



Notice is hereby given that a Meeting of the Edendale-Wyndham Community Board will be held on:

Date: Tuesday, 26 June 2018
Time: 7.30pm
Meeting Room: Edendale Presbyterian Church
Venue: Corner Brydone and Melvin Streets
Edendale

Edendale-Wyndham Community Board Agenda OPEN

MEMBERSHIP

Chairperson	Pam Yorke
Deputy Chairperson	Denise Fodie
Members	David McKenzie
	Andrew Roy
	Melanie Shepherd
	Calvin Wood
	Councillor Paul Duffy

IN ATTENDANCE

Committee Advisor	Fiona Dunlop
Community Partnership Leader	Kelly Tagg

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Full agendas are available on Council's Website
www.southlanddc.govt.nz

Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. Should Members require further information relating to any reports, please contact the relevant manager, Chairperson or Deputy Chairperson.

Terms of Reference – Community Boards

Community Boards are bodies established by statute. Their responsibilities and powers are as delegated by the Southland District Council which are to:

- Represent and act as an advocate for the interest of its community.
- Consider and report on all matters referred to it by the Southland District Council, or any matter of interest or concern to the Community Board.
- Maintain an overview of services provided by the Southland District Council within the community.
- Consider annual estimates for expenditure within the community and recommend these to Council.
- Communicate with community organisations and special interest groups within the community.
- Undertake any other responsibilities that are delegated to it by the Southland District Council.

In addition to these activities, Community Boards will consider how best to provide for their communities, and the people who live there, into the future.

Community Board members will provide leadership by:

- Positively representing their community and the Southland District
- Identifying key issues that will affect their community's future and work with Council staff and other local representatives to facilitate multi-agency collaborative opportunities.
- Promote a shared vision for the wider community of interest area and develop ways to work with others to achieve positive outcomes
- Community Boards will adopt a strategic focus that will enable members to:
- Provide local representation and guidance on wider community issues, initiatives and projects.
- Contribute to the development and promotion of community cohesion, by developing and supporting relationships across a range of stakeholders at a local, regional and national level.
- Take part in local community forums, meetings and workshops.
- Inform local residents and ratepayers on issues that affect them.

Community Boards shall have the following delegated powers and be accountable to Council for the exercising of these powers

Engagement and representation by:

- Facilitating the Council's consultation with local residents and community groups on local issues and local aspects of district wide issues including input into the Long-term Plan, Annual Plan, and policies that impact on the Board's area.
- Engaging with council officers on local issues and levels of service, including infrastructural, recreational, community services and parks, reserves and cemetery matters.
- Representing the interests of the community at Council, Committee or Subcommittee meetings when a motion under debate relates to a matter that the Board considers to be of particular interest to the residents within its community.
- Monitoring and keeping the Council informed of community aspirations and the level of satisfaction with services provided.

Financial by:

- Approving expenditure within the limits of annual estimates.
- Approving unbudgeted expenditure for locally funded activities up to the value of \$10,000.

Rentals and leases

- In relation to all leases of land and buildings within their own area, on behalf of Council;
 - Accepting the highest tenders for rentals of \$10,000; or less per annum.
 - Approving the preferential allocation of leases where the rental is \$10,000 or less per annum.
-

Local assets and facilities by

- Overseeing the management of local halls and community centres which are owned by Council and where no management committee exists. This will occur by way of relationship with officers of Southland District Council.
- Appoint a local liaison person responsible for community housing.

Some Community Boards have specific delegations in addition to the broad delegations above:

Stewart Island/Rakiura Community Board

- Contributing to the development of policy relating to the governance of the Stewart Island Electrical Supply Authority (SIESA).
- Overseeing the management of SIESA by way of relationship with officers of Southland District Council.

Te Anau Community Board

- Overseeing the management of the Te Anau/Manapouri Airport by way of relationship with officers of Southland District Council.

The Community Boards can make recommendations to Council on:

Assets and Facilities

- Annually providing feedback on any asset management plans or community services strategies applicable to the community for which the Community Board is responsible.

Rentals and leases

- In relation to all leases of land and buildings within their own area, on behalf of Council;
 - Recommending rentals in excess of \$10,000 per annum to the Group Manager Services and Assets
 - Recommending the preferential allocation of leases where the rental is in excess of \$10,000 per annum to the Group Manager Services and Assets.

Contracts/Tenders

- Recommending tenders less than \$200,000 to the Group Manager Services and Assets.
- Recommending tenders in excess of \$200,000 to the Services and Assets Committee.
- Recommending tenders to the Services and Assets Committee where preference is not for acceptance of the highest tenderer,

Financial

- Recommending annual estimates to Council.
- Recommending unbudgeted expenditure in excess of \$10,000 to the Services and Assets Committee.

Local Policy

- Considering matters referred to it by officers, the Council, its committees or subcommittees, including reports and policy and bylaw proposals relating to the provision of council services within the Board's area; and
- Making submissions or recommendations in response to those matters as appropriate.

The Chairperson of each Community Board is delegated with the following additional responsibilities:

- Approval of leases, rental agreements and the rollover of existing contracts under \$1,000;
- Engaging with Community Board members to make submissions to the Council on behalf of the Community Board where a submission period is outside of the Community Board meeting cycle. Where a Chairperson is unable to base a submission on a consensus among Community Board members, a Community Board meeting must be held.

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CHAIRS REPORT

Chair Yorke to update members on matters that she has been involved with since the last meeting of the Board.

COUNCILLOR'S REPORT

Councillor Duffy to update members on matters from around the District Council table.

NEXT MEETING

The next meeting of the Community Board is scheduled for 7.30pm on Tuesday 28 August 2018 at the Memorial Hall Wyndham, Balaclava Street, Wyndham.

1 Apologies

At the close of the agenda no apologies had been received.

2 Leave of absence

At the close of the agenda no requests for leave of absence had been received.

