



Notice is hereby given that a Meeting of the Otautau Community Board will be held on:

Date: Thursday, 31 May 2018
Time: 2pm
Meeting Room: Southland District Council Office
Venue: 176 Main Street, Otautau

Otautau Community Board Agenda OPEN

MEMBERSHIP

Chairperson	André Bekhuis
Deputy Chairperson	Peter Gutsell
Members	David Cowie
	Maureen Johnston
	Amber Joyce
	Bill Marshall
	Councillor Stuart Baird

IN ATTENDANCE

Committee Advisor	Alyson Hamilton
Community Partnership Leader	Kelly Tagg

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Full agendas are available on Council's Website
www.southlanddc.govt.nz

Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. Should Members require further information relating to any reports, please contact the relevant manager, Chairperson or Deputy Chairperson.

Terms of Reference – Community Boards

Community Boards are bodies established by statute. Their responsibilities and powers are as delegated by the Southland District Council which are to:

- Represent and act as an advocate for the interest of its community.
- Consider and report on all matters referred to it by the Southland District Council, or any matter of interest or concern to the Community Board.
- Maintain an overview of services provided by the Southland District Council within the community.
- Consider annual estimates for expenditure within the community and recommend these to Council.
- Communicate with community organisations and special interest groups within the community.
- Undertake any other responsibilities that are delegated to it by the Southland District Council.

In addition to these activities, Community Boards will consider how best to provide for their communities, and the people who live there, into the future.

Community Board members will provide leadership by:

- Positively representing their community and the Southland District
- Identifying key issues that will affect their community's future and work with Council staff and other local representatives to facilitate multi-agency collaborative opportunities.
- Promote a shared vision for the wider community of interest area and develop ways to work with others to achieve positive outcomes
- Community Boards will adopt a strategic focus that will enable members to:
- Provide local representation and guidance on wider community issues, initiatives and projects.
- Contribute to the development and promotion of community cohesion, by developing and supporting relationships across a range of stakeholders at a local, regional and national level.
- Take part in local community forums, meetings and workshops.
- Inform local residents and ratepayers on issues that affect them.

Community Boards shall have the following delegated powers and be accountable to Council for the exercising of these powers

Engagement and representation by:

- Facilitating the Council's consultation with local residents and community groups on local issues and local aspects of district wide issues including input into the Long-term Plan, Annual Plan, and policies that impact on the Board's area.
- Engaging with council officers on local issues and levels of service, including infrastructural, recreational, community services and parks, reserves and cemetery matters.
- Representing the interests of the community at Council, Committee or Subcommittee meetings when a motion under debate relates to a matter that the Board considers to be of particular interest to the residents within its community.
- Monitoring and keeping the Council informed of community aspirations and the level of satisfaction with services provided.

Financial by:

- Approving expenditure within the limits of annual estimates.
- Approving unbudgeted expenditure for locally funded activities up to the value of \$10,000.

Rentals and leases

- In relation to all leases of land and buildings within their own area, on behalf of Council;
 - Accepting the highest tenders for rentals of \$10,000; or less per annum.
 - Approving the preferential allocation of leases where the rental is \$10,000 or less per annum.
-

Local assets and facilities by

- Overseeing the management of local halls and community centres which are owned by Council and where no management committee exists. This will occur by way of relationship with officers of Southland District Council.
- Appoint a local liaison person responsible for community housing.

Some Community Boards have specific delegations in addition to the broad delegations above:

Stewart Island/Rakiura Community Board

- Contributing to the development of policy relating to the governance of the Stewart Island Electrical Supply Authority (SIESA).
- Overseeing the management of SIESA by way of relationship with officers of Southland District Council.

Te Anau Community Board

- Overseeing the management of the Te Anau/Manapouri Airport by way of relationship with officers of Southland District Council.

The Community Boards can make recommendations to Council on:

Assets and Facilities

- Annually providing feedback on any asset management plans or community services strategies applicable to the community for which the Community Board is responsible.

Rentals and leases

- In relation to all leases of land and buildings within their own area, on behalf of Council;
 - Recommending rentals in excess of \$10,000 per annum to the Group Manager Services and Assets
 - Recommending the preferential allocation of leases where the rental is in excess of \$10,000 per annum to the Group Manager Services and Assets.

Contracts/Tenders

- Recommending tenders less than \$200,000 to the Group Manager Services and Assets.
- Recommending tenders in excess of \$200,000 to the Services and Assets Committee.
- Recommending tenders to the Services and Assets Committee where preference is not for acceptance of the highest tenderer,

Financial

- Recommending annual estimates to Council.
- Recommending unbudgeted expenditure in excess of \$10,000 to the Services and Assets Committee.

Local Policy

- Considering matters referred to it by officers, the Council, its committees or subcommittees, including reports and policy and bylaw proposals relating to the provision of council services within the Board's area; and
- Making submissions or recommendations in response to those matters as appropriate.

The Chairperson of each Community Board is delegated with the following additional responsibilities:

- Approval of leases, rental agreements and the rollover of existing contracts under \$1,000;
- Engaging with Community Board members to make submissions to the Council on behalf of the Community Board where a submission period is outside of the Community Board meeting cycle. Where a Chairperson is unable to base a submission on a consensus among Community Board members, a Community Board meeting must be held.

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UPDATES

8.1 Chairperson's Report

Chairperson, Member Bekhuis, to report on activities with which he has been involved since the Board's last meeting.

8.2 Councillor's Report

Councillor Baird to report on matters from the District Council table.

1 Apologies

At the close of the agenda no apologies had been received.

2 Leave of absence

At the close of the agenda no requests for leave of absence had been received.

3 Conflict of Interest

Board Members are reminded of the need to be vigilant to stand aside from decision-making when a conflict arises between their role as a member and any private or other external interest they might have.

4 Public Forum

Notification to speak is required by 5pm at least two days before the meeting. Further information is available on www.southlanddc.govt.nz or phoning 0800 732 732.

5 Extraordinary/Urgent Items

To consider, and if thought fit, to pass a resolution to permit the committee to consider any further items which do not appear on the Agenda of this meeting and/or the meeting to be held with the public excluded.

Such resolution is required to be made pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987, and the Chairperson must advise:

- (i) the reason why the item was not on the Agenda, and
- (ii) the reason why the discussion of this item cannot be delayed until a subsequent meeting.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

"Where an item is not on the agenda for a meeting,-

- (a) that item may be discussed at that meeting if-
 - (i) that item is a minor matter relating to the general business of the local authority; and
 - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion."

6 Confirmation of Minutes

6.1 Meeting minutes of Otautau Community Board, 05 April 2018



Otautau Community Board

OPEN MINUTES

Minutes of a meeting of Otautau Community Board held in the Southland District Council Otautau Office, 176 Main Street, Otautau on Thursday, 5 April 2018 at 2pm.

PRESENT

Chairperson	André Bekhuis
Deputy Chairperson	Peter Gutsell
Members	David Cowie
	Maureen Johnston
	Amber Joyce
	Bill Marshall
	Councillor Stuart Baird

IN ATTENDANCE

Committee Advisor	Alyson Hamilton
Community Partnership Leader	Kelly Tagg

1 Apologies

There were no apologies.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of Interest

There were no conflicts of interest declared.

4 Public Forum

Glen McDowell

Mr McDowell addressed the meeting expressing concern at the volume of heavy traffic on the Main street suggesting a Bypass with the view of reducing road noise and maintaining public safety.

Bill McDowell

Mr McDowell addressed the meeting expressing concern at the speed of the heavy traffic travelling along the Main street and supported Glen McDowell's stance on this matter.

Tony King

Mr King addressed the meeting in relation to heavy traffic volumes along the Main street and supported Glen McDowell's stance on this matter.

The Chair, Member Bekhuis expressed appreciation to Glen McDowell, Bill McDowell and Tony King for their attendance at the meeting and presentation to the Board.

5 Extraordinary/Urgent Items

There were no Extraordinary/Urgent items.

6 Confirmation of Minutes

Resolution

Moved Member Marshall, seconded Member Joyce **and resolved:**

That the Otautau Community Board confirms the minutes of the meeting held on 9 February 2018 as a true and correct record of that meeting.

Reports

7.1 Council Report

Record No: R/18/3/6284

Kelly Tagg (Community Partnership Leader) presented the report.

Mrs Tagg advised the purpose of the report is to provide an overview of key issues across the Southland District, as well as high level local issues from various Council units.

