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# **Ohai Community Development Area Subcommittee**

## **OPEN MINUTES**

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Minutes of a meeting of Ohai Community Development Area Subcommittee held in the Ohai Hall,  
10 Richmond Street, Ohai on Thursday, 1 November 2018 at 6.03pm.

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### **PRESENT**

#### **Deputy Chairperson Members**

Vanessa McGeoch  
Clare Miller  
Mark Miller  
Wilfred Peard  
Councillor Nick Perham

### **APOLOGIES**

#### **Chairperson Member**

Kelly Day  
Martin Anderson

### **IN ATTENDANCE**

#### **Committee Advisor Community Partnership Leader**

Alyson Hamilton  
Kelly Tagg

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**1 Apologies**

There were apologies from Chairperson Day and Member Anderson.

Moved Member Miller, seconded Member Peard and **resolved:**

**That the Ohai Community Development Area Subcommittee accept the apologies.**

**2 Leave of absence**

There were no requests for leave of absence.

**3 Conflict of Interest**

There were no conflicts of interest declared.

**4 Public Forum**

There was no public forum.

**5 Extraordinary/Urgent Items**

There were no Extraordinary/Urgent items.

**6 Confirmation of Minutes**

**Resolution**

Moved Member Peard, seconded Member Miller **and resolved:**

**That the minutes of Ohai Community Development Area Subcommittee meeting held on 28 August 2018 be confirmed as a true and correct record of that meeting.**

**Reports**

**7.1 Financial Report for the year ended 30 June 2018**

**Record No: R/18/7/17840**

Community Partnership Leader, Kelly Tagg was in attendance for this item.

Mrs Tagg advised that the financial report for the year ended 30 June 2018 were the financial result for the Ohai business units for the 2017/2018 financial year.

**Resolution**

Moved Member Miller, seconded Member Miller **and resolved:**

**That the Ohai Community Development Area Subcommittee:**

- a) **Receives the report titled "Financial Report for the year ended 30 June 2018" dated 4 September 2018.**

**7.2 Direction-setting for Annual Plan 2019/2020**

**Record No: R/18/10/24223**

Community Partnership Leader, Kelly Tagg presented the report.

Mrs Tagg advised the purpose of this report is to confirm the direction determined for the 2<sup>nd</sup> year of the Long Term Plan.

Mrs Tagg explained the report provides an overview of the forecasted projects and services for the Ohai Community Development Area in 2019/2020 and includes any variations from what was anticipated in year two of the Long Term Plan 2018-2028.

**Resolution**

Moved Deputy Chairperson McGeoch, seconded Member Miller **and resolved:**

**That the Ohai Community Development Area Subcommittee:**

- a) **Receives the report titled "Direction-setting for Annual Plan 2019/2020" dated 25 October 2018.**
- b) **Determines that this matter or decision be recognised not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Notes that any extraordinary projects for the local area have been included in the 2019/2020 Annual Plan, as identified through Council process in the project plan for extraordinary projects/activities/events project template completed by 21 September 2018.**
- e) **Agrees that the Budgets for the year commencing 1 July 2019 be adopted for inclusion in the Council's Draft 2019/2020 Annual Plan as included in the report as appendices 1 to 4.**
- f) **Requests the setting of the following rates and charges (including GST) for the year commencing 1 July 2019 based on the approved budgets in (e) above.**

<b>Rate Description</b>	<b>Rate (GST Incl)</b>
Ohai Community Development Area Rate	\$54,778
Ohai Community Centre	\$12,273

- g) **Request the setting of the Hall fees and charges (including GST) for the year commencing 1 July 2019, as presented in appendix 5, for inclusion in the 2019/2020 Annual Plan with no change.**

### 7.3 Council Report

**Record No: R/18/10/23305**

Community Partnership Leader, Kelly Tagg presented the report.

Mrs Tagg advised the purpose of the report is to provide an overview of key issues across the Southland District Council, as well as high level local issues from various Council units.

Mrs Tagg informed the report highlighted various issues of interest including;

- Water issues, including regulation and service delivery options
- Infrastructure Commission
- BERL - stage 3
- Te Anau wastewater project
- LED street light conversion
- Representation Review
- Community Governance Elected Representative Working Group
- Libraries
- Finance

Mrs Tagg advised the income is currently running within budget and overall expenditure is below budget year to date with the exception of the Ohai hall which is overspent but still within the annual budget predictions. Mrs Tagg explained the spending relates to the recent maintenance that has been carried out which includes repairs to the boiler and the installation of the new LED lighting in the main hall.

#### **Resolution**

Moved Member Miller, seconded Member Peard **and resolved:**

**That the Ohai Community Development Area Subcommittee:**

- a) **Receives the report titled "Council Report" dated 23 October 2018.**

### 7.4 Ohai Event Signage

**Record No: R/18/10/24507**

Mrs Tagg advised the purpose of this report is to seek approval from the Ohai Community Development Area Subcommittee (CDA) to erect and fund the installation of an event sign in Ohai at a cost of \$3,470.00 plus GST.

Following discussion the subcommittee agreed to accept the quote supplied from Creation Signs for an event sign at a cost of \$3,470.00 plus GST and further agreed to cover the costs of consent fees (if any).

Mrs Tagg sought confirmation from the Subcommittee on the preferred site for the event signage.

It was agreed Members forward suggestions via email, to the Community Partnership Leader.

### **Resolution**

Moved Member Miller, seconded Deputy Chairperson McGeoch **and resolved:**

**That the Ohai Community Development Area Subcommittee:**

- a) Receives the report titled "Ohai Event Signage " dated 26 October 2018.**
- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) Agree to accept the quote from Creation Signs for \$3,470 plus GST for the installation of an Ohai township event sign and further agree to cover the costs of consent fees (if any). This project is to be funded from general reserves.**

### **8.1 Chairperson's Report**

Deputy Chair McGeoch reported on activities with which she has been involved since the subcommittee's last meeting. This included the following;

- request for Members to peruse Ohai Community Centre flyer with any amendments/suggestions to be forwarded via email to the Community Partnership Leader
- advice of successful white-ware collection day, a combined Ohai and Nightcaps CDA project working in conjunction with the Ohai Nightcaps Lions Club. Members queried the cost to the individual CDAs. Mrs Tagg to investigate the costing and respond to Members via email
- advice of an increase of hall usage due to the reestablishment of the Hall heating unit
- suggestion of purchase of pots, pans and kitchen utensils for the Hall kitchen and possible purchase of chairs for the Hall - Mrs Tagg to investigate options/costings and report back to the Members via email

- appreciation to Members Mark and Clare Miller who recently retired as Hall custodians. Member Peard has since taken over the role as Hall custodian.

## **8.2 Councillor's Report**

Councillor Perham reported on matters from the District Council table which included:

- Council approval was given to proceed with the development of a business case and utilisation study to review options for the Invercargill office
- update on Te Anau Wastewater project
- advice of donation of seat from the Ohai Nightcaps Lions Club to be placed at the Wairio Cemetery, site yet to be determined
- input sought Members to consider future projects for the township.

The meeting concluded at 7.15pm.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A  
MEETING OF THE OHAI COMMUNITY DEVELOPMENT  
AREA SUBCOMMITTEE HELD ON THURSDAY, 1  
NOVEMBER 2018.

**DATE:**.....

**CHAIRPERSON:**.....