



Notice is hereby given that a Meeting of the Winton Community Board will be held on:

Date: Monday, 1 October 2018
Time: 5.30pm
Meeting Room: Southland District Council, Winton Office
Venue: 1 Wemyss Street, Winton

Winton Community Board Agenda OPEN

MEMBERSHIP

Chairperson	Brian Somerville
Deputy Chairperson	Geoffrey Jukes
Members	Natasha Mangels
	Doreen McNaught
	Neville McPherson
	Peter Schmidt
	Councillor Neil Paterson

IN ATTENDANCE

Committee Advisor	Alyson Hamilton
Community Partnership Leader	Karen Purdue
Community Partnership Leader	Kelly Tagg

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Full agendas are available on Council's Website
www.southlanddc.govt.nz

Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. Should Members require further information relating to any reports, please contact the relevant manager, Chairperson or Deputy Chairperson.

Terms of Reference – Community Boards

Community Boards are bodies established by statute. Their responsibilities and powers are as delegated by the Southland District Council which are to:

- Represent and act as an advocate for the interest of its community.
- Consider and report on all matters referred to it by the Southland District Council, or any matter of interest or concern to the Community Board.
- Maintain an overview of services provided by the Southland District Council within the community.
- Consider annual estimates for expenditure within the community and recommend these to Council.
- Communicate with community organisations and special interest groups within the community.
- Undertake any other responsibilities that are delegated to it by the Southland District Council.

In addition to these activities, Community Boards will consider how best to provide for their communities, and the people who live there, into the future.

Community Board members will provide leadership by:

- Positively representing their community and the Southland District
- Identifying key issues that will affect their community's future and work with Council staff and other local representatives to facilitate multi-agency collaborative opportunities.
- Promote a shared vision for the wider community of interest area and develop ways to work with others to achieve positive outcomes
- Community Boards will adopt a strategic focus that will enable members to:
- Provide local representation and guidance on wider community issues, initiatives and projects.
- Contribute to the development and promotion of community cohesion, by developing and supporting relationships across a range of stakeholders at a local, regional and national level.
- Take part in local community forums, meetings and workshops.
- Inform local residents and ratepayers on issues that affect them.

Community Boards shall have the following delegated powers and be accountable to Council for the exercising of these powers

Engagement and representation by:

- Facilitating the Council's consultation with local residents and community groups on local issues and local aspects of district wide issues including input into the Long-term Plan, Annual Plan, and policies that impact on the Board's area.
- Engaging with council officers on local issues and levels of service, including infrastructural, recreational, community services and parks, reserves and cemetery matters.
- Representing the interests of the community at Council, Committee or Subcommittee meetings when a motion under debate relates to a matter that the Board considers to be of particular interest to the residents within its community.
- Monitoring and keeping the Council informed of community aspirations and the level of satisfaction with services provided.

Financial by:

- Approving expenditure within the limits of annual estimates.
- Approving unbudgeted expenditure for locally funded activities up to the value of \$10,000.

Rentals and leases

- In relation to all leases of land and buildings within their own area, on behalf of Council;
 - Accepting the highest tenders for rentals of \$10,000; or less per annum.
 - Approving the preferential allocation of leases where the rental is \$10,000 or less per annum.
-

Local assets and facilities by

- Overseeing the management of local halls and community centres which are owned by Council and where no management committee exists. This will occur by way of relationship with officers of Southland District Council.
- Appoint a local liaison person responsible for community housing.

Some Community Boards have specific delegations in addition to the broad delegations above:

Stewart Island/Rakiura Community Board

- Contributing to the development of policy relating to the governance of the Stewart Island Electrical Supply Authority (SIESA).
- Overseeing the management of SIESA by way of relationship with officers of Southland District Council.

Te Anau Community Board

- Overseeing the management of the Te Anau/Manapouri Airport by way of relationship with officers of Southland District Council.

The Community Boards can make recommendations to Council on:

Assets and Facilities

- Annually providing feedback on any asset management plans or community services strategies applicable to the community for which the Community Board is responsible.

Rentals and leases

- In relation to all leases of land and buildings within their own area, on behalf of Council;
 - Recommending rentals in excess of \$10,000 per annum to the Group Manager Services and Assets
 - Recommending the preferential allocation of leases where the rental is in excess of \$10,000 per annum to the Group Manager Services and Assets.

Contracts/Tenders

- Recommending tenders less than \$200,000 to the Group Manager Services and Assets.
- Recommending tenders in excess of \$200,000 to the Services and Assets Committee.
- Recommending tenders to the Services and Assets Committee where preference is not for acceptance of the highest tenderer,

Financial

- Recommending annual estimates to Council.
- Recommending unbudgeted expenditure in excess of \$10,000 to the Services and Assets Committee.

Local Policy

- Considering matters referred to it by officers, the Council, its committees or subcommittees, including reports and policy and bylaw proposals relating to the provision of council services within the Board's area; and
- Making submissions or recommendations in response to those matters as appropriate.

The Chairperson of each Community Board is delegated with the following additional responsibilities:

- Approval of leases, rental agreements and the rollover of existing contracts under \$1,000;
- Engaging with Community Board members to make submissions to the Council on behalf of the Community Board where a submission period is outside of the Community Board meeting cycle. Where a Chairperson is unable to base a submission on a consensus among Community Board members, a Community Board meeting must be held.

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UPDATES

9.1 Chairperson's Report

Chairperson, Member Sommerville, to report on activities with which he has been involved since the Board's last meeting.

9.2 Councillor's Report

Councillor Paterson to report on matters from the District Council table.

1 Apologies

At the close of the agenda no apologies had been received.

2 Leave of absence

At the close of the agenda no requests for leave of absence had been received.

3 Conflict of Interest

Committee Members are reminded of the need to be vigilant to stand aside from decision-making when a conflict arises between their role as a member and any private or other external interest they might have.

4 Public Forum

Notification to speak is required by 5pm at least two days before the meeting. Further information is available on www.southlanddc.govt.nz or phoning 0800 732 732.

5 Extraordinary/Urgent Items

To consider, and if thought fit, to pass a resolution to permit the committee to consider any further items which do not appear on the Agenda of this meeting and/or the meeting to be held with the public excluded.

Such resolution is required to be made pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987, and the Chairperson must advise:

- (i) the reason why the item was not on the Agenda, and
- (ii) the reason why the discussion of this item cannot be delayed until a subsequent meeting.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

"Where an item is not on the agenda for a meeting,-

- (a) that item may be discussed at that meeting if-
 - (i) that item is a minor matter relating to the general business of the local authority; and
 - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion."

6 Confirmation of Minutes

6.1 Meeting minutes of Winton Community Board, 06 August 2018



Winton Community Board

OPEN MINUTES

Minutes of a meeting of Winton Community Board held in the Southland District Council, Winton Office, 1 Wemyss Street, Winton on Monday, 6 August 2018 at 5.30pm.

PRESENT

Chairperson	Brian Somerville
Deputy Chairperson	Geoffrey Jukes
Members	Natasha Mangels
	Doreen McNaught
	Neville McPherson
	Peter Schmidt

IN ATTENDANCE

Committee Advisor	Alyson Hamilton
Community Partnership Leader	Kelly Tagg

1 Apologies

There was an apology from Councillor Paterson.

Moved Member Schmidt, seconded Member Mangels and **resolved:**

That the Winton Community Board accept the apology.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of Interest

Member Schmidt declared an interest on any discussions relating to the Winton Walking Track or the Central Southland Community Pool as he is a member of both Committees.

4 Public Forum

There was no public forum.

5 Extraordinary/Urgent Items

There were no Extraordinary/Urgent items.

6 Confirmation of Minutes

Resolution

Moved Member McPherson, seconded Deputy Chairperson Jukes **and resolved:**

That the minutes of Winton Community Board meeting held on 12 June 2018 be confirmed as a true and correct record of that meeting.

Reports for Recommendation

**7.1 Unbudgeted Expenditure - Commercial Kitchen Equipment for Winton Memorial Hall
Record No: R/18/7/17059**

The Chair, Member Sommerville, presented the report.

Members were advised the purpose of the report is for the Board to consider the quote received for the supply of commercial kitchen equipment for the Memorial Hall and if accepted, recommend to Council that the unbudgeted expenditure be approved for the supply of the equipment.

The Chair informed the Winton Memorial Hall recently had a significant upgrade including the kitchen. Feedback from users has been that additional facilities are required in the kitchen to increase its functionality to cater for the types of use that the hall is now getting.

The Chair explained it is the preference of the Hall Committee members of the Board that commercial kitchen equipment be installed and a quote has been received from Southern Hospitality to provide the required equipment totalling \$14,618.70 plus GST.

Members noted of an extra cost for the purchase of 6 oven trays at \$30 plus GST per tray, it was agreed this cost be funded from the hall maintenance reserve.

Resolution

Moved Member McNaught, seconded Member McPherson **and resolved:**

That the Winton Community Board:

- a) **Receives the report titled "Unbudgeted Expenditure - Commercial Kitchen Equipment for Winton Memorial Hall" dated 18 July 2018.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Accepts the quote from Southern Hospitality of \$14,618.70 plus GST to supply the commercial kitchen equipment for the Winton Memorial Hall as unbudgeted expenditure.**
- e) **Resolves to fund the expenditure from the Board's Property Sales Reserve.**
- f) **Recommends to Council that the unbudgeted expenditure of \$14,618.70 for the supply of the commercial kitchen equipment for the Winton Memorial Hall to be funded from the Winton Community Board's Property Sales reserve be approved.**

Reports

8.1 Council Report

Record No: R/18/7/18124

Community Partnership Leader, Kelly Tagg, presented the report.

Mrs Tagg advised the purpose of the report is to provide an overview of key issues across the Southland District, as well as high level local issues from various Council units.

Mrs Tagg informed the report highlighted various issues of interest including:

- Community Organisation and Volunteer Sector Service Map
- Southland Museum Consultant
- Community Organisation and volunteer Sector Shared Services Pilot
- Venture Southland update
- Winton Community Garden Group

The Chair advised of an approach from the Winton Community Garden Group seeking a grant of \$2,500 to build a shed at its Ravensdown garden site.

The Chair further advised of the possible availability of a transportable shed which is located at the Winton transfer station, currently unused and which may be suitable for use by the Garden Group.

Members noted that the Chair has been in discussion with Council staff regarding the availability of the shed and the possible consents and approvals required.

Following discussion Members agreed that the request from the Group for funding assistance toward a shed be declined suggesting that the Chair liaise with the Community Garden Group to ascertain their interest in the use of the transportable shed noting that the removal will be subject to necessary staff approvals and consents.

Resolution

Moved Member McNaught, seconded Member Mangels **and resolved:**

That the Winton Community Board:

- a) **Receives the report titled "Council Report" dated 6 July 2018.**
- b) **Agrees that the request for funding from the Winton Community Garden Group toward a shed be declined suggesting that the Chair liaise with the Community Garden Group to ascertain their interest in the transportable shed located at the Winton Transfer Station noting that the removal will be subject to necessary staff approvals and consents.**

9.1 Chairperson's Report

Chairperson, Member Somerville, reported on activities with which he has been involved since the Board's last meeting. This included the following:

- advice of a resource consent received from Neil and Judith Hazlett (48 Northview Avenue, Winton) seeking Board approval on a front yard setback change from 4.5metre to 3.5metres. Members offered no objection to the proposed change and Council Planning staff have been advised accordingly
- advice of further investigation to be undertaken on installing some bicycle stands and possible disabled parking sites around Winton, such investigation to include suitable location sites and bike stand types
- invitation from the Community Trust of Southland to attend an afternoon tea - Member McNaught to attend on behalf of the Board
- advice of Winton Walking Track requiring some gravel and maintenance work, it is understood there will be monetary support from the Winton Rotary Club
- advice of the possible combining of the Winton Promotions Group with the Winton Business Association with Venture Southland to undertake the necessary legal work
- attendance at the Winton Fire Brigade Honours evening
- advice of maintenance work to be undertaken at the skatepark track
- advice of maintenance work required to the Drill Hall including the possible roof replacement in the future and new lighting required in the interior of the Hall
- Member Schmidt gave an update Central Southland Community Pool committee activities, which included the annual accounts for the 2017/2018 financial year, proposed maintenance work and future fund raising activities.

The meeting concluded at 6.35pm

CONFIRMED AS A TRUE AND CORRECT RECORD AT A
MEETING OF THE WINTON COMMUNITY BOARD
HELD ON MONDAY, 6 AUGUST 2018.

DATE:.....

CHAIRPERSON:.....

Unbudgeted Expenditure - Ashes Beam Winton Cemetery

Record No: R/18/7/16752

Author: Moira Tinnock, Community Engineer

Approved by: Matt Russell, Group Manager Services and Assets

☐ Decision

☒ Recommendation

☐ Information

Purpose

- 1 The purpose of this report is to approve unbudgeted expenditure in the amount of \$3,780.00 (excl GST) in order to install a new ashes beam in the Winton Cemetery.

Executive Summary

- 2 The installation of a new ashes beam is budgeted in the 21/22 financial year to the value of \$4,270.00. Due to demand a new beam is required in the 18/19 financial year.
- 3 The Board has a financial delegation to approve unbudgeted expenditure for locally funded activities up to the value of \$10,000 and as such, has authority to approve this unbudgeted expenditure.
- 4 It is proposed that this unbudgeted expenditure request, if approved, be made from the Winton General Reserve. The current balance as at 30 June 2018 is \$235,964.97. This excludes interest on reserves which has not been applied for yet as at 30 June 2018. The final amount that was transferred to the General Reserve from the Cemetery Business Unit 30 June 2018 was \$3,054.00.

Recommendation

That the Winton Community Board:

- a) **Receives the report titled "Unbudgeted Expenditure - Ashes Beam Winton Cemetery" dated 10 August 2018.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Approves the unbudgeted expenditure of \$3,780.00 in order to construct a new ashes beam.**

Background

- 5 The new ashes beam is not budgeted for until the 21/22 financial year. Due to demand a new ashes beam is required to be construction in the 18/19 financial year.

Issues

- 6 Unbudgeted expenditure which this report is seeking to resolve.

Factors to Consider

Costs and Funding

- 7 The Winton General Reserve currently has a budget of \$235,964.97, this excludes interest on reserves which has not been applied as at 30 June 2018.
- 8 The final amount transferred to the General Reserve from the Cemetery Business Unit was \$3,054.00 at 30 June 2018.

Analysis

Options Considered

- 9 Either to approve or not approve the unbudgeted expenditure.

Analysis of Options

Option 1 – Approve expenditure

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">Winton Cemetery will be able to accept ashes for burial.	None identified

Option 2 – Do not approve expenditure

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">None identified	<ul style="list-style-type: none">Winton Cemetery will not be able to accept ashes for burial.

Assessment of Significance

- 10 This request and required works are to ensure that Winton Cemetery has availability to the public for ashes burials.

Recommended Option

- 11 Approves expenditure.

Next Steps

- 12 If expenditure approve, arrangement of the works to be awarded to approved Contractor.

Attachments

There are no attachments for this report.

Financial Report for the year ended 30 June 2018

Record No: R/18/7/17838
Author: Moira Tinnock, Community Engineer
Approved by: Matt Russell, Group Manager Services and Assets

☐ Decision ☐ Recommendation ☒ Information

- 1 These financial results are subject to review by Audit NZ in September 2018, and therefore may change.

Community financial performance for the year



- 2 The graph above shows what actually happened (Actuals), what the original budget was (Original annual budget) and then what was expected to occur by year end (Reforecast annual budget) for each of the Income, Expenditure, and Capital Expenditure categories.
- 3 The 'Reforecast' totals show the effect of unbudgeted expenditure, projects that have been put on hold or are to be completed in 2018/2019 and/or expected changes to income and operating expenditure over the year.
- 4 Monthly reports provided to you by the Community Engineers compared the actual YTD against reforecast YTD totals.
- 5 Any significant variances between the 'Actual' and 'Original budget' totals are explained below. The details are provided in the attached Annual Report figures.

Significant Variances to the Annual Budget

Income

- 6 Overall income is \$22,862 more than budgeted, this is made up of the following:
- 7 Administration and Stormwater - Under budget due to the interest rate for interest on reserves was only 3% against a budgeted rate of 4.19%.
- 8 Cemetery - Interment fees received is \$5,659 more than budgeted. This is offset by the \$15,744 Parks Contributions that was not received, that was budgeted to fund the Information Kiosk Project which was not undertaken.
- 9 Parks & Reserves - \$5,000 was refunded to the Winton Wallacetown Ward due to the ward paying the Skate Park Project grant twice in the 2016/2017 year.
- 10 Memorial Hall - Over budget by \$53,607, however \$50,000 of this relates to the Ward contribution towards the recent hall upgrade that was completed in the 2016/2017 year. The \$3,607 is from additional hall hire that was collected over the budgeted amount.
- 11 RSA Hall - \$5,620 additional hall hire income that was collected over the budgeted amount.
- 12 Other leased property - \$11,836 under budget, part of this decrease is due to interest on the reserve being less than budgeted, the interest rate applied was 3% against a budgeted rate of 4.19%. Less interest is also expected given the amount contributed from the property sales reserve to the Memorial Hall upgrade.

Expenditure

- 13 Overall overspend if \$70,891, this is made up of the following:
- 14 Stormwater - The significant overspend was in unbudgeted stormwater maintenance work that was required. Two projects took place at a total of \$84,169.
- 15 Hall Memorial - An overspend of \$14,411. \$12,936 of this amount relates to the recalculated depreciation on the upgraded hall, this expense was recalculated and has been included in the Long Term Plan going forward. It is important to note that depreciation is a non-cash expense and therefore does not affect your community in the sense of a cash transaction. Electricity is also over by \$2,653 which is associated to the increased use of the hall.
- 16 Refuse collection - Underspent by \$9,024 due to the actual level of service required.
- 17 Beautification - Underspent due to less maintenance required for Work Schemes.
- 18 Hall Drill - Underspent primarily due to a lower insurance premium. The budget going forward has been lowered to align with the cost incurred over the past couple of years.

Capital Expenditure

- 19 Overall underspent by \$120,938 due to:
- 20 Streetworks - The Florence Road Project was completed by the Roading Department and funded as part of the NZTA claim. The Concrete Kerbs Project was deferred to 2018/2019 to align with the resealing occurring in the 2018/2019 year.
- 21 Cemetery - Information Kiosk Project was deferred to align with the Communications team availability of resources.

- 22 Winton Parks and Reserves - Overspent relates to the survey and legal costs associated with the land swap for the memorial gates.
- 23 Hall Memorial - Unbudgeted overspent due to some remedial works required after the upgrade. Also the purchase of additional kitchen equipment.

Project List

- 24 Community projects that were budgeted to be undertaken in the 2017/2018 year are in the table below.

Activity	Project Name	Financial Year	AP Budget	Actual cost	Status	Officer's Comment
Cemeteries	New Beams	2017/2018	6,310	6,042	Completed	Completed
Cemeteries	New Information Kiosk at East Winton Cemetery	2017/2018	15,744	-	Deferred	Confirmed with Comms - project will be done in 2018/19 year as this part of project is undertaken by Communications Team.
Community Facilities	Maternity Centre – Paint window frames	2017/2018	9,000	3,850	Completed	Completed October 2017
Community Facilities	Maternity Centre – replace wooden frames with aluminium	2017/2018	16,000	14,037	Completed	Completed October 2017
Roads & Footpaths	Concrete kerbs	Multi-year 2015/2016	8,770	-	Deferred	Grange Street identified for reseal 2018/19. Budget to be moved to 2018/19 budget to be more cost effective.
Roads & Footpaths	Florence Road sealing, curb and channel	2016/2017	120,000	-	Completed	Roading has funded this project

Activity	Project Name	Financial Year	AP Budget	Actual cost	Status	Officer's Comment
Roads & Footpaths	Footpath reclamation & lichen spray	2017/2018	10,517	10,517	Completed	Completed
Stormwater	Emergency stormwater Repairs – Great North Rd, corner of Bute and Park and Union St	2017/2018	-	62,428	Completed	Emergency works were completed in August 2017, retrospective approval was sort from Council in December 2017.
Stormwater	Emergency stormwater Repairs - Clyde/Eglingt on St	2017/2018	-	21,741	Completed	Work priced and project managed by Matt Keil, Water and Waste.
Stormwater	Investigation into Pipes	2017/2018	80,000	80,177	Completed	Completed

Financial Considerations

Development and Financial Contributions

- 25 Contributions are collected to fund community growth projects. The use of these funds are considered by Council staff when projects are in the planning stage. Certain policy and legislative requirements must be met before these contributions can be applied to projects.
- 26 The total balance of Development and Financial contributions for your community as at 30 June 2018 is in the table below.

Parks	Roading	Total
31,710	69,926	101,636

Reserves

- 27 Interest has been allocated to the reserve accounts. Interest is calculated on the average balance of the reserves for the year at an interest rate of 3%. The budgeted interest rate was 4.19%.

Winton

Schedule of Reserve Balance

		Actual June - 017	Transfers To/(From)	Actual June -018
Community Centre				
<i>Operating Account</i>				
Winton Community Centre - OPR	88437	0.00	9,219.66	9,219.66
		<u>0.00</u>	<u>9,219.66</u>	<u>9,219.66</u>
Community Centre Total		<u>0.00</u>	<u>9,219.66</u>	<u>9,219.66</u>
Local				
<i>Reserve Account</i>				
Winton Birthing Centre - CFD	88413	5,586.56	(5,586.56)	0.00
Winton General	88433	284,271.14	(42,793.07)	241,478.07
Winton Medical Centre Equip &	88457	55,621.53	(55,621.53)	0.00
Winton Medical Centre Gen Rese	88459	55,765.54	66,688.19	122,453.73
Winton Multi Sports - RES	88461	5,509.76	165.29	5,675.05
Winton Property Sales - RES	88463	352,295.95	74,650.92	426,946.87
Winton Res Capital Dev - RES	88473	97,262.17	2,917.87	100,180.04
		<u>856,312.65</u>	<u>40,421.11</u>	<u>896,733.76</u>
Local Total		<u>856,312.65</u>	<u>40,421.11</u>	<u>896,733.76</u>
Stormwater				
<i>Reserve Account</i>				
Winton Stormwater - RES	88467	104,498.09	(102,930.62)	1,567.47
		<u>104,498.09</u>	<u>(102,930.62)</u>	<u>1,567.47</u>
Stormwater Total		<u>104,498.09</u>	<u>(102,930.62)</u>	<u>1,567.47</u>
Total Winton Reserves		<u>960,810.74</u>	<u>(53,289.85)</u>	<u>907,520.89</u>

Recommendation

That the Winton Community Board:

- a) Receives the report titled “Financial Report for the year ended 30 June 2018” dated 10 September 2018.**

Attachments

- A Winton Annual Report figures for the year ended 30 June 2018 [↓](#)

Winton - Financial Report

For the Period Ended June 2018

2017/2018 Financial Year

29400 Administration - Winton

<u>Annual Budget</u>	<u>Department</u>		<u>Year to Date Actuals</u>	<u>Year to Date Budget</u>	<u>%Variance</u>
	Income				
(31,123.00)	29400.11171	Rates - Collected	(30,953.90)	(31,123.00)	99.46%
(17,764.00)	29400.19151	Internal - Interest on Reserve	(10,687.56)	(17,764.00)	60.16%
(213.00)	29400.19171	Internal Rates Income	(210.68)	(213.00)	98.91%
213.00	29400.19175	Internal Rates offset	0.00	213.00	0.00%
(48,887.00)			(41,852.14)	(48,887.00)	85.61%
	Expenditure				
30,123.00	29400.21416	Board Members - Salary	31,293.55	30,123.00	103.89%
1,000.00	29400.21811	Donations	600.00	1,000.00	60.00%
9,112.00	29400.41118	Depn - Improvement	9,111.65	9,112.00	100.00%
40,235.00			41,005.20	40,235.00	101.91%
(8,652.00)	Net Operating (Surplus)/Deficit		(846.94)	(8,652.00)	
	Capital Movements				
9,481.00	29400.88432	To-WINTN General - OP	7,769.69	9,481.00	81.95%
0.00	29400.88433	Ex-WINTN General - OP	(728.97)	0.00	0.00%
8,283.00	29400.88472	To-WINTN Capital Dev - RE	2,917.87	8,283.00	35.23%
(9,112.00)	29400.99511	Add Back Non Cash Depn	(9,111.65)	(9,112.00)	100.00%
8,652.00			846.94	8,652.00	9.79%
0.00			0.00	0.00	

29401 Library - Winton

<u>Annual Budget</u>	<u>Department</u>		<u>Year to Date Actuals</u>	<u>Year to Date Budget</u>	<u>%Variance</u>
Income					
(39,633.66)	29401.11171	Rates - Collected	(39,418.51)	(39,633.66)	99.46%
(35,348.94)	29401.19113	Contribution - District	(35,349.00)	(35,348.94)	100.00%
(32,135.40)	29401.19115	Contribution - Ward	(32,135.40)	(32,135.40)	100.00%
(262.00)	29401.19171	Internal Rates Income	(268.29)	(262.00)	102.40%
262.00	29401.19175	Internal Rates offset	0.00	262.00	0.00%
(107,118.00)			(107,171.20)	(107,118.00)	100.05%
Expenditure					
2,543.00	29401.21711	Subscript Newspaper etc	3,703.65	2,543.00	145.64%
631.00	29401.31517	Cleaning	0.00	631.00	0.00%
0.00	29401.41117	Depn - Furniture & Fitting	511.36	0.00	0.00%
61,534.00	29401.43112	Contrib - District	61,533.96	61,534.00	100.00%
18,249.00	29401.43311	Internal - Building Rent	18,249.12	18,249.00	100.00%
82,957.00			83,998.09	82,957.00	101.25%
(24,161.00)	Net Operating (Surplus)/Deficit		(23,173.11)	(24,161.00)	
Capital Movements					
24,161.00	29401.65191	Library Book - Acquisition LOS	26,749.73	24,161.00	110.71%
0.00	29401.88433	Ex-WINTN General - OP	(3,065.26)	0.00	0.00%
0.00	29401.99511	Add Back Non Cash Depn	(511.36)	0.00	0.00%
24,161.00			23,173.11	24,161.00	95.91%

29402 Operating Costs - Winton

<u>Annual Budget</u>	<u>Department</u>		<u>Year to Date Actuals</u>	<u>Year to Date Budget</u>	<u>%Variance</u>
	Income				
0.00	29402.11152	Grants - General (operating)	(869.57)	0.00	0.00%
(5,687.00)	29402.11171	Rates - Collected	(5,656.14)	(5,687.00)	99.46%
(43.00)	29402.19171	Internal Rates Income	(38.50)	(43.00)	89.53%
43.00	29402.19175	Internal Rates offset	0.00	43.00	0.00%
(5,687.00)			(6,564.21)	(5,687.00)	115.42%
	Expenditure				
119.00	29402.21311	Material Damage Insurance	75.92	119.00	63.80%
78.00	29402.31528	Rates	97.80	78.00	125.38%
4,733.00	29402.31542	General Projects	3,800.57	4,733.00	80.30%
757.00	29402.43366	Internal Rates expense	852.02	757.00	112.55%
5,687.00			4,826.31	5,687.00	84.87%
0.00	Net Operating (Surplus)/Deficit		(1,737.90)	0.00	
	Capital Movements				
0.00	29402.88432	To-WINTN General - OP	1,737.90	0.00	0.00%
0.00			1,737.90	0.00	0.00%
0.00			0.00	0.00	

29407 Street Works - Winton

<u>Annual Budget</u>	<u>Department</u>		<u>Year to Date Actuals</u>	<u>Year to Date Budget</u>	<u>%Variance</u>
Income					
(48,903.00)	29407.11171	Rates - Collected	(48,637.41)	(48,903.00)	99.46%
(1,052.00)	29407.11193	Under Veranda Lighting	0.00	(1,052.00)	0.00%
(645.00)	29407.19171	Internal Rates Income	(331.04)	(645.00)	51.32%
645.00	29407.19175	Internal Rates offset	0.00	645.00	0.00%
(49,955.00)			(48,968.45)	(49,955.00)	98.03%
Expenditure					
1,578.00	29407.31541	Under Veranda Lighting	621.67	1,578.00	39.40%
10,517.00	29407.31542	General Projects	8,918.64	10,517.00	84.80%
31,550.00	29407.35214	Maint - General	29,777.01	31,550.00	94.38%
10,517.00	29407.35229	Maint - Project	10,517.00	10,517.00	100.00%
5,796.00	29407.41118	Depn - Improvement	6,058.16	5,796.00	104.52%
59,958.00			55,892.48	59,958.00	93.22%
10,003.00	Net Operating (Surplus)/Deficit		6,924.03	10,003.00	
Capital Movements					
130,000.00	29407.65521	Footpaths - Acquisition LOS	0.00	130,000.00	0.00%
8,770.00	29407.67341	Concrete Kerbs - Acquis LOS	0.00	8,770.00	0.00%
(142,977.00)	29407.88433	Ex-WINTN General - OP	(865.87)	(142,977.00)	0.61%
(5,796.00)	29407.99511	Add Back Non Cash Depn	(6,058.16)	(5,796.00)	104.52%
(10,003.00)			(6,924.03)	(10,003.00)	69.22%
0.00			0.00	0.00	

29410 Refuse Collection - Winton

<u>Annual Budget</u>	<u>Department</u>		<u>Year to Date Actuals</u>	<u>Year to Date Budget</u>	<u>%Variance</u>
Income					
(31,538.00)	29410.11171	Rates - Collected	(31,366.69)	(31,538.00)	99.46%

29410 Refuse Collection - Winton

<u>Annual Budget</u>	<u>Department</u>		<u>Year to Date Actuals</u>	<u>Year to Date Budget</u>	<u>%Variance</u>
	Income				
(111.00)	29410.19171	Internal Rates Income	(213.49)	(111.00)	192.33%
111.00	29410.19175	Internal Rates offset	0.00	111.00	0.00%
(31,538.00)			(31,580.18)	(31,538.00)	100.13%
	Expenditure				
31,538.00	29410.31538	Street Litter Bins	22,489.17	31,538.00	71.31%
0.00	29410.43342	Internal-Tfr Stn Refuse fees	24.35	0.00	0.00%
31,538.00			22,513.52	31,538.00	71.39%
0.00	Net Operating (Surplus)/Deficit		(9,066.66)	0.00	
	Capital Movements				
0.00	29410.88432	To-WINTN General - OP	9,066.66	0.00	0.00%
0.00			9,066.66	0.00	0.00%
0.00			0.00	0.00	

29413 Stormwater Drainage - Winton

<u>Annual Budget</u>	<u>Department</u>		<u>Year to Date Actuals</u>	<u>Year to Date Budget</u>	<u>%Variance</u>
Income					
(50,047.00)	29413.11171	Rates - Collected	(49,775.18)	(50,047.00)	99.46%
0.00	29413.11377	Connection Fee - Stormwater	(271.14)	0.00	0.00%
(2,976.00)	29413.19151	Internal - Interest on Reserve	(1,567.47)	(2,976.00)	52.67%
(481.00)	29413.19171	Internal Rates Income	(338.78)	(481.00)	70.43%
481.00	29413.19175	Internal Rates offset	0.00	481.00	0.00%
(53,023.00)			(51,952.57)	(53,023.00)	97.98%
Expenditure					
0.00	29413.21861	Events	526.40	0.00	0.00%
0.00	29413.31528	Rates	486.13	0.00	0.00%
526.00	29413.31531	Resource Consents	1,091.85	526.00	207.58%
3,155.00	29413.31553	Monitoring (Extra)	0.00	3,155.00	0.00%
11,568.00	29413.35214	Maint - General	98,657.24	11,568.00	852.85%
11,568.00	29413.35217	Maint - Planned	5,332.43	11,568.00	46.10%
0.00	29413.35223	Maint - Unplanned (Extra)	5,602.50	0.00	0.00%
6,718.00	29413.43344	Internal - WWS Management Fee	6,718.20	6,718.00	100.00%
1,578.00	29413.43346	Internal - Work scheme service	0.00	1,578.00	0.00%
1,431.00	29413.43366	Internal Rates expense	1,555.47	1,431.00	108.70%
5,194.00	29413.43374	Internal WWS Stormwater Invest	5,193.48	5,194.00	99.99%
41,738.00			125,163.70	41,738.00	299.88%
(11,285.00)	Net Operating (Surplus)/Deficit		73,211.13	(11,285.00)	
Capital Movements					
80,000.00	29413.67333	Stormwater - Renewal	80,176.68	80,000.00	100.22%
0.00	29413.88433	Ex-WINTN General - OP	(50,457.19)	0.00	0.00%
11,285.00	29413.88466	To-WINTN Stormwater - RE	1,567.47	11,285.00	13.89%
(80,000.00)	29413.88467	Ex-WINTN Stormwater - RE	(104,498.09)	(80,000.00)	130.62%
11,285.00			(73,211.13)	11,285.00	-648.75%
0.00			0.00	0.00	

29425 Cemetery - Winton

<u>Annual Budget</u>	<u>Department</u>		<u>Year to Date Actuals</u>	<u>Year to Date Budget</u>	<u>%Variance</u>
Income					

29425 Cemetery - Winton

<u>Annual Budget</u>	<u>Department</u>		<u>Year to Date Actuals</u>	<u>Year to Date Budget</u>	<u>%Variance</u>
Income					
(8,689.50)	29425.11171	Rates - Collected	(8,642.34)	(8,689.50)	99.46%
(29,519.00)	29425.11313	Cemetery Interment Fees	(35,177.78)	(29,519.00)	119.17%
(15,744.00)	29425.11464	Parks Contributions	0.00	(15,744.00)	0.00%
(8,689.50)	29425.19115	Contribution - Ward	(8,689.56)	(8,689.50)	100.00%
(34.00)	29425.19171	Internal Rates Income	(58.82)	(34.00)	173.00%
34.00	29425.19175	Internal Rates offset	0.00	34.00	0.00%
(62,642.00)			(52,568.50)	(62,642.00)	83.92%
Expenditure					
6,336.00	29425.31527	Mowing	6,466.14	6,336.00	102.05%
4,733.00	29425.35214	Maint - General	5,083.60	4,733.00	107.41%
6,310.00	29425.35711	Cemetery Beams	6,042.46	6,310.00	95.76%
29,519.00	29425.35713	Interments	31,922.00	29,519.00	108.14%
7,170.00	29425.41118	Depn - Improvement	6,383.14	7,170.00	89.03%
54,068.00			55,897.34	54,068.00	103.38%
(8,574.00)	Net Operating (Surplus)/Deficit		3,328.84	(8,574.00)	
Capital Movements					
15,744.00	29425.65172	Improvements - Acquis Demand	0.00	15,744.00	0.00%
0.00	29425.88432	To-WINTN General - OP	3,054.30	0.00	0.00%
(7,170.00)	29425.99511	Add Back Non Cash Depn	(6,383.14)	(7,170.00)	89.03%
8,574.00			(3,328.84)	8,574.00	-38.82%
0.00			0.00	0.00	

29428 Beautification - Winton

<u>Annual Budget</u>	<u>Department</u>		<u>Year to Date Actuals</u>	<u>Year to Date Budget</u>	<u>%Variance</u>
Income					
(88,126.00)	29428.11171	Rates - Collected	(87,647.31)	(88,126.00)	99.46%
(211.00)	29428.19151	Internal - Interest on Reserve	(165.29)	(211.00)	78.34%
(603.00)	29428.19171	Internal Rates Income	(596.55)	(603.00)	98.93%
603.00	29428.19175	Internal Rates offset	0.00	603.00	0.00%
(88,337.00)			(88,409.15)	(88,337.00)	100.08%
Expenditure					
0.00	29428.21811	Donations	800.00	0.00	0.00%
2,104.00	29428.31527	Mowing	2,147.53	2,104.00	102.07%
50,785.00	29428.35213	Maint - Gardening	51,379.66	50,785.00	101.17%
29,446.00	29428.35222	Maint - Tree and Hedge	23,656.60	29,446.00	80.34%
69.00	29428.41112	Depn - Buildings	69.13	69.00	100.19%
5,791.00	29428.43346	Internal - CTF Services	1,848.00	5,791.00	31.91%
88,195.00			79,900.92	88,195.00	90.60%
(142.00)	Net Operating (Surplus)/Deficit		(8,508.23)	(142.00)	
Capital Movements					
0.00	29428.88432	To-WINTN General - OP	8,412.07	0.00	0.00%
211.00	29428.88460	To-WINTN Multi Sports - RE	165.29	211.00	78.34%
(69.00)	29428.99511	Add Back Non Cash Depn	(69.13)	(69.00)	100.19%
142.00			8,508.23	142.00	5,991.71%
0.00			0.00	0.00	

29429 Winton Parks & Reserves

<u>Annual Budget</u>	<u>Department</u>		<u>Year to Date Actuals</u>	<u>Year to Date Budget</u>	<u>%Variance</u>
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29429 Winton Parks & Reserves

<u>Annual Budget</u>	<u>Department</u>		<u>Year to Date Actuals</u>	<u>Year to Date Budget</u>	<u>%Variance</u>
Income					
(1,225.00)	29429.11111	Rentals	(900.00)	(1,225.00)	73.47%
0.00	29429.11113	Hire Income	(1,043.48)	0.00	0.00%
(38,155.65)	29429.11171	Rates - Collected	(37,948.42)	(38,155.65)	99.46%
(11,733.35)	29429.19115	Contribution - Ward	(11,733.36)	(11,733.35)	100.00%
(276.00)	29429.19171	Internal Rates Income	(258.29)	(276.00)	93.58%
276.00	29429.19175	Internal Rates offset	0.00	276.00	0.00%
0.00	29429.19186	Internal - Grant Income	5,000.00	0.00	0.00%
(51,114.00)			(46,883.55)	(51,114.00)	91.72%
Expenditure					
1,117.00	29429.21311	Material Damage Insurance	782.98	1,117.00	70.10%
486.00	29429.31211	Electricity	505.78	486.00	104.07%
18,404.00	29429.31527	Mowing	18,516.31	18,404.00	100.61%
94.00	29429.31528	Rates	117.56	94.00	125.06%
10,517.00	29429.31542	General Projects	6,908.07	10,517.00	65.68%
6,310.00	29429.35214	Maint - General	7,242.73	6,310.00	114.78%
10,517.00	29429.35221	Maint - Tracks	9,575.12	10,517.00	91.04%
1,250.00	29429.41112	Depn - Buildings	1,234.55	1,250.00	98.76%
8,522.00	29429.41118	Depn - Improvement	8,821.21	8,522.00	103.51%
0.00	29429.41123	Depn - Other Plant	1,186.50	0.00	0.00%
0.00	29429.43342	Internal-Tfr Stn Refuse fees	85.22	0.00	0.00%
2,630.00	29429.43346	Internal - Work scheme service	2,290.00	2,630.00	87.07%
0.00	29429.43351	Internal - R/C Non-Notified	730.44	0.00	0.00%
1,039.00	29429.43366	Internal Rates expense	1,172.22	1,039.00	112.82%
60,886.00			59,168.69	60,886.00	97.18%
9,772.00	Net Operating (Surplus)/Deficit		12,285.14	9,772.00	
Capital Movements					
0.00	29429.65171	Improvements - Acq LOS	2,238.76	0.00	0.00%
0.00	29429.65172	Improvements - Acquis Demand	52,807.39	0.00	0.00%
0.00	29429.65181	Land - Acquisition LOS	14,434.00	0.00	0.00%
0.00	29429.67512	WIP - Improvements	(52,807.39)	0.00	0.00%
0.00	29429.88433	Ex-WINTN General - OP	(17,715.64)	0.00	0.00%
(9,772.00)	29429.99511	Add Back Non Cash Depn	(11,242.26)	(9,772.00)	115.05%
(9,772.00)			(12,285.14)	(9,772.00)	125.72%
0.00			0.00	0.00	

29447 Winton Swimming Pool

<u>Annual Budget</u>	<u>Department</u>		<u>Year to Date Actuals</u>	<u>Year to Date Budget</u>	<u>%Variance</u>
Income					
(13,345.00)	29447.11171	Rates - Collected	(13,275.86)	(13,345.00)	99.48%
(66.00)	29447.19171	Internal Rates Income	(68.38)	(66.00)	103.61%
66.00	29447.19175	Internal Rates offset	0.00	66.00	0.00%
(13,345.00)			(13,344.24)	(13,345.00)	99.99%
Expenditure					
13,345.00	29447.21836	Miscellaneous Grant	13,345.00	13,345.00	100.00%
13,345.00			13,345.00	13,345.00	100.00%
0.00	Net Operating (Surplus)/Deficit		0.76	0.00	
Capital Movements					
0.00	29447.88433	Ex-WINTN General - OP	(0.76)	0.00	0.00%
0.00			(0.76)	0.00	0.00%

29450 Hall - Memorial

<u>Annual Budget</u>	<u>Department</u>		<u>Year to Date Actuals</u>	<u>Year to Date Budget</u>	<u>%Variance</u>
Income					
(3,681.00)	29450.11113	Hire Income	(7,163.42)	(3,681.00)	194.61%
(19,195.00)	29450.11171	Rates - Collected	(19,099.78)	(19,195.00)	99.50%
(13.00)	29450.19151	Internal - Interest on Reserve	(136.25)	(13.00)	1,048.08%
(88.00)	29450.19171	Internal Rates Income	(96.62)	(88.00)	109.80%
88.00	29450.19175	Internal Rates offset	0.00	88.00	0.00%
0.00	29450.19186	Internal - Grant Income	(50,000.00)	0.00	0.00%
(22,889.00)			(76,496.07)	(22,889.00)	334.20%
Expenditure					
5,227.00	29450.21311	Material Damage Insurance	3,976.69	5,227.00	76.08%
85.00	29450.21312	Public Liability Insurance	60.04	85.00	70.64%
4,314.00	29450.31211	Electricity	6,967.32	4,314.00	161.50%
0.00	29450.31416	Toilet Supplies	(50.00)	0.00	0.00%
3,376.00	29450.31514	Caretaker / Attendants	4,202.00	3,376.00	124.47%
128.00	29450.31517	Cleaning	786.45	128.00	614.41%
0.00	29450.35112	Maint - Internal	2,355.27	0.00	0.00%
0.00	29450.35212	Maint - Equipment	45.22	0.00	0.00%
9,746.00	29450.35214	Maint - General	0.00	9,746.00	0.00%
11,250.00	29450.41112	Depn - Buildings	24,185.51	11,250.00	214.98%
0.00	29450.41117	Depn - Furniture and Fittings	3,425.31	0.00	0.00%
0.00	29450.41118	Depn - Improvement	1,992.62	0.00	0.00%
0.00	29450.41122	Depn - Other Equipment	42.02	0.00	0.00%
0.00	29450.43346	Internal - Work scheme service	225.00	0.00	0.00%
0.00	29450.43359	Internal - Code Compliance Bld	148.70	0.00	0.00%
0.00	29450.43378	internal - Insurance Valuation	175.00	0.00	0.00%
34,126.00			48,537.15	34,126.00	142.23%
11,237.00	Net Operating (Surplus)/Deficit		(27,958.92)	11,237.00	
Capital Movements					
0.00	29450.65121	Buildings - Acquisition LOS	5,455.08	0.00	0.00%
0.00	29450.65233	Other Equipment - Renewal	1,867.70	0.00	0.00%
13.00	29450.88436	To-WINTN Comm Centre - OP	1,866.20	13.00	14,355.39%
0.00	29450.88437	Ex-WINTN Comm Centre - OP	(1,584.60)	0.00	0.00%
0.00	29450.88462	To-WINTN Property Sales - RE	50,000.00	0.00	0.00%
(11,250.00)	29450.99511	Add Back Non Cash Depn	(29,645.46)	(11,250.00)	263.52%
(11,237.00)			27,958.92	(11,237.00)	-248.81%
0.00			0.00	0.00	

29451 Hall - RSA

<u>Annual Budget</u>	<u>Department</u>		<u>Year to Date Actuals</u>	<u>Year to Date Budget</u>	<u>%Variance</u>
Income					
(5,258.00)	29451.11113	Hire Income	(10,877.50)	(5,258.00)	206.88%
(5,048.00)	29451.11171	Rates - Collected	(5,022.97)	(5,048.00)	99.50%
(24.00)	29451.19171	Internal Rates Income	(25.41)	(24.00)	105.88%
24.00	29451.19175	Internal Rates offset	0.00	24.00	0.00%
(10,306.00)			(15,925.88)	(10,306.00)	154.53%
Expenditure					
2,355.00	29451.21311	Material Damage Insurance	1,633.81	2,355.00	69.38%
85.00	29451.21312	Public Liability Insurance	60.04	85.00	70.64%
1,634.00	29451.31211	Electricity	1,754.11	1,634.00	107.35%
0.00	29451.31416	Toilet Supplies	(50.00)	0.00	0.00%
4,133.00	29451.31514	Caretaker / Attendants	4,290.00	4,133.00	103.80%
0.00	29451.31517	Cleaning	198.00	0.00	0.00%

29451 Hall - RSA

<u>Annual Budget</u>	<u>Department</u>		<u>Year to Date Actuals</u>	<u>Year to Date Budget</u>	<u>%Variance</u>
	Expenditure				
0.00	29451.35112	Maint - Internal	678.76	0.00	0.00%
2,099.00	29451.35214	Maint - General	243.42	2,099.00	11.60%
830.00	29451.41117	Depn - Furniture and Fittings	829.98	830.00	100.00%
312.00	29451.41118	Depn - Improvement	311.56	312.00	99.86%
11,448.00			9,949.68	11,448.00	86.91%
1,142.00	Net Operating (Surplus)/Deficit		(5,976.20)	1,142.00	
	Capital Movements				
0.00	29451.88436	To-WINTN Comm Centre - OP	7,117.74	0.00	0.00%
(1,142.00)	29451.99511	Add Back Non Cash Depn	(1,141.54)	(1,142.00)	99.96%
(1,142.00)			5,976.20	(1,142.00)	-523.31%
0.00			0.00	0.00	

29452 Hall - Drill

<u>Annual Budget</u>	<u>Department</u>		<u>Year to Date Actuals</u>	<u>Year to Date Budget</u>	<u>%Variance</u>
Income					
(500.00)	29452.11111	Rentals	(500.00)	(500.00)	100.00%
(3,077.00)	29452.11171	Rates - Collected	(3,061.79)	(3,077.00)	99.51%
(13.00)	29452.19171	Internal Rates Income	(15.49)	(13.00)	119.15%
13.00	29452.19175	Internal Rates offset	0.00	13.00	0.00%
(3,577.00)			(3,577.28)	(3,577.00)	100.01%
Expenditure					
2,952.00	29452.21311	Material Damage Insurance	1,557.05	2,952.00	52.75%
85.00	29452.21312	Public Liability Insurance	60.04	85.00	70.64%
0.00	29452.35112	Maint - Internal	139.87	0.00	0.00%
540.00	29452.35214	Maint - General	0.00	540.00	0.00%
3,577.00			1,756.96	3,577.00	49.12%
0.00	Net Operating (Surplus)/Deficit		(1,820.32)	0.00	
Capital Movements					
0.00	29452.88436	To-WINTN Comm Centre - OP	1,820.32	0.00	0.00%
0.00			1,820.32	0.00	0.00%
0.00			0.00	0.00	

29480 Medical Centre - Winton

<u>Annual Budget</u>	<u>Department</u>		<u>Year to Date Actuals</u>	<u>Year to Date Budget</u>	<u>%Variance</u>
Income					
(29,600.00)	29480.11111	Rentals	(29,600.04)	(29,600.00)	100.00%
(5,649.00)	29480.19151	Internal - Interest on Reserve	(3,454.53)	(5,649.00)	61.15%
(35,249.00)			(33,054.57)	(35,249.00)	93.77%
Expenditure					
3,774.00	29480.21311	Material Damage Insurance	3,044.15	3,774.00	80.66%
175.00	29480.31528	Rates	0.00	175.00	0.00%
2,099.00	29480.35111	Maint - External	0.00	2,099.00	0.00%
0.00	29480.35112	Maint - Internal	2,198.89	0.00	0.00%
2,210.00	29480.35213	Maint - Gardening	2,385.54	2,210.00	107.94%
0.00	29480.35217	Maint - Planned	1,363.15	0.00	0.00%
4,547.00	29480.41112	Depn - Buildings	4,546.90	4,547.00	100.00%
7,787.00	29480.41118	Depn - Improvements	7,787.40	7,787.00	100.01%

29480 Medical Centre - Winton

<u>Annual Budget</u>	<u>Department</u>		<u>Year to Date Actuals</u>	<u>Year to Date Budget</u>	<u>%Variance</u>
Expenditure					
524.00	29480.41122	Depn - Other Equipment	523.80	524.00	99.96%
0.00	29480.43346	Internal - Work scheme service	385.00	0.00	0.00%
1,330.00	29480.43366	Internal Rates expense	1,436.70	1,330.00	108.02%
0.00	29480.43378	internal - Insurance Valuation	175.00	0.00	0.00%
22,446.00			23,846.53	22,446.00	106.24%
(12,803.00)	Net Operating (Surplus)/Deficit		(9,208.04)	(12,803.00)	
Capital Movements					
1,644.00	29480.88456	To-WINTN Med Centre F&F - RE	834.32	1,644.00	50.75%
0.00	29480.88457	Ex-WINTN Med Centre F&F - RE	(56,455.85)	0.00	0.00%
24,017.00	29480.88458	To-WINTN Med Centre Gen - RE	77,687.67	24,017.00	323.47%
(12,858.00)	29480.99511	Add Back Non Cash Depn	(12,858.10)	(12,858.00)	100.00%
12,803.00			9,208.04	12,803.00	71.92%
0.00			0.00	0.00	

29481 Winton Maternity Centre

<u>Annual Budget</u>	<u>Department</u>		<u>Year to Date Actuals</u>	<u>Year to Date Budget</u>	<u>%Variance</u>
Income					
(3,000.00)	29481.11111	Rentals	(3,000.00)	(3,000.00)	100.00%
(4,020.00)	29481.11171	Rates - Collected	(3,998.20)	(4,020.00)	99.46%
(4,020.00)	29481.19115	Contribution - Ward	(4,020.24)	(4,020.00)	100.01%
(72.00)	29481.19151	Internal - Interest on Reserve	(83.80)	(72.00)	116.39%
(23.00)	29481.19171	Internal Rates Income	(27.21)	(23.00)	118.30%
23.00	29481.19175	Internal Rates offset	0.00	23.00	0.00%
(11,112.00)			(11,129.45)	(11,112.00)	100.16%
Expenditure					
7,363.00	29481.21311	Material Damage Insurance	4,539.72	7,363.00	61.66%
1,578.00	29481.31527	Mowing	1,616.50	1,578.00	102.44%
0.00	29481.35112	Maint - Internal	1,927.04	0.00	0.00%
2,099.00	29481.35214	Maint - General	0.00	2,099.00	0.00%
9,000.00	29481.35217	Maint - Planned	5,072.00	9,000.00	56.36%
1,615.00	29481.41112	Depn - Buildings	1,614.61	1,615.00	99.98%
5,298.00	29481.41118	Depn - Improvements	6,152.26	5,298.00	116.12%
0.00	29481.43346	Internal - Work scheme service	1,570.00	0.00	0.00%
0.00	29481.43378	internal - Insurance Valuation	175.00	0.00	0.00%
26,953.00			22,667.13	26,953.00	84.10%
15,841.00	Net Operating (Surplus)/Deficit		11,537.68	15,841.00	
Capital Movements					
16,000.00	29481.65173	Improvements - Renewals	12,815.23	16,000.00	80.10%
72.00	29481.88412	To-WINTN Birthing Centre - CF	83.80	72.00	116.39%
0.00	29481.88413	Ex-WINTN Birthing Centre - CF	(5,670.36)	0.00	0.00%
0.00	29481.88458	To-WINTN Med Centre Gen - RE	5,670.36	0.00	0.00%
(25,000.00)	29481.88459	Ex-WINTN Med Centre Gen - RE	(16,669.84)	(25,000.00)	66.68%
(6,913.00)	29481.99511	Add Back Non Cash Depn	(7,766.87)	(6,913.00)	112.35%
(15,841.00)			(11,537.68)	(15,841.00)	72.83%
0.00			0.00	0.00	

29482 Other Leased Property

<u>Annual Budget</u>	<u>Department</u>		<u>Year to Date Actuals</u>	<u>Year to Date Budget</u>	<u>%Variance</u>
Income					

29482 Other Leased Property

<u>Annual Budget</u>	<u>Department</u>		<u>Year to Date Actuals</u>	<u>Year to Date Budget</u>	<u>%Variance</u>
	Income				
(6,500.00)	29482.11111	Rentals	(13,135.02)	(6,500.00)	202.08%
(29,987.00)	29482.19151	Internal - Interest on Reserve	(11,515.90)	(29,987.00)	38.40%
(36,487.00)			(24,650.92)	(36,487.00)	67.56%
	Expenditure				
421.00	29482.31543	Valuation Expenses	0.00	421.00	0.00%
421.00			0.00	421.00	0.00%
(36,066.00)	Net Operating (Surplus)/Deficit		(24,650.92)	(36,066.00)	
	Capital Movements				
36,066.00	29482.88462	To-WINTN Property Sales - RE	24,650.92	36,066.00	68.35%
36,066.00			24,650.92	36,066.00	68.35%
0.00			0.00	0.00	

Council Report

Record No: R/18/9/22245

Author: Karen Purdue, Community Partnership Leader

Approved by: Rex Capil, Group Manager Community and Futures

☐ Decision

☐ Recommendation

☒ Information

Chief Executive

Water Issues

1. Work is continuing with the Central Government Three Waters Review as noted previously, the work is divided into the following four major work streams:
 - 1) Oversight of the sector, the regulatory settings within which it works and the institutional arrangements in place for management of the water sector.
 - 2) Funding and financing mechanisms, including consideration of a range of options for future funding of three waters infrastructure.
 - 3) Capacity and capability of suppliers and regulatory agencies.
 - 4) The information used for providing transparency of the sectors performance, its accountability and decision-making processes.
2. Central Government has been clear about the extent of the review process and the range of options that are being considered. Some of the key messages/points made to date include:

Regulation

- an independent drinking water regulator is being considered.
- some form of economic regulation of infrastructure assets is also under consideration and there is a question about whether the current environmental regulation system needs to be strengthened.
- changes to the regulatory framework, whether they involve enhanced reporting, oversight, compliance or raised standards are likely to have significant funding implications for local government.
- affordability is not an acceptable reason for failing to meet drinking water standards.

Service Delivery Options

- service delivery arrangements should be reviewed and the Government is considering the merits of aggregation of water providers. There are a number of ways in which this aggregation could occur including at the regional or super regional level
- a 'system-wide' joined up solution may be required. The solutions needed cannot necessarily be separated out by different territorial local authorities
- continued public ownership is seen as a 'bottom line'. This could include ownership by either central or local government

- the broader role and functions of local government will need to be reviewed if the responsibilities for the delivery of water services is aggregated into larger service delivery entities.

3. The Minister of Local Government has indicated her strong support for the development of aggregated water supply entities. In this regard she made the following comments in a recent speech to the Infrastructure NZ conference (<https://www.beehive.govt.nz/speech/water-infrastructure-speech>)

Given the interconnected nature of our water systems it is difficult to see how we can meet future regulatory requirements and consumer expectations without also making changes to service delivery arrangements, including infrastructure provision.

So while fixing the regulatory arrangements for water is a priority we also need to look at how we consider water service delivery to be able to fund infrastructure.

4. In her speech the Minister also commented on the lessons she has drawn from her recent visit to the United Kingdom. Her comments on the lessons learnt included:

In general, as many of you may know, in the United Kingdom and Ireland they have:

- *much stronger regulation and more capable and better funded services;*
- *independent drinking water and environmental regulation leading to safer drinking water and better environmental performance;*
- *economic regulation that provides a level of assurance that the right level of investment is being undertaken in the three waters; and*
- *economic regulation that drives a focus on customers and efficiencies.*

It is particularly instructive to note that Scottish Water has achieved 40 per cent savings and Ofwat, in England, achieved a 30 per cent savings on their consumers' water bills.

Reflecting on their water reform experience my view is that a strong coordinated regulatory regime will not be enough on its own to deliver all the outcomes we are seeking here. The costs of upgrading the system to meet expected standards will fall on already heavily burdened ratepayers, and will take a very long time to accomplish.

This is something we will need to consider as we contemplate alternative options for service delivery in New Zealand, as is the need for professional skilled directors in any new options.

5. It will also be important for the work being progressed via the Government Three Waters project to be integrated with the Local Government Funding Inquiry work being undertaken by the Productivity Commission and the Localism work that is now also underway. The way in which this integration is to be managed between the different government agencies involved is still to be clarified.
6. Officers are continuing to monitor the progress being made with the Three Waters review and will keep Council updated as work progresses.

Council Strategic Workshop

7. Council held a strategic workshop on 6th and 7th August.

8. The workshop provided an opportunity to have a 'stocktake' of the organisation's progress and strategic direction following completion of the 2018 Long Term Plan and adoption of a new strategic framework.
9. It is also clear that the local government sector as a whole is operating in a period of considerable change, the speed of which is likely to increase further in the short – medium term. Some of the major issues driving these changes include the three waters review, climate change, housing, regional development, funding and social equity issues. It is clear that in all of these areas retention of the status quo is not an option. The challenge is for Council to ensure that it has a position on and can influence the change processes as they occur.
10. The outputs from the workshop will be used to inform the organisational work programme including that leading into the 2021 LTP. In this regard Council is being asked, as part of a separate agenda item, to confirm the continued use of the current strategic framework for the development of the 2021 LTP.

Infrastructure Commission

11. In August central Government announced the establishment of a new Infrastructure Commission that will be tasked with developing a consolidated national view on the state of infrastructure development across NZ.
12. The creation of the Commission is a response to concerns about whether NZ is developing the infrastructure it needs to progress economically and the extent of the infrastructure deficits that exist in some parts of NZ. Infrastructure is a critical enabler for economic growth and development over time. The funding of infrastructure is a critical issue under Government's urban growth agenda work programme. Hence, it has been allocated a level of priority for further work.
13. Treasury is to lead development of the policy work needed to support formation of the new entity which will presumably replace the National Infrastructure Unit.

Southland Regional Development Agency

14. Work is proceeding with the creation of the new Southland Regional Development Agency (SRDA).
15. Consultation with the proposed community shareholders is well advanced and a final draft Memorandum of Understanding is close to being finalised with the four Murihiku Runanga. The MOU will need to be taken to each of the Councils for formal consideration/approval.
16. A meeting of all of the proposed shareholders was held in August and there is a good level of agreement as to the proposed shareholding and other constitutional arrangements. These are to be formalised through a formal Shareholders Agreement which is currently being drafted and will be brought back to Council for formal approval in the near future.
17. Work is also well advanced with the development of proposed new 'contracting' arrangements. In looking at what it is that this Council wants to purchase from the new Agency it is important to recognise that we need to change the focus of the organisation from what it was that Venture Southland has delivered in the past.

There is a need for the Agency to be focussed on priorities that will make a difference to the development of the Southland region as a whole as well as the overall goals, particularly the attracting 10,000 more people goal that was set through SORDS.

18. The move to having a stronger regional focus does mean that the SRDA will do a number of different things, and in a different way, to which they may have been addressed in the past.

Public Housing Plan

19. Central Government have recently released their Public Housing Plan 2018 – 2022, which outlines how the Government aims to deliver around 6,400 more public housing places by June 2022 – approximately 1,600 places per year on average across Housing New Zealand (HNZ) and Community Housing Providers (CHPs). This includes some 100 new units in the Southern region which covers both Otago and Southland.
20. Financial support is now available nationally to HNZ and CHPs to enable and incentivise the additional supply being sought. The operating supplement will be extended so it is available to both HNZ and CHPs nationwide for net new (new build and turn-key) and net additional buy-in public housing supply. Upfront funding, on the other hand, will only be available in very limited circumstances.

Emergency Management Review

21. Central Government have recently released their decisions on changes to be made to the Emergency Management systems in NZ following completion of the Technical Advisory Group review that was completed in 2017. A copy of the decisions report is available on the Department of Prime Minister and Cabinet website (www.dPMC.govt.nz).
22. The Government's response addresses the Technical Advisory Group's recommendations and details which aspects of the recommendations have been accepted. It then goes on to set out a multi-year work programme to progress the implementation of those recommendations that have been accepted. The work to be progressed will deliver improvements in the following five areas:
- putting the safety and wellbeing of people at the heart of the emergency response system
 - strengthening the national leadership of the emergency management system
 - making it clear who is responsible for what, nationally and regionally
 - building the capability and capability of the emergency management workforce
 - improving the information and intelligence system that supports decision making in emergencies"
23. Central Government officials are now charged with progressing the work programme needed to implement the improvements identified in these areas.

Long Term Plan Consultation Documents

24. The Office of the Auditor-General have recently released a report (www.oag.govt.nz/2018/ltp-consultation-documents/docs/ltp-consultation-documents.pdf) that provides an overview of their findings from the auditing of the 2018 LTP consultation documents.

25. While noting that all 2018-28 consultation documents were considered to be fit for purpose it identifies that there are a number of opportunities for improvement, including some identified in their 2015 report which have not been realised. These include the content and layout of the document and well as giving considering to engaging with communities on critical issues well ahead of the formal consultation document process.

Environmental Services

Group Managers Update

26. Consent workloads across the team have continued to be relatively strong, although a slight slowdown in building consent numbers lodged has occurred in the last 2-3 weeks.
27. Collaborative cross-council discussions have been held with regard to evaluating and progressing on-line lodgement and processing. It is desirable to seek to work towards common platforms across the Southland Councils, consistent with the SoRDS Ease of Doing Business work streams.
28. The IANZ Project team continues to work towards the positioning of the Building Solutions Team for the March 2019 reaccreditation audit. A strong focus has been on learnings from other recent audits of other councils and the issues that have been flagged through those.
29. Work continues on the action plan from the Environmental Services Service Delivery Review action plan, with an update presented to the Regulatory and Consents Committee meeting on 6th September 2018.
30. The Council will be participating in a combined programme coordinated through Emergency Management Southland to improve Business Continuity Planning. A consistent approach to this will be coordinated by Ian Cryer, Recovery Manager for Emergency Management Southland with this programme having been endorsed by the Coordinating Executive Group (CEG).

Environmental Health

Prosecutions

31. Council successfully prosecuted a person for littering in a public place. While being driven by a companion, the person threw greenwaste while standing in a large trailer onto long stretches of road, including Kennington-Waimatua Road and Motu Rimu Road.
32. This person pleaded guilty and was dealt with by Judge Brandts-Giesen. The Judge fined him \$150; court costs of \$130 and made an order that \$240.35 clean-up costs be paid to the Council.
33. At the time of writing, prosecution proceedings have commenced against the two owners of the Rottweilers that attacked a member of the public in Winton on 10 June 2018. The charge is under the Dog Control Act 1996, Section 58 Dogs causing serious injury.

Freedom Camping

34. In Te Anau Council is managing the shared service this season, and this will be organised shortly.
35. In the Catlins area, the Department of Conservation (DoC) is managing the service this season. Council will be requesting that the Officer is also appointed as a Dog Ranger, to provide

educational services in Curio Bay whilst there for freedom camping. Senior DoC staff have endorsed this proposal.

36. In Lumsden, it is proposed to advertise for Enforcement Officers shortly.

Dog Control

37. An education drive is proposed to ensure that dog owners have their dogs on a leash on Riverton's beaches. Along with media releases, Dog Control Officers will be issuing infringement fines, and new signage will be investigated.
38. An educational drive is also proposed to encourage dog owners to pick up dog droppings on Stewart Island, which has been reported to be worsening. This will include the limited distribution of some free dog waste bags.

Resource Management

39. A report has been prepared for the Regulatory and Consents Committee recommending that Council resolves to initiate a Plan Change to establish some stronger lighting controls on Stewart Island/Rakiura to support the Dark Skies Sanctuary application by Stewart Island Promotions that is currently being processed by the Dark Skies Association.
40. One of the key requirements of achieving "sanctuary status" is having a level of lighting controls within the sanctuary area. If endorsed by Council, work will commence immediately with a view to notifying a plan change in early to mid-2019.
41. Council has prepared a joint submission with Environment Southland, Invercargill City Council and Gore District Council on the draft National Planning Standards which seek to standardise District and Regional plans prepared under the Resource Management Act. The draft standards at this stage seek to establish a consistent layout of plans, standardise definitions and measurements along with outlining a timeframe for delivering the plans in an interactive electronic format.
42. The number of resource consents being lodged with Council remains steady. There are currently 51 consents in the system (on hold and processing).

Building Solutions

43. The department has commenced forwarding some building consents for processing to an external contractor, this is intended to maintain customer service and ease pressures on processing staff, relieve pressure points with processing and free up consent processors to assist with inspections when needed. This process is not expected to have any negative impact on the applicant as the current fee structure is based on an hourly rate fee.
44. The district continues to see somewhat of a two speed economy, with Mararoa Waimea, Winton Wallacetown and Waiau Aparima wards accounting for more than 80% of the consents.
45. The department have recently relocated a BCO to Te Anau and this is relieving some of the workload pressure in the area and creating greater efficiency with reduced staff travel.

46. The Department issued 112 consents and received 87 new applications for the month. This is the same number of consent applications as received for August 2017 however it is down on the previous 3 year average. The value of consents issue this month is less than for the 94 issued in August 2017 this is associated with a higher number of heating unit consents for the month.
47. The number of live consents continue to drop as the number of CCCs issued and refused CCCs exceeds the number of consents issued.

Customer Support

Libraries

48. We currently have 5340 active library users in the District as at 1 September 2018 (this is defined as having used their library card in library or online in the last 12 months).
49. The table below shows the number of individuals checking out items from a branch library each month.

Library Name	July	August
Book Bus	326	451
Lumsden	94	89
Otautau	94	108
Riverton	215	192
Stewart Island	47	45
Te Anau	431	375
Winton	642	603
Wyndham	71	69

Community and Futures

Governance

Representation Review

50. Appeals and objections on the Council's representation review closed on 22 August 2018. Eight were received and these and other documentation regarding the process the Council undertook were sent to the Local Government Commission. The next stage and timeframe is for the Commission to determine.
51. When Council adopted the Final Proposal, one of the resolutions it passed was to recommend to the incoming Council, following the elections in October 2019, that reserves held by community boards and community development area subcommittees be ring-fenced for a period of up to three years when the Revenue and Financing Policy is reviewed. This is usually done as part of the Long Term Plan.

Community Governance Elected Representative Working Group

52. At the Community and Policy Committee meeting on 5 September 2018, the Committee agreed to endorse the continuation of the Community Governance Elected Representative Working Group to progress the implementation of the Representation Review.
53. The membership will remain the same, but it can decide to invite other members to discuss particular matters. The role of the working group in this next phase will be to focus, comment on and support the processes identified in the Community Governance Reference Document. This document (a copy of which was sent to all elected members) set out a new way of working for community boards, following the representation review.
54. Matters the group will consider include the introduction of new standing orders, role of members, code of conduct, induction and training for members, reporting to the community, reporting to Council and the relationship with Council and protocols relating to local groups operating in the their local community.

Strategy and Policy

Corporate Performance Framework

55. The Corporate Performance Framework aligns Council's high level direction to its activities and outcomes, and its purpose is to streamline Council planning and reporting functions.
56. As part of the Corporate Performance Framework, Council will deliver on its legislative requirements – including the Long Term Plan, Annual Plan, Annual Report and Activity Management Plans.
57. Council will produce an Interim Performance Report, undertaken three times a year – for the four month periods of July-October, November-February and March-June, with the third being produced to inform the Annual Report. The new framework will require Council activity managers to report by exception and provide meaningful explanation of the level of performance compared to what was planned. The Interim Performance Report will utilise Council's new CAMMS reporting tool for the first report presented in November/December 2018.
58. Council staff have developed Team Business Plans and Individual Performance Plans. These are an operational level tool to provide staff and elected members with the linkages between Councils overall vision, and align that to the programmes of work, projects and operational requirements to effectively deliver what is promised in the Long Term Plan and Annual Plans. Alongside the Interim Performance Reports, the Team Business Plans will utilise CAMMS and look to be incorporated into this reporting tool within the next twelve months.

Risk Management Framework

59. Council continues to identify the need to invest in and develop its risk management processes and approach. In developing the framework the objective is to effectively understand, plan for, and mitigate risk across all levels and activities within the organisation.
60. A Risk Management Framework project meeting was held on 16 August 2018, to agree the objectives, thresholds and management approaches for the overall framework. Coming up in October is a two day workshop for all Councillor Chairs and Finance and Audit Committee

members, the Executive Leadership Team, and all senior managers that will look at developing a profile of significant organisational risks. This will include education around how Council approaches risk, identifying risk, how it will prioritise these and agree on where responsibility rests for managing the highest priority risks to Council and community. A draft framework will be developed for consideration following this workshop.

BERL Stage 3 – Working towards positive Southland community futures

61. Business and Economic Research Limited (BERL) was commissioned by Southland District Council to undertake research to assist with the development of the District's 2021-2031 Long Term Plan.
62. The research is based on the idea that the District can passively accept the future that fate will provide for its communities, or work strategically to shape the future it wants to achieve.
63. The research is in three stages, each of which is designed to answer a specific question:
 - stage 1 asked “where we are now?” This involved collecting and analysing data to show the state of wellbeing in the District as a whole and in seven defined Communities. This stage has been completed.
 - stage 2 asked “where we are heading?” This involved some forecasting to examine how the population and the level of employment in the District and each of the Communities would change, if past trends were left to continue. This stage has also been completed.
 - the current stage, stage 3, is about asking the question “where we actually want to be?” Its aim is to define a set of actions that will help to shape positive futures for each of the main Communities in the District.

What Stages 1 and 2 Found

64. In summary, stage 1 of the research found that, compared to New Zealand as a whole, wellbeing in Southland District was high. Southland District was better particularly in terms of: employment and unemployment rates; incomes; home ownership; and community connectedness. But it was worse in terms of the qualifications of the workforce and economic diversity. It also found that, in the recent past, incomes in Southland District had grown more rapidly than nationally. However, the District had attracted relatively few migrants, and home ownership in the District had fallen more rapidly than nationally.
65. Looking ahead, stage 2 indicated that the District's working age population is likely to increase slightly over the next ten years, but that it is likely to decrease fractionally during the following decade. Meanwhile, if the District's economy continues to grow at the same rate, relative to the national economy, as it has in the recent past, the demand for labour will grow. This means that, because the District's unemployment rate is already low, there is a real possibility of large and growing labour shortages. The likelihood is that, unless the District can attract more migrants, incentivise its young people to stay, and encourage older workers to stay in the labour force, economic growth could be stifled.

Next Steps Stage 3

66. The specific purpose of stage 3 (the final stage) is to engage with individuals, organisations, and businesses in the District to pinpoint what needs to be done to ensure that the District and its

communities maintain and increase their levels of wellbeing. Ultimately, stage 3 will help to inform the District Council about what it can do itself to increase wellbeing, and how communities, as they strive for overall community wellbeing, can best work with other agencies and Council to achieve the same goal. This next stage will focus on what needs to be done to ensure that Southland District maintains and builds on its current position as a place where wellbeing is at a high level – a place in which it is good to live and work. BERL will be speaking directly with many people within the district over the next few months to discuss any matters that affect wellbeing in Southland District. This will include all activities and services where the Council has a role, either by itself or in partnership and support with other Councils, government agencies and communities.

67. These conversations will involve discussions on:
- do you agree that the summary above provides a reasonable picture of wellbeing in Southland District?
 - if not, what's wrong/missing?
 - looking at the District, what problems/issues need to be fixed/focused on to improve general wellbeing?
 - similarly, what do you see as the opportunities to promote wellbeing?
 - thinking about the problems/issues you have described, which do you think should have the highest priority, and who/which organisation do you think should take the lead in addressing them?
 - and thinking about the opportunities you have described, which do you think would contribute most to wellbeing, and who/which organisation do you think should take the lead in pursuing them?
68. Stage 3 will be completed by December 2018.

Community Futures Research and Analysis Work Programme

69. Council is undertaking research and analysis work to support its decision making and transitioning from 2018 to 2021 in preparation for the Long Term Plan 2021-2031. This work will assist in leading the development of Council's overall approach to the management of change and preparation for what the future might hold for the district and its communities. The purpose of this work is to develop project plans based on identified work streams that will help identify what is required to deliver priority projects within the district.
70. The topics for further research and analysis include:
- socio-demographic projects (where are we now, where are we heading, and where do we want to be)
 - climate change and implications for Southland District (risks and impacts on the district)
 - Service Delivery Framework – District vs Local service provision and levels of service (an assessment and evaluation of council services and determine the most appropriate level of service to meet community needs in the future)

- rating affordability planning and implications (to understand income levels in our communities and affordable measures for delivery of activities and services – and implications of decisions on rating affordability for the district)
- future infrastructure and asset renewal (what and how will council replace significant infrastructure when due for replacement)
- Land and Water Plan Implications (to understand the implications of compliance standards on the future provision of services to local communities)
- Community Facility Provision Framework (how, what and when are facilities used and needed)
- Community Partnerships Assistance and Funding Alignment Approach (multi-agency community partnership opportunities, and council's funding and grant schemes to support community organisations)
- technological change impacts on communities and implications for Council

71. This work will assist Council in delivering on the Long Term Plan 2018-2028 and identify priorities for investing in community future planning.
72. High level project plans have now been developed for each of the topics above and a report presented to the Community & Policy Committee was received at their 5 September 2018 meeting. From here, the Project Team will establish prioritisation for the works scheduled, and identify any additional resources that may be required to undertake priority projects. Regular updates will be presented to the Community and Policy Committee throughout the next 9 months.

Policy and Bylaw Updates

73. There are a number of Council bylaws and policies currently being reviewed and updated, and a large number of bylaws due for review in the next 12-24 months.
74. The Strategy and Policy team have undertaken a high level stocktake of all policies and bylaws currently held by Council and their timeframes and requirements for review. This work will include analysis of determining the appropriate categories for our policies into Governance and Management, and also discussing those which may be better served as procedures and guidelines. The Strategy and Policy team will be developing a Policy Manual to further define the scope of future policy and guideline provision for Council to operate efficiently and effectively in the future.

Community Partnership Leaders

The Milford Opportunities Project

75. A further meeting of the Governance Group took place on 18 September 2018 where those in attendance considered the phase 1 research and analysis that was completed and the recommendations for further work. The next steps will be to:
- undertake public engagement, starting 17 September 2018 in Te Anau; and
 - seek further funding to undertake the further work for Phases 2 and 3.

Tourism Infrastructure Fund (TIF)

76. Council has been advised that the applications that were lodged to the last round of the TIF have been approved. These applications were for;
- a. A \$5million contribution towards the cost of upgrading the Te Anau Wastewater scheme
 - b. \$411,000 for the upgrading of toilets on the Southern Scenic Route at Waikawa, Clifden Bridge, Monkey Island and Te Anau
 - c. \$300,000 for upgrading of the parking area at the Lake Manapouri Visitor Centre at Pearl Harbour.

Responsible Camping

77. The Queenstown Lakes District Council are working to a very tight timeframe to develop a Responsible Camping Strategy that will also be used to assist with managing 'freedom camping' this summer. They are aware that there may be implications for other councils and organisations and have invited representatives from DOC, LINZ, NZTA, Southland District Council and Central Otago District Council to be part of their project control group.

Southland Museum Consultation - Our Tale Project

78. Staff have been involved in a volunteer working group which undertook community consultation across Southland asking residents for their views on the future Southland Museum so that those views would have a voice in the future development plan.
79. The community consultation took place throughout the month of July 2018. The volunteer working group was formed to advise and assist with the consultation process. The group provided specialist expertise in heritage and marketing including social media and additional reach within different communities. Members of the group also assisted at the workshops and with analysing the very large volume of input received. The completion of the report in August will ensure that the information is able to be fully considered within the larger redevelopment project.
80. The public were able to give their views by either completing an online or hard copy survey or by attending a workshop. Many participants expressed a sense of loss and concern at the closure of the museum, but also hope and excitement for what the future museum could be. They also hoped, quite strongly at times, that the redevelopment could be progressed rapidly.
81. A copy of the report is available from Council's area offices.

Venture Southland

82. Venture Southland is facilitating the development of the 2019-2029 Southland Murihiku Destination Strategy which will establish a framework for destination development, destination management and provide a pathway for achieving the goal of \$1 billion in tourism revenue, in Southland by 2025.
83. A Southland Destination Strategy (SDS) Strategic Advisory group has been established to drive the development of the strategy and ensure the process is inclusive. The group includes representatives from the Southland tourism sector, MBIE, Department of Conservation, Tourism NZ, Air NZ, Iwi and Council.

84. The strategy will align with local, national and sector initiatives including the regional events strategy, Welcoming Communities pilot programme and the development of the Southland Story. An independent consultant will be employed to carry out wider consultation and advance the strategy. Requests for proposals from consultants are currently being sought.
85. The development and implementation of the strategy will help position Southland as a preferred destination for both domestic and international markets and will set the strategic direction for the region.
86. The development of a Southland Story was identified as an immediate priority in the Southland Regional Development Strategy Action Plan. The project, which aims to identify and develop a consistent Southland story that articulates a unified message of past, present and future, is now being facilitated by Venture Southland.
87. This project is supported by the Ministry of Business, Innovation and Employment, aligns with the Southland Murihiku Destination Strategy and will play a fundamental role in achieving the goal of 10,000 more people to Southland by 2025.
88. As part of the project a digital platform will be developed for community groups and sectors to discover, share and celebrate the essence of Southland and what the region offers to those who choose to live, visit, invest, work and study here.
89. An Advisory Board has been established to ensure the project process is inclusive and representative of Southland, act as project champions, assist with selection of consultants and ensure alignment with councils and the wider community. It is anticipated that the project will be completed by the end of 2018 or early 2019

Services and Assets Group

Group Manager's Update

90. As we move further into the financial year, the group is looking to stabilise its activities and focus on programming, resourcing and delivering the necessary works identified through the 2018-2028 Long Term Plan. In conjunction with this, there is also a focus on finalising the 2019-2020 Annual Plan.
91. We continue our search for a Community Facilities Team Leader. There are a number of critical business improvement works streams that need to be delivered within this activity; the lack resource is hampering our ability to deliver on these commitments.
92. The Programme/Project Management Platform is in the process of finalising the design and workflow. Internal training programmes and change management processes are also being established, to ensure the system is able to be integrated into the organisation, with minimal impact but maximum outcomes.
93. The Pyramid Bridge project is progressing with Gore District Council. Southland District Council staff and Council representation form part of the project governance team; contact and updates are regular. An updated design estimate has been provided and an external Quantity Surveyor will be reviewing this prior to the two councils having an opportunity to decide which of the two options to pursue (single or double-lane).

94. The Te Anau Wastewater Discharge Project updated Business Case assessment has now been completed and the internal team is working on producing the cover reporting for the necessary committee meetings and Council decision. The committee and Council meetings to consider the updated business case have been scheduled for October 2018, in order to progress the project with a selected discharge method.
95. Another key activity underway, is the assessment of the two solid waste contracts that are up for renewal in 2019. Both of these contracts have been subject to review and will now move into extension negotiations, in line with the contract renewal processes stipulated in each of the contracts.
96. Work is ongoing to provide further clarity and prioritisation of expenditure in association with infrastructure deficits, activities, sub-activities and services. This work is necessary to adequately inform levels of service discussions and consultation in the lead up to the 2021 Long Term Plan.
97. Asset information is also an area of focus currently, particularly within the Community Facilities and 3-Waters Activities. For 3-Waters this involves establishing a Master Data Specification determining what asset information is required, across the hierarchy of assets within each of the three reticulated services activities. Once established, it will be necessary to work with our contractors to ensure at the point of install or intervention, the appropriate information is captured in a way that is then easily migrated into IPS, our Asset Management software.
98. For Community Facilities this has involved identifying some priority activities (playgrounds, buildings and toilets) and tapping into support from the New Zealand Recreation Association (NZRA) as the national support body to establish asset information templates for each. These are currently in draft and being finalised. Once finalised we will progress to gathering the relevant asset information for these activities. Concurrently, it will be necessary to review the Asset Management System to support its function.
99. It is anticipated that this Asset information work will be ongoing for a number of years and will impact all of the activities and services that Council delivers. This work will be rationalised alongside the Core Systems Project.
100. The programme/project management software platform approved in July 2018, is in the process of being rolled out and has been established in a testing platform. We are refining the workflow and business rules/integration associated with the software and will be rolling out and bedding in the change processes necessary to support this new system over the coming months.

Forestry (IFS)

101. Harvesting of the 2018-19 harvest program has commenced in the Waikaia forest with the previous year's program now completed. This has meant nil re-establishment costs of the logging crew, a saving to the Southland District Council.
102. Production for July was 9,600 tonnes, of the budgeted 26,000 ton annual program. The crew will be completed at Waikaia in September.

Strategic Water and Waste

Winton Watermain Renewal Update

103. Railway-Wemyss St watermain renewal has now been completed and the watermains are in service. Wemyss St in particular is a different stage of this project due to a number of high risk existing services encountered by the contractor. This project was finished two weeks behind schedule, but was delivered without incident and on budget.

Te Anau Wastewater Discharge Project

104. The business case in support of the preferred Kepler option was presented to Council in December 2016, and while they resolved to progress with detailed design on the pipeline route to Kepler, they also requested that staff undertake further work around a sub-surface disposal option (option 3). Council staff and consultants are currently developing this work, in conjunction with an external peer reviewer, Ben Stratford.
105. The roles of the Te Anau Wastewater Discharge Project Committee, Fiordland Sewage Options Group and their representative Peter Riddell have also been reviewed, with Mr Riddell engaged to provide commentary on a conceptual subsurface drip irrigation design and costings. Once this work is completed and finalised, an updated business case will be provided to Council for decision following submission and review by the Te Anau Wastewater Discharge Project Committee, Services and Assets Committee and the Finance and Audit Committee. It is anticipated that this work will be completed by early September, after which the updated business case will be presented to the various Committees and Council for consideration. These meetings have been scheduled for mid-October with a Council meeting planned for 23 October 2018.
106. In addition to the above, a finalised basis of design for the pipeline to Kepler has been delivered to Council. Council staff are also working through options around resourcing for the delivery of the various stages of the overall project.

Land and Water Plan Implementation

107. Under the National Policy Statement for Freshwater Management water quality and quantity are to be maintained and improved, with any over allocation to be phased out over time. Environment Southland is required to set environmental limits by 2025, with all 'communities' required to meet those limits in due course. They are progressing this work via their proposed Water and Land Plan.
108. To assist with addressing the impacts of these changes on local authority infrastructure, Environment Southland have formed a Three Waters Officer Working Group. The objectives of the group are to work through the implications of the new freshwater standards, develop an agreed approach to the re-consenting of local authority infrastructure and ensure that the organisational objectives are aligned.
109. In total 25 appeals were received by Environment Southland of which Council has identified 10 which it will join as a Section 274 party. Council has also lodged an appeal to the decision. The basis of Council's appeal is largely around the 'non-complying' activity status on wastewater discharges to water.

110. The latest direction issued from the Environment Court outlines a proposed path, where appeals to objectives will be heard ahead of mediation, by grouped topic on policies and rules. A pre-hearing conference is scheduled for 12 September.

Review of Solid Waste Contract Arrangements

111. The WasteNet Southland Waste Management Group recently notified contractors Bond Contracts and Southland Disability Enterprises Limited of its intention to begin negotiations, around rolling both contracts over. Both contracts are currently in year six of an initial eight year duration, with ability to roll over for a further eight years.
112. Further information has been requested by the Waste Management Group which should allow a recommendation to be made to the Waste Advisory Group as to whether to roll the contracts over, or to go back to the market. The Waste Advisory Group made a number of decisions around each contract at their meeting on 27 June 2018. At the meeting it was recommended that Contract 550 be rolled over for a further eight year term. This recommendation was endorsed by both Invercargill City and Gore District Councils in July. The recommendation was presented to Finance and Audit Committee on 30 August 2018 and Services and Assets Committee on 5 September 2018, with a final report planned to be presented to Council on 19 September 2018. Further decisions around Contract 650 are expected by late October 2018.

Strategic Roading

Alternative Coastal Route Seal Extension Project

113. Work is progressing well to complete the main route with the final preparation work at the Curio Bay end of the route (last 1.1km) nearing completion in anticipation for sealing. Based on geotechnical assessment and testing the road was realigned away from the slip area and appears to be performing well.
114. Progress along the Waipapa Route has been progressing well with approximately 90% of the basecourse complete. This will be held until weather is suitable for sealing. The legal survey for land purchases is continuing.
115. It is still expected that the project will be finalised around October / November 2018 when weather condition should be more favourable for the sealing works prior to the peak of the visitor season.

LED Street Light Conversion

116. Work is well on track to be completed by the end of the calendar year. Work is currently being undertaken in around the South Eastern area. The only larger townships remaining to be completed are Riverton, Orepuki and Tuatapere.

Strategic Property

117. Work has commenced on the 2018/19 projects to be completed this financial year. Primarily at this phase of the project, is seeking the relevant quotes to complete the work and consider these against budget.

118. Those under budget will commence once signed off. However, those over budget will either be subject to a scope change or the commencement of the unbudgeted expenditure approval process.
119. Work has also commenced to identify, plan to commence and complete those improvement processes, as identified in each of the seven activity plans used as the basis of the recently approved Long Term Plan. In relation to open spaces, toilets and buildings this is creation of spreadsheets to determine components to be identified and assessed. For community centres this will also be the collection of data regarding each facilities utilisation.

Finance

120. Overall income is slightly ahead of budget to date, which is due to higher than anticipated internments at the cemetery and increased higher income for the Memorial and RSA halls.
121. Expenditure is under budget year to date mainly due to the insurance premiums for material damage for memorial, RSA and drill halls along with the medical and maternity centres being budgeted for payment in August and not paid to date.
122. Swimming pool expenditure is overspent to date as they have received their annual grant at start of the financial year.
123. It's important to note that for most business units the YTD budget is simply the annual budget divided by 12 and multiplied by the month of the financial calendar, combined with seasonal fluctuations and levels of service required often results in variance in budget and actual figures which is the case for streetworks, refuse collection, stormwater drainage and parks and reserves.
124. Capital expenditure budget for libraries relates to Book renewals, the street works budget is for kerb and channel and construction is planned for the summer. The cemetery capital expenditure project relates to an information kiosk and has been deferred but is still on this year's project list.
125. With regard to the \$1,000,000 stormwater capital expenditure project tenders have been received from contractors for the contract 18/14 Great North Road stormwater renewal. Council/Opus are working through contractual clarifications with a preferred contractor.



Winton - Business Units as at 31 August 2018											
BU Code	Business Unit	Income			Expenses			Capital			
		Actual YTD	Budget YTD	Budget Full Year	Expenses YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year	
29400	Administration - Winton	\$5,461	\$5,454	\$41,488	\$5,829	\$6,973	\$41,838				
29401	Library - Winton	\$18,347	\$18,347	\$110,083	\$14,666	\$14,405	\$86,433		\$4,027	\$24,161	
29402	Operating Costs - Winton	\$4,059	\$4,054	\$24,325	\$1,660	\$1,759	\$5,786				
29407	Street Works - Winton	\$7,107	\$7,274	\$43,645	\$2,678	\$8,284	\$49,703		\$3,128	\$18,770	
29410	Refuse Collection - Winton	\$5,340	\$5,333	\$32,000	\$3,943	\$5,333	\$32,000				
29413	Stormwater Drainage - Winton	\$9,094	\$8,993	\$55,133	\$4,391	\$13,159	\$53,956	\$1,716		\$1,000,000	
29425	Cemetery - Winton	\$11,268	\$9,389	\$56,332	\$9,169	\$7,444	\$44,666		\$2,624	\$15,744	
29428	Beautification - Winton	\$14,705	\$14,688	\$88,314	\$10,002	\$14,699	\$88,195				
29429	Winton Parks & Reserves	\$8,692	\$8,489	\$50,931	\$13,087	\$11,100	\$56,874				
29447	Winton Swimming Pool	\$2,907	\$2,869	\$17,215	\$17,215	\$4,304	\$17,215				
29450	Hall - Memorial	\$4,302	\$3,607	\$21,642	\$6,682	\$11,081	\$51,189	\$1,730			
29451	Hall - RSA	\$2,332	\$1,663	\$9,978	\$1,085	\$2,978	\$11,120				
29452	Hall - Drill	\$261	\$341	\$2,048	\$195	\$1,547	\$2,048				
29480	Medical Centre - Winton	\$4,933	\$4,933	\$33,631	\$5,233	\$7,199	\$21,505				
29481	Winton Maternity Centre	\$3,820	\$3,819	\$8,102	\$1,549	\$6,262	\$16,384				
29482	Other Leased Property	\$330	\$2,167	\$27,629		\$70	\$421				
Total		\$102,957	\$101,421	\$622,496	\$97,383	\$116,599	\$579,333	\$3,445	\$9,779	\$1,058,675	

Reserve Balances

Winton	Opening Balance	Current Budget	Forecast Budget	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028	2028/2029
Community Centre													
Operating													
Winton Community Centre - OPR	9,220	9,220	9,220	9,220	9,220	9,220	9,220	9,221	9,222	9,223	9,224	9,225	9,225
Total Community Centre Operating	<u>9,220</u>	<u>9,220</u>	<u>9,220</u>	<u>9,220</u>	<u>9,220</u>	<u>9,220</u>	<u>9,220</u>	<u>9,221</u>	<u>9,222</u>	<u>9,223</u>	<u>9,224</u>	<u>9,225</u>	<u>9,225</u>
Total Community Centre Balance	<u>9,220</u>	<u>9,220</u>	<u>9,220</u>	<u>9,220</u>	<u>9,220</u>	<u>9,220</u>	<u>9,220</u>	<u>9,221</u>	<u>9,222</u>	<u>9,223</u>	<u>9,224</u>	<u>9,225</u>	<u>9,225</u>
Local													
Reserve													
Winton Birthing Centre - CFD	-	186	186	378	(5,175)	(5,175)	(5,175)	(5,175)	(5,175)	(5,175)	(5,175)	(5,175)	(5,175)
Winton General	241,478	246,537	246,537	86,023	91,282	85,302	90,537	83,991	89,183	57,274	62,399	54,447	54,447
Winton Medical Centre Equip &	-	1,884	1,884	3,830	5,840	7,916	10,060	12,275	14,563	16,926	19,367	21,888	21,888
Winton Medical Centre Gen Rese	122,454	145,554	145,554	169,220	154,635	179,200	141,276	163,961	187,150	210,846	235,059	259,788	278,698
Winton Multi Sports - RES	5,675	5,863	5,863	6,057	6,258	6,465	6,679	6,900	7,129	7,365	7,609	7,861	7,861
Winton Property Sales - RES	426,947	204,155	204,155	111,473	139,799	169,046	180,376	182,521	213,140	205,371	236,716	269,079	281,558
Winton Res Capital Dev - RES	100,180	103,652	103,652	107,239	110,944	114,771	118,723	122,805	127,022	131,378	135,877	140,524	140,524
Total Local Reserve	<u>896,734</u>	<u>707,831</u>	<u>707,831</u>	<u>484,220</u>	<u>503,583</u>	<u>556,525</u>	<u>542,476</u>	<u>567,278</u>	<u>633,012</u>	<u>623,985</u>	<u>691,852</u>	<u>748,412</u>	<u>779,801</u>
Total Local Balance	<u>896,734</u>	<u>707,831</u>	<u>707,831</u>	<u>484,220</u>	<u>503,583</u>	<u>556,525</u>	<u>542,476</u>	<u>567,278</u>	<u>633,012</u>	<u>623,985</u>	<u>691,852</u>	<u>748,412</u>	<u>779,801</u>
Stormwater													
Reserve													
Winton Stormwater - RES	1,567	2,744	2,744	3,960	5,216	6,513	7,853	9,237	10,667	472	801	1,140	1,140
Total Stormwater Reserve	<u>1,567</u>	<u>2,744</u>	<u>2,744</u>	<u>3,960</u>	<u>5,216</u>	<u>6,513</u>	<u>7,853</u>	<u>9,237</u>	<u>10,667</u>	<u>472</u>	<u>801</u>	<u>1,140</u>	<u>1,140</u>
Total Stormwater Balance	<u>1,567</u>	<u>2,744</u>	<u>2,744</u>	<u>3,960</u>	<u>5,216</u>	<u>6,513</u>	<u>7,853</u>	<u>9,237</u>	<u>10,667</u>	<u>472</u>	<u>801</u>	<u>1,140</u>	<u>1,140</u>
Total Winton Reserve Balance	<u>907,521</u>	<u>719,795</u>	<u>719,795</u>	<u>497,400</u>	<u>518,019</u>	<u>572,258</u>	<u>559,549</u>	<u>585,736</u>	<u>652,901</u>	<u>633,680</u>	<u>701,377</u>	<u>758,777</u>	<u>790,166</u>

Recommendation

That the Winton Community Board:

- a) Receives the report titled “Council Report” dated 24 September 2018.**

Attachments

There are no attachments for this report.