



Notice is hereby given that a Meeting of the Edendale-Wyndham Community Board will be held on:

**Date:** Tuesday, 4 December 2018  
**Time:** 7.30pm  
**Venue:** Memorial Hall  
Balaclava Street  
Wyndham

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## **Edendale-Wyndham Community Board Agenda OPEN**

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### **MEMBERSHIP**

<b>Chairperson</b>	Pam Yorke
<b>Deputy Chairperson</b>	Denise Fodie
<b>Members</b>	David McKenzie
	Andrew Roy
	Melanie Shepherd
	Calvin Wood
	Councillor Paul Duffy

### **IN ATTENDANCE**

<b>Committee Advisor</b>	Fiona Dunlop
<b>Community Partnership Leader</b>	Karen Purdue

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**[www.southlanddc.govt.nz](http://www.southlanddc.govt.nz)**

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**Note:** The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. Should Members require further information relating to any reports, please contact the relevant manager, Chairperson or Deputy Chairperson.



## **Terms of Reference – Community Boards**

Community Boards are bodies established by statute. Their responsibilities and powers are as delegated by the Southland District Council which are to:

- Represent and act as an advocate for the interest of its community.
- Consider and report on all matters referred to it by the Southland District Council, or any matter of interest or concern to the Community Board.
- Maintain an overview of services provided by the Southland District Council within the community.
- Consider annual estimates for expenditure within the community and recommend these to Council.
- Communicate with community organisations and special interest groups within the community.
- Undertake any other responsibilities that are delegated to it by the Southland District Council.

In addition to these activities, Community Boards will consider how best to provide for their communities, and the people who live there, into the future.

Community Board members will provide leadership by:

- Positively representing their community and the Southland District
- Identifying key issues that will affect their community's future and work with Council staff and other local representatives to facilitate multi-agency collaborative opportunities.
- Promote a shared vision for the wider community of interest area and develop ways to work with others to achieve positive outcomes
- Community Boards will adopt a strategic focus that will enable members to:
- Provide local representation and guidance on wider community issues, initiatives and projects.
- Contribute to the development and promotion of community cohesion, by developing and supporting relationships across a range of stakeholders at a local, regional and national level.
- Take part in local community forums, meetings and workshops.
- Inform local residents and ratepayers on issues that affect them.

Community Boards shall have the following delegated powers and be accountable to Council for the exercising of these powers

### **Engagement and representation by:**

- Facilitating the Council's consultation with local residents and community groups on local issues and local aspects of district wide issues including input into the Long-term Plan, Annual Plan, and policies that impact on the Board's area.
- Engaging with council officers on local issues and levels of service, including infrastructural, recreational, community services and parks, reserves and cemetery matters.
- Representing the interests of the community at Council, Committee or Subcommittee meetings when a motion under debate relates to a matter that the Board considers to be of particular interest to the residents within its community.
- Monitoring and keeping the Council informed of community aspirations and the level of satisfaction with services provided.

### **Financial by:**

- Approving expenditure within the limits of annual estimates.
- Approving unbudgeted expenditure for locally funded activities up to the value of \$10,000.

### **Rentals and leases**

- In relation to all leases of land and buildings within their own area, on behalf of Council;
    - Accepting the highest tenders for rentals of \$10,000; or less per annum.
    - Approving the preferential allocation of leases where the rental is \$10,000 or less per annum.
-

**Local assets and facilities by**

- Overseeing the management of local halls and community centres which are owned by Council and where no management committee exists. This will occur by way of relationship with officers of Southland District Council.
- Appoint a local liaison person responsible for community housing.

Some Community Boards have specific delegations in addition to the broad delegations above:

**Stewart Island/Rakiura Community Board**

- Contributing to the development of policy relating to the governance of the Stewart Island Electrical Supply Authority (SIESA).
- Overseeing the management of SIESA by way of relationship with officers of Southland District Council.

**Te Anau Community Board**

- Overseeing the management of the Te Anau/Manapouri Airport by way of relationship with officers of Southland District Council.

The Community Boards can make recommendations to Council on:

**Assets and Facilities**

- Annually providing feedback on any asset management plans or community services strategies applicable to the community for which the Community Board is responsible.

**Rentals and leases**

- In relation to all leases of land and buildings within their own area, on behalf of Council;
  - Recommending rentals in excess of \$10,000 per annum to the Group Manager Services and Assets
  - Recommending the preferential allocation of leases where the rental is in excess of \$10,000 per annum to the Group Manager Services and Assets.

**Contracts/Tenders**

- Recommending tenders less than \$200,000 to the Group Manager Services and Assets.
- Recommending tenders in excess of \$200,000 to the Services and Assets Committee.
- Recommending tenders to the Services and Assets Committee where preference is not for acceptance of the highest tenderer,

**Financial**

- Recommending annual estimates to Council.
- Recommending unbudgeted expenditure in excess of \$10,000 to the Services and Assets Committee.

**Local Policy**

- Considering matters referred to it by officers, the Council, its committees or subcommittees, including reports and policy and bylaw proposals relating to the provision of council services within the Board's area; and
- Making submissions or recommendations in response to those matters as appropriate.

The Chairperson of each Community Board is delegated with the following additional responsibilities:

- Approval of leases, rental agreements and the rollover of existing contracts under \$1,000;
- Engaging with Community Board members to make submissions to the Council on behalf of the Community Board where a submission period is outside of the Community Board meeting cycle. Where a Chairperson is unable to base a submission on a consensus among Community Board members, a Community Board meeting must be held.

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### **CHAIRS REPORT**

Chair Yorke to update members on matters that she has been involved with since the last meeting of the Board.

### **COUNCILLOR'S REPORT**

Councillor Duffy to update members on matters from around the District Council table.

### **NEXT MEETING**

The next meeting of the Community Board is scheduled for 7.30pm on Tuesday 26 February 2019 at the Edendale Presbyterian Church, Corner Brydone and Melvin Streets, Edendale.



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**1 Apologies**

At the close of the agenda no apologies had been received.

**2 Leave of absence**

At the close of the agenda no requests for leave of absence had been received.

**3 Conflict of Interest**

Community Board Members are reminded of the need to be vigilant to stand aside from decision-making when a conflict arises between their role as a member and any private or other external interest they might have.

**4 Public Forum**

Notification to speak is required by 5pm at least two days before the meeting. Further information is available on [www.southlanddc.govt.nz](http://www.southlanddc.govt.nz) or phoning 0800 732 732.

**5 Extraordinary/Urgent Items**

To consider, and if thought fit, to pass a resolution to permit the committee to consider any further items which do not appear on the Agenda of this meeting and/or the meeting to be held with the public excluded.

Such resolution is required to be made pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987, and the Chairperson must advise:

- (i) the reason why the item was not on the Agenda, and
- (ii) the reason why the discussion of this item cannot be delayed until a subsequent meeting.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

"Where an item is not on the agenda for a meeting,-

- (a) that item may be discussed at that meeting if-
  - (i) that item is a minor matter relating to the general business of the local authority; and
  - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion."

**6 Confirmation of Minutes**

6.1 Meeting minutes of Edendale-Wyndham Community Board, 23 October 2018



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## Edendale-Wyndham Community Board

### OPEN MINUTES

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Minutes of a meeting of Edendale-Wyndham Community Board held in the Edendale Presbyterian Church, Corner Brydone and Melvin Streets, Edendale on Tuesday, 23 October 2018 at 7.32pm.

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#### **PRESENT**

##### **Chairperson**

Pam Yorke

##### **Deputy Chairperson**

Denise Fodie

##### **Members**

David McKenzie

Andrew Roy

Melanie Shepherd

Calvin Wood

Councillor Paul Duffy

#### **IN ATTENDANCE**

##### **Group Manager – Community and Futures**

Rex Capil

##### **Committee Advisor**

Fiona Dunlop

##### **Community Partnership Leader**

Karen Purdue



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**1 Apologies**

There were no apologies.

**2 Leave of absence**

There were no requests for leave of absence.

**3 Conflict of Interest**

David McKenzie and Andrew Roy advised that they were both members of the Edendale Community Pool Society.

**4 Public Forum**

There was no public forum.

**5 Extraordinary/Urgent Items**

There were no Extraordinary/Urgent items.

**6 Confirmation of Minutes**

**Resolution**

Moved Deputy Chairperson Fodie, seconded Member Shepherd **and resolved:**

**That the Edendale-Wyndham Community Board confirms the minutes of the meeting held on 28 August 2018 as a true and correct record of that meeting.**

**Reports for Resolution**

**7.1 Consideration of a Request from Wyndham and Menzies Rugby Clubs to Erect Sports Field Lights**

**Record No: R/18/10/23216**

Strategic Property Manager – Kevin McNaught was in attendance for this item.

Mr McNaught advised that the report was to consider a request from the Wyndham and Menzies Rugby Clubs to erect lights on the area developed as sports fields between the Wyndham Rugby Club and Menzies College.