3 Conflict of Interest

Committee Members are reminded of the need to be vigilant to stand aside from decision-making when a conflict arises between their role as a member and any private or other external interest they might have.

4 Public Forum

Notification to speak is required by 5pm at least two days before the meeting. Further information is available on www.southlanddc.govt.nz or phoning 0800 732 732.

5 Extraordinary/Urgent Items

To consider, and if thought fit, to pass a resolution to permit the committee to consider any further items which do not appear on the Agenda of this meeting and/or the meeting to be held with the public excluded.

Such resolution is required to be made pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987, and the Chairperson must advise:

- (i) the reason why the item was not on the Agenda, and
- (ii) the reason why the discussion of this item cannot be delayed until a subsequent meeting.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

"Where an item is not on the agenda for a meeting,-

- (a) that item may be discussed at that meeting if-
 - (i) that item is a minor matter relating to the general business of the local authority; and
 - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion."

6 Confirmation of Minutes

6.1 Meeting minutes of Edendale-Wyndham Community Board, 30 May 2018



Edendale-Wyndham Community Board

OPEN MINUTES

Minutes of a meeting of Edendale-Wyndham Community Board held in The Staffroom, Edendale Primary School, Salford Street, Edendale on Wednesday, 30 May 2018 at 7.32pm.

PRESENT

Chairperson	Pam Yorke
Deputy Chairperson	Denise Fodie
Members	David McKenzie
	Andrew Roy
	Melanie Shepherd
	Calvin Wood
	Councillor Paul Duffy

IN ATTENDANCE

Committee Advisor	Fiona Dunlop
Governance and Democracy Manager	Clare Sullivan

1 Apologies

There were apologies from Councillor Duffy.

Moved Member McKenzie, seconded Member Roy **and resolved:**

That the Edendale-Wyndham Community Board accept the apology.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of Interest

Chairperson Yorke declared a conflict of interest in relation to report 7.1 - Submission from the Edendale-Wyndham Community Board to the Southland District Council Initial Proposal for the Representation Review and advised that she would not take part in discussion or voting on the item.

4 Public Forum

There was no public forum.

5 Extraordinary/Urgent Items

There were no Extraordinary/Urgent items.

6 Confirmation of Minutes

Resolution

Moved Deputy Chairperson Fodie, seconded Member Shepherd **and resolved:**

That the Edendale-Wyndham Community Board confirms the minutes of the meeting held on 24 April 2018 as a true and correct record of that meeting.

Reports

Chairperson Yorke withdrew from the meeting and Deputy Chairperson Fodie assumed the Chair.

7.1 Submission from the Edendale-Wyndham Community Board to the Southland District Council Initial Proposal for the Representation Review

Record No: R/18/5/10899

Deputy Chair Fodie took the Board through the draft submission to the Southland District Council Initial Proposal for the Representation Review.

The Board discussed the content of their submission and made some additions to the draft circulated with the agenda.

Resolution

Moved Member McKenzie, seconded Member Roy **recommendation a, b with changes (as indicated) and a new c (as indicated) and resolved:**

That the Edendale-Wyndham Community Board:

- a) **Receives the report titled "Submission from the Edendale-Wyndham Community Board to the Southland District Council Initial Proposal for the Representation Review" dated 24 May 2018.**
- b) **Endorses the amended submission of the Edendale-Wyndham Community Board to the Southland District Council initial proposal for the Representation Review appended to the minutes as appendix 1.**
- c) **Agree that the Deputy Chair of the Board speak on the Boards behalf at the oral submissions on Monday 18 June 2018.**

The meeting concluded at 8.28pm.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A
MEETING OF THE EDENDALE-WYNDHAM
COMMUNITY BOARD HELD ON WEDNESDAY 30 MAY
2018.

DATE:.....

CHAIRPERSON:.....

Submission to the Southland District Council Initial Proposal from the Edendale-Wyndham Community Board 2018

What does local decision making look like? There needs to be clear and consistent roles and responsibilities.

Planning and decision around District wide service and rating needs to be communicated across the whole District.

We need to retain the ability to be involved with discussions around the district wide funding projects in our local areas.

Clear and defined lines for all council representatives.

Support the concept of the Community Development Advisors to provide a high level of support to Community Groups such as the present Community Development Area Subcommittees and appropriate support from organisations that are relevant to the decisions and projects they make, as they transition and find what best fits their needs.

Remuneration: This needs to be relevant to the expectations and tasks involved in moving forward under the new structure.

Existing Community Board's and Community Development Area Subcommittees reserves held be protected for a time frame to give their communities time to plan around how best to use these funds.

We need to retain the ability to set rates at a local level.

The Representation Review needs to be future proof. All avenues understood so there is no major shift in the next 6-12 years.

There needs to be clear systems and stability around transitions within the districts when there is personnel changes.

Council need to be committed to their part in making sure communication is priority.

Training that is effective, worthwhile, and relevant, thought provoking, directive, and regular is paramount in moving forward under this new structure.

An awareness campaign be conducted on the promotion and role of Community Boards and this be district wide.

Incorporate the communities of Te Tipua, Mabel Bush, Roslyn Bush, Rakahouka and Grove Bush into the proposed Waihopai ToeToe Ward.

We argue that these changes reflect the proposed Ward boundary, recognising that is likely to impact on the plus or minus 10% but argue to the council that this be considered as an exception as this is seen as reflecting the community of interest eg school boundaries, sporting connections, community activities.

We support the proposal for Stewart Island/Rakiura to be a standalone Ward and Community Board.

We know that this is not part of the review but we would like to have the Council investigate the long term viability of the amalgamation of the three local authorities in the Southland Region.

