



Notice is hereby given that a Meeting of the Tokanui Community Development Area Subcommittee will be held on:

Date: Monday, 29 October 2018
Time: 7.30pm
Meeting Room: Tokanui Tavern,
Venue: McEwan Street,
Tokanui

Tokanui Community Development Area Subcommittee Agenda OPEN

MEMBERSHIP

Chairperson	Todd Lyders
Deputy Chairperson	Leona Brunton
Members	Cheryl Leith
	Bert Poole
	Ricky Poole
	Quentin Strang
	Julie Keast

IN ATTENDANCE

Committee Advisor	Fiona Dunlop
Community Partnership Leader	Karen Purdue

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Website: www.southlanddc.govt.nz

Full agendas are available on Council's Website
www.southlanddc.govt.nz

Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. Should Members require further information relating to any reports, please contact the relevant manager, Chairperson or Deputy Chairperson.

Terms of Reference - Community Development Area Subcommittees

Community Development Area Subcommittees are delegated the following responsibilities by the Southland District Council.

- Represent and act as an advocate for the interest of its community.
- Consider and reporting on all matters referred to it by the Southland District Council, or any matter of interest or concern to the Community Development Area Subcommittee;
- Maintain an overview of services provided by the Southland District Council within the community;
- Consider annual estimates for expenditure within the community and recommend these to Council;
- Communicate with community organisations and special interest groups within the community;
- Undertaking any other responsibilities that are delegated to it by the Southland District Council.

In addition to these activities, Community Development Area Subcommittees will consider how best to provide for our communities, and the people who live there, into the future.

Community Development Area Subcommittees will provide leadership by:

- Positively representing their community and the Southland District;
- Identifying key issues that will affect their community's future and work with Council staff and other local representatives to facilitate multi-agency collaborative opportunities.
- Promote a shared vision for the wider community of interest area and develop ways to work with others to achieve positive outcomes

Community Development Area Subcommittees will adopt a strategic focus that will enable members to:

- Provide local representation and guidance on wider community issues, initiatives and projects.
- Contribute to the development and promotion of community cohesion, by developing and supporting relationships across a range of stakeholders at a local, regional and national level.
- Take part in local community forums, meetings and workshops.
- Inform local residents and ratepayers on issues that affect them.

Community Development Area Subcommittees shall have the following delegated powers and be accountable to Council for the exercising of these powers.

Engagement and representation

- Facilitating the Council's consultation with local residents and community groups on local issues and local aspects of district wide issues including input into the Long-term Plan, Annual Plan, and policies that impact on the Board's area.
- Engaging with council officers on local issues and levels of service, including infrastructural, recreational, community services and parks, reserves and cemetery matters.
- Representing the interests of the community at Council, Committee or Subcommittee meetings when a motion under debate relates to a matter that the Board considers to be of particular interest to the residents within its community.
- Monitoring and keeping the Council informed of community aspirations and the level of satisfaction with services provided.

Financial

- Approving expenditure within the limits of annual estimates.
- Approving unbudgeted expenditure for locally funded activities up to the value of \$10,000.

Rentals and leases

- In relation to all leases of land and buildings within their own area, on behalf of Council;
 - Accepting the highest tenders for rentals of \$10,000; or less per annum.
 - Approving the preferential allocation of leases where the rental is \$10,000 or less per annum.

Local assets and facilities

- Overseeing the management of local halls and community centres which are owned by Council and where no management committee exists. This will occur by way of relationship with officers of Southland District Council.
 - Appoint a local liaison person responsible for community housing.
-

The Community Development Area Subcommittees can make recommendations to Council on:

Assets and Facilities

- Annually providing feedback on any asset management plans or community services strategies applicable to the community for which the Community Development Area Subcommittee is responsible.

Rentals and leases

- In relation to all leases of land and buildings within their own area, on behalf of Council;
 - Recommending rentals in excess of \$10,000 per annum to the Group Manager Services and Assets.
 - Recommending the preferential allocation of leases where the rental is in excess of \$10,000 per annum to the Group Manager Services and Assets.

Contracts/Tenders

- Recommending tenders less than \$200,000 to the Group Manager Services and Assets.
- Recommending tenders in excess of \$200,000 to the Services and Assets Committee.
- Recommending tenders to the Services and Assets Committee where preference is not for acceptance of the highest tenderer,

Financial

- Recommending annual estimates to Council
- Recommending unbudgeted expenditure in excess of \$10,000 to the Services and Assets Committee.

Local Policy

- Considering matters referred to it by officers, the Council, its committees or subcommittees, including reports and policy and bylaw proposals relating to the provision of council services within the Board's area; and
- Making submissions or recommendations in response to those matters as appropriate.
- Appoint a local liaison person responsible for community housing.

The Chairperson of each Community Development Area Subcommittee is delegated with the following additional responsibilities:

- Approval of leases, rental agreements and the rollover of existing contracts under \$1,000;
 - Engaging with Community Development Area Subcommittee members to make submissions to the Council on behalf of the Community Development Area Subcommittee where a submission period is outside of the Community Development Area Subcommittee meeting cycle. Where a Chairperson is unable to base a submission on a consensus among Community Development Area Subcommittee members, a Community Development Area Subcommittee meeting must be held.
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TABLE OF CONTENTS

ITEM	PAGE
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PROCEDURAL

1	Apologies	7
2	Leave of absence	7
3	Conflict of Interest	7
4	Public Forum	7
5	Extraordinary/Urgent Items	7
6	Confirmation of Minutes	7

REPORTS

7.1	Financial Report for the year ended 30 June 2018	13
7.2	Requests and suggestions from submissions to the Long Term Plan 2018-2028	19
7.3	Direction-setting for Annual Plan 2019/2020	61
7.4	Council Report	71

UPDATES

Chairs' Report

Chair Lyders to update members on matters that he has been involved with since the last meeting of the Subcommittee.

Councillors' Report

Councillor Keast to update members on matters from around the District Council table.

Further meetings:

To get dates agreed for further meetings.

1 Apologies

At the close of the agenda no apologies had been received.

2 Leave of absence

At the close of the agenda no requests for leave of absence had been received.

3 Conflict of Interest

Subcommittee Members are reminded of the need to be vigilant to stand aside from decision-making when a conflict arises between their role as a member and any private or other external interest they might have.

4 Public Forum

Notification to speak is required by 5pm at least two days before the meeting. Further information is available on www.southlanddc.govt.nz or phoning 0800 732 732.

5 Extraordinary/Urgent Items

To consider, and if thought fit, to pass a resolution to permit the committee to consider any further items which do not appear on the Agenda of this meeting and/or the meeting to be held with the public excluded.

Such resolution is required to be made pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987, and the Chairperson must advise:

- (i) the reason why the item was not on the Agenda, and
- (ii) the reason why the discussion of this item cannot be delayed until a subsequent meeting.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

"Where an item is not on the agenda for a meeting,-

- (a) that item may be discussed at that meeting if-
 - (i) that item is a minor matter relating to the general business of the local authority; and
 - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion."

6 Confirmation of Minutes

- 6.1 Meeting minutes of Tokanui Community Development Area Subcommittee, 23 July 2018



Tokanui Community Development Area Subcommittee OPEN MINUTES

Minutes of a meeting of Tokanui Community Development Area Subcommittee held in the Tokanui Tavern, , McEwan Street, , Tokanui on Monday, 23 July 2018 at 6.06pm.

PRESENT

Chairperson

Todd Lyders

Deputy Chairperson

Leona Brunton

Members

Cheryl Leith

Quentin Strang

Councillor Julie Keast

ABSENT:

Ricky Poole

IN ATTENDANCE

Councillor Paul Duffy

Committee Advisor

Fiona Dunlop

1 Apologies

There were apologies from Bert Poole.

Moved Chairperson Lyders, seconded Member Strang and **resolved:**

That the Tokanui Community Development Area Subcommittee accept the apology.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of Interest

There were no conflicts of interest declared.

4 Public Forum

There was no public forum.

5 Extraordinary/Urgent Items

There were no Extraordinary/Urgent items.

6 Confirmation of Minutes

Resolution

Moved Member Leith, seconded Chairperson Lyders **and resolved:**

That the Tokanui Community Development Area Subcommittee confirms the minutes of the held on Monday 5 March 2018 as a true and correct record of that meeting.

Reports

7.1 Council Report

Record No: R/18/7/16430

Councillor Keast lead the Subcommittee through the Council report.

She particularly highlighted the following:

- Water Issues
- Local Government funding inquiry
- Southland Regional Development Agency
- Whakamana te Waituna Trust

- Curioscape opening
- Representation review
- Community organisation and volunteer sector shared services pilots
- Milford opportunities
- Southland Museum consultations
- Tourism Infrastructure fund
- Alternative Coastal route seal extension project.

Resolution

Moved Cr Keast, seconded Chairperson Lyders **and resolved:**

That the Tokanui Community Development Area Subcommittee:

- a) Receives the report titled “Council Report” dated 6 July 2018.**

Chairs’ Report

Chair Lyders advised that he had met with the Southland District Council Community Engineer for Tokanui and discussed various issues.

He particularly highlighted:

- That proper tap fittings had been installed for firefighting on the tanks in the playground beside Rata Park
- Discussions on seating in various areas
- Curioscape opening
- Proposals for drainage cleaning behind the Bowling club.

Councillors’ Report

Councillor Keast advised on various issues that she had been involved with since the last Subcommittee meeting.

She particularly highlighted:

- Attended the LGNZ Conference on 15 to 17 July 2018
- A meeting at Environment Southland regarding the Urban-Industry report
- 2018-2028 Long Term Plan approved on 20 June 2018
- Attended the “turning of the sod” for the Edendale bypass.

Further meeting

The Subcommittee noted that their next and following meeting would be on Monday 29 October 2018 at 7.30pm

The meeting concluded at 7.10pm

CONFIRMED AS A TRUE AND CORRECT RECORD AT A
MEETING OF THE TOKANUI COMMUNITY
DEVELOPMENT AREA SUBCOMMITTEE HELD ON
MONDAY 23 JULY 2018.

DATE:.....

CHAIRMAN:.....

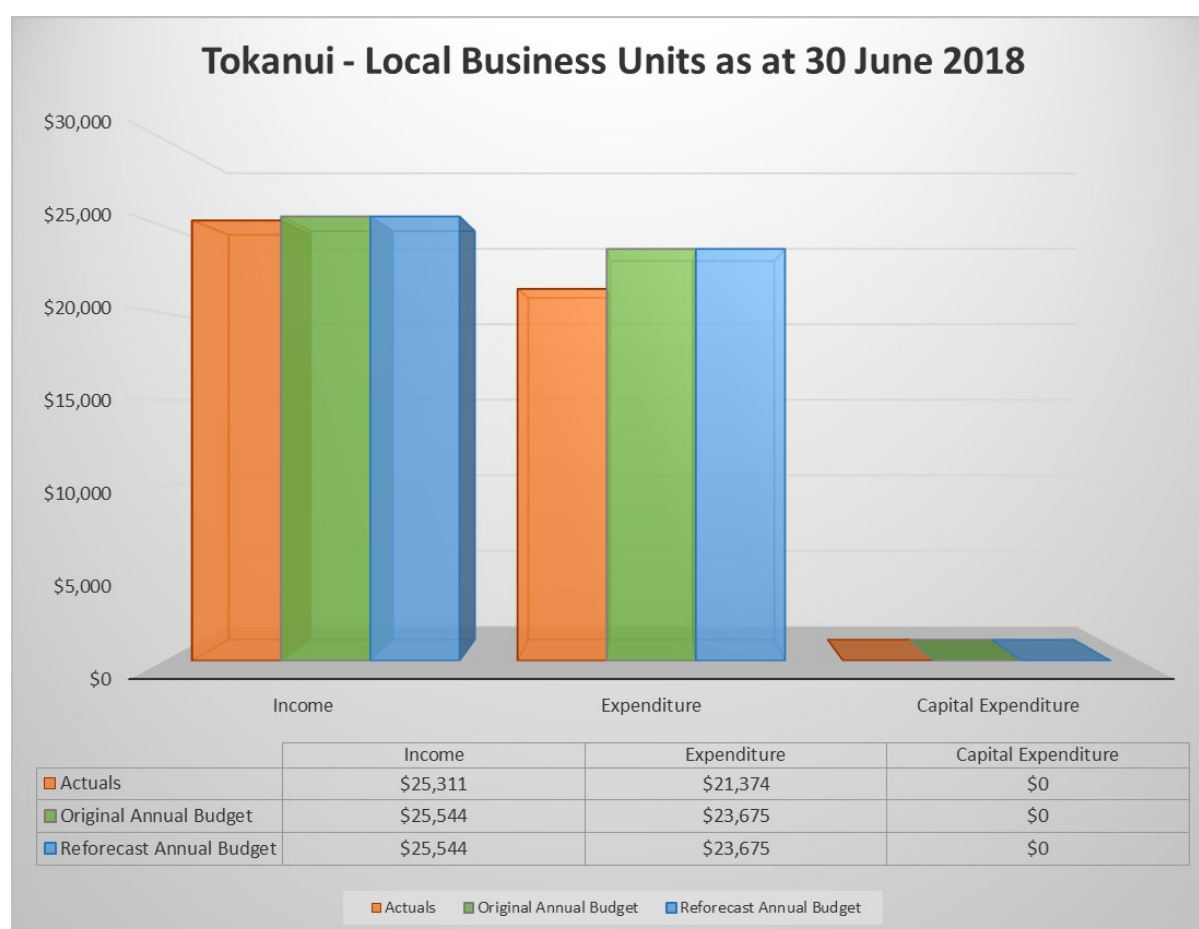
Financial Report for the year ended 30 June 2018

Record No: R/18/7/17852
Author: Shaun Holland, Community Engineer
Approved by: Matt Russell, Group Manager Services and Assets

☐ Decision ☐ Recommendation ☒ Information

- These financial results are subject to review by Audit NZ in September, and therefore may change.

Community financial performance for the year



- The graph above shows what actually happened (Actuals), what the original budget was (Original annual budget) and then what was expected to occur by year end (Reforecast annual budget) for each of the Income, Expenditure, and Capital Expenditure categories.
- The 'Reforecast' totals show the effect of unbudgeted expenditure, projects that have been put on hold or are to be completed in 2018/2019 and/or expected changes to income and operating expenditure over the year.
- Monthly reports provided to you by the Community Engineers compared the actual YTD against reforecast YTD totals.

- 5 Any significant variances between the 'Actual' and 'Original budget' totals are explained below. The details are provided in the attached Annual Report figures.

Significant Variances to the Annual Budget

Income

- 6 Actual income was on par with budgeted income for the year.

Expenditure

- 7 Overall expenditure was \$2,301 less than budgeted, the following comments apply:
- Streetworks maintenance was not required at the budgeted level.
 - General maintenance and monitoring costs were not incurred for Stormwater due to no requirement for these activities.
 - Mowing and Spraying charges came in over budget under Beautification due to seasonal requirements.

Capital Expenditure

- 8 There was no capital expenditure budgeted or incurred.

Project List

- 9 Community projects that were budgeted to be undertaken in the 2017/2018 year are in the table below.

Activity	Project Name	Financial Year	AP Budget	Actual cost	Status	Officer's Comment
Public Conveniences	Toilet repaint	2017/2018	10,496	-	Not Started	To be completed in 2018/2019

Financial Considerations

Reserves

- 10 Interest has been allocated to the reserve accounts. Interest is calculated on the average balance of the reserves for the year at an interest rate of 3%. The budgeted interest rate was 4.19%.

Tokanui

Schedule of Reserve Balance

		Actual June - 017	Transfers To/(From)	Actual June -018
Community Centre				
<i>Operating Account</i>				
Comm Centres Tokanui - OPR	88783	7,050.13	156.82	7,206.95
		<u>7,050.13</u>	<u>156.82</u>	<u>7,206.95</u>
Community Centre Total		<u>7,050.13</u>	<u>156.82</u>	<u>7,206.95</u>
Local				
<i>Reserve Account</i>				
Tokanui General - RES	88091	52,032.01	5,980.99	58,013.00
		<u>52,032.01</u>	<u>5,980.99</u>	<u>58,013.00</u>
Local Total		<u>52,032.01</u>	<u>5,980.99</u>	<u>58,013.00</u>
Total Tokanui Reserves		<u>59,082.14</u>	<u>6,137.81</u>	<u>65,219.95</u>

Recommendation

That the Tokanui Community Development Area Subcommittee:

- a) **Receives the report titled “Financial Report for the year ended 30 June 2018” dated 17 September 2018.**

Attachments

- A Tokanui Annual Report figures for the year ended 30 June 2018 [↓](#)

Tokanui - Financial Report

For the Period Ended June 2018

2017/2018 Financial Year

27802 Operating Costs - Tokanui

<u>Annual Budget</u>	<u>Department</u>		<u>Year to Date Actuals</u>	<u>Year to Date Budget</u>	<u>%Variance</u>
Income					
(2,992.32)	27802.11171	Rates - Collected	(2,942.06)	(2,992.32)	98.32%
(1,773.00)	27802.19151	Internal - Interest on Reserve	(1,626.28)	(1,773.00)	91.72%
(42.00)	27802.19171	Internal Rates Income	(50.26)	(42.00)	119.67%
42.00	27802.19175	Internal Rates offset	0.00	42.00	0.00%
(4,765.32)			(4,618.60)	(4,765.32)	96.92%
Expenditure					
112.00	27802.31528	Rates	72.96	112.00	65.14%
526.00	27802.31542	General Projects	0.00	526.00	0.00%
924.00	27802.41122	Depn - Other Equipment	923.76	924.00	99.97%
2,354.00	27802.43366	Internal Rates expense	2,922.81	2,354.00	124.16%
3,916.00			3,919.53	3,916.00	100.09%
(849.32)	Net Operating (Surplus)/Deficit		(699.07)	(849.32)	
Capital Movements					
1,773.00	27802.88090	To-TOK General - RE	1,626.28	1,773.00	91.72%
0.00	27802.88091	Ex-TOK General - RE	(3.45)	0.00	0.00%
0.32	27802.88094	To-TOK Cemetery Trust - RE	0.00	0.32	0.00%
(924.00)	27802.99511	Add Back Non Cash Depn	(923.76)	(924.00)	99.97%
849.32			699.07	849.32	82.31%
0.00			0.00	0.00	