### **Resolution**

Moved Member Roy, seconded Member Wood **and resolved:**

**That the Edendale-Wyndham Community Board:**

- a) **Receives the report titled “Consideration of a Request from Wyndham and Menzies Rugby Clubs to Erect Sports Field Lights” dated 3 October 2018.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Approve the application from the Wyndham and Menzies Rugby Clubs to erect sport field lights on the Wyndham Recreation Reserve noting that the clubs are to retain ownership and insure the lights and be also responsible for applying and complying with any consents that are required for the project.**

## **7.2 Schedule of Meetings up to October 2019**

**Record No: R/18/9/22515**

Committee Advisor – Fiona Dunlop was in attendance for this item.

Miss Dunlop advised that the the report was to approve a schedule of meeting dates up to October 2019 so that meetings can be publicly notified in accordance with the requirements set by the Local Government Official Information and Meetings Act 1987.

### **Resolution**

Moved Chairperson Yorke, seconded Member McKenzie **and resolved:**

**That the Edendale-Wyndham Community Board:**

- a) **Receives the report titled “Schedule of Meetings up to October 2019” dated 1 October 2018.**
- b) **Determines that this matter or decision be recognised not as significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**

- d) **Agree to meet at 7.30pm in either the Wyndham or Edendale communities on the following dates in 2019:**
- **Tuesday 26 February 2019 (Edendale)**
  - **Tuesday 30 April 2019 (Wyndham)**
  - **Tuesday 25 June 2019 (Edendale)**
  - **Tuesday 27 August 2019 (Wyndham)**

## Reports

### 8.1 Financial Report for the year ended 30 June 2018

**Record No: R/18/7/17846**

Community Partnership Leader – Karen Purdue was in attendance for this item.

Mrs Purdue advised that the financial report for the year ended 30 June 2018 were the financial result for the Edendale and Wyndham business units for the 2017/2018 financial year.

#### **Resolution**

Moved Deputy Chairperson Fodie, seconded Member Shepherd **and resolved:**

**That the Edendale-Wyndham Community Board:**

- a) **Receives the report titled “Financial Report for the year ended 30 June 2018” dated 17 September 2018.**

David McKenzie withdrew from the table.

### 8.2 Edendale Community Pool Society Annual General Meeting (Summary)

**Record No: R/18/10/23872**

The Board received a copy of the Edendale Community Pool Society annual general meeting summary.

#### **Resolution**

Moved Member Shepherd, seconded Chairperson Yorke **and resolved:**

**That the Edendale-Wyndham Community Board:**

- a) **Receives the report titled “Edendale Community Pool Society Annual General Meeting (Summary)” dated 12 October 2018.**
- b) **Receives the Annual Report of the Edendale Community Pool Society.**

David McKenzie returned to the table.

### 8.3 Appointment of Wyndham Community Housing Liaison Person

**Record No: R/18/9/22868**

The Chair Pam Yorke addressed the meeting regarding the appointment of a new liaison person to the role of Wyndham community housing liaison following the passing of Stuart "Digger" Eunson. Mrs Yorke was pleased to advise that Board member Calvin Wood had agreed to take on the role.

#### **Resolution**

Moved Deputy Chairperson Fodie, seconded Member McKenzie **recommendations a to c and d with changes (as indicated) and resolved:**

**That the Edendale-Wyndham Community Board:**

- a) **Receives the report titled "Appointment of Wyndham Community Housing Liaison Person" dated 1 October 2018.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Agrees to appoint Board member Calvin Wood to be the Wyndham community housing liaison person.**

### 8.4 Council Report

**Record No: R/18/9/22344**

Community Partnership Leader – Karen Purdue was in attendance for this item.

Mrs Purdue took the Board through the Council Report. She particularly highlighted the following:

- Environmental Health prosecutions
- Customer Support libraries
- Community Governance Elected representative working group
- BERL stage 3 – Working towards positive Southland community futures
- Tourism Infrastructure Fund applications
- Venture Southland – application to the Lottery Environment and Heritage fund for a contribution towards the Menzies arch restoration

#### **Resolution**

Moved Member Wood, seconded Member Shepherd **and resolved:**

**That the Edendale-Wyndham Community Board:**

a) **Receives the report titled "Council Report" dated 12 October 2018.**

**Chair's Report**

Chair Yorke advised that she had been involved various issues since the last Board meeting and particularly highlighted the following:

- A thank you to officers for the work on the change in the intersection of Balaclava and Redan Streets
- Inspection of trees at racecourse and the future removal
- Pruning of camellia bush over Dr Menzies grave
- Shared services project underway with a person employed to assist six groups
- Officers asked to investigate new access to the wildlife refuge through the Baltic Street land, installation of a park bench in memory of Digger Eunson and installation of more drinking fountains
- External walls of the Wyndham hall require painting and that the colour of the paint is to be chosen
- New gardener commencing work at the end of October 2018
- The need for "rules" on banners to go up poles
- A response from officer's regarding a letter from the Wyndham community pool.

**Councillor's Report**

Councillor Duffy updated Board members on activities that he has been involved with since the last meeting.

He particularly highlighted:

- That Council had met and agreed on a way forward for the Te Anau wastewater disposal project
- Had made investigations into a cairn in memory of stillborn babies
- Suggested some people for Community service awards.

**Next Meeting**

The Board noted that the next meeting of the Community Board is scheduled for 7.30pm on Tuesday 4 December 2018 at the Memorial Hall, Balaclava Street, Wyndham.

The meeting concluded at 9.10pm.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A  
MEETING OF THE EDENDALE-WYNDHAM  
COMMUNITY BOARD HELD ON TUESDAY 23  
OCTOBER 2018.

**DATE:**.....

**CHAIRPERSON:**.....



## Naming of the Wyndham Playground property the Digger Eunson Park

Record No: R/18/11/25669

Author: Theresa Cavanagh, Property Advisor

Approved by: Matt Russell, Group Manager Services and Assets

☒ Decision

☐ Recommendation

☐ Information

### Purpose

- 1 To consider a proposal to name the Wyndham Playground property, the Digger Eunson Park in recognition of his considerable community contribution.

### Executive Summary

- 2 The Board is of a mind to name the Wyndham Playground, the Digger Eunson Park and has sought a report from staff.
- 3 No record can be found of this property having an official name therefore the Edendale-Wyndham Community Board can resolve whether it becomes known as the Digger Eunson Park.
- 4 To achieve the objective of the naming, the Board must receive this report and resolve to formally name the Wyndham Playground, the Digger Eunson Park.

### Recommendation

**That the Edendale-Wyndham Community Board:**

- a) **Receives the report titled "Naming of the Wyndham Playground property the Digger Eunson Park" dated 28 November 2018.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Resolves that the Wyndham Playground property, being Section 30-32 Block XIV Town of Wyndham and located on the corner of Balaclava Street and Raglan Street, shall hereafter be known as Digger Eunson Park.**

## **Background**

- 5 The Board are of a mind to name the Wyndham Playground, the Digger Eunson Park and have sought a staff report on the issue.
- 6 No record can be found of this property having an official name therefore the Edendale-Wyndham Community Board can resolve whether this property be known as the Digger Eunson Park.
- 7 The property is Sections 30-32 Block XIV Town of Wyndham, contains 3,036m<sup>2</sup> and is located on the corner of Balaclava and Raglan Streets.
- 8 Following is an extract from information provided by the Board Chairperson Pam Yorke:

**Digger was only 30 years old in 1962, when he was first elected to the Wyndham Town Board. That in itself is significant, as there have been very few people interested in local government to this day, in this age bracket.**

**Within 9 years he was elected Deputy Chair, then in 1972 was elected Chairman, to which he stayed in this role until 2010, when he stood down.**

**In 2013 he opted out of the Community Board scene, when Wyndham and Edendale merged together under the representation review which was done at this time.**

**1962–2013 - 51 years of local government. 38 years as our “Mayor” of Wyndham. To survive that long you have to have some very special attributes, he was a straight shooter, described things as he saw them, basically black or white, stupid or intelligent. But he was a forward thinker, and always had the community and Wyndham township at heart. He was always reiterating about the community and affordability, especially as Wyndham has an older age group of residents.**

**During this time he also did a 9 year stint as a Councillor for SDC.**

**When Wyndham got the opportunity to participate in the Sewerage/Water Scheme at a subsidised rate, Digger had the foresight to see the long term benefits of this, no procrastinating about it just get on with it, but more importantly where were the pumping stations going to be and what happens when it floods. There was one thing for sure, he knew where every pipe under the ground and on top of the ground is in Wyndham.**

**He was a huge advocate for making the town safe in flooding situations, which is probably why he built one of the only two storeyed houses in Wyndham. Floods were a passion for Digger and I'm sure he would have been a huge influence in getting the flood banks that we have today in place to protect the town. His one main concern was that there are systems in place today to deal with this if it ever occurs again.**

## **Issues**

- 9 There are no issues identified with this request. Chairperson pam Yorke has spoken to the family of Digger Eunson who have provided their support to this proposal.



