



Notice is hereby given that a Meeting of the Riverton/Aparima Community Board will be held on:

**Date:** Monday, 8 October 2018  
**Time:** 7pm  
**Meeting Room:** Southland District Council Riverton Office  
**Venue:** 117 Palmerston Street, Riverton

---

## **Riverton/Aparima Community Board Agenda OPEN**

---

### **MEMBERSHIP**

<b>Chairperson</b>	Blair Stewart
<b>Deputy Chairperson</b>	Jan Breayley
<b>Members</b>	Neil Linscott
	Corey Mennell
	Graeme Stuart
	Andrew Wilson
	Councillor Nick Perham

### **IN ATTENDANCE**

<b>Committee Advisor</b>	Alyson Hamilton
<b>Community Partnership Leader</b>	Simon Moran

Contact Telephone: 0800 732 732  
Postal Address: PO Box 903, Invercargill 9840  
Email: [emailsdc@southlanddc.govt.nz](mailto:emailsdc@southlanddc.govt.nz)  
Website: [www.southlanddc.govt.nz](http://www.southlanddc.govt.nz)

**Full agendas are available on Council's Website**  
**[www.southlanddc.govt.nz](http://www.southlanddc.govt.nz)**

---

**Note:** The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. Should Members require further information relating to any reports, please contact the relevant manager, Chairperson or Deputy Chairperson.



## **Terms of Reference – Community Boards**

Community Boards are bodies established by statute. Their responsibilities and powers are as delegated by the Southland District Council which are to:

- Represent and act as an advocate for the interest of its community.
- Consider and report on all matters referred to it by the Southland District Council, or any matter of interest or concern to the Community Board.
- Maintain an overview of services provided by the Southland District Council within the community.
- Consider annual estimates for expenditure within the community and recommend these to Council.
- Communicate with community organisations and special interest groups within the community.
- Undertake any other responsibilities that are delegated to it by the Southland District Council.

In addition to these activities, Community Boards will consider how best to provide for their communities, and the people who live there, into the future.

Community Board members will provide leadership by:

- Positively representing their community and the Southland District
- Identifying key issues that will affect their community's future and work with Council staff and other local representatives to facilitate multi-agency collaborative opportunities.
- Promote a shared vision for the wider community of interest area and develop ways to work with others to achieve positive outcomes
- Community Boards will adopt a strategic focus that will enable members to:
- Provide local representation and guidance on wider community issues, initiatives and projects.
- Contribute to the development and promotion of community cohesion, by developing and supporting relationships across a range of stakeholders at a local, regional and national level.
- Take part in local community forums, meetings and workshops.
- Inform local residents and ratepayers on issues that affect them.

Community Boards shall have the following delegated powers and be accountable to Council for the exercising of these powers

### **Engagement and representation by:**

- Facilitating the Council's consultation with local residents and community groups on local issues and local aspects of district wide issues including input into the Long-term Plan, Annual Plan, and policies that impact on the Board's area.
- Engaging with council officers on local issues and levels of service, including infrastructural, recreational, community services and parks, reserves and cemetery matters.
- Representing the interests of the community at Council, Committee or Subcommittee meetings when a motion under debate relates to a matter that the Board considers to be of particular interest to the residents within its community.
- Monitoring and keeping the Council informed of community aspirations and the level of satisfaction with services provided.

### **Financial by:**

- Approving expenditure within the limits of annual estimates.
- Approving unbudgeted expenditure for locally funded activities up to the value of \$10,000.

### **Rentals and leases**

- In relation to all leases of land and buildings within their own area, on behalf of Council;
    - Accepting the highest tenders for rentals of \$10,000; or less per annum.
    - Approving the preferential allocation of leases where the rental is \$10,000 or less per annum.
-

**Local assets and facilities by**

- Overseeing the management of local halls and community centres which are owned by Council and where no management committee exists. This will occur by way of relationship with officers of Southland District Council.
- Appoint a local liaison person responsible for community housing.

Some Community Boards have specific delegations in addition to the broad delegations above:

**Stewart Island/Rakiura Community Board**

- Contributing to the development of policy relating to the governance of the Stewart Island Electrical Supply Authority (SIESA).
- Overseeing the management of SIESA by way of relationship with officers of Southland District Council.

**Te Anau Community Board**

- Overseeing the management of the Te Anau/Manapouri Airport by way of relationship with officers of Southland District Council.

The Community Boards can make recommendations to Council on:

**Assets and Facilities**

- Annually providing feedback on any asset management plans or community services strategies applicable to the community for which the Community Board is responsible.

**Rentals and leases**

- In relation to all leases of land and buildings within their own area, on behalf of Council;
  - Recommending rentals in excess of \$10,000 per annum to the Group Manager Services and Assets
  - Recommending the preferential allocation of leases where the rental is in excess of \$10,000 per annum to the Group Manager Services and Assets.

**Contracts/Tenders**

- Recommending tenders less than \$200,000 to the Group Manager Services and Assets.
- Recommending tenders in excess of \$200,000 to the Services and Assets Committee.
- Recommending tenders to the Services and Assets Committee where preference is not for acceptance of the highest tenderer,

**Financial**

- Recommending annual estimates to Council.
- Recommending unbudgeted expenditure in excess of \$10,000 to the Services and Assets Committee.

**Local Policy**

- Considering matters referred to it by officers, the Council, its committees or subcommittees, including reports and policy and bylaw proposals relating to the provision of council services within the Board's area; and
- Making submissions or recommendations in response to those matters as appropriate.

The Chairperson of each Community Board is delegated with the following additional responsibilities:

- Approval of leases, rental agreements and the rollover of existing contracts under \$1,000;
- Engaging with Community Board members to make submissions to the Council on behalf of the Community Board where a submission period is outside of the Community Board meeting cycle. Where a Chairperson is unable to base a submission on a consensus among Community Board members, a Community Board meeting must be held.

-

---

## **TABLE OF CONTENTS**

<b>ITEM</b>	<b>PAGE</b>
-------------	-------------

### **PROCEDURAL**

<b>1</b>	<b>Apologies</b>	<b>5</b>
<b>2</b>	<b>Leave of absence</b>	<b>7</b>
<b>3</b>	<b>Conflict of Interest</b>	<b>7</b>
<b>4</b>	<b>Public Forum</b>	<b>7</b>
<b>5</b>	<b>Extraordinary/Urgent Items</b>	<b>7</b>
<b>6</b>	<b>Confirmation of Minutes</b>	<b>7</b>

### **REPORTS FOR RESOLUTION**

<b>7.1</b>	<b>Application to Relocate the Wild Bush/Waipango Memorial Gates to the Riverton Cemetery</b>	<b>13</b>
------------	---	-----------

### **REPORTS**

<b>8.1</b>	<b>Financial Report for the year ended 30 June 2018</b>	<b>29</b>
<b>8.2</b>	<b>Council Report</b>	<b>41</b>

### **UPDATES**

#### **9.1 Chairperson's Report**

The Chairman, Member Stewart, to report on matters with which he has been involved since the Board's last meeting.

#### **9.2 Councillor's Report**



---

**1 Apologies**

At the close of the agenda no apologies had been received.

**2 Leave of absence**

At the close of the agenda no requests for leave of absence had been received.

**3 Conflict of Interest**

Board Members are reminded of the need to be vigilant to stand aside from decision-making when a conflict arises between their role as a member and any private or other external interest they might have.

**4 Public Forum**

Notification to speak is required by 5pm at least two days before the meeting. Further information is available on [www.southlanddc.govt.nz](http://www.southlanddc.govt.nz) or phoning 0800 732 732.

**5 Extraordinary/Urgent Items**

To consider, and if thought fit, to pass a resolution to permit the committee to consider any further items which do not appear on the Agenda of this meeting and/or the meeting to be held with the public excluded.

Such resolution is required to be made pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987, and the Chairperson must advise:

- (i) the reason why the item was not on the Agenda, and
- (ii) the reason why the discussion of this item cannot be delayed until a subsequent meeting.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

"Where an item is not on the agenda for a meeting,-

- (a) that item may be discussed at that meeting if-
  - (i) that item is a minor matter relating to the general business of the local authority; and
  - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion."

**6 Confirmation of Minutes**

6.1 Meeting minutes of Riverton/Aparima Community Board, 23 July 2018



---

## **Riverton/Aparima Community Board**

### **OPEN MINUTES**

---

Minutes of a meeting of Riverton/Aparima Community Board held in the Southland District Council Riverton Office, 117 Palmerston Street, Riverton on Monday, 23 July 2018 at 5.30pm.

---

#### **PRESENT**

**Chairperson**

Blair Stewart

**Deputy Chairperson**

Jan Breayley

**Members**

Corey Mennell

Graeme Stuart

Andrew Wilson

Councillor George Harpur

#### **IN ATTENDANCE**

**Group Manager, Services & Assets**

Mayor Gary Tong

**Committee Advisor**

Matt Russell

**Community Partnership Leader**

Alyson Hamilton

Simon Moran



---

**1 Apologies**

There were apologies from Councillor Perham and Member Linscott.

Moved Deputy Chairperson Breayley, seconded Chairperson Stewart and **resolved:**  
**That the Riverton/Aparima Community Board accept the apologies.**

**2 Leave of absence**

There were no requests for leave of absence.

**3 Conflict of Interest**

There were no conflicts of interest declared.

**4 Public Forum**

Bevan McKenzie, Project and Programme Manager, Water and Waste, addressed the meeting providing an update on the Riverton water supply.

Mr McKenzie advised that due to issues of hardness in the water further testing is to be undertaken by a contractor based in Australia.

Members requested that when the results are obtained a meeting be arranged to include the local electrician and plumber to provide an update of the resulting information received.

**5 Extraordinary/Urgent Items**

There were no Extraordinary/Urgent items.

**6 Confirmation of Minutes**

**Resolution**

Moved Member Stuart, seconded Deputy Chairperson Breayley **and resolved:**

**That the minutes of Riverton/Aparima Community Board meeting held on 6 June 2018 be confirmed as a true and correct record of that meeting.**

---

## Reports for Resolution

### 7.1 The Riverton Christmas Tree Project

**Record No: R/18/7/17019**

Community Partnership Leader, Simon Moran presented the report.

Mr Moran advised the purpose of the report is for the Riverton/Aparima Community Board to consider a request from Tanya Colyer to support and provide potential financing of a portion of the costs of purchasing a large public Christmas Tree for the Riverton area.

#### **Resolution**

Moved Chairperson Stewart, seconded Member Breayley **and resolved:**

**That the Riverton/Aparima Community Board:**

- a) **Receives the report titled “The Riverton Christmas Tree Project” dated 17 July 2018.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Determines that it supports the Riverton Christmas tree project.**
- e) **Approves Option one to grant the project up to \$9000 for the purchase of the Christmas tree.**
- f) **Agrees that the grant be paid from the Riverton general reserve.**
- g) **Agrees that Tanya Colyer provide an annual report for a period of at least two years and that the report includes a financial summary showing an operational budget and how the grant has been spent.**

## Reports

### 8.1 Council Report

**Record No: R/18/7/16516**

Community Partnership Leader, Simon Moran presented the report.

Mr Moran advised the purpose of the report is to provide an overview of key issues across the Southland District, as well as high level local issues from various Council units.

Mr Moran informed the report highlighted various issues of interest including:

- Water issues
- Climate change
- Resource management
- Representation review
- Catchment group
- Operations and community service

### **Resolution**

Moved Member Mennell, seconded Member Wilson **and resolved:**

**That the Riverton/Aparima Community Board:**

- a) **Receives the report titled “Council Report” dated 23 July 2018.**

## **Updates**

### **9.1 Chairperson's Report**

Chair Stewart reported on matters with which he has been involved with since the Board's last meeting. This included the following:

- appreciation to Deputy Chairperson Breayley for her attendance at the Council meeting and speaking in support of the Board's oral submission to the representation review
- advice of upcoming meeting with Riverton Lions Club to progress the installation of the proposed digital display board to be erected outside the Riverton office
- advice of upcoming meeting of the Western Southland Leadership Cluster Group.

### **9.2 Councillor's Report**

Councillor Harpur reported on activities from the District Council table. These included:

- attendance at the Acting Prime Minister, Right Honourable Winston Peters, recent presentation at Ascot Park, Invercargill
- attendance at Southland Regional Development meeting
- attendance at the opening of the Tumu Toka Curioscape at Curio Bay.

The meeting concluded at 6.15pm

CONFIRMED AS A TRUE AND CORRECT RECORD AT A  
MEETING OF THE RIVERTON/APARIMA COMMUNITY  
BOARD HELD ON MONDAY, 23 JULY 2018.

**DATE:**.....

**CHAIRPERSON:**.....

## Application to Relocate the Wild Bush/Waipango Memorial Gates to the Riverton Cemetery

**Record No:** R/18/9/22654

**Author:** Kevin McNaught, Strategic Manager Property

**Approved by:** Matt Russell, Group Manager Services and Assets

☒ Decision

☐ Recommendation

☐ Information

### Purpose

- 1 To consider a request to relocate the Wild Bush/Waipango memorial gates to the Riverton Cemetery.

### Executive Summary

- 2 When the Waipango Hall property was closed and disposed of, the memorial gates were left in-situ and a Local Purpose Reserve was created and vested in Council.
- 3 The gates have remained onsite and untouched since then. Recently the attached documentation was received requesting approval to relocate the gates to the Riverton Cemetery.
- 4 As the Riverton/Aparima Community Board administer the cemetery the approval of the Board is required for these gates to be placed at the Riverton Cemetery.

## **Recommendation**

**That the Riverton/Aparima Community Board:**

- a) Receives the report titled “Application to Relocate the Wild Bush/Waipango Memorial Gates to the Riverton Cemetery” dated 26 September 2018.**
- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) Agrees to the relocation of the Wild Bush/Waipango Memorial Gates to the Riverton Cemetery on the following conditions:**
  - That a suitable site at the cemetery be identified by the Community Engineer in consultation with the Riverton/Aparima Community Board Chairman.**
  - That all costs for the relocation including any consents required be that of the Wild Bush/Waipango Relocation Restoration Committee.**
  - That when relocation is completed to the satisfaction of the Community Engineer, that Council through the Riverton/Aparima Community Board agree to take ownership responsibility for the memorial gates.**

## **Background**

- 5 When the Waipango Hall property was closed and disposed of, the memorial gates were left in-situ and a Local Purpose Reserve was created and vested in Council.
- 6 The gates have remained onsite and untouched since then. Recently the attached documentation was received requesting approval to relocate the gates to the Riverton Cemetery.
- 7 As the Riverton/Aparima Community Board administer the cemetery, the approval of the Board is required for these to be placed on that Council property. This approval can be subject to any conditions that the Board consider appropriate.
- 8 The attached documentation clearly sets out the background to the property disposal, memorial gates and funding. This also sets out Council's position on War Memorials.