27807 Street Works - Tokanui

<u>Annual Budget</u>	<u>Department</u>		<u>Year to Date Actuals</u>	<u>Year to Date Budget</u>	<u>%Variance</u>
Income					
(1,840.50)	27807.11171	Rates - Collected	(1,809.65)	(1,840.50)	98.32%
(1,840.50)	27807.19115	Contribution - Ward	(1,840.56)	(1,840.50)	100.00%
(27.00)	27807.19171	Internal Rates Income	(30.91)	(27.00)	114.48%
27.00	27807.19175	Internal Rates offset	0.00	27.00	0.00%
(3,681.00)			(3,681.12)	(3,681.00)	100.00%
Expenditure					
1,578.00	27807.31538	Street Litter Bins	699.27	1,578.00	44.31%
1,262.00	27807.35214	Maint - General	585.00	1,262.00	46.35%
841.00	27807.43346	Internal - Work scheme service	0.00	841.00	0.00%
0.00	27807.43364	Internal - Waste/Kerbside	260.49	0.00	0.00%
3,681.00			1,544.76	3,681.00	41.97%
0.00	Net Operating (Surplus)/Deficit		(2,136.36)	0.00	
Capital Movements					
0.00	27807.88090	To-TOK General - RE	2,136.36	0.00	0.00%
0.00			2,136.36	0.00	0.00%
0.00			0.00	0.00	

27813 Stormwater Drainage - Tokanui

27813 Stormwater Drainage - Tokanui

<u>Annual Budget</u>	<u>Department</u>		<u>Year to Date Actuals</u>	<u>Year to Date Budget</u>	<u>%Variance</u>
Income					
(2,536.10)	27813.11171	Rates - Collected	(2,493.49)	(2,536.10)	98.32%
(1,086.90)	27813.19115	Contribution - Ward	(1,086.96)	(1,086.90)	100.01%
(61.00)	27813.19171	Internal Rates Income	(42.59)	(61.00)	69.82%
61.00	27813.19175	Internal Rates offset	0.00	61.00	0.00%
(3,623.00)			(3,623.04)	(3,623.00)	100.00%
Expenditure					
0.00	27813.31528	Rates	4.92	0.00	0.00%
526.00	27813.31531	Resource Consents	1,091.83	526.00	207.57%
1,052.00	27813.31553	Monitoring (Extra)	0.00	1,052.00	0.00%
1,052.00	27813.35214	Maint - General	0.00	1,052.00	0.00%
793.00	27813.43344	Internal - WWS Management Fee	793.44	793.00	100.06%
13.00	27813.43366	Internal Rates expense	15.76	13.00	121.23%
187.00	27813.43374	Internal WWS Stormwater Invest	186.96	187.00	99.98%
3,623.00			2,092.91	3,623.00	57.77%
0.00	Net Operating (Surplus)/Deficit		(1,530.13)	0.00	
Capital Movements					
0.00	27813.88090	To-TOK General - RE	1,530.13	0.00	0.00%
0.00			1,530.13	0.00	0.00%
0.00			0.00	0.00	

27828 Beautification - Tokanui

<u>Annual Budget</u>	<u>Department</u>		<u>Year to Date Actuals</u>	<u>Year to Date Budget</u>	<u>%Variance</u>
Income					
(1,160.80)	27828.11171	Rates - Collected	(1,141.26)	(1,160.80)	98.32%
(1,741.20)	27828.19115	Contribution - Ward	(1,741.20)	(1,741.20)	100.00%
(28.00)	27828.19171	Internal Rates Income	(19.50)	(28.00)	69.64%
28.00	27828.19175	Internal Rates offset	0.00	28.00	0.00%
(2,902.00)			(2,901.96)	(2,902.00)	100.00%
Expenditure					
0.00	27828.21315	Vehicle Insurance	13.48	0.00	0.00%
1,262.00	27828.31527	Mowing	2,625.38	1,262.00	208.03%
1,262.00	27828.31537	Spraying	1,539.46	1,262.00	121.99%
106.00	27828.35213	Maint - Gardening	0.00	106.00	0.00%
272.00	27828.36911	Fuel	62.71	272.00	23.06%
0.00	27828.36913	Registration	63.28	0.00	0.00%
558.00	27828.41118	Depn - Improvement	557.58	558.00	99.92%
720.00	27828.41123	Depn - Other Plant	720.00	720.00	100.00%
0.00	27828.43346	Internal - CTF Services	900.00	0.00	0.00%
4,180.00			6,481.89	4,180.00	155.07%
1,278.00	Net Operating (Surplus)/Deficit		3,579.93	1,278.00	
Capital Movements					
0.00	27828.88091	Ex-TOK General - RE	(2,302.35)	0.00	0.00%
(1,278.00)	27828.99511	Add Back Non Cash Depn	(1,277.58)	(1,278.00)	99.97%
(1,278.00)			(3,579.93)	(1,278.00)	280.12%
0.00			0.00	0.00	

27843 Playground - Tokanui

<u>Annual Budget</u>	<u>Department</u>		<u>Year to Date Actuals</u>	<u>Year to Date Budget</u>	<u>%Variance</u>
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Page 2 of :

27843 Playground - Tokanui

<u>Annual Budget</u>	<u>Department</u>		<u>Year to Date Actuals</u>	<u>Year to Date Budget</u>	<u>%Variance</u>
Income					
(1,946.50)	27843.11171	Rates - Collected	(1,913.83)	(1,946.50)	98.32%
(1,946.50)	27843.19115	Contribution - Ward	(1,946.52)	(1,946.50)	100.00%
(12.00)	27843.19171	Internal Rates Income	(32.69)	(12.00)	272.42%
12.00	27843.19175	Internal Rates offset	0.00	12.00	0.00%
(3,893.00)			(3,893.04)	(3,893.00)	100.00%
Expenditure					
1,052.00	27843.35214	Maint - General	638.53	1,052.00	60.70%
841.00	27843.43346	Internal - CTF Services	0.00	841.00	0.00%
0.00	27843.43366	Internal Rates expense	260.49	0.00	0.00%
1,893.00			899.02	1,893.00	47.49%
(2,000.00)	Net Operating (Surplus)/Deficit		(2,994.02)	(2,000.00)	
Capital Movements					
2,000.00	27843.88090	To-TOK General - RE	2,994.02	2,000.00	149.70%
2,000.00			2,994.02	2,000.00	149.70%
0.00			0.00	0.00	

27850 Hall - Tokanui

<u>Annual Budget</u>	<u>Department</u>		<u>Year to Date Actuals</u>	<u>Year to Date Budget</u>	<u>%Variance</u>
	Income				
(6,382.00)	27850.11171	Rates - Collected	(6,382.44)	(6,382.00)	100.01%
(298.00)	27850.19151	Internal - Interest on Reserve	(210.70)	(298.00)	70.70%
(6,680.00)			(6,593.14)	(6,680.00)	98.70%
	Expenditure				
2,889.00	27850.21311	Material Damage Insurance	1,787.67	2,889.00	61.88%
85.00	27850.21312	Public Liability Insurance	60.04	85.00	70.64%
1,007.00	27850.31211	Electricity	2,247.98	1,007.00	223.24%
1,052.00	27850.31552	Operating Costs	0.00	1,052.00	0.00%
0.00	27850.35112	Maint - Internal	784.00	0.00	0.00%
1,349.00	27850.43366	Internal Rates expense	1,556.63	1,349.00	115.39%
6,382.00			6,436.32	6,382.00	100.85%
(298.00)	Net Operating (Surplus)/Deficit		(156.82)	(298.00)	
	Capital Movements				
298.00	27850.88782	To-Comm Ctr Tokanui - OP	210.70	298.00	70.70%
0.00	27850.88783	Ex-Comm Ctr Tokanui - OP	(53.88)	0.00	0.00%
298.00			156.82	298.00	52.62%
0.00			0.00	0.00	

Requests and suggestions from submissions to the Long Term Plan 2018-2028

Record No: R/18/8/19717

Author: Chantelle Subritzky, Corporate Performance Lead

Approved by: Rex Capil, Group Manager Community and Futures

☐ Decision

☐ Recommendation

☒ Information

Long Term Plan submissions 2018-2028

- 1 This report details the issues/suggestions raised by submitters to the Long Term Plan 2018-2028 that were specifically related to the Tokanui/Catlins area. The report confirms changes that Council made as a result of the feedback as well as staff amendments.
- 2 Council has asked that the community development area subcommittee consider the feedback received related to Tokanui/Catlins as part of the decision-making process for the relevant issues and projects as these are considered further by the subcommittee.
- 3 These submitters have been advised that a copy of their submission will also be presented to the Tokanui Community Development Area Subcommittee. As such, after considering this report, the subcommittee is asked to consider how it would like to communicate with submitters on the points raised and also whether it intends to report back to Council on any decisions in due course.
- 4 The submission feedback is summarised in Table A below with a full copy of each submission attached separately to the report.
- 5 The material in this report is drawn from the papers presented at the Council deliberations meeting on 2 May 2018. Also attached is an overview of the decisions on the key issues/options that were included in the Long Term Plan consultation document including:
 - investing in Community Future Planning
 - improving and funding the Around the Mountains Cycle Trail
 - investing in Open Space Experiences
 - changes to Revenue and Financing Policy including:
 - Setting and assessing all community board/community development area subcommittee rates as a uniform targeted rate, with differentials as required
 - 100% District funding of libraries
 - 10% rates funding for health licensing
 - Adjustments to the roading rate model
 - Changes to rating boundaries for halls (Athol, Waianawa, Browns and Tokanui-Quarry Hills, Edendale and Wyndham), as well as the Te Anau Community Board rating boundary; and removal of the Edendale pool rate/boundary
- 6 The Long Term Plan 2018-2028 was adopted by Council on 20 June 2018. Copies of the final document are available on the Council's website.

Tokanui related topics

- 7 Table A includes a summary of the submission points related to Tokanui/Catlins along with the Council's response to the submitter on the issues raised.

Local Projects

- 8 Council received two submissions in relation to local projects, and in particular requests for improvements to streetlighting in Tokanui and the need for toilets at Slope Point.
- 9 Staff also requested amendment to projects that were planned in the 2017/2018 financial year that will not be completed by 30 June 2018. Table B shows the final list of projects included in the LTP for Tokanui the carry forward projects shown in italics with shading (one toilet project).

Table A: Excerpts of submission points and Council response to submitters

Local Projects (includes toilets, roading, streetlighting)		
67. Janette Buckingham on behalf of South Catlins Promotions Inc (Point 67.3)	Would like to thank Council for the work already done through the Catlins on the roads and plans around toilet facilities. Would also like to see improvements made at the Fortrose intersection as she believes it is unsafe with stopping and causing traffic issues.	Regarding your concerns about the Fortrose intersection on the Southern Scenic Route - Council noted your feedback. While there are no immediate plans to change the intersection at Fortrose, Council is planning to review signage along this route to ensure consistency. Your suggestions will be considered by staff when planning this work.
67. Janette Buckingham on behalf of South Catlins Promotions Inc (Point 67.5)	Tokanui - Is concerned at the lack of street lighting at the Tokanui - McEwan Street intersection.	Regarding your suggestion about street lighting in Tokanui, Council noted your feedback. This streetlight will be converted to an LED light as part of the district wide programme during the coming months. An advantage of LED lighting is that it provides better definition of the road and objects and will be whiter than the current light and as such is likely to provide some improvement. I understand that a member of staff has also been in touch with you to explain this and as such, we would suggest that if you still believe that there is an issue with the lighting following the conversion, that you contact staff directly so that options can be discussed with the Tokanui CDA Subcommittee.
133. Dianne Miller on behalf of Chairperson Catlins Coast	Slope Point Toilet - Requests that a toilet at Slope Point is needed as a matter of priority due to increasing visitor numbers and to help protect	Council noted your request for an additional toilet at Slope Point. There are currently six public toilets (operated by either Council or DOC) between Fortrose and Waikawa. As such Council considers that the area is

Tokanui Community Development Area Subcommittee

29 October 2018

Incorporation (Point 133.5)	this magnificent location with its precious environment.	currently well serviced for toilet facilities given that most people travel by vehicle, however staff have suggested that signage at Slope Point could be improved to advise visitors the distance to the nearest toilet facilities. If you have any queries about this, please contact our Strategic Manager - Property Kevin McNaught directly (kevin.mcnaught@southlanddc.govt.nz).
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Table B: Long Term Plan 2018-2028 Projects for Manapouri

Note - 2017/2018 carry forward projects shown in italics with shading. Projects in blue italics are those related to other parts of the Waihopai Toetoes Ward which are not overseen by another community board or CDA subcommittee.

Community Facilities (Parks/Halls/Footpaths/Toilets/Streetlighting etc)												
CC0026	Community Centre - Exterior and roof repaint				37,361							37,361
PR0024	Playground Equipment			10,445								10,445
PR0029	Tokanui Skate Park	5,000										5,000
PC0023	<i>Tokanui Toilets</i>	3,149										3,149
PC0024	Tokanui Toilets				2,505							2,505
PC0001	<i>Weirs Beach Toilet (District/Ward Project)</i>		61,320									61,320
CC0023	<i>Fortrose Domain Hall External and roof repaint (District/Ward Project)</i>			31,335								31,335
CC0025	<i>Waikawa/Niagara - New roof including leanto (District/Ward Project)</i>	25,000										25,000
CC0052	<i>Waikawa/Niagara - Reclad Exterior (District/Ward Project)</i>			52,224								52,224
PC0021	<i>Waikawa Toilets (District/Ward Project)</i>										5,177	5,177
PC0027	<i>Waikawa Toilets (District/Ward Project)</i>	60,000										60,000
PC0031	<i>Waikawa Toilets (District/Ward Project)</i>					99,090						99,090
Wastewater (District)												
WW1541	Tokanui - Embankment work to ponds	70,000										70,000
WW1542	Tokanui - Disposal to Land Investigation	50,000										50,000

Recommendation

That the Tokanui Community Development Area Subcommittee:

- a) Receives the report titled “Requests and suggestions from submissions to the Long Term Plan 2018-2028” dated 24 October 2018.**

Attachments

- A Full submission from South Catlins Promotions Inc Janette Buckingham (67) [↓](#)
- B Full submission from Catlins Coast Incorporated Dianne Miller (133) [↓](#)
- C Overview of Council decisions on key issues in the Long Term Plan LTP 2018 - 2028 [↓](#)



HAVE YOUR SAY

SOUTHLAND DISTRICT COUNCIL

6 APR 2018

SOUTHLAND
DISTRICT COUNCIL

SDC: DRAFT LONG TERM PLAN (LTP) 2018-2028 & POLICIES

FEEDBACK FORM

Thanks for taking the time to let us know what you think about what we're planning in our draft LTP and key funding policies. The **easiest** way to let us know what you think is to use our **online form** at www.southlanddc.govt.nz. It's a lot faster than sending us a hard copy.

Or, if you'd prefer to write to us, just fill out this feedback form or write down your thoughts and get this to us by 9 April by either:
Posting it to: 2018 LTP & Policy Feedback, Freepost 343, Southland District Council, PO Box 903, Invercargill 9840
Emailing it to: submissions@southlanddc.govt.nz
Delivering it to: one of our offices in Invercargill, Oban, Otautau, Riverton, Te Anau, Winton or Wyndham

Please note that all the information you provide in your feedback form (including personal details) will become public documents.

ALL WRITTEN FEEDBACK MUST BE RECEIVED AT OUR OFFICES BY 9AM, MONDAY 9 APRIL 2018

For photocopying purposes, please write clearly using a black pen.

DATE: 4-4-18

NAME: MR / MRS / MS / MISS: Janete Buckingham

ORGANISATION (IF APPLICABLE): South Catlins Promotions Inc.

POSTAL ADDRESS: 63 Waikawa Valley Road, I.R.D Tokanui 9884

DAYTIME PHONE: 03 2468499

EMAIL: thickthorne@extra.co.nz

Would you like to speak to the Mayor and Councillors about your views? (please tick) ☒ No ☐ Yes (we will be in touch to arrange a date/time)
 Meetings to hear feedback will be held at our main office in Invercargill from 18-19 April 2018 with deliberations scheduled for 2 May 2018.

PART A: LONG TERM PLAN FEEDBACK

(refer consultation document pages 6-13)

1. INVESTING IN OUR COMMUNITY FUTURE PLANNING (pages 6 - 7).

We're planning to invest more in future planning. We prefer option 1, which do you prefer?

<input checked="" type="radio"/> Option 1: Future-proof Allocate between \$150,000 - \$250,000 per year to develop an integrated community future planning model	<input type="radio"/> Option 2: Status quo Make no extra investment	<input type="radio"/> Option 3: Fast track Increase the allocation to \$300,000 per year for the community planning model to get the work done faster	<input type="radio"/> Option 4: Something else (please detail in comments)
--	---	---	--

Comments (Q1):

2. IMPROVING THE AROUND THE MOUNTAIN CYCLE TRAIL EXPERIENCE AND FUNDING THE COSTS (pages 8 - 11)

2 (a) We need to decide how to improve the cycle trail experience. We prefer option 1, which do you prefer?

<input type="radio"/> Option 1: Centre Hill Connection (\$126,000)	<input type="radio"/> Option 2: Hybrid Trail (\$3.11 million)	<input type="radio"/> Option 3a: Great ride - peak/scenic (\$3.88 million)	<input type="radio"/> Option 3b: Great ride - flatter (\$4.0 million)	<input type="radio"/> Option 4: Other (please detail in comments)
---	--	---	--	--

2 (b) We need to decide how to pay for the cycle trail costs. We prefer option 1, which do you prefer?

<input type="radio"/> Option 1: 100% Loans	<input type="radio"/> Option 2: 100% Reserves	<input type="radio"/> Option 3: Mix 50% loan/reserves	<input type="radio"/> Option 4: Other (please detail in comments)
---	--	--	--

Comments (Q2a and 2b):

CONTINUED ON THE REVERSE OF THIS FORM ▶

Privacy Act 1993: This form and the details of your submission will be publicly available as part of the decision-making process.

SDC: DRAFT LONG TERM PLAN (LTP) 2018-2028 & POLICIES

FEEDBACK FORM

3. INVESTING IN OPEN SPACE EXPERIENCES (pages 12 - 13)

We think we need to invest more in improving our open spaces. We prefer option 1, which do you prefer?

<input checked="" type="radio"/> Option 1: Future-proof Allocate an extra \$150,000 opex per year and \$5.5 million capex in yrs 4-10	<input type="radio"/> Option 2: Status quo No additional funding	<input type="radio"/> Option 3: Do more faster As per option 1 but increase the capex funding to \$1 million per year	<input type="radio"/> Option 4: Something else (please detail in comments)
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Comments (Q3):

We feel it's important to seek help in the design and improvement of facilities - this could save time and money in the long term.

PART B: CHANGES TO FUNDING & FUNDING POLICIES

(refer consultation document pages 26-28)

Council is proposing changes to the Revenue and Financing Policy (RFP) and the way some rates are collected, but it is not proposing to change the approach taken in the Development and Financial Contributions Policy (DCP) - refer separate Statement of Proposals online.