## **Factors to Consider**

### **Legal and Statutory Requirements**

- 10 Council's Terms of Reference for Community Boards gives the Board, under Section 5.1, the Power to Act in engaging with Council Officers on local issues and 'levels of service' for various activities which includes parks and reserves.
- 11 The naming of this property is considered a local issue and could also fall under the term 'levels of service', so therefore it is taken that the Board have the authority to make a decision on a name.
- 12 As this type of local naming is created by a resolution, then it should only be removed or changed by a resolution.

### **Community Views**

- 13 Given the standing that Digger Eunson has in the community it is unlikely that any objections would be received to this proposal if these were formally sought, however it is up to the Board whether they wish to seek these views or make the decision on behalf of the Community.

### **Costs and Funding**

- 14 There are no costs identified at this time with the request, however subsequent costs may be incurred with new signage.

### **Policy Implications**

- 15 None identified at this time.

## **Analysis**

### **Options Considered**

- 16 To proceed with the proposal or not, and if the decision is to proceed whether to seek community views

## **Analysis of Options**

### **Option 1 – Not to proceed**

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none"><li>There is no known advantages of not proceeding</li></ul>	<ul style="list-style-type: none"><li>It could be interpreted that the Board does not recognise the work that Digger Eunson has done in the community, nor his standing in the community.</li></ul>

**Option 2 – Proceed subject to Community consultation**

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none"><li>Decision will be based on community feedback on the proposal.</li></ul>	<ul style="list-style-type: none"><li>Will slow down the decision on the request.</li><li>Given the standing Digger Eunson has in this Community for his work, is likely to be seen as a bureaucratic process which will not change the outcome.</li></ul>

**Option 3 – Agree to proceed and name the property, Digger Eunson Park**

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none"><li>Will formally recognise the contribution that Digger Eunson has made to the Wyndham community.</li></ul>	<ul style="list-style-type: none"><li>There may be some in the community that may not like the decision.</li></ul>

**Assessment of Significance**

- 17 Not considered significant

**Recommended Option**

- 18 Option 3, agree to proceed and name the property, Digger Eunson Park

**Next Steps**

- 19 Relevant signage to be erected, albeit as a separate process.

**Attachments**

There are no attachments for this report.

## Unbudgeted expenditure for grant to Wyndham District Community Pool Incorporated

Record No: R/18/11/26550

Author: Susan McNamara, Management Accountant

Approved by: Anne Robson, Chief Financial Officer

☒ Decision

☐ Recommendation

☐ Information

### Purpose

- 1 For the Community Board to consider the request from the Wyndham District Community Pool Incorporated for a grant \$1,000 for the 2017/2018 season.

### Executive Summary

- 2 Wyndham District Community Pool Incorporated has requested a grant of \$1,000 relating to the 2017/2018 season. The 2017/2018 Community Board budgets included the ability to provide a \$1,000 grant, that was never expended and the rates collected have been transferred to the Edendale Wyndham general reserve.
- 3 Paying the grant from the funds in reserve will enable the entire budget in 2018/2019 to be considered for distribution later in the current financial year.

### Recommendation

**That the Edendale-Wyndham Community Board:**

- a) **Receives the report titled "Unbudgeted expenditure for grant to Wyndham District Community Pool Incorporated" dated 27 November 2018.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Approves unbudgeted expenditure of a \$1,000 grant to Wyndham District Community Pool Incorporated funded from the Edendale Wyndham general reserve.**

### Background

- 4 The Wyndham District Community Pool Incorporated has requested a \$1,000 grant in relation to the 2017/2018 financial year. This is shown in attachment A.

- 5 To support the application the Wyndham District Community Pool Incorporated has provided an invoice from Cleanflo Filtration Limited for the installation of a new sand filter (attachment B).
- 6 Given the Community Board did not spend the grant provided for in the 2017/2018 financial year the Board is able to use the funds in reserve to pay the amount requested. This will leave the current year budget for grants of \$10,000 available to be distributed later in the financial year.
- 7 The grant rated for in 2017/2018 was transferred to the Edendale Wyndham general reserve as part of the Annual Report process. It is proposed that the unbudgeted expenditure be funded from the Edendale Wyndham general reserve.

### **Issues**

- 8 The Board has previously indicated that it does not want to fund ongoing pool operational costs, although this cost could be considered maintenance it is staff's understanding that it is not a regular annual cost. The Board now needs to consider if it wishes to approve the grant request.
- 9 The Board could decide to fund the grant from the 2018/2019 budget of \$10,000, in which case a separate resolution approving unbudgeted expenditure is not required. However staff have taken a conservative approach, recommending the Board, if it approves the grant, that it treat it as unbudgeted to enable the full \$10,000 to be allocated this year if required.
- 10 If the \$1,000 was treated as unbudgeted, staff is recommending that the committee use the \$1,000 rated for grants in 2017/2018 that was never spent. At year end this amount was transferred to the Edendale Wyndham general reserve.

### **Factors to Consider**

#### **Legal and Statutory Requirements**

- 11 There are no legal or statutory requirements in regards to this issue.

#### **Community Views**

- 12 The 2017/2018 Annual Plan included rates income to fund a \$1,000 grant at the discretion of the Community Board. An information document was provided to the community for the Annual Plan, but this item was not explicitly included. The Community Board intended was included in this document rather than the grant explicitly.

#### **Costs and Funding**

- 13 The cost of the grant will be \$1,000 and it is proposed to use the funds rated for in 2017/2018 that were transferred to the Edendale Wyndham general reserve.

#### **Policy Implications**

- 14 If the funds rated for in 2017/2018 are used to pay this grant the expenditure will be unbudgeted and require approval from the Community Board.

## **Analysis**

### **Options Considered**

- 15 The options are to approve the grant to the Wyndham District Community Pool Incorporated or choose not to. The funding for the approved grant can be approved as unbudgeted expenditure from the reserve or funded from the budget in the 2018/2019 for grants.

### **Analysis of Options**

#### **Option 1 – Approve the unbudgeted expenditure of \$1,000 grant to Wyndham District Community Pool Incorporated funded from the Edendale Wyndham general reserve.**

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none"><li>• Support provided to a local community organisation</li><li>• Amounts rated in previous years are used for the purpose they were rated for.</li></ul>	<ul style="list-style-type: none"><li>• None determined.</li></ul>

#### **Option 2 – Approve the expenditure of \$1,000 grant to Wyndham District Community Pool Incorporated funded from the 2018/2019 donations budget.**

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none"><li>• Support provided to a local community organisation</li><li>• Funded from current year rates.</li></ul>	<ul style="list-style-type: none"><li>• Reduces the amount available for distribution later in the year.</li></ul>

#### **Option 3 – Do not approve the grant request to Wyndham District Community Pool Incorporated**

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none"><li>• All funds rated for the purpose of providing donations to local organisation remain available.</li></ul>	<ul style="list-style-type: none"><li>• No support provided to a local community organisation.</li></ul>

### **Assessment of Significance**

- 16 The decision is not considered significant under the Councils significance and engagement policy.

### **Recommended Option**

- 17 Option 1 – to provide a \$1,000 grant to the Wyndham District Community Pool Incorporated and fund it from the Edendale Wyndham general reserve.

### **Next Steps**

- 18 For staff to draft a letter from the Chairperson of the Edendale Wyndham Community Board advising the Wyndham District Community Pool Incorporated of the decision.

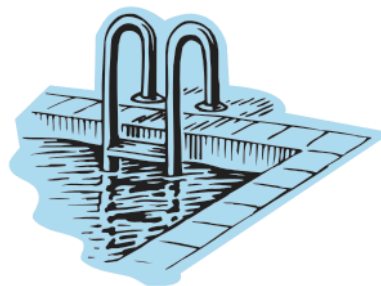
- 19 Finance staff to arrange payment on 20 December 2018.

## **Attachments**

- A Letter from Wyndham District Community Pool Incorporated supporting grant 2017 2018 [↓](#)  
B Invoice support 2017 2018 grant request [↓](#)

## WYNDHAM DISTRICT COMMUNITY POOL INC.

c/o C Stewart  
1282 Wyndham Mokoreta Rd  
R.D.2  
WYNDHAM 9892  
wyndhampool@gmail.com



Susan McNamara  
Southland District Council  
PO Box 903  
INVERCARGILL

Dear Sharon

Thank you very much for the long awaited reply to our inquiries.

I have attached an invoice for replacing one of the sand filters that was completed during the off season in support of the request for the \$1000.

Our meetings vary depending on availability of committee members but are roughly every two months during the swimming season. Our next meeting is on Tuesday 20<sup>th</sup> November 7.30 pm at Three Rivers. If you provide email contact details for the Community Board member that will be attending I can add them to our mailing list.