Mrs Tagg informed the report highlighted various issues of interest including:

- 2018 Long Term Plan and Policies
- Representation Review update
- Te Anau Wastewater project
- LED Streetlight replacement programme
- Libraries
- Community Engineer's Update. The following works have been completed within the Township;
 - humps on the BMX track have been removed to improve the track ride ability
 - rooves at the public toilets and plunket rooms have been repainted
 - painting of the Main Street bridge is underway
 - King street ditch is going to be cleaned next month
 - Council staff are reviewing the camera survey of the Main Street survey to identify any repairs
 - several dead trees around the town have been cut down
 - the streets in this year's reseal programme have been completed with the exception of some driveways. Members queried the delay with the reseal of the driveways along Nantwich and George Street. Staff to respond to this query.

Finance

Members queried the amount of \$25,000 in the Hall reserve and sought clarification on what the monies can be used for in other words are there any tags that could mean that the reserve can only be used for a specific purpose. Staff to respond to this query.

Resolution

Moved Deputy Chairperson Gutsell, seconded Member Marshall **and resolved:**

That the Otautau Community Board:

- a) **Receives the report titled "Council Report" dated 13 March 2018.**

Updates

8.1 Chairperson's Report

The Chairperson, Member Bekhuis, reported matters with which he has been involved with since the Board's last meeting. This included the following:

- advice that realignment work has recently been undertaken on the BMX track. Extra crusher dust is to be placed around the track in due course
- advice of the heritage apples trees planted at the BMX track are looking good and have healthy growth
- advice of seating at Holt Park having been repaired for the recent car show
- advice of attendance at four cluster meetings.

Members provided updates on their respective portfolios as follows:

Works

Members Marshall and Gutsell provided an update on activities they have been involved in the township. These included:

- park seat placed in cemetery
- major break in water main
- work proceeding on footpath work
- update on progress of the War Memorial plaque
- BMX track being enjoyed by the kids
- seal edge around the township to be sprayed - Community Engineer has been advised
- Alex McKenzie Memorial Arboretum recently had the security camera stolen and an attempt made on the donation box.

Otautau Promotions

Member Joyce reported of a very successful car show, a good turnout of vehicles and the public.

Parks and Reserves

Member Johnston queried progress of the painting of the toilets at Holt Park. Member Gutsell responded that this is work in progress, the ceiling in the mens toilet is to be replaced and both mens and ladies toilets are to be painted.

8.2 Councillor's Report

Councillor Baird reported on matters from the Council table. These included:

- Southland Regional Development Agency update
- Te Anau Waste water update
- Ouvea Premix
- MBIE - Stewart Island Community Plan update
- Representation Review Update
- Dog Control Amnesty

The meeting concluded at 2.58pm.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A
MEETING OF THE OTAUTAU COMMUNITY BOARD
HELD ON THURSDAY 5 APRIL 2018.

DATE:.....

CHAIRPERSON:.....

Unbudgeted Expenditure for Otautau Community Pool - Upgrade Project

Record No: R/18/5/11833

Author: Greg Erskine, Community Engineer

Approved by: Matt Russell, Group Manager Services and Assets

☐ Decision

☒ Recommendation

☐ Information

Purpose

- 1 The purpose of this report is to provide the Board with information around the request from the Otautau Community Pool for monies towards the heating system, painting and replacement of the roof.
- 2 As part of this report, the Community Board needs to consider the request and decide what if anything to contribute by way of a grant towards these projects.
- 3 Given that the 2017-18 budgets for the Otautau Community Board does not include any allowance for a grant, Council approval would need to be sought for any unbudgeted grant agreed.

Executive Summary

- 4 The Otautau Community Board have received a letter from the Otautau Community Pool Inc requesting funding towards a new heating system, painting and replacement of the roof.
- 5 This report recommends the approval of a grant for \$61,547 from the pool reserve to the Otautau Community Pool Inc to undertake the projects. Initially the preferred choice of a heating system was an upgraded solar panel and heat pump system with a total project cost of \$175,417 (including GST), and including replacement roof) but further research has shown that a waste oil system will be a better solution than the solar option. The estimated cost of the new system is approximately \$162,956.

Recommendation

That the Otautau Community Board:

- a) **Receives the report titled “Unbudgeted Expenditure for Otautau Community Pool - Upgrade Project” dated 28 May 2018.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Agrees to make a grant to the Otautau Community Pool Inc of \$61,547 (excl GST, if any) for the upgrade of the heating system, painting and the replacement of the facility roof, subject to relevant consenting being obtained, Council approval and Council receiving copies of related supporting invoices to this value.**
- e) **Recommends to Council to approve unbudgeted expenditure of \$61,547 (excl GST, if any) to enable a grant to be made to the Otautau Community Pool Inc for the heating of the pool, painting and replacement of the facility roof to be funded from the Otautau Baths reserve.**

Background

- 6 The Otautau Community Board have received a letter from the Otautau Community Pool Inc (Pool Committee) seeking funding from the Community Board pool reserves, to start work on the upgrade of the heating, painting and replacement of the roof.
- 7 Ratepayers of the Otautau Pool (Baths) rating area have contributed to the Otautau Pool (Baths) business unit over several years and surplus money at the end of each year has been transferred to the reserve fund which has accumulated to a surplus of \$63,429 at the end of the 16/17 financial year. The intention of this reserve was to enable the Otautau Community Pool Inc to apply to the Community Board with projects that the funds could be used on, hence the request from them.
- 8 Otautau Community Pool Inc.’s main motivation for upgrading the heating system is to provide a higher and more consistent pool temperature for users, making the pool more comfortable for current users and more attractive to potential users.
- 9 In addition to the pool reserve funds (\$61,547), the Otautau Community Pool Inc also has funds available from its potential own fundraising efforts (\$46,000) and from a Lottery Community Facilities Grant (\$67,870).

Issues

- 10 The Otautau Community Pool Inc. have identified approximately \$162,956 (incl GST) in capital and maintenance works required and are seeking funding from multiple sources to reach this amount.
- 11 The Otautau Pool is currently heated by solar panels. The pool has a wide reaching base of users from around the Otautau area and beyond. The pool has facilities that includes swimming lanes and is open for public sessions and swimming instruction.
- 12 As the Committee is aware the Pool Committee has been discussing the need to replace the roof and heating for a number of years with the Community Board issuing a letter of support for grant funding the Pool Committee was seeking. As the Pool Committee has a significant portion of the funding now needed to undertake the project it has now approached the Community Board for a grant. The funding of this grant would be from the rating monies previously collected for the purpose of the pool and held in a reserve titled, Otautau Baths.
- 13 The current heating system is solar and due to the roof needing replacement, the solar heating system will need to be removed as part of the roof replacement. The solar panels will not be able to be reinstalled as the removal process will damage the solar heating system beyond repair, requiring a new heating system.
- 14 In 2016, the Otautau Community Pool Committee commissioned a report on the heating options available for the pool. This report identified the life cycle costs of five options being a diesel boiler, a heat pump, solar, a heat pump and solar and a multi-fuel boiler.
- 15 The current heating system only heats the pool between 20 and 25 degrees depending on the climatic conditions. The desired year round temperature is 27 degrees. The Committee would like to improve the level of service provided to current and future users by getting a heating option that delivers the 27 degrees all year.
- 16 Based on the commissioned report the Committee initially sought to replace the current solar system with solar and a heat pump. As an option this was identified in the report commissioned as having the second cheapest lifecycle cost but still significantly more in operational costs than solar due to the ongoing electricity burden of the heat pump.
- 17 Since submitting their funding applications the Pool Committee has been researching other heating systems and have identified a waste oil system that they believe will be a better option because it will provide the more even water temperature and is slightly cheaper in capital cost. Additionally they have found two companies who will supply the waste oil for only the cost of delivery.
- 18 Although this option was not considered as part of the commissioned report, based on the letter from the Pool Committee, this option would potentially become the second cheapest lifecycle cost on the assumption that the supply of oil will continue to be sourced for free but dependent on how many times oil is required to be supplied. The president notes in his letter that this system additionally requires minimal input from volunteers and is relatively easy to maintain. This is no information available to support this.

- 19 The Community Board needs to consider the application for funding support based on the information it has received and decide if it is satisfied that it has received the appropriate information and if it accepts what the contribution would be.

