



Woodlands Community Development Area Subcommittee

OPEN MINUTES

Minutes of a meeting of Woodlands Community Development Area Subcommittee held in the Woodlands Primary School, 8 Woodlands Morton Mains Road, Woodlands on Monday, 6 August 2018 at 7.10pm.

PRESENT

Chairperson	Michael Straith
Members	Janice McBride
	Keith McKenzie
	Shane Rhodes

IN ATTENDANCE

Committee Advisor	Fiona Dunlop
Community Engineer	Brendan Gray

1 Apologies

There apologies from Ashley Michelle, Maree Small and Councillor Duffy.

Moved Chairperson Straith, seconded Member McBride and **resolved:**

That the Woodlands Community Development Area Subcommittee accept the apologies.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of Interest

There were no conflicts of interest declared.

4 Public Forum

There was no public forum.

5 Extraordinary/Urgent Items

There were no Extraordinary/Urgent items.

6 Confirmation of Minutes

Resolution

Moved Member McKenzie, seconded Chairperson Straith

That the Woodlands Community Development Area Subcommittee confirms the minutes of Woodlands Community Development Area Subcommittee, held on 16 April 2018 as a true and correct record of that meeting.

Reports for Resolution

**7.1 Woodlands Walking Track Upgrade and Unbudgeted Expense Approval Report
Record No: R/18/7/16778**

Community Engineer – Brendan Gray was in attendance for this item.

The Subcommittee noted that the 1.5 kilometre long Woodlands walking track was formed in late 2016 and has been used by a large number of people since the formation including the Woodlands School children as part of their outdoor activities. Although the track was

constructed wider than originally planned it was never designed to be edged as part of the original concept. After a significant amount of use some feedback has been received regarding the surface compaction, lack of track edging and useable width. The track (although designed for walking) is not seen as suitable for running, prams, bikes or walking two abreast and this has been a criticism of some users.

The above issues led to the Subcommittee asking for an option to upgrade the track (all in one go) rather than a staged upgrade as included for in the Long Term Plan.

Mr Gray advised that the report outlined the scope of work and prices received from suitable contractors to complete the upgrade required to meet customer expectations and user satisfaction. It will also increase the ease of maintenance going forward as it is anticipated a 4 wheeler or Mule will be able to undertake the spraying of this track with the appropriate edging. The upgrade will address the edging of almost the entire track, provide an increase in useable width and resurfacing with a compacted 40 mm layer of crushed aggregate.

Resolution

Moved Member McKenzie, seconded Member Rhodes **and resolved:**

That the Woodlands Community Development Area Subcommittee:

- a) **Receives the report titled "Woodlands Walking Track Upgrade and Unbudgeted Expense Approval Report" dated 27 July 2018.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Agrees to bring the entire project forward to the 2018/2019 financial year and fund entirely from the Woodlands General Reserve.**
- e) **Accept the recommendation from the Community Engineer to progress with the upgrade in the 2018/2019 financial year utilising Wilson & Keen Contracting for \$26,411.32 + GST.**
- f) **Request that Council approve the reprioritisation of the Woodlands Walking Track upgrade to the 2018/2019 financial year and approve the total project cost of \$26,411.32 + GST to be funded from Woodlands General Reserve and to be undertaken by Wilson & Keen Contracting.**

The meeting concluded at 7.14pm.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A
MEETING OF THE WOODLANDS COMMUNITY
DEVELOPMENT AREA SUBCOMMITTEE HELD ON
MONDAY 6 AUGUST 2018

DATE:.....

CHAIRPERSON:.....