Regards

Carlyn Stewart  
Secretary

**A very big thank you to our sponsors: 3 Rivers Bistro; Cleanflo; Eunson Plumbing; Lee's Dairy; Malloch McClean (Inv); Redan Valley Engineering; Rodgers Garage; Titiroa Transport; Udy's Grain and Feed; Vetco; Wyndham Electrical; Wyndham Engineering; Wyndham Freight; MLT.**



# TAX INVOICE

Wyndham District Pool  
 Attention: Nathan Stewart  
 26 Raglan Street  
 Wyndham 9831

**Invoice Date**  
 17 Oct 2018

**Invoice Number**  
 INV-16929

**Reference**  
 18374

**GST Number**  
 105405685

Cleanflo Filtration Limited  
 Cnr Dee & Lowe Streets  
 PO Box 5118  
 Invercargill 9843  
 New Zealand  
 P 03 214 3300  
 F 03 214 3355  
 office@cleanflo.co.nz  
 www.cleanflo.co.nz

Description	Quantity	Unit Price	Amount NZD
Labour - Hourly Charge	6.25	65.00	406.25
Supply & Install Pool Sand Filter			
Travel per Kms	92.00	1.20	110.40
22032 S800 Filter only. NO SAND	1.00	1,720.00	1,720.00
Sand 7/14 per 25kg	4.00	33.00	132.00
Sand 12/16 per 25kg	3.00	33.00	99.00
Sand 18/36 per 25kg	5.00	33.00	165.00
Consumables	1.00	5.00	5.00
50MM PVC SOCKET	1.00	10.67	10.67
Freight - Supplier	1.00	60.00	60.00
		Subtotal	2,708.32
		TOTAL GST 15%	406.25
		<b>TOTAL NZD</b>	<b>3,114.57</b>

## Due Date: 20 Nov 2018

1. No statement provided, please pay on this invoice.
2. Payment terms are 20th of the following month.
3. The goods remain the property of Cleanflo Filtration Ltd until paid for in full.

Bank Acc 010961 0143705 00



## **Direction-setting for Annual Plan 2019/2020**

**Record No:** R/18/10/24248  
**Author:** Chantelle Subritzky, Corporate Performance Lead  
**Approved by:** Rex Capil, Group Manager Community and Futures

☐ Decision ☒ Recommendation ☐ Information

### **Purpose**

- 1 The purpose of this report is to confirm the direction determined for the 2<sup>nd</sup> year of the LTP.
- 2 This report provides an overview of the forecasted projects and services for the Edendale-Wyndham Community Board in 2019/2020. It includes any variations from what was anticipated in year two of the Long Term Plan 2018-2028 ("LTP").

### **Executive Summary**

- 3 The direction-setting provided by the Edendale-Wyndham Community Board will be incorporated into the Council's Draft Annual Plan for 2019/2020. If consultation is required, this will occur in February 2019 and March 2019.
- 4 Once the plan is finalised (and subject to any changes resulting from submissions), the direction given for 2019/2020 will be used to set rates for the year beginning 1 July 2019.
- 5 It is recognised that extraordinary projects or changes to the level of service may be needed outside of the LTP process. The Annual Plan process is an opportunity to raise these extraordinary projects or events, to ensure the on-going needs of the community are being met.
- 6 Council has streamlined its 2019/2020 Annual Plan process, and all extraordinary projects for the local area that were received by Council in the project plan template prior to 21 September 2018 have been included in the 2019/2020 Annual Plan.
- 7 The Edendale-Wyndham Community Board have the following variances identified for year two of the LTP:
  - \$17,028 increase in beautification expenditure (214%). The unbudgeted expenditure of \$25,000 for gardening expenditure was approved by the Edendale-Wyndham Community Board at its meeting on the 28<sup>th</sup> of August 2018, to be funded from the Edendale-Wyndham General Reserve.
  - \$990 increase in rental charges received for the recreation reserve. (19%)
  - A project of \$3,000 towards the main internments beam at the Edendale cemetery.
  - A project of \$1,500 towards the new ashes beam at the Edendale cemetery.
  - A project of \$1,500 towards the new ashes beam at the Wyndham cemetery.
- 8 Staff recommend Option 1 to accept the budgets as proposed in this report.
- 9 Following the recommendations made to Council, any variances will be summarised in Council's Draft 2019/2020 Annual Plan. If there are significant or materially different variances from the

LTP, these will be included in a consultation document and released for consultation in February 2019.

- 10 The final Annual Plan including changes made as a result of consultation, will be adopted by Council in June 2019.

## **1 Recommendation**

**That the Edendale-Wyndham Community Board:**

- a) Receives the report titled “Direction-setting for Annual Plan 2019/2020” dated 28 November 2018.**
- b) Determines that this matter or decision be recognised not significant in terms of Section 76 of the Local Government Act 2002.**
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) Notes that any priority projects for the local area have been included in the 2019/2020 Annual Plan, as identified through Council process in the project plan for extraordinary projects/activities/events project template completed by 21 September 2018.**
- e) Approves minor variations in the Edendale-Wyndham Community plan from year two of the Long Term Plan 2018-2028.**
- f) Agree that the budgets for the year commencing 1 July 2019 be adopted for inclusion in the Council’s Draft 2019/2020 Annual Plan (subject to any minor amendments made at this meeting).**
- g) Requests the setting of the following rates and charges (including GST) for the year commencing 1 July 2019 based on the approved budgets in (e) above.**

<b><u>Rate Description</u></b>	<b><u>Rate (GST Incl)</u></b>
Edendale-Wyndham Community Rate	\$184,068
Edendale- Wyndham Community Centre	\$14,365

- h) Request the setting of the hall fees and charges (including GST) for the year commencing 1 July 2019, as included in Appendix 5, for inclusion in the 2019/2020 Annual Plan.**

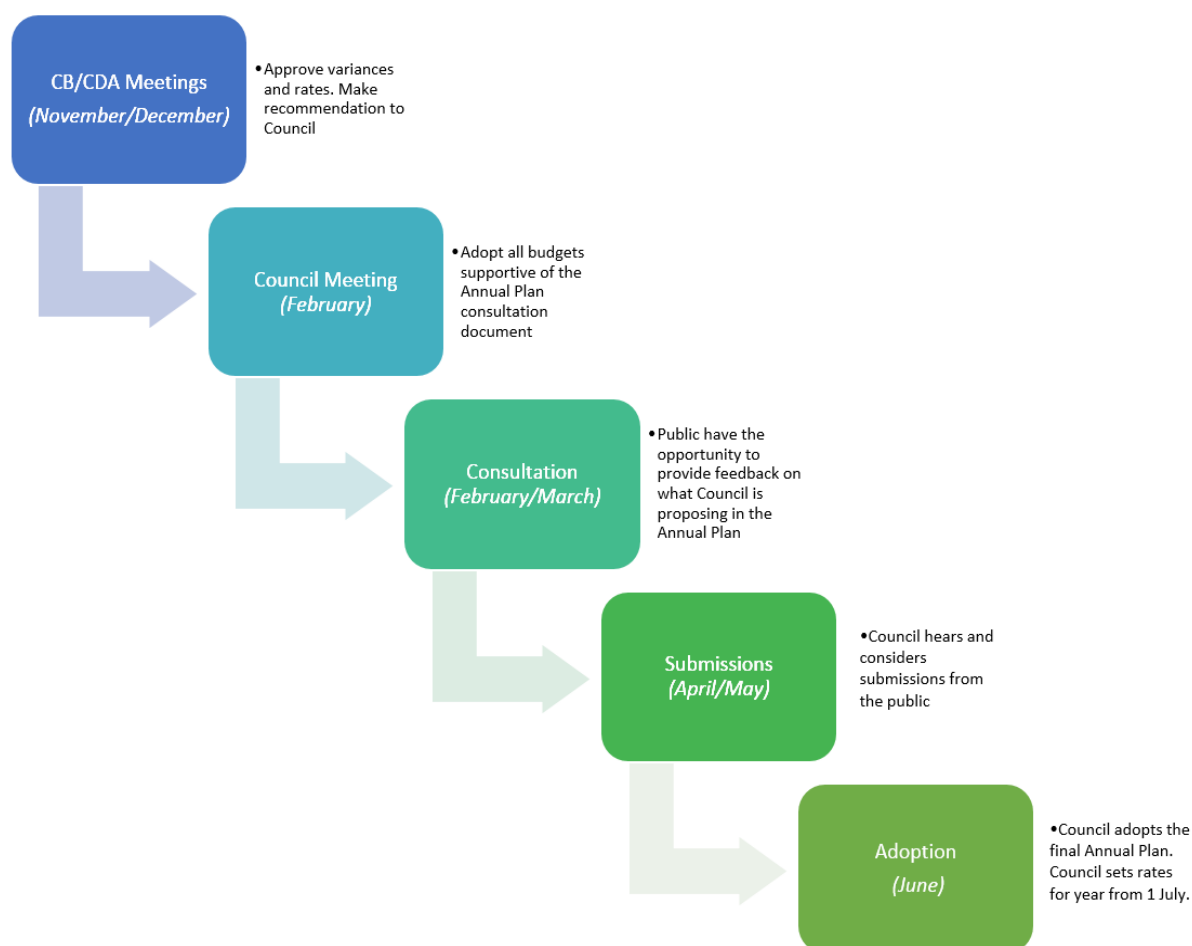
## **Background**

- 11 The Annual Plan process ensures that planned community projects and rates align with the Long Term Plan (LTP) strategic vision. The LTP community outcomes for Southland district are:

- proud, connected communities that have an attractive and affordable lifestyle
- resilient communities that leave a legacy for tomorrow

- 12 The purpose of this report is to confirm the direction determined for the 2<sup>nd</sup> year of the LTP.
- 13 It is recognised that extraordinary projects or changes to the level of service may be needed outside of the LTP process. The Annual Plan is an opportunity to raise these extraordinary projects or events, to ensure the on-going needs of the community are being met.
- 14 The draft budgets for the Edendale-Wyndham Community Board for 2019/2020 have been based on forecasted information from year two of the Long Term Plan 2018-2028.