Factors to Consider

Legal and Statutory Requirements

- 20 Council is legally bound to use rates for the purpose they were intended. Using the Otautau Baths reserve for this project would meet this.
- 21 Additionally, under Section 101 of the Local Government Act (2002) Council is required to manage all its financial activities prudently and in a manner that promotes the current and future interests of the community. The Committee needs to satisfy itself that the information it has is sufficient to do this and then decide on the amount to grant.

Community Views

- 22 The Otautau Community Pool Inc have provided evidence of active fund raising and have funds available from a Lottery Community Facilities Grant to support the work required at the pool.
- 23 No other community views have been sought.

Costs and Funding

- 24 The costs associated with this request is \$61,547 (excl GST if any).
- 25 The only supporting documentation for this request is the letter from the Pool Committee and the previous commissioned report Council received from the Pool Committee on the heating options.
- 26 As at 30 June 2017, the Otautau Baths reserve had \$63,429. To date an additional \$11,745 of rates has been received with \$3,114 of insurance paid.

Policy Implications

- 27 There are no policy implications to consider.

Analysis

Options Considered

- 28 There are three options to be considered in this report.

Analysis of Options

Option 1 – Approve a grant of \$61,547 to the Otautau Community Pool Inc. from the Otautau pool reserve fund for the heating, painting and reroof of the Otautau Pool

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">The large project upgrade required by the pool has received financial contributions from the Committee's own fundraising	<ul style="list-style-type: none">The majority of funds allocated to the pool reserve fund for the 2016/2017 financial year will be used for the project upgrade.

efforts and from a Lottery Community Facilities Grant. <ul style="list-style-type: none">• The pools on-going upkeep and maintenance is enhanced.	
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Option 2 – Approve a grant of up to \$61,547 to the Otautau Community Pool Inc. from the Otautau pool reserve fund for the heating, painting and reroof of the Otautau Pool

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">• The community board may wish to hold some funds back for future projects associated with the pool.	<ul style="list-style-type: none">• The Pool Committee will need to seek further funding to undertake its project.

Option 3 – Do not release the funds from the Otautau pools reserve fund

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">• Funds allocated for the pool reserve in 2016/17 will still be available.	<ul style="list-style-type: none">• Required maintenance may not be undertaken for the pool, as required in a timely manner.

Assessment of Significance

- 29 This decision is not considered significant in terms of Council's Significance and Engagement Policy.

Recommended Option

- 30 This report recommends Option 1 – the approval of a grant of \$61,547 to the Otautau Community Pool Inc. from the Otautau pool reserve fund for the heating, painting and reroof of the Otautau Pool.

Next Steps

- 31 Following the decision from Council, the option taken will be actioned by Council staff.

Attachments

- A Letter from Otautau Community Pool Inc - Otautau Community Pool - Upgrade Project [↓](#)

8 May 2018

Otautau Community Board
C/- Southland District Council
PO Box 903
Invercargill

Dear Andre

RE: Otautau Community Pool – upgrade project

The Otautau Community Pool Committee would like to request the Otautau Community Board's approval to uplift the pool reserve funds, in order to start work on our upgrade project.

The project involves upgrading the heating system for the pool and replacing the roof of the facility. Initially the preferred choice of heating system was an upgraded solar panel system with a total project cost of \$175,417 (including GST, and including replacement roof).

The main motivation for upgrading the heating system is to provide a higher and more consistent pool temperature for users, making the pool more comfortable for current users and more attractive to potential users.

In addition to the pool reserve funds (\$61,547), the pool committee also has funds available from our own fundraising efforts (\$46,000) and from a Lottery Community Facilities Grant (\$67,870).

Since submitting our funding application we have been researching other heating systems and have come across a waste oil system that we believe will be a better solution than the solar option. Not only will it provide a more even consistent water temperature for the pool, but it is slightly cheaper in price which will mean we will have enough funds to paint the pool as well. The system also requires minimal input from volunteers and is relatively easy to maintain. I have approached two companies regarding supplying waste oil, and both have agreed to supply for the cost of delivery only. The estimated total cost of the new system is approximately \$162,956.

If you have any questions about the upgrade please do not hesitate to contact me.

Kind regards

Colin Lawry
President
Otautau Community Pool Inc.

Council Report

Record No: R/18/5/10559

Author: Kelly Tagg, Community Partnership Leader

Approved by: Rex Capil, Group Manager Community and Futures

☐ Decision

☐ Recommendation

☒ Information

Chief Executive

Water Issues

1. During the month the Minister of Local Government announced the establishment of a 3 waters review, which follows on from the work that they have completed to date in considering the recommendations from the Havelock North Drinking Water Inquiry that was released in late 2017. A copy of the cabinet paper and other reports relating to the review are available on the DIA website www.dia.govt.nz/three-waters-review
2. The work completed by the Government to date has concluded:
 - That the operating environment is becoming more complex because of rising standards and expectations, risk and resilience issues, and the funding pressures to renew and extend infrastructure;
 - There are risks to human health and the environment in some parts of New Zealand;
 - There is evidence of affordability, capacity, and capability concerns in some areas of New Zealand;
 - There is inadequate system oversight and connection between different parts of the overall system;
 - There are variable asset management practices throughout the country which have efficiency and effectiveness consequences;
 - Existing reporting obligations do not provide consumers and other stakeholders with accurate, meaningful, and easily assimilated information. This position fails to incentivise performance improvement.
3. The perceived consequences of these concerns are:
 - A risk of further Havelock North type of events;
 - Housing infrastructure supply being unable to meet demand in high-growth areas;
 - A failure to meet national and local environmental outcomes for freshwater and the marine environments;
 - A constrained ability to plan and fund robust systems to meet the hazard landscape;
 - Limitations on developing regions particularly where business establishment or expansion is dependent on the existence of reliable water infrastructure.

4. The review is to be completed and decisions made by Cabinet in October 2018 so that any financial implications of the decisions made can be included in the 2019 Budget. Hence, the work is to be progressed within a very tight timeframe particularly given the wide scope and complexity of the work to be completed before then.
5. As part of the review the Department of Internal Affairs will be establishing the following four work streams:
 - i. Effective oversight, regulatory settings, and institutional arrangements relating to three waters;
 - ii. Funding and financing mechanisms, including analysis of a range of options for funding the three waters infrastructure system;
 - iii. Capacity and capability of decision makers and suppliers (including consideration of the Government Havelock North Drinking Water Inquiry's recommendations for the aggregation and licensing of drinking water suppliers);
 - iv. Information for transparency, accountability and decision making.
6. Each of the four work streams will identify the range of options available to address the issues which have been identified to date. It is expected that this will include a move to establish an independent regulatory agency. The implications, including potential cost impacts, for local authorities will be depend on:
 - The design and breadth of role of any independent water infrastructure regulator;
 - The incentive or mandatory regime that might drive supplier aggregation;
 - The cost and timeframe to meet increased regulatory standards;
 - The degree of rigour of any possible licensing regime;
 - The nature of any changes to the existing planning regime to heighten the enforcement regime;
 - The nature of the relationship between existing regulatory institutions and any new regulatory body; and
 - The impacts of any changes to central government accountabilities for water infrastructure policy.
7. Given the tight timeframes within which the Government's review is to be progressed Local Government NZ (LGNZ) will be looking to accelerate the work that they have been completing in this space, primarily through their Water 2050 project. As part of this work they recently released a Stage 1 report expressing their views on a potential model for the establishment of a water regulator. A copy of the report is available at www.lgnz.co.nz/assets/Uploads/45959-LGNZ-Water-2050-Governance-FINAL.pdf
8. The report proposes:
 - A co-governance model that would bring together the information held by central government policy makers with the knowledge of local issues held by local government and the technical insights of suppliers and assessors;

- The co-governance entity would be responsible for continuously evaluating and recommending to the Minister refinements to drinking water standards and mandatory processes;
 - The enforcement of the standards by a regulator which should be independent from any policy-making department;
 - Replacing the current ‘principles-based’ approach to the regulation of drinking water with an outcome or performance-based form of regulation.
9. A Stage 2 report, which will look at the detailed design for a co-regulatory model for drinking water is currently under development and is expected to be released in coming months.

