	1,910
Grants and Donations	3	10,500	6,060	-	2,400	3,250	-	25,700	48,900	24,800
Other Expenses	3	16,743	6,092	978	-	5,097	2,309	11,117	42,336	32,686
Expenses		27,243	17,956	978	2,425	19,153	13,592	40,896	122,243	97,873
Net Surplus/(Deficit)		(21,375)	6,127	(1,107)	(2,325)	(2,657)	907	7,138	(13,292)	(8,238)

These statements should be read in conjunction with the Notes to the Financial Statements.

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Te Anau Community Events Charitable Trust

Statement of Financial Performance

For The Year Ended 30 June 2017

	Notes	2017	2016
		\$	\$
Trust (Overhead)			
Income			
Funding		500	1,264
Donations		-	500
Sales - Other		994	544
Interest Received		520	1,215
Donations Received		3,854	-
Total Income		5,868	3,523
Expenses			
Advertising		487	114
Audit Fee		1,134	1,070
Bank Fees and Charges		102	137
Depreciation		6,805	9,316
Donations		500	-
Eftpos Charges		897	901
Events Position Contribution		10,000	10,000
General Expenses		485	1,118
Insurance		5,586	2,700
Legal Fees - Deductible		586	-
Printing and Stationery		104	110
Trailer		530	535
Website		228	641
Total Expenses		26,943	26,643
Net Operating Deficit		(21,574)	(23,120)
Other Income and Expenses		200	-
Net Operating Deficit		(21,374)	(23,120)

These statements should be read in conjunction with the Notes to the Financial Statements.

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Te Anau Community Events Charitable Trust

Statement of Financial Performance

For The Year Ended 30 June 2017

	Notes	2017	2016
		\$	\$
Fishing Event			
Income			
Funding		2,791	-
Bar Take		-	2,916
Donations		850	650
Registrations		14,016	15,374
Sales - Other		-	35
Sponsorship		6,400	6,674
Interest Received		26	64
Total Income		24,083	25,712
Expenses			
Advertising		3,927	3,194
Bar Expenses		180	664
Community Payout		6,050	5,050
Committee Expenses		-	38
Fish Purchases		3,922	5,210
Depreciation		681	632
Freight and Cartage		-	25
General Expenses		1,391	1,692
Kids Expenses		408	1,761
Printing and Stationery		92	135
Prizes and Prize Money		-	490
Premises Hire		-	348
Safety		221	235
Signage		-	1,278
Volunteer Expenses		1,084	1,500
Total Expenses		17,956	22,254
Net Operating Surplus		6,127	3,459

These statements should be read in conjunction with the Notes to the Financial Statements.

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Te Anau Community Events Charitable Trust

Statement of Financial Performance

For The Year Ended 30 June 2017

	Notes	2017	2016
		\$	\$
Milford Mountain Classic Event			
Income			
Registrations		(130)	12,720
Sponsorship		-	9,500
Interest Received		1	55
Total Income		(129)	22,275
Expenses			
Advertising		-	2,346
Community Payout		-	6,000
Committee Expenses		-	310
Depreciation		788	1,082
Event Official Pay		-	4,607
General Expenses		130	726
Prizes and Prize Money		-	4,545
Race Shirts		-	1,245
Safety		-	1,438
Signage		-	1,424
Trophy / Engraving		-	52
Website		60	-
Total Expenses		978	23,776
Net Operating Deficit		(1,107)	(1,502)

These statements should be read in conjunction with the Notes to the Financial Statements.

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Te Anau Community Events Charitable Trust Statement of Financial Performance

For The Year Ended 30 June 2017

	Notes	2017	2016
		\$	\$
Fiordland Big 3			
Income			
Donations		100	100
Registrations		-	4,565
Sponsorship		-	1,780
Interest Received		-	0
Total Income		100	6,446
Expenses			
Advertising		-	566
Community Payout		2,400	-
General Expenses		-	227
Prizes and Prize Money		25	1,440
Total Expenses		2,425	2,233
Net Operating Surplus/(Deficit)		(2,325)	4,213

These statements should be read in conjunction with the Notes to the Financial Statements.