Overview of the process:



## Issues

- 15 Other than the variances noted in the cost and funding section of this report, there are no significant changes from what was originally included in year two of the LTP.
- 16 Changes to projects that have been identified are detailed in the table below.

## Project Variances

<b>Project Description</b>	<b>Proposed project budget for Annual Plan 2019/2020</b>	<b>Existing budget for year two of LTP 2018-2028</b>	<b>Budget Variance</b>	<b>Funding</b>
Main Interments Beam Edendale Cemetery	\$3,000	\$0	\$3,000	Reserves
New Ashes Beam Edendale Cemetery	\$1,500	\$0	\$1,500	Reserves
New Ashes Beam Wyndham Cemetery	\$1,500	\$0	\$1,500	Reserves

### **District Funding of Water and Wastewater**

- 17 Council's water and wastewater activities are funded by a fixed rate across the district for properties connected or able to be connected to a Council scheme. Decision making is the responsibility of the Council rather than community boards or community development area subcommittees (CDA's), however community boards and CDA's are kept informed of planned projects as well as those in progress.

### **District Funding of Library Services**

- 18 Council operates 10 libraries across the district which historically were funded by a mix of district and local rates. In the 2018-2028 LTP Council, with the support of the community, decided to fund 100% of all library services across the district from the Uniform Annual General Charge. This has resulted in all ratepayers paying the same amount towards library services, irrespective of where they live.

### **Setting all Community Board/Community Development Area Subcommittee rates as Uniform Targeted Rates (UTRs)**

- 19 In the 2018-2028 LTP, Council with the majority of the community's support, decided to assess local rates for Riverton/Aparima, Otautau, Stewart Island/Rakiura, Tuatapere, Mossburn and Waikaia as uniform targeted rates, with variances as required.
- 20 Council made this change because there was no consistent approach to local community board and community development area subcommittee rating, despite the fact that each local rate was being used to fund similar activities and services in their local communities.

- 21 This has resulted in all ratepayers in each community paying the same amount towards their local services, irrespective of the value of their property. Te Anau and Tuatapere community boards will continue to apply variances to rural properties (both) and commercial properties (Te Anau only).

### **Stormwater Consenting Update**

- 22 Council currently has discharge applications lodged with Environment Southland for a number of townships across the District. It is a requirement from Environment Southland that such discharges are consented in line with other authorities within the region.
- 23 In late 2017, Council received draft consent conditions for Balfour, Brown, Lumsden, Mossburn, Riversdale, Tokanui and Waikaia and accordingly project and monitoring budgets were reduced in the 2018-2028 LTP. For all other communities, as at the date of this report Council are still waiting on the draft consents and their associated requirements.
- 24 Stormwater costs are the responsibility of each local community, and therefore the outcome of any hearing and the subsequent monitoring and capital costs will need to be funded by the relevant community.

### **Factors to Consider**

#### **Legal and Statutory Requirements**

- 25 The Annual Plan 2019/2020 is a requirement of the Local Government Act 2002 and is also closely aligned with the Local Government (2002) Rating Act.

#### **Community Views**

- 26 Any significant issues affecting local communities may be included in the official consultation document which will be publicly available. The consultation document will be available to households throughout the District.

### **Costs and Funding**

- 27 This report provides an indication of the variances to the Annual Plan 2019/2020, including the cost variances and financial implications.

<b>Business Unit</b>	<b>Account</b>	<b>Proposed budget for Annual Plan 2019/2020</b>	<b>Existing budget for year two of LTP 2018-2028</b>	<b>Budget Variance</b>	<b>Comments</b>
23228	35213	\$25,000	\$7,972	\$17,028	Approved Unbudgeted expenses for Gardening funded by Reserves
23232	11111	(\$6,100)	(\$5,110)	(\$990)	Increased rental charges
23325	65171	\$3,000	\$0	\$3,000	Main Internments Beam Edendale Cemetery
29925	65171	\$1,500	\$0	\$1,500	New Ashes Beam Edendale Cemetery
23325	65171	\$1,500	\$0	\$1,500	New Ashes Beam Wyndham Cemetery

### **Overall impact on Rates**

- 28 The changes noted above have the potential impact on the Board's rates as follows:

<b>Rate Type</b>	<b>Basis of Rate</b>	<b>Budget 2018/2019 (Incl GST)</b>	<b>Proposed 2019/2020 (Incl GST)</b>	<b>Change</b>
Edendale-Wyndham CB Rate	Fixed Charge	\$148.64	\$171.87	14%

- 29 Consideration should be given to if all or some of the additional costs or projects could be funded from reserves or loans.

### **Assumptions made in preparing the Budgets**

- 30 All assumptions that were made when preparing the LTP have been applied in these budgets including the interest rate on borrowings. The interest rate applicable to community borrowings has been held consistent with the 2018-2028 LTP at 4.65%. This interest rate is based on the average BNZ three year fixed interest rate at the time of setting the LTP assumptions.
- 31 Interest on community reserves (monies held on reserve by the community for various purposes) has been calculated at 3.29% on the average of these balances at year end and is consistent with the 2018-2028 LTP.
- 32 Inflation rates have also been kept consistent with BERL rates adopted in the 2018-2028 LTP.

### **Fees and Charges**

- 33 As part of the 2019/2020 Annual Plan process, Council are required to set all Council related fees and charges.
- 34 Council has a legislative requirement to publish all fees and charges imposed by Council or Council committees. This is achieved by way of Council's annual Fees and Charges booklet. The Fees and Charges booklet is a single document where ratepayers and Council staff can locate all charges in one place for the relevant financial year. The 2019/2020 Fees and Charges booklet is currently being prepared and will take effect from 1 July 2019.

### **Policy Implications**

- 35 There are no policy implications in the direction setting for the Annual Plan 2019/2020.

## **Analysis**

### **Options Considered**

- 36 Council staff have reviewed the original LTP outcomes and revised as necessary.
- 37 There are two options to be considered in this report:
- option 1 is to accept the budgets as proposed in this report
  - option 2 is to amend the budgets proposed in this report.

## **Analysis of Options**

### **Option 1 – Accept the budgets as proposed in this report**

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none"><li>• ensures that community outcomes are met</li><li>• enables an Annual Plan to be compiled in with in the set timeframe.</li><li>• the cost and associated funding for preparing and consulting on the 2019/2020 Annual Plan are included in the organisations approved operational budgets.</li></ul>	<ul style="list-style-type: none"><li>• none identified</li></ul>

### **Option 2 – Amend the budgets proposed in this report**

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none"><li>• allows for any amendments that staff may not have factored in.</li></ul>	<ul style="list-style-type: none"><li>• rates recalculations may be higher than identified in the LTP.</li><li>• may impact the delivery of the Annual Plan within the set timeframe.</li></ul>

## **Assessment of Significance**

- 38 The contents of this report is not deemed significant under the Significance and Engagement Policy.

## **Recommended Option**

- 39 Through the process of identifying any extraordinary projects/events, and updating any changes to the level of service required, staff recommend Option 1 to accept the budgets as proposed in this report.

## **Next Steps**

- 40 The recommendations passed in this report will be summarised in Council's Draft 2019/2020 Annual Plan. If there are significant or materially different variances from the LTP, these will be included in a consultation document and released for consultation in February 2019.



- 41 The final Annual Plan including changes made as a result of consultation, will be adopted by Council in June 2019.
- 42 This report has the following appendices:
- 43 Appendix 1: This section is broken into rate types and includes a list of business units that make up the rate type and financial summary statement which shows the expenditure and income and rates calculation.
- 44 Appendix 2: A list of projects to be undertaken in the 2019/2020 year.
- 45 Appendix 3: A list of reserves with the opening balance and projected closing balance.
- 46 Appendix 4: A list of hall fees and charges.

