



Notice is hereby given that a Meeting of the Otautau Community Board will be held on:

Date: Thursday, 4 October 2018
Time: 2pm
Meeting Room: Southland District Council Otautau Office
Venue: 176 Main Street, Otautau

Otautau Community Board Agenda OPEN

MEMBERSHIP

Chairperson	André Bekhuis
Deputy Chairperson	Peter Gutsell
Members	David Cowie
	Maureen Johnston
	Amber Joyce
	Bill Marshall
	Councillor Stuart Baird

IN ATTENDANCE

Committee Advisor	Alyson Hamilton
Community Partnership Leader	Kelly Tagg

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Full agendas are available on Council's Website
www.southlanddc.govt.nz

Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. Should Members require further information relating to any reports, please contact the relevant manager, Chairperson or Deputy Chairperson.

Terms of Reference – Community Boards

Community Boards are bodies established by statute. Their responsibilities and powers are as delegated by the Southland District Council which are to:

- Represent and act as an advocate for the interest of its community.
- Consider and report on all matters referred to it by the Southland District Council, or any matter of interest or concern to the Community Board.
- Maintain an overview of services provided by the Southland District Council within the community.
- Consider annual estimates for expenditure within the community and recommend these to Council.
- Communicate with community organisations and special interest groups within the community.
- Undertake any other responsibilities that are delegated to it by the Southland District Council.

In addition to these activities, Community Boards will consider how best to provide for their communities, and the people who live there, into the future.

Community Board members will provide leadership by:

- Positively representing their community and the Southland District
- Identifying key issues that will affect their community's future and work with Council staff and other local representatives to facilitate multi-agency collaborative opportunities.
- Promote a shared vision for the wider community of interest area and develop ways to work with others to achieve positive outcomes
- Community Boards will adopt a strategic focus that will enable members to:
- Provide local representation and guidance on wider community issues, initiatives and projects.
- Contribute to the development and promotion of community cohesion, by developing and supporting relationships across a range of stakeholders at a local, regional and national level.
- Take part in local community forums, meetings and workshops.
- Inform local residents and ratepayers on issues that affect them.

Community Boards shall have the following delegated powers and be accountable to Council for the exercising of these powers

Engagement and representation by:

- Facilitating the Council's consultation with local residents and community groups on local issues and local aspects of district wide issues including input into the Long-term Plan, Annual Plan, and policies that impact on the Board's area.
- Engaging with council officers on local issues and levels of service, including infrastructural, recreational, community services and parks, reserves and cemetery matters.
- Representing the interests of the community at Council, Committee or Subcommittee meetings when a motion under debate relates to a matter that the Board considers to be of particular interest to the residents within its community.
- Monitoring and keeping the Council informed of community aspirations and the level of satisfaction with services provided.

Financial by:

- Approving expenditure within the limits of annual estimates.
- Approving unbudgeted expenditure for locally funded activities up to the value of \$10,000.

Rentals and leases

- In relation to all leases of land and buildings within their own area, on behalf of Council;
 - Accepting the highest tenders for rentals of \$10,000; or less per annum.
 - Approving the preferential allocation of leases where the rental is \$10,000 or less per annum.
-

Local assets and facilities by

- Overseeing the management of local halls and community centres which are owned by Council and where no management committee exists. This will occur by way of relationship with officers of Southland District Council.
- Appoint a local liaison person responsible for community housing.

Some Community Boards have specific delegations in addition to the broad delegations above:

Stewart Island/Rakiura Community Board

- Contributing to the development of policy relating to the governance of the Stewart Island Electrical Supply Authority (SIESA).
- Overseeing the management of SIESA by way of relationship with officers of Southland District Council.

Te Anau Community Board

- Overseeing the management of the Te Anau/Manapouri Airport by way of relationship with officers of Southland District Council.

The Community Boards can make recommendations to Council on:

Assets and Facilities

- Annually providing feedback on any asset management plans or community services strategies applicable to the community for which the Community Board is responsible.

Rentals and leases

- In relation to all leases of land and buildings within their own area, on behalf of Council;
 - Recommending rentals in excess of \$10,000 per annum to the Group Manager Services and Assets
 - Recommending the preferential allocation of leases where the rental is in excess of \$10,000 per annum to the Group Manager Services and Assets.

Contracts/Tenders

- Recommending tenders less than \$200,000 to the Group Manager Services and Assets.
- Recommending tenders in excess of \$200,000 to the Services and Assets Committee.
- Recommending tenders to the Services and Assets Committee where preference is not for acceptance of the highest tenderer,

Financial

- Recommending annual estimates to Council.
- Recommending unbudgeted expenditure in excess of \$10,000 to the Services and Assets Committee.

Local Policy

- Considering matters referred to it by officers, the Council, its committees or subcommittees, including reports and policy and bylaw proposals relating to the provision of council services within the Board's area; and
- Making submissions or recommendations in response to those matters as appropriate.

The Chairperson of each Community Board is delegated with the following additional responsibilities:

- Approval of leases, rental agreements and the rollover of existing contracts under \$1,000;
- Engaging with Community Board members to make submissions to the Council on behalf of the Community Board where a submission period is outside of the Community Board meeting cycle. Where a Chairperson is unable to base a submission on a consensus among Community Board members, a Community Board meeting must be held.

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UPDATES

8.1 Chairperson's Report

Chairperson, Member Bekhuis, to report on activities with which he has been involved since the Board's last meeting.

8.2 Councillor's Report

Councillor Baird to report on matters from the District Council table.

1 Apologies

At the close of the agenda no apologies had been received.

2 Leave of absence

At the close of the agenda no requests for leave of absence had been received.

3 Conflict of Interest

Board Members are reminded of the need to be vigilant to stand aside from decision-making when a conflict arises between their role as a member and any private or other external interest they might have.

4 Public Forum

Notification to speak is required by 5pm at least two days before the meeting. Further information is available on www.southlanddc.govt.nz or phoning 0800 732 732.

5 Extraordinary/Urgent Items

To consider, and if thought fit, to pass a resolution to permit the committee to consider any further items which do not appear on the Agenda of this meeting and/or the meeting to be held with the public excluded.

Such resolution is required to be made pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987, and the Chairperson must advise:

- (i) the reason why the item was not on the Agenda, and
- (ii) the reason why the discussion of this item cannot be delayed until a subsequent meeting.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

"Where an item is not on the agenda for a meeting,-

- (a) that item may be discussed at that meeting if-
 - (i) that item is a minor matter relating to the general business of the local authority; and
 - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion."

6 Confirmation of Minutes

6.1 Meeting minutes of Otautau Community Board, 02 August 2018



Otautau Community Board

OPEN MINUTES

Minutes of a meeting of Otautau Community Board held in the Southland District Council Otautau Office, 176 Main Street, Otautau on Thursday, 2 August 2018 at 2pm.

PRESENT

Chairperson	André Bekhuis
Deputy Chairperson	Peter Gutsell
Members	David Cowie
	Maureen Johnston
	Amber Joyce
	Bill Marshall
	Councillor George Harpur

IN ATTENDANCE

Committee Advisor	Councillor Ebel Kremer
Community Partnership Leader	Alyson Hamilton
	Kelly Tagg

1 Apologies

There was an apology from Councillor Baird.

Resolution

Moved Member Joyce, seconded Member Marshall and **resolved:**

That the Otautau Community Board accept the apology.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of Interest

There were no conflicts of interest declared.

4 Public Forum

Nicol Horrell (Chairperson, Environment Southland)

Mr Horrell addressed the meeting updating on Environment Southland activities which included the proposed Water and Land Plan and also responded to queries that Board members raised.

The Chair expressed appreciation to Mr Horrell for his attendance at the meeting and presentation to the Board.

5 Extraordinary/Urgent Items

There were no Extraordinary/Urgent items.

6 Confirmation of Minutes

Resolution

Moved Member Johnston, seconded Deputy Chairperson Gutsell and **resolved:**

That the minutes of Otautau Community Board meeting held on 31 May 2018 be confirmed as a true and correct record of that meeting.

Reports for Recommendation

7.1 Holt Park Camping Ground Project

Record No: R/18/7/18013

Community Partnership Leader, Kelly Tagg presented the report.

Mrs Tagg advised the purpose of the report is to seek direction from the Board to accept the estimate from Building Solutions Limited 2017 to provide the following:

- (a) A concept plan of the proposed alteration to Holt Park Camping Ground.
- (b) A proposed scope of works to provide a concept plan of the Holt Park Camping Ground proposed amenities block extension.
- (c) A 112 assessment, and associated fire report from Kensington Consulting Ltd, to achieve adequate working drawings within the scope of C/AS2 and associated clauses of the New Zealand Building Code. Works to comprise of a kitchen renovation and expansion, toilet amenities extension as per attached floor plan (supplied by others). Provide a site investigation of the existing on-site effluent disposal and provide a suitable NZS1547 designed system of the proposed amenities extension.

Mrs Tagg advised that if the estimate from Building Solutions Limited 2017 is approved by the Board, working drawings and specifications will be produced and lodged with Council for building consent.

Resolution

Moved Member Johnston, seconded Member Cowie **and resolved:**

That the Otautau Community Board:

- a) **Receives the report titled "Holt Park Camping Ground Project" dated 27 July 2018.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Accepts the estimate from Building Solutions Limited 2017 for \$8,500 (plus GST) plus disbursements (a deposit of \$1,000 plus GST) on acceptance of the scope of works.**

Reports

8.1 Council Report

Record No: R/18/7/17990

Community Partnership Leader, Kelly Tagg, presented the report.

Mrs Tagg advised the purpose of the report is to provide an overview of key issues across the Southland District, as well as high level local issues from various Council units.

Mrs Tagg informed the report highlighted various issues of interest including:

- Community Organisation and Volunteer Sector Shared Services Pilot
- Venture Southland Update
Mrs Tagg advised of Venture Southland assistance to the Otautau Museum in preparing and submitting an application to the Lottery Community Fund to replace the roof on the museum building. Mrs Tagg added the museum is requesting just over \$8,000 for the project which has already received \$12,000 in community funding towards the project.

Mrs Tagg informed Venture Southland staff are currently working alongside the Otautau Pool and Community Law Centre to facilitate an update of their constitution.

Mrs Tagg advised funding information has been provided to the Otautau Promotion Group to assist toward their community picnic tables project.

- Community Engineer update
The Board noted 11,000 tonnes of logs are being felled from the Rayonier forest at the end of Knutsford Road in early August, which will result in an increase of heavy traffic volumes in the Otautau Township.
- Financial report update
Mrs Tagg advised income is largely on track within all business units apart from the cemetery. Mrs Tagg added this business unit directly correlates to the number of interments at the Otautau cemetery and is reflective of a lower than anticipated number of burials.

Resolution

Moved Member Joyce, seconded Deputy Chairperson Gutsell **and resolved:**

That the Otautau Community Board:

- a) **Receives the report titled “Council Report” dated 6 July 2018.**

Updates

9.1 Chairperson's Report

The Chairperson, Member Bekhuis, reported on matters with which He has been involved with since the Board's last meeting, this included the following:

- attendance at Western Southland Cluster meeting
- advice of approach from Otautau Returned Services Association (RSA) for assistance to celebrate the anniversary (100 years) of Armistice Day - the Chair to approach the Western area RSA chairpersons to ascertain the possibility of a combined celebration
- condolences to Councillor Baird on a recent Family bereavement.