20

Te Anau Community Events Charitable Trust Statement of Financial Performance

For The Year Ended 30 June 2017

	Notes	2017	2016
		\$	\$
Tartan Festival			
Income			
Funding		400	53
Registrations		3,614	2,193
Sales - Other		1,083	2,531
Sponsorship		2,235	2,400
Interest Received		8	22
Donations Received		500	-
Whisky Tasting/Pipeworkz		8,656	7,324
Total Income		16,495	14,523
Expenses			
Advertising		642	174
Community Payout		2,750	3,750
Consumables		-	169
Depreciation		928	1,031
Donations		500	-
General Expenses		3,522	1,056
Judges		1,137	1,413
Printing and Stationery		5	136
Trophy / Engraving		289	231
Whisky Tasting/Pipeworkz		9,380	6,823
Total Expenses		19,153	14,784
Net Operating Deficit		(2,658)	(260)

These statements should be read in conjunction with the Notes to the Financial Statements.

21

Te Anau Community Events Charitable Trust Statement of Financial Performance

For The Year Ended 30 June 2017

	Notes	2017	2016
		\$	\$
Health & Wellbeing Expo			
Income			
Registrations		-	(35)
Net Operating Surplus/(Deficit)		-	(35)

These statements should be read in conjunction with the Notes to the Financial Statements.

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Te Anau Community Events Charitable Trust Statement of Financial Performance

For The Year Ended 30 June 2017

	Notes	2017	2016
		\$	\$
Enduro			
Income			
Funding		-	5,500
Donations		-	650
Raffle Proceeds		195	-
Merchandise Sales		257	139
Registrations		5,187	4,813
Sales - Other		-	392
Sponsorship		8,850	5,696
Interest Received		10	2
Total Income		14,498	17,192
Expenses			
Advertising		1,252	1,272
Depreciation		554	677
General Expenses		503	336
Prizes and Prize Money		4,250	4,000
Merchandise		974	-
Race Expenses		5,830	-
Safety		-	917
Trophy / Engraving		-	765
Volunteer Expenses		229	177
Total Expenses		13,592	8,145
Net Operating Surplus/(Deficit)		906	9,047

These statements should be read in conjunction with the Notes to the Financial Statements.

23

Te Anau Community Events Charitable Trust

Statement of Financial Performance

For The Year Ended 30 June 2017

	Notes	2017	2016
		\$	\$
Battle of the Lakes			
Income			
Bar Take		5,691	-
Raffle Proceeds		1,005	-
Auction Proceeds		26,805	-
Registrations		9,357	-
Sales - Other		4,492	-
Sponsorship		650	-
Interest Received		35	-
Total Income		48,034	-
Expenses			
Auction Expenses		435	-
Bar Expenses		2,644	-
Community Payout		26,700	-
Co-ordinator Fee		5,000	-
General Expenses		4,205	-
Hire Expenses		1,912	-
Total Expenses		40,896	-
Net Operating Surplus		7,138	-

These statements should be read in conjunction with the Notes to the Financial Statements.

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Te Anau Community Events Charitable Trust

Statement of Financial Performance

For The Year Ended 30 June 2017

	Notes	2017	2016
		\$	\$
Net Operating Deficit Trust (Overhead)		(21,374)	(23,120)
Net Operating Surplus Fishing Event		6,127	3,459
Net Operating Deficit Milford Mountain Classic Event		(1,107)	(1,502)
Net Operating Surplus/(Deficit) Fiordland Big 3		(2,325)	4,213
Net Operating Deficit Tartan Festival		(2,658)	(260)
Net Operating Surplus/(Deficit) Health & Wellbeing Expo		-	(35)
Net Operating Surplus/(Deficit) Enduro		906	9,047
Net Operating Surplus/(Deficit) Harness Race Event		-	(39)
Net Operating Surplus Battle of the Lakes		7,138	-
Net Operating Deficit		(13,293)	(8,237)
Net Deficit		(13,293)	(8,237)

These statements should be read in conjunction with the Notes to the Financial Statements.

