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## Limehills/Centre Bush Community Development Area Subcommittee

### OPEN MINUTES

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Minutes of a meeting of Limehills/Centre Bush Community Development Area Subcommittee held in the Limehills Community Centre, 116 Ayr Street, Limehills on Thursday, 15 March 2018 at 7.35pm.

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#### PRESENT

**Chairperson**

David Kean

**Deputy Chairperson**

Garry Cooper

**Members**

Jonathan Cooney

Neville Stirling

Councillor Darren Frazer

#### IN ATTENDANCE

**Committee Advisor**

Alyson Hamilton

**Community Partnership Leader**

Michelle Stevenson

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**1 Apologies**

An apology was received from Member Henderson.

Moved Member Stirling, seconded Deputy Chairperson Cooper and **resolved:**

**That the Limehills/Centre Bush Community Development Area Subcommittee accept the apology.**

**2 Leave of absence**

There were no requests for leave of absence.

**3 Conflict of Interest**

There were no conflicts of interest declared.

**4 Public Forum**

There was no public forum.

**5 Extraordinary/Urgent Items**

There were no Extraordinary/Urgent items.

**Reports**

**7.1 Extraordinary Vacancy - Limehills/Centre Bush Community Development Area Subcommittee**

**Record No: R/18/1/1547**

Alyson Hamilton, Committee Advisor, presented the report.

Mrs Hamilton advised the purpose of the report is to outline the procedure to the filling of the extraordinary vacancy on the subcommittee created by the resignation of Ms Kirsty Rodger.

The subcommittee noted one nomination has been received from Mr Jonathon Bringins to fill the vacancy.

Mrs Hamilton advised Mr Bringins resides within the Limehills/Centre Bush CDA boundary and meets the criteria of being eligible to stand for the subcommittee.

The subcommittee supported the nomination of Mr Jonathon Bringins to fill the vacancy on the CDA.

### Resolution

Moved Member Stirling, seconded Deputy Chairperson Cooper **and resolved:**

**That the Limehills/Centre Bush Community Development Area Subcommittee:**

- a) **Receives the report titled "Extraordinary Vacancy - Limehills/Centre Bush Community Development Area Subcommittee" dated 6 March 2018.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Accepts the resignation received from Ms Kirsty Rodger with regret.**
- e) **Recommends to Council that Mr Jonathon Bringins be appointed to fill the vacancy on the Limehills/Centre Bush Community Development Area Subcommittee following the resignation of Ms Kirsty Rodger.**

## 7.2 Financial Report to Limehills/Centre Bush Community Development Area Subcommittee for the year ended 30 June 2017

**Record No: R/17/9/20791**

Michelle Stevenson, Community Partnership Leader, presented the report.

Ms Stevenson advised the purpose of the report is to update the subcommittee on the financial results for the year ended 30 June 2017.

Ms Stevenson noted these financial results were reviewed by Audit New Zealand in September and no changes were made.

Ms Stevenson explained to the subcommittee the reasons for significant budget variances between the Actual and Original budget totals relating to income, expenditure and capital expenditure.

Members noted the total balance Limehills/Centre Bush reserves for the period ended 30 June 2017 being \$63,581.

Ms Stevenson then presented a detailed project list which gave Members the status of projects that were planned for 2017/18.

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**Resolution**

Moved Member Cooney, seconded Deputy Chairperson Cooper **and resolved:**

**That the Limehills/Centre Bush Community Development Area Subcommittee:**

- a) **Receives the report titled "Financial Report to Limehills/Centre Bush Community Development Area Subcommittee for the year ended 30 June 2017 dated 2 March 2018.**

**7.3 Strategic Framework 2018 - 2028 Long Term Plan**

**Record No: R/17/9/23151**

Michelle Stevenson, Community Partnership Leader, presented the report.

Ms Stevenson advised the purpose of this report is to update Community Boards, Community Development Area Subcommittees and other local Council committees on the revised Strategic Framework that has been developed by Council for the Long Term Plan 2018-2028.

Ms Stevenson explained the report presents the framework for information and highlights the key changes to the Council's intended areas of focus in response to the key strategic challenges facing Southland District over the next twenty years.

The subcommittee noted the report also aims to remind members of the wider strategy work that is expected to be undertaken as part of and following the development of the 2018-2028 LTP programme to develop a proactive response to the fundamental shifts occurring in our communities and operating environment. (eg Community Futures 2040 Project / Community Leadership Planning).

**Resolution**

Moved Deputy Chairperson Cooper, seconded Member Cooney **and resolved:**

**That the Limehills/Centre Bush Community Development Area Subcommittee:**

- a) **Receives the report titled "Strategic Framework 2018 - 2028 Long Term Plan" dated 2 March 2018.**

**7.4 Local budgets included in the Long Term Plan 2018-28**

**Record No: R/18/3/4717**

Michelle Stevenson (Community Partnership Leader) presented the report.