## **Issues**

- 9 The issues primarily relate to the conditions attached to the recommendation.
- 10 Firstly a suitable site needs to be identified at the cemetery however as recommended this should be left to the Community Engineer and Board Chairman to decide.
- 11 Secondly, this relates to costs associated with the relocation. It is considered that these should be the responsibility of those promoting the project. While the Committee will be responsible, it is noted that the Committee may choose to apply to the Community Board, Ward or other funding avenues for a contribution. In order to facilitate this process, it will be necessary for the Committee to identify and articulate the costs associated with the exercise for Community Board consideration.
- 12 Thirdly, ownership/responsibility will not be accepted until such time as the Community Engineer is satisfied that the relocation is completed appropriately.
- 13 The last issue is ancillary, in that when the relocation is completed, that the existing Local Purpose Reserve site, will be disposed of, as its retention is not required by Council.

## **Factors to Consider**

### **Legal and Statutory Requirements**

- 14 The considerations here will be whether any resource or building consents are required to undertake the relocation. This will be the responsibility for the Committee to ascertain, apply for and comply with.

### **Community Views**

- 15 There are many locals as part of the Relocation Committee, therefore this proposal is not being undertaken by a few. However as this is being initiated by the Committee, then they must be satisfied that the proposal meets the community needs.

### **Costs and Funding**

- 16 Contrary to the attached application, at this stage it is anticipated that all costs are the responsibility of the Relocation Committee. Council through the Community Board, the Ward or grants process may choose to contribute if requested by the Committee.

In order to facilitate this process, it will be necessary for the Committee to identify and articulate the costs associated with the exercise for Community Board consideration.

### **Policy Implications**

- 17 The only policy implication is the consideration of this application.
- 18 While Council has no official policy on War Memorials, the position has been that these are the community's responsibility for which Council is a part and the level of involvement is considered on a case-by-case basis.

### **Analysis**

#### **Options Considered**

- 19 The options are to approve the application as presented, approve subject to conditions or decline the application.

### **Analysis of Options**

#### **Option 1 – Approve application as presented**

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none"><li>• Will allow the gates to be relocated to a more visual location.</li></ul>	<ul style="list-style-type: none"><li>• Will result in relocation from the historical locality.</li><li>• Creates a financial liability solely for Council to fund around relocation and ongoing without clarification on the extent of this liability.</li></ul>

#### **Option 2 – Approve application subject to conditions**

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none"><li>• Will allow the gates to be relocated to a more visual location.</li><li>• Allows Council to have some say in the process to ensure not unreasonable liabilities are created.</li><li>• Requires those promoting the project to take responsibility for completion as opposed to Council</li></ul>	<ul style="list-style-type: none"><li>• Will result in relocation from the historical locality.</li></ul>



**Option 3 – Decline application**

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none"><li>• None identified at this stage.</li></ul>	<ul style="list-style-type: none"><li>• Likely to cause concern to those promoting the relocation as there appears to be no reason to decline the application, albeit with conditions.</li></ul>

**Assessment of Significance**

- 20 None identified.

**Recommended Option**

- 21 Option 2 - Approve application with conditions.

**Next Steps**

- 22 Notify committee of Board's decision.

**Attachments**

- A Application to Relocate Waipango Memorial Gates to Riverton Cemetery [↗](#)  
B Letter to Janice Templeton - Wild Bush/Waipango Memorial Gates [↗](#)

## Application to Construct a Building or Structure on Property owned by the Southland District Council

Wild Bush/Waipango	
NAME OF APPLICANT	Janice Templeton on behalf of the Relocation & Restoration Committee.
POSTAL ADDRESS	9 Milton St, Riverton 9822
TELEPHONE AND/OR EMAIL CONTACT 027-254-9995 dwjt@extra.co.nz	
(A)	Describe property and the location on the property upon which it is proposed to place a building or structure. (Map or diagram required). Riverton/Aparima Cemetery. Site to be determined after consultation with the Southland District Council & Riverton/Aparima Community Board.
(B)	Describe what is to be constructed. (Plans or photographs required). The Wild Bush/Waipango Memorial Gates, (WW) Plyths/Pillars/Plaques to be shifted from Waipango to the Riverton/Aparima Cemetery. Photo attached & please check detail on the attached Proposal. Please note: The gates (3) have been removed for safe keeping
(C)	Detail why the building or structure is to be placed on Council property. The Memorial Gates are to be shifted for safekeeping from Council land at Waipango to the Riverton/Aparima Cemetery
(D)	What is the value of the structure? N/A
(E)	Who is to be the owner of the structure after construction - ie who will be responsible for ongoing maintenance? Southland District Council / Riverton Aparima Community Board.
(F)	If the structure is not to be owned by Council, please advise whom any site lease is to be entered into with. N/A

(G)	Who will be applying for, and complying with the conditions of any consents required to be given? (i.e. building or resource consents).
	S.D.C.
(H)	Who will be responsible for insuring the structure?
	Not sure.
(I)	Identify any known liability associated with any existing structure being added to or modified.
	N/A

## Please Note

1. That the Southland District Council or the relevant Community Board or Community Development Area Subcommittee as the case may be, has the right to decline any application (stating the reason) or place any conditions that it deems appropriate.
2. If and when the Southland District Council agrees to become the owner of the structure, all decisions in respect to the ongoing maintenance and retention of the structure shall be at the sole discretion of the Council, Community Board or Community Development Area Subcommittee.

SIGNED

J. Jempton

DATE

7-9-18.

It is the belief of the Relocation/Restoration Committee that the Ward would maintain the gates (2003) & this has not happened to the best of our knowledge. Would funding be available from the Ward to assist with the restoration? Quotes are being obtained to cover all aspects of the relocation & restoration.







**Proposal re Memorial Gates at Wild Bush/ Waipango**

To the Riverton Community Board.

15 May 2017

Blair Stewart, Chairman.

Dear Sir,

Preamble:

At a meeting held at 9 Milton St Riverton on May 7, 2017 it was agreed to write a proposal to the Riverton Community Board about concerns regarding the Memorial Gates at Wild Bush/ Waipango. The meeting was initiated by concerned descendants of the people whose names are on the Memorial. There are 40 names on the memorial and representatives of 30 names attended.

Prior to the meeting Janice Templeton had visited Kevin McNaught at the SDC and he produced the file that stated that 14 years ago the section where the memorial gates were erected was taken over by the SDC and the responsibility for their maintenance was signed over to the Riverton Community Board. It was left to Blair Stewart, Community Board Chair who was present at the meeting to pursue the maintenance and funding issue. The question raised was where did the money go from the two sections that were sold to private owners?

The group of invited attendees met at the site of the Memorial gates prior to the meeting in Riverton and the views of those unable to attend the meeting were asked their opinion and all agreed that they needed to be shifted to a site for safe keeping into the future.

At the meeting after discussion, it was agreed that the cemetery would be the appropriate site.

Ann Robbie was present at the meeting and explained her interest in the memorials and the work she is involved in tracing them and restoring them and having them put into safe keeping.

**The memorial was erected by the District in 1923 after WW1 to honour all ex pupils and teachers from the Wild Bush/Waipango school who had served overseas during that war. The names are on three plaques; one plaque identifies those who made the ultimate sacrifice.**

The minutes of the meeting held on the 7 May 2017 are attached and provides further information.

### The Proposal

1. That the pillars with the Plaques and Gates be removed to a site at the Riverton Cemetery.
2. That a sign be put at the cemetery acknowledging that the Memorial came from Wild Bush/Waipango School site.
3. That a sign be placed at the Wild Bush/Waipango site explaining that the memorial had been shifted to the Riverton Cemetery and this site was also the school site.

Those attending the meeting and also those that apologised all agreed to the proposal. Noted that Joan Scarlet spoke against shifting them (reasons in the minutes) but would go with the majority if the signage was erected appropriately.

Reasons for the shift of the Memorial:

1. The damage that was occurring because the access to the privately owned property was available to any vehicle through the gates. It was noted that road works vehicles and the grader were often parked through the gates.
2. As pointed out in the minutes it was not possible to put an entrance to the privately owned property because of the safety issue.
3. It appeared since 1923 when they were erected that very little maintenance had been carried out and the deterioration was very obvious.
4. It was noted that Ernest Willis Senior had had the lettering redone prior to him moving to Invercargill in 1980, the funding for that was money that was available to him according to his son Ernest Willis.
5. It was noted that by shifting them that there would be nothing left to identify Wild Bush/Waipango and it was agreed that to erect appropriate signage on the original site would help to alleviate that situation.
6. It was noted that that had already happened at the Gummies Bush School site.
7. Ann Robbie was able to inform the group that memorials had been shifted in several places within the SDC.

### Reference:

The history of the Wild Bush School is clearly written in the "Records of Early Riverton and District" page 110-117. Please note on page 116 a detailed report of the erection of the Memorial Gates by the district. It is partly reproduced in "Pieces of Chalk" written by George Perkins on pages 67-70.

Written by Ann Hopcroft on behalf of the following:

Thomas and Betty Eade, Trevor and Judith Watson, Janice Templeton, Blair and Ann Hopcroft, Ngarita and Mabin Calder, Mike Carran, Joan Scarlet, Ernest Willis, Donald White, Ann Robbie, Andrew Wilson, Rosemary DeClifford, Lindsay and Heather King, Elva Bickley, Kevin White, Chris White, Jacqui White and Blair Stewart, Dorothy Shaw, Graeme Guise.

All above had a connection with at least one name and in some cases more than one name on the memorial gates.

Contact details: 03 2348357 Cell phone                      email



**SOUTHLAND**  
DISTRICT COUNCIL

21 August 2018

J Templeton  
9 Milton Street  
Riverton 9822

Dear Janice

**Wild Bush/Waipango Memorial Gates**

I refer to your letter of 23 May 2017 to the Chairman of the Riverton/Aparima Community Board and our subsequent communications on this both verbally and written. I would like to again apologise for the significant delay in formally responding.

The issue of relocation the gates is relatively simple however there are other numerous ancillary issues that need to be resolved as part of the process. I will try to cover off all in this letter including some of the questions raised.

Firstly however I think we need to understand the history, where we are now and why before considering your proposals.

The former Waipango school site was acquired by the Crown from the freehold owners in 1875 and 1939 respectively. In 1953 the Crown changed the use for a school to a hall site and sold the balance of the land to the then Wallace County Council issuing a freehold title in the name of the Council. It was not however until 1994 that the hall site was actually vested in the Southland District Council in trust for that purpose. The land vested in Council was only 2630 square metres.

In 1998 the hall committee advised Council that the hall was to close, and at that point the position of the hall committee was that formal protection of the memorial gates was not required and would trust subsequent landowners to leave them there. Given the site was vested in Council in trust for the purpose of a public hall, then Council in 2000 resolved to request the Minister of Conservation to cancel the vesting in Council as the property was no longer required by Council or the community.

As part of the disposal process for the whole property, the freehold portion of the land was sold by Council in 2000 to the adjoining owners for \$2,500 plus GST. This portion of land was only 6,709 square metres with the net sale proceeds being credited to the funds of the then Riverton Ward.

In considering their option for the disposal of the hall site (being the land that was having the vesting cancelled) DOC approached the Historical Places Trust regarding protection of the gates. This resulted in a request back to Council in 2002 to reconsider its position. In 2003 a proposal was presented to Council, for Council to pay half the survey costs to remove from the school site the memorial gates, and for the small portion of land to be vested in Council as a Local Purpose Reserve (Historic Gates). Council agreed to this, including costs of the survey and vesting, as well as ongoing costs being funded from the Riverton Ward account. The surveying and vesting cost was \$2,500 plus GST.

The relevant survey, gazettal and title issue in Council's name was completed in December 2005, the situation remaining the same since then.

Southland District Council  
Te Rohe Pōtae o MurihikuPO Box 903  
15 Forth Street  
Invercargill 9840☎ 0800 732 732  
@ sdc@southlanddc.govt.nz  
♣ southlanddc.govt.nz



You ask the question as to what happened to the money from the sale of the two sections that were sold to private owners.

The freehold land was sold for \$2,500 plus GST, however Council's costs of its share of the title under the memorial gates was also \$2,500 plus GST. As the monies went into and out of the Riverton Ward Accounts then all this income has been used.

The portion vested in Council in trust had to be returned to the Crown for them to dispose of, which they have done. In this situation there was no sale proceeds the Council received.

Now to consider your proposal for the gates. I will cover each one separately and comment as appropriate.

**1. That the pillars with the plaques and gates be removed to a site at the Riverton Cemetery.**

This is possible, however will require the approval of the Riverton/Aparima Community Board. I enclose an application for that is to be filled out which requires details of the proposal, where, why, who is funding the project and who is expected to be responsible for ongoing responsibility after the project is completed.

As the decision will be based on the application details, I recommend that this be as specific and detailed as possible.

**2. That a sign be put at the cemetery acknowledging that the memorial came from Wild Bush/Waipango School site.**

This should be included in your application to relocate the gates.

**3. That a sign be placed at the Wild Bush/Waipango site explaining that the memorial had been shifted to the Riverton cemetery and this site was also the school site.**

This will be up to the group organising the relocation, however if the gates are relocated, Council will have no need to retain the current land vested in it for the memorial gates (see below).

Two issues have come out of considering your letter that need to be identified and commented on.

Firstly, Council's position on War Memorials at this point in time, is that while many around the district are located on Council property, many are not. Council considers that irrespective of whose land they are located on, that the responsibility of these are the whole communities of which Council is a part. What part the portions of the communities (including Council) get involved in each memorial or associated issues is considered on a case by case basis. In short just because a memorial is situated on Council land does not automatically mean that Council will take sole responsibility for the structure or issues.