Climate Change

10. The Deep South Science Challenge has recently released a discussion document which sets out current understanding of the vulnerability of communities to rising seas and more frequent flooding.
11. The report confirms that many communities and Iwi in coastal and flood-prone locations face an uncertain future because of climate change. It identifies that Councils will need to be proactive in working with exposed communities, anticipate the support that may be required, and offer equitable solutions. However, the report has identified that we do not yet have a good understanding of a number of issues, including:
- Identifying who might be disproportionately affected by climate change;
 - How institutions for addressing climate change impacts and adaptation could focus on protecting vulnerable people and communities;
 - Understanding how local government’s planning for climate change adaptation can focus on reducing impacts on vulnerable people and communities;
 - How information about climate change impacts and adaptation can be most effectively communicated to facilitate positive attitudes and constructive.
12. The Government has also recently established an Interim Climate Change Committee to advise on how agriculture can be included in the current Emissions Trading Scheme and also how New Zealand can move to having 100 percent of its electricity generated by renewable energy.
13. This work is important as the Government works towards the formation of a new Climate Change Commission and introduction of a Zero Carbon Act next year. Keith Turner, who chairs the Milford Opportunities Project has been appointed to this Committee.
14. The work that is occurring in the emissions reduction area is very important to our Southland communities given that agriculture currently accounts for close to half of New Zealand’s total emissions. As a result achieving real reductions in the agriculture area is fundamental to New Zealand being able to achieve its targets under the Paris Accord.

Low Emissions Economy

15. The Productivity Commission has now released its draft report www.productivity.govt.nz on how New Zealand can transition to a low-emissions economy. The report is in response to a

request from Government for the Commission to identify options for how New Zealand can reduce its domestic greenhouse gas emissions through a transition to a low-emissions economy, while at the same time continuing to grow income and wellbeing.

16. The draft report provides insights into how and where emission reductions can be achieved, the emissions-pricing and other regulatory policies that will be required to bring about the transition, and the challenges, opportunities, benefits and costs of alternative transition pathways. It also notes that current land use will change significantly across NZ as part of the transition.
17. The recommendations in the draft report include:
 - a strong signal from the Government, and preferably from across the Parliament, about its long-term commitment to transitioning to a low-emissions economy;
 - establishing an institutional framework that supports policies for transition;
 - a broad-based and effective emissions pricing scheme that includes phasing in agriculture;
 - supporting regulation and policies, such as a “feebate” scheme for imported vehicles;
 - more resources focused on low-emissions research and development, especially for agriculture; and
 - mandatory financial disclosures about climate risk.
18. The report is open for submissions until 8 June following which the Commission will finalise its report by August.

Roading GPS

19. The Government released the draft Land Transport Government Policy Statement for consultation at the beginning of April.
20. The GPS helps guide investment in transport by providing a longer-term strategic view of what is prioritised and why. The new strategic priorities outlined in the document reflect the Government’s commitment to:
 - Safety;
 - Mode neutrality;
 - Liveable cities;
 - Regional economic development;
 - Protecting the environment; and
 - Delivering the best possible value for money.
21. The GPS represents a shift in government priorities from the previous GPS. In particular there is now a much stronger emphasis being placed on road safety and a more to supporting broader regional development. The focus that was previously placed on a number of ‘roads of national significance’ projects is now significantly reduced. Other themes in the draft GPS 2018 include:
 - a mode-neutral approach to transport planning and investment decisions;

- incorporating technology and innovation into the design and delivery of land transport investment; and
 - integrating land use and transport planning and delivery.
22. Submissions on the draft GPS were open until 2 May. It is expected that the final GPS will be released in mid-May so that the Land Transport programmes for 2018/19 can be finalised before 30 June.
23. Initial indications are that the new draft GPS is not expected to have a significant effect on Southland District Council's transport plan for the next three years. This has been further supported by recent correspondence from NZ Transport Agency which has provided Council with an update on its funding application for the 2018-21 National Land Transport Programme – indicative investment levels for continuous programmes.
24. At its meeting on 20 April the NZ Transport Agency Board made its decision on indicative investment levels for continuous programmes. Continuous programmes relate to local road maintenance, state highway maintenance, public transport services and road safety promotion programmes. Council requested \$70,228,000 over the three years and indicative funding approval has been received for this quantum.
25. The Board made its decision ahead of the adoption of the NLTP on 31 August to assist Councils with budgeting, long-term plan development, and Regional Transport Committees to finalise their Regional Land Transport Plan (RLTP). The NZTA Board will confirm the funding allocations for these programmes when it adopts the NLTP.
26. The local road maintenance programme has traditionally included renewals, maintenance and operations of local roads. The draft GPS has signalled footpath maintenance as now being eligible for NLTF funding which may create opportunities to access funding. In anticipation of its inclusion in the final GPS, an indicative funding allocation for footpath maintenance has been made nationally. What this actually means for Council still needs to be worked through with the NZ Transport Agency as there is little detail available at present. Staff will continue to work with NZTA on how this funding can be accessed.

Local Government (Community Wellbeing) Amendment Bill and Local Electoral Matters Bill

27. A Local Government (Community Wellbeing) Amendment Bill and the Local Electoral Matters Bill have been introduced to Parliament and referred to select committee.
28. The Local Government (Community Well-being) Amendment Bill seeks to reinstate the four well-beings back into the Local Government Act and acknowledges the role local leadership has to promote the social, economic, environmental and cultural well-being of citizens and communities. Explicit statutory recognition of the four well beings is recognition that local authorities, by their nature, have a broad responsibility to make their jurisdictions, whether towns, cities or regions, better places in which to live.
29. The Bill also seeks to give Councils back the ability to collect development contributions in order to fund increased demand for community facilities, such as libraries, sports grounds and swimming pools resulting from developments. The ability to fund these activities through

development contributions was removed from the Local Government Act by the previous government.

30. The Bill also seeks to modify the development contributions power so that it is clear that advances of financial assistance from the NZTA that are recoverable do not affect the power of territorial authorities to collect development contributions for projects financed using this mechanism. This provides clarity in an area that has been contentious for some time.
31. The Local Electoral Matters Bill addresses the design, trial and analysis of new voting methods for local elections, and will make it easier to trial electronic voting, including online voting.

Auditor General Local Government Report

32. The Office of the Auditor General (OAG) has recently released its report on local authority financial performance for the 2016/17 financial year.
33. In the report the OAG notes that they continue to be concerned that a number of local authorities might not be investing enough to ensure the maintenance of infrastructure capacity, which is critical to be able to ensure the ongoing delivery of services in the long term.
34. While the appropriateness of comparing asset renewals with the level of depreciation can be questioned it is important to recognise that a prolonged period of under investment can create an infrastructure deficit risk including an increased risk of asset failure and/or the transfer of costs to future generations.
35. The cost transfer issue is a 'known' issue for the sector given that the funding of depreciation did not become a requirement until relatively recently.
36. The report also highlights the need for ongoing investment in the development of good quality and reliable asset management data noting that **"without good information about assets, elected members cannot make good decisions about whether they are spending the right amount at the right time on the assets they govern"**.

Freedom Camping

37. Freedom camping has been a topical issue with significant discussion occurring around different parts of New Zealand. Mayor Tong was one of 30 Mayors who met with Tourism Minister Kelvin Davis and senior officials to discuss freedom camping issues on 8 March. The discussions were wide ranging and highlighted the diversity of views that exist in relation to freedom camping and how it is best managed. The challenges facing different local authorities vary around the country.
38. There was also a national freedom camping symposium held in Nelson on 19 April, in conjunction with the Zone 5 and 6 meeting. The symposium was very well attended with a range of representatives from local government, the tourism industry, NZ Motor Caravan Association and central government in attendance.
39. The level of commitment that central Government has to addressing the issues was demonstrated by the attendance of Hon Nanaia Mahuta, as the Minister of Local Government, and Hon Eugenie Sage, as the Minister of Conservation. This can be seen as a clear indication that Government are wanting to develop a better understanding of the issues and opportunities that might exist to address the issues which are currently being experienced.

40. As can be expected there were a wide range of views presented at the meeting with some areas clearly seeing freedom camping as providing an opportunity to grow the tourism industry and the economic contribution that it makes to local communities, while others see it as a significant issue that requires a significantly tighter level of control introduced.
41. There remains a level of concern, particularly at the national level, that if action is not taken to address the impacts that freedom camping is having in communities currently experiencing problems that it may begin to have an impact on the level of community support for the tourism industry. Given that tourism is now New Zealand's biggest export earner it is clearly important that the industry be allowed to grow in a way that manages its adverse impacts, including its impact on local communities.
42. At a local level staff are continuing to monitor the situation and have work planned to look at developing a district wide management strategy once the direction of any national policy review work becomes clearer.