Please indicate with a tick (✓) whether you support or oppose the Council's approach for each the following?

RFP	4. Setting and assessing all Community Board/Community Development Area Subcommittee rates as a Uniform Targeted Rate (with differentials as required)?	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Neither
	5. Funding 100% of all library services across the District from the Uniform Annual General Charge?	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Neither
	6. Increasing rates funding for Health Licensing to 10% of the activity's total costs?	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Neither
	7. Including in the Uniform Annual General Charge any Around the Mountains Cycle Trail loan repayments?	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Neither
	8. Adjusting the roading rate model (see page 27 or separate statement of proposal online for details)	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Neither
	9. Revising the categories / share of categories between the General rate and Uniform Annual General Charge?	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Neither
DCP	10. Making no change to the policy approach for the Development and Financial Contributions Policy	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Neither
Rates	11. Including all property types in the definition of Separately Used or Inhabited Parts (SUIPs)	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Neither
	12. Changing rating boundaries affecting certain hills (Athol, Waianawa, Browns, Tokanui, Quarry Hills, Edendale/Wyndham) and Community Board rates (Te Anau, Edendale/Wyndham). See page 28 for details	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Neither

Comments (Q4-12):

5. IS THERE ANYTHING ELSE YOU WANT TO TELL COUNCIL

Please provide comments on any feedback you'd like Council to consider. This could be in general or in relation to the information in the consultation document or questions asked above (please note question number). You can add additional pages as required.

- South Catlins Promotions would like to thank Council for ~~their~~ its work on upgrading the Curio Bay / Haldane / Slope Point / Waipapa Point route. This upgrade will be life-changing for residents, and beneficial to visitors.

- It is very pleasing to note that Council has ^{proposed} plans to upgrade perfect more toilets at Halkawa, Tokanui, Slope Point and Fortrose. We feel it important for Council to work with CDC over infrastructure, with growing visitor numbers. Also with Freedom (Responsible) Camping, support and funding is vital to The Catlins, and by adjusting any by-laws.

ALL WRITTEN FEEDBACK MUST BE RECEIVED AT OUR OFFICES BY 9AM, MONDAY 9 APRIL 2018

page 2

- We read the Southern Scenic Route - Fortrose intersection needs attention. This intersection appears to be causing traffic issues, with unsafe turning/stopping. Some warning-type signage, positioned a distance from the intersection may help, but it probably needs some major work to unclutter this area, and enable better visibility for motorists.
- It is pleasing to read of the Council's proposed upgrades/maintenance of halls and community centres in our area - Wairakawa, Tokanui and Fortrose; also the sewerage upgrade at Tokanui.
- Finally, another concern is the lack of lighting at the SSR (at Tokanui) and McEwan St intersection. Although there is street lighting, this particular intersection is very hard to find, at night, especially when travelling from the Niagara - Quarry Hills direction. It would be a real advantage to have a white light (rather than amber) mounted on the adjacent power pole - or something equally distinct - to indicate this intersection.

6th April 2018

Southland District Council
PO Box 903
15 Forth Street
Invercargill
9840

***Catlins Coast Incorporation submission for the Southland District Council
Annual Long-Term Plan***

To whom it may concern,

As the Acting Chair for the Catlins Coast Incorporation (CCI) I write the following submission on (CCI) behalf for the Southland District Council Long -Term Plan 2018/2028.

The CCI is a non-profit organisation and community driven with its aims and objects focused on the sustainable development of tourism, community development in The Catlins and its environment. The CCI also promotes activities that enhance the well being of people who visit and/or live in The Catlins.

The Southland District Council (SDC) is to be commended on the progress of the tar sealing of the Curio Bay / Haldane road also noting the added benefits of the Slope Point and Waipapa Point roads being included in this upgrade. These upgrades are life changing for the local community in terms of safety, and for local Emergency Services who often attend road incidents on these roads.

Freedom (Responsible) Camping

I would also like to take this opportunity to thank the Southland District Council in the collaboration with Clutha District Council (CDC), Department of Conservation (DOC), Catlins Coast Inc and other Catlins community groups, with regard to implementing the Freedom (Responsible) Camping initiative in terms of the Responsible Camping Ranger.

Catlins Coast Inc strongly support the SDC continuing this initiative beyond the 2017/2018 pilot season. With feedback received to date, the CCI appreciate the 'answers' to the problems created by some visitors/campers who visit The Catlins are complex and challenging to address, particularly when it involves two different sets of Council by-laws i.e. Southland and Clutha District.

The CCI believe the Responsible camping initiative has brought The Catlins two Councils together, along with DOC and the community in a collaborative approach to start the process of what the CCI hope will continue to have positive outcomes for the local community and The Catlins environment.

Combined Approach

The future of a sustainable Catlins will rest on close guardianship to preserve its precious environment and wild life, some of which are rare and endangered.

The CCI believe this should involve proactive plans and partnerships to work towards supporting infrastructure and environment within The Catlins with the ever-increasing visitor numbers to The Catlins.

Some of these areas that should be addressed:

- Improve signage – for improving driving safety and where to locate key areas/attractions. CCI encourages the use of multi lingual signage.
- Support for major Community Projects which in turn will help provide important infrastructure such as parking, walking tracks and camping grounds
- Telecommunications – Connectivity is important for local businesses to operate, as well as safety for visitors, farmers and local community
- Environment – preserve water quality, maintenance of biodiversity, flora and fauna and consideration of pest management strategies and eradication, preserve areas of uniqueness and appropriate management/resourcing of recreational areas

The CCI believe with collaboration and a strong working relationship between SDC and Clutha District Council, can only but help facilitate a Catlins wide plan for its future growth and preservation.

Community groups such as CCI are under pressure for membership and may one day disappear so we must set up good Council structures to see The Catlins beautiful unique area not only survive but thrive.

Slope Point Toilet

The need for toilets at Slope Point is of a priority. The visitor numbers have increased in The Catlins over the years at an alarming rate which has created pressure across the entire area. With the road upgrade to Slope Point, the extra visitor numbers will only increase numbers and will undoubtedly put pressure on this area without any supporting infrastructure such as toilets.

Weirs Beach has the only other close public toilet in the area which is some distance from the main car park at Slope Point and also has pressure issues from visitors, therefore is not a practical long-term solution.

The upgrade to the Slope Point area should encourage and be serviceable for visitors, families, locals and recreational users to the area to enjoy what it has to offer i.e. to take time to enjoy the walk across privately-owned farmland to the southernmost point without the pressure of where is the next toilet. We know from experience not all visitors use discretion around uses of toiletry facilities creating a negative impression for visitors and potentially creating pollution for The Catlins wild life and domestic farm animals. We need to ensure the infrastructure is in place to protect this magnificent location with its precious environment.

Catlins Coast Inc recognise Slope Point as an important area and we are in the process of designing and implementing Interpretation panels for the car park area

which in turn should help enhance visitor experience, as the panels will include the history and geology of the area.

Thank you for the opportunity to submit to the Southland District Council Annual Long -Term plan.

Should you require any further information regarding this submission and/or about the Catlins Coast Inc, please feel free to contact me (03) 415 8669
waybackstation@farmside.co.nz

Yours sincerely

Dianne Miller (Mrs)
Acting Chairperson Catlins Coast Incorporation



Contents...

Key issues from the Long Term Plan consultaton document

Investing in community future planning	4
Improving the Around the Mountains Cycle Trail experience	8
Funding the Around the Mountains Cycle Trail costs	11
Investing in open space experiences	15

Other issues frequently commented on by submitters

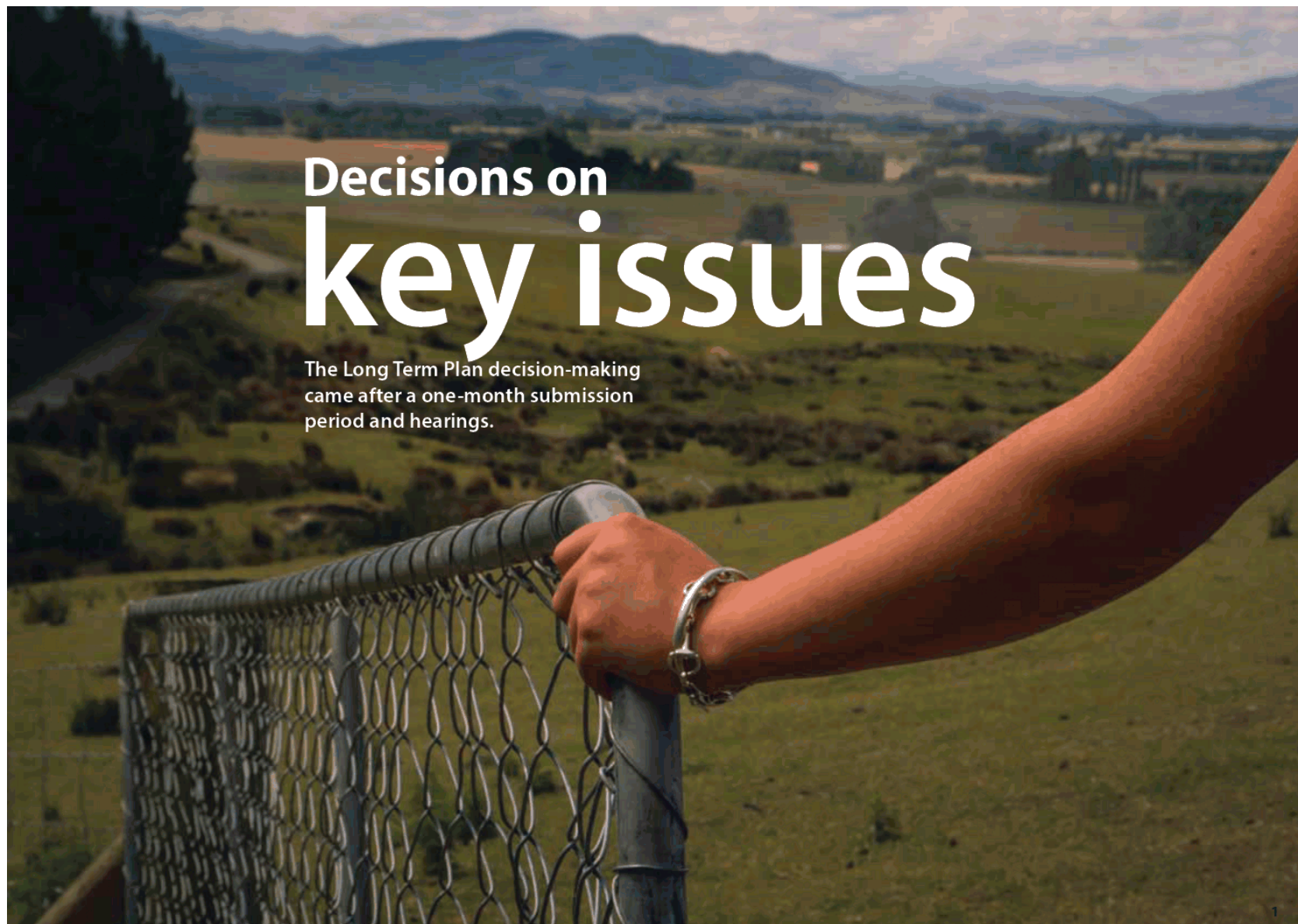
Te Anau community hub	17
Curio Bay recreation reserve (related to yellow-eyed penguin protection)	20
Roading, infrastructure and project requests	21

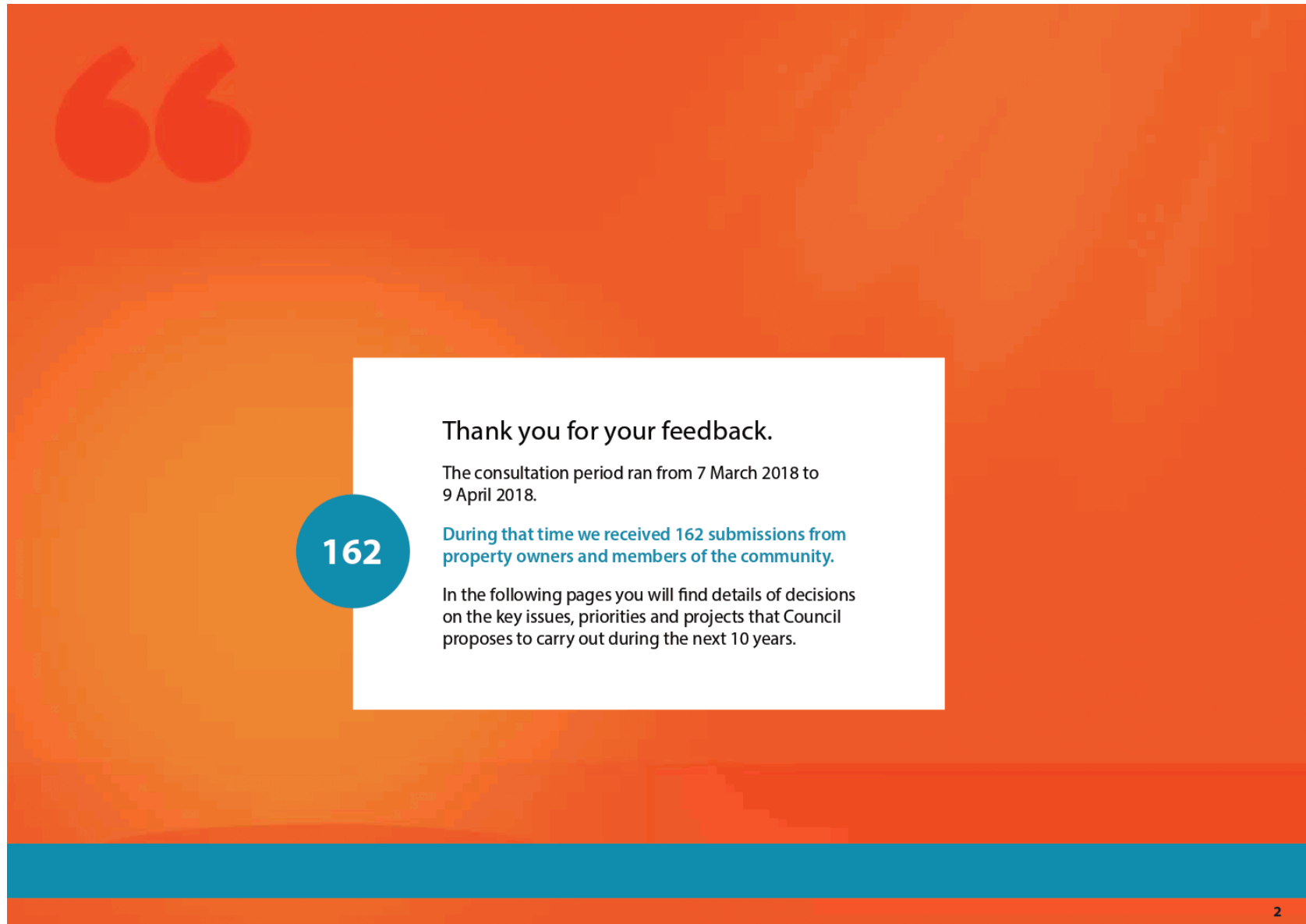
Revenue and Financing Policy and Rating Change Issues

Setting and assessing all community board/community development area subcommittee rates as a uniform targeted rate	23
Funding 100% of all library services across the District from the uniform annual general charge	24
Increasing rates funding for the health licensing activity to 10% of total costs	25
Adjusting the roading rate model	27
Confirming the activities to which the general rate and uniform annual general charge are applied	29
Changing the definition of separately used or inhabited part (SUIPs)	29
Changes to local rating boundaries <i>(including changes to hall boundaries for Athol, Waianawa, Browns, Tokanui-Quarry Hills Edendale-Wyndham and removing Milford Sound township from the Te Anau Community Board rating boundary and discontinuing the Edendale pool rate/boundary)</i>	30

Development and Financial Contributions Policy Approach

30





“

162

Thank you for your feedback.

The consultation period ran from 7 March 2018 to 9 April 2018.

During that time we received 162 submissions from property owners and members of the community.

In the following pages you will find details of decisions on the key issues, priorities and projects that Council proposes to carry out during the next 10 years.

2



"We asked you for your thoughts on the key proposals we put out there and we've taken on board what you told us. Your feedback helps us to make solid plans about the big issues facing Southland District."
Deputy Mayor Paul Duffy

Key issue

Investing in community future planning...

We provide a range of services to the community, with many of our activities like water, wastewater and roading reliant on the infrastructure that has been built over many years. As this infrastructure ages, money is needed to maintain and replace it.

One of the key challenges facing Council is how to keep this infrastructure and our services affordable when some communities in the District are experiencing a population decline and the age and geographical spread of the population is changing.

How we plan for and respond to these changes was a significant part of our consultation document.

We signalled there was a need to do research and collect data about the changes that are happening in our communities to help us prioritise and make future decisions about what services and standard of service we will continue to provide, and how we will keep rates affordable.

To help us do this, we sought your feedback on whether we should increase our investment in community future planning.

We presented three options for feedback:

Option 1

Future proof - To invest \$150,000 in the first year increasing to \$250,000 a year by year four to undertake more future planning.

Option 2

Status quo - Make no investment in developing an improved District-wide community future planning model.

Option 3

Fast track - increase the allocation to \$300,000 per year for the community planning model to get the work done faster.

We received 76 submissions about community future planning.



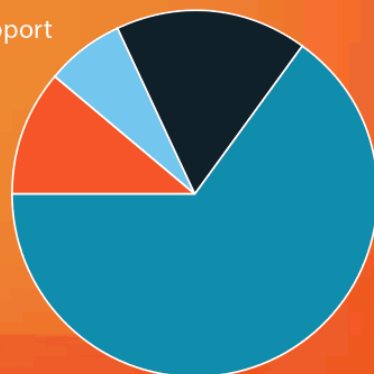
What you told us...

65% 48 submissions support option 1 (future proof)

17% 13 submissions support option 2 (status quo)

7% 5 submissions support option 3 (fast track)

11% The balance support other options



"It is imperative the Council plan for changes. This should be an ongoing process as the future is a moving target"

"The proposed levy on rates is insignificant, compared to the potential benefits"

"This is vital for Council to be at the forefront of staying one step ahead of the changing nature of tourism, residents' lifestyles and the overall wellbeing of the Southland population"

"It's important to get the planning right first and invest some money here"

"I support this only if you consult with communities... don't just assume what communities want"

"The information collected will be extremely valuable both for council, and for organisations to more fully understand the needs of our community and help to inform our decisions so that we can create a thriving Southland"

"Climate change is our greatest challenge and another three years spent in gathering data seems to be a luxury we do not have"

"Planning is only one part of the equation. Implementation of the plan is the other part"

"While it is very worthwhile planning for the future it's also important to get things done rather than just dreaming about them"

"I don't think extra spending on this will lead to an improvement for our communities. What is needed is some sensible planning using the current budget"

"Just get on with it and demonstrate how things must change re service provision"

"I'm not convinced that nearly doubling rates in four years is affordable. Yes, planning is necessary but so is spending more money on roads and health"

Our decision

Having considered the feedback we decided to proceed with **option 1 – future proof**.