Secondly, in this case, if the memorial is relocated to the Riverton cemetery, there needs to be understood that the land will no longer be retained at Waipango and will be returned to the Crown (DOC). They will most likely find some way of disposing off it to the adjoining landowners. Council will not have the gates at the cemetery as well as the land at Waipango, so this needs to be considered as part of the whole proposal.



I hope this clarifies any issues for you and I am happy to discuss further this issue or the contents of the letter Janice. If you wish to do so please contact me to arrange a time and venue.

Yours faithfully

A handwritten signature in black ink, appearing to read "K. McNaught".

**Kevin McNaught**  
Strategic Property Manager



## Financial Report for the year ended 30 June 2018

**Record No:** R/18/7/17593

**Author:** Greg Erskine, Community Engineer

**Approved by:** Matt Russell, Group Manager Services and Assets

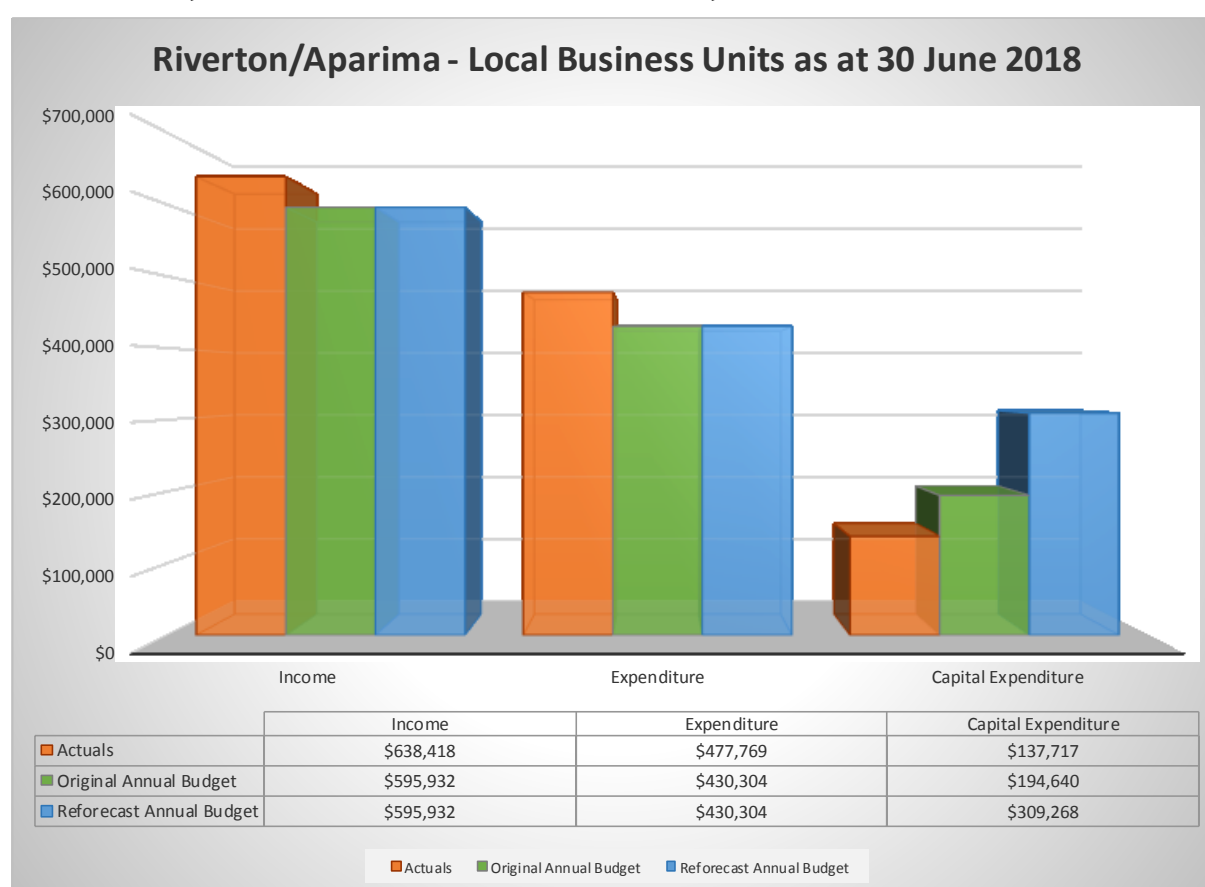
☐ Decision

☐ Recommendation

☒ Information

- 1 These financial results are subject to review by Audit NZ in September, and therefore may change.

### Community financial performance for the year



- 2 The graph above shows what actually happened (Actuals), what the original budget was (Original annual budget) and then what was expected to occur by year end (Reforecast annual budget) for each of the Income, Expenditure, and Capital Expenditure categories.
- 3 The 'Reforecast' totals show the effect of unbudgeted expenditure, projects that have been put on hold or are to be completed in 2018/2019 and/or expected changes to income and operating expenditure over the year.
- 4 Monthly reports provided to you by the Community Engineers compared the actual YTD against reforecast YTD totals.
- 5 Any significant variances between the 'Actual' and 'Original budget' totals are explained below. The details are provided in the attached Annual Report figures.

## **Significant Variances to the Annual Budget**

### **Income**

- 6 Overall income is \$42,486 more than budgeted, the following comments apply:
- 7 Additional interest on reserves of \$8,710 was earned due to capital projects not being undertaken, therefore the closing reserve balance was higher than originally budgeted.
- 8 Cemetery Internment fees received was \$11,070 more than budget due to a high number of burials this year.
- 9 The Recreation Reserve received \$15,568 in development contributions to partially fund the Grandstand project. This project was budgeted to be funded by reserves not contributions.
- 10 Tarama Bay received \$3,104 in development contributions to partially fund the old Soundshell area upgrade project. This project was budgeted to be funded by reserves not contributions.

### **Expenditure**

- 11 Overall overspend of \$47,465 compared to budget which comprises the following:
- 12 Administration - Underspent by \$4,079 due to a reduction in general projects required and board members' salary costs.
- 13 Street Works - The Walker street kerb widening project was undertaken by Councils roading department, resulting in the Riverton Community Board contributing \$72,561 towards this project (2016/2017 budget of \$105K).
- 14 Cemetery - An overspend of \$6,562 occurred due to more interment costs incurred than budgeted.
- 15 Beautification - An underspend of \$6,216 in gardening due to a lower level of service required.
- 16 Recreation Reserve - An underspend of \$6,100 due to a reduced level of service required for mowing and less general maintenance work required.

### **Capital Expenditure**

- 17 Overall underspend by \$56,923 due to:
- 18 Street Works - The Walker Street project was completed by the Roding department and funded as part of the NZTA claim. The Havelock Street kerb work project was not started. The footpath replacement project was partly completed, the remaining budget is being carried over to 18/19.
- 19 Recreation Reserve - The grandstand was completed \$12,000 under the original budget.
- 20 Tarama Bay - Overspent by \$6,558 due to the continuation of the upgrade to the Soundshell area. This project was completed, work included the BBQ area, shed work and landscaping.

## Schedule of Loan Balances

	Balance June 2017	Uplifted Loan	Principal Repayments	Balance June 2018	Years Remaining
Riverton Pool	25,211.48	-	(5,827.64)	19,383.84	3
Palmerston Stormwater	103,512.23	-	(9,291.20)	94,221.04	8

## Project List

- 21 Community projects that were budgeted to be undertaken in the 2017/2018 year are in the table below.

Activity	Project Name	Financial Year	AP Budget	Actual cost	Status	Officer's Comment
Roads & Footpaths	Kerb work on Havelock Street	2015/2016	130,000	-	In progress - Investigati on	OPUS scoping project
Roads & Footpaths	Footpaths	Multi-year 2016/2017	50,479	17,148	In progress - Investigati on	Planned for March/April
Roads & footpaths	Road & kerb widening - Walker Street	2013/2014	-	72,561	Completed	Completed in November
Roads & Footpaths	Replacement Grandstand Facility	2015/2016	-	102,732	Completed	New floor installed, completed end of February.
Roads & Footpaths	Streetlight Renewal	2017/2018	5,258	-	In progress - Design	New Castle Street light

## Financial Considerations

### Development and Financial Contributions

- 22 Contributions are collected to fund community growth projects. The use of these funds are considered by Council staff when projects are in the planning stage. Certain policy and legislative requirements must be met before these contributions can be applied to projects.
- 23 The total balance of Parks and Reserve Development and Financial contributions for the community is \$73,630 as at 30 June 2018.

## Reserves

- 24 Interest has been allocated to the reserve accounts. Interest is calculated on the average balance of the reserves for the year at an interest rate of 3%. The budgeted interest rate was 4.19%.

## Riverton

### Schedule of Reserve Balance

		Actual June - 017	Transfers To/(From)	Actual June -018
<b>Local</b>				
<i>Reserve Account</i>				
Riverton Cemetery Maintenance	87737	41,839.89	11,580.27	53,420.16
Riverton Doc Profits Lib Sale	87755	62,398.77	1,871.96	64,270.73
Riverton General - OPR	87701	377,197.76	21,293.83	398,491.59
Riverton Parks & Res Develop -	87703	28,599.43	(1,349.64)	27,249.79
Riverton Property Sales	87743	307,357.93	(74,385.00)	232,972.93
Riverton War Memorial - OP	87715	10,026.80	1,906.69	11,933.49
Taramea Bay/Rocks Development	89141	28,769.46	3,518.68	32,288.14
Taramea Howells Point	89215	15,127.62	4,634.42	19,762.04
		<b>871,317.66</b>	<b>(30,928.79)</b>	<b>840,388.87</b>
<b>Local Total</b>				
		<b>871,317.66</b>	<b>(30,928.79)</b>	<b>840,388.87</b>
<b>Stormwater</b>				
<i>Reserve Account</i>				
RVTN Stmwater Hdws - RES	87767	1,377.32	59,396.83	60,774.15
		<b>1,377.32</b>	<b>59,396.83</b>	<b>60,774.15</b>
<b>Stormwater Total</b>				
		<b>1,377.32</b>	<b>59,396.83</b>	<b>60,774.15</b>
<b>Total Riverton Reserves</b>				
		<b>872,694.98</b>	<b>28,468.04</b>	<b>901,163.02</b>

## Recommendation

**That the Riverton/Aparima Community Board:**

- a) **Receives the report titled "Financial Report for the year ended 30 June 2018" dated 21 September 2018.**

## Attachments

- A Riverton Annual Report figures for the year ended 30 June 2018 [↓](#)



**Riverton/Aparima - Financial Report**

For the Period Ended June 2018

2017/2018 Financial Year

**26300 Administration - Riverton**

<u>Annual Budget</u>	<u>Department</u>		<u>Year to Date Actuals</u>	<u>Year to Date Budget</u>	<u>%Variance</u>
Income					
(40,213.00)	26300.11171	Rates - Collected	(40,052.43)	(40,213.00)	99.60%
(750.00)	26300.19115	Contribution - Ward	(750.00)	(750.00)	100.00%
(11,569.00)	26300.19151	Internal - Interest on Reserve	(20,273.94)	(11,569.00)	175.24%
(155.00)	26300.19171	Internal Rates Income	(165.55)	(155.00)	106.81%
155.00	26300.19175	Internal Rates offset	0.00	155.00	0.00%
<b>(52,532.00)</b>			<b>(61,241.92)</b>	<b>(52,532.00)</b>	<b>116.58%</b>
Expenditure					
500.00	26300.21412	Community Board Confere	0.00	500.00	0.00%
23,345.98	26300.21416	Board Members - Salary	22,623.30	23,345.98	96.90%
14,000.00	26300.21811	Donations	14,000.00	14,000.00	100.00%
2,250.00	26300.21814	Bursaries	2,000.00	2,250.00	88.89%
500.00	26300.21836	Miscellaneous Grant	0.00	500.00	0.00%
1,578.00	26300.31542	General Projects	0.00	1,578.00	0.00%
789.00	26300.43346	Internal - Work scheme service	260.00	789.00	32.95%
<b>42,962.98</b>			<b>38,883.30</b>	<b>42,962.98</b>	<b>90.50%</b>
<b>(9,569.02)</b>	<b>Net Operating (Surplus)/Deficit</b>		<b>(22,358.62)</b>	<b>(9,569.02)</b>	
Capital Movements					
1,692.00	26300.87700	To-RVTN General - OP	13,548.07	1,692.00	800.71%
(2,000.00)	26300.87701	Ex-RVTN General - OP	0.00	(2,000.00)	0.00%
0.00	26300.87702	To-RVTN Parks & Res Dev - OP	825.36	0.00	0.00%
947.00	26300.87703	Ex-RVTN Parks & Res Dev - OP	0.00	947.00	0.00%
8,930.00	26300.87740	To-RVTN Property Sales - RE	0.00	8,930.00	0.00%
0.00	26300.87742	To-RVTN Property Sales - RE	7,985.19	0.00	0.00%
<b>9,569.00</b>			<b>22,358.62</b>	<b>9,569.00</b>	<b>233.66%</b>
<b>(0.02)</b>			<b>0.00</b>	<b>(0.02)</b>	

**26301 Library - Riverton**

<u>Annual Budget</u>	<u>Department</u>		<u>Year to Date Actuals</u>	<u>Year to Date Budget</u>	<u>%Variance</u>
<b>Income</b>					
(4,000.00)	26301.11111	Rentals	(9,144.96)	(4,000.00)	228.62%
(40,518.25)	26301.11171	Rates - Collected	(40,356.51)	(40,518.25)	99.60%
(19,956.75)	26301.19113	Contribution - District	(19,956.72)	(19,956.75)	100.00%
(2,609.00)	26301.19151	Internal - Interest on Reserve	(1,871.96)	(2,609.00)	71.75%
(177.00)	26301.19171	Internal Rates Income	(166.81)	(177.00)	94.24%
177.00	26301.19175	Internal Rates offset	0.00	177.00	0.00%
<b>(67,084.00)</b>			<b>(71,496.96)</b>	<b>(67,084.00)</b>	<b>106.58%</b>
<b>Expenditure</b>					
421.00	26301.21657	Stationery	0.00	421.00	0.00%
509.00	26301.21711	Subscript Newspaper etc	34.35	509.00	6.75%
312.00	26301.23415	Mileage/Travel Claims	0.00	312.00	0.00%
631.00	26301.31420	Minor Tools	0.00	631.00	0.00%
478.00	26301.41117	Depn - Furniture and Fittings	477.67	478.00	99.93%
13,378.00	26301.43311	Internal - Building Rent	13,377.84	13,378.00	100.00%
40,321.00	26301.43380	Internal - Wages Oncharged	40,320.12	40,321.00	100.00%
<b>56,050.00</b>			<b>54,209.98</b>	<b>56,050.00</b>	<b>96.72%</b>

