



Te Anau Basin Water Supply Subcommittee

OPEN MINUTES

Unconfirmed

Minutes of a meeting of Te Anau Basin Water Supply Subcommittee held in the Southland District Council Te Anau Office, 116 Town Centre, Te Anau on Tuesday, 6 November 2018 at 2.00pm.

PRESENT

Chairperson
Members

Keith Thompson
Steve Bayler
Henry Douglas
Murray Hagen
Bill Hunter
Graham Johnston
Rex Millar
Councillor Ebel Kremer

APOLOGIES

Councillor Ebel Kremer

IN ATTENDANCE

Committee Advisor
Operations Manager

Jenny Labruyere
Bill Witham

1 Apologies

An apology for non-attendance was lodged by Councillor Kremer.

Moved Member Hunter, seconded Member Millar and **resolved:**

That the Te Anau Basin Water Supply Subcommittee accept the apology for non-attendance lodged by Councillor Kremer.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of Interest

There were no conflicts of interest declared.

4 Public Forum

There was no public forum.

5 Extraordinary/Urgent Items

There were no Extraordinary/Urgent items.

6 Confirmation of Minutes

Resolution

Moved Member Hunter, seconded Member Douglas

Confirms the minutes of Te Anau Basin Water Supply Subcommittee meeting, held on 14 August 2018 as a true and correct record of the proceedings.

Reports

7.1 Financial Report for the year ended 30 June 2018

Record No: R/18/7/17859

Operations Manager, Water and Waste, Bill Witham presented the report.

Mr Witham explained the underspend on the current projects being a total of \$24,157.77 and sought whether the subcommittee would allow these funds to be put towards the Kakapo Reservoir Tanks Renewal project rather than raising a loan for the project.

Mr Witham updated Members on the fish screen that is being prepared for installation at the water intake on the Duncraigen scheme to make this compliant under Environment Southland requirements. Mr Witham also outlined the next steps to be progressed towards the transfer of the Duncraigen Scheme to Landcorp.

Resolution

Moved Member Johnston, seconded Member Bayler **and resolved**

That the Te Anau Basin Water Supply Subcommittee:

- a) Receives the report titled “Financial Report for the year ended 30 June 2018” dated 2 November 2018.**
- b) Agrees to utilise the under spent budget from the other pipeline renewals that were underspent rather than raising a separate loan for the Kakapo Reservoir Tanks Replacement project.**

7.2 Direction-setting for Annual Plan 2019/2020

Record No: R/18/10/24743

Operations Manager, Water and Waste, Bill Witham presented the report.

Mr Witham outlined the purpose of the report is to confirm the direction determined for the 2nd year of the LTP.

Mr Witham advised the report provides an overview of the forecasted projects and services for the Te Anau Basin Water Supply Subcommittee in 2019/2020. It includes any variations from what was anticipated in year two of the Long Term Plan 2018-2028 (“LTP”).

Mr Witham added the direction-setting provided by the Te Anau Basin Water Supply Subcommittee will be incorporated into the Council’s Draft Annual Plan for 2019/2020. If consultation is required, this will occur in February 2019 and March 2019.

Furthermore Mr Witham added that once the plan is finalised (and subject to any changes resulting from submissions), the direction given for 2019/2020 will be used to set rates for the year beginning 1 July 2019.

Mr Witham recognised that extraordinary projects or changes to the level of service may be needed outside of the LTP process. He added the Annual Plan process is an opportunity to raise these extraordinary projects or events, to ensure the on-going needs of the community are being met.

Council has streamlined its 2019/2020 Annual Plan process, and all extraordinary projects for the local area that were received by Council in the project plan template prior to 21 September have been included in the 2019/2020 Annual Plan.

Mr Witham advised the Te Anau Basin Water Supply Subcommittee have no variances for year two of the LTP, and it is recommended to accept Option 1 budgets as proposed in this report.

In summarising Mr Witham added that following the recommendations made to Council, any variances will be summarised in Council's Draft 2019/2020 Annual Plan. If there are significant or materially different variances from the LTP, these will be included in a consultation document and released for consultation in February 2019 and, the final Annual Plan including changes made as a result of consultation, will be adopted by Council in June 2019.

Resolution

Moved Member Johnston, seconded Member Hunter **and Resolved**

That the Te Anau Basin Water Supply Subcommittee:

- a) **Receives the report titled "Direction-setting for Annual Plan 2019/2020" dated 2 November 2018.**
- b) **Determines that this matter or decision be recognised not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Notes that any extraordinary projects for the local area have been included in the 2019/2020 Annual Plan, as identified through Council process in the project plan for extraordinary projects/activities/events project template completed by 21 September 2018.**
- e) **Agree that the budgets for the year commencing 1 July 2019 be adopted for inclusion in the Council's Draft 2019/2020 Annual Plan as included in the report.**
- f) **Requests the setting of the following rates and charges (including GST) for the year commencing 1 July 2019 based on the approved budgets in (e) above.**

<u>Rate Description</u>	<u>Rate (GST Incl)</u>
Te Anau Basin Water Supply Subcommittee Rate	\$454,642

The meeting concluded at 2.55pm

CONFIRMED AS A TRUE AND CORRECT RECORD AT A
MEETING OF THE TE ANAU BASIN WATER SUPPLY
SUBCOMMITTEE HELD ON TUESDAY 6 NOVEMBER
2018.

DATE:.....

CHAIRPERSON:.....