



Notice is hereby given that an Extraordinary Meeting of the Winton Community Board will be held on:

Date: Monday, 28 May 2018
Time: 6pm
Meeting Room: Winton Memorial Hall
Venue: 2 Meldrum Street, Winton

Extraordinary Winton Community Board Agenda OPEN

MEMBERSHIP

Chairperson	Brian Somerville
Deputy Chairperson	Geoffrey Jukes
Members	Natasha Mangels
	Doreen McNaught
	Neville McPherson
	Peter Schmidt
	Councillor Neil Paterson

IN ATTENDANCE

Committee Advisor	Alyson Hamilton
Community Partnership Leader	Michelle Stevenson

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Full agendas are available on Council's Website
www.southlanddc.govt.nz

Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. Should Members require further information relating to any reports, please contact the relevant manager, Chairperson or Deputy Chairperson.

Terms of Reference – Community Boards

Community Boards are bodies established by statute. Their responsibilities and powers are as delegated by the Southland District Council which are to:

- Represent and act as an advocate for the interest of its community.
- Consider and report on all matters referred to it by the Southland District Council, or any matter of interest or concern to the Community Board.
- Maintain an overview of services provided by the Southland District Council within the community.
- Consider annual estimates for expenditure within the community and recommend these to Council.
- Communicate with community organisations and special interest groups within the community.
- Undertake any other responsibilities that are delegated to it by the Southland District Council.

In addition to these activities, Community Boards will consider how best to provide for their communities, and the people who live there, into the future.

Community Board members will provide leadership by:

- Positively representing their community and the Southland District
- Identifying key issues that will affect their community's future and work with Council staff and other local representatives to facilitate multi-agency collaborative opportunities.
- Promote a shared vision for the wider community of interest area and develop ways to work with others to achieve positive outcomes
- Community Boards will adopt a strategic focus that will enable members to:
- Provide local representation and guidance on wider community issues, initiatives and projects.
- Contribute to the development and promotion of community cohesion, by developing and supporting relationships across a range of stakeholders at a local, regional and national level.
- Take part in local community forums, meetings and workshops.
- Inform local residents and ratepayers on issues that affect them.

Community Boards shall have the following delegated powers and be accountable to Council for the exercising of these powers

Engagement and representation by:

- Facilitating the Council's consultation with local residents and community groups on local issues and local aspects of district wide issues including input into the Long-term Plan, Annual Plan, and policies that impact on the Board's area.
- Engaging with council officers on local issues and levels of service, including infrastructural, recreational, community services and parks, reserves and cemetery matters.
- Representing the interests of the community at Council, Committee or Subcommittee meetings when a motion under debate relates to a matter that the Board considers to be of particular interest to the residents within its community.
- Monitoring and keeping the Council informed of community aspirations and the level of satisfaction with services provided.

Financial by:

- Approving expenditure within the limits of annual estimates.
- Approving unbudgeted expenditure for locally funded activities up to the value of \$10,000.

Rentals and leases

- In relation to all leases of land and buildings within their own area, on behalf of Council;
 - Accepting the highest tenders for rentals of \$10,000; or less per annum.
 - Approving the preferential allocation of leases where the rental is \$10,000 or less per annum.
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Local assets and facilities by

- Overseeing the management of local halls and community centres which are owned by Council and where no management committee exists. This will occur by way of relationship with officers of Southland District Council.
- Appoint a local liaison person responsible for community housing.

Some Community Boards have specific delegations in addition to the broad delegations above:

Stewart Island/Rakiura Community Board

- Contributing to the development of policy relating to the governance of the Stewart Island Electrical Supply Authority (SIESA).
- Overseeing the management of SIESA by way of relationship with officers of Southland District Council.

Te Anau Community Board

- Overseeing the management of the Te Anau/Manapouri Airport by way of relationship with officers of Southland District Council.

The Community Boards can make recommendations to Council on:

Assets and Facilities

- Annually providing feedback on any asset management plans or community services strategies applicable to the community for which the Community Board is responsible.

Rentals and leases

- In relation to all leases of land and buildings within their own area, on behalf of Council;
 - Recommending rentals in excess of \$10,000 per annum to the Group Manager Services and Assets
 - Recommending the preferential allocation of leases where the rental is in excess of \$10,000 per annum to the Group Manager Services and Assets.

Contracts/Tenders

- Recommending tenders less than \$200,000 to the Group Manager Services and Assets.
- Recommending tenders in excess of \$200,000 to the Services and Assets Committee.
- Recommending tenders to the Services and Assets Committee where preference is not for acceptance of the highest tenderer,

Financial

- Recommending annual estimates to Council.
- Recommending unbudgeted expenditure in excess of \$10,000 to the Services and Assets Committee.