**26301 Library - Riverton**

<u>Annual Budget</u>	<u>Department</u>		<u>Year to Date Actuals</u>	<u>Year to Date Budget</u>	<u>%Variance</u>
(11,034.00)		<b>Net Operating (Surplus)/Deficit</b>	(17,286.98)	(11,034.00)	
		<b>Capital Movements</b>			
8,903.00	26301.65191	Library Book - Acquisition LOS	6,458.62	8,903.00	72.54%
0.00	26301.65193	Library Books - Renewal	20.84	0.00	0.00%
0.00	26301.87700	To-RVTN General - OP	9,413.23	0.00	0.00%
2,609.00	26301.87754	To-RVTN Doc Profits lib sale	1,871.96	2,609.00	71.75%
(478.00)	26301.99511	Add Back Non Cash Depn	(477.67)	(478.00)	99.93%
<b>11,034.00</b>			<b>17,286.98</b>	<b>11,034.00</b>	<b>156.67%</b>
<b>0.00</b>			<b>0.00</b>	<b>0.00</b>	

**26302 Operating Costs - Riverton**

<u>Annual Budget</u>	<u>Department</u>		<u>Year to Date Actuals</u>	<u>Year to Date Budget</u>	<u>%Variance</u>
		<b>Income</b>			
(3,155.00)	26302.11111	Rentals	(3,120.00)	(3,155.00)	98.89%
(35,436.00)	26302.11171	Rates - Collected	(35,294.57)	(35,436.00)	99.60%
0.00	26302.19117	Internal - Other	(57.50)	0.00	0.00%
(125.00)	26302.19171	Internal Rates Income	(145.89)	(125.00)	116.71%
125.00	26302.19175	Internal Rates offset	0.00	125.00	0.00%
<b>(38,591.00)</b>			<b>(38,617.96)</b>	<b>(38,591.00)</b>	<b>100.07%</b>
		<b>Expenditure</b>			
473.00	26302.21513	Advertising - Other	0.00	473.00	0.00%
516.00	26302.31528	Rates	583.30	516.00	113.04%
8,647.00	26302.31542	General Projects	7,167.56	8,647.00	82.89%
66.00	26302.41117	Depn - Furniture & Fitting	66.25	66.00	100.38%
23,028.00	26302.43346	Internal - CTF Services	23,680.00	23,028.00	102.83%
5,927.00	26302.43366	Internal Rates expense	7,179.42	5,927.00	121.13%
<b>38,657.00</b>			<b>38,676.53</b>	<b>38,657.00</b>	<b>100.05%</b>
<b>66.00</b>		<b>Net Operating (Surplus)/Deficit</b>	<b>58.57</b>	<b>66.00</b>	
		<b>Capital Movements</b>			
0.00	26302.87700	To-RVTN General - OP	7.68	0.00	0.00%
(66.00)	26302.99511	Add Back Non Cash Depn	(66.25)	(66.00)	100.38%
<b>(66.00)</b>			<b>(58.57)</b>	<b>(66.00)</b>	<b>88.74%</b>
<b>0.00</b>			<b>0.00</b>	<b>0.00</b>	

**26307 Street Works - Riverton**

<u>Annual Budget</u>	<u>Department</u>		<u>Year to Date Actuals</u>	<u>Year to Date Budget</u>	<u>%Variance</u>
		<b>Income</b>			
(104,636.00)	26307.11171	Rates - Collected	(104,218.30)	(104,636.00)	99.60%
(762.00)	26307.19171	Internal Rates Income	(430.78)	(762.00)	56.53%
762.00	26307.19175	Internal Rates offset	0.00	762.00	0.00%
<b>(104,636.00)</b>			<b>(104,649.08)</b>	<b>(104,636.00)</b>	<b>100.01%</b>
		<b>Expenditure</b>			
1,144.00	26307.21311	Material Damage Insurance	758.05	1,144.00	66.26%
2,630.00	26307.31539	Main Street Upgrade	1,615.48	2,630.00	61.43%
0.00	26307.31542	General Projects	49.82	0.00	0.00%
12,620.00	26307.35214	Maint - General	16,670.45	12,620.00	132.10%
0.00	26307.41118	Depn - Improvements	296.11	0.00	0.00%
0.00	26307.43314	Internal - Services	72,561.34	0.00	0.00%
7,223.00	26307.43317	Internal -Interest	0.00	7,223.00	0.00%

**26307 Street Works - Riverton**

<u>Annual Budget</u>	<u>Department</u>		<u>Year to Date Actuals</u>	<u>Year to Date Budget</u>	<u>%Variance</u>
<b>Expenditure</b>					
2,103.00	26307.43346	Internal - Work scheme service	2,485.00	2,103.00	118.16%
<b>25,720.00</b>			<b>94,436.25</b>	<b>25,720.00</b>	<b>367.17%</b>
<b>(78,916.00)</b>	<b>Net Operating (Surplus)/Deficit</b>		<b>(10,212.83)</b>	<b>(78,916.00)</b>	
<b>Capital Movements</b>					
105,884.00	26307.65171	Improvements - Acq LOS	0.00	105,884.00	0.00%
50,479.00	26307.65523	Footpaths - Renewal	19,772.72	50,479.00	39.17%
179,000.00	26307.67343	Concrete Kerbs - Renewal	0.00	179,000.00	0.00%
5,258.00	26307.67371	Street Lighting - Acquis LOS	0.00	5,258.00	0.00%
(235,884.00)	26307.71532	Internal Loans - Princ	0.00	(235,884.00)	0.00%
23,179.00	26307.71533	Internal Loans - Repaid	0.00	23,179.00	0.00%
(49,000.00)	26307.87701	Ex-RVTN General - OP	(9,263.78)	(49,000.00)	18.91%
0.00	26307.99511	Add Back Non Cash Depn	(296.11)	0.00	0.00%
<b>78,916.00</b>			<b>10,212.83</b>	<b>78,916.00</b>	<b>12.94%</b>
<b>0.00</b>			<b>0.00</b>	<b>0.00</b>	

**26310 Refuse Collection - Riverton**

<u>Annual Budget</u>	<u>Department</u>		<u>Year to Date Actuals</u>	<u>Year to Date Budget</u>	<u>%Variance</u>
	<b>Income</b>				
(26,336.00)	26310.11171	Rates - Collected	(26,230.92)	(26,336.00)	99.60%
(87.00)	26310.19171	Internal Rates Income	(108.42)	(87.00)	124.62%
87.00	26310.19175	Internal Rates offset	0.00	87.00	0.00%
<b>(26,336.00)</b>			<b>(26,339.34)</b>	<b>(26,336.00)</b>	<b>100.01%</b>
	<b>Expenditure</b>				
24,188.00	26310.31538	Street Litter Bins	23,044.71	24,188.00	95.27%
2,148.00	26310.36311	Refuse Collect - General	0.00	2,148.00	0.00%
<b>26,336.00</b>			<b>23,044.71</b>	<b>26,336.00</b>	<b>87.50%</b>
<b>0.00</b>	<b>Net Operating (Surplus)/Deficit</b>		<b>(3,294.63)</b>	<b>0.00</b>	
	<b>Capital Movements</b>				
0.00	26310.87700	To-RVTN General - OP	3,294.63	0.00	0.00%
<b>0.00</b>			<b>3,294.63</b>	<b>0.00</b>	<b>0.00%</b>
<b>0.00</b>			<b>0.00</b>	<b>0.00</b>	

**26313 Stormwater Drainage - Riverton**

<u>Annual Budget</u>	<u>Department</u>		<u>Year to Date Actuals</u>	<u>Year to Date Budget</u>	<u>%Variance</u>
<b>Income</b>					
(96,087.00)	26313.11171	Rates - Collected	(95,703.41)	(96,087.00)	99.60%
0.00	26313.11377	Connection Fee - Stormwater	(180.76)	0.00	0.00%
(90.00)	26313.19171	Internal Rates Income	(395.58)	(90.00)	439.53%
90.00	26313.19175	Internal Rates offset	0.00	90.00	0.00%
<b>(96,087.00)</b>			<b>(96,279.75)</b>	<b>(96,087.00)</b>	<b>100.20%</b>
<b>Expenditure</b>					
0.00	26313.31528	Rates	159.74	0.00	0.00%
14,198.00	26313.35214	Maint - General	9,908.84	14,198.00	69.79%
5,141.00	26313.43317	Internal -Interest	5,153.40	5,141.00	100.24%
6,718.00	26313.43344	Internal - WWS Management Fee	6,718.20	6,718.00	100.00%
368.00	26313.43346	Internal - Work scheme service	1,190.00	368.00	323.37%
453.00	26313.43366	Internal Rates expense	511.11	453.00	112.83%

**26313 Stormwater Drainage - Riverton**

<u>Annual Budget</u>	<u>Department</u>		<u>Year to Date Actuals</u>	<u>Year to Date Budget</u>	<u>%Variance</u>
Expenditure					
4,869.00	26313.43374	Internal WWS Stormwater Invest	4,868.88	4,869.00	100.00%
31,747.00			28,510.17	31,747.00	89.80%
(64,340.00)	Net Operating (Surplus)/Deficit		(67,769.58)	(64,340.00)	
Capital Movements					
9,270.00	26313.71533	Internal Loans - Repaid	9,291.24	9,270.00	100.23%
55,070.00	26313.87766	To-RVTN Strmwater - RES	58,478.34	55,070.00	106.19%
64,340.00			67,769.58	64,340.00	105.33%
0.00			0.00	0.00	

**26325 Cemetery - Riverton**

<u>Annual Budget</u>	<u>Department</u>		<u>Year to Date Actuals</u>	<u>Year to Date Budget</u>	<u>%Variance</u>
Income					
(267.00)	26325.11111	Rentals	(347.83)	(267.00)	130.27%
(15,684.50)	26325.11171	Rates - Collected	(15,621.86)	(15,684.50)	99.60%
(18,930.00)	26325.11313	Cemetery Interment Fees	(30,000.00)	(18,930.00)	158.48%
(15,684.50)	26325.19115	Contribution - Ward	(15,684.48)	(15,684.50)	100.00%
(1,976.00)	26325.19151	Internal - Interest on Reserve	(1,407.78)	(1,976.00)	71.24%
(45.00)	26325.19171	Internal Rates Income	(64.57)	(45.00)	143.49%
45.00	26325.19175	Internal Rates offset	0.00	45.00	0.00%
<b>(52,542.00)</b>			<b>(63,126.52)</b>	<b>(52,542.00)</b>	<b>120.14%</b>
Expenditure					
13.00	26325.21311	Material Damage Insurance	0.00	13.00	0.00%
15,775.00	26325.31527	Mowing	16,545.72	15,775.00	104.89%
9,534.00	26325.35214	Maint - General	6,880.23	9,534.00	72.17%
18,930.00	26325.35713	Interments	27,770.30	18,930.00	146.70%
0.00	26325.41118	Depn - Improvement	582.32	0.00	0.00%
1,314.00	26325.43346	Internal - CTF Services	350.00	1,314.00	26.64%
<b>45,566.00</b>			<b>52,128.57</b>	<b>45,566.00</b>	<b>114.40%</b>
<b>(6,976.00)</b>	<b>Net Operating (Surplus)/Deficit</b>		<b>(10,997.95)</b>	<b>(6,976.00)</b>	
Capital Movements					
6,976.00	26325.87736	To-RVTN Cemetery Mtce - RE	11,580.27	6,976.00	166.00%
0.00	26325.99511	Add Back Non Cash Depn	(582.32)	0.00	0.00%
<b>6,976.00</b>			<b>10,997.95</b>	<b>6,976.00</b>	<b>157.65%</b>
<b>0.00</b>			<b>0.00</b>	<b>0.00</b>	

**26328 Beautification - Riverton**

<u>Annual Budget</u>	<u>Department</u>		<u>Year to Date Actuals</u>	<u>Year to Date Budget</u>	<u>%Variance</u>
<b>Income</b>					
(29,648.50)	26328.11171	Rates - Collected	(29,530.16)	(29,648.50)	99.60%
(29,648.50)	26328.19115	Contribution - Ward	(29,648.52)	(29,648.50)	100.00%
(122.00)	26328.19171	Internal Rates Income	(122.06)	(122.00)	100.05%
122.00	26328.19175	Internal Rates offset	0.00	122.00	0.00%
<b>(59,297.00)</b>			<b>(59,300.74)</b>	<b>(59,297.00)</b>	<b>100.01%</b>
<b>Expenditure</b>					
18,930.00	26328.31527	Mowing	19,780.11	18,930.00	104.49%
579.00	26328.31537	Spraying	0.00	579.00	0.00%
28,395.00	26328.35213	Maint - Gardening	23,888.66	28,395.00	84.13%

**26328 Beautification - Riverton**

<u>Annual Budget</u>	<u>Department</u>		<u>Year to Date Actuals</u>	<u>Year to Date Budget</u>	<u>%Variance</u>
Expenditure					
2,980.00	26328.35214	Maint - General	2,391.92	2,980.00	80.27%
8,413.00	26328.43346	Internal - CTF Services	7,020.00	8,413.00	83.44%
<b>59,297.00</b>			<b>53,080.69</b>	<b>59,297.00</b>	<b>89.52%</b>
<b>0.00</b>	Net Operating (Surplus)/Deficit		<b>(6,220.05)</b>	<b>0.00</b>	
Capital Movements					
0.00	26328.87700	To-RVTN General - OP	6,220.05	0.00	0.00%
<b>0.00</b>			<b>6,220.05</b>	<b>0.00</b>	<b>0.00%</b>
<b>0.00</b>			<b>0.00</b>	<b>0.00</b>	

