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## **Woodlands Community Development Area Subcommittee**

### **OPEN MINUTES**

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Minutes of a meeting of Woodlands Community Development Area Subcommittee held in the Woodlands Primary School, 8 Woodlands Morton Mains Road, Woodlands on Monday, 5 November 2018 at 7pm.

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#### **PRESENT**

Chairperson	Michael Straith
Deputy Chairperson	Maree Small
Members	Janice McBride
	Keith McKenzie
	Ashley Michelle

#### **APOLOGIES**

Shane Rhodes  
Councillor Paul Duffy

#### **IN ATTENDANCE**

Councillor Keast	
Committee Advisor	Fiona Dunlop
Community Partnership Leader	Karen Purdue

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**1 Apologies**

There were apologies from Shane Rhodes and Councillor Duffy.

**Resolution**

Moved Member McBride, seconded Member Michelle **and resolved:**

**That the Woodlands Community Development Area Subcommittee accept the apologies.**

**2 Leave of absence**

There were no requests for leave of absence.

**3 Conflict of Interest**

There were no conflicts of interest declared.

**4 Public Forum**

There was no public forum.

**5 Extraordinary/Urgent Items**

There were no Extraordinary/Urgent items.

**6 Confirmation of Minutes**

**Resolution**

Moved Member McKenzie, seconded Member McBride **and resolved:**

**That the Woodlands Development Area Subcommittee confirms the minutes of the meeting held on Monday 6 August 2018 as a true and accurate record.**

**Reports**

**7.1 Financial Report for the year ended 30 June 2018**

**Record No: R/18/7/17599**

Community Partnership Leader – Karen Purdue was in attendance for this item.

Mrs Purdue advised that the financial report for the year ended 30 June 2018 were the financial result for the Woodlands business units for the 2017/2018 financial year.

**Resolution**

Moved Member Michelle, seconded Deputy Chairperson Small **and resolved:**

**That the Woodlands Community Development Area Subcommittee:**

- a) **Receives the report titled "Financial Report for the year ended 30 June 2018" dated 4 September 2018.**

**7.2 Requests and suggestions from submissions to the Long Term Plan 2018-2028**

**Record No: R/18/8/19718**

Community Partnership Leader – Karen Purdue was in attendance for this item.

Mrs Purdue advised that the purpose of the report was to advise the Subcommittee of submissions that were received to the 2018/2028 Long term plan consultation process .

**Resolution**

Moved Member McKenzie, seconded Deputy Chairperson Small **and resolved:**

**That the Woodlands Community Development Area Subcommittee:**

- a) **Receives the report titled "Requests and suggestions from submissions to the Long Term Plan 2018-2028" dated 26 October 2018.**

**7.3 Direction-setting for Annual Plan 2019/2020**

**Record No: R/18/10/24226**

Community Partnership Leader – Karen Purdue was in attendance for this item.

Mrs Purdue advised that the purpose of the report was to confirm the direction determined for the 2<sup>nd</sup> year of the 2018/2028 Long Term Plan.

The report also provided an overview of the forecasted projects and services for the Woodlands Community Development Area in 2019/2020. It includes any variations from what was anticipated in year two of the Long Term Plan 2018-2028.

**Resolution**

Moved Deputy Chairperson Small, seconded Member Michelle **and resolved:**

**That the Woodlands Community Development Area Subcommittee:**

- a) **Receives the report titled "Direction-setting for Annual Plan 2019/2020" dated 26 October 2018.**
- b) **Determines that this matter or decision be recognised not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision;**

and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.

- d) Notes that any extraordinary projects for the local area have been included in the 2019/2020 Annual Plan, as identified through Council process in the project plan for extraordinary projects/activities/events project template completed by 21 September 2018.
- e) Agree that the budgets for the year commencing 1 July 2019 be adopted for inclusion in the Council's Draft 2019/2020 Annual Plan as included in the report as appendices 1 to 3.
- f) Requests the setting of the following rates and charges (including GST) for the year commencing 1 July 2019 based on the approved budgets in (e) above.

<u>Rate Description</u>	<u>Rate (GST Incl)</u>
Woodlands Community Development Area Rate	\$14,224

#### 7.4 Council Report

**Record No: R/18/10/23952**

Community Partnership Leader – Karen Purdue was in attendance for this item.

Mrs Purdue and Councillor Keast took the Board through the Council Report. They particularly highlighted the following:

- Water issues
- Infrastructure committee
- Representation review
- Local Authority elections 2019
- Stewart Island/Rakiura dark sky application
- Annual report 2017/2018
- BERL stage 3 – Working towards positive Southland community futures
- Dog registrations
- Environmental health prosecutions
- Te Anau Wastewater discharge project
- Alternative coastal route seal extension project

#### **Resolution**

Moved Member McKenzie, seconded Chairperson Straith **and resolved:**

**That the Woodlands Community Development Area Subcommittee:**

- a) **Receives the report titled "Council Report" dated 29 October 2018.**

### **Chairperson's Report**

Chairperson Straith thanked Members McBride and Small for their plantings around the Woodlands township. He also advised that the fixing of the walking track would be commencing soon and that the trees near the railway line have not yet been removed.

### **Councillor's Report**

As Councillor Duffy was not present at the meeting, Councillor Keast reported on matters from the District Council table.

She particularly highlighted:

- Attended a public meeting on Stewart Island/Rakiura on the proposed visitor levy
- Attended the recent LGNZ Zones 5 and 6 meeting on Stewart Island/Rakiura.

### **Further Meetings**

The Subcommittee will be meeting at 7pm on Monday 11 March 2019 and Monday 15 July 2019.

The meeting concluded at 8.31pm.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A  
MEETING OF THE WOODLANDS COMMUNITY  
DEVELOPMENT AREA SUBCOMMITTEE HELD ON  
MONDAY 5 NOVEMBER 2018.

**DATE:**.....

**CHAIRPERSON:**.....