The feedback was generally supportive with a number of people commenting on the value of the information, not only for Council (in terms of infrastructure and service planning) but also for other organisations to better understand the needs of communities.

Concerns were mainly related to questioning the need for the planning, the cost and time involved and suggestions the money would be better spent on core services.

Affordability of services and infrastructure in the future is Council's main concern. With an ageing population and ageing infrastructure, Council expects that those on fixed incomes will increasingly struggle to cope with the costs of renewing infrastructure and maintaining current service levels. Deciding which services to reduce or change the way we deliver isn't easy, as what one person thinks is a non-essential service another sees as essential.

It comes down to balance and Council recognises that there is a need to get good information. Then informed decisions can be made and we can strike the right balance between what communities desire, what they need in the form of essential services and what they can afford now and in the future.

We'll be coming to you more over the next three years to talk about what options and choices we have to keep rates affordable and what this means in terms of the services we provide, where and how.



Key issue

"We've listened to your feedback about the Around the Mountains Cycle Trail and we've gone with the option that offers the best value and gives us a product we can market. We can move forward from here."

Councillor John Douglas



Improving the Around the Mountains Cycle Trail experience...

Unable to gain resource consent for the Oreti Valley section of the Around the Mountains Cycle Trail (AMCT), Council needed to determine the route for completing the trail.

Through the LTP Consultation Document we asked for your feedback on options for improving the trail experience.

Option 1
Centre Hill Road connection (\$126,000)

Option 2
Hybrid trail extension (\$3.11M)

Option 3
Great ride extension (\$3.88M - \$4M)

We received 84 submissions on the cycle trail options.



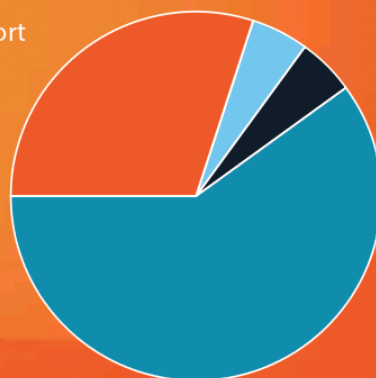
What you told us...

60% 48 submissions support option 1 (Centre Hill Road connection)

5% 4 submissions support option 2 (hybrid trail extension)

5% 4 submissions support option 3 (great ride extension)

30% The balance support other options



"Go for the low cost option initially until we can be sure the usage will be sufficient to justify other options"

"Too much money has already been spent. Complete this project and move on"

"Other cycling and trail experiences across the district warrant more attention as, they already generate a higher number of visitors and have greater positive economic impact to our community"

"Get users of the trail pay a fee"

"Ideally the Hybrid Trail or Great Ride extension but it is unfair to burden ratepayers with this cost as most will not see any benefits"

"Will be a more enjoyable experience if cyclists have a dedicated track to use as opposed to using the road"

"The Trail has huge potential and that it is worth investing extra money in to make it as interesting, scenic and cycle friendly as possible"

"The trail should go down a valley that leads and ends up in Te Anau"

"Money would be better spent on upgrading some of the gravel roads around the district"

"Maybe a couple of toilets along the way could be included"

Our decision

Having considered the feedback we decided to proceed with **option 1 – Centre Hill Road connection (\$126,000)**.

The ability to put the finishing touches on the existing trail to improve the experience for users at a relatively small cost was a big part of this decision. While the other options produce a better cycling experience, Council was very mindful about the costs that have already been committed but was also conscious that the cycle trail is currently seen as unfinished.

Option 1 presented the best value, enabling the trail to be marketed as a completed product without preventing any further development of the trail in the future, depending on user demand.

In terms of the ongoing maintenance, operation and management of the trail, Council will be looking at this in more detail later in 2018. This will involve looking at the options including the benefits of community involvement via a trust.





Funding the Around the Mountains Cycle Trail Costs

With the cycle trail construction funded temporarily from cash reserves, a final decision had to be made about how the Council's \$4.6 million share of the work should be funded.

Through the LTP Consultation Document we asked for your feedback on options to fund the cycle trail costs.

- Option 1: 100% loan funding
- Option 2: 100% reserve funding
- Option 3: combination of 50% loan funding and 50% reserve funding

We received 70 submissions on the cycle trail funding. In addition Council received 59 responses about the proposal in the Revenue and Financing Policy to fund any loan repayment via a uniform annual general charge (UAGC) with 36% in support, 47% opposed and 17% indifferent.

11

What you told us...

32%

18 submissions support option 1 (100% loans)

23%

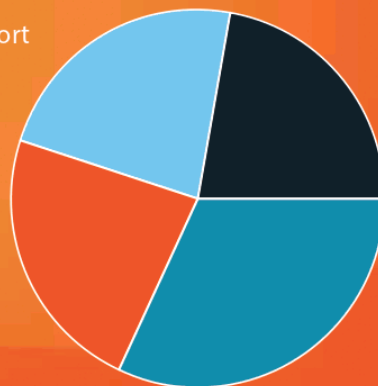
13 submissions support option 2 (100% reserves)

23%

13 submissions support option 3 (mix 50% loans and 50% reserves)

22%

The balance support other options



"Spread it over 30 years so paid by the ones who benefit from the trail in the future"

"Whilst I can see the argument about intergenerational equity paying almost twice as much to achieve that is too high a price and council is then subject to the changes in borrowing rates"

"Use reserves, you need to cut your losses and stop spending any more ratepayer funds on this"

"Use of reserves entirely would impact on other more important projects. Seeking additional loans alone further burdens future ratepayers. A mix would therefore have least impact"

"Some form of user pays"

"Why should all properties have to pay? Develop a targeted rate and have a loan which is paid off by users or those who benefit"

"The Lakes District should pay as it starts and ends there. If we have to pay take it to Te Anau"

"Visitors needs to pay for the experience. Not from ratepayers"

"Reserves should be kept for natural disasters"

"To minimise the effect on all just charge everyone"

"There should be no cost to the rates as originally promised"



13

Our decision

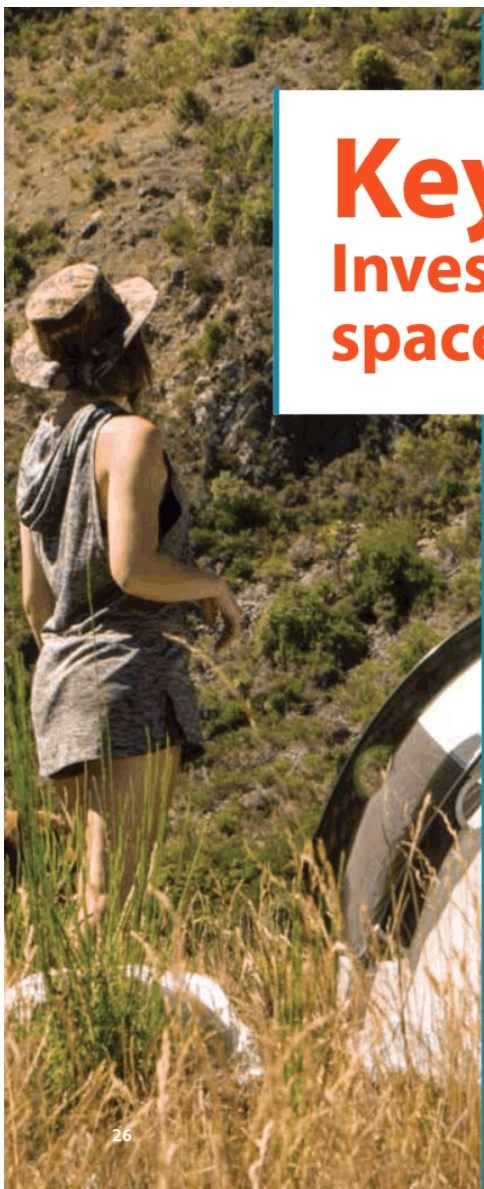
Having considered the feedback we decided to proceed with option 1 – 100% loan funding.

The annual repayments on the loan (\$285,214 in 2018/2019) will be collected through the uniform annual general charge – which is a rate where every property pays the same amount (equating to \$18.09 in 2018/2019). When considering how the trail should be funded, Council recognised that as a long-life asset it was appropriate to share the cost between current and future generations. The difference in cost between using reserves and loan funding was also considered.

Over 30 years, the cost of using reserves is less than a loan. However past this point, rates are still needed to meet the loss of interest used to offset the roading rate by using reserves. As such the lifetime cost of using reserves will be greater than using a loan. Following suggestions raised in the feedback, we also looked at the option of funding the costs from a user charge for trail users or a targeted rate from those benefiting (particularly the commercial sector).

At this stage we are unable to charge trail users as this is contrary to the easement agreement which prohibits commercial use of land along parts of the trail for profit or other purposes. We also think a user charge will be very difficult to administer and is unlikely to generate sufficient income to cover loan repayments. If we were to use a targeted rate instead, the Council would need to determine the area of benefit either using properties within a specific geographic area (ward/township etc) or land-use type (commercial/residential etc).

When thinking about the benefit, we view the trail as part of our wider District network of open spaces/reserves with unrestricted access and shared benefit. As such we think the cost of the trail is best shared equally across all properties in the District. This also allows us to move forward to get on with managing and marketing the trail.



Key Issue

Investing in open space experiences

Open spaces are vital to the wellbeing of any community. People's impressions of Southland are also influenced by the presentation of public places and the facilities in them.

Positive open space experiences increase pride in the region and encourage more people to live and play here. Increasing tourism pressure and a reliance on individual communities to fund improvements to open spaces in their areas has meant that the standard of the District's open spaces is highly variable and not always in line with how these spaces are now being used.

Through the LTP Consultation Document we asked for your feedback on options for investing more in open space experiences.

Option 1

Future proof (extra \$150,000 opex per year and \$5.5 million capex in years 4-10)

Option 2

Status quo (no additional funding)

Option 3

Do more faster (as per option 1 and increase the capex funding to \$7 million in years 4-10)

We received 76 submissions on investing in open space experiences with 8 suggestions about specific open space facilities and 12 comments related to freedom camping-related issues.

26

Our decision

Having considered the feedback we decided to proceed with **option 1 – future proof.**

This will enable us to take a more strategic approach to open space improvement, building on the work already done by individual communities and ensuring that projects are prioritised based on use/need rather than depending on what specific communities can afford.

There is a wider benefit to wellbeing in having a range of open spaces across the District which people can use. The increased funding will be used to develop a co-ordinated District-wide plan to improve our open spaces and carry out physical improvement works.

Long term we need to ensure that all open spaces are appropriate for residents and visitors, but like a number of submitters we agree that there is a need to prioritise improvements in areas heavily used by visitors and where the increase in visitor numbers is having an impact on the environment.

There is no cost-effective tool to charge tourists/users of these facilities. We believe it is reasonable for these improvements to be funded from District rates given the widespread benefit and rates burden on small local communities if they were left to fund visitor-related pressure improvements in their area. As part of the next stage of planning we will work on the priorities and how best to involve both stakeholders and local communities.

As a result of the pressures freedom camping is creating we are preparing an application to the Tourism Infrastructure Fund for funding for additional infrastructure to improve facilities in Te Anau, Waikawa, Clifden Bridge and Monkey Island.

These projects will provide a benefit in the short term, but we recognise that there is tension between national priorities around tourism growth and the ability of ratepayers to fund infrastructure resulting from the increased demand. We think it is best to wait for the outcome of the national review which, among other things, is looking at the future management of non-self-contained vehicles before we make any significant changes to our freedom camping approach locally.

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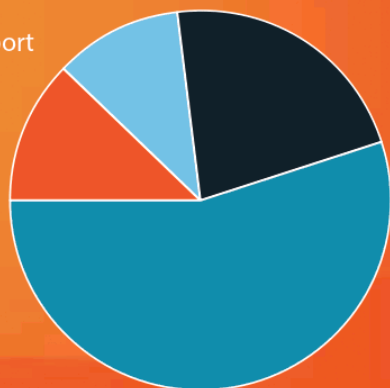
What you told us...

55% 40 submissions support option 1 (future proof)

22% 16 submissions support option 2 (status quo)

11% 8 submissions support option 3 (do more faster)

12% The balance support other options



"It's important to seek help in the design and improvement of facilities. This could save time and money in the long term"

"Southland has wonderful parks and other open spaces. The better they are, the more they will be used"

"Open spaces are so important to the wellbeing of any community. Better investment in open spaces will boost Southland's profile"

"We need more resources and facilities to deal the significant increase in tourist numbers and freedom campers. They are having a negative effect on the environment and local/tourist relations"

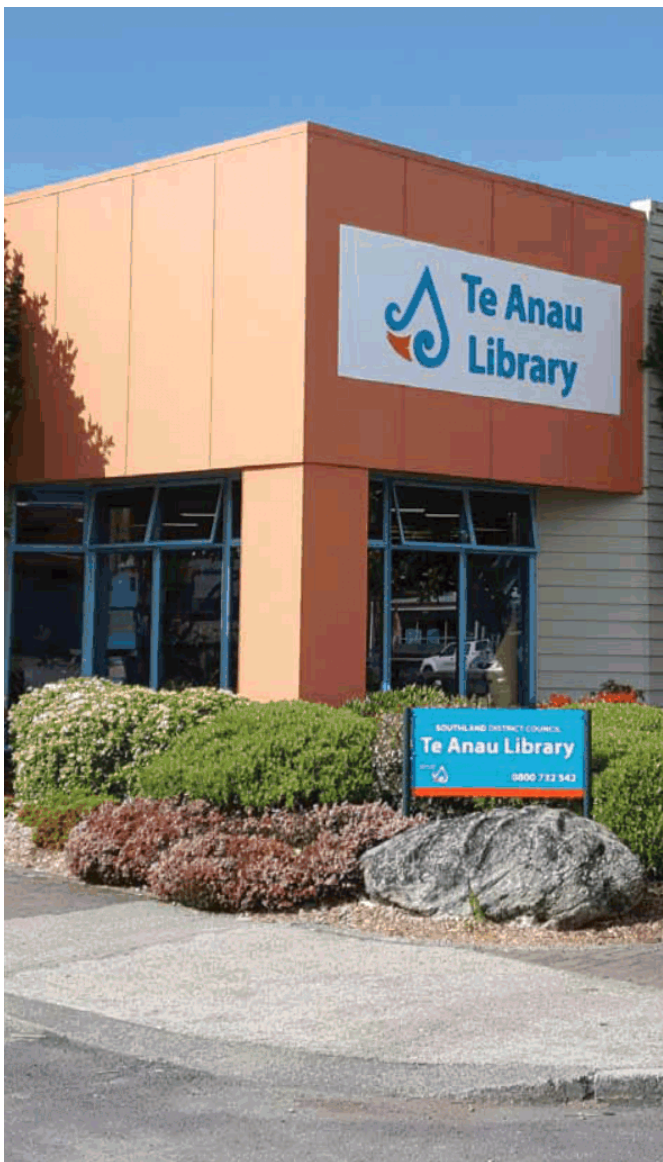
"A fund of \$5.5m has been set aside for this unknown amount of work. How will this proposal sit with trying to keep rates rises low"

"It appears to me as if a lot more effort is put into the process than actually achieving any outcome or goal"

"I would think the people who know best what is needed in their community are those people living there. Taking this all under one umbrella will remove that pride and probably slow down any work"

"I strongly object to ratepayer funding of the increases. Council would be better to put the money budgeted into more rapid progress on infrastructure projects"

"Access and usability barriers mean that many people are excluded from these areas. Look at the open spaces as a whole group and develop a systematic plan to ensure that there are accessible open spaces across the region"



Te Anau community hub

In the consultation document we mentioned that we were planning to carry out further investigations into the possibility of creating a community hub in Te Anau, combining the Te Anau office and library and/or potentially centralising other council/community services into a one-stop shop. Funding for a feasibility study was included in the plan to investigate the idea and look at the benefits and costs of different options. Additional funding was also earmarked in 2020/2021 for implementation depending on the outcome of the feasibility study.

The project was developed as part of the implementation of our Library Services Review and 2017 Customer Support Strategy. The strategy aims to deliver a consistency of service across the District and identifies areas for improvement and efficiency gains in how services are delivered. One of the key objectives of the strategy is to ensure that communities continue to have a choice in how/where they deal with Council while ensuring that these channels are economically sustainable and optimise the use of rates.

Ensuring that rates are affordable is a key challenge going forward and, as such, Council has expressed an interest in exploring initiatives which deliver efficiencies. The community hub concept is an idea that Council is interested in looking at, not only for Council-provided libraries and office services, but also wider community spaces and services (eg, meeting rooms, halls, community facilities, community organisations).

Council received 74 submissions about the project.



What you told us...

"Our library is in constant use with space already at a premium"

"Already parking is a problem"

"The space is not large enough to use as an administrative centre as well"

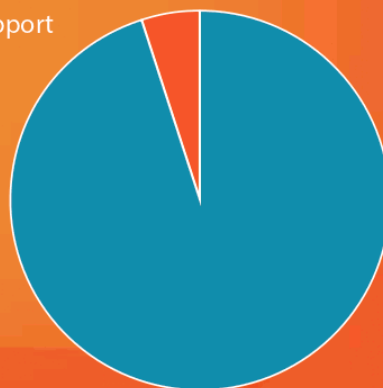
"The library requires librarians to run it not administrative staff"

95%

72 comments that indicated opposition to combining the Te Anau office and library

5%

The balance support other options



"Te Anau is undergoing massive growth what happens if the library needs to expand in the future"

"The Events Centre has space and ample car parking facilities for the office"

"Over time specialist librarians would be replaced by non-specialist staff and downgrade the services and activities provided by the library"

"This would spoil the quiet atmosphere of the library"

"Other organisations have developed their own spaces or utilize vacant rooms. This hub will only benefit the council"

"Build an office in the industrial area which would be a better 'fit' for a place of business"

"Is the children's area going to be cut to house SDC? Where will children go for activity days"

"Where will council put tourists who use Wifi?"

"Move the library to the school and put the service centre in the library with new toilets"

"We want the existing library to remain a stand-alone library on its present site, staffed by trained librarians, with the ability to expand in the future to cater for the growing needs of the community."