**26332 Recreation Reserve - Riverton**

<u>Annual Budget</u>	<u>Department</u>		<u>Year to Date Actuals</u>	<u>Year to Date Budget</u>	<u>%Variance</u>
Income					
(573.00)	26332.11111	Rentals	(610.00)	(573.00)	106.46%
0.00	26332.11152	Grants - General (operating)	(627.47)	0.00	0.00%
(11,398.00)	26332.11171	Rates - Collected	(11,352.41)	(11,398.00)	99.60%
0.00	26332.11464	Parks Contributions	(15,568.88)	0.00	0.00%
(64.00)	26332.19171	Internal Rates Income	(46.92)	(64.00)	73.31%
64.00	26332.19175	Internal Rates offset	0.00	64.00	0.00%
<b>(11,971.00)</b>			<b>(28,205.68)</b>	<b>(11,971.00)</b>	<b>235.62%</b>
Expenditure					
857.00	26332.21311	Material Damage Insurance	43.51	857.00	5.08%
7,362.00	26332.31527	Mowing	5,500.00	7,362.00	74.71%
1,578.00	26332.35214	Maint - General	17.39	1,578.00	1.10%
2,500.00	26332.41112	Depn - Buildings	0.00	2,500.00	0.00%
0.00	26332.41118	Depn - Improvement	530.87	0.00	0.00%
1,841.00	26332.43346	Internal - CTF Services	330.00	1,841.00	17.93%
333.00	26332.43366	Internal Rates expense	1,952.95	333.00	586.47%
<b>14,471.00</b>			<b>8,374.72</b>	<b>14,471.00</b>	<b>57.87%</b>
<b>2,500.00</b>	<b>Net Operating (Surplus)/Deficit</b>		<b>(19,830.96)</b>	<b>2,500.00</b>	
Capital Movements					
115,000.00	26332.65121	Buildings - Acquisition LOS	0.00	115,000.00	0.00%
0.00	26332.65122	Buildings - Acquisition Demand	15,568.87	0.00	0.00%
0.00	26332.65123	Buildings - Renewal	87,163.15	0.00	0.00%
(115,000.00)	26332.87743	Ex-RVTN Property Sales - RE	(82,370.19)	(115,000.00)	71.63%
(2,500.00)	26332.99511	Add Back Non Cash Depn	(530.87)	(2,500.00)	21.23%
<b>(2,500.00)</b>			<b>19,830.96</b>	<b>(2,500.00)</b>	<b>-793.24%</b>
<b>0.00</b>			<b>0.00</b>	<b>0.00</b>	

**26333 Taramea (Howells Point)**

<u>Annual Budget</u>	<u>Department</u>		<u>Year to Date Actuals</u>	<u>Year to Date Budget</u>	<u>%Variance</u>
<b>Income</b>					
(7,632.00)	26333.11171	Rates - Collected	(7,601.58)	(7,632.00)	99.60%
0.00	26333.11194	General Recoveries	(602.99)	0.00	0.00%
11.00	26333.19151	Internal - Interest on Reserve	(515.61)	11.00	-4,687.36%
(33.00)	26333.19171	Internal Rates Income	(31.42)	(33.00)	95.21%
33.00	26333.19175	Internal Rates offset	0.00	33.00	0.00%
<b>(7,621.00)</b>			<b>(8,751.60)</b>	<b>(7,621.00)</b>	<b>114.84%</b>
<b>Expenditure</b>					

**26333 Taramea (Howells Point)**

<u>Annual Budget</u>	<u>Department</u>		<u>Year to Date Actuals</u>	<u>Year to Date Budget</u>	<u>%Variance</u>
	<b>Expenditure</b>				
374.00	26333.31211	Electricity	483.21	374.00	129.20%
2,892.00	26333.35214	Maint - General	2,118.97	2,892.00	73.27%
2,366.00	26333.43346	Internal - CTF Services	1,515.00	2,366.00	64.03%
<b>5,632.00</b>			<b>4,117.18</b>	<b>5,632.00</b>	<b>73.10%</b>
<b>(1,989.00)</b>	<b>Net Operating (Surplus)/Deficit</b>		<b>(4,634.42)</b>	<b>(1,989.00)</b>	
	<b>Capital Movements</b>				
1,989.00	26333.89214	To Taramea Howells Point	4,634.42	1,989.00	233.00%
<b>1,989.00</b>			<b>4,634.42</b>	<b>1,989.00</b>	<b>233.00%</b>
<b>0.00</b>			<b>0.00</b>	<b>0.00</b>	

**26337 Taramea Bay**

<u>Annual Budget</u>	<u>Department</u>		<u>Year to Date Actuals</u>	<u>Year to Date Budget</u>	<u>%Variance</u>
Income					
(38,010.00)	26337.11171	Rates - Collected	(37,858.23)	(38,010.00)	99.60%
0.00	26337.11464	Parks Contributions	(3,104.00)	0.00	0.00%
(2,708.00)	26337.19151	Internal - Interest on Reserve	(902.33)	(2,708.00)	33.32%
(73.00)	26337.19171	Internal Rates Income	(156.48)	(73.00)	214.36%
73.00	26337.19175	Internal Rates offset	0.00	73.00	0.00%
<b>(40,718.00)</b>			<b>(42,021.04)</b>	<b>(40,718.00)</b>	<b>103.20%</b>
Expenditure					
821.00	26337.21311	Material Damage Insurance	79.30	821.00	9.66%
4,417.00	26337.31527	Mowing	4,874.91	4,417.00	110.37%
18,034.00	26337.31542	General Projects	15,201.89	18,034.00	84.30%
3,169.00	26337.35214	Maint - General	3,690.63	3,169.00	116.46%
1,052.00	26337.35221	Maint - Tracks	37.99	1,052.00	3.61%
12,147.00	26337.41118	Depn - Improvement	15,532.51	12,147.00	127.87%
175.00	26337.41122	Depn - Other Equipment	175.31	175.00	100.18%
10,517.00	26337.43346	Internal - CTF Services	8,060.00	10,517.00	76.64%
<b>50,332.00</b>			<b>47,652.54</b>	<b>50,332.00</b>	<b>94.68%</b>
<b>9,614.00</b>	<b>Net Operating (Surplus)/Deficit</b>		<b>5,631.50</b>	<b>9,614.00</b>	
Capital Movements					
0.00	26337.65171	Improvements - Acq LOS	25,994.99	0.00	0.00%
0.00	26337.65172	Improvements - Acquis Demand	3,103.77	0.00	0.00%
0.00	26337.67512	WIP - Improvements	(22,541.12)	0.00	0.00%
2,708.00	26337.89140	To - Taramea Bay/Rocks Develop	3,518.68	2,708.00	129.94%
(12,322.00)	26337.99511	Add Back Non Cash Depn	(15,707.82)	(12,322.00)	127.48%
<b>(9,614.00)</b>			<b>(5,631.50)</b>	<b>(9,614.00)</b>	<b>58.58%</b>
<b>0.00</b>			<b>0.00</b>	<b>0.00</b>	

**26338 Koikoi Park**

<u>Annual Budget</u>	<u>Department</u>		<u>Year to Date Actuals</u>	<u>Year to Date Budget</u>	<u>%Variance</u>
<b>Income</b>					
<b>0.00</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Expenditure</b>					
0.00	26338.41112	Depn - Buildings	966.84	0.00	0.00%
0.00	26338.41118	Depn - Improvement	18.13	0.00	0.00%

**26338 Koikoi Park**

<u>Annual Budget</u>	<u>Department</u>		<u>Year to Date Actuals</u>	<u>Year to Date Budget</u>	<u>%Variance</u>
0.00			984.97	0.00	0.00%
0.00		<b>Net Operating (Surplus)/Deficit</b>	<b>984.97</b>	<b>0.00</b>	
		<b>Capital Movements</b>			
0.00	26338.65122	Buildings - Acquisition Demand	10,750.00	0.00	0.00%
0.00	26338.65171	Improvements - Acq LOS	2,175.00	0.00	0.00%
0.00	26338.67511	WIP - Buildings	(10,750.00)	0.00	0.00%
0.00	26338.87703	Ex-RVTN Parks & Res Dev - OP	(2,175.00)	0.00	0.00%
0.00	26338.99511	Add Back Non Cash Depn	(984.97)	0.00	0.00%
0.00			<b>(984.97)</b>	<b>0.00</b>	<b>0.00%</b>
0.00			<b>0.00</b>	<b>0.00</b>	

**26340 War Memorial Reserve**

<u>Annual Budget</u>	<u>Department</u>		<u>Year to Date Actuals</u>	<u>Year to Date Budget</u>	<u>%Variance</u>
		<b>Income</b>			
(1,582.00)	26340.11171	Rates - Collected	(1,575.64)	(1,582.00)	99.60%
(260.00)	26340.19151	Internal - Interest on Reserve	(324.54)	(260.00)	124.82%
(9.00)	26340.19171	Internal Rates Income	(6.51)	(9.00)	72.33%
9.00	26340.19175	Internal Rates offset	0.00	9.00	0.00%
<b>(1,842.00)</b>			<b>(1,906.69)</b>	<b>(1,842.00)</b>	<b>103.51%</b>
		<b>Expenditure</b>			
1,056.00	26340.35214	Maint - General	0.00	1,056.00	0.00%
526.00	26340.43346	Internal - Work scheme service	0.00	526.00	0.00%
<b>1,582.00</b>			<b>0.00</b>	<b>1,582.00</b>	<b>0.00%</b>
<b>(260.00)</b>		<b>Net Operating (Surplus)/Deficit</b>	<b>(1,906.69)</b>	<b>(260.00)</b>	
		<b>Capital Movements</b>			
260.00	26340.87714	To-RVTN War Memorial - OP	1,906.69	260.00	733.34%
<b>260.00</b>			<b>1,906.69</b>	<b>260.00</b>	<b>733.34%</b>
<b>0.00</b>			<b>0.00</b>	<b>0.00</b>	

**26346 Playground - Riverton**

<u>Annual Budget</u>	<u>Department</u>		<u>Year to Date Actuals</u>	<u>Year to Date Budget</u>	<u>%Variance</u>
		<b>Income</b>			
(7,104.00)	26346.11171	Rates - Collected	(7,075.64)	(7,104.00)	99.60%
(22.00)	26346.19171	Internal Rates Income	(29.25)	(22.00)	132.95%
22.00	26346.19175	Internal Rates offset	0.00	22.00	0.00%
<b>(7,104.00)</b>			<b>(7,104.89)</b>	<b>(7,104.00)</b>	<b>100.01%</b>
		<b>Expenditure</b>			
6,000.00	26346.35214	Maint - General	8,892.51	6,000.00	148.21%
1,089.00	26346.41118	Depn - Improvement	1,089.49	1,089.00	100.04%
1,104.00	26346.43346	Internal - Work scheme service	0.00	1,104.00	0.00%
<b>8,193.00</b>			<b>9,982.00</b>	<b>8,193.00</b>	<b>121.84%</b>
<b>1,089.00</b>		<b>Net Operating (Surplus)/Deficit</b>	<b>2,877.11</b>	<b>1,089.00</b>	
		<b>Capital Movements</b>			
0.00	26346.87700	To-RVTN General - OP	(1,787.62)	0.00	0.00%
(1,089.00)	26346.99511	Add Back Non Cash Depn	(1,089.49)	(1,089.00)	100.04%

**26346 Playground - Riverton**

<u>Annual Budget</u>	<u>Department</u>	<u>Year to Date Actuals</u>	<u>Year to Date Budget</u>	<u>%Variance</u>
(1,089.00)		(2,877.11)	(1,089.00)	264.20%
<b>0.00</b>		<b>0.00</b>	<b>0.00</b>	

**26391 Riverton Pool**

<u>Annual Budget</u>	<u>Department</u>		<u>Year to Date Actuals</u>	<u>Year to Date Budget</u>	<u>%Variance</u>
	<b>Income</b>				
(29,571.00)	26391.11171	Rates - Collected	(29,134.30)	(29,571.00)	98.52%
0.00	26391.11176	Rates - Adjustments	18.30	0.00	0.00%
(274.00)	26391.19171	Internal Rates Income	(260.29)	(274.00)	95.00%
274.00	26391.19175	Internal Rates offset	0.00	274.00	0.00%
<b>(29,571.00)</b>			<b>(29,376.29)</b>	<b>(29,571.00)</b>	<b>99.34%</b>
	<b>Expenditure</b>				
22,574.00	26391.21836	Miscellaneous Grant	22,500.00	22,574.00	99.67%
1,184.00	26391.43317	Internal -Interest	1,187.04	1,184.00	100.26%
<b>23,758.00</b>			<b>23,687.04</b>	<b>23,758.00</b>	<b>99.70%</b>
<b>(5,813.00)</b>	<b>Net Operating (Surplus)/Deficit</b>		<b>(5,689.25)</b>	<b>(5,813.00)</b>	
	<b>Capital Movements</b>				
5,813.00	26391.71533	Internal Loans - Repaid	5,827.68	5,813.00	100.25%
0.00	26391.87700	To-RVTN General - OP	(138.43)	0.00	0.00%
<b>5,813.00</b>			<b>5,689.25</b>	<b>5,813.00</b>	<b>97.87%</b>
<b>0.00</b>			<b>0.00</b>	<b>0.00</b>	



## Council Report

**Record No:** R/18/9/22306

**Author:** Simon Moran, Community Partnership Leader

**Approved by:** Rex Capil, Group Manager Community and Futures

☐ Decision

☐ Recommendation

☒ Information

## Chief Executive

### Water Issues

1. Work is continuing with the Central Government Three Waters Review. As noted previously, the work is divided into the following four major work streams:
  - 1) Oversight of the sector, the regulatory settings within which it works and the institutional arrangements in place for management of the water sector.
  - 2) Funding and financing mechanisms, including consideration of a range of options for future funding of three waters infrastructure.
  - 3) Capacity and capability of suppliers and regulatory agencies.
  - 4) The information used for providing transparency of the sectors performance, its accountability and decision-making processes.
2. Central Government has been clear about the extent of the review process and the range of options that are being considered. Some of the key messages/points made to date include:

### Regulation

- an independent drinking water regulator is being considered.
- some form of economic regulation of infrastructure assets is also under consideration and there is a question about whether the current environmental regulation system needs to be strengthened.
- changes to the regulatory framework, whether they involve enhanced reporting, oversight, compliance or raised standards are likely to have significant funding implications for local government.
- affordability is not an acceptable reason for failing to meet drinking water standards.

