



Nightcaps Community Development Area Subcommittee

OPEN MINUTES

Minutes of a meeting of Nightcaps Community Development Area Subcommittee held in the Nightcaps Hall, 13 Johnston Road, Nightcaps on Thursday, 1 November 2018 at 7.37pm.

PRESENT

Deputy Chairperson Members

Wayne Williams
Annette Blackler
Bill Brown
Donald Mcleod
Jamie Shepherd
Councillor Nick Perham

APOLOGIES

Chairperson

Bev Evans

IN ATTENDANCE

Committee Advisor Community Partnership Leader

Alyson Hamilton
Kelly Tagg

1 Apologies

There was an apology from Chairperson Evans.

Moved Member Shepherd, seconded Member Blackler and **resolved:**

That the Nightcaps Community Development Area Subcommittee accept the apology.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of Interest

There were no conflicts of interest declared.

4 Public Forum

Peter Templer and Bill Mather representatives of the Ohai Nightcaps Lions Club addressed the meeting updating Members on current and upcoming Lions Club projects. This included the recent successful Ohai Nightcaps township white-ware collection and the proposed Dray project.

Mr Mather raised the issue of another project being the placement of a seat at the Wairio Cemetery and sought confirmation from Members on a suitable site.

Following discussion Members agreed that any decision regarding suitable siting of the seat be placed on hold until the information panel is installed at the Cemetery.

Deputy Chair Williams expressed appreciation to Mr Templer and Mr Mather at their attendance at the meeting and presentation to the subcommittee.

5 Extraordinary/Urgent Items

There were no Extraordinary/Urgent items.

6 Confirmation of Minutes

Resolution

Moved Member Blackler, seconded Deputy Chairperson Williams **and resolved:**

That the minutes of Nightcaps Community Development Area Subcommittee meeting held on 28 August 2018 be confirmed as a true and correct record of that meeting.

Reports

7.1 Financial Report for the year ended 30 June 2018

Record No: R/18/7/17842

Community Partnership Leader, Kelly Tagg was in attendance for this item.

Mrs Tagg advised that the financial report for the year ended 30 June 2018 were the financial result for the Nightcaps business units for the 2017/2018 financial year.

Resolution

Moved Member Shepherd, seconded Member Brown **and resolved:**

That the Nightcaps Community Development Area Subcommittee:

- a) **Receives the report titled "Financial Report for the year ended 30 June 2018" dated 4 September 2018.**

7.2 Direction-setting for Annual Plan 2019/2020

Record No: R/18/10/24224

Community Partnership Leader, Kelly Tagg was in attendance for this item.

Mrs Tagg advised the purpose of this report is to confirm the direction determined for the 2nd year of the Long Term Plan.

Mrs Tagg explained the report provides an overview of the forecasted projects and services for the Nightcaps Community Development Area in 2019/2020 and includes any variations from what was anticipated in year two of the Long Term Plan 2018-2028.

Resolution

Moved Deputy Chairperson Williams, seconded Cr Perham **and resolved:**

That the Nightcaps Community Development Area Subcommittee:

- a) **Receives the report titled "Direction-setting for Annual Plan 2019/2020" dated 25 October 2018.**
- b) **Determines that this matter or decision be recognised not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**

- d) **Notes that any extraordinary projects for the local area have been included in the 2019/2020 Annual Plan, as identified through Council process in the project plan for extraordinary projects/activities/events project template completed by 21 September 2018.**
- e) **Approves minor variations in the Nightcaps Community Development Area plan from year two of the Long Term Plan 2018-2028.**
- f) **Agrees that the Budgets for the year commencing 1 July 2019 be adopted for inclusion in the Council's Draft 2019/2020 Annual Plan as included in the report as appendices 1 to 4.**
- g) **Requests the setting of the following rates and charges (including GST) for the year commencing 1 July 2019 based on the approved budgets in (e) above.**

Rate Description	Rate (GST Incl)
Nightcaps Community Development Area Rate	\$45,608
Nightcaps Community Centre	\$15,177

- h) **Request the setting of the hall fees and charges (including GST) for the year commencing 1 July 2019, as presented in appendix 5, for inclusion in the 2019/2020 Annual Plan with no change.**

7.3 Council Report

Record No: R/18/10/23306

Community Partnership Leader, Kelly Tagg presented the report.

Mrs Tagg advised the purpose of the report is to provide an overview of key issues across the Southland District, as well as high level local issues from various Council units.

Mrs Tagg highlighted various issues of interest including:

- Water issues, including regulation and service delivery options
- Libraries
- Community Governance Elected Representatives Working Group
- BERL - stage 3
- Tourism Infrastructure Fund
- Finance

Mrs Tagg advised the income is currently running within budget and overall expenditure is below budget year to date which is largely due to a maintenance project for the hall not having commenced yet. Mrs Tagg explained the project relates to the exterior of the hall and is programmed to be completed in December 2018.

Resolution

Moved Member Shepherd, seconded Member Mcleod **and resolved:**

That the Nightcaps Community Development Area Subcommittee:

- a) **Receives the report titled "Council Report" dated 23 October 2018.**

8.1 Chairperson's Report

Deputy Chairperson Williams, reported on activities with which he has been involved since the Subcommittee's last meeting. This included the following:

- township mow has recently been undertaken
- willow trees situated on the corner of Ettrick Street and Johnston Road to be felled
- trees situated on the left hand side of the entrance to McGregor Park and the large Poplars to be felled in the new year
- underground drain situated through St Patricks School and a local residents property has been waterblasted to repair blockage
- ashes berm at the Wairio Cemetery is to be reconfigured to replace the second berm that has come under disrepair over the years.
- appreciation to the Ohai/Nightcaps Lions Club for their assistance with the recent white ware collection day

Chairperson Evans provided a report on activities with which she has been involved since the Subcommittee's last meeting. Items highlighted included the upcoming Children's Christmas Party scheduled 10 December 2018 and the upcoming Fireworks display scheduled 9 November 2018 with postponement date being the following weekend.

8.2 Councillor's Report

Councillor Perham reported on matters from the District Council table which included:

- Council approval was given to proceed with the development of a business case and utilisation study to review options for the Invercargill office
- update on Te Anau Wastewater project
- advice of donation of seat from the Ohai Nightcaps Lions Club to be placed at the Wairio Cemetery, site yet to be determined
- input sought from Members to consider future projects for the township.

The meeting concluded at 9.05pm.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A
MEETING OF THE NIGHTCAPS COMMUNITY
DEVELOPMENT AREA SUBCOMMITTEE HELD ON
THURSDAY, 1 NOVEMBER 2018.

DATE:.....

CHAIRPERSON:.....