Members provided updates on their respective portfolios as follows;

Works

Members Gutsell and Marshall provided an update on activities they have been involved in the township. These included the following:

- meeting to be arranged with the Community Engineer to discuss the possible removal of all or some of the trees situated adjacent the cemetery which are causing shading to the road and considered to be dangerous in frosty conditions
- concern that the replacement LED street lights are not as bright as the old lighting - Members to monitor the lighting in the township
- update on stormwater mains
- update on town water supply ownership
- update on plantings along the railway line area.

Community Housing

Member Cowie advised the housing units are all occupied. Member Cowie added one flat requires new carpet which is being actioned by Council property staff.

Emergency Management

Member Cowie gave an update on Emergency Management activities relating to Otautau.

Arboretum

Member Marshall advised of ongoing maintenance being undertaken in this area.

Otautau Promotions

Member Joyce gave an update on upcoming Promotion activities.

Parks & Reserves

Member Johnston advised Holt Park requires some drainage work at the gateway and is to liaise with the Community Engineer on this matter.

9.2 Councillor's Report

Councillor Harpur reported on matters from the Council table. These included:

- Freedom camping update
- Representation Review update
- Milford Opportunities
- Venture Southland secured \$62,252 on behalf of the Lumsden Heritage Trust for the Railway Precinct project
- Forestry update
- Alternative Coastal Route Seal Extension Project

Councillor Kremer provided an update on activities within the Te Anau township.

The meeting concluded at 3.30pm

CONFIRMED AS A TRUE AND CORRECT RECORD AT A
MEETING OF THE OTAUTAU COMMUNITY BOARD
HELD ON THURSDAY, 2 AUGUST 2018.

DATE:.....

CHAIRPERSON:.....

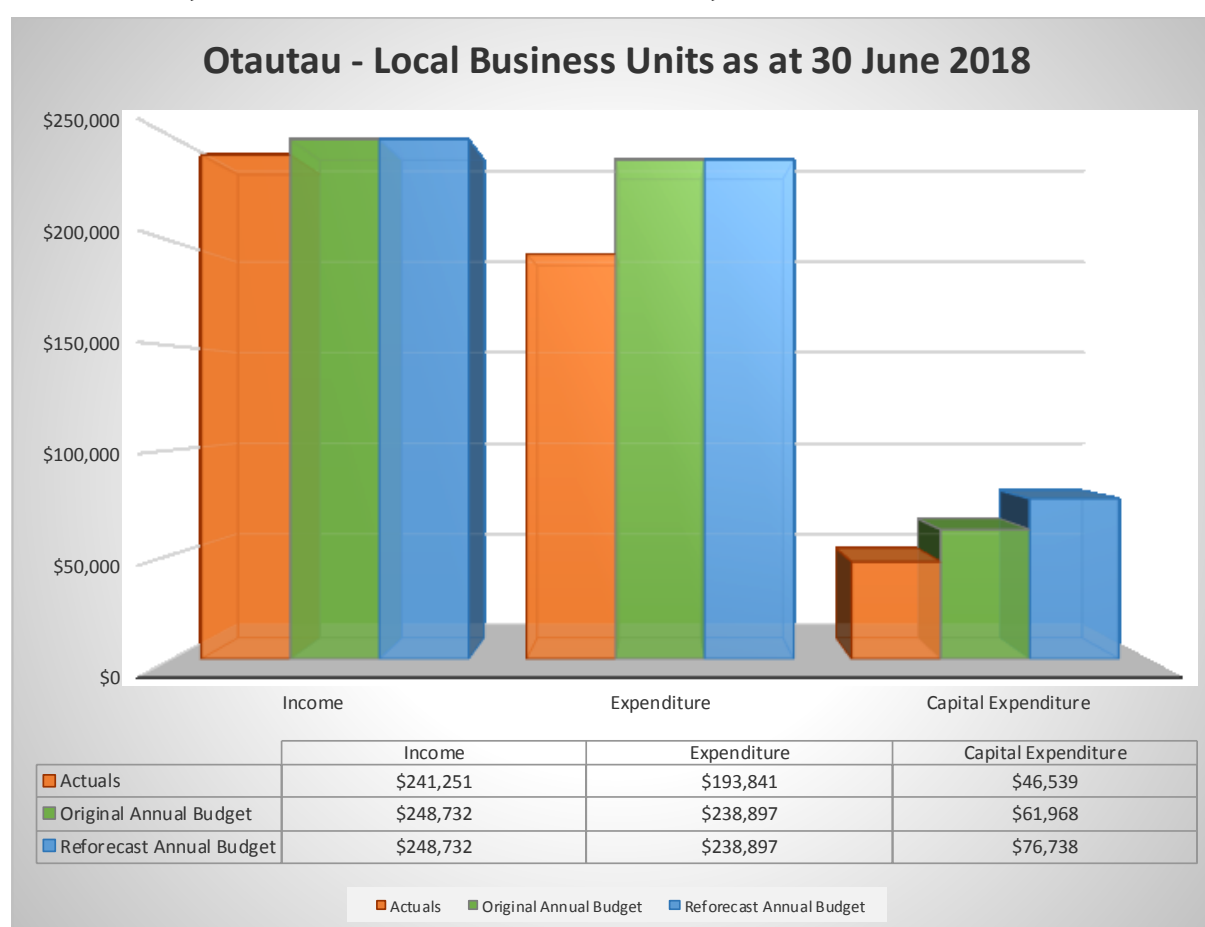
Financial Report for the year ended 30 June 2018

Record No: R/18/7/17596
Author: Greg Erskine, Community Engineer
Approved by: Matt Russell, Group Manager Services and Assets

☐ Decision ☐ Recommendation ☒ Information

- 1 These financial results are subject to review by Audit NZ in September, and therefore may change.

Community financial performance for the year



- 2 The graph above shows what actually happened (Actuals), what the original budget was (Original annual budget) and then what was expected to occur by year end (Reforecast annual budget) for each of the Income, Expenditure, and Capital Expenditure categories.
- 3 The 'Reforecast' totals show the effect of unbudgeted expenditure, projects that have been put on hold or are to be completed in 2018/2019 and/or expected changes to income and operating expenditure over the year.
- 4 Monthly reports provided to you by the Community Engineers compared the actual YTD against reforecast YTD totals.

- 5 Any significant variances between the 'Actual' and 'Original budget' totals are explained below. The details are provided in the attached Annual Report figures.

Significant Variances to the Annual Budget

Income

- 6 Overall income reported was \$7,481 lower than budgeted, the following comments apply:
- Cemetery interment fees received is \$8,913 under budget due to less burials than forecasted for the period.
 - The Hall was sold in 2016, an entry was put through to dispose of the asset at net book value of \$5,151.

Expenditure

- 7 Overall expenditure was underspend by \$45,056. The following comments apply:
- Cemetery expenditure was \$13,758 under budget due to less interment costs incurred than budgeted as well as less expenditure on maintenance.
 - Holt Park mowing and maintenance costs were under budget by \$4,349 due to lower level of service required.
 - The Otautau Baths grant was not requested by the baths committee and was therefore not paid out, \$10,663 was transferred to the baths reserve.
 - The Silviculture Pruning costs for Forestry - Holt Park were \$13,455 under budget and will be carried forward for this work to be undertaken in the 2018/2019 year.

Capital Expenditure

- 8 Overall capital expenditure was underspend by \$15,429. The following comments apply:
- Holt Park camping ground project is under spent due to changes to the scope delaying the project.
 - Alderly and Hulme street carpark sealing were 2016/2017 projects. Budgets for these projects were carried forward, both projects were completed within forecasted budget.

Project List

- 9 Community projects that were budgeted to be undertaken in the 2017/2018 year are in the table below.

Activity	Project Name	Financial Year	AP Budget	Actual cost	Status	Officer's Comment
Community Facilities	Upgrade camping ground	2015/2016	44,000	5,398	In progress - Tender	Moving through the design and consent process and pricing phase.
Roads & Footpaths	Alderly Street kerb and seal car park at BMX area	2016/2017	-	7,040	Completed	Some minor costs to complete the project.
Roads & Footpaths	Hulme Street Seal Complex carpark	2016/2017	-	12,112	Completed	This project has been undertaken as part of the roading programme, the Community Board share is \$12,112.
Roads & Footpaths	Footpaths Upgrade	2017/2018	12,716	18,856	In progress - Construction	In progress

Financial Considerations

Reserves

- 10 Interest has been allocated to the reserve accounts. Interest is calculated on the average balance of the reserves for the year at an interest rate of 3%. The budgeted interest rate was 4.19%.

Otautau

Schedule of Reserve Balance

		Actual June - 017	Transfers To/(From)	Actual June -018
Community Centre				
<i>Operating Account</i>				
Otautau Town Hall - OPR	88319	25,404.56	1,440.46	26,845.02
		<u>25,404.56</u>	<u>1,440.46</u>	<u>26,845.02</u>
Community Centre Total		<u>25,404.56</u>	<u>1,440.46</u>	<u>26,845.02</u>
Local				
<i>Operating Account</i>				
Otautau Baths	88295	63,428.84	10,663.24	74,092.08
Otautau Brightwood Develop	88309	15,350.11	460.50	15,810.61
Otautau CB Conference	88293	6,046.73	181.40	6,228.13
Otautau Forestry	88341	169,592.37	(2,002.24)	167,590.13
Otautau General - OPR	88291	115,499.88	(15,178.64)	100,321.24
Wallace Bowling Club - OPR	88299	842.36	126.77	969.13
		<u>370,760.29</u>	<u>(5,748.97)</u>	<u>365,011.32</u>
Local Total		<u>370,760.29</u>	<u>(5,748.97)</u>	<u>365,011.32</u>
Stormwater				
<i>Operating Account</i>				
Otautau Stormwater	88317	224,141.88	18,089.98	242,231.86
		<u>224,141.88</u>	<u>18,089.98</u>	<u>242,231.86</u>
Stormwater Total		<u>224,141.88</u>	<u>18,089.98</u>	<u>242,231.86</u>
Total Otautau Reserves		<u>620,306.73</u>	<u>13,781.47</u>	<u>634,088.20</u>

Recommendation

That the Otautau Community Board:

- a) Receives the report titled “Financial Report for the year ended 30 June 2018” dated 21 September 2018.**

Attachments

- A Otautau Annual Report figures for the year ended 30 June 2018 [↓](#)

Otautau - Financial Report

For the Period Ended June 2018

2017/2018 Financial Year

28900 Administration - Otautau

<u>Annual Budget</u>	<u>Department</u>		<u>Year to Date Actuals</u>	<u>Year to Date Budget</u>	<u>%Variance</u>
Income					
(27,657.00)	28900.11171	Rates - Collected	(27,346.82)	(27,657.00)	98.88%
(88.00)	28900.19151	Internal - Interest on Reserve	(3,370.87)	(88.00)	3,830.53%
(381.00)	28900.19171	Internal Rates Income	(321.93)	(381.00)	84.50%
381.00	28900.19175	Internal Rates offset	0.00	381.00	0.00%
(27,745.00)			(31,039.62)	(27,745.00)	111.87%
Expenditure					
26,358.04	28900.21416	Board Members - Salary	25,818.25	26,358.04	97.95%
0.00	28900.23113	Ordinary Time	(276.00)	0.00	0.00%
520.00	28900.23511	Accommodation and Meals	178.26	520.00	34.28%
779.00	28900.23513	Course and Seminar Fees	0.00	779.00	0.00%
27,657.04			25,720.51	27,657.04	93.00%
(87.96)	Net Operating (Surplus)/Deficit		(5,319.11)	(87.96)	
Capital Movements					
81.00	28900.88290	To-Otautau General - OP	5,137.71	81.00	6,342.85%
7.00	28900.88291	Ex-Otautau General - OP	0.00	7.00	0.00%
0.00	28900.88292	To-Otautau CB Conference - OP	181.40	0.00	0.00%
88.00			5,319.11	88.00	6,044.44%
0.04			0.00	0.04	