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Te Anau Water Supply Update

Record No: R/18/2/3184

Author: Bill Witham, Operations Manager - Water and Waste Services

Approved by: Ian Marshall, Group Manager Services and Assets

☐ Decision

☐ Recommendation

☒ Information

Update of current issues

- 1 The following brief report is provided to the Community Board as an update on a number of ongoing and planned activities relating to the Te Anau township water supply.

Leak detection

- 2 An acoustic leak detection survey was carried out in Te Anau during January. The survey found numerous small council and private leaks. The council leaks will be repaired over the following weeks and the private leaks have been notified to the property owners. Only one moderately large leak was discovered in Sandy Brown Road which has been repaired.
- 3 Over this summer we had an increase in reported water leaks across all of our water schemes. This is normal in very dry conditions and can be attributed to a combination of ground shrinkage, leaks being easier to spot and an increased public awareness.

Water Take

- 4 During the recent holiday period and hot dry conditions the demand remained under the consent limit. A complete hosing ban was only required for a few days when one of the main pumps failed and required replacement. The current consent limit for the water take at Te Anau is 6500m³ per day or 6.5 million litres per day. This consent was granted in 2005 and included provision for all the major subdivisions planned at that time. The water plant treatment capacity was upgraded at this time from 60l/s to 120l/s. The consent is due for renewal in 2024.

Demand management and metering

- 5 Zone metering is being progressively rolled out in our drinking water schemes. This consists of installing several online water meters in each town to monitor the flow to separate zones. The project will assist us with water demand management and leak detection. The decision on whether to move to universal water metering (and billing) for each property rests with Council. All new and replacement stop valves are required to be Aquaflo manifolds. These provide backflow protection and allow for a meter to be simply attached in the future if required.

Pressure issues

- 6 It has been suggested that residents are experiencing pressure issues at Patience Bay. We are not aware of any current issues. Patience Bay has low flow connections to private tanks. Historically some of the highest tanks would experience poor flow at times. This issue was addressed two years ago with a new booster pump installation. There have been no service requests for low pressure since completion of this work. Low pressure service requests are generally related to stuck ballcocks or mains bursts. Recent occurrences in the district have been investigated and resolved within the contracted response times.

Forward work

- 7 The Sandy Brown Road booster station is programmed for a minor upgrade in 2021 to keep up with development in the area. This station was designed in a modular format to allow for

incremental upgrades as required. The next LTP will include provision for replacing some of the Te Anau lateral connections which have been failing prematurely. Council plans future renewals of existing assets based on the age and condition. When individual assets such as pumps or sections of water main are identified as failing prematurely they are renewed on a case by case basis.

Havelock North

- 8 The Te Anau water treatment plant complies with the current New Zealand Drinking Water Standards. The risk of a contamination incident along the lines of Havelock North is addressed by UV disinfection and chlorination. These standards are likely to receive amendments as a result of the Havelock North Inquiry. SDC may be required to upgrade plant or monitoring processes to maintain compliance. At this stage the report includes a number of recommendations. It is the roll of central government to decide which of the recommendations may be implemented.

LTP

- 9 The Councils water supply activities are managed through the Long Term Plan and Asset Plans. These are currently with Audit but can be available on request at a later date.

Requests for Service

- 10 Any water supply issue residents become aware of should be conveyed to Council via the request for service system and not directly to contractors. This ensures all requests can be tracked and responded to in a timely fashion.

Recommendation

That the Te Anau Community Board:

- a) **Receives the report titled “Te Anau Water Supply Update” dated 15 February 2018.**

Attachments

There are no attachments for this report.

Exclusion of the Public: Local Government Official Information and Meetings Act 1987

Recommendation

That the public be excluded from the following part(s) of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

C10.1 Te Anau Airport update

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Te Anau Airport update	<p>s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.</p> <p>s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.</p>	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.