### Service Delivery Options

- service delivery arrangements should be reviewed and the Government is considering the merits of aggregation of water providers. There are a number of ways in which this aggregation could occur including at the regional or super regional level
- a 'system-wide' joined up solution may be required. The solutions needed cannot necessarily be separated out by different territorial local authorities
- continued public ownership is seen as a 'bottom line'. This could include ownership by either central or local government

- the broader role and functions of local government will need to be reviewed if the responsibilities for the delivery of water services is aggregated into larger service delivery entities.

3. The Minister of Local Government has indicated her strong support for the development of aggregated water supply entities. In this regard she made the following comments in a recent speech to the Infrastructure NZ conference (<https://www.beehive.govt.nz/speech/water-infrastructure-speech>)

*Given the interconnected nature of our water systems it is difficult to see how we can meet future regulatory requirements and consumer expectations without also making changes to service delivery arrangements, including infrastructure provision.*

*So while fixing the regulatory arrangements for water is a priority we also need to look at how we consider water service delivery to be able to fund infrastructure.*

4. In her speech the Minister also commented on the lessons she has drawn from her recent visit to the United Kingdom. Her comments on the lessons learnt included:

*In general, as many of you may know, in the United Kingdom and Ireland they have:*

- *much stronger regulation and more capable and better funded services;*
- *independent drinking water and environmental regulation leading to safer drinking water and better environmental performance;*
- *economic regulation that provides a level of assurance that the right level of investment is being undertaken in the three waters; and*
- *economic regulation that drives a focus on customers and efficiencies.*

*It is particularly instructive to note that Scottish Water has achieved 40 per cent savings and Ofwat, in England, achieved a 30 per cent savings on their consumers' water bills.*

*Reflecting on their water reform experience my view is that a strong coordinated regulatory regime will not be enough on its own to deliver all the outcomes we are seeking here. The costs of upgrading the system to meet expected standards will fall on already heavily burdened ratepayers, and will take a very long time to accomplish.*

*This is something we will need to consider as we contemplate alternative options for service delivery in New Zealand, as is the need for professional skilled directors in any new options.*

5. It will also be important for the work being progressed via the Government Three Waters project to be integrated with the Local Government Funding Inquiry work being undertaken by the Productivity Commission and the Localism work that is now also underway. The way in which this integration is to be managed between the different government agencies involved is still to be clarified.
6. Officers are continuing to monitor the progress being made with the Three Waters review and will keep Council updated as work progresses.

## **Council Strategic Workshop**

7. Council held a strategic workshop on 6th and 7th August.

8. The workshop provided an opportunity to have a 'stocktake' of the organisation's progress and strategic direction following completion of the 2018 Long Term Plan and adoption of a new strategic framework.
9. It is also clear that the local government sector as a whole is operating in a period of considerable change, the speed of which is likely to increase further in the short – medium term. Some of the major issues driving these changes include the three waters review, climate change, housing, regional development, funding and social equity issues. It is clear that in all of these areas retention of the status quo is not an option. The challenge is for Council to ensure that it has a position on and can influence the change processes as they occur.
10. The outputs from the workshop will be used to inform the organisational work programme including that leading into the 2021 LTP. In this regard Council is being asked, as part of a separate agenda item, to confirm the continued use of the current strategic framework for the development of the 2021 LTP.

### **Infrastructure Commission**

11. In August central Government announced the establishment of a new Infrastructure Commission that will be tasked with developing a consolidated national view on the state of infrastructure development across NZ.
12. The creation of the Commission is a response to concerns about whether NZ is developing the infrastructure it needs to progress economically and the extent of the infrastructure deficits that exist in some parts of NZ. Infrastructure is a critical enabler for economic growth and development over time. The funding of infrastructure is a critical issue under Government's urban growth agenda work programme. Hence, it has been allocated a level of priority for further work.
13. Treasury is to lead development of the policy work needed to support formation of the new entity which will presumably replace the National Infrastructure Unit.

### **Southland Regional Development Agency**

14. Work is proceeding with the creation of the new Southland Regional Development Agency (SRDA).
15. Consultation with the proposed community shareholders is well advanced and a final draft Memorandum of Understanding is close to being finalised with the four Murihiku Runanga. The MOU will need to be taken to each of the Councils for formal consideration/approval.
16. A meeting of all of the proposed shareholders was held in August and there is a good level of agreement as to the proposed shareholding and other constitutional arrangements. These are to be formalised through a formal Shareholders Agreement which is currently being drafted and will be brought back to Council for formal approval in the near future.
17. Work is also well advanced with the development of proposed new 'contracting' arrangements. In looking at what it is that this Council wants to purchase from the new Agency it is important to recognise that we need to change the focus of the organisation from what it was that Venture Southland has delivered in the past. There is a need for the Agency to be focussed on priorities

that will make a difference to the development of the Southland region as a whole as well as the overall goals, particularly the attracting 10,000 more people goal that was set through SORDS.

18. The move to having a stronger regional focus does mean that the SRDA will do a number of different things, and in a different way, to which they may have been addressed in the past.

## **Public Housing Plan**

19. Central Government have recently released their Public Housing Plan 2018 – 2022, which outlines how the Government aims to deliver around 6,400 more public housing places by June 2022 – approximately 1,600 places per year on average across Housing New Zealand (HNZ) and Community Housing Providers (CHPs). This includes some 100 new units in the Southern region which covers both Otago and Southland.
20. Financial support is now available nationally to HNZ and CHPs to enable and incentivise the additional supply being sought. The operating supplement will be extended so it is available to both HNZ and CHPs nationwide for net new (new build and turn-key) and net additional buy-in public housing supply. Upfront funding, on the other hand, will only be available in very limited circumstances.

## **Emergency Management Review**

21. Central Government have recently released their decisions on changes to be made to the Emergency Management systems in NZ following completion of the Technical Advisory Group review that was completed in 2017. A copy of the decisions report is available on the Department of Prime Minister and Cabinet website ([www.dpmc.govt.nz](http://www.dpmc.govt.nz)).
22. The Government's response addresses the Technical Advisory Group's recommendations and details which aspects of the recommendations have been accepted. It then goes on to set out a multi-year work programme to progress the implementation of those recommendations that have been accepted. The work to be progressed will deliver improvements in the following five areas:
- putting the safety and wellbeing of people at the heart of the emergency response system
  - strengthening the national leadership of the emergency management system
  - making it clear who is responsible for what, nationally and regionally
  - building the capability and capability of the emergency management workforce
  - improving the information and intelligence system that supports decision making in emergencies"
23. Central Government officials are now charged with progressing the work programme needed to implement the improvements identified in these areas.

## **Long Term Plan Consultation Documents**

24. The Office of the Auditor-General have recently released a report ([www.oag.govt.nz/2018/ltp-consultation-documents/docs/ltp-consultation-documents.pdf](http://www.oag.govt.nz/2018/ltp-consultation-documents/docs/ltp-consultation-documents.pdf)) that provides an overview of their findings from the auditing of the 2018 LTP consultation documents.
25. While noting that all 2018-28 consultation documents were considered to be fit for purpose it identifies that there are a number of opportunities for improvement, including some identified in

their 2015 report which have not been realised. These include the content and layout of the document and well as giving considering to engaging with communities on critical issues well ahead of the formal consultation document process.

## **Environmental Services**

### **Group Managers Update**

26. Consent workloads across the team have continued to be relatively strong, although a slight slowdown in building consent numbers lodged has occurred in the last 2-3 weeks.
27. Collaborative cross-council discussions have been held with regard to evaluating and progressing on-line lodgement and processing. It is desirable to seek to work towards common platforms across the Southland Councils, consistent with the SoRDS Ease of Doing Business work streams.
28. The IANZ Project team continues to work towards the positioning of the Building Solutions Team for the March 2019 reaccreditation audit. A strong focus has been on learnings from other recent audits of other councils and the issues that have been flagged through those.
29. Work continues on the action plan from the Environmental Services Service Delivery Review action plan, with an update presented to the Regulatory and Consents Committee meeting on 6th September 2018.
30. The Council will be participating in a combined programme coordinated through Emergency Management Southland to improve Business Continuity Planning. A consistent approach to this will be coordinated by Ian Cryer, Recovery Manager for Emergency Management Southland with this programme having been endorsed by the Coordinating Executive Group (CEG).

## **Environmental Health**

### **Prosecutions**

31. Council successfully prosecuted a person for littering in a public place. While being driven by a companion, the person threw greenwaste while standing in a large trailer onto long stretches of road, including Kennington-Waimatua Road and Motu Rimu Road.
32. This person pleaded guilty and was dealt with by Judge Brandts-Giesen. The Judge fined him \$150; court costs of \$130 and made an order that \$240.35 clean-up costs be paid to the Council.
33. At the time of writing, prosecution proceedings have commenced against the two owners of the Rottweilers that attacked a member of the public in Winton on 10 June 2018. The charge is under the Dog Control Act 1996, Section 58 Dogs causing serious injury.

### **Freedom Camping**

34. In Te Anau, Council is managing the shared enforcement officer service this season, and this will be organised shortly.
35. In the Catlins area, the Department of Conservation (DoC) is managing the service this season. Council will be requesting that the Officer is also appointed as a Dog Ranger, to provide educational services in Curio Bay whilst there for freedom camping. Senior DoC staff have endorsed this proposal.

36. In Lumsden, it is proposed to advertise for Enforcement Officers shortly.

### **Dog Control**

37. An education drive is proposed to ensure that dog owners have their dogs on a leash on Riverton's beaches. Along with media releases, Dog Control Officers will be issuing infringement fines, and new signage will be investigated.
38. An educational drive is also proposed to encourage dog owners to pick up dog droppings on Stewart Island, which has been reported to be worsening. This will include the limited distribution of some free dog waste bags.

### **Resource Management**

39. A report has been prepared for the Regulatory and Consents Committee recommending that Council resolves to initiate a Plan Change to establish some stronger lighting controls on Stewart Island/Rakiura to support the Dark Skies Sanctuary application by Stewart Island Promotions that is currently being processed by the Dark Skies Association.
40. One of the key requirements of achieving "sanctuary status" is having a level of lighting controls within the sanctuary area. If endorsed by Council, work will commence immediately with a view to notifying a plan change in early to mid-2019.
41. Council has prepared a joint submission with Environment Southland, Invercargill City Council and Gore District Council on the draft National Planning Standards which seek to standardise District and Regional plans prepared under the Resource Management Act. The draft standards at this stage seek to establish a consistent layout of plans, standardise definitions and measurements along with outlining a timeframe for delivering the plans in an interactive electronic format.
42. The number of resource consents being lodged with Council remains steady. There are currently 51 consents in the system (on hold and processing).

### **Building Solutions**

43. The department has commenced forwarding some building consents for processing to an external contractor, this is intended to maintain customer service and ease pressures on processing staff, relieve pressure points with processing and free up consent processors to assist with inspections when needed. This process is not expected to have any negative impact on the applicant as the current fee structure is based on an hourly rate fee.
44. The district continues to see somewhat of a two speed economy, with Mararoa Waimea, Winton Wallacetown and Waiau Aparima wards accounting for more than 80% of the consents.
45. The department have recently relocated a building control officer to Te Anau and this is relieving some of the workload pressure in the area and creating greater efficiency with reduced staff travel.
46. The Department issued 112 consents and received 87 new applications for the month. This is the same number of consent applications as received for August 2017 however it is down on the previous 3 year average. The value of consents issued this month is less than for the 94 issued in August 2017 this is associated with a higher number of heating unit consents for the month.

47. The number of live consents continue to drop as the number of Code Compliance Certificates both issued and refused exceeds the number of consents issued.

## **Customer Support**

### **Libraries**

48. We currently have 5340 active library users in the District as at 1 September 2018 (this is defined as having used their library card in library or online in the last 12 months).
49. The table below shows the number of individuals checking out items from a branch library each month.

<b>Library Name</b>	<b>July</b>	<b>August</b>
Book Bus	326	451
Lumsden	94	89
Otautau	94	108
Riverton	215	192
Stewart Island	47	45
Te Anau	431	375
Winton	642	603
Wyndham	71	69

## **Community and Futures**

### **Governance**

#### **Representation Review**

50. Appeals and objections on the Council's representation review closed on 22 August 2018. Eight were received and these and other documentation regarding the process the Council undertook were sent to the Local Government Commission. The next stage and timeframe is for the Commission to determine.
51. When Council adopted the Final Proposal, one of the resolutions it passed was to recommend to the incoming Council, following the elections in October 2019, that reserves held by community boards and community development area subcommittees be ring-fenced for a period of up to three years when the Revenue and Financing Policy is reviewed. This is usually done as part of the Long Term Plan.

#### **Community Governance Elected Representative Working Group**

52. At the Community and Policy Committee meeting on 5 September 2018, the Committee agreed to endorse the continuation of the Community Governance Elected Representative Working Group to progress the implementation of the Representation Review.
53. The membership will remain the same, but it can decide to invite other members to discuss particular matters. The role of the working group in this next phase will be to focus, comment

on and support the processes identified in the Community Governance Reference Document. This document (a copy of which was sent to all elected members) set out a new way of working for community boards, following the representation review.

54. Matters the group will consider include the introduction of new standing orders, role of members, code of conduct, induction and training for members, reporting to the community, reporting to Council and the relationship with Council and protocols relating to local groups operating in the their local community.

## **Strategy and Policy**

### **Corporate Performance Framework**

55. The Corporate Performance Framework aligns Council's high level direction to its activities and outcomes, and its purpose is to streamline Council planning and reporting functions.
56. As part of the Corporate Performance Framework, Council will deliver on its legislative requirements – including the Long Term Plan, Annual Plan, Annual Report and Activity Management Plans.
57. Council will produce an Interim Performance Report, undertaken three times a year – for the four month periods of July-October, November-February and March-June, with the third being produced to inform the Annual Report. The new framework will require Council activity managers to report by exception and provide meaningful explanation of the level of performance compared to what was planned. The Interim Performance Report will utilise Council's new CAMMS reporting tool for the first report presented in November/December 2018.
58. Council staff have developed Team Business Plans and Individual Performance Plans. These are an operational level tool to provide staff and elected members with the linkages between Councils overall vision, and align that to the programmes of work, projects and operational requirements to effectively deliver what is promised in the Long Term Plan and Annual Plans. Alongside the Interim Performance Reports, the Team Business Plans will utilise CAMMS and look to be incorporated into this reporting tool within the next twelve months.