Road Safety Summit

43. A local government road safety summit was held in Wellington on 9 April 2018. Key themes emerging from the discussions at the Summit included:
 - The need for strong and ongoing leadership on road safety from central government, including consideration of the Vision Zero approach to road safety;
 - There should be clear government road safety targets and consideration should be given as to whether local government should be tied to any interim targets;
 - Support for increased funding for road safety projects including changing Funding Assistance Rates;
 - The processes for accessing funding for road safety improvements should not be unduly onerous and disproportionate to the scale of the project;
 - The process for changing local speed limits, including looking at how default speed limits are set, should be simplified and streamlined;
 - Road safety should be a whole of government approach and should bring together a wide range of government agencies, all of which should share a consistent view;
 - Improving the safety of children and other vulnerable users walking and cycling to school, including an increased use of eBikes, should be a priority;
 - There should be increased use of road safety education campaigns, as well as an increased level of on-road enforcement by New Zealand Police;
 - There should be improved access to national data especially for smaller Councils which may lack specialist data analysis skills;
 - Ensuring consistent national standards for road markings, signage, and road designs.
44. The Associate Minister of Transport, who also attended the summit, has asked officials to start investigating how these and the other ideas that were recorded can be developed further. Further

information related to the summit is available on the Ministry of Transport website

www.transport.govt.nz

Southland Regional Development

45. All four Southland Councils have now endorsed the recommendation of the Joint Committee to proceed with the establishment of a new Southland Regional Development Agency as a CCO. Following the confirmation of these decisions work will now proceed with the next phase of work needed to establish the new Agency.
46. The work to be progressed in the next phase will include the drafting of constitutional documents, identifying a process for the appointment of the Board and commencing an internal Southland District Council process to identify the range of services that it might want to purchase from the new Agency.

Libraries

47. The Kōtui Library Management System and new Library webpage were launched in early May, with great support from the Communications team, as part of the project. Users will need to update their library cards if they have not already done so.

Services and Assets

Group Manager's Update

48. It has been a busy time for the team, with a number of important work streams currently underway. A priority for staff has been summarising, considering and responding to the Long Term Plan submission feedback.
49. Environment Southland's Land and Water Plan has some significant implications for our long-term asset management strategies in relation to our three-waters assets. As such, a working group has been established including other local Territorial Local Authorities in a bid to undertake a detailed review of the plan and determine next steps.
50. As we draw to a close on the latest New Zealand Transport Agency three year funding cycle our transport team is working very hard to maximise the value able to be elicited from the funding whilst also seeking to ensure that our delivery resource has a steady stream of work to deliver in the new financial year as we embark on the next three year cycle.
51. In addition to the day to day activity and asset management functions undertaken by the group there are a number of other key strategic activities requiring some focus. Some of these include:
 - the establishment of a consolidated Project Management Framework;
 - a review of reporting functions across the group;
 - an upcoming Stewart Island Electrical Supply Authority Contractor Procurement exercise;
 - the Community Facilities 17A Review Implementation Plan;
 - the Open Space Implementation Strategy;
 - the management structure and resource associated with Stewart Island Electrical Supply Authority, Te Anau Airport and Southland District Council Forestry Activities.

Forestry (IFS)

52. Harvesting is now completed at Ohai, with the crew now re-established and operating in the Waikaia forest. All production, safety and financial targets are anticipated to meet and exceed expectations.
53. With a full year reforecast program of 48,000 tonnes, there remains 28,000 tonnes to be harvested by the end of the year. Log prices are slightly back for export in April, but overall still well up on budget. There has been no change in domestic sawmill prices.
54. The pruning and thinning program is close to completion which included the Gowan and Ohai Forests. Preparation for planting at Ohai for this winter is awaiting an aerial pre-plant spray, to be completed in April.
55. The mandatory emissions return for the Post89 ETS (2013-18 period) has been submitted and approved by the Ministry for Primary Industries. With the influence of harvesting there is a net unit loss resulting of 15,000 units to cover harvest liabilities. These units will be surrendered from the Council to the Crown soon.

Te Anau Wastewater Discharge Project

56. Following the decisions made at the 13 December 2017 Council meeting to approve the business case for the Kepler option, albeit subject to a final decision being made as to the preferred discharge method staff have been progressing the work needed to give effect to the decisions made. This includes:
 - Establishment of the project team and associated processes needed to enable the project to proceed to the next phase. The recruitment process for a Project Manager is currently underway.
 - Progressing the development of the detailed design for the reticulation system needed to transport the treated wastewater from Te Anau to the Kepler block. This has included surveying of the proposed route for the disposal pipeline.
 - Development of a 'basis of design' report conceptual design for a sub-surface drip irrigation disposal system at the Kepler block
 - The appointment of a peer reviewer, Ben Stratford, and the engagement of Peter Riddell to provide comments on the design and costings for the proposed sub-surface drip irrigation system.
 - Completion of a bird strike risk assessment report for the Te Anau Manapouri airport
 - Commissioning of legal advice on the resource management issues that will need to be considered in advancing a new disposal method
 - Development of further financial models to support future decision-making as to a preferred disposal method once the costs and risks associated with Option 3 have been developed further

- Development of advice (including the drafting of a brief for legal advice) on the Local Government Act 2002 decision-making requirements if the Council were to make a decision to adopt an alternative disposal method
- Preliminary consideration of the procurement methods that might be used and the process that might be used to assess each of these.

57. Changes to the terms of reference for the Te Anau Wastewater Discharge Project Committee have also now been approved by Council. These changes reflect the current status of the project and Council's desire for the Project Committee, along with the Finance and Audit Committee and Services and Assets Committee to provide commentary on the revised business case before it is presented back to Council.

Land and Water Plan Implementation

58. Under the National Policy Statement for Freshwater Management (NPS-FM) water quality and quantity are to be maintained and improved, with any over allocation to be phased out over time. Environment Southland is required to set environmental limits by 2025, with all 'communities' required to meet those limits in due course. They are progressing this work via their proposed Water and Land Plan.
59. To assist with addressing the impacts of these changes on local authority infrastructure, Environment Southland have formed a Three Waters Officer Working Group. The objectives of the group are to work through the implications of the new freshwater standards, develop an agreed approach to the re-consenting of local authority infrastructure and ensure that the organisational objectives are aligned.

Council staff and elected members from the three Southland Territorial Local Authorities, presented evidence to the hearing panel in September. Decisions were released and the appeal period closed on 17 May.

Review of Solid Waste Contract Arrangements

60. The WasteNet Southland Waste Management Group recently notified contractors Bond Contracts and Southland Disability Enterprises Limited of its intention to begin negotiations, around rolling both contracts over. Both contracts are currently in year six of an initial eight year duration, with ability to roll over for a further eight years. Negotiations began in April 2018 and were led by an independent facilitator. A report is going to Wastenet on 23 May with recommendations.

Operations and Community Services

61. The new TIF application projects are tracking well. The cost estimates for each of the locations are nearing completion.
62. The Lumsden Project has started with South Roads completing preparation work for the sealing and at this stage, subject to weather the project is on track.
63. All Community Engineers areas are tracking well with Request for Services. There is a workshop coming up with Customer Support Partners and the Community Engineers to review and assist with the information they get from the customer at lodgement of the RFS.

Alternative Coastal Route Seal Extension Project

- 64. This project is tracking behind schedule and recent weather events have slowed progress. The Roothing Company have completed all the earthworks and drainage works on the Otara Haldane Road section. Construction on this section is nearing completion with 60% of the route sealed.
- 65. The earthworks and drainage are have started along the Waipapa section and are approximately 50% completed.

District-Wide Resurfacing Contract

- 66. Downer have completed all the chip sealing for the 2017/2018 season.

LED Streetlight Replacement Programme

- 67. Network Electrical Services have established a third crew on the project and still believe they will be able to complete at least 65% of the network by 30 June 2018. It is noted that NZTA have now extended the 85% funding for the programme until 2021.
- 68. They are currently working in the Te Anau area as accommodation availability allows and when not, they are working in the Otautau area.

Riverton Water Structures

- 69. Progress is continuing to be made on the Riverton Wharves. Licencing and overview of the repair works of the jetties has occupied staff time. Most licence holders are progressing with essential repairs. However some are not and the time will come soon when decisions need to be taken about action for those not carrying out repairs.

