



Edendale-Wyndham Community Board

OPEN MINUTES

Minutes of a meeting of Edendale-Wyndham Community Board held in the Memorial Hall, Balaclava Street, Wyndham on Tuesday, 28 August 2018 at 7.30pm.

PRESENT

Chairperson	Pam Yorke
Deputy Chairperson	Denise Fodie
Members	David McKenzie
	Andrew Roy
	Melanie Shepherd
	Calvin Wood
	Councillor Paul Duffy

IN ATTENDANCE

Governance and Democracy Manager	Clare Sullivan
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1 Apologies

There were no apologies.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of Interest

There were no conflicts of interest declared.

4 Public Forum

There was no public forum.

5 Extraordinary/Urgent Items

There were no Extraordinary/Urgent items.

6 Confirmation of Minutes

Resolution

Moved Member Wood, seconded Deputy Chairperson Fodie **and resolved:**

That the Edendale-Wyndham Community Board confirms the minutes the meeting held on 26 June 2018 as a true and accurate record of that meeting.

Reports for Resolution

7.1 Review of Rentals - Wyndham Recreation Reserve

Record No: R/18/6/13605

Community Engineer – Shaun Holland and Services and Assets General Manager - Matt Russell were in attendance for this item. It was noted that the purpose of this report is to review the rentals paid by the groups occupying the Wyndham recreation reserve as these were last set in July 2014.

Rates have been charged on the Wyndham recreation reserve for quite a number of years given that the property is primarily occupied by numerous sporting organisations and clubs. Historically the position of the previous Community Boards has been that these groups should be paying a majority of the rates for the reserve given that the charges exist because of their occupation.

The charges have not been reviewed since July 2014 and with the lease requirement to review the rental for the Wyndham Racecourse it is considered appropriate to review all rentals at the same time.

Resolution

Moved Member McKenzie, seconded Member Roy **recommendations a to d and new and e to g (as indicated) resolved:**

That the Edendale-Wyndham Community Board:

- a) **Receives the report titled "Review of Rentals - Wyndham Recreation Reserve." dated 20 August 2018.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Resolves to set the annual rentals for the occupation of the Wyndham recreation reserve commencing 1 July 2018 to be: (all plus GST)**

• Menzies Netball	\$432.00
• Menzies College Rugby	\$360.00
• Wyndham Rugby	\$432.00
• Wyndham Bowling	\$144.00
• Wyndham Golf	\$1350.00
• Wyndham Racecourse	\$2700.00
• D Diprose (Recreation reserve)	\$360.00
• D Diprose Wildlife refuge	\$300.00
- e) **Requests that staff send a letter of explanation to all groups involved advising of the increases and the process involved.**
- f) **Requests that future reviews are done in alignment with the Long Term Plan for both Edendale and Wyndham.**
- g) **Requests that staff consider adding a clause to all leases to review the rentals at an appropriate time.**

Note: Councillor Duffy declared an interest in the Wyndham Racecourse and Chair Yorke in Menzies Netball but both still took part in the decision.

Reports for Recommendation

8.1 Menzies Memorial Arch - Unbudgeted Expenditure, Acceptance of Quote to Repair **Record No: R/18/7/18129**

Community Engineer Shaun Holland was in attendance for this item which was to seek approval from the Board to accept the estimate from Bonisch Consultants to provide a structural integrity report on the Memorial Arch located on Menzies Drive, Wyndham and endorse the application to the New Zealand Lotteries Commission for funding.

Resolution

Moved Chairperson Yorke, seconded Member Shepherd **and resolved:**

That the Edendale-Wyndham Community Board:

- a) **Receives the report titled "Menzies Memorial Arch - Unbudgeted Expenditure, Acceptance of Quote to Repair" dated 23 August 2018.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Accept/decline the quote (Option 2) from Bonisch Consultants of \$8,500.00 + GST, for a structural integrity report on the Memorial Arch located on Menzies Drive, Wyndham.**
- e) **Approve the application to the New Zealand Lotteries Commission to cover the costs of the Structural Integrity Report.**
- f) **Approve any residual funding in part, or full, for the Structural Integrity Report subject to the outcome of the Lotteries Commission Application from the General Reserves.**

Reports

9.1 Council Report

Record No: R/18/8/19332

Councillor Duffy took the Board through the report and highlighted the following:

- Water issues – in particular the matters likely to be of concern to local authorities and their communities
- Local Government funding Inquiry
- Climate change and the proposed Zero Carbon Bill
- International Visitor and Conservation Levy
- Council Strategic Workshop
- Risk Management Framework
- Waituna Trust
- Waikaia Museum
- Concern around the quality of repairs for the Edendale Wyndham road
- Recognition in local cemeteries for stillborn babies

Resolution

Moved Member Shepherd, seconded Member Roy **and resolved:**

That the Edendale-Wyndham Community Board:

- a) **Receives the report titled “Council Report” dated 20 August 2018.**

Chairs report

Chair Yorke updated members on matters that she has been involved with since the last meeting of the Board. She particularly highlighted:

- She has been approached to be the liaison person for Fulton Hogan for the State Highway 1 Edendale bypass – in particular the implications for the towns including arrangements for Crank-up while the road is being built. Members raised issues around signage and that it would be beneficial for the board to get a briefing every six months
- Requesting leases for reserves
- Shared services
- Community Housing

Next meeting

The next meeting of the Community Board is scheduled for 7.30pm on Tuesday 23 October 2018 at the Edendale Presbyterian Church, Corner Brydone and Melvin Streets, Edendale .

Public Excluded**Exclusion of the Public: Local Government Official Information and Meetings Act 1987****Resolution**

Moved Chairperson Yorke, seconded Deputy Chairperson Fodie

That the public be excluded from the following part(s) of the proceedings of this meeting.

C12.1 Unbudgeted Expenditure - Contract 17/59 Edendale-Wyndham Gardening, Acceptance of Quote

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Unbudgeted Expenditure - Contract 17/59 Edendale-Wyndham Gardening, Acceptance of Quote	s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.

That the Governance and Democracy Manager, Community Partnerships Leader and Community Engineer, be permitted to remain at this meeting, after the public has been excluded, because of their knowledge of the items C12.1 Unbudgeted Expenditure - Contract 17/59 Edendale-Wyndham Gardening, Acceptance of Quote. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because of their knowledge on the issues discussed and meeting procedure.

The public were excluded at 9.20pm.

Resolutions in relation to the confidential items are recorded in the confidential section of these minutes and are not publicly available unless released here.

The meeting concluded at 9.50pm

CONFIRMED AS A TRUE AND CORRECT RECORD AT A MEETING OF THE EDENDALE-WYNDHAM COMMUNITY BOARD HELD ON TUESDAY 28 AUGUST 2018.

DATE:.....

CHAIRPERSON:.....