### **Risk Management Framework**

59. Council continues to identify the need to invest in and develop its risk management processes and approach. In developing the framework the objective is to effectively understand, plan for, and mitigate risk across all levels and activities within the organisation.
60. A Risk Management Framework project meeting was held on 16 August 2018, to agree the objectives, thresholds and management approaches for the overall framework. Coming up in October is a two day workshop for all Councillor Chairs and Finance and Audit Committee members, the Executive Leadership Team, and all senior managers that will look at developing a profile of significant organisational risks. This will include education around how Council approaches risk, identifying risk, how it will prioritise these and agree on where responsibility rests for managing the highest priority risks to Council and community. A draft framework will be developed for consideration following this workshop.



### **BERL Stage 3 – Working towards positive Southland community futures**

61. Business and Economic Research Limited (BERL) was commissioned by Southland District Council to undertake research to assist with the development of the District's 2021-2031 Long Term Plan.
62. The research is based on the idea that the District can passively accept the future that fate will provide for its communities, or work strategically to shape the future it wants to achieve.
63. The research is in three stages, each of which is designed to answer a specific question:
  - stage 1 asked “where we are now?” This involved collecting and analysing data to show the state of wellbeing in the District as a whole and in seven defined Communities. This stage has been completed.
  - stage 2 asked “where we are heading?” This involved some forecasting to examine how the population and the level of employment in the District and each of the Communities would change, if past trends were left to continue. This stage has also been completed.
  - the current stage, stage 3, is about asking the question “where we actually want to be?” Its aim is to define a set of actions that will help to shape positive futures for each of the main Communities in the District.

#### **What Stages 1 and 2 Found**

64. In summary, stage 1 of the research found that, compared to New Zealand as a whole, wellbeing in Southland District was high. Southland District was better particularly in terms of: employment and unemployment rates; incomes; home ownership; and community connectedness. But it was worse in terms of the qualifications of the workforce and economic diversity. It also found that, in the recent past, incomes in Southland District had grown more rapidly than nationally. However, the District had attracted relatively few migrants, and home ownership in the District had fallen more rapidly than nationally.
65. Looking ahead, stage 2 indicated that the District's working age population is likely to increase slightly over the next ten years, but that it is likely to decrease fractionally during the following decade. Meanwhile, if the District's economy continues to grow at the same rate, relative to the national economy, as it has in the recent past, the demand for labour will grow. This means that, because the District's unemployment rate is already low, there is a real possibility of large and growing labour shortages. The likelihood is that, unless the District can attract more migrants, incentivise its young people to stay, and encourage older workers to stay in the labour force, economic growth could be stifled.

#### **Next Steps Stage 3**

66. The specific purpose of stage 3 (the final stage) is to engage with individuals, organisations, and businesses in the District to pinpoint what needs to be done to ensure that the District and its communities maintain and increase their levels of wellbeing. Ultimately, stage 3 will help to inform the District Council about what it can do itself to increase wellbeing, and how communities, as they strive for overall community wellbeing, can best work with other agencies and Council to achieve the same goal. This next stage will focus on what needs to be done to ensure that Southland District maintains and builds on its current position as a place where

wellbeing is at a high level – a place in which it is good to live and work. BERL will be speaking directly with many people within the district over the next few months to discuss any matters that affect wellbeing in Southland District. This will include all activities and services where the Council has a role, either by itself or in partnership and support with other Councils, government agencies and communities.

67. These conversations will involve discussions on:
- do you agree that the summary above provides a reasonable picture of wellbeing in Southland District?
  - if not, what's wrong/missing?
  - looking at the District, what problems/issues need to be fixed/focused on to improve general wellbeing?
  - similarly, what do you see as the opportunities to promote wellbeing?
  - thinking about the problems/issues you have described, which do you think should have the highest priority, and who/which organisation do you think should take the lead in addressing them?
  - and thinking about the opportunities you have described, which do you think would contribute most to wellbeing, and who/which organisation do you think should take the lead in pursuing them?
68. Stage 3 will be completed by December 2018.

### **Community Futures Research and Analysis Work Programme**

69. Council is undertaking research and analysis work to support its decision making and transitioning from 2018 to 2021 in preparation for the Long Term Plan 2021-2031. This work will assist in leading the development of Council's overall approach to the management of change and preparation for what the future might hold for the district and its communities. The purpose of this work is to develop project plans based on identified work streams that will help identify what is required to deliver priority projects within the district.
70. The topics for further research and analysis include:
- socio-demographic projects (where are we now, where are we heading, and where do we want to be)
  - climate change and implications for Southland District (risks and impacts on the district)
  - Service Delivery Framework – District vs Local service provision and levels of service (an assessment and evaluation of council services and determine the most appropriate level of service to meet community needs in the future)
  - rating affordability planning and implications (to understand income levels in our communities and affordable measures for delivery of activities and services – and implications of decisions on rating affordability for the district)
  - future infrastructure and asset renewal (what and how will council replace significant infrastructure when due for replacement)

- Land and Water Plan Implications (to understand the implications of compliance standards on the future provision of services to local communities)
- Community Facility Provision Framework (how, what and when are facilities used and needed)
- Community Partnerships Assistance and Funding Alignment Approach (multi-agency community partnership opportunities, and council's funding and grant schemes to support community organisations)
- technological change impacts on communities and implications for Council

71. This work will assist Council in delivering on the Long Term Plan 2018-2028 and identify priorities for investing in community future planning.
72. High level project plans have now been developed for each of the topics above and a report presented to the Community & Policy Committee was received at their 5 September 2018 meeting. From here, the Project Team will establish prioritisation for the works scheduled, and identify any additional resources that may be required to undertake priority projects. Regular updates will be presented to the Community and Policy Committee throughout the next 9 months.

### **Policy and Bylaw Updates**

73. There are a number of Council bylaws and policies currently being reviewed and updated, and a large number of bylaws due for review in the next 12-24 months.
74. The Strategy and Policy team have undertaken a high level stocktake of all policies and bylaws currently held by Council and their timeframes and requirements for review. This work will include analysis of determining the appropriate categories for our policies into Governance and Management, and also discussing those which may be better served as procedures and guidelines. The Strategy and Policy team will be developing a Policy Manual to further define the scope of future policy and guideline provision for Council to operate efficiently and effectively in the future.

### **Community Partnership Leaders**

#### **The Milford Opportunities Project**

75. A further meeting of the Governance Group took place on 18 September 2018 where those in attendance considered the phase 1 research and analysis that was completed and the recommendations for further work. The next steps will be to:
- undertake public engagement, starting 17 September 2018 in Te Anau; and
  - seek further funding to undertake the further work for Phases 2 and 3.

### **Tourism Infrastructure Fund (TIF)**

76. Council has been advised that the applications that were lodged to the last round of the TIF have been approved. These applications were for;
- a. A \$5million contribution towards the cost of upgrading the Te Anau Wastewater scheme

- b. \$411,000 for the upgrading of toilets on the Southern Scenic Route at Waikawa, Clifden Bridge, Monkey Island and Te Anau
- c. \$300,000 for upgrading of the parking area at the Lake Manapouri Visitor Centre at Pearl Harbour.

### **Responsible Camping**

- 77. The Queenstown Lakes District Council are working to a very tight timeframe to develop a Responsible Camping Strategy that will also be used to assist with managing 'freedom camping' this summer. They are aware that there may be implications for other councils and organisations and have invited representatives from DOC, LINZ, NZTA, Southland District Council and Central Otago District Council to be part of their project control group.

### **Southland Museum Consultation - Our Tale Project**

- 78. Staff have been involved in a volunteer working group which undertook community consultation across Southland asking residents for their views on the future Southland Museum so that those views would have a voice in the future development plan.
- 79. The community consultation took place throughout the month of July 2018. The volunteer working group was formed to advise and assist with the consultation process. The group provided specialist expertise in heritage and marketing including social media and additional reach within different communities. Members of the group also assisted at the workshops and with analysing the very large volume of input received. The completion of the report in August will ensure that the information is able to be fully considered within the larger redevelopment project.
- 80. The public were able to give their views by either completing an online or hard copy survey or by attending a workshop. Many participants expressed a sense of loss and concern at the closure of the museum, but also hope and excitement for what the future museum could be. They also hoped, quite strongly at times, that the redevelopment could be progressed rapidly.
- 81. A copy of the report is available from Council's area offices.

### **Venture Southland**

- 82. Venture Southland is working with the Southland Heritage and Building Preservation Trust to complete work on the Kohi Kohi Cottage restoration project. This includes working to complete the subsequent accountability information.
- 83. Venture Southland is facilitating the development of the 2019-2029 Southland Murihiku Destination Strategy which will establish a framework for destination development, destination management and provide a pathway for achieving the goal of \$1 billion in tourism revenue, in Southland by 2025.
- 84. A Southland Destination Strategy (SDS) Strategic Advisory group has been established to drive the development of the strategy and ensure the process is inclusive. The group includes representatives from the Southland tourism sector, MBIE, Department of Conservation, Tourism NZ, Air NZ, Iwi and Council.

85. The strategy will align with local, national and sector initiatives including the regional events strategy, Welcoming Communities pilot programme and the development of the Southland Story. An independent consultant will be employed to carry out wider consultation and advance the strategy. Requests for proposals from consultants are currently being sought. The development and implementation of the strategy will help position Southland as a preferred destination for both domestic and international markets and will set the strategic direction for the region.
86. The development of a Southland Story was identified as an immediate priority in the Southland Regional Development Strategy Action Plan. The project, which aims to identify and develop a consistent Southland story that articulates a unified message of past, present and future, is now being facilitated by Venture Southland. This project is supported by the Ministry of Business, Innovation and Employment, aligns with the Southland Murihiku Destination Strategy and will play a fundamental role in achieving the goal of 10,000 more people to Southland by 2025.
87. As part of the project a digital platform will be developed for community groups and sectors to discover, share and celebrate the essence of Southland and what the region offers to those who choose to live, visit, invest, work and study here. An Advisory Board has been established to ensure the project process is inclusive and representative of Southland, act as project champions, assist with selection of consultants and ensure alignment with councils and the wider community. It is anticipated that the project will be completed by the end of 2018 or early 2019.

## **Services and Assets Group**

### **Group Manager's Update**

88. As we move further into the financial year, the group is looking to stabilise its activities and focus on programming, resourcing and delivering the necessary works identified through the 2018-2028 Long Term Plan. In conjunction with this, there is also a focus on finalising the 2019-2020 Annual Plan.
89. We continue our search for a Community Facilities Team Leader. There are a number of critical business improvement works streams that need to be delivered within this activity; the lack resource is hampering our ability to deliver on these commitments.
90. The Programme/Project Management Platform is in the process of finalising the design and workflow. Internal training programmes and change management processes are also being established, to ensure the system is able to be integrated into the organisation, with minimal impact but maximum outcomes.
91. The Pyramid Bridge project is progressing with Gore District Council. Southland District Council staff and Council representation form part of the project governance team; contact and updates are regular. An updated design estimate has been provided and an external Quantity Surveyor will be reviewing this prior to the two councils having an opportunity to decide which of the two options to pursue (single or double-lane).
92. The Te Anau Wastewater Discharge Project updated Business Case assessment has now been completed and the internal team is working on producing the cover reporting for the necessary committee meetings and Council decision. The committee and Council meetings to consider the

updated business case have been scheduled for October 2018, in order to progress the project with a selected discharge method.

93. Another key activity underway, is the assessment of the two solid waste contracts that are up for renewal in 2019. Both of these contracts have been subject to review and will now move into extension negotiations, in line with the contract renewal processes stipulated in each of the contracts.
94. Work is ongoing to provide further clarity and prioritisation of expenditure in association with infrastructure deficits, activities, sub-activities and services. This work is necessary to adequately inform levels of service discussions and consultation in the lead up to the 2021 Long Term Plan.
95. Asset information is also an area of focus currently, particularly within the Community Facilities and 3-Waters Activities. For 3-Waters this involves establishing a Master Data Specification determining what asset information is required, across the hierarchy of assets within each of the three reticulated services activities. Once established, it will be necessary to work with our contractors to ensure at the point of install or intervention, the appropriate information is captured in a way that is then easily migrated into IPS, our Asset Management software.
96. For Community Facilities this has involved identifying some priority activities (playgrounds, buildings and toilets) and tapping into support from the New Zealand Recreation Association (NZRA) as the national support body to establish asset information templates for each. These are currently in draft and being finalised. Once finalised we will progress to gathering the relevant asset information for these activities. Concurrently, it will be necessary to review the Asset Management System to support its function.
97. It is anticipated that this Asset information work will be ongoing for a number of years and will impact all of the activities and services that Council delivers. This work will be rationalised alongside the Core Systems Project.
98. The programme/project management software platform approved in July 2018, is in the process of being rolled out and has been established in a testing platform. We are refining the workflow and business rules/integration associated with the software and will be rolling out and bedding in the change processes necessary to support this new system over the coming months.

### **Forestry (IFS)**

99. Harvesting of the 2018-19 harvest program has commenced in the Waikaia forest with the previous year's program now completed. This has meant nil re-establishment costs of the logging crew, a saving to the Southland District Council.
100. Production for July was 9,600 tonnes, of the budgeted 26,000 ton annual program. The crew will be completed at Waikaia in September.

### **Strategic Water and Waste**

#### **Te Anau Wastewater Discharge Project**

101. The business case in support of the preferred Kepler option was presented to Council in December 2016, and while they resolved to progress with detailed design on the pipeline route to Kepler, they also requested that staff undertake further work around a sub-surface disposal

option (option 3). Council staff and consultants are currently developing this work, in conjunction with an external peer reviewer, Ben Stratford.

102. The roles of the Te Anau Wastewater Discharge Project Committee, Fiordland Sewage Options Group and their representative Peter Riddell have also been reviewed, with Mr Riddell engaged to provide commentary on a conceptual subsurface drip irrigation design and costings. Once this work is completed and finalised, an updated business case will be provided to Council for decision following submission and review by the Te Anau Wastewater Discharge Project Committee, Services and Assets Committee and the Finance and Audit Committee. It is anticipated that this work will be completed by early September, after which the updated business case will be presented to the various Committees and Council for consideration. These meetings have been scheduled for mid-October with a Council meeting planned for 23 October 2018.
103. In addition to the above, a finalised basis of design for the pipeline to Kepler has been delivered to Council. Council staff are also working through options around resourcing for the delivery of the various stages of the overall project.

### **Land and Water Plan Implementation**

104. Under the National Policy Statement for Freshwater Management water quality and quantity are to be maintained and improved, with any over allocation to be phased out over time. Environment Southland is required to set environmental limits by 2025, with all 'communities' required to meet those limits in due course. They are progressing this work via their proposed Water and Land Plan.
105. To assist with addressing the impacts of these changes on local authority infrastructure, Environment Southland have formed a Three Waters Officer Working Group. The objectives of the group are to work through the implications of the new freshwater standards, develop an agreed approach to the re-consenting of local authority infrastructure and ensure that the organisational objectives are aligned.
106. In total 25 appeals were received by Environment Southland of which Council has identified 10 which it will join as a Section 274 party. Council has also lodged an appeal to the decision. The basis of Council's appeal is largely around the 'non-complying' activity status on wastewater discharges to water.
107. The latest direction issued from the Environment Court outlines a proposed path, where appeals to objectives will be heard ahead of mediation, by grouped topic on policies and rules. A pre-hearing conference is scheduled for 12 September.

### **Review of Solid Waste Contract Arrangements**

108. The WasteNet Southland Waste Management Group recently notified contractors Bond Contracts and Southland Disability Enterprises Limited of its intention to begin negotiations, around rolling both contracts over. Both contracts are currently in year six of an initial eight year duration, with ability to roll over for a further eight years.
109. Further information has been requested by the Waste Management Group which should allow a recommendation to be made to the Waste Advisory Group as to whether to roll the contracts over, or to go back to the market. The Waste Advisory Group made a number of decisions

around each contract at their meeting on 27 June 2018. At the meeting it was recommended that Contract 550 be rolled over for a further eight year term. This recommendation was endorsed by both Invercargill City and Gore District Councils in July. The recommendation was presented to Finance and Audit Committee on 30 August 2018 and Services and Assets Committee on 5 September 2018, with a final report planned to be presented to Council on 19 September 2018. Further decisions around Contract 650 are expected by late October 2018.

## **Strategic Roading**

### **Alternative Coastal Route Seal Extension Project**

110. Work is progressing well to complete the main route with the final preparation work at the Curio Bay end of the route (last 1.1km) nearing completion in anticipation for sealing. Based on geotechnical assessment and testing the road was realigned away from the slip area and appears to be performing well.
111. Progress along the Waipapa Route has been progressing well with approximately 90% of the basecourse complete. This will be held until weather is suitable for sealing. The legal survey for land purchases is continuing.
112. It is still expected that the project will be finalised around October / November 2018 when weather condition should be more favourable for the sealing works prior to the peak of the visitor season.

### **LED Street Light Conversion**

113. Work is well on track to be completed by the end of the calendar year. Work is currently being undertaken in around the South Eastern area. The only larger townships remaining to be completed are Riverton, Orepuki and Tuatapere.

## **Strategic Property**

114. Work has commenced on the 2018/19 projects to be completed this financial year. Primarily at this phase of the project, is seeking the relevant quotes to complete the work and consider these against budget.
115. Those under budget will commence once signed off. However, those over budget will either be subject to a scope change or the commencement of the unbudgeted expenditure approval process.
116. Work has also commenced to identify, plan to commence and complete those improvement processes, as identified in each of the seven activity plans used as the basis of the recently approved Long Term Plan. In relation to open spaces, toilets and buildings this is creation of spreadsheets to determine components to be identified and assessed. For community centres this will also be the collection of data regarding each facilities utilisation.

## **Water Structures**

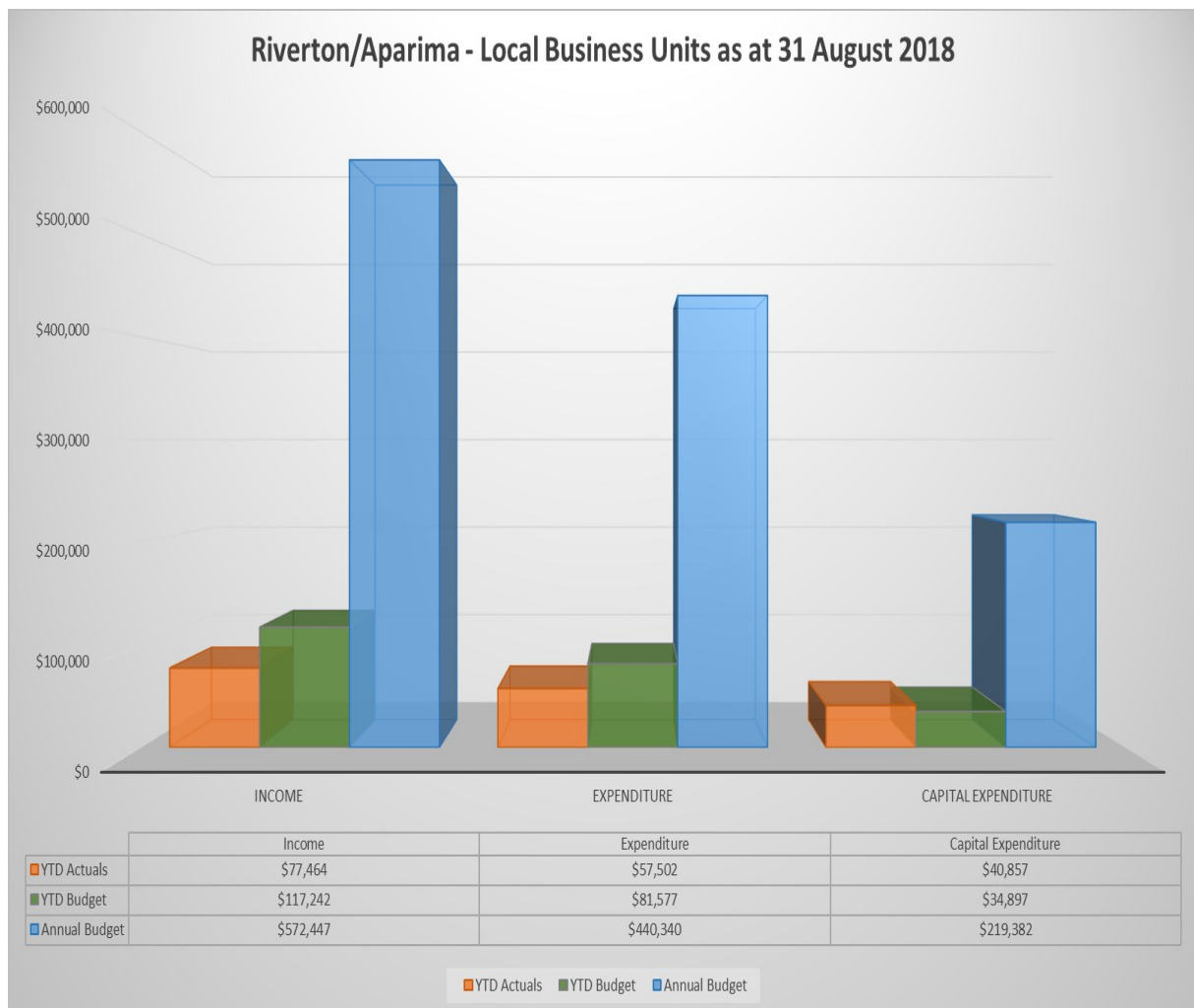
117. Progress is continuing in relation to the Riverton Wharves licencing and repairs. Most licence holders are progressing with essential repairs. As a result of recent communication from staff as well as news articles getting the works completed, there has been an upswing on this work as well



as communication with Council on the progress and documentation. Resolution with only one operator remains.

## Finance

118. The key issue to note is the difference between the actual year to date income and the budgeted year to date income figures. A rates adjustment has had to be made because those properties eligible for rates remission were not allowed for in the original rates strike. This is a one off adjustment and the difference will therefore become proportionally smaller over the course of the financial year.
119. There is nothing to specifically comment on with regard to expenditure at this time as it is early in the new financial year.



Riverton/Aparima - Business Units as at 31 August 2018											
		Income			Expenses			Capital			
BU Code	Business Unit	Actual YTD	Budget YTD	Income Budget Full Year	Expenses YTD	Budget YTD	Expenses Budget Full Year	Actual YTD	Budget YTD	Capital Budget Full Year	
26300	Administration - Riverton	\$6,288	\$25,304	\$62,377	\$3,722	\$7,457	\$44,489				
26301	Library - Riverton	\$9,809	\$12,615	\$64,994	\$8,680	\$9,031	\$54,187	-\$7	\$1,484	\$8,903	
26302	Operating Costs - Riverton	\$4,533	\$5,273	\$31,637	\$16,471	\$11,465	\$31,637				
26307	Street Works - Riverton	\$11,177	\$13,221	\$79,325	\$4,578	\$6,157	\$35,751	\$40,864	\$33,413	\$200,479	
26310	Refuse Collection - Riverton	\$3,711	\$4,389	\$26,336	\$3,126	\$4,389	\$26,336				
26313	Stormwater Drainage - Riverton	\$12,966	\$17,852	\$94,537	\$3,751	\$6,212	\$32,060			\$10,000	
26314	SW - STO554 & PLS54A Riverton										
26325	Cemetery - Riverton	\$4,822	\$10,114	\$52,241	\$1,792	\$7,689	\$46,135				
26328	Beautification - Riverton	\$9,362	\$10,145	\$60,867	\$6,143	\$10,144	\$60,867				
26332	Recreation Reserve - Riverton	\$1,929	\$2,140	\$12,842	\$5,694	\$4,426	\$16,248				
26333	Taramea (Howells Point)	\$1,179	\$1,990	\$8,962	\$1,413	\$1,061	\$6,366				
26337	Taramea Bay	\$5,117	\$7,088	\$37,349	\$501	\$5,399	\$50,018				
26338	Koikoi Park					\$113	\$680				
26340	War Memorial Reserve	\$223	\$602	\$1,920		\$264	\$1,582				
26346	Playground - Riverton	\$859	\$1,017	\$6,100	\$1,251	\$1,198	\$7,189				
26379	Sewerage Loan Riverton										
26391	Riverton Pool	\$5,489	\$5,493	\$32,960	\$380	\$6,572	\$26,795				
	Total	\$77,464	\$117,242	\$572,447	\$57,502	\$81,577	\$440,340	\$40,857	\$34,897	\$219,382	

# Reserve Balances

Riverton	Opening Balance	Current Budget	Forecast Budget	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028	2028/2029
<b>Local</b>													
<b>Reserve</b>													
Riverton Cemetery Maintenance	53,420	60,108	60,108	60,066	66,963	74,097	81,466	15,925	21,380	27,014	32,833	38,844	38,844
Riverton Doc Profits Lib Sale	64,271	66,410	66,410	68,619	70,901	73,258	75,692	78,207	80,804	83,487	86,258	89,120	89,120
Riverton General - OPR	398,492	258,786	258,786	268,925	279,398	290,215	301,388	312,929	324,850	337,163	349,881	363,017	363,017
Riverton Parks & Res Develop -	27,250	28,222	28,222	29,226	30,263	20,260	21,002	21,769	15,534	16,121	16,727	17,353	17,353
Riverton Property Sales	232,973	232,973	232,973	232,973	232,973	232,973	232,973	97,640	97,640	97,640	97,640	97,640	97,640
Riverton Property Sales - RES	-	6,622	6,622	13,462	20,527	27,825	35,363	40,923	44,439	48,071	51,822	55,697	55,697
Riverton War Memorial - OP	11,933	12,271	12,271	12,621	12,982	13,355	13,740	14,138	8,734	8,967	9,208	9,457	9,457
Taramea Bay/Rocks Development	32,288	33,324	33,324	34,394	35,499	36,640	37,819	39,037	40,295	41,594	42,936	44,322	44,322
Taramea Howells Point	19,762	22,358	22,358	19,577	22,167	24,842	27,605	30,459	33,407	36,452	39,597	42,846	42,846
<b>Total Local Reserve</b>	<b>840,389</b>	<b>721,074</b>	<b>721,074</b>	<b>739,853</b>	<b>771,673</b>	<b>793,465</b>	<b>827,048</b>	<b>651,027</b>	<b>667,083</b>	<b>696,309</b>	<b>726,302</b>	<b>758,296</b>	<b>758,296</b>
<b>Total Local Balance</b>	<b>840,389</b>	<b>721,074</b>	<b>721,074</b>	<b>739,853</b>	<b>771,673</b>	<b>793,465</b>	<b>827,048</b>	<b>651,027</b>	<b>667,083</b>	<b>696,309</b>	<b>726,302</b>	<b>758,296</b>	<b>758,296</b>
<b>Stormwater</b>													
<b>Reserve</b>													
RVTN Stormwater Howks - RES	60,774	103,289	103,289	157,367	213,225	270,920	330,513	278,345	338,183	399,989	463,829	529,769	529,769
<b>Total Stormwater Reserve</b>	<b>60,774</b>	<b>103,289</b>	<b>103,289</b>	<b>157,367</b>	<b>213,225</b>	<b>270,920</b>	<b>330,513</b>	<b>278,345</b>	<b>338,183</b>	<b>399,989</b>	<b>463,829</b>	<b>529,769</b>	<b>529,769</b>
<b>Total Stormwater Balance</b>	<b>60,774</b>	<b>103,289</b>	<b>103,289</b>	<b>157,367</b>	<b>213,225</b>	<b>270,920</b>	<b>330,513</b>	<b>278,345</b>	<b>338,183</b>	<b>399,989</b>	<b>463,829</b>	<b>529,769</b>	<b>529,769</b>
<b>Total Riverton Reserve Balance</b>	<b>901,163</b>	<b>824,363</b>	<b>824,363</b>	<b>897,220</b>	<b>984,898</b>	<b>1,064,385</b>	<b>1,157,561</b>	<b>929,372</b>	<b>1,005,266</b>	<b>1,096,298</b>	<b>1,190,131</b>	<b>1,288,065</b>	<b>1,288,065</b>

## **Recommendation**

**That the Riverton/Aparima Community Board:**

- a) Receives the report titled “Council Report” dated 26 September 2018.**

## **Attachments**

There are no attachments for this report.