Council Report

Record No: R/18/6/13484

Author: Michelle Stevenson, Strategy and Policy Manager

Approved by: Rex Capil, Group Manager Community and Futures

☐ Decision

☐ Recommendation

☒ Information

Chief Executive

Water Issues

1. As noted in the May report the Government have released one of the cabinet papers, which identifies the challenges which exist in relation to the management of 3 waters services across NZ and the review process which has been put in place to address these challenges. The paper notes that the relevant Ministers are required to report back to Cabinet with their recommendations on future service delivery options in October 2018.
2. Following the conceptual decisions which are expected to be made by Cabinet in October there will obviously be a need for any legislative changes to be drafted and for the detailed implementation planning work to be progressed.
3. Local Government NZ hosted a national Water Summit on 30/31 May. In her speech to the Summit, the Minister for Local Government, Hon Nanaia Mahuta, highlighted the range of issues and some of the options which are currently being considered by Central Government. Key issues/points to note from the Ministers speech to the summit (www.beehive.govt.nz/speech/water-summit) include:

- The fact that work completed for the Department of Internal Affairs suggests that “*Our small towns and provincial areas have fallen behind, and the cost of upgrading their drinking water infrastructure will effectively be unaffordable for many of them*”.
- That three waters services are facing significant environmental challenges and will need to be upgraded in many areas across the country. The need for these upgrades will add to the significant financial challenges already facing many parts of the local government sector.
- The problems are system-wide, which means that the solutions will also need to be system wide which means that all options need to be ‘on the table’. In this regard the solutions will look at both the regulatory and service delivery aspects. In this regard the Minister noted:

We need to look at both regulation and service delivery arrangements if we are going to achieve system-wide improvements. Just targeting one side of the ledger will not be enough.

***For regulation**, we will be looking at options that improve public health, environment, and economic regulation for each of the three waters. We are looking overseas for examples of what has worked elsewhere. The solutions will however need to work for a New Zealand context. We can learn from other countries, but solutions need to be founded in our own context.*

***For service delivery**, we will be focusing on two key areas – capability and funding.*

Capability – *will be looking for ways to lift capability and capacity everywhere. This is one of the biggest challenges facing our country. One of the key findings of the Three Waters Review was that many communities are struggling to attract and retain the highly specialist technical skills necessary to run water infrastructure and manage assets.*

Here we are talking about people – the Drinking Water Assessors, the Council staff, the engineers and others who work “on the ground” throughout New Zealand. Many of you are here today. You are our most valuable asset, and I want to acknowledge that. We want to foster your specialist technical skills, and find ways to deliver you career paths so you have security, collegiality, and progression. New Zealand is a small country, and water infrastructure skills and technology need to be nurtured and rewarded.

Funding – *we will be looking at options to meet the significant funding challenges that exist across the system. The infrastructure upgrades that are required are significant. In their 2015 long-term plans, local authorities had planned to spend \$12.8 billion of capital on three waters infrastructure.*

- The Government are giving consideration to the establishment of dedicated water suppliers. As part of this process they are also considering whether this should be at a national or regional level.
- The Minister recognised that removal of water from local authorities would have a significant impact on the role of many local authorities. In this regard she commented:

I recognise that many councils will be concerned about what might happen if they have less of a role in water service delivery. We need to start thinking about what they might do instead. Again, I want us to be talking openly about this over the coming months.

4. The Minister’s speech (and subsequent media coverage) is very consistent with the messages that have been around for quite some time and with the Government needing to give serious consideration to the recommendations made through the Havelock North Water Inquiry. As a result we should expect to see a significant level of change in the way in which the 3 waters are managed and delivered. As the Minister noted *“the biggest question is whether we are brave enough to move away from the status quo and be open to do things differently for the good of the country and all our communities”*.
5. As part of its Water 2050 project Local Government NZ (LGNZ) has recently released its second report/discussion paper, in what will be a series of reports on water management issues. The report titled *Water 2050: Quality - Review of the framework for water quality* considers the framework for freshwater and drinking water, specifically addressing the management of freshwater through environmental standards and drinking water through health-related standards. It also addresses the opportunities for change which include a co-regulatory regime to agree on priorities and adopting a collaborative approach to address cost issues.
6. LGNZ will also be releasing a third discussion paper shortly which will be **Water 2050: Cost and funding – meeting the costs of water infrastructure**. This paper will inform Government policy development on funding options for three waters infrastructure.

Local Government Funding Inquiry

7. On 11 May the Government announced that it will be asking the Productivity Commission to conduct an inquiry into local government funding.

8. The Productivity Commission (www.productivity.govt.nz) is essentially an independent government ‘think tank’, albeit that it is set up as a Crown entity, that investigates and reports on a wide range of issues that it is requested to consider by the Government of the day.
9. The Commission does its work via a structured inquiry process that it has used over a number of years. This process normally includes the production of an Issues Paper and Draft Report, which provide for public input, prior to the publication of a final report.
10. The terms of reference are still being finalised, but should be published in the near future given that the Inquiry is due to start in August 2018 with a final report due in mid-2019.
11. The review process provides a significant opportunity for the local government sector to influence the development of long term policy in relation to sector funding issues. Staff will give consideration to how this Council might best have input to the Inquiry.

Climate Change

12. In late May the Government released the Climate Change Adaptation Technical Working Group’s (CCATWG) Adaptation Options Report (www.mfe.govt.nz/publications/climate-change/adapting-climate-change-new-zealand-recommendations-climate-change).
13. The report sets out recommendations for how New Zealand can best adapt and build resilience to the impacts of climate change. It also recommends that New Zealand put in place a national adaptation action plan, regularly update a national climate change risk assessment, review existing legislation and policy to integrate and align climate change adaptation considerations, and investigate who should bear the costs of climate change adaptation and how it can be funded.
14. The Group recommends that the following principles be used to guide and support climate change adaptation work:
 - anticipate change and focus on preventing future risks from climate change rather than responding as the changes occur;
 - take a long-term perspective when acting;
 - take actions which maximise co-benefits, and minimise actions which hinder adaptation;
 - act together in partnership, ara whakamua, and do this in a way that is based on the principles contained in the Treaty of Waitangi;
 - prioritise action to the most vulnerable communities and sectors;
 - integrate climate change adaptation into decision-making;
 - make decisions based on the best available evidence, including science, data, knowledge, and Mātauranga Māori; and
 - approach adaptation action with flexibility and enable local circumstances to be reflected.
15. This is the second report from the CCATWG and will be used to inform the wide ranging policy development work that is happening in response to climate change issues at present. This will

include the development of a national adaptation plan and review of existing legislative frameworks to support council decision-making.