28901 Library - Otautau

<u>Annual Budget</u>	<u>Department</u>		<u>Year to Date Actuals</u>	<u>Year to Date Budget</u>	<u>%Variance</u>
	Income				
(12,308.80)	28901.11171	Rates - Collected	(12,170.69)	(12,308.80)	98.88%
(18,463.20)	28901.19113	Contribution - District	(18,463.20)	(18,463.20)	100.00%
(173.00)	28901.19171	Internal Rates Income	(143.27)	(173.00)	82.82%
173.00	28901.19175	Internal Rates offset	0.00	173.00	0.00%
(30,772.00)			(30,777.16)	(30,772.00)	100.02%
	Expenditure				
210.00	28901.21652	Office Consumables	0.00	210.00	0.00%
210.00	28901.21657	Stationery	84.37	210.00	40.18%
500.00	28901.31420	Minor Tools	0.00	500.00	0.00%
0.00	28901.41117	Depn - Furniture & Fitting	283.37	0.00	0.00%
5,755.00	28901.43311	Internal - Building Rent	5,755.08	5,755.00	100.00%
19,595.00	28901.43380	Internal - Wages Oncharged	19,595.04	19,595.00	100.00%
26,270.00			25,717.86	26,270.00	97.90%
(4,502.00)	Net Operating (Surplus)/Deficit		(5,059.30)	(4,502.00)	
	Capital Movements				
5,252.00	28901.65191	Library Book - Acquisition LOS	3,133.81	5,252.00	59.67%
0.00	28901.88290	To-Otautau General - OP	2,208.86	0.00	0.00%
(750.00)	28901.88340	To-Otautau Forestry - RE	0.00	(750.00)	0.00%
0.00	28901.99511	Add Back Non Cash Depn	(283.37)	0.00	0.00%
4,502.00			5,059.30	4,502.00	112.38%

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28902 Operating Costs - Otautau

<u>Annual Budget</u>	<u>Department</u>		<u>Year to Date Actuals</u>	<u>Year to Date Budget</u>	<u>%Variance</u>
Income					
(6,513.00)	28902.11171	Rates - Collected	(6,439.94)	(6,513.00)	98.88%
(80.00)	28902.19171	Internal Rates Income	(75.81)	(80.00)	94.76%
80.00	28902.19175	Internal Rates offset	0.00	80.00	0.00%
(6,513.00)			(6,515.75)	(6,513.00)	100.04%
Expenditure					
368.00	28902.21511	Advertising - Newspaper	0.00	368.00	0.00%
473.00	28902.31515	Catering Expenses	0.00	473.00	0.00%
61.00	28902.31528	Rates	77.66	61.00	127.31%
5,048.00	28902.31542	General Projects	3,449.12	5,048.00	68.33%
700.00	28902.41118	Depn - Improvement	1,276.99	700.00	182.43%
563.00	28902.43366	Internal Rates expense	681.92	563.00	121.12%
7,213.00			5,485.69	7,213.00	76.05%
700.00	Net Operating (Surplus)/Deficit		(1,030.06)	700.00	
Capital Movements					
0.00	28902.88290	To-Otautau General - OP	2,307.05	0.00	0.00%
(700.00)	28902.99511	Add Back Non Cash Depn	(1,276.99)	(700.00)	182.43%
(700.00)			1,030.06	(700.00)	-147.15%
0.00			0.00	0.00	

28907 Street Works - Otautau

<u>Annual Budget</u>	<u>Department</u>		<u>Year to Date Actuals</u>	<u>Year to Date Budget</u>	<u>%Variance</u>
Income					
(21,603.00)	28907.11171	Rates - Collected	(21,360.73)	(21,603.00)	98.88%
(13.00)	28907.19151	Internal - Interest on Reserve	(460.50)	(13.00)	3,542.31%
(498.00)	28907.19171	Internal Rates Income	(251.46)	(498.00)	50.49%
498.00	28907.19175	Internal Rates offset	0.00	498.00	0.00%
(21,616.00)			(22,072.69)	(21,616.00)	102.11%
Expenditure					
7,888.00	28907.35214	Maint - General	5,955.39	7,888.00	75.50%
0.00	28907.41118	Depn - Improvement	2,940.55	0.00	0.00%
999.00	28907.43346	Internal - Work scheme service	470.00	999.00	47.05%
8,887.00			9,365.94	8,887.00	105.39%
(12,729.00)	Net Operating (Surplus)/Deficit		(12,706.75)	(12,729.00)	
Capital Movements					
0.00	28907.65171	Improvements - Acq LOS	7,040.06	0.00	0.00%
12,716.00	28907.65523	Footpaths - Renewal	18,855.92	12,716.00	148.28%
(11,987.00)	28907.88290	To-Otautau General - OP	0.00	(11,987.00)	0.00%
0.00	28907.88291	Ex-Otautau General - OP	(10,709.18)	0.00	0.00%
0.00	28907.88308	To-Brightwod Cntrib - OP	460.50	0.00	0.00%
0.00	28907.99511	Add Back Non Cash Depn	(2,940.55)	0.00	0.00%
729.00			12,706.75	729.00	1,743.04%
(12,000.00)			0.00	(12,000.00)	

28910 Refuse Collection - Otautau

<u>Annual Budget</u>	<u>Department</u>		<u>Year to Date Actuals</u>	<u>Year to Date Budget</u>	<u>%Variance</u>
Income					

28910 Refuse Collection - Otautau

<u>Annual Budget</u>	<u>Department</u>		<u>Year to Date Actuals</u>	<u>Year to Date Budget</u>	<u>%Variance</u>
	Income				
(8,145.00)	28910.11171	Rates - Collected	(8,053.71)	(8,145.00)	98.88%
(113.00)	28910.19171	Internal Rates Income	(94.81)	(113.00)	83.90%
113.00	28910.19175	Internal Rates offset	0.00	113.00	0.00%
(8,145.00)			(8,148.52)	(8,145.00)	100.04%
	Expenditure				
7,856.00	28910.31538	Street Litter Bins	9,166.59	7,856.00	116.68%
289.00	28910.36311	Refuse Collect - General	0.00	289.00	0.00%
8,145.00			9,166.59	8,145.00	112.54%
0.00	Net Operating (Surplus)/Deficit		1,018.07	0.00	
	Capital Movements				
0.00	28910.88291	Ex-Otautau General - OP	(1,018.07)	0.00	0.00%
0.00			(1,018.07)	0.00	0.00%
0.00			0.00	0.00	

28913 Stormwater Drainage - Otautau

<u>Annual Budget</u>	<u>Department</u>		<u>Year to Date Actuals</u>	<u>Year to Date Budget</u>	<u>%Variance</u>
Income					
(26,762.00)	28913.11171	Rates - Collected	(26,461.92)	(26,762.00)	98.88%
(8,552.00)	28913.19151	Internal - Interest on Reserve	(6,892.22)	(8,552.00)	80.59%
(312.00)	28913.19171	Internal Rates Income	(311.51)	(312.00)	99.84%
312.00	28913.19175	Internal Rates offset	0.00	312.00	0.00%
(35,314.00)			(33,665.65)	(35,314.00)	95.33%
Expenditure					
0.00	28913.31528	Rates	46.06	0.00	0.00%
526.00	28913.31531	Resource Consents	1,091.83	526.00	207.57%
1,052.00	28913.31553	Monitoring (Extra)	0.00	1,052.00	0.00%
8,940.00	28913.35214	Maint - General	7,908.30	8,940.00	88.46%
3,967.00	28913.43344	Internal - WWS Management Fee	3,967.44	3,967.00	100.01%
526.00	28913.43346	Internal - Work scheme service	580.00	526.00	110.27%
130.00	28913.43366	Internal Rates expense	147.36	130.00	113.35%
1,835.00	28913.43374	Internal WWS Stormwater Invest	1,834.68	1,835.00	99.98%
16,976.00			15,575.67	16,976.00	91.75%
(18,338.00)	Net Operating (Surplus)/Deficit		(18,089.98)	(18,338.00)	
Capital Movements					
18,338.00	28913.88316	To-Otautau Stormwater - OP	18,089.98	18,338.00	98.65%
18,338.00			18,089.98	18,338.00	98.65%
0.00			0.00	0.00	

28925 Cemetery - Otautau

<u>Annual Budget</u>	<u>Department</u>		<u>Year to Date Actuals</u>	<u>Year to Date Budget</u>	<u>%Variance</u>
Income					
(1,326.00)	28925.11152	Grants - General	(1,124.57)	(1,326.00)	84.81%
(6,200.00)	28925.11171	Rates - Collected	(6,130.49)	(6,200.00)	98.88%
(14,723.00)	28925.11313	Cemetery Interment Fees	(6,008.24)	(14,723.00)	40.81%
(6,200.00)	28925.19115	Contribution - Ward	(6,200.04)	(6,200.00)	100.00%
(87.00)	28925.19171	Internal Rates Income	(72.17)	(87.00)	82.95%
87.00	28925.19175	Internal Rates offset	0.00	87.00	0.00%

28925 Cemetery - Otautau

<u>Annual Budget</u>	<u>Department</u>		<u>Year to Date Actuals</u>	<u>Year to Date Budget</u>	<u>%Variance</u>
(28,449.00)			(19,535.51)	(28,449.00)	68.67%
	Expenditure				
6,836.00	28925.31527	Mowing	8,628.72	6,836.00	126.22%
5,050.00	28925.35214	Maint - General	1,474.05	5,050.00	29.19%
1,314.00	28925.35222	Maint - Tree and Hedge	0.00	1,314.00	0.00%
14,723.00	28925.35713	Interments	4,048.94	14,723.00	27.50%
0.00	28925.41118	Depn - Improvement	140.09	0.00	0.00%
526.00	28925.43346	Internal - Work scheme service	400.00	526.00	76.05%
28,449.00			14,691.80	28,449.00	51.64%
0.00	Net Operating (Surplus)/Deficit		(4,843.71)	0.00	
	Capital Movements				
0.00	28925.88290	To-Otautau General - OP	4,983.80	0.00	0.00%
0.00	28925.99511	Add Back Non Cash Depn	(140.09)	0.00	0.00%
0.00			4,843.71	0.00	0.00%
0.00			0.00	0.00	

28926 Settlers Cemetery - Otautau

<u>Annual Budget</u>	<u>Department</u>		<u>Year to Date Actuals</u>	<u>Year to Date Budget</u>	<u>%Variance</u>
	Income				
(1,408.50)	28926.11171	Rates - Collected	(1,392.73)	(1,408.50)	98.88%
(1,408.50)	28926.19115	Contribution - Ward	(1,408.56)	(1,408.50)	100.00%
(28.00)	28926.19171	Internal Rates Income	(16.40)	(28.00)	58.57%
28.00	28926.19175	Internal Rates offset	0.00	28.00	0.00%
(2,817.00)			(2,817.69)	(2,817.00)	100.02%
	Expenditure				
1,052.00	28926.35214	Maint - General	0.00	1,052.00	0.00%
1,314.00	28926.43346	Internal - CTF Services	1,005.00	1,314.00	76.48%
451.00	28926.43366	Internal Rates expense	550.23	451.00	122.00%
2,817.00			1,555.23	2,817.00	55.21%
0.00	Net Operating (Surplus)/Deficit		(1,262.46)	0.00	
	Capital Movements				
0.00	28926.88290	To-Otautau General - OP	1,262.46	0.00	0.00%
0.00			1,262.46	0.00	0.00%
0.00			0.00	0.00	