Golden Bay Wharf

- 70. Negotiations have been continuing with South Port and Rakiura Adventures over the potential transfer of ownership and redevelopment of the Golden Bay Wharf.
- 71. Through this process the legal position re the public right to pass over and use any coastal structure, including the Golden Bay Wharf and pontoon, has been confirmed. Any restrictions, including the right to charge, for such passage need to be reflected in the relevant coastal permit.
- 72. Conceptual designs for replacement of the Golden Bay Wharf have also been developed and forwarded to the Stewart Island Community Board and Jetties Subcommittee for their feedback.
- 73. A further report outlining a proposed pathway forward in relation to the ownership and replacement of the wharf structure will be taken to the Community Board, Jetties Subcommittee and Council in the near future.

Community and Futures Group

Community Futures Research and Analysis Work Programme

- 74. Council is committed to undertake various research and analysis work to support its decision making and transitioning from 2018 to 2021 in preparation for the Long Term Plan 2021-2031.
- 75. The work to be undertaken over the period of 2018-2021 will assist in leading the development of Council's overall approach to the management of change and preparation for what the future might hold for the district and its communities.

76. The Research and analysis work and initial topics for consideration include
- Socio demographic projects – how BERL can help to shape community futures
 - Climate change and implications for Southland District
 - Service delivery framework – district vs. local service provision and levels of service
 - Rating affordability modelling and scenario planning and implications for Southland District
 - Asset renewal strategy
 - Environmental – Land and Water Plan implications for Southland District Council
 - Community facility functional hierarchy provision framework
 - Community partnership, community assistance and funding alignment approach
 - Technological change impact on communities and implications for Council
77. This is a significant programme of work identified to be advanced and developed across the organisation. This is important to assist council in delivering on the Long Term Plan 2018-2028 and the identified priority of investing in our community future planning.

Representation Review

78. On 20 April the Council adopted its Initial Proposal on the Representation review to go out for consultation.
79. Consultation opened on Monday 30 April and will close at 5pm on Wednesday 6 June. Council's proposal includes 12 councillors elected from five wards with boundary changes for the four of the wards to ensure that each ward (apart from Stewart Island Rakiura) meeting the requirements for fair representation as noted in the Local Electoral Act 2001 (the plus or minus 10% rule). Council is also proposing that Stewart Island Rakiura remain as an island community of interest. Council is also proposing (in line with the guiding principles it adopted) that there will be eight community boards across the district providing district wide coverage of community boards.
80. Public notice was given in the Southland Times and the Advocate. A copy of the consultation booklet was provided with the Advocate for distribution across the district and available from SDC offices. A copy of the booklet and a copy of the Community Governance Reference Document (which was produced to give a context, background, and a draft indicative set of terms of reference for the proposed community boards) was sent to all 175 elected members.
81. A hearings panel comprising Council and members of the Elected Representative Working Group will meet on 18 and 19 June to hear any submitters who wish to be heard and considered, and make recommendations on the proposal. Council will then on 11 July decide whether to make any changes to the proposal and adopt its final proposal. Public notice of the final proposal will then be given and there will be an opportunity for objections and/or appeals. These will be sent to the Local Government Commission who will make the final determination.

Milford Opportunities

82. The governance group met on the 19th April where they received an update on Phase 1 from the project managers. The work is progressing well with the information gathering phase nearly

complete and the analysis well underway. The analysis will identify the further work that is needed to be done and the project managers will then prepare business cases for those pieces of work.

83. The team provided a survey link to give the public a chance to provide any information they are aware of as well as having an open meeting session in Te Anau and approaching stakeholders directly.
84. Also on the 3rd of May the Chair of the governance group, Dr Keith Turner, took the opportunity to meet with the Ministers of Conservation and Tourism to discuss the Milford Opportunities project

Leadership Cluster Meetings

85. Staff have re-instigated the Northern Southland Leadership Cluster meetings with the first of the meetings for 2018 being held in March in Lumsden. The meeting was very well attended by members of all the CDAs in Northern Southland and the Mararoa Waimea Ward Councillors.
86. Those in attendance discussed issues common to their area such as tourism and the impact on local facilities and speed issues on state highways. The next meeting will take place in July.
87. Staff are also working to set up a Leadership Cluster for Western Southland with the majority of Board and CDA Chairs indicating they would also like to become part of this group. The first meeting will take place over the next month.

Catchment Groups

88. With the release of the Draft Land and Water Plan many local farming communities have banded together to form local catchment groups based on land users of Southlands waterways. Initially these groups were set up to provide feedback on the Land and Water Plan to Environment Southland but have continued to grow and evolve their focus into broader projects. As an example, staff recently attended a Waimatuku Catchment Group Field Day at the Otautau Blueberry Farm where landowners, Department of Conservation, Environment Southland and Southland District Council staff were in attendance.
89. Continuing with this, an initial meeting was held in March by several parties to explore the possibility of working together collectively in the Aparima, and subsequently a much broader invitation has gone out to invite interested parties to a follow-up session to discuss the draft concept brief and project plan that have been put together by a small working group based on the discussion at that initial meeting and subsequent conversations.
90. The working description for the brief states that the Aparima project is a land manager led initiative to build and support the resilience of the Aparima catchments. It is aiming to accelerate the uptake of farm environmental management plans and good management practices (and capture and monitor the work that is being done), and to go beyond this to support the catchments and people in those catchments to transition into the future. It is proposed that this project will be implemented across the Aparima Freshwater Management Unit, of which the Aparima, Pourakino and Waimatuku Catchments are the largest catchments with each of these catchments having active catchment groups.

Stewart Island Community Plan

91. In August 2017, the Ministry of Business, Innovation and Employment (MBIE) approached Council, to lead a programme of development and consultation around opportunities and planning for the future of Stewart Island. The catalyst behind this was the Bonamia Ostreae parasite that has devastated oyster production on Stewart Island. The purpose of the project is to determine the short, medium and long term community vision for the future sustainability and growth of Stewart Island Rakiura.
92. The final report was submitted to Council 27 March, at which time Council accepted the recommendations made and endorsed the preparation of two investment proposals around Strategic leadership and wharves on the island. Following the completion of any investment proposals, a further report will be submitted to Council in June for approval to submit to MBIE.

Community Organisation and Volunteer Sector Shared Services Pilots

93. The purpose of this project is to develop and run two pilot projects around the concept of shared services and shared service delivery within two communities in the Southland district. The two communities running this pilot are Winton township and Edendale-Wyndham and surrounds. Shared services is a concept utilised throughout many groups around the country and beyond, and where there is significant benefit to the efficiency and effectiveness of community organisations and volunteer groups, can work extremely well.
94. From the Community Organisation and Volunteer Sector Research undertaken in 2017, and anecdotal information here in Southland and across other areas in New Zealand, we know that many community organisations and groups have identified barriers in their administration, and attracting and retaining people in skilled governance roles, such as Chairs, Secretaries and Treasurers. These pilots will investigate the opportunities available for shared services and what is needed to achieve this by organisations and, if appropriate, funding agencies.
95. One of the most critical aspects of shared services will be to look at how we communicate with community and volunteer groups around retaining their autonomy while also being supported by peers in a shared service environment. This will be an important part of any discussions, and will play a pivotal role in determining the success of any shared services.

Venture Southland community development staff have begun discussing this with a number of groups within the pilot areas, and will progress this over the next few months. The pilot will run for the course of the calendar year.

Community Leadership Plans

96. Council's Community Partnership Leaders have been working together to develop phase three of the community leadership plan process. Phase one consisted of workshops with elected members to seek feedback on a range of questions relating to the future of the district. Phase two involved similar workshops but this time with key stakeholders in the community. Staff are now working to develop a brief for phase three which will bring together the important findings of the first two phases into draft plans focusing on key issues impacting our people across the district. Phase three will also involve broad discussions with the wider community.

Venture Southland Community Development Update

As a part of the consultation process of the shared services pilot, individual meetings have been held with 10 community groups in the Winton area and a further 10 groups in Wyndham.

The meetings have identified a need for a shared service pilot with many groups showing an interest in participating. Venture Southland staff are in the process of determining how a shared service structure could operate and how funding could be secured.

Working with communities and SDC, Venture Southland has submitted an application to the Tourism Infrastructure Fund for improved visitor infrastructure along the Southern Scenic Route. Funding has been requested for the development of car parking, toilets, and a septic upgrade. The key sites in the application include Waikawa, Clifden, Monkey Island, and Te Anau.

Venture staff would like to thank Community Boards and locals for their assistance in obtaining information for the application, which has been a significant piece of work for the area.

Environmental Services Group

Group Managers Update

97. The Group Manager Environmental Services attended the National Freedom Camping Symposium in Nelson on 19th April. This was well attended and a very worthwhile seminar with very useful information exchange in relation to issues that areas were experiencing. The vast majority of these related to non-self-contained camping. There was also useful discussion on possible solutions to some issues, and a very informative and impressive presentation from the creator of the Campermate smart phone app about how technology can assist in the management of freedom camping issues and assisting to inform the best location for tourist related infrastructure.
98. The Whakamana te Waituna Trust held its first meeting in April. Councillors Keast and Duffy are the Council's appointed representatives on this Trust. This was a very positive first meeting, co-chaired by Cr Lloyd McCallum of Environment Southland and Mr Dean Whaanga, Kaupapa Taiao Manager, of Te Ao Marama.
99. The Ministry for Business Innovation and Employment is providing a grant towards a one year fixed term Project Manager - Community position for the Predator Free Rakiura Leadership group. Council has agreed to be the administrator of this funding and to management the recruitment process. This position is being advertised at present, closing late May.

Environmental Health

100. The new Food Act has enabled any authorised persons to audit a category of food approvals called 'national programmes', as opposed to template food control plans that only the local Council can audit. National programme approved businesses include garages that sell pies, or some grocery stores. To enable Councils to offer these services they offered a 'fast track' approval process.
101. Staff were surprised to learn that only four Councils in the South Island received fast track approval, being Southland District, Invercargill City, Central Otago District, and Queenstown

Lakes District Councils. Dunedin is the only Council in New Zealand that has a full audit approval, without having to go through fast track.

102. Currently, the Environmental Health team has put these (discretionary) services on hold in order to focus on other priorities, but hopes to offer these services soon.

Dog Control

103. Extensive work has been carried out to reduce administration workload for dog registration. A number of initiatives have been implemented (or in the process of) to achieve this, such as new systems to enable new dogs to be registered online, a re-designed form, a prize draw to encourage online registration, and new promotional banners in our area offices.

Finance

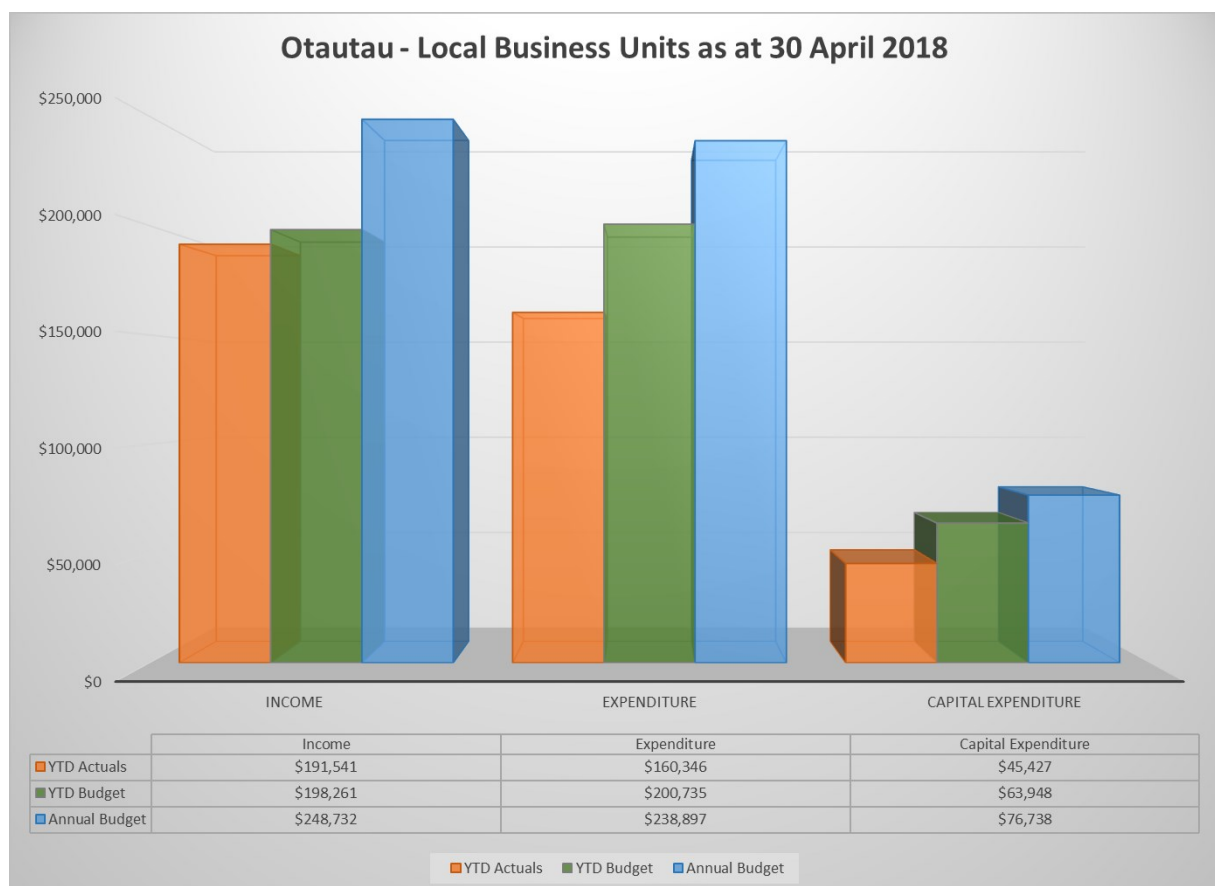
Otautau Community Centre Reserve

104. The Board have queried what should happen to the Otautau Community Centre reserve now that the Community Centre has been demolished and the rate has been stopped from 1 July 2018.
105. When other Community Centres have been closed across the district, often the Community Board, Community Development Area or Community Centre Committee have recommended to Council which neighbouring Community Centre/(s) they would now like to be part of and contribute to.
106. Generally as part of that process any remaining reserves is given to or shared amongst the facilities they become part of.
107. Overall, rates collected for a specific purpose must be used for that purpose. So the ideal is that the reserve funds currently held by the Community Board for the Community Centre would be utilised by another facility that provides the services that the Community Centre did.
108. The distribution of the funds would be on the recommendation of the Community Board, possibly with Council approval. If the Community Board are looking to use these funds for a different purpose, then depending on what that purpose is may depend on whether consultation with the community is needed or a resolution of Council.
109. Council finance staff are currently working through the legal ramifications of changes in use and will come back to the community at a later meeting if this is the option they wish to explore

Board Finances

110. Income is on track and within all business units apart from the cemetery. This business unit directly correlates to the number of interments at the Otautau cemetery and is reflective of a lower than anticipated number of burials
111. Expenditure is \$40,000 below budget with approximately \$11,000 being underspent for the cemetery (refer above). The swimming pool expenditure is also \$7,000 underspent but an application to uplift funds by the Swimming Pool committee has been received and is included with this agenda for consideration by the Board.

112. Holt Park forestry is also underspent \$10,000 year to date with further thinning and cutting of eucalyptus still to be completed. However, this work will now likely occur in the next financial year.
113. The majority of other expenditure business units are on track to be within budget at year end.
114. The \$12,000 capital expenditure for the Holt Park extension relates to the final costs for the sealing of the complex carpark and will be covered from the Board's reserves.
115. Work on the camping ground capital works project is ongoing and a further report is included on the agenda