16. The Government have also just commenced a community consultation process in relation to the proposed Zero Carbon Bill, through which Government will set a net emissions target and a guided pathway to get there.
17. It is intended that through the Bill the Government will:
 - Set in law the net emissions target for NZ to achieve by 2050
 - Detail the milestones to be achieved along the way to 2050
 - Establishes a new Climate Change Commission
 - Provide a process via which climate change adaptation plans will be developed. These are expected to include a national risk assessment and national adaption plan.

Freedom Camping

18. Following a meeting that some 30 Mayors had with Tourism Minister, Hon Kelvin Davis back in April a Responsible Camping Working Group, consisting of representatives from both local and central government as well as the tourism industry has been formed to provide advice to the Minister on the range of issues and options that could be put in place to better manage freedom camping.
19. Following on from the first meeting of the Group the Government is considering options for providing support for the piloting of initiatives that might be able to be taken in the upcoming 2018/19 summer season to address freedom camping issues.
20. The Working Group are also working through a process to complete a comprehensive review of what changes might need to be made to enable better management of freedom camping including the potential need for legislative change to the current Freedom Camping Act.

Southland Regional Development

21. Work is now well advanced with the development of a project plan for progressing with the formation of the Southland Regional Development Agency following endorsement of the CCO proposal by all four Southland Councils. The key elements to be addressed include:
 - Formation of an MOU with the four Murihiku Runanga to outline how they will each be involved with the new Agency;
 - Development of a Shareholders Agreement;
 - Appointment of the Board;
 - Development of a draft Letter of Expectation and subsequent negotiation of purchase agreements with each of the funders including the four Southland Councils;
 - Development of a draft Statement of Intent;
 - Staff and legal transition arrangements;

- Development of a new strategic and business plan.
22. The work needed is being overseen by the Regional CEO forum, under the leadership of the Mayoral Forum.
23. As part of the Provincial Growth Fund process central Government are seeking a regional endorsement of all applications which might stem from a particular region. In Southland's case it is seen as appropriate that the decision on whether to endorse a particular application should be made by the Mayoral Forum.
24. To support the Mayoral Forum in its decision-making process on such applications a Regional Advisory Panel, which is chaired by Penny Simmonds from SIT, has been established. Other members of the Panel have been drawn from the wider Southland business and social enterprise community.

Shared Services Joint Committee

25. The Independent Chair of the Shared Services Joint Committee and the regional CEO Forum has recently resigned after a long period, in excess of 10 years of service.
26. This change creates an opportunity for all four Southland Councils to review the future of the Shared Services Committee and Mayoral Forum. There have been a number of changes to the environment within which the local government sector is now operating meaning that it is timely for a more wide ranging review to be completed.
27. As part of this review process consideration will be given to strengthening the future role of the Mayoral Forum, as the regional political leadership body. A discussion paper outlining options is being developed and will be discussed by the Mayoral Forum prior to further discussion with all four Councils.

Environmental Services

Group Manager Overview

28. The first meeting of the Whakamana te Waituna Trust has been held and went well. The strong relationships which were a feature of the Waituna Partnership are continuing to the new Trust.
29. The next meeting of the Trust is to be held at the Gorge Road Country Club on the 21st June, which will be preceded by a catchment tour for Trustees and followed by an update meeting for the community.
30. The Predator Free Rakiura Project Leader position has been advertised, with some strong applications received by the closing date at the end of May. Interviews are scheduled for mid-June. As councillors will no doubt recall, the Ministry of Business Innovation and Employment is providing funding via for this position for a one-year period.

Environmental Health

Food Act Transition

31. Most food businesses that fall under a category of businesses that are required to be registered with Council by 30 June under the Food Act 2014, have done so. This category includes cafes

that do not hold an on licence, and service stations. Staff are working with those remaining businesses.

Animal Control

Mycoplasma Bovis

32. Local Authorities across NZ have been considering their procedures for wandering stock callouts, in light of the Mycoplasma Bovis disease. Clear guidance has not been forthcoming and so staff have proceeded to update the procedure, and propose to obtain feedback from Federated Farmers, Council's legal advisor, and MPI, prior to presenting to either the Council or the Regulatory and Consents Committee as information, along with public communication.

Curio Bay

33. Staff are considering concerns raised about dogs endangering protected wildlife at Curio Bay. Options include improved signage, another local communication run, or perhaps even extending the prohibited zone via bylaw amendment (the latter could be incorporated into possible amendments to dog exercise areas in Winton, Te Anau, and Otautau). Staff are meeting with Department of Conservation staff to discuss in mid-June.

Online Registration

34. As discussed in a report to Council, staff hope to introduce online dog registration for new dogs from 1 July. This along with the introduction of bank to bank online payments, a new registration form designed to minimise common errors, and a prize draw to encourage dog owners to renew online, are hoped to reduce the administration workload this registration year.

Amnesty

35. Council ran a dog control amnesty from Monday 12 February 2018 until Friday 13 April 2018. The amnesty applied to dogs that are ordinarily kept in the District but were not currently registered.
36. 39 dogs were registered for free under the amnesty, and none of them were menacing breeds.

Resource Management

37. Council has teamed up with Environment Southland, Gore District Council and Invercargill City Council to undertake high level region wide assessments on Climate Change, Biodiversity and Landscapes. These reports are due to be released in the second half of the year.
38. On 6 June the Ministry for the Environment released the draft National Planning Standards for consultation. At a broad level the standards set out requirements mainly relating to structure, format or content of policy statements and district plans to get better national consistency. Some of the standards are mandatory and have implementation timeframes.
39. The consultation period is for 10 weeks. Council along with Environment Southland, Invercargill City Council and Gore District Council have set up a working party to review the draft standards and prepare a joint submission. The submission will largely focus on the implementation of the standards as the various agencies are at different stages of reviewing the necessary planning

documents, the effect the templates will have on our southland context and wider implications for our communities.

40. A report will be prepared for the Regulatory and Consents Committee once a full assessment of the proposed standards has been undertaken.

Building Solutions

41. The value of consented work for May 2018 is above that of May 2017. The number of consents issued for May 2018 is also up on the same period as last year. The 143 consents were issued in an average time of 9 working days this is down from 14 working days for the same period last year.
42. There is a noted increase in the number of consents associated with new dwellings up from 19 to 28 however the overall value of work is down. The workflows remain high having received 110 building consent applications for the month this is down on the three year average for the previous 3 years.
43. There are currently 60 building consent applications on hold and 51 additional consents progressing through the system. The department issued 106 CCCs and carried out 221 inspections.
44. Will Palmer, who joined the Building Solutions team in late 2017 as a Building Solutions Officer, will be relocating to Te Anau in the near future. This will assist in improving efficiency and reducing health and safety risk associated with staff travelling from Invercargill to service Te Anau.

Community and Futures Group

Representation Review

45. Submissions closed on Wednesday 6 June. A hearings panel comprising of the full Council and members of the Elected Representative Working Group heard submissions on 18 June. At the time of writing approximately 150 submissions have been received covering a range of views.
46. Council will adopt its final proposal on 11 July. It will then give public notice of this through which people will be able to lodge an appeal or objection (if relevant). Once received these will be forwarded to the Local Government Commission who will make the final determination. The final date for the Commission's determination is 11 April 2019. The changes will come into force for the elections to be held in October 2019.

Risk Management Framework

47. Council has identified the need to invest in and further develop its risk management processes and approach. In developing the Risk Management Framework (RMF) the objective is to create a framework to effectively understand, plan for and mitigate risk across all levels and activities within Southland District Council.
48. Understanding and mitigating risks is central to safeguarding Southland District's community assets and services and other activities it is responsible for. In facilitating better decision making practices that support risk informed choices, prioritise actions and determine options, assurance can be provided to Council, the Southland district community and stakeholders that critical risks

are identified and are being managed effectively. The first RMF project meeting, facilitated by consultants Structured Conversations Ltd is scheduled for 16 August 2018

Community Futures Research and Analysis Work Programme

49. Council is committed to undertaking research and analysis work to support its planning and decision making in preparation for the Long Term Plan 2021-2031. This work will assist in leading the development of Council's overall approach to the management of change and preparation for what the future might hold for the district and its communities.
50. The topics for further research and analysis include:
 - Socio-demographic projects (Where are we now, where are we heading, and where do we want to be)
 - Climate Change and understanding its implications for Southland District (risks and impacts on the district), Service Delivery Framework – District vs Local service provision and levels of service (an assessment and evaluation of council services and determine the most appropriate level of service to meet community needs in the future)
 - Rating affordability planning and implications (to understand income levels in our communities and affordable measures for delivery of activates and services – and implications of decisions on rating affordability for the district)
 - Future infrastructure and asset renewal (what and how will council replace significant infrastructure when it is due for replacement)
 - Land and Water Plan implications (to understand the implications of compliance standards on the future provision of services to local communities)
 - Community Facility Provision Framework (how, what and when are facilities used and needed)
 - Community Partnerships Assistance and Funding Alignment Approach (multi-agency community partnership opportunities, and council's funding and grant schemes to support community organisations)
 - Technological change impacts on communities and implications for SDC.

Community Organisation and Volunteer Sector Shared Services Pilots

51. The purpose of this project is to develop and run two pilot projects around the concept of shared services and shared service delivery within two communities in the Southland district. The two communities running this pilot are Winton township and Edendale-Wyndham and surrounds. Shared services is a concept utilised throughout many groups around the country and beyond, and where there is significant benefit to the efficiency and effectiveness of community organisations and volunteer groups, can work extremely well.
52. From the Community Organisation and Volunteer Sector Research undertaken in 2017, and anecdotal information here in Southland and across other areas in New Zealand, we know that many community organisations and groups have identified barriers in their administration including attracting and retaining people in skilled governance roles, such as Chairs, Secretaries and Treasurers.

- 53. There have been a number of groups express interest in looking into this further, following 10 one-on-one interviews within each area. There has been particular interest in looking into shared roles of secretary.
- 54. Following these interviews, Venture Southland Community Development staff will run focus groups with interested organisations to identify any opportunities and barriers in moving the pilot to the next stage. The timeframe for this pilot is throughout the calendar year 2018.
- 55. In Edendale-Wyndham, individual meetings have been held with 10 community groups in the Wyndham area.
- 56. The meetings have identified a need for a shared service pilot with many groups showing an interest in participating. Venture Southland staff are in the process of determining how a shared service structure could operate and how funding could be secured, and are working with groups to establish the greatest need, and discuss timings to suit the groups.

Community Organisation and Volunteer Sector Service Map

- 57. The purpose of this project is to develop a service map of Southland District that identifies the level of service to our communities from Non-Government Organisations and Volunteer groups. This also includes services delivered via contract for Central Government agencies.
- 58. The service map, once complete, will help Council identify areas where there are opportunities or barriers to future service delivery. This work is expected to be completed in the calendar year.

Milford Opportunities

- 59. The Opus/Xyst team are nearing completion of Phase 1 which is to look at the existing information covering a wide range of issues related to Milford and tourism generally. They are considering where the gaps in that information are and what pieces of further work are needed to be undertaken in Phase 2 to inform the end result, which is the master plan. Those additional pieces of work will have businesses cases prepared for them and either be undertaken by organisations represented on the governance group or Milford Opportunities will be seeking additional funding in order to get them done.
- 60. Further work has been undertaken concurrently to prepare a communication and engagement plan for the next phases of the project as this is considered to be a critical part of the project. The next meeting of the Milford Opportunities governance group is at the end of June.

Catchment Group

- 61. Staff and elected members attended an Aparima Catchment Group meeting in Otautau on 18 May. The aim of the meeting was to raise awareness of the project, seek input from those attending on the draft project brief and connect people into the project.
- 62. There was good attendance with a wide range of organisations represented such as DairyNZ, Beef + Lamb, Aparima Runanga, Public Health South, Ballance Agri-nutrients, Ravensdown, Alliance, Department of Conservation, Open Country, Fonterra and Ministry for Primary Industries to name a few.
- 63. In March 2018 Environment Southland held a meeting with farmers and industry groups to explore the opportunities for working collectively in the Aparima Freshwater Management Unit

(FMU). From this initial conversation, a potential project was identified to drive action and change in the Aparima FMU with positive environmental outcomes, which could also serve as a pilot and example to other regions.

64. The Aparima FMU covers the Jacobs River Estuary and its tributaries, the Waimatuku Estuary and tributaries and coastal Longwoods tributaries. The Aparima FMU 'Project' has been designed as a farmer-led, industry and Regional Council supported action forum to build and support resilience of the Aparima FMU. The overall approach is positive action to achieve environmental outcomes at a farmer-led catchment group scale.
65. The project brief has used the word 'land manager' instead of farmer to recognize the responsibility of all land users to the Aparima's environmental and community wellbeing. The project brief, especially the methodology, is intentionally broad and general. This was done to empower catchment and sub catchment groups to find solutions that best fit their unique circumstances or environment.
66. A further meeting of the working group is scheduled for June where the next steps will be identified.

Southland Museum Consultation

67. Staff are currently working with a group around the public consultation process for the Southland Museum redevelopment. This will involve consulting with the people of Southland around what they would like to see in a new museum. Planning is still in the early stages and a further update will be provided once further details around the consultation process have been confirmed.

Libraries

68. Kōtui is now in place with the project implementation causing no issues for customers and we can now provide more detailed reporting and manage our collection more efficiently. Our new website created by the Communications team is also receiving positive feedback from users. All of our regular library programs are advertised on the site for the community.
69. We currently have 5322 active library users in the District as at 5 June 2018 (this is defined as having used their library card in library or online in the last 12 months).

Venture Southland Community Development

70. Working with communities and SDC, Venture Southland has submitted an application to the Tourism Infrastructure Fund for improved visitor infrastructure along the Southern Scenic Route. Funding has been requested for the development of car parking, toilets, and a septic upgrade. The key sites in the application include Waikawa, Clifden, Monkey Island, and Te Anau.
71. Venture staff would like to thank Community Boards and locals for their assistance in obtaining information for the application, which has been a significant piece of work for the area.
72. Venture staff continue to work alongside the Wyndham and Districts Historical Society with the redevelopment/relocation planning of a museum in Wyndham, and are working with community members to investigate a possible skate park in Wyndham.

73. Menzies College rugby committee approached Venture Southland to assist them in updating their committee rules. Venture Southland staff continue to work alongside the committee with this development.

Services and Assets

Group Manager's Update

74. As advised last month, Environment Southland finalised their Land and Water Plan in April. The revised plan has some significant implications for Council's long-term asset management strategies in relation to three-waters assets.
75. A working group was established including other Territorial Local Authorities, in a bid to undertake a detailed review of the plan and determine next steps. As a result of this process a decision has been made to submit an appeal in relation to a small number specific elements within the plan – the most significant of which is the activity status associated with wastewater discharges to water. This has been amended from a discretionary activity to a non-complying activity posing some potentially significant implications for both Council and neighbouring Territorial Local Authorities.
76. It is becoming apparent that the transport team's performance against the current New Zealand Transport Agency three year budget cycle, is likely to finish within 0.5%. It is important to note this is a significant achievement given the difficulty of producing a three year forecast and subsequently managing a complex and comprehensive programme of works over this time period.
77. In parallel with the 2018 Long Term Plan process we have, over the last eighteen months developed a new open spaces strategy and completed a section 17A Service Delivery Review of the property and community facilities area. This work has identified the need to change the way in which we deliver these services and increase the level of investment that we make in our open spaces in particular.

Forestry (IFS)

78. Harvesting continues in the Waikaia forest of the remaining 2017/18 program. With a full year program of 48,000 tonnes, there remains 20,000 tonnes to be harvested by the end of the year.
79. Harvesting of the next financial year's areas may continue in this forest after this. All production, safety and financial targets are still performing well.
80. The summer silviculture program is close to completion with just thinning left in Ohai. Replanting of the Ohai cutover is expected to start in early June.

Strategic Water and Waste

Te Anau Wastewater Discharge Project

81. The business case in support of the preferred Kepler option was presented to Council in December 2016, and while they resolved to progress with detailed design on the pipeline route to Kepler, they also requested that staff undertake further work around a sub-surface disposal option (option 3). Council staff and consultants are currently developing this work in conjunction with an external peer reviewer, Ben Stratford.

82. The roles of the Wastewater Committee, Fiordland Sewage Options Group and their representative Peter Riddell have also been reviewed, with Mr Riddell engaged to provide comments on a conceptual subsurface drip irrigation design and costings. Once this work is completed and finalised an updated business case will be provided to Council for decision following submission and review by the Wastewater Committee, Services and Assets Committee and the Finance and Audit Committee.
83. In addition to the above, a finalised basis of design for the pipeline to Kepler has been delivered to Council. In addition a recruitment process is underway for either a project manager for the project or as a backfill for an internal appointment.