**Appendix 1**

<b>Edendale-Wyndham CB Financial Summary</b>			
	<b>Actuals</b>	<b>Budget</b>	<b>Forecast</b>
	<b>2017/2018</b>	<b>2018/2019</b>	<b>2019/2020</b>
Operating Expenditure	(160,406)	(241,250)	(262,873)
Capital Expenditure	(163,405)	(158,208)	(4,500)
Loans Repaid	-	-	- 12,737.00
Non Cash Expenditure	3,170	2,844	2,611
<b>Total Expenditure</b>	<b>(320,641)</b>	<b>(396,614)</b>	<b>(277,499)</b>
<i>Less Funding</i>			
Loans Raised	-	158,208	-
Net Reserve Movements	107,191	10,436	21,797
Other Income	98,037	88,897	95,643
<b>Total Funding</b>	<b>205,228</b>	<b>257,541</b>	<b>117,440</b>
<b>Total Rates Required</b>	<b>115,413</b>	<b>139,073</b>	<b>160,059</b>
GST	17,312	20,861	24,009
<b>Rate (including GST)</b>	<b>132,725</b>	<b>159,934</b>	<b>184,068</b>
<b>\$ Increase/(Decrease)</b>		27,209	24,134
<b>% Increase/(Decrease)</b>		20.50%	15.09%

<b>CB Rates Calculation</b>				
<b>Rate Type</b>	<b>Basis of Rate</b>	<b>Actual</b>	<b>Budget</b>	<b>Proposed</b>
		<b>2017/2018</b>	<b>2018/2019</b>	<b>2019/2020</b>
Edendale-Wyndham CDA Rate	Fixed Charge	154.41	148.64	171.87

**The Edendale-Wyndham CB Rate is comprised of the following business units:**

23200 Administration	23246 Playground
23202 Operating Costs	23325 Edendale Cemetery
23207 Streetworks	29901 Wyndham Library
23213 Stormwater	29925 Wyndham Cemetery
23228 Beautification	29949 Wyndham Camping Ground
23232 Recreation Reserve	29982 Wyndham Museum

**Edendale-Wyndham Community Board**  
**4 December 2018**

<b>Edendale Pool Financial Summary</b>			
	<b>Actuals</b>	<b>Budget</b>	<b>Forecast</b>
	<b>2017/2018</b>	<b>2018/2019</b>	<b>2019/2020</b>
Operating Expenditure	(4,435)		
Capital Expenditure	-	-	
<b>Total Expenditure</b>	<b>(4,435)</b>	<b>0</b>	<b>0</b>
<i>Less Funding</i>			
Net Reserve Movements	(109)	-	
Other Income	54	-	
<b>Total Funding</b>	<b>(55)</b>	<b>0</b>	<b>0</b>
<b>Total Rates Required</b>	<b>4,490</b>	<b>0</b>	<b>0</b>
GST	674	0	0
<b>Rate (including GST)</b>	<b>5,164</b>	<b>0</b>	<b>0</b>
<b>\$ Increase/(Decrease)</b>		(5,164)	0
<b>% Increase/(Decrease)</b>		-100.00%	#DIV/0!

<b>Edendale Hall Financial Summary</b>			
	<b>Actuals</b>	<b>Budget</b>	<b>Forecast</b>
	<b>2017/2018</b>	<b>2018/2019</b>	<b>2019/2020</b>
Operating Expenditure	(3,204)	(4,676)	(4,743)
Capital Expenditure	-	-	
Non Cash Expenditure	34,859	1,634	1,634
<b>Total Expenditure</b>	<b>31,655</b>	<b>(3,042)</b>	<b>(3,109)</b>
<i>Less Funding</i>			
Net Reserve Movements	(5,666)	(641)	(594)
Other Income	(29,714)	3,683	3,703
<b>Total Funding</b>	<b>(35,380)</b>	<b>3,042</b>	<b>3,109</b>
<b>Total Rates Required</b>	<b>3,725</b>	<b>0</b>	<b>0</b>
GST	559	0	0
<b>Rate (including GST)</b>	<b>4,284</b>	<b>0</b>	<b>0</b>
<b>\$ Increase/(Decrease)</b>		(4,284)	0
<b>% Increase/(Decrease)</b>		-100.00%	#DIV/0!

<b>Hall Rates Calculation</b>				
<b>Rate Type</b>	<b>Basis of Rate</b>	<b>Actual</b>	<b>Budget</b>	<b>Proposed</b>
		<b>2017/2018</b>	<b>2018/2019</b>	<b>2019/2020</b>
Edendale Hall Rate	Unit Charge	12.06		

**Edendale-Wyndham Community Board**  
**4 December 2018**

<b>Edendale-Wyndham Hall Financial Summary</b>			
	<b>Actuals</b>	<b>Budget</b>	<b>Forecast</b>
	<b>2017/2018</b>	<b>2018/2019</b>	<b>2019/2020</b>
Operating Expenditure	(10,311)	(31,932)	(12,525)
Loans Repaid			(1,656)
Non Cash Expenditure	615	615	615
<b>Total Expenditure</b>	<b>(9,696)</b>	<b>(31,317)</b>	<b>(13,566)</b>
<i>Less Funding</i>			
Loans Raised		20,572	
Net Reserve Movements	(2,071)	(2)	(2)
Other Income	454	1,054	1,077
<b>Total Funding</b>	<b>(1,617)</b>	<b>21,624</b>	<b>1,075</b>
<b>Total Rates Required</b>	<b>11,313</b>	<b>9,693</b>	<b>12,491</b>
GST	1,697	1,454	1,874
<b>Rate (including GST)</b>	<b>13,010</b>	<b>11,147</b>	<b>14,365</b>
<b>\$ Increase/(Decrease)</b>		(1,863)	3,218
<b>% Increase/(Decrease)</b>		-14.32%	28.87%

<b>Hall Rates Calculation</b>				
<b>Rate Type</b>	<b>Basis of Rate</b>	<b>Actual</b>	<b>Budget</b>	<b>Proposed</b>
		<b>2017/2018</b>	<b>2018/2019</b>	<b>2019/2020</b>
Wyndham Hall Rate	Unit Charge	45.00	15.40	19.65

**Appendix 2**

<b>Edendale-Wyndham Project Report</b>			
<b>Project Description</b>	<b>Object</b>	<b>2019/2020 Funding</b>	
		<b>\$</b>	
<b>23232 Recreation Reserve - EdenWyn</b>			
853 - A - Beautification due to tree felling	31542	5,110	Reserves
854 - A- Hedge removal and beautification	31542	5,110	Reserves
867- A- New Ashes Beam at Edendale cemetery	65171	3,000	Reserves
Wat79- A - District Metered Areas	65561	19,475	District Funding

**Edendale-Wyndham Community Board**  
**4 December 2018**

**Appendix 3**

<b>Edendale-Wyndham Reserve Report</b>			
	<b>Opening Balance 1/07/2018</b>	<b>Forecast Budget 30/06/2019</b>	<b>Closing Balance 30/06/2020</b>
<b>Community Centre Operating</b>			
Edendale Community Centre	177,635	178,185	178,685
Edendale Grant Hall Upgrade	-	91	185
Wyndham Community Centre	-	2	4
<b>Total Community Centre Operating</b>	<b>177,635</b>	<b>178,278</b>	<b>178,874</b>
<b>Total Community Centre Balance</b>	<b>177,635</b>	<b>178,278</b>	<b>178,874</b>
<b>Local Reserve</b>			
Edendale Cemetery	13,337	13,695	6,551
Edendale Pool	717	737	758
Edendale-Wyndham Footpath	727	727	727
Edendale-Wyndham General	128,805	92,812	64,956
Edendale-Wyndham Stormwater	390,936	403,718	416,921
<b>Total Local Reserve</b>	<b>534,522</b>	<b>511,689</b>	<b>489,913</b>
<b>Total Local Balance</b>	<b>534,522</b>	<b>511,689</b>	<b>489,913</b>
<b>Overall Reserve Balance</b>	<b>712,157</b>	<b>689,967</b>	<b>668,787</b>

**Appendix 4**

<b>Edendale-Wyndham Hall Fees and Charges</b>		
<b>Description</b>	<b>As of 1 July 2018 Including GST</b>	<b>As of 1 July 2019 Including GST</b>
All day hire (8 hours)	\$ 80.00	
Day and night hire (Main Hall)	\$ 150 - 240	
Committee Room	\$ 30.00	
Supper Room	\$ 30.00	
Kitchen and Supper Room	\$ 40.00	
Kitchen and Committee Room	\$ 40.00	
Bond may be imposed at the discretion of the Custodian (No GST)	\$ 1,000.00	
If excessive staining of the floor and commercial cleaning is required the cost of such will be charged to the hirer.		

## **Attachments**

There are no attachments for this report.