Otautau - Business Units as at 30 April 2018										
BU Code	Business Unit	Income			Expenses			Capital		
		Actual YTD	Budget YTD	Budget Full Year	Expenses YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year
28900	Administration - Otautau	\$23,059	\$23,048	\$27,745	\$20,317	\$22,380	\$27,657			
28901	Library - Otautau	\$25,648	\$25,643	\$30,772	\$21,209	\$21,892	\$26,270	\$2,294	\$4,377	\$5,252
28902	Operating Costs - Otautau	\$5,430	\$5,428	\$6,513	\$2,660	\$6,115	\$7,213			
28907	Street Works - Otautau	\$18,012	\$18,003	\$21,616	\$8,118	\$7,406	\$8,887	\$23,373	\$17,905	\$21,486
28910	Refuse Collection - Otautau	\$6,791	\$6,788	\$8,145	\$7,671	\$6,788	\$8,145			
28913	Stormwater Drainage - Otautau	\$22,313	\$22,302	\$35,314	\$14,707	\$14,168	\$16,976			
28925	Cemetery - Otautau	\$17,469	\$23,708	\$28,449	\$12,360	\$23,708	\$28,449			
28926	Settlers Cemetery - Otautau	\$2,348	\$2,348	\$2,817	\$1,555	\$2,423	\$2,817			
28928	Beautification - Otautau	\$29,666	\$29,358	\$35,230	\$30,287	\$30,219	\$36,263			
28932	Holt Park	\$15,021	\$15,314	\$18,377	\$13,112	\$15,567	\$18,377			
28933	Holt Park Extension	\$7,178	\$7,754	\$9,305	\$3,780	\$8,330	\$9,305	\$12,112		
28934	Centennial Park	\$2,233	\$2,232	\$2,678	\$2,379	\$2,232	\$2,678			
28936	Baths - Otautau	\$9,790	\$9,850	\$13,452	\$3,114	\$10,694	\$11,820			
28949	Holt Park Camping Ground	\$4,819	\$4,808	\$5,770	\$8,220	\$9,892	\$11,770	\$7,648	\$41,667	\$50,000
28950	Hall - Otautau	\$43			-\$625					
28981	Plunket Rooms - Otautau	\$1,621	\$1,596	\$1,915	\$4,495	\$1,828	\$1,915			
28982	Bowling Club	\$100	\$83	\$100						
28985	Forestry - Holt Park			\$534	\$6,985	\$17,096	\$20,355			
Total		\$191,541	\$198,261	\$248,732	\$160,346	\$200,735	\$238,897	\$45,427	\$63,948	\$76,738

Reserve Balances

Otautau	Opening Balance	Current Budget	Forecast Budget	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
Community Centre													
<i>Operating</i>													
Otautau Town Hall - OPR	25,405	25,405	25,405	26,241	27,104	27,996	28,917	29,868	30,851	31,866	32,914	33,997	35,115
Total Community Centre Operating	25,405	25,405	25,405	26,241	27,104	27,996	28,917	29,868	30,851	31,866	32,914	33,997	35,115
Total Community Centre Balance	25,405	25,405	25,405	26,241	27,104	27,996	28,917	29,868	30,851	31,866	32,914	33,997	35,115
Local													
<i>Operating</i>													
Otautau Baths	63,429	65,061	65,061	69,438	73,959	78,628	83,451	88,433	93,579	98,894	104,384	110,054	115,911
Otautau Brightwood Develop	15,350	15,350	-	-	-	-	-	-	-	-	-	-	-
Otautau CB Conference	6,047	6,047	-	-	-	-	-	-	-	-	-	-	-
Otautau Forestry	169,592	149,021	120,418	120,603	120,769	120,916	121,043	121,150	121,236	121,300	120,591	120,621	120,652
Otautau General - OPR	115,500	71,701	94,931	42,126	34,607	31,291	30,491	26,859	25,867	21,876	20,627	16,232	14,717
Wallace Bowling Club - OPR	842	842	842	870	899	929	960	992	1,025	1,059	1,094	1,130	1,167
Total Local Operating	370,760	308,022	281,252	233,037	230,234	231,764	235,945	237,434	241,707	243,129	246,696	248,037	252,447
Total Local Balance	370,760	308,022	281,252	233,037	230,234	231,764	235,945	237,434	241,707	243,129	246,696	248,037	252,447
Stormwater													
<i>Operating</i>													
Otautau Stormwater	224,142	242,480	242,480	250,458	258,698	267,209	276,000	285,080	294,459	304,147	314,153	324,489	335,165
Total Stormwater Operating	224,142	242,480	242,480	250,458	258,698	267,209	276,000	285,080	294,459	304,147	314,153	324,489	335,165
Total Stormwater Balance	224,142	242,480	242,480	250,458	258,698	267,209	276,000	285,080	294,459	304,147	314,153	324,489	335,165
Total Otautau Reserve Balance	620,307	575,907	549,137	509,736	516,036	526,969	540,862	552,382	567,017	579,142	593,763	606,523	622,727

Recommendation

That the Otautau Community Board:

- a) Receives the report titled “Council Report” dated 23 April 2018.**

Attachments

There are no attachments for this report.

Submission from the Otautau Community Board to the Southland District Council Initial Proposal for the Representation Review

Record No: R/18/5/11051

Author: Alyson Hamilton, Committee Advisor

Approved by: Rex Capil, Group Manager Community and Futures

☒ Decision

☐ Recommendation

☐ Information

Purpose of Report

- 1 The purpose of the report is to enable the Otautau Community Board to consider its submission to the Southland District Council Initial Proposal for the Representation Review.

Recommendation

That the Otautau Community Board:

- a) **Receives the report titled "Submission from the Otautau Community Board to the Southland District Council Initial Proposal for the Representation Review" dated 25 May 2018.**
- b) **Endorses the submission of the Otautau Community Board to the Southland District Council initial proposal for the Representation Review.**

Attachments

- A Otautau Community Board - Submission - Representation Review Initial Proposal [↓](#)



SDC 2018 Representation

Feedback Form

Thanks for taking the time to let us know what you think about Council's Initial Proposal for the 2018 Representation Review.

The **easiest** way to let us know what you think is to use our **online form** at www.southlanddc.govt.nz. It's a lot faster than sending us a hard copy.

Or, if you'd prefer to write to us, just fill out this feedback form or write down your thoughts and get this to us by 5pm on Wednesday, 6 June 2018, by either:

Emailing it to: representationreview@southlanddc.govt.nz

Delivering it to: one of our offices in Invercargill, Lumsden, Oban, Otautau, Riverton, Te Anau, Winton or Wyndham

Posting it to: 2018 Representation Review Freepost, Southland District Council, P O Box 903, Invercargill 9840

Please note that all the information you provide in your feedback form (including personal details) will become public documents.

ALL WRITTEN FEEDBACK MUST BE RECEIVED AT OUR OFFICES BY 5PM, WEDNESDAY, 6 JUNE 2018

FOR PHOTOCOPYING PURPOSES, PLEASE WRITE CLEARLY USING A BLACK PEN		DATE:	
NAME:	Mr/Mrs/Ms/Miss	Otautau Community Board	
ORGANISATION	(if applicable)	Cl- Southland District Council	
POSTAL ADDRESS			
DAYTIME PHONE:	225 8217	EMAIL:	

Would you like to speak to the mayor and councillors about your views? (please ☒ tick) ☐ No ☐ Yes
(we will be in touch to arrange a date/time)

Meetings to hear submissions will be held at our main office in Invercargill on 18-19 June (if required) 2018 with a final decision on 11 July 2018

SUBMISSION 2018 REPRESENTATION REVIEW

As part of the six-yearly review of our representation arrangements we are proposing the following:

- 12 councillors elected from five wards –
 - Mararoa Waimea, Waiau Aparima and Winton Wallacetown with three councillors each
 - Waihopai Toetoe – two councillors
 - Stewart Island Rakiura – one councillor

The numbers of councillors are based on the population in the wards

- Eight community boards covering the whole of the District

The mayor is elected by the whole District, which will not change.

1. Do you think 12 councillors elected from five wards gives you fair and effective representation? (refer consultation booklet pages 10-11)

Tell us why:	Yes we do

ALL WRITTEN FEEDBACK MUST BE RECEIVED AT OUR OFFICES BY 5PM, WEDNESDAY, 6 JUNE 2018



2. Do you think that Stewart Island Rakiura should be an island community of interest? (refer consultation booklet pages 11)	
Tell us why:	Yes -
3. Do you think there should be eight community boards covering the whole of the District? (refer consultation booklet pages 12-13)	
Tell us why:	No Should be nine Riverton and Tuatapere have distinctive differences ie. fire brigade sports, school and we feel the division line approximately at Pahia to give each community fair interest.
4. Do you support this proposal which consists of 12 councillors elected from five wards and eight community boards covering the whole of the District? - tick box <input checked="" type="checkbox"/>	
Please indicate with a tick (<input checked="" type="checkbox"/>) whether you support or oppose this proposal, which consists of 12 councillors elected from five wards and eight community boards covering the whole of the District?	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Neither	
Please provide any further comments regarding this proposal:	
We would also like to mention the working committee should be in at the final decision making as they have had the most experience in putting the proposals forward Historically this area has always known as Wallace since 1876 this has been the case we as a board would like to retain the name as Wallace Takatimu.	
ALL WRITTEN FEEDBACK MUST BE RECEIVED AT OUR OFFICES BY 5PM, WEDNESDAY, 6 JUNE 2018	

P. J. Gutzell DC. Otautau CB