Review of Solid Waste Contract Arrangements

84. The WasteNet Southland Waste Management Group recently notified contractors Bond Contracts and Southland Disability Enterprises Limited of its intention to begin negotiations, for a proposed extension of the current contracts.
85. Both are currently in year six of an initial eight year duration, with the ability to roll over for a further eight years. Negotiations with both parties were undertaken on 12 and 20 April respectively. Further information has been requested by the Waste Management Group which should allow a recommendation to be made to the Waste Advisory Group as to whether to roll the contracts over, or to go back to the market. It is anticipated that the process will be complete by June/July.

Operations and Community Services

86. The Southern Scenic Route Tourism Infrastructure Fund application was completed and submitted to Ministry of Business, Innovation and Employment. A decision is expected in August/September.
87. The Lumsden Tourism Infrastructure Fund project is tracking well however, due to poor weather conditions the carpark sealing has slipped by three weeks and could potentially be delayed until September/October. The building work on the toilet block will start by mid-June.
88. The footpath project in Wyndham and Edendale is tracking well with the 2017/2018 schedule completed on budget. The remaining work for 2018/2019 is scheduled for July or when weather conditions allow.

Strategic Roading

Land Transport Programme

89. At its meeting on 20 April the New Zealand Transport Agency Board made its decision on indicative investment levels for continuous programmes as part of developing the 2018-21 National Land Transport Programme (NLTP). Continuous programmes relate to local road maintenance, state highway maintenance, public transport services and road safety promotion programmes.
90. NZTA have endorsed the requested Southland District Council three year programme of \$70.2 million.

Alternative Coastal Route Seal Extension Project

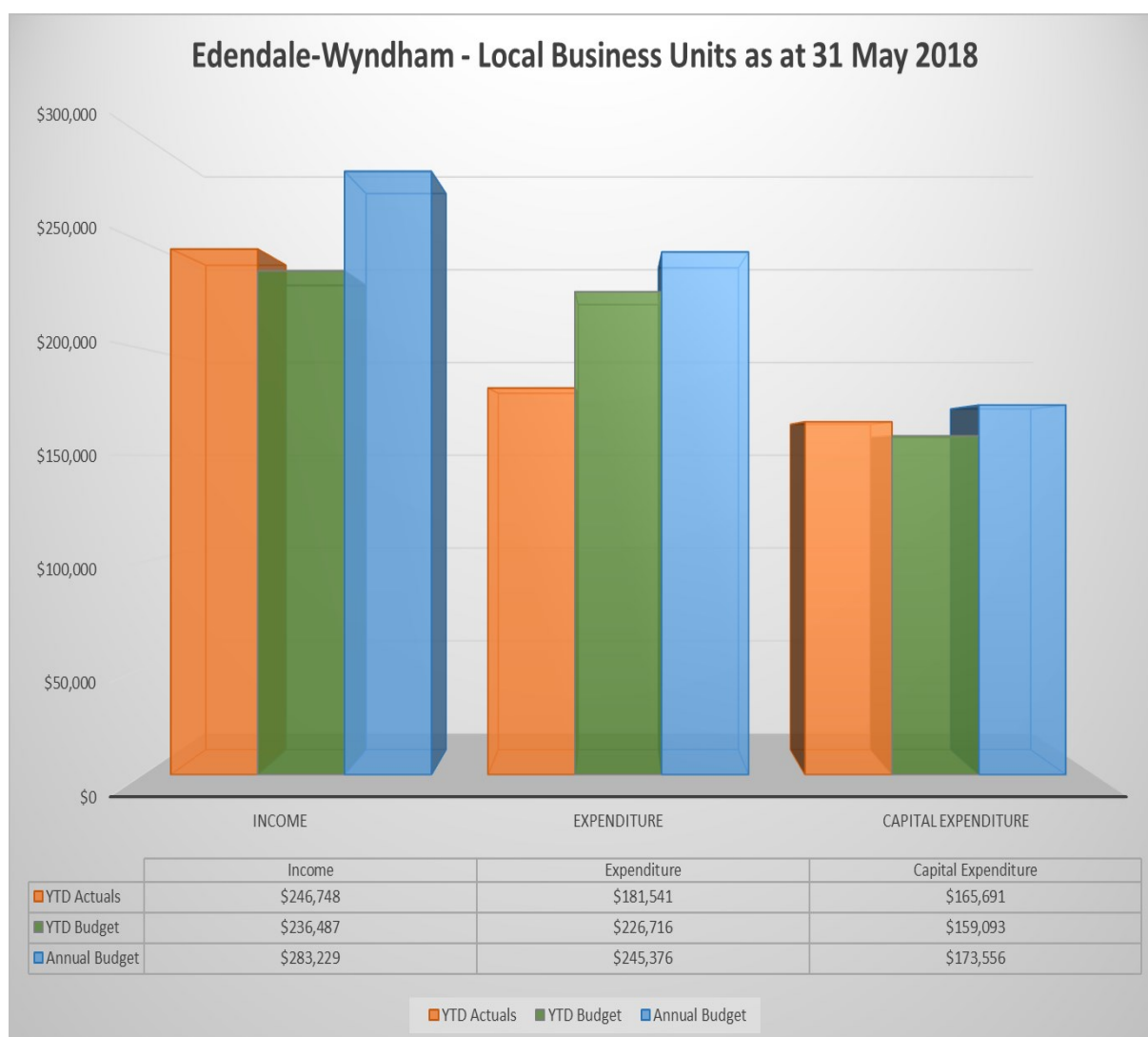
91. The legal survey for land purchases has commenced. The physical works aspect of the project has significantly reduced due to weather conditions. It is now expected that the project will be finalised around October when weather conditions should be more favourable for sealing works.
92. The earthworks and drainage along the Waipapa section are approximately 70% complete.

Water Structures

93. Progress is continuing in relation to the Riverton Wharves licencing and repairs. Most licence holders are progressing with essential repairs. As a result of recent communication from staff as well as news articles around getting the works completed, there has been an upswing on this work as well as communication with Council on the progress and documentation.