## **Council Report**

**Record No:** R/18/11/26718  
**Author:** Karen Purdue, Community Partnership Leader  
**Approved by:** Rex Capil, Group Manager Community and Futures

☐ Decision ☐ Recommendation ☒ Information

## **Chief Executive**

### **Three Waters**

1. Work is continuing with the government's Three Waters Review.
2. In September the minister of local government, Hon Nanaia Mahuta, spoke at the Water NZ conference about the current Three Waters Review process and the need for change to the way in which water services are currently regulated and delivered.
3. In her speech ([www.beehive.govt.nz/speech/speech-water-nz-conference-three-waters-and-case-change](http://www.beehive.govt.nz/speech/speech-water-nz-conference-three-waters-and-case-change)) the minister made a number of strong comments about the need for widespread reform to the way in which water services are regulated, funded and delivered.
4. The Local Government NZ vice president, Stuart Crosby also spoke at the Water NZ conference and delivered the following key messages:
  - the water system is not broken
  - a proper evidence base is required to develop change
  - regulatory failings need addressing first
  - aggregation may be a tool, but should not be mandatory.
5. An initial report on the progress being made through the three waters review programme is due to be taken back to cabinet in October 2018. There will likely be further announcements about the range of options being considered and the timelines for final decisions in November. At this stage it is anticipated that decisions on the final shape of any new regulatory regimes will not be known until mid-2019.
6. The Office of the Auditor-General (OAG) recently audited three district councils (Horowhenua District Council, Kāpiti Coast District Council and Manawatu District Council) and one city council (Palmerston North City Council) to understand the challenges they face in supplying drinking water to their communities. The audit found, for all four councils, that some things had been done well and that other aspects could be improved.
7. The OAG expects the Department of Internal Affairs to consider its findings as part of the Three Waters Review that is in progress. It also considers that its report has relevance for the provision of drinking water beyond the review and it is likely that other councils are facing similar challenges and funding constraints to the four councils audited.
8. A copy of the report is available on the OAG website ([www.oag.govt.nz/2018/drinking-water](http://www.oag.govt.nz/2018/drinking-water)).

## **Freshwater Reform**

9. On 8 October the government released their “Essential Freshwater” publication (<http://www.mfe.govt.nz/sites/default/files/media/Fresh%20water/essential-freshwater.pdf>), which provides a blueprint for the changes that they wish to make to the way in which freshwater is managed.
10. The government have set the following three objectives for their work in this area. These are:
  - stopping further degradation as soon as possible, so that material improvements are made in water quality within 5 years.
  - reversing past damage so as to restore freshwater ecosystems to a healthy state within a generation.
  - addressing water allocation issues to achieve efficient and fair allocation of freshwater abstraction and nutrient discharges, having regard to all interests including Maori.
11. To determine how they might achieve these objectives and lead the implementation of proposed strategies the government have established the following six workstreams:
  - at-risk catchments – work will be undertaken to review current high risk catchments and report to Ministers with recommendations on what additional actions might be needed by the end of 2018
  - National Policy Statement (NPS) for Freshwater Management amendments – consultation on proposed amendments will occur in 2019 with an amended NPS taking effect in 2020
  - National Environmental Standard (NES) for Freshwater Management – a new NES is proposed to provide stronger direction on the environmental standards to be achieved, particularly in at risk catchments
  - Resource Management Act 1991 amendments – the proposed amendments, which will be introduced to Parliament late this year or in early 2019, will require regional councils to implement water quality and quantity limits more quickly than proposed currently. They will include giving regional councils additional powers to review resource consent conditions part way through the term of a consent
  - allocation of freshwater resources – this workstream will cover the both the discharge of contaminants and water take decisions. There will be a consultation process on possible changes in these areas during 2019
  - future framework – this workstream will look at what components need to be developed to create a sustainable long term freshwater management framework.
12. The proposed changes are being supported by the regional council sector, who see it as giving them additional tools to drive improvements in this area. From a territorial local authority perspective it will be important for Council to continue to monitor proposed changes in this area given that they will likely lead to a rise in the environmental standards that need to be met for wastewater and stormwater discharges.



## **Infrastructure Commission**

13. The government is currently consulting on the shape and responsibilities of the proposed new Infrastructure Commission. The decision to create the new commission follows on from a Treasury review which identified a number of weaknesses with the way in which infrastructure is currently managed. These include:
- investment decisions are not well integrated. For the market, this means there is a lack of visible projects at sufficient scale
  - the focus is on building new assets, rather than focusing on outcomes
  - infrastructure investment decisions are not always informed by evidence
  - central and local government procurement capability is at times lacking
  - there are gaps in the information and data available to inform decision-making
  - skills shortages are one of the greatest challenges faced by industry.
14. It is proposed that the functions of the new commission would include:
- to gather and publish evidence on the state of infrastructure assets and networks
  - develop a long-term vision and strategy for infrastructure planning and delivery
  - identify New Zealand's highest priority infrastructure investment needs
  - publicly identify and socialise regulatory and market barriers to better infrastructure outcomes
  - coordinate and publish capital intentions plans and pipeline information
  - provide best practice guidance on infrastructure delivery and procurement
  - act as a first point of contact for the market in relation to upcoming infrastructure investment and delivery opportunities.

## **Zero Carbon Bill**

15. The Ministry for the Environment has released a summary of the submissions received during its consultation on the Zero Carbon Bill.
16. Key themes of the submissions and matters of note for the local government sector included:
- 91 per cent of respondents said they want a target of net zero emissions across all greenhouse gases by 2050 set in legislation now
  - local government and business/industry groups were more divided about what target New Zealand should adopt. A number of local government submissions indicated preference for a target of net zero long-lived gases and stabilised short-lived gases by 2050
  - the majority of submissions (96 per cent) recommended that the Climate Change Commission should have an advisory and monitoring role only, on the basis that it should be politically independent, and the democratically elected government should

make decisions. Many submissions did, however, highlight the importance of having mechanisms to hold the government to account

- many local government submissions believed it would be essential for the commission to include experts on adaptation. A similar view was shared in a number of submissions made by business
- 92 per cent of submissions agreed that the Bill should cover climate change adaptation
- most submitters agreed with the proposed functions of a national risk assessment and national adaptation plan. However, views diverged on who should have responsibility for adaptation, including whether it should be the responsibility of the commission or the government, and whether there should be an adaptation sub-committee if responsibility lay with the Commission
- many submitters expressed the need for further information on what the proposed adaptation reporting power would entail and cover.

17. The Zero Carbon Bill is expected to be introduced to Parliament in mid-2019.

## **Community and Futures**

### **Governance**

#### **Representation Review**

18. At the time of writing, no date has been set for the next stage of the process being conducted by the Local Government Commission. The final date for the representation review decision is 10 April 2019.

#### **Local Authority Elections 2019**

19. It is now less than a year out from the local authority elections. Election Day is 12 October 2019. It is now timely to remind new people to the district or people who have moved in in the last couple of years to check that their details are up to date as the elections are conducted by postal voting. There will be further information about this and standing as a candidate at a later date. Planning has begun for this project.

### **Community Partnership Leaders**

#### **Shared Services**

20. The Edendale/Wyndham shared services pilot project is progressing with a person having been recently appointed to carry out the role. This person has now met with all the groups involved in the pilot and has started attending their meetings in order to begin the shared service role. All participating groups have also completed the first of several evaluation surveys which will benchmark where the group are in terms of need and their current situation.
21. Participating groups and the person working in the shared service role will complete regular evaluations over the duration of the pilot so that progress can be monitored and an indication of how successful the pilot has been and other learnings that can be gathered.

## **Stewart Island Dark Sky Application**

22. An official application has been submitted to the International Dark Sky Association (IDA) for Stewart Island/ Rakiura. If successful, the island would gain accreditation as an International Dark Sky Sanctuary. This would make Rakiura the 5th such sanctuary worldwide and the second in New Zealand, along with Great Barrier Island. The submission deadline was the 24th September 2018 and a decision is expected in December 2018.
23. Southland District Council recently upgraded all street lights on the island so these comply with the requirements of the International Dark Sky Association. Successful Dark Sky Sanctuary accreditation would bring many benefits to Stewart Island/Rakiura and to the Southland region. It would boost tourism to the island, allowing it gain international recognition for the quality of its night skies.
24. The idea of Rakiura becoming a dark sky 'sanctuary' also enhances the reputation of the island as an eco-tourism destination. Night sky viewing is a natural extension of this and has low impact on the island's sensitive natural environment. It also complements the nocturnal nature of the island's most famous resident – the Stewart Island Brown Kiwi. As night sky viewing is best in the winter months, accreditation will also help to draw visitors to the island in this traditionally slower season.
25. A report has been prepared for Council recommending that it resolves to initiate a plan change to establish some stronger lighting controls on Rakiura to support the Dark Skies Sanctuary application that is currently being processed by the Dark Skies Association. One of the key requirements of achieving "sanctuary status" is having a level of lighting controls within the sanctuary area.

## **Strategy and Policy**

### **Corporate Performance Framework**

26. The corporate performance framework aligns Council's high level direction to its activities and outcomes, and its purpose is to streamline Council planning and reporting functions.
27. CAMMS has now been introduced to activity managers within Council, and those who will be inputting the information needed to complete the interim performance reporting. Strategy and Policy staff, alongside the chief information officer and staff from Services and Assets are running a series of training sessions as we progress this stage of the implementation process. This will be a work in progress as we shift reporting tools for the organisation and seek a more efficient and effective way of working.