Local Policy

- Considering matters referred to it by officers, the Council, its committees or subcommittees, including reports and policy and bylaw proposals relating to the provision of council services within the Board's area; and
- Making submissions or recommendations in response to those matters as appropriate.

The Chairperson of each Community Board is delegated with the following additional responsibilities:

- Approval of leases, rental agreements and the rollover of existing contracts under \$1,000;
- Engaging with Community Board members to make submissions to the Council on behalf of the Community Board where a submission period is outside of the Community Board meeting cycle. Where a Chairperson is unable to base a submission on a consensus among Community Board members, a Community Board meeting must be held.

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1 Apologies

At the close of the agenda no apologies had been received.

2 Leave of absence

At the close of the agenda no requests for leave of absence had been received.

3 Conflict of Interest

Board Members are reminded of the need to be vigilant to stand aside from decision-making when a conflict arises between their role as a member and any private or other external interest they might have.

4 Public Forum

Notification to speak is required by 5pm at least two days before the meeting. Further information is available on www.southlanddc.govt.nz or phoning 0800 732 732.

5 Extraordinary/Urgent Items

To consider, and if thought fit, to pass a resolution to permit the committee to consider any further items which do not appear on the Agenda of this meeting and/or the meeting to be held with the public excluded.

Such resolution is required to be made pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987, and the Chairperson must advise:

- (i) the reason why the item was not on the Agenda, and
- (ii) the reason why the discussion of this item cannot be delayed until a subsequent meeting.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

"Where an item is not on the agenda for a meeting,-

- (a) that item may be discussed at that meeting if-
 - (i) that item is a minor matter relating to the general business of the local authority; and
 - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion."

6 Confirmation of Minutes

There were no minutes to confirm.

Submission from the Winton Community Board to the Southland District Council Initial Proposal for the Representation Review

Record No: R/18/5/11249
Author: Alyson Hamilton, Committee Advisor
Approved by: Alyson Hamilton, Committee Advisor

☒ Decision ☐ Recommendation ☐ Information

Purpose of Report

- 1 The purpose of the report is to enable the Winton Community Board to consider their submission to the Southland District Council Initial Proposal for the Representation Review.

Recommendation

That the Winton Community Board:

- a) **Receives the report titled "Submission from the Winton Community Board to the Southland District Council Initial Proposal for the Representation Review" dated 23 May 2018.**
- b) **Endorses the submission of the Winton Community Board to the Southland District Council initial proposal for the Representation Review.**

Attachments

- A Winton Community Board - Submission to Representation Review Initial Proposal [↓](#)

Winton Community Board Submission – 2018 Representation Review

Question One – Do you think 12 Councillors elected from 5 Wards gives you a fair and effective representation?

Yes, this is the Community Boards preference

Note: We would support this being reviewed going forward and would support a lesser number of Councillors to be elected at large within the District. IE Ten Councillors

Question Two – Do you think that Stewart Island Rakiura should be an island community of interest?

Yes the Community Board supports this as proposed.

Question Three – Do you think there should be eight Community Boards covering the whole of the District?

Yes the Community Board support this proposal in as far as

- That one selected Councillor is appointed to the Community Board
- The Board would recommend that the number of elected Community Board representatives be changed from eight to seven.
- The Board supports holding 10 meetings per year and that these be held at various and appropriate locations around that Community Boards area.

Note: The Board does not support the idea of having a member of the Executive Leadership Team assigned to the Board. The Board is well aware that support is available and know where to get it from when required.

Question Four – Do you support this proposal which consists of 12 Councillors elected from five wards and eight Community Boards covering the whole District?

Yes the Community Board supports this proposal in as far as

- Eight Community Boards covering the whole District
- Twelve Councillors elected from Five Wards

Note: As in Question one we would support reviewing the number of elected Councillors changing from twelve to ten and that they be elected at large from within the District.

Also

- The Board recognises that Community Boards need involvement with other Community Boards and Council to address issues and planning to the benefit of the District and not just that Community Boards area.

- The Board recognises that some Community Boards and CDA Reserves are quite large and that this needs reviewed going forward as this money may be better spent within the District as opposed to the individual Community's. In saying this existing reserves should be protected to spend in those communities.
- The Board wishes to continue to be involved with setting rates.

Other Comments

- The Board would like to have some form involvement with District Wide Funding items.
- The Board would endorse that Community Board Chairs have the opportunity to meet together on a formal basis to discuss issues and opportunities.
- Should this review be accepted the Board recognises the need for Council to attract people to the role of a Community Board member and to better train people for this role. Each Board should have involvement in this along with Council staff in plenty of time before an election. (The \$200.00 deposit needs reviewed as this can put people off)
- The Board also notes that there are a lot of unanswered questions going forward if this review is accepted and that this can only be done if and when the review is accepted. This is mainly around rating and funding. This being the case it is very important that the Board has involvement in these decisions.