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# Community and Policy Committee

## OPEN MINUTES

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Minutes of a meeting of Community and Policy Committee held in the Council Chambers, 15 Forth Street, Invercargill on Wednesday, 9 May 2018 at 1pm.

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### PRESENT

<b>Chairperson</b>	Julie Keast Mayor Gary Tong
<b>Councillors</b>	Stuart Baird Brian Dillon John Douglas Bruce Ford Darren Frazer George Harpur Gavin Macpherson

### IN ATTENDANCE

<b>Chief Executive</b>	Steve Ruru
<b>Group Manager - Community and Futures</b>	Rex Capil
<b>Communications Manager</b>	Louise Pagan
<b>Committee Advisor</b>	Alyson Hamilton

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**1 Apologies**

Apologies were received from Councillors Paterson, Perham, Duffy and Kremer.

**Resolution**

Moved Cr Dillon, seconded Cr Harpur and **resolved:**

**That the Community and Policy Committee accept the apologies.**

**2 Leave of absence**

There were no requests for leave of absence.

**3 Conflict of Interest**

Chairperson Keast declared an interest on Item 7.3 in regards South Catlins Promotions Incorporated funding application and took no part in discussion or voting on this matter.

**4 Public Forum**

There was no public forum.

**5 Extraordinary/Urgent Items**

There were no Extraordinary/Urgent items.

**6 Confirmation of Minutes**

**Resolution**

Moved Cr Frazer, seconded Cr Dillon and **resolved:**

**That the minutes of Community and Policy Committee meeting held on 8 February 2018 be confirmed as a true and correct record of that meeting.**

**Reports for Resolution**

**7.1 Sport NZ Rural Travel Fund Financial Report and Application Summaries - March 2018**  
**Record No: R/18/4/9537**

Administration Manager, Bronwyn Affleck was in attendance for this item.

Mrs Affleck advised the purpose of the Sport NZ Rural Travel fund is to assist with transport costs associated with participating in regular local competitions. Sports clubs and school based clubs with young people aged between 5 – 19 years are eligible to apply.

The Committee noted \$13,000 is available for distribution per annum.

### Resolution

Moved Cr Ford, seconded Cr Douglas **and resolved:**

**That the Community and Policy Committee:**

- a) **Receives the report titled “Sport NZ Rural Travel Fund Financial Report and Application Summaries - March 2018” dated 2 May 2018.**
- b) **Approve the allocation of funds for the Sport NZ Rural Travel Fund as follows:**

Aparima College Clay Target Shooting Team	\$250
Central Hockey Club	\$1,000
Central Southland College – Ice Skating Club	\$250
Fiordland Athletic Club	\$1,200
Fiordland College – Football Team	\$500
Hokonui Aquatics	\$250
Netball Fiordland Club Inc	\$1,200
Northern Southland College	\$1,200
Riversdale Tennis Club	\$250
Southland Girls’ High School	\$250
Winton Football Club Inc	\$1,200
Wyndham Town Football Club	\$500

## 7.2 District Heritage Fund Financial Report and Application Summary - March 2018

**Record No: R/18/4/9540**

Administration Manager, Bronwyn Affleck was in attendance for this item.

Mrs Affleck advised the purpose of the Southland District Council Heritage Fund is to support the conservation of heritage collections and encourage the development and application of professional museum standards to heritage collections. Mrs Affleck added the Fund is available to assist with the day-to-day running of local museums, heritage centres or similar type organisations within the Southland District Council boundaries.

The Committee noted \$60,000 is available for distribution per annum.

### Resolution

Moved Cr Macpherson, seconded Cr Baird **and resolved:**

**That the Community and Policy Committee:**

- a) **Receives the report titled “District Heritage Fund Financial Report and Application Summary - March 2018” dated 2 May 2018.**

b) Approve the allocation of funds for the District Heritage Fund as follows;

Central Southland Vintage Machinery Club	\$5,800
Fiordland Vintage Machinery Museum Inc	\$5,550
Otautau Museum Trust	\$2,500
Rakiura Heritage Trust	\$9,400

### 7.3 Community Initiatives Fund Financial Report and Application Summary - March 2018

Record No: R/18/4/9597

Venture Southland, Administration Manager, Bronwyn Affleck was in attendance for this item.

Mrs Affleck advised the Southland District Council Community Initiatives Fund is available for the development of community facilities and amenities including: community centres / halls, War Memorials, local reserves and picnic areas, walkways and tracks, sports fields, swimming pools and changing room facilities. Sport and recreational opportunities, community programmes, activities or events.