### **Annual Report 2017/18**

28. The Annual Report 2017 2018 was adopted on Tuesday 25 September after being recommended for adoption by the Finance and Audit committee on Monday 24 September. The report tells the community and Council how well we did against what we said we were going to do in the Long Term Plan and Annual Plan, how much it cost to do this and how we paid for it.
29. The Local Government Act 2002 requires Council to prepare and adopt an Annual Report within four months of the end of each financial year. This is the second year that Council has adopted

its Annual Report within three months and the first year that the majority of the document has been graphically designed, which has significantly enhanced the readability of the report, and feedback has been very positive.

## **Risk Management Framework**

30. Council continues to identify the need to invest in and develop its risk management processes and approach. In developing the Risk Management Framework the objective is to create a framework to effectively understand, plan for, and mitigate risk across all levels and activities within the organisation. Understanding and mitigating risks is central to safeguarding Southland District's community assets and services and other activities it is responsible for. In facilitating better decision making that support risk informed choices, prioritise actions and determine options, assurance can be provided to Council, the Southland District community and stakeholders that critical risks are identified and managed effectively.
31. The first Risk Management Framework project meeting was held on 16 August 2018, to agree the objectives, thresholds and management approaches for the overall framework. In October we held a two day workshop for Council chairs and Finance and Audit committee members, the Executive Leadership Team, and all senior managers that further developed the profile of significant organisational risk. This two-day workshop identified how Council approaches risk, identifies risk and how we prioritise this. We also determined responsibility for the highest priority risks to Council and community. A draft framework will be developed for consideration following this workshop.

## **BERL Stage 3 – Working Towards Positive Southland Community Futures**

32. Business and Economic Research Limited (BERL) was commissioned to undertake research to assist with the development of the District's 2031 Long Term Plan.
33. The research is based on the idea that the District can passively accept the future that fate will provide for its communities, or work strategically to shape the future it wants to achieve.

The research is in three stages, each of which is designed to answer a specific question:

- stage 1 asked “where we are now?” This involved collecting and analysing data to show the state of wellbeing in the District as a whole and in seven defined communities. This stage has been completed.
  - stage 2 asked “where we are heading?” This involved some forecasting to examine how the population and the level of employment in the District and each of the communities would change, if past trends were left to continue. This stage has also been completed.
  - the current stage, Stage 3, is about asking the question “where we actually want to be?” Its aim is to define a set of actions that will help to shape positive futures for each of the main communities in the District
34. Stage 1 of the research found that, compared to New Zealand as a whole, wellbeing in Southland District was high. Southland District was better particularly in terms of: employment and unemployment rates; incomes; home ownership; and community connectedness. But it was worse in terms of the qualifications of the workforce and economic diversity. It also found that, in the recent past, incomes in Southland District had grown more rapidly than nationally.

However, the District had attracted relatively few migrants, and home ownership in the District had fallen more rapidly than nationally.

35. Stage 2 indicated that the District's working age population is likely to increase slightly over the next ten years, but that it is likely to decrease fractionally during the following decade. Meanwhile, if the District's economy continues to grow at the same rate, relative to the national economy, as it has in the recent past, the demand for labour will grow. This means that, because the District's unemployment rate is already low, there is a real possibility of large and growing labour shortages. The likelihood is that, unless the District can attract more migrants, incentivise its young people to stay, and encourage older workers to stay in the labour force, economic growth could be stifled.
36. The specific purpose of the final stage 3 is to engage with individuals, organisations, and businesses in the District to pinpoint what needs to be done to ensure that the District and its communities maintain and increase their levels of wellbeing. Ultimately, stage 3 will help to inform Council about what it can do itself to increase wellbeing, and how communities, as they strive for overall community wellbeing, can best work with other agencies and Council to achieve the same goal. This next stage has a focus on what needs to be done to ensure that Southland District maintains and builds on its current position as a place where wellbeing is at a high level – a place in which it is good to live and work.
37. BERL staff have met with individuals and groups around the district throughout September, and have been engaging in conversations around the future of the district, and what we need to be focusing on to get where we want to be. BERL have engaged with a wide range of people and have included discussions on all activities and services where the Council has a role, either by itself or in partnership and support with other Councils, government agencies and communities. The final draft report will be submitted to Council by December.

### **Community Futures Research and Analysis Work Programme**

38. Council is undertaking research and analysis work to support its decision making and transitioning from 2018 to 2021 in preparation for the Long Term Plan 2031. This work will assist in leading the development of Council's overall approach to the management of change and preparation for what the future might hold for the district and its communities, and identify priorities for investing in community future planning. The executive leadership project team comprising of the chief executive, chief financial officer, group manager services and assets, group manager environmental health and group manager community futures has been established, and is facilitated by the strategy and policy manager. The purpose of this work is to develop project plans based on identified work streams that will help identify what is required to deliver priority projects within the district.
39. High level project plans have now been developed for each of the topics above and a report presented to the Community and Policy committee was received at their 5 September meeting. The executive leadership project team are meeting in mid-October to establish prioritisation for the works scheduled, and identify any additional resources that may be required to undertake priority projects. A further update report will be provided to the 29 November Community and Policy committee.
40. The on-going topics for further research and analysis include:

- socio-demographic projects (where are we now, where are we heading, and where do we want to be)
- climate change and implications for Southland District (risks and impacts on the district)
- service delivery framework – district vs local service provision and levels of service (an assessment and evaluation of council services and determine the most appropriate level of service to meet community needs in the future)
- rating affordability planning and implications (to understand income levels in our communities and affordable measures for delivery of activities and services – and implications of decisions on rating affordability for the district)
- land and water plan implications (to understand the implications of compliance standards on the future provision of services to local communities)
- community facility provision framework (how, what and when are facilities used and needed)
- community partnerships assistance and funding alignment approach (multi-agency community partnership opportunities, and Council's funding and grant schemes to support community organisations)
- technological change impacts on communities and implications for Council.

## **Policy and Bylaw Updates**

41. There are a number of Council bylaws and policies currently being reviewed and updated, and a large number of bylaws due for review in the next 12-24 months. Currently, there is the Stewart Island Visitor Levy Bylaw and Policy out for consultation, with submissions closing 9 November 2018. Council have also completed a Sensitive Expenditure Policy and are currently seeking staff feedback on the Conflict of Interest Policy. Council have also resolved to receive the Rooding Bylaw change to Elgin Terrace (Oban, Stewart Island), and the Dangerous, Affected and Insanitary Buildings Policy.

## **Libraries**

42. Our Library service has new books each month, these can be viewed online through our catalogue on <https://www.southlanddc.govt.nz/my-southland/libraries/>.

## **Environmental Services**

### **Group Manager Commentary**

43. The Environmental Services group has been mourning the passing of a long serving and highly valued team member and workmate, Tracy van Veldhuisen, who passed away recently after a short illness. Tracy gave 33 years of excellent service to the Southland District Council, and before that the Southland County Council, working primarily on animal control and alcohol licensing functions. She will be very greatly missed by all her colleagues.
44. The IANZ reaccreditation project team continues to work on preparatory work for the upcoming reaccreditation audit in March 2019. An area of focus has been looking for the

learnings from other recent audits from other councils which the team has been able to assess. A “mock audit” is scheduled for late November.

45. Council recently corresponded with the Ministry for the Environment expressing some concerns about the implications of the recently –adopted National Environmental Standard for Plantation Forestry on Council’s roading network. Positive feedback has been received from the ministry that this correspondence will be considered closely.
46. A work programme to build on process mapping across the group is underway. This will assist with business continuity, customer service and mitigating single points of failure and loss of corporate knowledge.

### **Building Solutions**

47. The department have issued 60 consents for the month and a number of these have been processed by the Building Solutions Team in Christchurch, this has a neutral effect to the customer, in terms of cost whilst providing our customers with a more efficient service.
48. While the value of consented work is down on October last year it is in line with 2016-17. The trend appears to indicate that the increase in demand experienced last year will not continue through this year. There is a noted reduction in the number of commercial consents issued for the month. The areas most affected by the downturn in consent numbers are Mararoa, Waimea, Winton and Wallacetown however these were both higher than the previous year last month.

### **Environmental Health**

#### **Food Act**

49. Staff have been implementing the Food Act 2014 over the last three years, in accordance with a transition schedule determined by the MPI. The last group of food businesses to transition are due to do so by 30 November. Letters will go out shortly to these businesses, and staff will follow up to assist these businesses to transition.

#### **Toxic Algae Signage**

50. Council’s environmental health staff attended the recreational water liaison group, this forum was also attended by staff from ES and Public Health South. The group will be installing new signs concerning toxic algae, at two sites to start with – Waituna Lagoon and the Thornbury camping area. The signs will include photos of the toxic algae, and advisory statement to check for toxic algae.

#### **Dog Registration**

51. Council’s dog control officers are working on the next phase of dog registration – following up dog owners that have not renewed registration. There are about 700 dog owners in this category as at the start of October.

#### **Prosecution**

52. Council is prosecuting the two owners of the Rottweilers that attacked a member of the public in Winton on 10 June 2018. It is very unlikely that the substantive hearing will take place this year.

## **Resource Management**

- 53. