



Balfour Community Development Area Subcommittee OPEN MINUTES

Minutes of a meeting of Balfour Community Development Area Subcommittee held in the Balfour Hall, 84 Queen Street, Balfour on Monday, 19 November 2018 at 8pm.

PRESENT

Deputy Chairperson	Jamie Maginn
Members	Stephen Black
	Trevor Drake
	Christopher Owens
	Councillor Dillon

APOLOGIES

Ziggy Roy	Chairman
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IN ATTENDANCE

Committee Advisor	Rose Knowles
Community Partnership Leader	Kelly Tagg

1 Apologies

Apology for non-attendance were lodged by Chairman Roy.

Moved Member Eaton, seconded Member Owens **and resolved:**

That the Balfour Community Development Area Subcommittee accept the apology lodged by Chairman Roy.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of Interest

There were no conflicts of interest declared.

4 Public Forum

There was no public forum.

5 Extraordinary/Urgent Items

There were no Extraordinary/Urgent items.

6 Confirmation of Minutes

Resolution

Moved Member Maginn, seconded Member Owens **and resolved**

Confirms the minutes of Balfour Community Development Area Subcommittee, held on 27 August 2018.

Reports

7.1 Financial Report for the year ended 30 June 2018

Record No: R/18/6/15545

Community Partnership Leader – Kelly Tagg was in attendance for this item.

Mrs Tagg advised that the financial report for the year ended 30 June 2018 were the financial result for the Riversdale business units for the 2017/2018 financial year.

Resolution

Moved Member Eaton, seconded Member Maginn **and resolved:**

That the Balfour Community Development Area Subcommittee:

- a) **Receives the report titled “Financial Report for the year ended 30 June 2018” dated 5 September 2018.**

7.2 Direction-setting for Annual Plan 2019/2020

Record No: R/18/10/24236

Community Partnership Leader – Kelly Tagg was in attendance for this item.

Mrs Tagg advised that the purpose of the report was to confirm the direction determined for the 2nd year of the 2018/2028 Long Term Plan.

The report also provided an overview of the forecasted projects and services for the Balfour Community Development Area in 2019/2020. It includes any variations from what was anticipated in year two of the Long Term Plan 2018-2028.

The Balfour Community Development Area has no variances identified for year two of the LTP.

Resolution

Moved Member Drake, seconded Member Eaton **and resolved:**

That the Balfour Community Development Area Subcommittee:

- a) **Receives the report titled “Direction-setting for Annual Plan 2019/2020” dated 12 November 2018.**
- b) **Determines that this matter or decision be recognised not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Notes that any extraordinary projects for the local area have been included in the 2019/2020 Annual Plan, as identified through Council process in the project plan for extraordinary projects/activities/events project template completed by 21 September 2018.**
- e) **Approves minor variations in the Balfour Community Development Area plan from year two of the Long Term Plan 2018-2028.**

- f) **Agrees that the budgets for the year commencing 1 July 2019 be adopted for inclusion in the Council's Draft 2019/2020 Annual Plan.**
- g) **Requests the setting of the following rates and charges (including GST) for the year commencing 1 July 2019 based on the approved budgets in (e) above.**

<u>Rate Description</u>	<u>Rate (GST Incl)</u>
Balfour Community Development Area Rate	\$21,852

7.3 Council Report

Record No: R/18/10/25162

Community Partnership Leader Kelly Tagg and Councillor Dillon presented the report.

Mrs Tagg advised the purpose of the report is to provide an overview of key issues across the Southland District, as well as high level local issues from various Council units.

Mrs Tagg and Councillor Dillon highlighted various issues of interest including:

- Three Waters
- Representation Review
- Local Authority Elections 2019
- Risk Management Framework
- Shared Services
- BERL Stage 3
- Venture Southland update
- The Southern Scenic Route
- Pyramid Bridge update
- Te Anau Wastewater Discharge Project
- Riversdale CDA Budgets update.

Resolution

Moved Member Eaton, seconded Member Black **and resolved:**

That the Balfour Community Development Area Subcommittee:

- a) **Receives the report titled "Council Report" dated 2 November 2018.**

8.1 Chairperson's Report

The Deputy Chairman, Jamie Maginn, reported on matters with which he has been involved since the subcommittee's last meeting which included;

- Sports Ground upgrade
- Cemetery waiting on new Kiosk panels

- Request for members to meet with Community Engineer re hedges to be trimmed, removal of gardens under rubbish bins, spraying of footpath tiles and footpath issues down from the monument.

8.3 Councillor's Report

Councillor Dillon reported on matters from the District Council table. These included;

- Road Safety Issues
- Bridges in the Southland District issues
- Tennis Court toilet

The meeting concluded at 9.15pm

CONFIRMED AS A TRUE AND CORRECT RECORD AT A
MEETING OF THE BALFOUR COMMUNITY
DEVELOPMENT AREA SUBCOMMITTEE HELD ON 19
NOVEMBER 2018.

DATE:.....

CHAIRPERSON:.....