"The existing site of the library is ideal for tourists, schools and handy to the shops"

"It has been tried before and wasn't satisfactory"

"I value the space and culture of the library hugely as do my children"

"Any reduction in area of the library itself or in the staffing of the library is not acceptable"

"The present site is ideal and fit for purpose as a library"



Our decision

Council decided to proceed with plans to carry out a feasibility study into a Te Anau community hub, programmed for 2019/2020.

The decision to proceed with the feasibility study means that we will look at a range of options for the library and office in Te Anau to see if there are ways that we can provide a more consistent, sustainable and efficient service.

The options we will be looking at in more detail will not just be limited to combining the office and library – we will be looking at a range of options for where and how we are best to deliver these services and what opportunities exist to partner with other organisations in Te Anau.

We recognise that submitters raised a number of practical considerations and suggestions that will need to be considered as part of the feasibility study.

These will form a key part of the option identification in the next stage, with the process to involve discussions/workshops with a range of stakeholders and the community to identify a preferred proposal for formal consideration.

We recognise that this work will also need to be aligned with the community leadership planning that the Te Anau Community Board is leading which looks at wider issues about spatial planning, facility design/need, open spaces etc in Te Anau.



Curio Bay recreation reserve

Council received a number of submissions concerned about the impact that visitors/campers at the Curio Bay recreation reserve were having on yellow-eyed penguins (hoiho).

The feedback focused on the current interactions between the public and the penguins on and around the reserve, with submitters opposed to any permanent extension of the camping area at the Curio Bay recreation reserve that impacts on existing or potential wildlife habitat.

Specific requests included fencing to protect penguin habitats, improving signage/placards/fences to stop visitors wandering into nesting sites and improving dog control.

The Curio Bay recreation reserve is vested in Council as the owner subject to the Reserves Act 1977, with the Curio Bay/Tumu Toka Management Plan setting out Council's objectives in relation to the reserve.

Since 2006, the reserve has been leased to a local trust which is currently known as the South Catlins Charitable Trust. That lease includes the management of the camping ground that has been operating on the reserve for a significant number of years.

Our decision

Both the management plan and the lease provide for the protection of indigenous wildlife and their habitat including yellow-eyed penguins.

Having considered the feedback we have asked staff to work with the South Catlins Charitable Trust, Department of Conservation and stakeholders to investigate options for the appropriate future management and protection of the Curio Bay recreation reserve headland and wildlife. We recognise that the penguins are an important part of the area and we agree we need to work together to do our part to protect them.

Once we have met with the various stakeholders and agreed a way forward, we will look at funding for any projects or physical changes, as well as updating the reserve management plan.





Specific roading, infrastructure and project requests

We received a number of submissions about a range of roading and project issues/suggestions in specific townships and throughout the District.

These included several submissions about the Te Anau township including requests for more public facilities such as picnic tables and drinking fountains, improvements to carparking, footpaths and cycleways as well as additional toilets and showers for visitors. Several submissions were received about initiatives in other areas including toilet and footpath improvements in Manapouri, walkway/picnic areas on Stewart Island and additional facilities for visitors in Woodlands.

In terms of roading, feedback related to the need to make bridge replacements a priority, requests for improvements to specific roads and queries in relation to the proposed Haast to Hollyford road. Several specific comments were also made about solid waste, stormwater, water supply and wastewater, including support for infrastructure projects that work towards higher environmental standards.

Eleven submissions were received on the Te Anau wastewater disposal project, with a range of requests that Council look at alternatives to centre-pivot irrigation including using alternative sites and sub-surface drip irrigation, as well as looking at ways to treat wastewater to a higher standard so this can be disposed of on the alternative sites.



Our decisions

With the local township projects, Council decided that these should be passed onto the relevant community board or community development area subcommittee for further consideration as the main funder of these types of initiatives.

These submissions will now be forwarded to the relevant committee and staff. In terms of bridges, structural inspections of Council's bridges are under way in order to help develop a programme for the next LTP. In the meantime, any savings or under-expenditure from other roading activities will be redirected to accelerate the bridge upgrade programme where possible.

In terms of the proposed Haast to Hollyford road Council has previously decided that this project potentially has merit but there is a need for its proponents to put forward a specific proposal for consideration as part of the Regional Land Transport Programme.

In terms of the Te Anau wastewater project, in December 2017 Council resolved to proceed with detailed design work in support of irrigation of treated wastewater to the Kepler Block to the north of Te Anau Airport Manapouri. As a result work has started on the detailed design of the pipeline and other supporting works at both the oxidation pond site and the Kepler site.

At the December meeting Council also requested that staff develop a concept design and provide further advice on the likely costs and issues which would need to be addressed if Council was to proceed with a sub-surface drip irrigation (SDI) system.

This concept design is currently being developed and will be independently peer-reviewed before being presented to Council later in the year, at which point a decision on the final means of discharge will be made.



Revenue and Financing Policy and Rating Changes

Alongside the proposals set out in the LTP Consultation Document, we asked for feedback on changes to our Revenue and Financing Policy and other rating approaches which determine the way our activities are funded, how rates are calculated and how they are divided up among ratepayers. These changes came out of a review of our policy to ensure that we are funding our activities appropriately. We proposed a number of changes which are explained below.

We received feedback from three submitters on other rating matters that we weren't specifically consulting on, including changing the method for calculating the amount of water rates charged to those on a restricted water supply, suggestions that community future planning should be funded from a uniform targeted rate and a request that Council establish a rating differential for Meridian. Council considered this feedback and made no changes to the policy.

Setting and assessing all community board/community development area subcommittee rates as a uniform targeted rate, with differentials as required

Council proposed a change to the way local rates are assessed for Riverton/Aparima, Otautau, Stewart Island/Rakiura, Tuatapere, Mossburn and Waikaia communities.

Council wanted to make this change because there was no consistent approach to local community board and community development area subcommittee rating despite the fact that each local rate was being used to fund similar activities and services in their local community (eg, footpaths and mowing).

Council received 56 submissions about the proposal, with the majority supporting the change.

Our decision

Having considered the feedback we decided to implement the consistent use of uniform targeted rates for these communities.

This means all ratepayers within these specific rating areas will pay the same, irrespective of the value of their property.

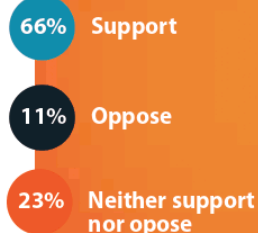
Te Anau and Tuatapere community boards will also retain the differentials that are applied to rural properties (eg, dairy, farming) within the rating area, with Te Anau also using differentials for commercial properties. This change means that the rating methodology used for local rates is consistent and simpler to administer.

What you told us...

"This approach is easier to calculate and less of an administrative burden ... everyone in the community will pay an equitable amount towards those services"

"You are looking to put my rates up by \$374. Where is this fair?"

"Ensure that whatever is charged is relevant for the ratepayers ... every cent paid should be beneficial for the payees"



Funding 100% of all library services across the District from the uniform annual general charge

Southland District operates 10 libraries which are currently funded by a mix of district and local rates.

This means that townships with a library are paying more towards their local library. Through the consultation process we asked for your feedback about a proposal to fund the total cost of libraries across the whole District from the district general rate (UAGC), where every property pays the same amount.

Council recommended this change because more people are accessing services online, irrespective of where they live.

Council received 60 submissions about the proposal with the majority supporting the change.

Our decision

Having considered the feedback we decided to fund 100% of all library services across the District from the uniform annual general charge.

This means all ratepayers will pay the same irrespective of where they live.

What you told us...

"Absolutely we are being penalised in small towns with libraries, by paying twice, once through the local rate, then again in the district rate. We are also being penalised because we get no say in how libraries are operated, yet have a budget that we get no say in"

"Support... as an essential service"

"Libraries are a vital community hub. They provide a service that far exceed the simple loan of a book. Such services are, and should be, greater in certain areas and should be maintained/improved with extra funding for those areas. This is best and most fairly done by using funding from that wider district"

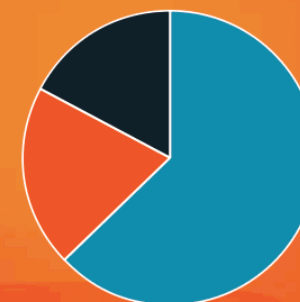
"As long as the funding base is not reduced"

"Benefit of a service is directly related to its accessibility. People at a distance have reduced accessibility and therefore receive less of a benefit. It is totally unfair to charge them the same"

Support 63%

Oppose 17%

Neither support nor oppose 20%



Increasing rates funding for the health licensing activity to 10% of total costs

Health licensing covers the registration and inspection of licensed premises (including food premises) throughout Southland District.

Currently the cost of the activity is totally funded from licence fees paid by those who operate premises.

Through the consultation process we asked for feedback about introducing a small contribution from rates to reflect the element of public good benefit that comes from the public knowing that premises where they are buying goods or services (eg, food, hairdressers, campgrounds) are operating in accordance with current standards.

Council received 60 submissions about the proposal, with feedback split between opposing and supporting the change.

Our decision

Having considered the feedback we decided to introduce the 10% rates funding for health regulation. This represents \$16,000 per annum, which equates to less than \$1 per assessment, and is representative of the public good aspect of these services.

Council recognises that although it is the businesses providing goods and services in these industries that cause the need for this activity and also benefit from it, there is a public good benefit from ensuring it is done in a responsible manner and is appropriately monitored.



What you told us...

"Health licensing is paramount for a tourist town highly reliant on the provision of food for our visitors. To maintain high standards if this is what is required then do it"

"Numerous clubs and groups throughout Southland townships are encumbered with the costs of licensing and having all ratepayers offset those costs can lessen the financial burden on the clubs and individuals that support the rural communities"

"The increase in Health Licensing should be by UTR"

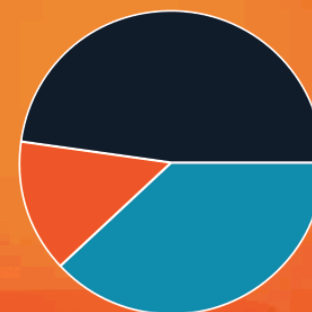
"Businesses that require health licensing should pay for this service, not ratepayers. Our rates are too high now"

"Why should the public at large pay not to have their health endangered by commercial interests"

Support 38%

Oppose 48%

Neither support nor oppose 14%





Adjusting the roading rate model

For a number of years Council has used a roading rate model which endeavours to collect roading rates from ratepayers by sector at a level which is representative of the impact the sector has on network maintenance and repair.

The model was reviewed in preparation for the 2018-2028 LTP, and through the consultation process we asked for feedback about a number of refinements to the model, including setting:

- the uniform targeted rate at a fixed rate of \$80 (GST exclusive) per rating unit (currently \$60.27 GST exclusive)
- the heavy use rate at \$1.10 (GST exclusive) per tonne (currently \$1.20 per tonne)
- the minimum tonnage applied to each relevant sector at 230,000 tonnes (currently 200,000 tonnes)
- the other use multipliers for certain land use types at 1.15 for dairy (currently 1.1); 1.2 for forestry (currently 1.1) and 1.15 for non-dairy farming (currently 1.0)

Council received 54 submissions about the proposal, with feedback slightly weighted towards supporting the change.

What you told us...

"Milk tankers and stock trucks are the major cause of road wear and tear in Southland"

"Increase, rather than decrease costs for dairy, forestry and farming to reflect road damage"

"Why is it that the activities that cause the most environmental damage - dairy, farming, and mining get reductions in their contribution"

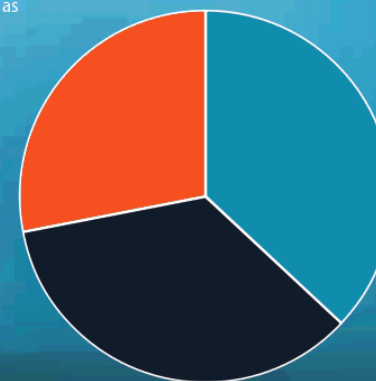
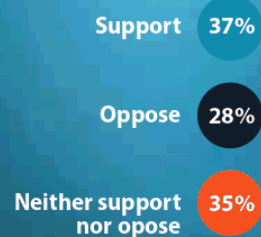
"Don't like the idea of residential properties subsidising roads for some farmers. They make the profits not the residents"

"This approach seems to decrease the funding overall. We can't afford to reduce the income for roading as there is a lot of work required"

"Although we accept the roading rate model's use we do not agree that it is being applied correctly. To omit a large amount of the tonnage on our roads leaves the model compromised"

"The current model is flawed with farmers paying 71% of total roading rate"

"There has to be a higher income collection from the main users of our roads - tourist coaches, rental cars, rental vans... not general ratepayers"



How the model allocates sector rates (2018/2019)						
	17/18 Actual Rates		18/19 Budgeted Rates		Change	
Sector	Total \$M	%	Total \$M	%	\$000's	%
Dairy	5,192	37.5%	4,964	36.1%	-228	-4.4%
Forestry	778	5.6%	764	5.6%	-14	-1.8%
Farming (non-dairy)	4,865	35.1%	4,806	35.0%	-59	-1.2%
Industrial	399	2.9%	401	2.9%	2	0.5%
Commercial	388	2.8%	398	2.9%	10	2.6%
Residential	1,213	8.8%	1,366	9.9%	153	12.6%
Lifestyle	617	4.5%	662	4.8%	45	7.3%
Other	136	1.0%	138	1.0%	2	1.5%
Mining	263	1.9%	249	1.8%	-14	-5.3%
Total	13,851	100.0%	13,748	100.0%	-103	-0.7%

Our decision

All the people in the District create the need for this activity, as there is an expectation that people will be able to use roads.

Freight of goods is a significant generator for the need for the level of this activity, particularly in maintenance and upgrade of the roads, as trucks do the most structural and pavement damage. Having considered the feedback we decided to introduce the changes proposed to the roading rate model.

One of the main changes is to the level of the uniform targeted rate, which is impacting on the residential sectors total share of costs. Since the model was last reviewed in 2014/2015, the amount of the uniform rate has declined from around \$85 to \$60.

The decline in the uniform rate does not reflect a declining benefit to residential ratepayers (ratepayers still have the same benefit of being able to access the roading network) and hence the change will adjust the model to stabilise the uniform roading rate. The level chosen is similar to that of other councils.

The adjustments also reflect updated data and analysis including advice from an independent expert using the latest information about heavy vehicle road use. We recognise that the roading rate model is not absolute. However, on balance we believe it provides a robust, reasonable and appropriate method for apportioning roading costs on the basis of benefit and assigning costs to those sectors contributing to the need.

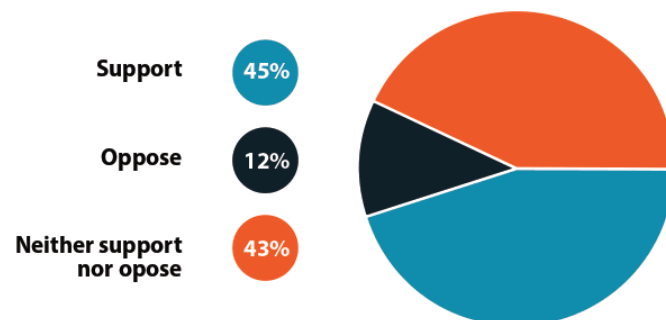
The impact on individual rating units will depend on the value of the property and the sector changes. The table illustrates how the model allocates sector rates for 2018/2019 compared with 2017/2018.

Overall, the proportion of rates paid by the dairy and non-dairy farming sectors decrease, while forestry, industrial, commercial, residential and lifestyle sectors increase and other and mining sectors are unchanged.

Confirming the activities to which the general rate and uniform annual general charge are applied

General rates are paid by all ratepayers and are used to fund activities that have a significant public good element and widespread benefit, or in situations where Council wants to manage the overall impact of costs on the community. In Southland District, general rates are collected in two ways – through a rate in the dollar on capital value where ratepayers pay a different amount depending on the value of their property and/or through a uniform annual general charge (UAGC) where ratepayers pay the same amount. Council currently sets the general rate and/or UAGC on categories of activities. However, many of the current categories are no longer used. Through the consultation process we revised these categories to align with the groups of activities in the Long Term Plan and also proposed funding 25% of both community futures and representation and advocacy activities from the general rate with the balance from the UAGC.

Council received 50 responses about the proposal, with feedback weighted towards supporting the change.



Our decision

Having considered the feedback we decided to fund 25% of community futures and representation and advocacy activities from the general rate with the balance from the UAGC. Council also decided to retain funding of work schemes 85% general rate and 15% UAGC following a request for clarification made by staff.

Changing the definition of separately used or inhabited part (SUIPs)

The definition Council currently uses for SUIPs is based only on properties with a residence getting charged. Through the consultation process we proposed a change so that this includes all properties that have separately used or inhabited parts, including non-residential SUIPs (eg, shops, commercial, farming).

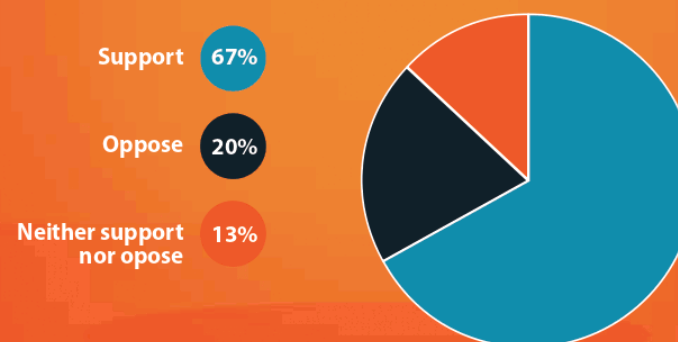
Council received 55 responses about the proposal, with feedback generally supporting the change.

Our decision

Having considered the feedback we decided to change the definition to include all property types so that an SUIP is defined as:

A separately used or inhabited part of a rating unit includes any portion inhabited or used by the owner/a person other than the owner, and who has the right to use or inhabit that portion by virtue of a tenancy, lease, licence, or other agreement.

This new definition will be applied to hall rates, pool rates, some water and sewerage rates and the regional heritage rate. The change also makes the definition more consistent with other councils.



Changing selected local rating boundaries

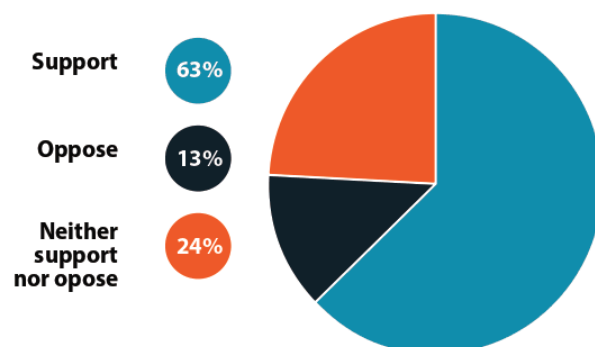
Council sets a number of different hall/community centre rates for facilities throughout the District. In the past three years a number of halls have closed and Council has received requests from various communities for hall and other boundaries to be merged or changed.

As such through the consultation process Council was proposing to update rating areas to reflect these changes, including expanding the hall rating boundaries for Athol, Waianawa, Browns and Tokanui-Quarry Hills to include rating boundaries for neighbouring halls which have closed or are proposed to close; merging the Edendale and Wyndham hall rating boundary to become the Edendale-Wyndham hall; removing the Milford Sound township from the Te Anau Community Board rating boundary; and discontinuing the Edendale pool rate/boundary.

Council received 55 responses about the proposal, with feedback generally supporting the changes.

Our decision

Having considered the feedback we decided to change the boundaries as proposed.



Development and Financial Contributions Policy

Alongside the proposals set out in the LTP Consultation Document, we asked for feedback on our Development and Financial Contributions Policy. The policy determines how Council will recover development and financial contributions to cover the cost of capital expenditure, which is necessary to service growth and associated demand for development in the Southland District. Through the consultation process we proposed no change to the current policy approach.

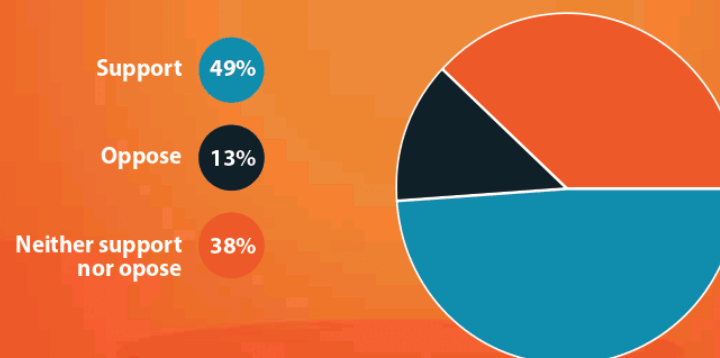
Council received 47 responses about the proposal, with feedback generally supportive of the approach.

Our decision

Having considered the feedback we decided to adopt the policy as proposed. This continues to require financial contributions under the District Plan but places development contributions in remission on the basis that Council would like to encourage growth and development in the District. Council has also made a number of minor adjustments to the final policy to ensure that it aligns with the legal requirements and updated data and financial information from the final Long Term Plan.

What you told us...

"While other Councils are increasing development contributions, the Southland region remains a more attractive prospect for investment while contributions are not applied"



Direction-setting for Annual Plan 2019/2020

Record No: R/18/10/24219

Author: Chantelle Subritzky, Corporate Performance Lead

Approved by: Rex Capil, Group Manager Community and Futures

☐ Decision

☒ Recommendation

☐ Information

Purpose

- 1 The purpose of this report is to confirm the direction determined for the 2nd year of the LTP.
- 2 This report provides an overview of the forecasted projects and services for the Tokanui Community Development Area in 2019/2020. It includes any variations from what was anticipated in year two of the Long Term Plan 2018-2028 ("LTP").

Executive Summary

- 3 The direction-setting provided by the Tokanui Community Development Area will be incorporated into the Council's Draft Annual Plan for 2019/2020. If consultation is required, this will occur in February 2019 and March 2019.
- 4 Once the plan is finalised (and subject to any changes resulting from submissions), the direction given for 2019/2020 will be used to set rates for the year beginning 1 July 2019.
- 5 It is recognised that extraordinary projects or changes to the level of service may be needed outside of the LTP process. The Annual Plan process is an opportunity to raise these extraordinary projects or events, to ensure the on-going needs of the community are being met.
- 6 Council has streamlined its 2019/2020 Annual Plan process, and all extraordinary projects for the local area that were received by Council in the project plan template prior to 21 September have been included in the 2019/2020 Annual Plan.
- 7 The Tokanui Community Development Area have no variances identified for year two of the LTP.
- 8 Staff recommend Option 1 to accept the budgets as proposed in this report.
- 9 Following the recommendations made to Council, any variances will be summarised in Council's Draft 2019/2020 Annual Plan. If there are significant or materially different variances from the LTP, these will be included in a consultation document and released for consultation in February 2019.
- 10 The final Annual Plan including changes made as a result of consultation, will be adopted by Council in June 2019.

1 Recommendation

That the Tokanui Community Development Area Subcommittee:

- a) **Receives the report titled “Direction-setting for Annual Plan 2019/2020” dated 24 October 2018.**
- b) **Determines that this matter or decision be recognised not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Notes that any extraordinary projects for the local area have been included in the 2019/2020 Annual Plan, as identified through Council process in the project plan for extraordinary projects/activities/events project template completed by 21 September 2018.**
- e) **Budgets for the year commencing 1 July 2019 be adopted for inclusion in the Council’s Draft 2019/2020 Annual Plan (subject to any minor amendments made at this meeting).**
- f) **Requests the setting of the following rates and charges (including GST) for the year commencing 1 July 2019 based on the approved budgets in (e) above.**

<u>Rate Description</u>	<u>Rate (GST Incl)</u>
Tokanui Community Development Area Rate	\$13,419
Tokanui Hall Rate	\$7,436

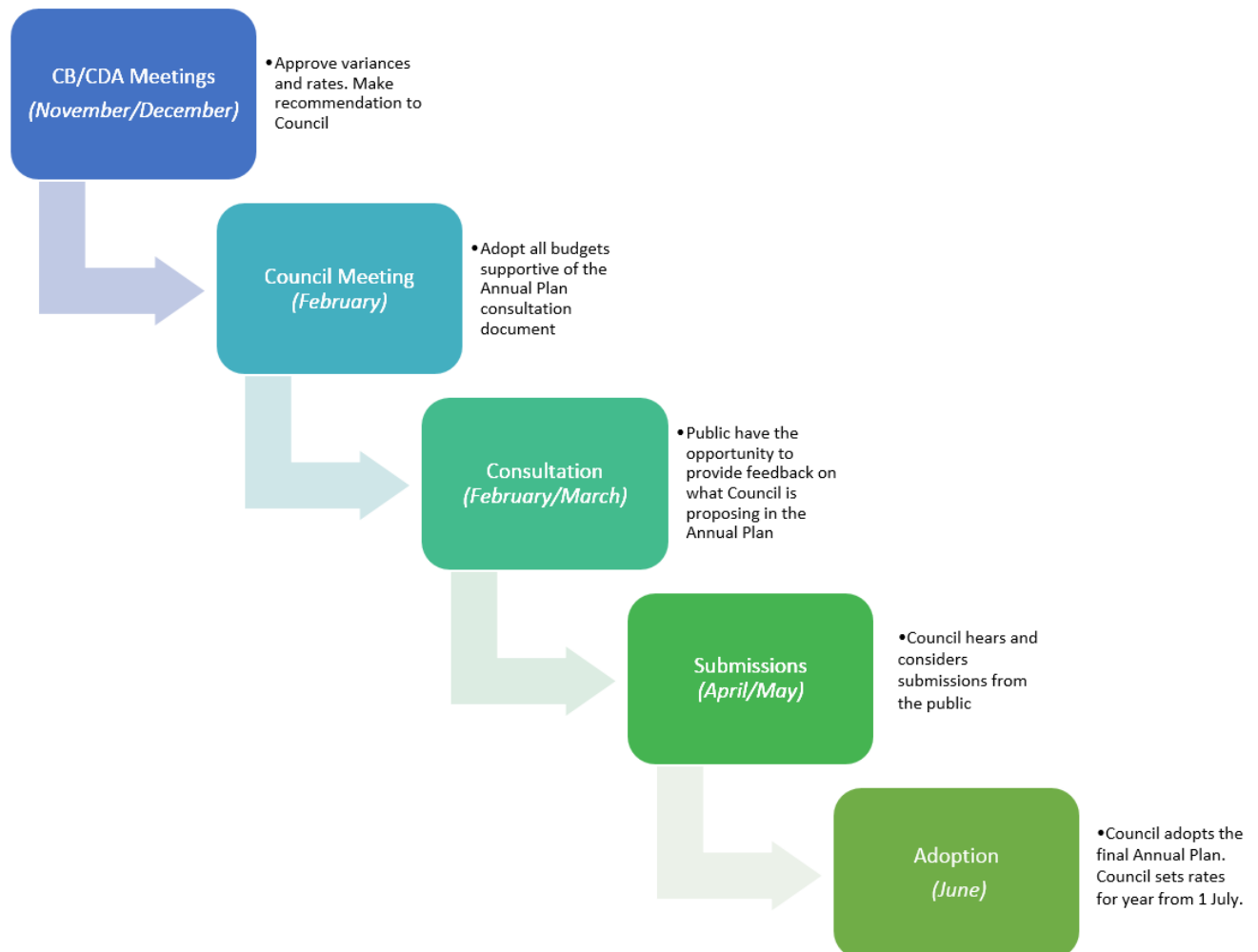
- h) **Request the setting of the hall fees and charges (including GST) for the year commencing 1 July 2019, as included in Appendix 4, for inclusion in the 2019/2020 Annual Plan.**

Background

- 11 The Annual Plan process ensures that planned community projects and rates align with the Long Term Plan (LTP) strategic vision. The LTP community outcomes for Southland district are:
 - proud, connected communities that have an attractive and affordable lifestyle
 - resilient communities that leave a legacy for tomorrow
- 12 The purpose of this report is to confirm the direction determined for the 2nd year of the LTP.

- 13 It is recognised that extraordinary projects or changes to the level of service may be needed outside of the LTP process. The Annual Plan is an opportunity to raise these extraordinary projects or events, to ensure the on-going needs of the community are being met.
- 14 The draft budgets for the Tokanui Community Development Area for 2019/2020 have been based on forecasted information from year two of the Long Term Plan 2018-2028.

Overview of the process:



Issues

- 15 There are no significant changes from what was originally included in year two of the LTP.

District Funding of Water and Wastewater

- 16 Council's water and wastewater activities are funded by a fixed rate across the district for properties connected or able to be connected to a Council scheme. Decision making is the responsibility of the Council rather than community boards or community development area subcommittees (CDA's), however community boards and CDA's are kept informed of planned projects as well as those in progress.

District Funding of Library Services

- 17 Council operates 10 libraries across the district which historically were funded by a mix of district and local rates. In the 2018-2028 LTP Council, with the support of the community, decided to fund 100% of all library services across the district from the Uniform Annual General Charge. This has resulted in all ratepayers paying the same amount towards library services, irrespective of where they live.

Setting all Community Board/Community Development Area Subcommittee rates as Uniform Targeted Rates (UTRs)

- 18 In the 2018-2028 LTP, Council with the majority of the community's support, decided to assess local rates for Riverton/Aparima, Otautau, Stewart Island/Rakiura, Tuatapere, Mossburn and Waikaia as uniform targeted rates, with variances as required.
- 19 Council made this change because there was no consistent approach to local community board and community development area subcommittee rating, despite the fact that each local rate was being used to fund similar activities and services in their local communities.
- 20 This has resulted in all ratepayers in each community paying the same amount towards their local services, irrespective of the value of their property. Te Anau and Tuatapere community boards will continue to apply variances to rural properties (both) and commercial properties (Te Anau only).

Stormwater Consenting Update

- 21 Council currently has discharge applications lodged with Environment Southland for a number of townships across the District. It is a requirement from Environment Southland that such discharges are consented in line with other authorities within the region.
- 22 In late 2017, Council received draft consent conditions for Balfour, Brown, Lumsden, Mossburn, Riversdale, Tokanui and Waikaia and accordingly project and monitoring budgets were reduced in the 2018-2028 LTP. For all other communities, as at the date of this report Council are still waiting on the draft consents and their associated requirements.
- 23 Stormwater costs are the responsibility of each local community, and therefore the outcome of any hearing and the subsequent monitoring and capital costs will need to be funded by the relevant community.

Factors to Consider

Legal and Statutory Requirements

- 24 The Annual Plan 2019/2020 is a requirement of the Local Government Act 2002 and is also closely aligned with the Local Government (2002) Rating Act.

Community Views

- 25 There are no changes to the proposed direction setting for the Tokanui Community Development Area Subcommittee.
- 26 Any significant issues affecting local communities may be included in the official consultation document which will be publicly available. The consultation document will be available to

households throughout the District.

Assumptions made in preparing the Budgets

- 27 All assumptions that were made when preparing the LTP have been applied in these budgets including the interest rate on borrowings. The interest rate applicable to community borrowings has been held consistent with the 2018-2028 LTP at 4.65%. This interest rate is based on the average BNZ three year fixed interest rate at the time of setting the LTP assumptions.
- 28 Interest on community reserves (monies held on reserve by the community for various purposes) has been calculated at 3.29% on the average of these balances at year end and is consistent with the 2018-2028 LTP.
- 29 Inflation rates have also been kept consistent with BERL rates adopted in the 2018-2028 LTP.

Fees and Charges

- 30 As part of the 2019/2020 Annual Plan process, Council are required to set all Council related fees and charges.
- 31 Council has a legislative requirement to publish all fees and charges imposed by Council or Council committees. This is achieved by way of Council's annual Fees and Charges booklet. The Fees and Charges booklet is a single document where ratepayers and Council staff can locate all charges in one place for the relevant financial year. The 2019/2020 Fees and Charges booklet is currently being prepared and will take effect from 1 July 2019.

Policy Implications

- 32 There are no policy implications in the direction setting for the Annual Plan 2019/2020.

Analysis

Options Considered

- 33 Council staff have reviewed the original LTP outcomes and revised as necessary.
- 34 There are two options to be considered in this report:
- option 1 is to accept the budgets as proposed in this report
 - option 2 is to amend the budgets proposed in this report.

Analysis of Options

Option 1 – Accept the budgets as proposed in this report

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none"> ensures that community outcomes are met enables an Annual Plan to be compiled in with in the set timeframe. the cost and associated funding for preparing and consulting on the 2019/2020 Annual Plan are included in the organisations approved operational budgets. 	<ul style="list-style-type: none"> none identified

Option 2 – Amend the budgets proposed in this report

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none"> allows for any amendments that staff may not have factored in. 	<ul style="list-style-type: none"> rates recalculations may be higher than identified in the LTP. may impact the delivery of the Annual Plan within the set timeframe.

Assessment of Significance

- 35 The contents of this report is not deemed significant under the Significance and Engagement Policy.

Recommended Option

- 36 Through the process of identifying any extraordinary projects/events, and updating any changes to the level of service required, staff recommend Option 1 to accept the budgets as proposed in this report.

Next Steps

- 37 The recommendations passed in this report will be summarised in Council's Draft 2019/2020 Annual Plan. If there are significant or materially different variances from the LTP, these will be included in a consultation document and released for consultation in February 2019.
- 38 The final Annual Plan including changes made as a result of consultation, will be adopted by Council in June 2019.
- 39 This report has the following appendices:
- 40 Appendix 1: This section is broken into rate types and includes a list of business units that make up the rate type and financial summary statement which shows the expenditure and income and rates calculation.
- 41 Appendix 2: A list of reserves with the opening balance and projected closing balance.

42 Appendix 3: A list of loans that are current and to be uplifted in 2019/2020.

Appendix 1

Tokanui CDA Financial Summary			
	Actuals 2017/2018	Budget 2018/2019	Forecast 2019/2020
Operating Expenditure	(14,938)	(19,292)	(18,013)
Capital Expenditure	-	(5,000)	-
Non Cash Expenditure	2,201	2,063	565
Total Expenditure	(12,737)	(22,229)	(17,448)
<i>Less Funding</i>			
Net Reserve Movements	(5,981)	1,296	(3,662)
Other Income	8,417	9,432	9,441
Total Funding	2,436	10,728	5,779
Total Rates Required	10,301	11,501	11,669
GST	1,545	1,725	1,750
Rate (including GST)	11,846	13,226	13,419
\$ Increase/(Decrease)		1,380	193
% Increase/(Decrease)		11.65%	1.46%

Tokanui CDA Rates Calculation				
		Actuals	Budget	Forecast
Rate Type	Basis of Rate	2017/2018	2018/2019	2019/2020
Tokanui CDA Rate	Fixed Charge	204.19	224.18	227.45

The Tokanui CB Rate is comprised of the following business units:

27802 Operating Costs	27828 Beautification
27807 Streetworks	27843 Playground
27813 Stormwater	

Tokanui Community Development Area Subcommittee

29 October 2018

Hall Financial Summary			
	Actuals 2017/2018	Budget 2018/2019	Forecast 2019/2020
Operating Expenditure	(6,436)	(6,328)	(6,466)
Total Expenditure	(6,436)	(6,328)	(6,466)
<i>Less Funding</i>			
Net Reserve Movements	(157)	(242)	(250)
Other Income	211	242	250
Total Funding	54	0	0
Total Rates Required	6,382	6,328	6,466
GST	957	949	970
Rate (including GST)	7,339	7,277	7,436
\$ Increase/(Decrease)		(62)	159
% Increase/(Decrease)		-0.85%	2.18%

Hall Rates Calculation				
Rate Type	Basis of Rate	Actuals 2017/2018	Budget 2018/2019	Forecast 2019/2020
Tokanui-Quarry Hills Hall Rate	Unit Charge	72.67	54.31	55.49

Appendix 2

Tokanui Reserve Report			
	Opening Balance 1/07/2018	Forecast Budget 30/06/2019	Closing Balance 30/06/2020
Local			
Operating			
Comm Centres Tokanui	7,207	7,449	7,699
Total Local Operating	7,207	7,449	7,699
Local Reserve			
Tokanui General	58,013	56,717	60,379
Total Local Reserve	58,013	56,717	60,379
Overall Reserve Balance	65,220	64,166	68,078

Appendix 3

Tokanui-Quarry Hills Hall Fees and		
Description	As of 1 July 2018 Including GST	As of 1 July 2019 Including GST
All day hire (8 hours)	\$ 55.00	
All day & night hire	\$ 70.00	
Regular sports team	\$ 12.00	
Occasional sports team	\$ 15.00	
Lounge/Supper room	\$ 15.00	
Supper room and kitchen	\$ 25.00	
Hire		
Chairs	\$ 0.20	
Tables	\$ 0.10	

** Board to consider if a bond should be charged.*

Attachments

There are no attachments for this report.

Council Report

Record No: R/18/9/22554

Author: Karen Purdue, Community Partnership Leader

Approved by: Rex Capil, Group Manager Community and Futures

☐ Decision

☐ Recommendation

☒ Information

Chief Executive

Water Issues

1. Work is continuing with the Central Government Three Waters Review As noted previously, the work is divided into the following four major work streams:
 - 1) Oversight of the sector, the regulatory settings within which it works and the institutional arrangements in place for management of the water sector.
 - 2) Funding and financing mechanisms, including consideration of a range of options for future funding of three waters infrastructure.
 - 3) Capacity and capability of suppliers and regulatory agencies.
 - 4) The information used for providing transparency of the sectors performance, its accountability and decision-making processes.
2. Central Government has been clear about the extent of the review process and the range of options that are being considered. Some of the key messages/points made to date include:

Regulation

- An independent drinking water regulator is being considered.
- Some form of economic regulation of infrastructure assets is also under consideration and there is a question about whether the current environmental regulation system needs to be strengthened.
- Changes to the regulatory framework, whether they involve enhanced reporting, oversight, compliance or raised standards are likely to have significant funding implications for local government.
- Affordability is not an acceptable reason for failing to meet drinking water standards.

Service Delivery Options

- Service delivery arrangements should be reviewed and the Government is considering the merits of aggregation of water providers. There are a number of ways in which this aggregation could occur including at the regional or super regional level
- A 'system-wide' joined up solution may be required. The solutions needed cannot necessarily be separated out by different territorial local authorities
- Continued public ownership is seen as a 'bottom line'. This could include ownership by either central or local government

- The broader role and functions of local government will need to be reviewed if the responsibilities for the delivery of water services is aggregated into larger service delivery entities.

3. The Minister of Local Government has indicated her strong support for the development of aggregated water supply entities. In this regard she made the following comments in a recent speech to the Infrastructure NZ conference (<https://www.beehive.govt.nz/speech/water-infrastructure-speech>)

Given the interconnected nature of our water systems it is difficult to see how we can meet future regulatory requirements and consumer expectations without also making changes to service delivery arrangements, including infrastructure provision.

So while fixing the regulatory arrangements for water is a priority we also need to look at how we consider water service delivery to be able to fund infrastructure.

4. In her speech the Minister also commented on the lessons she has drawn from her recent visit to the United Kingdom. Her comments on the lessons learnt included:

In general, as many of you may know, in the United Kingdom and Ireland they have:

- *Much stronger regulation and more capable and better funded services;*
- *Independent drinking water and environmental regulation leading to safer drinking water and better environmental performance;*
- *Economic regulation that provides a level of assurance that the right level of investment is being undertaken in the three waters; and*
- *Economic regulation that drives a focus on customers and efficiencies.*

It is particularly instructive to note that Scottish Water has achieved 40 per cent savings and Ofwat, in England, achieved a 30 per cent savings on their consumers' water bills.

Reflecting on their water reform experience my view is that a strong coordinated regulatory regime will not be enough on its own to deliver all the outcomes we are seeking here. The costs of upgrading the system to meet expected standards will fall on already heavily burdened ratepayers, and will take a very long time to accomplish.

This is something we will need to consider as we contemplate alternative options for service delivery in New Zealand, as is the need for professional skilled directors in any new options.

5. It will also be important for the work being progressed via the Government Three Waters project to be integrated with the Local Government Funding Inquiry work being undertaken by the Productivity Commission and the Localism work that is now also underway. The way in which this integration is to be managed between the different government agencies involved is still to be clarified.
6. Officers are continuing to monitor the progress being made with the Three Waters review and will keep Council updated as work progresses.

Council Strategic Workshop

7. Council held a strategic workshop on 6th and 7th August.

8. The workshop provided an opportunity to have a 'stocktake' of the organisation's progress and strategic direction following completion of the 2018 Long Term Plan and adoption of a new strategic framework.
9. It is also clear that the local government sector as a whole is operating in a period of considerable change, the speed of which is likely to increase further in the short – medium term. Some of the major issues driving these changes include the three waters review, climate change, housing, regional development, funding and social equity issues. It is clear that in all of these areas retention of the status quo is not an option. The challenge is for Council to ensure that it has a position on and can influence the change processes as they occur.
10. The outputs from the workshop will be used to inform the organisational work programme including that leading into the 2021 LTP. In this regard Council is being asked, as part of a separate agenda item, to confirm the continued use of the current strategic framework for the development of the 2021 LTP.

Infrastructure Commission

11. In August central Government announced the establishment of a new Infrastructure Commission that will be tasked with developing a consolidated national view on the state of infrastructure development across NZ.
12. The creation of the Commission is a response to concerns about whether NZ is developing the infrastructure it needs to progress economically and the extent of the infrastructure deficits that exist in some parts of NZ. Infrastructure is a critical enabler for economic growth and development over time. The funding of infrastructure is a critical issue under Government's urban growth agenda work programme. Hence, it has been allocated a level of priority for further work.
13. Treasury is to lead development of the policy work needed to support formation of the new entity which will presumably replace the National Infrastructure Unit.

Southland Regional Development Agency

14. Work is proceeding with the creation of the new Southland Regional Development Agency (SRDA).
15. Consultation with the proposed community shareholders is well advanced and a final draft Memorandum of Understanding is close to being finalised with the four Murihiku Runanga. The MOU will need to be taken to each of the Councils for formal consideration/approval.
16. A meeting of all of the proposed shareholders was held in August and there is a good level of agreement as to the proposed shareholding and other constitutional arrangements. These are to be formalised through a formal Shareholders Agreement which is currently being drafted and will be brought back to Council for formal approval in the near future.
17. Work is also well advanced with the development of proposed new 'contracting' arrangements. In looking at what it is that this Council wants to purchase from the new Agency it is important to recognise that we need to change the focus of the organisation from what it was that Venture Southland has delivered in the past. There is a need for the Agency to be focussed on priorities

that will make a difference to the development of the Southland region as a whole as well as the overall goals, particularly the attracting 10,000 more people goal that was set through SORDS.

18. The move to having a stronger regional focus does mean that the SRDA will do a number of different things, and in a different way, to which they may have been addressed in the past.

Public Housing Plan

19. Central Government have recently released their Public Housing Plan 2018 – 2022, which outlines how the Government aims to deliver around 6,400 more public housing places by June 2022 – approximately 1,600 places per year on average across Housing New Zealand (HNZ) and Community Housing Providers (CHPs). This includes some 100 new units in the Southern region which covers both Otago and Southland.
20. Financial support is now available nationally to HNZ and CHPs to enable and incentivise the additional supply being sought. The operating supplement will be extended so it is available to both HNZ and CHPs nationwide for net new (new build and turn-key) and net additional buy-in public housing supply. Upfront funding, on the other hand, will only be available in very limited circumstances.

Emergency Management Review

21. Central Government have recently released their decisions on changes to be made to the Emergency Management systems in NZ following completion of the Technical Advisory Group review that was completed in 2017. A copy of the decisions report is available on the Department of Prime Minister and Cabinet website (www.dpmc.govt.nz).
22. The Government's response addresses the Technical Advisory Group's recommendations and details which aspects of the recommendations have been accepted. It then goes on to set out a multi-year work programme to progress the implementation of those recommendations that have been accepted. The work to be progressed will deliver improvements in the following five areas:
 - Putting the safety and wellbeing of people at the heart of the emergency response system
 - Strengthening the national leadership of the emergency management system
 - Making it clear who is responsible for what, nationally and regionally
 - Building the capability and capability of the emergency management workforce
 - Improving the information and intelligence system that supports decision making in emergencies"
23. Central Government officials are now charged with progressing the work programme needed to implement the improvements identified in these areas.

Long Term Plan Consultation Documents

24. The Office of the Auditor-General have recently released a report (www.oag.govt.nz/2018/ltp-consultation-documents/docs/ltp-consultation-documents.pdf) that provides an overview of their findings from the auditing of the 2018 LTP consultation documents.
25. While noting that all 2018-28 consultation documents were considered to be fit for purpose it identifies that there are a number of opportunities for improvement, including some identified in

their 2015 report which have not been realised. These include the content and layout of the document and well as giving considering to engaging with communities on critical issues well ahead of the formal consultation document process.

Environmental Services

Group Managers Update

26. Consent workloads across the team have continued to be relatively strong, although a slight slowdown in building consent numbers lodged has occurred in the last 2-3 weeks.
27. Collaborative cross-council discussions have been held with regard to evaluating and progressing on-line lodgement and processing. It is desirable to seek to work towards common platforms across the Southland Councils, consistent with the SoRDS Ease of Doing Business work streams.
28. The IANZ Project team continues to work towards the positioning of the Building Solutions Team for the March 2019 reaccreditation audit. A strong focus has been on learnings from other recent audits of other councils and the issues that have been flagged through those.
29. Work continues on the action plan from the Environmental Services Service Delivery Review action plan, with an update presented to the Regulatory and Consents Committee meeting on 6th September 2018.
30. The Council will be participating in a combined programme coordinated through Emergency Management Southland to improve Business Continuity Planning. A consistent approach to this will be coordinated by Ian Cryer, Recovery Manager for Emergency Management Southland with this programme having been endorsed by the Coordinating Executive Group (CEG).

Environmental Health

Prosecutions

31. Council successfully prosecuted a person for littering in a public place. While being driven by a companion, the person threw greenwaste while standing in a large trailer onto long stretches of road, including Kennington-Waimatua Road and Motu Rimu Road.
32. This person pleaded guilty and was dealt with by Judge Brandts-Giesen. The Judge fined him \$150; court costs of \$130 and made an order that \$240.35 clean-up costs be paid to the Council.
33. At the time of writing, prosecution proceedings have commenced against the two owners of the Rottweilers that attacked a member of the public in Winton on 10 June 2018. The charge is under the Dog Control Act 1996, Section 58 Dogs causing serious injury.

Freedom Camping

34. In Te Anau Council is managing the shared service this season, and this will be organised shortly.
35. In the Catlins area, the Department of Conservation (DoC) is managing the service this season. Council will be requesting that the Officer is also appointed as a Dog Ranger, to provide educational services in Curio Bay whilst there for freedom camping. Senior DoC staff have endorsed this proposal.
36. In Lumsden, it is proposed to advertise for Enforcement Officers shortly.

Dog Control

37. An education drive is proposed to ensure that dog owners have their dogs on a leash on Riverton's beaches. Along with media releases, Dog Control Officers will be issuing infringement fines, and new signage will be investigated.
38. An educational drive is also proposed to encourage dog owners to pick up dog droppings on Stewart Island, which has been reported to be worsening. This will include the limited distribution of some free dog waste bags.

Resource Management

39. A report has been prepared for the Regulatory and Consents Committee recommending that Council resolves to initiate a Plan Change to establish some stronger lighting controls on Stewart Island/Rakiura to support the Dark Skies Sanctuary application by Stewart Island Promotions that is currently being processed by the Dark Skies Association.
40. One of the key requirements of achieving "sanctuary status" is having a level of lighting controls within the sanctuary area. If endorsed by Council, work will commence immediately with a view to notifying a plan change in early to mid-2019.
41. Council has prepared a joint submission with Environment Southland, Invercargill City Council and Gore District Council on the draft National Planning Standards which seek to standardise District and Regional plans prepared under the Resource Management Act. The draft standards at this stage seek to establish a consistent layout of plans, standardise definitions and measurements along with outlining a timeframe for delivering the plans in an interactive electronic format.
42. The number of resource consents being lodged with Council remains steady. There are currently 51 consents in the system (on hold and processing).

Building Solutions

43. The department has commenced forwarding some building consents for processing to an external contractor, this is intended to maintain customer service and ease pressures on processing staff, relieve pressure points with processing and free up consent processors to assist with inspections when needed. This process is not expected to have any negative impact on the applicant as the current fee structure is based on an hourly rate fee.
44. The district continues to see somewhat of a two speed economy, with Mararoa Waimea, Winton Wallacetown and Waiau Aparima wards accounting for more than 80% of the consents.
45. The department have recently relocated a BCO to Te Anau and this is relieving some of the workload pressure in the area and creating greater efficiency with reduced staff travel.
46. The Department issued 112 consents and received 87 new applications for the month. This is the same number of consent applications as received for August 2017 however it is down on the previous 3 year average. The value of consents issue this month is less than for the 94 issued in August 2017 this is associated with a higher number of heating unit consents for the month.
47. The number of live consents continue to drop as the number of CCCs issued and refused CCCs exceeds the number of consents issued.

Customer Support

Libraries

48. We currently have 5340 active library users in the District as at 1 September 2018 (this is defined as having used their library card in library or online in the last 12 months).
49. The table below shows the number of individuals checking out items from a branch library each month.

Library Name	July	August
Book Bus	326	451
Lumsden	94	89
Otautau	94	108
Riverton	215	192
Stewart Island	47	45
Te Anau	431	375
Winton	642	603
Wyndham	71	69

Community and Futures

Governance

Representation Review

50. Appeals and objections on the Council's representation review closed on 22 August 2018. Eight were received and these and other documentation regarding the process the Council undertook were sent to the Local Government Commission. The next stage and timeframe is for the Commission to determine.
51. When Council adopted the Final Proposal, one of the resolutions it passed was to recommend to the incoming Council, following the elections in October 2019, that reserves held by community boards and community development area subcommittees be ring-fenced for a period of up to three years when the Revenue and Financing Policy is reviewed. This is usually done as part of the Long Term Plan.

Community Governance Elected Representative Working Group

52. At the Community and Policy Committee meeting on 5 September 2018, the Committee agreed to endorse the continuation of the Community Governance Elected Representative Working Group to progress the implementation of the Representation Review.
53. The membership will remain the same, but it can decide to invite other members to discuss particular matters. The role of the working group in this next phase will be to focus, comment on and support the processes identified in the Community Governance Reference Document.

This document (a copy of which was sent to all elected members) set out a new way of working for community boards, following the representation review.

54. Matters the group will consider include the introduction of new standing orders, role of members, code of conduct, induction and training for members, reporting to the community, reporting to Council and the relationship with Council and protocols relating to local groups operating in the their local community.

Strategy and Policy

Corporate Performance Framework

55. The Corporate Performance Framework aligns Council's high level direction to its activities and outcomes, and its purpose is to streamline Council planning and reporting functions.
56. As part of the Corporate Performance Framework, Council will deliver on its legislative requirements – including the Long Term Plan, Annual Plan, Annual Report and Activity Management Plans.
57. Council will produce an Interim Performance Report, undertaken three times a year – for the four month periods of July-October, November-February and March-June, with the third being produced to inform the Annual Report. The new framework will require Council activity managers to report by exception and provide meaningful explanation of the level of performance compared to what was planned. The Interim Performance Report will utilise Council's new CAMMS reporting tool for the first report presented in November/December 2018.
58. Council staff have developed Team Business Plans and Individual Performance Plans. These are an operational level tool to provide staff and elected members with the linkages between Councils overall vision, and align that to the programmes of work, projects and operational requirements to effectively deliver what is promised in the Long Term Plan and Annual Plans. Alongside the Interim Performance Reports, the Team Business Plans will utilise CAMMS and look to be incorporated into this reporting tool within the next twelve months.

Risk Management Framework

59. Council continues to identify the need to invest in and develop its risk management processes and approach. In developing the framework the objective is to effectively understand, plan for, and mitigate risk across all levels and activities within the organisation.
60. A Risk Management Framework project meeting was held on 16 August 2018, to agree the objectives, thresholds and management approaches for the overall framework. Coming up in October is a two day workshop for all Councillor Chairs and Finance and Audit Committee members, the Executive Leadership Team, and all senior managers that will look at developing a profile of significant organisational risks. This will include education around how Council approaches risk, identifying risk, how it will prioritise these and agree on where responsibility rests for managing the highest priority risks to Council and community. A draft framework will be developed for consideration following this workshop.

BERL Stage 3 – Working towards positive Southland community futures

61. Business and Economic Research Limited (BERL) was commissioned by Southland District Council to undertake research to assist with the development of the District's 2021-2031 Long Term Plan.
62. The research is based on the idea that the District can passively accept the future that fate will provide for its communities, or work strategically to shape the future it wants to achieve.
63. The research is in three stages, each of which is designed to answer a specific question:
 - Stage 1 asked "where we are now?" This involved collecting and analysing data to show the state of wellbeing in the District as a whole and in seven defined Communities. This stage has been completed.
 - Stage 2 asked "where we are heading?" This involved some forecasting to examine how the population and the level of employment in the District and each of the Communities would change, if past trends were left to continue. This stage has also been completed.
 - The current stage, stage 3, is about asking the question "where we actually want to be?" Its aim is to define a set of actions that will help to shape positive futures for each of the main Communities in the District.

What Stages 1 and 2 Found

64. In summary, stage 1 of the research found that, compared to New Zealand as a whole, wellbeing in Southland District was high. Southland District was better particularly in terms of: employment and unemployment rates; incomes; home ownership; and community connectedness. But it was worse in terms of the qualifications of the workforce and economic diversity. It also found that, in the recent past, incomes in Southland District had grown more rapidly than nationally. However, the District had attracted relatively few migrants, and home ownership in the District had fallen more rapidly than nationally.
65. Looking ahead, stage 2 indicated that the District's working age population is likely to increase slightly over the next ten years, but that it is likely to decrease fractionally during the following decade. Meanwhile, if the District's economy continues to grow at the same rate, relative to the national economy, as it has in the recent past, the demand for labour will grow. This means that, because the District's unemployment rate is already low, there is a real possibility of large and growing labour shortages. The likelihood is that, unless the District can attract more migrants, incentivise its young people to stay, and encourage older workers to stay in the labour force, economic growth could be stifled.

Next Steps Stage 3

66. The specific purpose of stage 3 (the final stage) is to engage with individuals, organisations, and businesses in the District to pinpoint what needs to be done to ensure that the District and its communities maintain and increase their levels of wellbeing. Ultimately, stage 3 will help to inform the District Council about what it can do itself to increase wellbeing, and how communities, as they strive for overall community wellbeing, can best work with other agencies and Council to achieve the same goal. This next stage will focus on what needs to be done to ensure that Southland District maintains and builds on its current position as a place where

wellbeing is at a high level – a place in which it is good to live and work. BERL will be speaking directly with many people within the district over the next few months to discuss any matters that affect wellbeing in Southland District. This will include all activities and services where the Council has a role, either by itself or in partnership and support with other Councils, government agencies and communities.

67. These conversations will involve discussions on:

- Do you agree that the summary above provides a reasonable picture of wellbeing in Southland District?
- If not, what's wrong/missing?
- Looking at the District, what problems/issues need to be fixed/focused on to improve general wellbeing?
- Similarly, what do you see as the opportunities to promote wellbeing?
- Thinking about the problems/issues you have described, which do you think should have the highest priority, and who/which organisation do you think should take the lead in addressing them?
- And thinking about the opportunities you have described, which do you think would contribute most to wellbeing, and who/which organisation do you think should take the lead in pursuing them?