28928 Beautification - Otautau

<u>Annual Budget</u>	<u>Department</u>		<u>Year to Date Actuals</u>	<u>Year to Date Budget</u>	<u>%Variance</u>
	Income				
0.00	28928.11111	Rentals	(300.00)	0.00	0.00%
(17,615.00)	28928.11171	Rates - Collected	(17,417.46)	(17,615.00)	98.88%
(17,615.00)	28928.19115	Contribution - Ward	(17,615.04)	(17,615.00)	100.00%
(248.00)	28928.19171	Internal Rates Income	(205.04)	(248.00)	82.68%
248.00	28928.19175	Internal Rates offset	0.00	248.00	0.00%
(35,230.00)			(35,537.54)	(35,230.00)	100.87%
	Expenditure				
10,254.00	28928.31527	Mowing	13,678.62	10,254.00	133.40%
526.00	28928.31537	Spraying	277.90	526.00	52.83%

28928 Beautification - Otautau

<u>Annual Budget</u>	<u>Department</u>		<u>Year to Date Actuals</u>	<u>Year to Date Budget</u>	<u>%Variance</u>
Expenditure					
11,568.00	28928.35213	Maint - Gardening	14,613.33	11,568.00	126.33%
5,258.00	28928.35221	Maint - Tracks	0.00	5,258.00	0.00%
5,258.00	28928.35222	Maint - Tree and Hedge	8,282.76	5,258.00	157.53%
1,033.00	28928.41118	Depn - Improvement	919.57	1,033.00	89.02%
2,366.00	28928.43346	Internal - CTF Services	1,720.00	2,366.00	72.70%
36,263.00			39,492.18	36,263.00	108.90%
1,033.00	Net Operating (Surplus)/Deficit		3,954.64	1,033.00	
Capital Movements					
0.00	28928.88291	Ex-Otautau General - OP	(3,035.07)	0.00	0.00%
(1,033.00)	28928.99511	Add Back Non Cash Depn	(919.57)	(1,033.00)	89.02%
(1,033.00)			(3,954.64)	(1,033.00)	382.83%
0.00			0.00	0.00	

28932 Holt Park

<u>Annual Budget</u>	<u>Department</u>		<u>Year to Date Actuals</u>	<u>Year to Date Budget</u>	<u>%Variance</u>
Income					
(841.00)	28932.11111	Rentals	(400.00)	(841.00)	47.56%
(17,536.00)	28932.11171	Rates - Collected	(17,339.27)	(17,536.00)	98.88%
(281.00)	28932.19171	Internal Rates Income	(204.12)	(281.00)	72.64%
281.00	28932.19175	Internal Rates offset	0.00	281.00	0.00%
(18,377.00)			(17,943.39)	(18,377.00)	97.64%
Expenditure					
167.00	28932.21311	Material Damage Insurance	416.20	167.00	249.22%
1,402.00	28932.31211	Electricity	1,802.78	1,402.00	128.59%
8,624.00	28932.31527	Mowing	5,591.59	8,624.00	64.84%
1,052.00	28932.35214	Maint - General	1,334.73	1,052.00	126.88%
1,578.00	28932.35222	Maint - Tree and Hedge	260.70	1,578.00	16.52%
0.00	28932.41118	Depn - Improvement	527.80	0.00	0.00%
4,207.00	28932.43346	Internal - CTF Services	3,020.00	4,207.00	71.79%
1,347.00	28932.43366	Internal Rates expense	1,563.79	1,347.00	116.09%
18,377.00			14,517.59	18,377.00	79.00%
0.00	Net Operating (Surplus)/Deficit		(3,425.80)	0.00	
Capital Movements					
0.00	28932.88290	To-Otautau General - OP	3,953.60	0.00	0.00%
0.00	28932.99511	Add Back Non Cash Depn	(527.80)	0.00	0.00%
0.00			3,425.80	0.00	0.00%
0.00			0.00	0.00	

28933 Holt Park Extension

<u>Annual Budget</u>	<u>Department</u>		<u>Year to Date Actuals</u>	<u>Year to Date Budget</u>	<u>%Variance</u>
Income					
(2,735.00)	28933.11111	Rentals	(1,700.00)	(2,735.00)	62.16%
(6,570.00)	28933.11171	Rates - Collected	(6,496.30)	(6,570.00)	98.88%
(127.00)	28933.19171	Internal Rates Income	(76.47)	(127.00)	60.21%
127.00	28933.19175	Internal Rates offset	0.00	127.00	0.00%
(9,305.00)			(8,272.77)	(9,305.00)	88.91%
Expenditure					

28933 Holt Park Extension

<u>Annual Budget</u>	<u>Department</u>		<u>Year to Date Actuals</u>	<u>Year to Date Budget</u>	<u>%Variance</u>
	Expenditure				
1,178.00	28933.21311	Material Damage Insurance	728.73	1,178.00	61.86%
2,696.00	28933.31211	Electricity	823.64	2,696.00	30.55%
2,630.00	28933.35214	Maint - General	4,727.19	2,630.00	179.74%
0.00	28933.41118	Depn - Improvement	100.93	0.00	0.00%
526.00	28933.43346	Internal - Work scheme service	0.00	526.00	0.00%
2,275.00	28933.43366	Internal Rates expense	2,460.22	2,275.00	108.14%
9,305.00			8,840.71	9,305.00	95.01%
0.00	Net Operating (Surplus)/Deficit		567.94	0.00	
	Capital Movements				
0.00	28933.65171	Improvements - Acq LOS	12,112.00	0.00	0.00%
0.00	28933.88291	Ex-Otautau General - OP	(12,579.01)	0.00	0.00%
0.00	28933.99511	Add Back Non Cash Depn	(100.93)	0.00	0.00%
0.00			(567.94)	0.00	0.00%
0.00			0.00	0.00	

28934 Centennial Park

<u>Annual Budget</u>	<u>Department</u>		<u>Year to Date Actuals</u>	<u>Year to Date Budget</u>	<u>%Variance</u>
	Income				
(2,678.00)	28934.11171	Rates - Collected	(2,648.07)	(2,678.00)	98.88%
(46.00)	28934.19171	Internal Rates Income	(31.17)	(46.00)	67.76%
46.00	28934.19175	Internal Rates offset	0.00	46.00	0.00%
(2,678.00)			(2,679.24)	(2,678.00)	100.05%
	Expenditure				
48.00	28934.31527	Mowing	585.36	48.00	1,219.50%
2,630.00	28934.35214	Maint - General	2,141.35	2,630.00	81.42%
0.00	28934.41118	Depn - Improvement	1,243.50	0.00	0.00%
2,678.00			3,970.21	2,678.00	148.25%
0.00	Net Operating (Surplus)/Deficit		1,290.97	0.00	
	Capital Movements				
0.00	28934.88291	Ex-Otautau General - OP	(47.47)	0.00	0.00%
0.00	28934.99511	Add Back Non Cash Depn	(1,243.50)	0.00	0.00%
0.00			(1,290.97)	0.00	0.00%
0.00			0.00	0.00	

28936 Baths - Otautau

<u>Annual Budget</u>	<u>Department</u>		<u>Year to Date Actuals</u>	<u>Year to Date Budget</u>	<u>%Variance</u>
Income					
(11,820.00)	28936.11171	Rates - Collected	(11,601.55)	(11,820.00)	98.15%
(1,632.00)	28936.19151	Internal - Interest on Reserve	(2,032.33)	(1,632.00)	124.53%
(160.00)	28936.19171	Internal Rates Income	(143.69)	(160.00)	89.81%
160.00	28936.19175	Internal Rates offset	0.00	160.00	0.00%
(13,452.00)			(13,777.57)	(13,452.00)	102.42%
Expenditure					
5,063.00	28936.21311	Material Damage Insurance	3,114.33	5,063.00	61.51%
6,757.00	28936.21836	Miscellaneous Grant	0.00	6,757.00	0.00%
11,820.00			3,114.33	11,820.00	26.35%

28936 Baths - Otautau

<u>Annual Budget</u>	<u>Department</u>		<u>Year to Date Actuals</u>	<u>Year to Date Budget</u>	<u>%Variance</u>
(1,632.00)		Net Operating (Surplus)/Deficit	(10,663.24)	(1,632.00)	
Capital Movements					
1,632.00	28936.88294	To-Otautau Baths - OP	10,663.24	1,632.00	653.38%
1,632.00			10,663.24	1,632.00	653.38%
0.00			0.00	0.00	

28949 Holt Park Camping Ground

<u>Annual Budget</u>	<u>Department</u>		<u>Year to Date Actuals</u>	<u>Year to Date Budget</u>	<u>%Variance</u>
Income					
(5,770.00)	28949.11171	Rates - Collected	(5,705.25)	(5,770.00)	98.88%
0.00	28949.11312	Camp Fees	(8.70)	0.00	0.00%
(77.00)	28949.19171	Internal Rates Income	(67.16)	(77.00)	87.22%
77.00	28949.19175	Internal Rates offset	0.00	77.00	0.00%
(5,770.00)			(5,781.11)	(5,770.00)	100.19%
Expenditure					
239.00	28949.21311	Material Damage Insurance	249.01	239.00	104.19%
294.00	28949.31112	Camping Ground Regis	0.00	294.00	0.00%
2,043.00	28949.31211	Electricity	2,658.62	2,043.00	130.13%
953.00	28949.31514	Caretaker / Attendants	1,050.00	953.00	110.18%
1,976.00	28949.35214	Maint - General	701.31	1,976.00	35.49%
6,000.00	28949.41112	Depn - Buildings	205.34	6,000.00	3.42%
0.00	28949.41117	Depn - Furniture & Fitting	93.92	0.00	0.00%
265.00	28949.43366	Internal Rates expense	520.97	265.00	196.59%
0.00	28949.43367	Internal Registered Premises	292.00	0.00	0.00%
11,770.00			5,771.17	11,770.00	49.03%
6,000.00		Net Operating (Surplus)/Deficit	(9.94)	6,000.00	
Capital Movements					
219,305.00	28949.65121	Buildings - Acquisition LOS	0.00	219,305.00	0.00%
0.00	28949.67511	WIP - Buildings	5,397.50	0.00	0.00%
(52,258.00)	28949.88291	Ex-Otautau General - OP	(5,088.30)	(52,258.00)	9.74%
(6,047.00)	28949.88293	Ex-Otautau CB Conference - OP	0.00	(6,047.00)	0.00%
(15,350.00)	28949.88309	Ex-Otautau Brightwod Cntrib	0.00	(15,350.00)	0.00%
(145,650.00)	28949.88341	Ex-Otautau Forestry	0.00	(145,650.00)	0.00%
(6,000.00)	28949.99511	Add Back Non Cash Depn	(299.26)	(6,000.00)	4.99%
(6,000.00)			9.94	(6,000.00)	-0.17%
0.00			0.00	0.00	

28950 Hall - Otautau

<u>Annual Budget</u>	<u>Department</u>		<u>Year to Date Actuals</u>	<u>Year to Date Budget</u>	<u>%Variance</u>
Income					
0.00	28950.11113	Hire Income	(43.48)	0.00	0.00%
0.00	28950.11252	NBV of Assets Disposed	5,151.34	0.00	0.00%
0.00	28950.19151	Internal - Interest on Reserve	(772.16)	0.00	0.00%
0.00			4,335.70	0.00	0.00%
Expenditure					
0.00	28950.21311	Material Damage Insurance	(684.86)	0.00	0.00%
0.00	28950.21312	Public Liability Insurance	60.04	0.00	0.00%
0.00			(624.82)	0.00	0.00%

