



---

# **Mossburn Community Development Area Subcommittee OPEN MINUTES**

---

---

Minutes of a meeting of Mossburn Community Development Area Subcommittee held in the Mossburn Fire Station,, 45 Devon Street, Mossburn on Monday, 12 November 2018 at 6.30pm.

---

## **PRESENT**

<b>Chairperson</b>	Jim Guyton
<b>Deputy Chairperson</b>	Lance Hellewell
<b>Members</b>	Ged Newlands
	Alister Macdonald
	John MacKenzie
	Bruce Taylor
	Councillor John Douglas

## **IN ATTENDANCE**

<b>Committee Advisor</b>	Rose Knowles
<b>Community Partnership Leader</b>	Kelly Tagg

## **PUBLIC GALLERY**

H Wysockyj

---

**1 Apologies**

There were no apologies.

**2 Leave of absence**

There were no requests for leave of absence.

**3 Conflict of Interest**

There were no conflicts of interest declared.

**4 Public Forum**

H Wysockyj – Mossburn Gardens

Mrs Wysockyj requested that the Mossburn Community Development Area Subcommittee reconsider a contract to maintain the public garden areas in the village.

Mrs Wysockyj also mentioned that the Hall Gardens are overgrown, the abandoned vehicles on a paper road need removed, and that the Welcome to Mossburn Signs require an upgrade.

The Chairman, J Guyton thanked Mrs Wysockyj for attending the meeting and advised that the subcommittee will discuss the issues raised under his Chair's report.

**5 Extraordinary/Urgent Items**

There were no Extraordinary/Urgent items.

**6 Confirmation of Minutes**

**Resolution**

Moved Member Hellewell, seconded Member Macdonald **and resolved:**

**That the Mossburn Community Development Area Subcommittee confirms the minutes of the meeting held on 25 June 2018 as a true and correct record of the meeting.**

---

## **Reports**

### **7.1 Financial Report for the year ended 30 June 2018**

**Record No: R/18/6/15550**

Community Partnership Leader – Kelly Tagg was in attendance for this item.

Mrs Tagg advised that the financial report for the year ended 30 June 2018 were the financial result for the Mossburn business units for the 2017/2018 financial year.

#### **Resolution**

Moved Member Hellewell, seconded Member Taylor **and resolved:**

**That the Mossburn Community Development Area Subcommittee:**

- a) Receives the report titled “Financial Report for the year ended 30 June 2018” dated 5 September 2018.**

### **7.2 Direction-setting for Annual Plan 2019/2020**

**Record No: R/18/10/24231**

Community Partnership Leader – Kelly Tagg was in attendance for this item.

Mrs Tagg advised that the purpose of the report was to confirm the direction determined for the 2<sup>nd</sup> year of the 2018/2028 Long Term Plan.

The report also provided an overview of the forecasted projects and services for the Mossburn Community Development Area in 2019/2020. It includes any variations from what was anticipated in year two of the Long Term Plan 2018-2028.

The Subcommittee noted the increase in the refuse collection budget and requested a meeting with Southroads, Cr Douglas and Kelly Tagg to discuss the refuse collection costs.

A further request was made for the CDA rate to remain at \$43,432 with the short fall being funded from the general reserve.

#### **Resolution**

Moved Member Newlands, seconded Member Mackenzie **and resolved:**

**That the Mossburn Community Development Area Subcommittee:**

- a) Receives the report titled “Direction-setting for Annual Plan 2019/2020” dated 2 November 2018.**
- b) Determines that this matter or decision be recognised not significant in terms of Section 76 of the Local Government Act 2002.**

- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Notes that any extraordinary projects for the local area have been included in the 2019/2020 Annual Plan, as identified through Council process in the project plan for extraordinary projects/activities/events project template completed by 21 September 2018.**
- e) **Approves minor variations in the Mossburn Community Development Area plan from year two of the Long Term Plan 2018-2028.**
- f) **Agrees that the budgets for the year commencing 1 July 2019 be adopted for inclusion in the Council's Draft 2019/2020 Annual Plan with the following amendment :  
transferring \$4426.00 from Mossburn General Reserves.**
- g) **Requests the setting of the following rates and charges (including GST) for the year commencing 1 July 2019 based on the approved budgets in (e) above.**

<b><u>Rate Description</u></b>	<b><u>Rate (GST Incl)</u></b>
Mossburn Community Development Area Rate	<del>\$47,857</del> \$43,431

### 7.3 Council Report

**Record No: R/18/10/24526**

Community Partnership Leader Kelly Tagg and Councillor Douglas presented the report.

Mrs Tagg advised the purpose of the report is to provide an overview of key issues across the Southland District, as well as high level local issues from various Council units.

Mrs Tagg and Councillor Douglas highlighted various issues of interest including:

- Three Waters
- Representation Review
- Local Authority Elections 2019
- Risk Management Framework
- BERL Stage 3
- Venture Southland update
- The Southern Scenic Route
- Pyramid Bridge update
- Mossburn CDA Budgets update

### **Resolution**

Moved Member Newlands, seconded Member Hellewell **and resolved:**

**That the Mossburn Community Development Area Subcommittee:**

- a) **Receives the report titled "Council Report" dated 30 October 2018.**

### **8.1 Chairperson's Report**

The Chairman, Jim Guyton, reported on matters with which he has been involved since the subcommittee's last meeting which included;

- Mossburn public toilet issues with drainage and septic tank
- Mowing issues - copy of contract to be sent to the Chairman
- Member Hellewell attended the Chairs meeting in Winton
- Meeting with Community Engineer to update him on issues in the township

Members discussed the issues that Mrs Wysockyi raised and agreed that they would not be reinstating a gardener for the township plots. The members feel that they have to consider all ratepayers when setting the Mossburn local rate and do not want to increase it with the costs involved with a gardener. The members would be happy if any local person or organisation would like to maintain the plots or submit a proposal to beautify the gardens.

Members discussed the abandoned vehicles on Kent Street, Mossburn and agreed that the Chairman and Councillor Douglas investigate.

Committee Advisor to advise Mrs Wysockyi of the subcommittee's decision by mail as was requested.

### **8.3 Councillor's Report**

Councillor Douglas reported on matters from the District Council table. These included;

- Te Anau Wastewater update
- Lumsden Maternity Home update

The meeting concluded at 9.30pm

CONFIRMED AS A TRUE AND CORRECT RECORD AT A  
MEETING OF THE MOSSBURN COMMUNITY  
DEVELOPMENT AREA SUBCOMMITTEE HELD ON 12  
NOVEMBER 2018

**DATE:**.....

**CHAIRPERSON:**.....