Finance

94. Income for the Edendale-Wyndham Community Board is on track, however showing slighter higher in a couple of budget areas. There are higher than budgeted internments for the Edendale cemetery, and lease payments received for the Wyndham Camping Ground. The higher than budgeted amount showing against the Wyndham library relates to higher than budgeted district income being contributed to the library. This will likely be reversed in the new financial year.
95. Expenditure for the Edendale Wyndham Community Board is showing lower than expected in the year to date. This is due to some budgeted maintenance not yet required or undertaken. There is higher than budgeted expense against the Wyndham camping ground and is due to electricity not budgeted for in the previous lease agreement. There is not currently any expenditure against the Edendale pool and relates to an annual invoice yet to be received.
96. There are a number of items showing under budget and relate to projects yet to be identified by the Board, work scheme services not yet utilised, refuse collection costs lower than budgeted and reflecting actual level of service. The playground is showing as under budget in the year to date and is due to the timing of invoices yet to be received by Council. The Edendale-Wyndham Hall is showing as lower than expected and is due to less hall hires than anticipated in the year to date.
97. Capital Expenditure projects for the Edendale-Wyndham Community Board are showing as on track and within expected levels.
98. It is worth noting that the budgets are phased on a monthly basis, and while some budgets appear to be under or overspent, they can still be on track for maintenance schedules that take place periodically throughout the year.



Edendale-Wyndham - Business Units as at 31 May 2018											
	Income			Expenses			Capital				
BU Code	Business Unit	Actual YTD	Budget YTD	Budget Full Year	Expenses YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year	
23200	Administration - EdenWyn	\$13,451	\$13,433	\$19,353	\$12,725	\$13,509	\$14,654				
23202	Operating Costs - EdenWyn	\$6,501	\$7,670	\$8,367	\$930	\$7,670	\$8,367				
23207	Street Works - EdenWyn	\$34,756	\$37,806	\$42,216	\$9,003	\$19,473	\$21,243	\$163,695	\$155,341	\$169,463	
23213	Stormwater Drainage - EdenWyn	\$18,118	\$18,094	\$35,307	\$12,880	\$18,124	\$19,739				
23228	Beautification - EdenWyn	\$34,209	\$34,175	\$37,282	\$30,779	\$34,175	\$37,282				
23232	Recreation Reserve - EdenWyn	\$19,206	\$22,584	\$24,637	\$17,185	\$23,138	\$24,637				
23246	Playground - EdenWyn	\$2,124	\$2,121	\$2,314	\$3,572	\$7,620	\$8,313				
23325	Cemetery - Edendale	\$17,661	\$13,564	\$15,780	\$16,330	\$14,034	\$15,310				
23348	Pool - Edendale	\$4,148	\$4,147	\$4,524		\$4,147	\$4,524				
23350	Hall - Edendale	\$3,536	\$3,518	\$6,792	\$4,702	\$6,248	\$6,561				
29901	Library - Wyndham	\$48,815	\$40,349	\$44,017	\$35,770	\$36,597	\$39,924	\$1,996	\$3,752	\$4,093	
29925	Cemetery - Wyndham	\$17,912	\$21,383	\$23,327	\$15,372	\$21,692	\$23,664				
29949	Camping Ground - Wyndham	\$13,948	\$4,835	\$5,274	\$11,215	\$5,678	\$5,923				
29950	Hall - Edendale-Wyndham	\$11,245	\$11,688	\$12,817	\$9,301	\$12,796	\$13,366				
29982	Museum - Wyndham	\$1,120	\$1,120	\$1,222	\$1,778	\$1,815	\$1,869				
Total		\$246,748	\$236,487	\$283,229	\$181,541	\$226,716	\$245,376	\$165,691	\$159,093	\$173,556	

Reserve Balances

Edendale Wyndham													
Community Centre													
Operating													
Edendale Community Centre - OP	159,422	160,687	110,687	111,237	111,737	112,183	112,574	112,901	113,159	113,337	113,429	113,430	113,330
Edendale Grant Hall Upgrade	2,172	2,772	2,772	2,863	2,967	3,054	3,154	3,258	3,365	3,476	3,590	3,708	3,830
Wyndham Community Centre - ORF	(10,055)	(9,989)	66	68	70	72	74	76	79	82	85	88	91
Total Community Centre Operating	151,539	153,470	113,525	114,168	114,764	115,309	115,802	116,235	116,603	116,895	117,104	117,226	117,251
Total Community Centre Balance													
Total Community Centre Local	151,539	153,470	113,525	114,168	114,764	115,309	115,802	116,235	116,603	116,895	117,104	117,226	117,251
Reserve													
Edendale Cemetery - ORF	9,910	10,893	10,893	11,251	7,107	7,341	7,593	7,832	2,872	2,967	3,065	3,166	3,270
Edendale Pool	608	608	608	628	649	670	692	715	739	763	788	814	841
Edendale Wyndham Footpath	48,490	24,599	-	-	-	-	-	-	-	-	-	-	-
Edendale Wyndham General Res	106,341	105,792	45,737	22,161	12,833	8,278	8,881	9,504	10,148	10,813	11,500	12,209	12,941
Edendale Wyndham Stormwater	372,947	388,515	388,515	401,297	414,500	428,137	442,223	456,772	471,800	487,322	442,647	457,210	138,055
Total Local Reserve	538,296	530,407	445,753	435,337	435,089	444,426	459,379	474,823	485,559	501,865	458,000	473,399	155,107
Total Local Balance													
Total Local Balance	538,296	530,407	445,753	435,337	435,089	444,426	459,379	474,823	485,559	501,865	458,000	473,399	155,107
Total Edendale Wyndham Reserve Balance													
Total Edendale Wyndham Reserve Balance	689,835	683,877	559,278	549,505	549,853	559,735	575,181	591,058	602,162	618,760	575,104	590,625	272,358

Recommendation

That the Edendale-Wyndham Community Board:

- a) Receives the report titled “Council Report” dated 15 June 2018.**

Attachments

There are no attachments for this report.