28950 Hall - Otautau

<u>Annual Budget</u>	<u>Department</u>		<u>Year to Date Actuals</u>	<u>Year to Date Budget</u>	<u>%Variance</u>
0.00		Net Operating (Surplus)/Deficit	3,710.88	0.00	
		Capital Movements			
0.00	28950.88318	To-Otautau Town Hall - OP	1,440.46	0.00	0.00%
0.00	28950.99511	Add Back Non Cash Depn	(5,151.34)	0.00	0.00%
0.00			(3,710.88)	0.00	0.00%
0.00			0.00	0.00	

28981 Plunket Rooms - Otautau

<u>Annual Budget</u>	<u>Department</u>		<u>Year to Date Actuals</u>	<u>Year to Date Budget</u>	<u>%Variance</u>
		Income			
0.00	28981.11111	Rentals	(24.00)	0.00	0.00%
(1,915.00)	28981.11171	Rates - Collected	(1,893.44)	(1,915.00)	98.87%
(29.00)	28981.19171	Internal Rates Income	(22.29)	(29.00)	76.86%
29.00	28981.19175	Internal Rates offset	0.00	29.00	0.00%
(1,915.00)			(1,939.73)	(1,915.00)	101.29%
		Expenditure			
456.00	28981.21311	Material Damage Insurance	314.19	456.00	68.90%
0.00	28981.35111	Maint - External	2,576.65	0.00	0.00%
0.00	28981.35112	Maint - Internal	124.25	0.00	0.00%
525.00	28981.35214	Maint - General	433.69	525.00	82.61%
934.00	28981.43366	Internal Rates expense	1,045.97	934.00	111.99%
1,915.00			4,494.75	1,915.00	234.71%
0.00		Net Operating (Surplus)/Deficit	2,555.02	0.00	
		Capital Movements			
0.00	28981.88291	Ex-Otautau General - OP	(2,555.02)	0.00	0.00%
0.00			(2,555.02)	0.00	0.00%
0.00			0.00	0.00	

28982 Bowling Club

<u>Annual Budget</u>	<u>Department</u>		<u>Year to Date Actuals</u>	<u>Year to Date Budget</u>	<u>%Variance</u>
		Income			
(100.00)	28982.11111	Rentals	(100.00)	(100.00)	100.00%
(100.00)			(100.00)	(100.00)	100.00%
(100.00)		Net Operating (Surplus)/Deficit	(100.00)	(100.00)	
		Capital Movements			
100.00	28982.88290	To-Otautau General - OP	0.00	100.00	0.00%
0.00	28982.88298	To-WALL Bowling Club - OP	100.00	0.00	0.00%
100.00			100.00	100.00	100.00%
0.00			0.00	0.00	

28985 Forestry - Holt Park

<u>Annual Budget</u>	<u>Department</u>		<u>Year to Date Actuals</u>	<u>Year to Date Budget</u>	<u>%Variance</u>
		Income			
(534.00)	28985.19151	Internal - Interest on Reserve	(4,982.99)	(534.00)	933.14%

28985 Forestry - Holt Park

<u>Annual Budget</u>	<u>Department</u>		<u>Year to Date Actuals</u>	<u>Year to Date Budget</u>	<u>%Variance</u>
(534.00)			(4,982.99)	(534.00)	933.14%
	Expenditure				
7.00	28985.21311	Material Damage Insurance	0.00	7.00	0.00%
68.00	28985.31528	Rates	84.70	68.00	124.56%
19,555.00	28985.35923	Silviculture - Pruning	6,099.91	19,555.00	31.19%
725.00	28985.43366	Internal Rates expense	800.62	725.00	110.43%
20,355.00			6,985.23	20,355.00	34.32%
19,821.00	Net Operating (Surplus)/Deficit		2,002.24	19,821.00	
	Capital Movements				
(4,481.00)	28985.88340	To-Otautau Forestry - RE	4,982.99	(4,481.00)	-111.20%
(15,340.00)	28985.88341	Ex-Otautau Forestry - RE	(6,985.23)	(15,340.00)	45.54%
(19,821.00)			(2,002.24)	(19,821.00)	10.10%
0.00			0.00	0.00	

Council Report

Record No: R/18/9/22109
Author: Kelly Tagg, Community Partnership Leader
Approved by: Rex Capil, Group Manager Community and Futures

☐ Decision ☐ Recommendation ☒ Information

Chief Executive

Water Issues

1. Work is continuing with the Central Government Three Waters Review. As noted previously, the work is divided into the following four major work streams:
 - 1) Oversight of the sector, the regulatory settings within which it works and the institutional arrangements in place for management of the water sector.
 - 2) Funding and financing mechanisms, including consideration of a range of options for future funding of three waters infrastructure.
 - 3) Capacity and capability of suppliers and regulatory agencies.
 - 4) The information used for providing transparency of the sectors performance, its accountability and decision-making processes.
2. Central Government has been clear about the extent of the review process and the range of options that are being considered. Some of the key messages/points made to date include:

Regulation

- an independent drinking water regulator is being considered.
- some form of economic regulation of infrastructure assets is also under consideration and there is a question about whether the current environmental regulation system needs to be strengthened.
- changes to the regulatory framework, whether they involve enhanced reporting, oversight, compliance or raised standards are likely to have significant funding implications for local government.
- affordability is not an acceptable reason for failing to meet drinking water standards.

Service Delivery Options

- service delivery arrangements should be reviewed and the Government is considering the merits of aggregation of water providers. There are a number of ways in which this aggregation could occur including at the regional or super regional level
- a 'system-wide' joined up solution may be required. The solutions needed cannot necessarily be separated out by different territorial local authorities
- continued public ownership is seen as a 'bottom line'. This could include ownership by either central or local government

- the broader role and functions of local government will need to be reviewed if the responsibilities for the delivery of water services is aggregated into larger service delivery entities.

3. The Minister of Local Government has indicated her strong support for the development of aggregated water supply entities. In this regard she made the following comments in a recent speech to the Infrastructure NZ conference (<https://www.beehive.govt.nz/speech/water-infrastructure-speech>)

Given the interconnected nature of our water systems it is difficult to see how we can meet future regulatory requirements and consumer expectations without also making changes to service delivery arrangements, including infrastructure provision.

So while fixing the regulatory arrangements for water is a priority we also need to look at how we consider water service delivery to be able to fund infrastructure.

4. In her speech the Minister also commented on the lessons she has drawn from her recent visit to the United Kingdom. Her comments on the lessons learnt included:

In general, as many of you may know, in the United Kingdom and Ireland they have:

- *much stronger regulation and more capable and better funded services;*
- *independent drinking water and environmental regulation leading to safer drinking water and better environmental performance;*
- *economic regulation that provides a level of assurance that the right level of investment is being undertaken in the three waters; and*
- *economic regulation that drives a focus on customers and efficiencies.*

It is particularly instructive to note that Scottish Water has achieved 40 per cent savings and Ofwat, in England, achieved a 30 per cent savings on their consumers' water bills.

Reflecting on their water reform experience my view is that a strong coordinated regulatory regime will not be enough on its own to deliver all the outcomes we are seeking here. The costs of upgrading the system to meet expected standards will fall on already heavily burdened ratepayers, and will take a very long time to accomplish.

This is something we will need to consider as we contemplate alternative options for service delivery in New Zealand, as is the need for professional skilled directors in any new options.

5. It will also be important for the work being progressed via the Government Three Waters project to be integrated with the Local Government Funding Inquiry work being undertaken by the Productivity Commission and the Localism work that is now also underway. The way in which this integration is to be managed between the different government agencies involved is still to be clarified.
6. Officers are continuing to monitor the progress being made with the Three Waters review and will keep Council updated as work progresses.

Council Strategic Workshop

7. Council held a strategic workshop on 6th and 7th August.
8. The workshop provided an opportunity to have a 'stocktake' of the organisation's progress and strategic direction following completion of the 2018 Long Term Plan and adoption of a new strategic framework.
9. It is also clear that the local government sector as a whole is operating in a period of considerable change, the speed of which is likely to increase further in the short – medium term. Some of the major issues driving these changes include the three waters review, climate change, housing, regional development, funding and social equity issues. It is clear that in all of these areas retention of the status quo is not an option. The challenge is for Council to ensure that it has a position on and can influence the change processes as they occur.
10. The outputs from the workshop will be used to inform the organisational work programme including that leading into the 2021 LTP. In this regard Council is being asked, as part of a separate agenda item, to confirm the continued use of the current strategic framework for the development of the 2021 LTP.

Infrastructure Commission

11. In August central Government announced the establishment of a new Infrastructure Commission that will be tasked with developing a consolidated national view on the state of infrastructure development across NZ.
12. The creation of the Commission is a response to concerns about whether NZ is developing the infrastructure it needs to progress economically and the extent of the infrastructure deficits that exist in some parts of NZ. Infrastructure is a critical enabler for economic growth and development over time. The funding of infrastructure is a critical issue under Government's urban growth agenda work programme. Hence, it has been allocated a level of priority for further work.
13. Treasury is to lead development of the policy work needed to support formation of the new entity which will presumably replace the National Infrastructure Unit.

Southland Regional Development Agency

14. Work is proceeding with the creation of the new Southland Regional Development Agency (SRDA).
15. Consultation with the proposed community shareholders is well advanced and a final draft Memorandum of Understanding is close to being finalised with the four Murihiku Runanga. The MOU will need to be taken to each of the Councils for formal consideration/approval.
16. A meeting of all of the proposed shareholders was held in August and there is a good level of agreement as to the proposed shareholding and other constitutional arrangements. These are to be formalised through a formal Shareholders Agreement which is currently being drafted and will be brought back to Council for formal approval in the near future.
17. Work is also well advanced with the development of proposed new 'contracting' arrangements. In looking at what it is that this Council wants to purchase from the new Agency it is important

to recognise that we need to change the focus of the organisation from what it was that Venture Southland has delivered in the past. There is a need for the Agency to be focussed on priorities that will make a difference to the development of the Southland region as a whole as well as the overall goals, particularly the attracting 10,000 more people goal that was set through SORDS.

18. The move to having a stronger regional focus does mean that the SRDA will do a number of different things, and in a different way, to which they may have been addressed in the past.

Public Housing Plan

19. Central Government have recently released their Public Housing Plan 2018 – 2022, which outlines how the Government aims to deliver around 6,400 more public housing places by June 2022 – approximately 1,600 places per year on average across Housing New Zealand (HNZ) and Community Housing Providers (CHPs). This includes some 100 new units in the Southern region which covers both Otago and Southland.
20. Financial support is now available nationally to HNZ and CHPs to enable and incentivise the additional supply being sought. The operating supplement will be extended so it is available to both HNZ and CHPs nationwide for net new (new build and turn-key) and net additional buy-in public housing supply. Upfront funding, on the other hand, will only be available in very limited circumstances.

Emergency Management Review

21. Central Government have recently released their decisions on changes to be made to the Emergency Management systems in NZ following completion of the Technical Advisory Group review that was completed in 2017. A copy of the decisions report is available on the Department of Prime Minister and Cabinet website (www.dpmc.govt.nz).
22. The Government's response addresses the Technical Advisory Group's recommendations and details which aspects of the recommendations have been accepted. It then goes on to set out a multi-year work programme to progress the implementation of those recommendations that have been accepted. The work to be progressed will deliver improvements in the following five areas:
- putting the safety and wellbeing of people at the heart of the emergency response system
 - strengthening the national leadership of the emergency management system
 - making it clear who is responsible for what, nationally and regionally
 - building the capability and capability of the emergency management workforce
 - improving the information and intelligence system that supports decision making in emergencies"
23. Central Government officials are now charged with progressing the work programme needed to implement the improvements identified in these areas.