68. Stage 3 will be completed by December 2018.

Community Futures Research and Analysis Work Programme

69. Council is undertaking research and analysis work to support its decision making and transitioning from 2018 to 2021 in preparation for the Long Term Plan 2021-2031. This work will assist in leading the development of Council's overall approach to the management of change and preparation for what the future might hold for the district and its communities. The purpose of this work is to develop project plans based on identified work streams that will help identify what is required to deliver priority projects within the district.

70. The topics for further research and analysis include:

- Socio-demographic projects (where are we now, where are we heading, and where do we want to be)
- Climate change and implications for Southland District (risks and impacts on the district)
- Service Delivery Framework – District vs Local service provision and levels of service (an assessment and evaluation of council services and determine the most appropriate level of service to meet community needs in the future)
- Rating affordability planning and implications (to understand income levels in our communities and affordable measures for delivery of activities and services – and implications of decisions on rating affordability for the district)
- Future infrastructure and asset renewal (what and how will council replace significant infrastructure when due for replacement)

- Land and Water Plan Implications (to understand the implications of compliance standards on the future provision of services to local communities)
- Community Facility Provision Framework (how, what and when are facilities used and needed)
- Community Partnerships Assistance and Funding Alignment Approach (multi-agency community partnership opportunities, and council's funding and grant schemes to support community organisations)
- Technological change impacts on communities and implications for Council

71. This work will assist Council in delivering on the Long Term Plan 2018-2028 and identify priorities for investing in community future planning.
72. High level project plans have now been developed for each of the topics above and a report presented to the Community & Policy Committee was received at their 5 September 2018 meeting. From here, the Project Team will establish prioritisation for the works scheduled, and identify any additional resources that may be required to undertake priority projects. Regular updates will be presented to the Community and Policy Committee throughout the next 9 months.

Policy and Bylaw Updates

73. There are a number of Council bylaws and policies currently being reviewed and updated, and a large number of bylaws due for review in the next 12-24 months.
74. The Strategy and Policy team have undertaken a high level stocktake of all policies and bylaws currently held by Council and their timeframes and requirements for review. This work will include analysis of determining the appropriate categories for our policies into Governance and Management, and also discussing those which may be better served as procedures and guidelines. The Strategy and Policy team will be developing a Policy Manual to further define the scope of future policy and guideline provision for Council to operate efficiently and effectively in the future.

Community Partnership Leaders

The Milford Opportunities Project

75. A further meeting of the Governance Group took place on 18 September 2018 where those in attendance considered the phase 1 research and analysis that was completed and the recommendations for further work. The next steps will be to:
- Undertake public engagement, starting 17 September 2018 in Te Anau; and
 - Seek further funding to undertake the further work for Phases 2 and 3.

Tourism Infrastructure Fund (TIF)

76. Council has been advised that the applications that were lodged to the last round of the TIF have been approved. These applications were for;
- a. A \$5million contribution towards the cost of upgrading the Te Anau Wastewater scheme

- b. \$411,000 for the upgrading of toilets on the Southern Scenic Route at Waikawa, Clifden Bridge, Monkey Island and Te Anau
- c. \$300,000 for upgrading of the parking area at the Lake Manapouri Visitor Centre at Pearl Harbour.

Responsible Camping

- 77. The Queenstown Lakes District Council are working to a very tight timeframe to develop a Responsible Camping Strategy that will also be used to assist with managing 'freedom camping' this summer. They are aware that there may be implications for other councils and organisations and have invited representatives from DOC, LINZ, NZTA, Southland District Council and Central Otago District Council to be part of their project control group.

Southland Museum Consultation - Our Tale Project

- 78. Staff have been involved in a volunteer working group which undertook community consultation across Southland asking residents for their views on the future Southland Museum so that those views would have a voice in the future development plan.
- 79. The community consultation took place throughout the month of July 2018. The volunteer working group was formed to advise and assist with the consultation process. The group provided specialist expertise in heritage and marketing including social media and additional reach within different communities. Members of the group also assisted at the workshops and with analysing the very large volume of input received. The completion of the report in August will ensure that the information is able to be fully considered within the larger redevelopment project.
- 80. The public were able to give their views by either completing an online or hard copy survey or by attending a workshop. Many participants expressed a sense of loss and concern at the closure of the museum, but also hope and excitement for what the future museum could be. They also hoped, quite strongly at times, that the redevelopment could be progressed rapidly.
- 81. A copy of the report is available from Council's area offices.

Services and Assets Group

Group Manager's Update

- 82. As we move further into the financial year, the group is looking to stabilise its activities and focus on programming, resourcing and delivering the necessary works identified through the 2018-2028 Long Term Plan. In conjunction with this, there is also a focus on finalising the 2019-2020 Annual Plan.
- 83. We continue our search for a Community Facilities Team Leader. There are a number of critical business improvement works streams that need to be delivered within this activity; the lack resource is hampering our ability to deliver on these commitments.
- 84. The Programme/Project Management Platform is in the process of finalising the design and workflow. Internal training programmes and change management processes are also being established, to ensure the system is able to be integrated into the organisation, with minimal impact but maximum outcomes.

85. The Pyramid Bridge project is progressing with Gore District Council. Southland District Council staff and Council representation form part of the project governance team; contact and updates are regular. An updated design estimate has been provided and an external Quantity Surveyor will be reviewing this prior to the two councils having an opportunity to decide which of the two options to pursue (single or double-lane).
86. The Te Anau Wastewater Discharge Project updated Business Case assessment has now been completed and the internal team is working on producing the cover reporting for the necessary committee meetings and Council decision. The committee and Council meetings to consider the updated business case have been scheduled for October 2018, in order to progress the project with a selected discharge method.
87. Another key activity underway, is the assessment of the two solid waste contracts that are up for renewal in 2019. Both of these contracts have been subject to review and will now move into extension negotiations, in line with the contract renewal processes stipulated in each of the contracts.
88. Work is ongoing to provide further clarity and prioritisation of expenditure in association with infrastructure deficits, activities, sub-activities and services. This work is necessary to adequately inform levels of service discussions and consultation in the lead up to the 2021 Long Term Plan.
89. Asset information is also an area of focus currently, particularly within the Community Facilities and 3-Waters Activities. For 3-Waters this involves establishing a Master Data Specification determining what asset information is required, across the hierarchy of assets within each of the three reticulated services activities. Once established, it will be necessary to work with our contractors to ensure at the point of install or intervention, the appropriate information is captured in a way that is then easily migrated into IPS, our Asset Management software.
90. For Community Facilities this has involved identifying some priority activities (playgrounds, buildings and toilets) and tapping into support from the New Zealand Recreation Association (NZRA) as the national support body to establish asset information templates for each. These are currently in draft and being finalised. Once finalised we will progress to gathering the relevant asset information for these activities. Concurrently, it will be necessary to review the Asset Management System to support its function.
91. It is anticipated that this Asset information work will be ongoing for a number of years and will impact all of the activities and services that Council delivers. This work will be rationalised alongside the Core Systems Project.
92. The programme/project management software platform approved in July 2018, is in the process of being rolled out and has been established in a testing platform. We are refining the workflow and business rules/integration associated with the software and will be rolling out and bedding in the change processes necessary to support this new system over the coming months.

Forestry (IFS)

93. Harvesting of the 2018-19 harvest program has commenced in the Waikaia forest with the previous year's program now completed. This has meant nil re-establishment costs of the logging crew, a saving to the Southland District Council.

94. Production for July was 9,600 tonnes, of the budgeted 26,000 ton annual program. The crew will be completed at Waikaia in September.

Strategic Water and Waste

Te Anau Wastewater Discharge Project

95. The business case in support of the preferred Kepler option was presented to Council in December 2016, and while they resolved to progress with detailed design on the pipeline route to Kepler, they also requested that staff undertake further work around a sub-surface disposal option (option 3). Council staff and consultants are currently developing this work, in conjunction with an external peer reviewer, Ben Stratford.
96. The roles of the Te Anau Wastewater Discharge Project Committee, Fiordland Sewage Options Group and their representative Peter Riddell have also been reviewed, with Mr Riddell engaged to provide commentary on a conceptual subsurface drip irrigation design and costings. Once this work is completed and finalised, an updated business case will be provided to Council for decision following submission and review by the Te Anau Wastewater Discharge Project Committee, Services and Assets Committee and the Finance and Audit Committee. It is anticipated that this work will be completed by early September, after which the updated business case will be presented to the various Committees and Council for consideration. These meetings have been scheduled for mid-October with a Council meeting planned for 23 October 2018.
97. In addition to the above, a finalised basis of design for the pipeline to Kepler has been delivered to Council. Council staff are also working through options around resourcing for the delivery of the various stages of the overall project.

Land and Water Plan Implementation

98. Under the National Policy Statement for Freshwater Management water quality and quantity are to be maintained and improved, with any over allocation to be phased out over time. Environment Southland is required to set environmental limits by 2025, with all 'communities' required to meet those limits in due course. They are progressing this work via their proposed Water and Land Plan.
99. To assist with addressing the impacts of these changes on local authority infrastructure, Environment Southland have formed a Three Waters Officer Working Group. The objectives of the group are to work through the implications of the new freshwater standards, develop an agreed approach to the re-consenting of local authority infrastructure and ensure that the organisational objectives are aligned.
100. In total 25 appeals were received by Environment Southland of which Council has identified 10 which it will join as a Section 274 party. Council has also lodged an appeal to the decision. The basis of Council's appeal is largely around the 'non-complying' activity status on wastewater discharges to water.
101. The latest direction issued from the Environment Court outlines a proposed path, where appeals to objectives will be heard ahead of mediation, by grouped topic on policies and rules. A pre-hearing conference is scheduled for 12 September.

Review of Solid Waste Contract Arrangements

102. The WasteNet Southland Waste Management Group recently notified contractors Bond Contracts and Southland Disability Enterprises Limited of its intention to begin negotiations, around rolling both contracts over. Both contracts are currently in year six of an initial eight year duration, with ability to roll over for a further eight years.
103. Further information has been requested by the Waste Management Group which should allow a recommendation to be made to the Waste Advisory Group as to whether to roll the contracts over, or to go back to the market. The Waste Advisory Group made a number of decisions around each contract at their meeting on 27 June 2018. At the meeting it was recommended that Contract 550 be rolled over for a further eight year term. This recommendation was endorsed by both Invercargill City and Gore District Councils in July. The recommendation was presented to Finance and Audit Committee on 30 August 2018 and Services and Assets Committee on 5 September 2018, with a final report planned to be presented to Council on 19 September 2018. Further decisions around Contract 650 are expected by late October 2018.

Strategic Roading

Alternative Coastal Route Seal Extension Project

104. Work is progressing well to complete the main route with the final preparation work at the Curio Bay end of the route (last 1.1km) nearing completion in anticipation for sealing. Based on geotechnical assessment and testing the road was realigned away from the slip area and appears to be performing well.
105. Progress along the Waipapa Route has been progressing well with approximately 90% of the basecourse complete. This will be held until weather is suitable for sealing. The legal survey for land purchases is continuing.
106. It is still expected that the project will be finalised around October / November 2018 when weather condition should be more favourable for the sealing works prior to the peak of the visitor season.

LED Street Light Conversion

107. Work is well on track to be completed by the end of the calendar year. Work is currently being undertaken in around the South Eastern area. The only larger townships remaining to be completed are Riverton, Orepuki and Tuatapere.

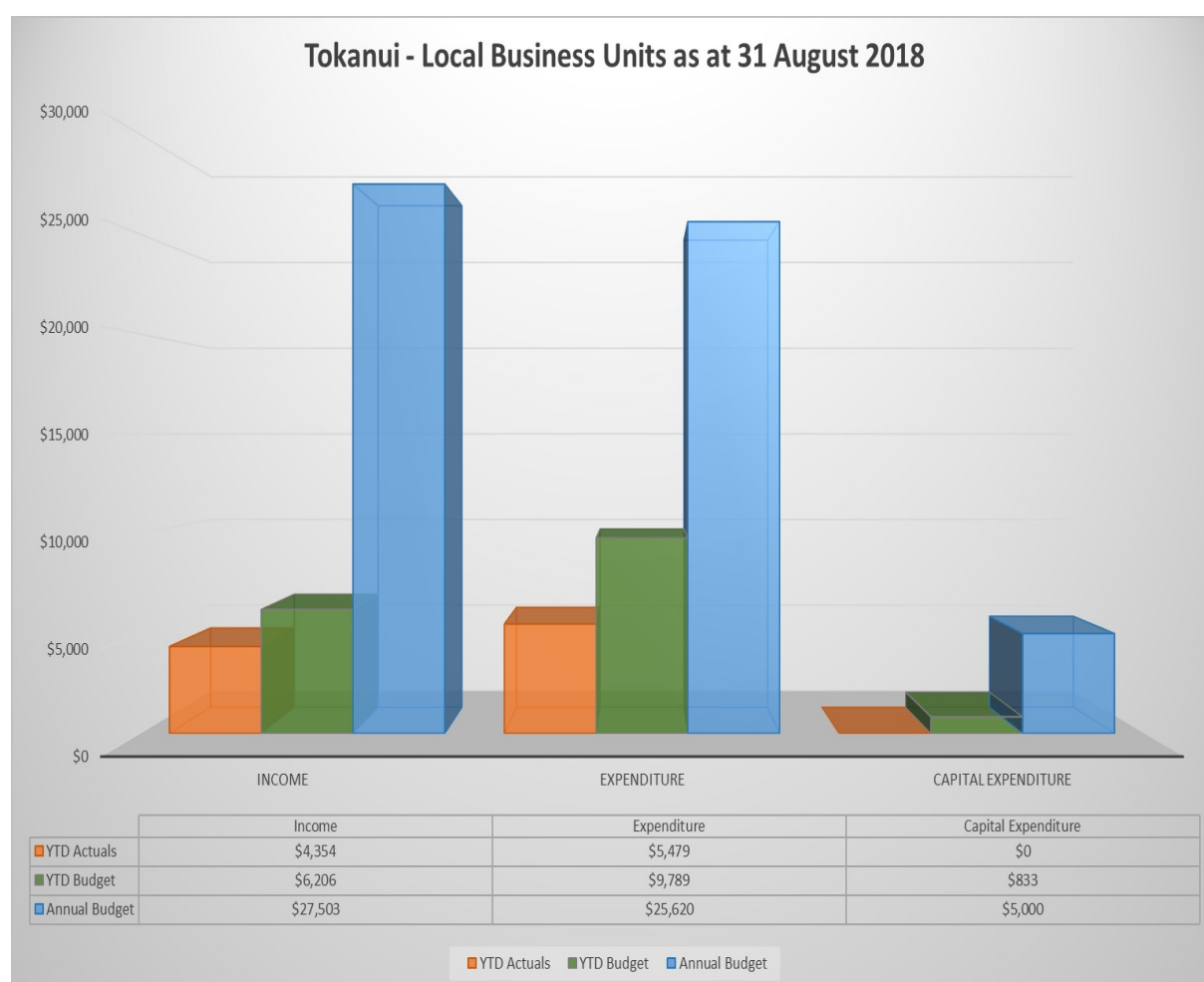
Strategic Property

108. Work has commenced on the 2018/19 projects to be completed this financial year. Primarily at this phase of the project, is seeking the relevant quotes to complete the work and consider these against budget.
109. Those under budget will commence once signed off. However, those over budget will either be subject to a scope change or the commencement of the unbudgeted expenditure approval process.
110. Work has also commenced to identify, plan to commence and complete those improvement processes, as identified in each of the seven activity plans used as the basis of the recently

approved Long Term Plan. In relation to open spaces, toilets and buildings this is creation of spreadsheets to determine components to be identified and assessed. For community centres this will also be the collection of data regarding each facilities utilisation.

Finance

111. Income for the Tokanui Community Development Area Subcommittee is \$1852 under budget due to interest on reserves being budgeted for but not realised.
112. Expenditure is tracking below budget overall, largely due to the annual budget for material insurance being budgeted for but not paid. In areas, seasonal activity such as litterbins and maintenance have been budgeted for based on a uniform monthly spend over the year (i.e. annual budget divided by 12, multiplied by the month into financial calendar). These factors combined with seasonal fluctuations in level of service required, may result in variances between budget and actual figures.
113. The capital expenditure project relates to the playground.



Tokanui - Business Units as at 31 August 2018										
BU Code	Business Unit	Income			Expenses			Capital		
		Actual YTD	Budget YTD	Budget Full Year	Expenses YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year
27802	Operating Costs - Tokanui	\$517	\$2,221	\$4,803	\$3,039	\$3,139	\$3,706			
27807	Street Works - Tokanui	\$723	\$723	\$4,340	\$187	\$723	\$4,340			
27813	Stormwater Drainage - Tokanui	\$611	\$611	\$3,666	\$178	\$662	\$3,666			
27828	Beautification - Tokanui	\$660	\$660	\$3,961		\$861	\$5,167			
27843	Playground - Tokanui	\$694	\$694	\$4,163	\$266	\$627	\$2,413		\$833	\$5,000
27850	Hall - Tokanui	\$1,149	\$1,297	\$6,570	\$1,809	\$3,777	\$6,328			
	Total	\$4,354	\$6,206	\$27,503	\$5,479	\$9,789	\$25,620	\$0	\$833	\$5,000

Reserve Balances

Tokanui	Opening Balance	Current Budget	Forecast Budget	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028	2028/2029
Community Centre													
<i>Operating</i>													
Comm Centres Tokanui - ORR	7,207	7,449	7,449	7,699	7,957	755	784	814	845	877	911	946	946
Total Community Centre Operating	7,207	7,449	7,449	7,699	7,957	755	784	814	845	877	911	946	946
Total Community Centre Balance	7,207	7,449	7,449	7,699	7,957	755	784	814	845	877	911	946	946
Local													
<i>Reserve</i>													
Tokanui General - RES	58,013	56,717	56,717	60,379	53,380	56,603	59,932	63,371	66,923	70,591	74,380	78,294	78,294
Total Local Reserve	58,013	56,717	56,717	60,379	53,380	56,603	59,932	63,371	66,923	70,591	74,380	78,294	78,294
Total Local Balance	58,013	56,717	56,717	60,379	53,380	56,603	59,932	63,371	66,923	70,591	74,380	78,294	78,294
Total Tokanui Reserve Balance	65,220	64,166	64,166	68,078	61,337	57,358	60,716	64,185	67,768	71,468	75,291	79,240	79,240

Recommendation

That the Tokanui Community Development Area Subcommittee:

- a) Receives the report titled “Council Report” dated 12 October 2018.**

Attachments

There are no attachments for this report.