**Chairperson Keast declared an interest on the application relating to South Catlins Promotions Incorporated and took no part in discussions or voting on this matter.**

#### Resolution

Moved Cr Ford, seconded Mayor Tong **and resolved:**

**That the Community and Policy Committee:**

- a) **Receives the report titled "Community Initiatives Fund Financial Report and Application Summary - March 2018" dated 3 May 2018.**
- b) **Approve the allocation of funds for the Community Initiatives Fund as follows with an amendment to item 2 Camp Columba (as indicated with ~~strikethrough~~ and underline);**

1	Aparima College	\$1,300
2	Camp Columba	<del>\$1,000</del> <u>\$2,500</u>
3	Friends of Lumsden School	\$200
4	Holy Trinity Anglican Church - Winton	\$2,000
5	Lumsden and Areas Activities for Miniature Bodies Society	\$500
6	Northern Southland College	\$5,000
7	Stewart Island/Rakiura Community and Environment Trust	\$2,000
8	The Parenting Place - Attitude Youth Division	\$2,300
9	Thornbury Community Development Area Subcommittee	\$1,500
10	The Makarewa Bees	Nil.
11	Venture Southland	a \$2,400 b \$1,800

12	Waimatuku Southern Scenic Highland Pipe Band a b	\$2,000 \$1,000
13	Winton Community Gardens	\$1,500
14	Winton Skate Park Trust	\$4,653
15	Wyndham District Community Pool Inc	\$1,500
16	Lumsden Playcentre	\$2,000
17	Mokoreta Redan Hall	\$1,000
18	Northern Southland Community Resource Centre Charitable Trust	\$950
19	Rakiura Heritage Trust	\$2,000
20	Riverton District Baths Society Inc	\$1,324
21	Riverton Heritage and Tourist Centre Trust a b	\$1,000 \$1,500
22	Spring Flower Show Committee	\$500
23	Stewart Island Pavilion Trust	\$1,800
25	Mossburn Senior Citizens Inc	\$2,000

**Resolution**

Moved Mayor Tong, seconded Cr Baird **and resolved:**

**That the Community and Policy Committee:**

- a) **Approve the allocation of funds for the Community Initiatives Fund as follows;**

24	South Catlins Promotions Inc	\$2,000
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**At the conclusion of discussion on the item relating to the South Catlins Promotions Incorporated Chairperson Keast resumed the chair.**

**Reports for Recommendation****8.1 Corporate Performance Framework Project Update**

**Record No: R/18/2/4367**

Group Manager, Community and Futures, Mr Rex Capil was in attendance for this item.

**Resolution**

Moved Mayor Tong, seconded Cr Dillon **and resolved:**

**That the Community and Policy Committee:**

- a) **Receives the report titled "Corporate Performance Framework Project Update" dated 2 May 2018.**

**8.2 Community Futures - Research and Analysis Work Programme**

**Record No: R/18/2/4484**

Group Manager, Community and Futures, Mr Rex Capil was in attendance for this item.

**Resolution**

Moved Mayor Tong, seconded Cr Dillon **and resolved:**

**That the Community and Policy Committee:**

- a) **Receives the report titled “Community Futures - Research and Analysis Work Programme” dated 28 April 2018.**
- b) **Endorses the Community Futures – Research and Analysis Work Programme approach.**
- c) **Notes the Executive Leadership Team is to complete a more detailed scoping exercise for each of the work streams and is to complete a prioritisation process to ensure the projects are delivered in a logical sequential manner and will report back to this Committee on progress on a regular basis**
- d) **Notes individual topic project plans are to be developed and recognises flexibility is required in the delivery of the outputs for each of the work streams and updates will be presented to the Committee on a regular basis for comment, feedback and endorsement.**
- e) **Notes the completion of the individual projects is important to inform the development of the 2021-2031 Long Term Plan (LTP) and associated strategies and activity management plans and these agreed milestones are to be included in the 2021-2031 LTP Project Plan accordingly.**

**Reports**

**9.1 Creative NZ Communities Funding Scheme Financial Report and Summary of Grants Awarded**

**Record No: R/18/4/9732**

Communications Manager, Louise Pagan was in attendance for this item.

**Resolution**

Moved Cr Douglas, seconded Cr Frazer **and resolved:**

**That the Community and Policy Committee:**

- a) **Receives the report titled “Creative NZ Communities Funding Scheme Financial Report and Summary of Grants Awarded” dated 2 May 2018.**

**9.2 Financial and Reserves Contribution Fund Financial Report to 31 March 2018**

**Record No: R/18/4/9541**

Group Manager, Community and Futures, Rex Capil was in attendance for this item.

**Resolution**

Moved Cr Ford, seconded Cr Harpur **and resolved:**

**That the Community and Policy Committee:**

- a) **Receives the report titled "Financial and Reserves Contribution Fund Financial Report to 31 March 2018" dated 27 April 2018.**

**9.3 Venture Southland Second Quarterly Report 2017/18**

**Record No: R/18/2/3925**

Group Manager, Events Tourism and Community, Bobbi Brown was in attendance for this item.

**Resolution**

Moved Cr Frazer, seconded Cr Douglas **and resolved:**

**That the Community and Policy Committee:**

- a) **Receives the report titled "Venture Southland Second Quarterly Report 2017/18" dated 9 March 2018.**

The meeting concluded at 2.29pm.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A  
MEETING OF THE COMMUNITY AND POLICY  
COMMITTEE HELD ON WEDNESDAY, 9 MAY 2018.

**DATE:**.....

**CHAIRPERSON:**.....