Long Term Plan Consultation Documents

24. The Office of the Auditor-General have recently released a report (www.oag.govt.nz/2018/ltp-consultation-documents/docs/ltp-consultation-documents.pdf) that provides an overview of their findings from the auditing of the 2018 LTP consultation documents.

25. While noting that all 2018-28 consultation documents were considered to be fit for purpose it identifies that there are a number of opportunities for improvement, including some identified in their 2015 report which have not been realised. These include the content and layout of the document and well as giving considering to engaging with communities on critical issues well ahead of the formal consultation document process.

Environmental Services

Group Managers Update

26. Consent workloads across the team have continued to be relatively strong, although a slight slowdown in building consent numbers lodged has occurred in the last 2-3 weeks.
27. Collaborative cross-council discussions have been held with regard to evaluating and progressing on-line lodgement and processing. It is desirable to seek to work towards common platforms across the Southland Councils, consistent with the SoRDS Ease of Doing Business work streams.
28. The IANZ Project team continues to work towards the positioning of the Building Solutions Team for the March 2019 reaccreditation audit. A strong focus has been on learnings from other recent audits of other councils and the issues that have been flagged through those.
29. Work continues on the action plan from the Environmental Services Service Delivery Review action plan, with an update presented to the Regulatory and Consents Committee meeting on 6th September 2018.
30. The Council will be participating in a combined programme coordinated through Emergency Management Southland to improve Business Continuity Planning. A consistent approach to this will be coordinated by Ian Cryer, Recovery Manager for Emergency Management Southland with this programme having been endorsed by the Coordinating Executive Group (CEG).

Environmental Health

Prosecutions

31. Council successfully prosecuted a person for littering in a public place. While being driven by a companion, the person threw greenwaste while standing in a large trailer onto long stretches of road, including Kennington-Waimatua Road and Motu Rimu Road.
32. This person pleaded guilty and was dealt with by Judge Brandts-Giesen. The Judge fined him \$150; court costs of \$130 and made an order that \$240.35 clean-up costs be paid to the Council.
33. At the time of writing, prosecution proceedings have commenced against the two owners of the Rottweilers that attacked a member of the public in Winton on 10 June 2018. The charge is under the Dog Control Act 1996, Section 58 Dogs causing serious injury.

Freedom Camping

34. In Te Anau Council is managing the shared service this season, and this will be organised shortly.
35. In the Catlins area, the Department of Conservation (DoC) is managing the service this season. Council will be requesting that the Officer is also appointed as a Dog Ranger, to provide

educational services in Curio Bay whilst there for freedom camping. Senior DoC staff have endorsed this proposal.

36. In Lumsden, it is proposed to advertise for Enforcement Officers shortly.

Dog Control

37. An education drive is proposed to ensure that dog owners have their dogs on a leash on Riverton's beaches. Along with media releases, Dog Control Officers will be issuing infringement fines, and new signage will be investigated.
38. An educational drive is also proposed to encourage dog owners to pick up dog droppings on Stewart Island, which has been reported to be worsening. This will include the limited distribution of some free dog waste bags.

Resource Management

39. Council has prepared a joint submission with Environment Southland, Invercargill City Council and Gore District Council on the draft National Planning Standards which seek to standardise District and Regional plans prepared under the Resource Management Act. The draft standards at this stage seek to establish a consistent layout of plans, standardise definitions and measurements along with outlining a timeframe for delivering the plans in an interactive electronic format.
40. The number of resource consents being lodged with Council remains steady. There are currently 51 consents in the system (on hold and processing).

Customer Support

Libraries

41. We currently have 5340 active library users in the District as at 1 September 2018 (this is defined as having used their library card in library or online in the last 12 months).
42. The table below shows the number of individuals checking out items from a branch library each month.

Library Name	July	August
Book Bus	326	451
Lumsden	94	89
Otautau	94	108
Riverton	215	192
Stewart Island	47	45
Te Anau	431	375
Winton	642	603
Wyndham	71	69

Community and Futures

Governance

Representation Review

43. Appeals and objections on the Council's representation review closed on 22 August 2018. Eight were received and these and other documentation regarding the process the Council undertook were sent to the Local Government Commission. The next stage and timeframe is for the Commission to determine.
44. When Council adopted the Final Proposal, one of the resolutions it passed was to recommend to the incoming Council, following the elections in October 2019, that reserves held by community boards and community development area subcommittees be ring-fenced for a period of up to three years when the Revenue and Financing Policy is reviewed. This is usually done as part of the Long Term Plan.

Community Governance Elected Representative Working Group

45. At the Community and Policy Committee meeting on 5 September 2018, the Committee agreed to endorse the continuation of the Community Governance Elected Representative Working Group to progress the implementation of the Representation Review.
46. The membership will remain the same, but it can decide to invite other members to discuss particular matters. The role of the working group in this next phase will be to focus, comment on and support the processes identified in the Community Governance Reference Document. This document (a copy of which was sent to all elected members) set out a new way of working for community boards, following the representation review.
47. Matters the group will consider include the introduction of new standing orders, role of members, code of conduct, induction and training for members, reporting to the community, reporting to Council and the relationship with Council and protocols relating to local groups operating in the their local community.

Strategy and Policy

Corporate Performance Framework

48. The Corporate Performance Framework aligns Council's high level direction to its activities and outcomes, and its purpose is to streamline Council planning and reporting functions.
49. As part of the Corporate Performance Framework, Council will deliver on its legislative requirements – including the Long Term Plan, Annual Plan, Annual Report and Activity Management Plans.
50. Council will produce an Interim Performance Report, undertaken three times a year – for the four month periods of July-October, November-February and March-June, with the third being produced to inform the Annual Report. The new framework will require Council activity managers to report by exception and provide meaningful explanation of the level of performance compared to what was planned. The Interim Performance Report will utilise Council's new CAMMS reporting tool for the first report presented in November/December 2018.

51. Council staff have developed Team Business Plans and Individual Performance Plans. These are an operational level tool to provide staff and elected members with the linkages between Councils overall vision, and align that to the programmes of work, projects and operational requirements to effectively deliver what is promised in the Long Term Plan and Annual Plans. Alongside the Interim Performance Reports, the Team Business Plans will utilise CAMMS and look to be incorporated into this reporting tool within the next twelve months.

Risk Management Framework

52. Council continues to identify the need to invest in and develop its risk management processes and approach. In developing the framework the objective is to effectively understand, plan for, and mitigate risk across all levels and activities within the organisation.
53. A Risk Management Framework project meeting was held on 16 August 2018, to agree the objectives, thresholds and management approaches for the overall framework. Coming up in October is a two day workshop for all Councillor Chairs and Finance and Audit Committee members, the Executive Leadership Team, and all senior managers that will look at developing a profile of significant organisational risks. This will include education around how Council approaches risk, identifying risk, how it will prioritise these and agree on where responsibility rests for managing the highest priority risks to Council and community. A draft framework will be developed for consideration following this workshop.

BERL Stage 3 – Working towards positive Southland community futures

54. Business and Economic Research Limited (BERL) was commissioned by Southland District Council to undertake research to assist with the development of the District's 2021-2031 Long Term Plan.
55. The research is based on the idea that the District can passively accept the future that fate will provide for its communities, or work strategically to shape the future it wants to achieve.
56. The research is in three stages, each of which is designed to answer a specific question:
- stage 1 asked “where we are now?” This involved collecting and analysing data to show the state of wellbeing in the District as a whole and in seven defined Communities. This stage has been completed.
 - stage 2 asked “where we are heading?” This involved some forecasting to examine how the population and the level of employment in the District and each of the Communities would change, if past trends were left to continue. This stage has also been completed.
 - the current stage, stage 3, is about asking the question “where we actually want to be?” Its aim is to define a set of actions that will help to shape positive futures for each of the main Communities in the District.

What Stages 1 and 2 Found

57. In summary, stage 1 of the research found that, compared to New Zealand as a whole, wellbeing in Southland District was high. Southland District was better particularly in terms of: employment and unemployment rates; incomes; home ownership; and community connectedness. But it was worse in terms of the qualifications of the workforce and economic diversity. It also found that, in the recent past, incomes in Southland District had grown more

rapidly than nationally. However, the District had attracted relatively few migrants, and home ownership in the District had fallen more rapidly than nationally.

58. Looking ahead, stage 2 indicated that the District's working age population is likely to increase slightly over the next ten years, but that it is likely to decrease fractionally during the following decade. Meanwhile, if the District's economy continues to grow at the same rate, relative to the national economy, as it has in the recent past, the demand for labour will grow. This means that, because the District's unemployment rate is already low, there is a real possibility of large and growing labour shortages. The likelihood is that, unless the District can attract more migrants, incentivise its young people to stay, and encourage older workers to stay in the labour force, economic growth could be stifled.

Next Steps Stage 3

59. The specific purpose of stage 3 (the final stage) is to engage with individuals, organisations, and businesses in the District to pinpoint what needs to be done to ensure that the District and its communities maintain and increase their levels of wellbeing. Ultimately, stage 3 will help to inform the District Council about what it can do itself to increase wellbeing, and how communities, as they strive for overall community wellbeing, can best work with other agencies and Council to achieve the same goal. This next stage will focus on what needs to be done to ensure that Southland District maintains and builds on its current position as a place where wellbeing is at a high level – a place in which it is good to live and work. BERL will be speaking directly with many people within the district over the next few months to discuss any matters that affect wellbeing in Southland District. This will include all activities and services where the Council has a role, either by itself or in partnership and support with other Councils, government agencies and communities.
60. These conversations will involve discussions on:
- do you agree that the summary above provides a reasonable picture of wellbeing in Southland District?
 - if not, what's wrong/missing?
 - looking at the District, what problems/issues need to be fixed/focused on to improve general wellbeing?
 - similarly, what do you see as the opportunities to promote wellbeing?
 - thinking about the problems/issues you have described, which do you think should have the highest priority, and who/which organisation do you think should take the lead in addressing them?
 - and thinking about the opportunities you have described, which do you think would contribute most to wellbeing, and who/which organisation do you think should take the lead in pursuing them?
61. Stage 3 will be completed by December 2018.

Community Futures Research and Analysis Work Programme

62. Council is undertaking research and analysis work to support its decision making and transitioning from 2018 to 2021 in preparation for the Long Term Plan 2021-2031. This work will assist in leading the development of Council's overall approach to the management of change and preparation for what the future might hold for the district and its communities. The purpose of this work is to develop project plans based on identified work streams that will help identify what is required to deliver priority projects within the district.
63. The topics for further research and analysis include:
- socio-demographic projects (where are we now, where are we heading, and where do we want to be)
 - climate change and implications for Southland District (risks and impacts on the district)
 - Service Delivery Framework – District vs Local service provision and levels of service (an assessment and evaluation of council services and determine the most appropriate level of service to meet community needs in the future)
 - rating affordability planning and implications (to understand income levels in our communities and affordable measures for delivery of activities and services – and implications of decisions on rating affordability for the district)
 - future infrastructure and asset renewal (what and how will council replace significant infrastructure when due for replacement)
 - Land and Water Plan Implications (to understand the implications of compliance standards on the future provision of services to local communities)
 - Community Facility Provision Framework (how, what and when are facilities used and needed)
 - Community Partnerships Assistance and Funding Alignment Approach (multi-agency community partnership opportunities, and council's funding and grant schemes to support community organisations)
 - technological change impacts on communities and implications for Council
64. This work will assist Council in delivering on the Long Term Plan 2018-2028 and identify priorities for investing in community future planning.
65. High level project plans have now been developed for each of the topics above and a report presented to the Community & Policy Committee was received at their 5 September 2018 meeting. From here, the Project Team will establish prioritisation for the works scheduled, and identify any additional resources that may be required to undertake priority projects. Regular updates will be presented to the Community and Policy Committee throughout the next 9 months.

Policy and Bylaw Updates

66. There are a number of Council bylaws and policies currently being reviewed and updated, and a large number of bylaws due for review in the next 12-24 months.

67. The Strategy and Policy team have undertaken a high level stocktake of all policies and bylaws currently held by Council and their timeframes and requirements for review. This work will include analysis of determining the appropriate categories for our policies into Governance and Management, and also discussing those which may be better served as procedures and guidelines. The Strategy and Policy team will be developing a Policy Manual to further define the scope of future policy and guideline provision for Council to operate efficiently and effectively in the future.

Community Partnership Leaders

The Milford Opportunities Project

68. A further meeting of the Governance Group took place on 18 September 2018 where those in attendance considered the phase 1 research and analysis that was completed and the recommendations for further work. The next steps will be to:
- undertake public engagement, starting 17 September 2018 in Te Anau; and
 - seek further funding to undertake the further work for Phases 2 and 3.

Tourism Infrastructure Fund (TIF)

69. Council has been advised that the applications that were lodged to the last round of the TIF have been approved. These applications were for;
- a. A \$5million contribution towards the cost of upgrading the Te Anau Wastewater scheme
 - b. \$411,000 for the upgrading of toilets on the Southern Scenic Route at Waikawa, Clifden Bridge, Monkey Island and Te Anau
 - c. \$300,000 for upgrading of the parking area at the Lake Manapouri Visitor Centre at Pearl Harbour.

Responsible Camping

70. The Queenstown Lakes District Council are working to a very tight timeframe to develop a Responsible Camping Strategy that will also be used to assist with managing 'freedom camping' this summer. They are aware that there may be implications for other councils and organisations and have invited representatives from DOC, LINZ, NZTA, Southland District Council and Central Otago District Council to be part of their project control group.

Southland Museum Consultation - Our Tale Project

71. Staff have been involved in a volunteer working group which undertook community consultation across Southland asking residents for their views on the future Southland Museum so that those views would have a voice in the future development plan.
72. The community consultation took place throughout the month of July 2018. The volunteer working group was formed to advise and assist with the consultation process. The group provided specialist expertise in heritage and marketing including social media and additional reach within different communities. Members of the group also assisted at the workshops and with analysing the very large volume of input received. The completion of the report in August will ensure that the information is able to be fully considered within the larger redevelopment project.

- 73. The public were able to give their views by either completing an online or hard copy survey or by attending a workshop. Many participants expressed a sense of loss and concern at the closure of the museum, but also hope and excitement for what the future museum could be. They also hoped, quite strongly at times, that the redevelopment could be progressed rapidly.
- 74. A copy of the report is available from Council's area offices.

Venture Southland

- 75. Venture Southland has been assisting Otautau Promotions with their funding application to the SDC Community Initiatives fund for picnic tables. Venture Southland has also provided funding advice for other projects associated with this group and the Otautau Pool Committee.
- 76. Venture Southland is facilitating the development of the 2019-2029 Southland Murihiku Destination Strategy which will establish a framework for destination development, destination management and provide a pathway for achieving the goal of \$1 billion in tourism revenue, in Southland by 2025.
- 77. A Southland Destination Strategy (SDS) Strategic Advisory group has been established to drive the development of the strategy and ensure the process is inclusive.
- 78. The group includes representatives from the Southland tourism sector, MBIE, Department of Conservation, Tourism NZ, Air NZ, Iwi and Council.
- 79. The strategy will align with local, national and sector initiatives including the regional events strategy, Welcoming Communities pilot programme and the development of the Southland Story.
- 80. An independent consultant will be employed to carry out wider consultation and advance the strategy. Requests for proposals from consultants are currently being sought.
- 81. The development and implementation of the strategy will help position Southland as a preferred destination for both domestic and international markets and will set the strategic direction for the region.
- 82. The development of a Southland Story was identified as an immediate priority in the Southland Regional Development Strategy Action Plan. The project, which aims to identify and develop a consistent Southland story that articulates a unified message of past, present and future, is now being facilitated by Venture Southland.
- 83. This project is supported by the Ministry of Business, Innovation and Employment, aligns with the Southland Murihiku Destination Strategy and will play a fundamental role in achieving the goal of 10,000 more people to Southland by 2025.
- 84. As part of the project a digital platform will be developed for community groups and sectors to discover, share and celebrate the essence of Southland and what the region offers to those who choose to live, visit, invest, work and study here.
- 85. An Advisory Board has been established to ensure the project process is inclusive and representative of Southland, act as project champions, assist with selection of consultants and ensure alignment with councils and the wider community. It is anticipated that the project will be completed by the end of 2018 or early 2019

Services and Assets Group

Group Manager's Update

86. As we move further into the financial year, the group is looking to stabilise its activities and focus on programming, resourcing and delivering the necessary works identified through the 2018-2028 Long Term Plan. In conjunction with this, there is also a focus on finalising the 2019-2020 Annual Plan.
87. We continue our search for a Community Facilities Team Leader. There are a number of critical business improvement works streams that need to be delivered within this activity; the lack resource is hampering our ability to deliver on these commitments.
88. The Programme/Project Management Platform is in the process of finalising the design and workflow. Internal training programmes and change management processes are also being established, to ensure the system is able to be integrated into the organisation, with minimal impact but maximum outcomes.
89. The Pyramid Bridge project is progressing with Gore District Council. Southland District Council staff and Council representation form part of the project governance team; contact and updates are regular. An updated design estimate has been provided and an external Quantity Surveyor will be reviewing this prior to the two councils having an opportunity to decide which of the two options to pursue (single or double-lane).
90. The Te Anau Wastewater Discharge Project updated Business Case assessment has now been completed and the internal team is working on producing, the cover reporting for the necessary committee meetings and Council decision. The committee and Council meetings to consider the updated business case have been scheduled for October 2018, in order to progress the project with a selected discharge method.
91. Another key activity underway, is the assessment of the two solid waste contracts that are up for renewal in 2019. Both of these contracts have been subject to review and will now move into extension negotiations, in line with the contract renewal processes stipulated in each of the contracts.
92. Work is ongoing to provide further clarity and prioritisation of expenditure in association with infrastructure deficits, activities, sub-activities and services. This work is necessary to adequately inform levels of service discussions and consultation in the lead up to the 2021 Long Term Plan.
93. Asset information is also an area of focus currently, particularly within the Community Facilities and 3-Waters Activities. For 3-Waters this involves establishing a Master Data Specification determining what asset information is required, across the hierarchy of assets within each of the three reticulated services activities. Once established, it will be necessary to work with our contractors to ensure at the point of install or intervention, the appropriate information is captured in a way that is then easily migrated into IPS, our Asset Management software.
94. For Community Facilities this has involved identifying some priority activities (playgrounds, buildings and toilets) and tapping into support from the New Zealand Recreation Association (NZRA) as the national support body to establish asset information templates for each. These are currently in draft and being finalised. Once finalised we will progress to gathering the

relevant asset information for these activities. Concurrently, it will be necessary to review the Asset Management System to support its function.

95. It is anticipated that this Asset information work will be ongoing for a number of years and will impact all of the activities and services that Council delivers. This work will be rationalised alongside the Core Systems Project.
96. The programme/project management software platform approved in July 2018, is in the process of being rolled out and has been established in a testing platform. We are refining the workflow and business rules/integration associated with the software and will be rolling out and bedding in the change processes necessary to support this new system over the coming months.

Forestry (IFS)

97. Harvesting of the 2018-19 harvest program has commenced in the Waikaia forest with the previous year's program now completed. This has meant nil re-establishment costs of the logging crew, a saving to the Southland District Council.
98. Production for July was 9,600 tonnes, of the budgeted 26,000 ton annual program. The crew will be completed at Waikaia in September.

Strategic Water and Waste

Te Anau Wastewater Discharge Project

99. The business case in support of the preferred Kepler option was presented to Council in December 2016, and while they resolved to progress with detailed design on the pipeline route to Kepler, they also requested that staff undertake further work around a sub-surface disposal option (option 3). Council staff and consultants are currently developing this work, in conjunction with an external peer reviewer, Ben Stratford.
100. The roles of the Te Anau Wastewater Discharge Project Committee, Fiordland Sewage Options Group and their representative Peter Riddell have also been reviewed, with Mr Riddell engaged to provide commentary on a conceptual subsurface drip irrigation design and costings. Once this work is completed and finalised, an updated business case will be provided to Council for decision following submission and review by the Te Anau Wastewater Discharge Project Committee, Services and Assets Committee and the Finance and Audit Committee. It is anticipated that this work will be completed by early September, after which the updated business case will be presented to the various Committees and Council for consideration. These meetings have been scheduled for mid-October with a Council meeting planned for 23 October 2018.
101. In addition to the above, a finalised basis of design for the pipeline to Kepler has been delivered to Council. Council staff are also working through options around resourcing for the delivery of the various stages of the overall project.

Land and Water Plan Implementation

102. Under the National Policy Statement for Freshwater Management water quality and quantity are to be maintained and improved, with any over allocation to be phased out over time. Environment Southland is required to set environmental limits by 2025, with all 'communities'

required to meet those limits in due course. They are progressing this work via their proposed Water and Land Plan.

103. To assist with addressing the impacts of these changes on local authority infrastructure, Environment Southland have formed a Three Waters Officer Working Group. The objectives of the group are to work through the implications of the new freshwater standards, develop an agreed approach to the re-consenting of local authority infrastructure and ensure that the organisational objectives are aligned.
104. In total 25 appeals were received by Environment Southland of which Council has identified 10 which it will join as a Section 274 party. Council has also lodged an appeal to the decision. The basis of Council's appeal is largely around the 'non-complying' activity status on wastewater discharges to water.
105. The latest direction issued from the Environment Court outlines a proposed path, where appeals to objectives will be heard ahead of mediation, by grouped topic on policies and rules. A pre-hearing conference is scheduled for 12 September.

Review of Solid Waste Contract Arrangements

106. The WasteNet Southland Waste Management Group recently notified contractors Bond Contracts and Southland Disability Enterprises Limited of its intention to begin negotiations, around rolling both contracts over. Both contracts are currently in year six of an initial eight year duration, with ability to roll over for a further eight years.
107. Further information has been requested by the Waste Management Group which should allow a recommendation to be made to the Waste Advisory Group as to whether to roll the contracts over, or to go back to the market. The Waste Advisory Group made a number of decisions around each contract at their meeting on 27 June 2018. At the meeting it was recommended that Contract 550 be rolled over for a further eight year term. This recommendation was endorsed by both Invercargill City and Gore District Councils in July. The recommendation was presented to Finance and Audit Committee on 30 August 2018 and Services and Assets Committee on 5 September 2018, with a final report planned to be presented to Council on 19 September 2018. Further decisions around Contract 650 are expected by late October 2018.

Strategic Rooding

Alternative Coastal Route Seal Extension Project

108. Work is progressing well to complete the main route with the final preparation work at the Curio Bay end of the route (last 1.1km) nearing completion in anticipation for sealing. Based on geotechnical assessment and testing the road was realigned away from the slip area and appears to be performing well.
109. Progress along the Waipapa Route has been progressing well with approximately 90% of the basecourse complete. This will be held until weather is suitable for sealing. The legal survey for land purchases is continuing.
110. It is still expected that the project will be finalised around October / November 2018 when weather condition should be more favourable for the sealing works prior to the peak of the visitor season.

LED Street Light Conversion

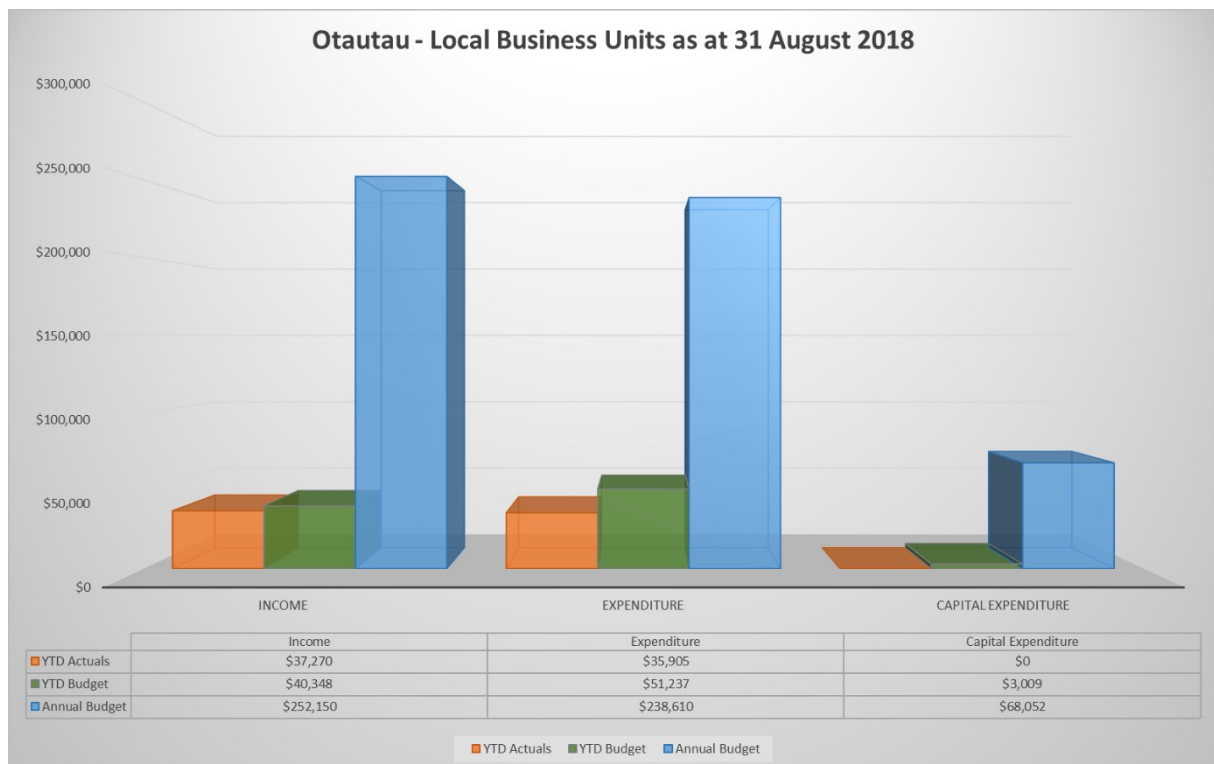
111. Work is well on track to be completed by the end of the calendar year. Work is currently being undertaken in around the South Eastern area. The only larger townships remaining to be completed are Riverton, Orepuki and Tuatapere.

Strategic Property

112. Work has commenced on the 2018/19 projects to be completed this financial year. Primarily at this phase of the project, is seeking the relevant quotes to complete the work and consider these against budget.
113. Those under budget will commence once signed off. However, those over budget will either be subject to a scope change or the commencement of the unbudgeted expenditure approval process.
114. Work has also commenced to identify, plan to commence and complete those improvement processes, as identified in each of the seven activity plans used as the basis of the recently approved Long Term Plan. In relation to open spaces, toilets and buildings this is creation of spreadsheets to determine components to be identified and assessed. For community centres this will also be the collection of data regarding each facilities utilisation.

Finance

115. Income for the Otautau Community Board business units is \$3,000 under budget year to date due to a rating error that occurred at the start of the financial year following the change in rate types for Otautau from calculations being based on land value to a fixed charge. The error resulted in some rate payers being overcharged and the slightly below income outcome year to date is as a result of the problem being identified and rectified straight away.
116. Expenditure is tracking below budget overall year to date with the exception of operating costs and refuse collection. This is due to the purchase of new crossing signs for the school and levels of service for refuse collection.
117. It is important to note that the boards annual budget year to date figures are based on a uniform monthly spend over the year (i.e. annual budget divided by 12, multiplied by month into financial calendar). These factors combined with seasonal fluctuations in level of service required, may result in variances between budget and actual figures.
118. The capital expenditure projects relate to the purchase of new books for the library, footpath renewals and the camping ground upgrade.
119. The community engineer is working with the board to programme the work for this year's footpath renewals.
120. Members of the board also met with the designer to discuss the camping ground upgrade, further amendments to the plan were agreed upon and the board is awaiting further costings for the project.



Otautau - Business Units as at 31 August 2018											
BU Code	Business Unit	Income			Expenses			Capital			
		Actual YTD	Budget YTD	Budget Full Year	Expenses YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year	
28900	Administration - Otautau	\$3,768	\$4,387	\$27,182	\$3,438	\$4,387	\$26,323				
28901	Library - Otautau	\$5,001	\$5,001	\$30,004	\$4,019	\$4,173	\$25,035		\$875	\$5,252	
28902	Operating Costs - Otautau	\$955	\$1,112	\$6,673	\$3,527	\$1,913	\$7,950				
28907	Street Works - Otautau	\$3,378	\$3,933	\$23,600	\$1,119	\$2,421	\$14,525		\$2,133	\$12,800	
28910	Refuse Collection - Otautau	\$1,302	\$1,517	\$9,100	\$2,195	\$1,517	\$9,100				
28913	Stormwater Drainage - Otautau	\$2,534	\$2,951	\$25,685	\$1,193	\$3,529	\$17,707				
28925	Cemetery - Otautau	\$4,014	\$5,467	\$30,800	\$2,102	\$5,157	\$30,940				
28926	Settlers Cemetery - Otautau	\$483	\$520	\$3,121		\$994	\$3,121				
28928	Beautification - Otautau	\$5,427	\$5,517	\$33,102	\$4,701	\$5,670	\$34,022				
28932	Holt Park	\$3,176	\$3,373	\$20,239	\$6,200	\$5,133	\$20,767				
28933	Holt Park Extension	\$2,697	\$1,617	\$9,702	\$2,912	\$4,511	\$10,913				
28934	Centennial Park	\$537	\$625	\$3,750	\$487	\$832	\$4,994				
28936	Baths - Otautau	\$1,997	\$1,983	\$14,077		\$4,602	\$9,700				
28949	Holt Park Camping Ground	\$1,727	\$2,011	\$12,064	\$1,794	\$3,616	\$17,846			\$50,000	
28950	Hall - Otautau			\$836							
28975	Sewerage Capital Acc Otautau										
28981	Plunket Rooms - Otautau	\$272	\$317	\$1,903	\$1,076	\$1,466	\$1,903				
28982	Bowling Club		\$17	\$128							
28985	Forestry - Holt Park			\$185	\$1,140	\$1,318	\$3,764				
Total		\$37,270	\$40,348	\$252,150	\$35,905	\$51,237	\$238,610	\$0	\$3,009	\$68,052	

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Reserve Balances

Otautau	Opening Balance	Current Budget	Forecast Budget	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028	2028/2029
Community Centre													
<i>Operating</i>													
Otautau Town Hall - OPR	26,845	27,681	27,681	28,544	29,436	30,357	31,308	32,291	33,306	34,354	35,437	36,555	36,555
Total Community Centre Operating	<u>26,845</u>	<u>27,681</u>	<u>27,681</u>	<u>28,544</u>	<u>29,436</u>	<u>30,357</u>	<u>31,308</u>	<u>32,291</u>	<u>33,306</u>	<u>34,354</u>	<u>35,437</u>	<u>36,555</u>	<u>36,555</u>
Total Community Centre Balance	<u>26,845</u>	<u>27,681</u>	<u>27,681</u>	<u>28,544</u>	<u>29,436</u>	<u>30,357</u>	<u>31,308</u>	<u>32,291</u>	<u>33,306</u>	<u>34,354</u>	<u>35,437</u>	<u>36,555</u>	<u>36,555</u>
Local													
<i>Operating</i>													
Otautau Baths	74,092	78,469	78,469	82,990	87,659	92,482	97,464	102,610	107,925	113,415	119,085	124,942	127,142
Otautau Brightwood Develop	15,811	15,811	15,811	15,811	15,811	15,811	15,811	15,811	15,811	15,811	15,811	15,811	15,811
Otautau CB Conference	6,228	6,228	6,228	6,228	6,228	6,228	6,228	6,228	6,228	6,228	6,228	6,228	6,228
Otautau Forestry	167,590	167,775	167,775	167,941	168,088	168,215	168,322	168,408	168,472	167,763	167,793	167,824	167,824
Otautau General - OPR	100,321	47,516	47,516	39,997	36,681	35,881	32,249	31,257	27,266	26,017	21,622	20,107	15,543
Wallace Bowling Club - OPR	969	997	997	1,026	1,056	1,087	1,119	1,152	1,186	1,221	1,257	1,294	1,294
Total Local Operating	<u>365,011</u>	<u>316,796</u>	<u>316,796</u>	<u>313,993</u>	<u>315,523</u>	<u>319,704</u>	<u>321,193</u>	<u>325,466</u>	<u>326,888</u>	<u>330,455</u>	<u>331,796</u>	<u>336,206</u>	<u>333,842</u>
Total Local Balance	<u>365,011</u>	<u>316,796</u>	<u>316,796</u>	<u>313,993</u>	<u>315,523</u>	<u>319,704</u>	<u>321,193</u>	<u>325,466</u>	<u>326,888</u>	<u>330,455</u>	<u>331,796</u>	<u>336,206</u>	<u>333,842</u>
Stormwater													
<i>Operating</i>													
Otautau Stormwater	242,232	250,210	250,210	258,450	266,961	275,752	284,832	294,211	303,899	313,905	324,241	334,917	334,917
Total Stormwater Operating	<u>242,232</u>	<u>250,210</u>	<u>250,210</u>	<u>258,450</u>	<u>266,961</u>	<u>275,752</u>	<u>284,832</u>	<u>294,211</u>	<u>303,899</u>	<u>313,905</u>	<u>324,241</u>	<u>334,917</u>	<u>334,917</u>
Total Stormwater Balance	<u>242,232</u>	<u>250,210</u>	<u>250,210</u>	<u>258,450</u>	<u>266,961</u>	<u>275,752</u>	<u>284,832</u>	<u>294,211</u>	<u>303,899</u>	<u>313,905</u>	<u>324,241</u>	<u>334,917</u>	<u>334,917</u>
Total Otautau Reserve Balance	<u>634,088</u>	<u>594,587</u>	<u>594,587</u>	<u>600,987</u>	<u>611,920</u>	<u>625,813</u>	<u>637,333</u>	<u>651,968</u>	<u>664,093</u>	<u>678,714</u>	<u>691,474</u>	<u>707,578</u>	<u>705,314</u>

Recommendation

That the Otautau Community Board:

- a) **Receives the report titled “Council Report” dated 25 September 2018.**

Attachments

There are no attachments for this report.