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# Winton Community Board

## OPEN MINUTES

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Minutes of a meeting of Winton Community Board held in the Southland District Council, Winton Office, 1 Wemyss Street, Winton on Monday, 6 August 2018 at 5.30pm.

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### PRESENT

<b>Chairperson</b>	Brian Somerville
<b>Deputy Chairperson</b>	Geoffrey Jukes
<b>Members</b>	Natasha Mangels
	Doreen McNaught
	Neville McPherson
	Peter Schmidt

### IN ATTENDANCE

<b>Committee Advisor</b>	Alyson Hamilton
<b>Community Partnership Leader</b>	Kelly Tagg

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**1 Apologies**

There was an apology from Councillor Paterson.

Moved Member Schmidt, seconded Member Mangels and **resolved:**  
**That the Winton Community Board accept the apology.**

**2 Leave of absence**

There were no requests for leave of absence.

**3 Conflict of Interest**

Member Schmidt declared an interest on any discussions relating to the Winton Walking Track or the Central Southland Community Pool as he is a member of both Committees.

**4 Public Forum**

There was no public forum.

**5 Extraordinary/Urgent Items**

There were no Extraordinary/Urgent items.

**6 Confirmation of Minutes**

**Resolution**

Moved Member McPherson, seconded Deputy Chairperson Jukes **and resolved:**  
**That the minutes of Winton Community Board meeting held on 12 June 2018 be confirmed as a true and correct record of that meeting.**

**Reports for Recommendation**

**7.1 Unbudgeted Expenditure - Commercial Kitchen Equipment for Winton Memorial Hall**  
**Record No: R/18/7/17059**

The Chair, Member Sommerville, presented the report.

Members were advised the purpose of the report is for the Board to consider the quote received for the supply of commercial kitchen equipment for the Memorial Hall and if

accepted, recommend to Council that the unbudgeted expenditure be approved for the supply of the equipment.

The Chair informed the Winton Memorial Hall recently had a significant upgrade including the kitchen. Feedback from users has been that additional facilities are required in the kitchen to increase its functionality to cater for the types of use that the hall is now getting.

The Chair explained it is the preference of the Hall Committee members of the Board that commercial kitchen equipment be installed and a quote has been received from Southern Hospitality to provide the required equipment totalling \$14,618.70 plus GST.

Members noted of an extra cost for the purchase of 6 oven trays at \$30 plus GST per tray, it was agreed this cost be funded from the hall maintenance reserve.

### **Resolution**

Moved Member McNaught, seconded Member McPherson **and resolved:**

#### **That the Winton Community Board:**

- a) **Receives the report titled "Unbudgeted Expenditure - Commercial Kitchen Equipment for Winton Memorial Hall" dated 18 July 2018.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Accepts the quote from Southern Hospitality of \$14,618.70 plus GST to supply the commercial kitchen equipment for the Winton Memorial Hall as unbudgeted expenditure.**
- e) **Resolves to fund the expenditure from the Board's Property Sales Reserve.**
- f) **Recommends to Council that the unbudgeted expenditure of \$14,618.70 for the supply of the commercial kitchen equipment for the Winton Memorial Hall to be funded from the Winton Community Board's Property Sales reserve be approved.**

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## Reports

### 8.1 Council Report

**Record No: R/18/7/18124**

Community Partnership Leader, Kelly Tagg, presented the report.

Mrs Tagg advised the purpose of the report is to provide an overview of key issues across the Southland District, as well as high level local issues from various Council units.

Mrs Tagg informed the report highlighted various issues of interest including:

- Community Organisation and Volunteer Sector Service Map
- Southland Museum Consultant
- Community Organisation and volunteer Sector Shared Services Pilot
- Venture Southland update
- Winton Community Garden Group

The Chair advised of an approach from the Winton Community Garden Group seeking a grant of \$2,500 to build a shed at its Ravensdown garden site.

The Chair further advised of the possible availability of a transportable shed which is located at the Winton transfer station, currently unused and which may be suitable for use by the Garden Group.

Members noted that the Chair has been in discussion with Council staff regarding the availability of the shed and the possible consents and approvals required.

Following discussion Members agreed that the request from the Group for funding assistance toward a shed be declined suggesting that the Chair liaise with the Community Garden Group to ascertain their interest in the use of the transportable shed noting that the removal will be subject to necessary staff approvals and consents.

### Resolution

Moved Member McNaught, seconded Member Mangels **and resolved:**

**That the Winton Community Board:**

- a) **Receives the report titled "Council Report" dated 6 July 2018.**
- b) **Agrees that the request for funding from the Winton Community Garden Group toward a shed be declined suggesting that the Chair liaise with the Community Garden Group to ascertain their interest in the transportable shed located at the Winton Transfer Station noting that the removal will be subject to necessary staff approvals and consents.**

**9.1 Chairperson's Report**

Chairperson, Member Somerville, reported on activities with which he has been involved since the Board's last meeting. This included the following:

- advice of a resource consent received from Neil and Judith Hazlett (48 Northview Avenue, Winton) seeking Board approval on a front yard setback change from 4.5metre to 3.5metres. Members offered no objection to the proposed change and Council Planning staff have been advised accordingly
- advice of further investigation to be undertaken on installing some bicycle stands and possible disabled parking sites around Winton, such investigation to include suitable location sites and bike stand types
- invitation from the Order of St John to attend an afternoon tea - Member McNaught to attend on behalf of the Board
- advice of Winton Walking Track requiring some gravel and maintenance work, it is understood there will be monetary support from the Winton Rotary Club
- advice of the possible combining of the Winton Promotions Group with the Winton Business Association with Venture Southland to undertake the necessary legal work
- attendance at the Winton Fire Brigade Honours evening
- advice of maintenance work to be undertaken at the skatepark track
- advice of maintenance work required to the Drill Hall including the possible roof replacement in the future and new lighting required in the interior of the Hall
- Member Schmidt gave an update Central Southland Community Pool committee activities, which included the annual accounts for the 2017/2018 financial year, proposed maintenance work and future fund raising activities.

The meeting concluded at 6.35pm

CONFIRMED AS A TRUE AND CORRECT RECORD AT A MEETING OF THE WINTON COMMUNITY BOARD HELD ON MONDAY, 6 AUGUST 2018.

**DATE:**.....

**CHAIRPERSON:**.....