Ms Stevenson advised the purpose of the report is to set local budgets for 2018-2028 and propose rates for the year commencing 1 July 2018.

Ms Stevenson explained this report provides an overview of the local activities and services for Limehills/Centre Bush for 2018-2028 which are provided under the governance of the Limehills/Centre Bush CDA. The report details the estimated costs of these activities over the 10 years as well as the draft rates.

Ms Stevenson informed the draft budgets will be incorporated into the Council's draft Long Term Plan (LTP) 2018-2028 which will be released for consultation in March 2018. Once the

plan is finalised (and subject to any changes resulting from submissions), the budgets shown for 2018/2019 will be used to set rates for the year beginning 1 July 2018 (referred to as LTP year 1).

The subcommittee noted the information in this report and its attachments, has been sourced from previous discussions between the subcommittee and Community Partnership Leader/Community Engineer along with Activity Management Plans (AMPs) that staff have prepared. The AMPs contain more detail about the activities and expenditure.

### **Resolution**

Moved Chairperson Kean, seconded Member Stirling **and resolved:**

**That the Limehills/Centre Bush Community Development Area Subcommittee:**

- a) **Receives the report titled “Local budgets included in the Long Term Plan 2018-28” dated 5 March 2018.**

## **7.5 Council Report**

**Record No: R/18/2/3889**

Community Partnership Leader (Michelle Stevenson) presented the report.

Ms Stevenson advised the purpose of the report is to provide an overview of key issues across the Southland District, as well as high level local issues from various Council units.

Ms Stevenson informed the report highlighted various issues of interest including:

- Community Organisation and Volunteer Sector Shared Services Pilots
- Community Governance Project
- Long Term Plan 2018-2028 - 7 March to 9 April; consultation period
- Winton Air Quality update
- Dog control Amnesty

Limehills/Centre Bush Community Development Area Subcommittee income and expenditure is on track and within expected levels

### **Resolution**

Moved Member Cooper, seconded Member Stirling **and resolved:**

**That the Limehills/Centre Bush Community Development Area Subcommittee:**

- a) **Receives the report titled “Council Report” dated 26 February 2018.**

## **7.6 Schedule of Meetings for 2018**

**Record No: R/18/1/1696**

Committee Advisor (Alyson Hamilton) presented the report.

The purpose of the report is to approve a schedule of meeting dates for 2018 so that meetings can be publicly notified in accordance with the requirements set by the Local Government Official Information and Meetings Act 1987 following the Council adopting a meeting schedule for 2018.

**Resolution**

Moved Chairperson Kean, seconded Member Stirling **and resolved:**

**That the Limehills/Centre Bush Community Development Area Subcommittee:**

- a) **Receives the report titled "Schedule of Meetings for 2018" dated 26 February 2018.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Agrees to meet at 7.45pm at the Limehills Community Centre on the following dates in 2018:**
  - **Thursday 15 March 2018**
  - **Thursday 17 May 2018**
  - **Thursday 30 August 2018**
  - **Thursday 15 November 2018**

## **8.1 Chairperson's Report**

The Chair, Member Kean reported on activities he has been involved since the Subcommittee's last meeting. This included the following:

- Concern at lack of communication from Southland Civil Defence Emergency Management Group. Staff to follow-up and report back to the next meeting of the subcommittee.
- Advice of invoice received from Southern Gas Limited for recent upgrade work to the kitchen area at the Community Centre. The Chair advised that prior to the invoice being paid he is to liaise with the Contractor to confirm that this amount has not already been paid.
- Advice of recent fire in Centre Bush and lack of knowledge of the Fire Brigade on water storage locations within the township. The Chair to liaise with the Winton Fire Brigade.
- Request received from the local Café owner for a public toilet to be placed in the township. Member Kean advised that due to the increased number of tourists stopping at the Café many requests are being received for the use of toilet facilities.

The Chair added the Café is not in a position to offer toilet facilities and confirmed that the public toilet situated at the Centre Bush garage is no longer available due to the garage being closed.

Following discussion Members requested staff investigate the possibility of establishing a public toilet in the Limehills/Centre Bush Township.

**Resolution**

Moved Member Cooper, seconded Chairperson Kean **and resolved:**

**That the Browns Community Development Area Subcommittee:**

- a) **Requests staff investigate options and costings of establishing a public toilet in the Limehills/Centre Bush township and a report to be presented to the subcommittee meeting scheduled for 30 August 2018.**

**8.2 Councillor's Report**

Councillor Frazer reported on matters from the District Council table which included:

- Representation Review update

The meeting concluded at 9pm

CONFIRMED AS A TRUE AND CORRECT RECORD AT A MEETING OF THE LIMEHILLS/CENTRE BUSH COMMUNITY DEVELOPMENT AREA SUBCOMMITTEE HELD ON THURSDAY, 15 MARCH 2018.

**DATE:**.....

**CHAIRPERSON:**.....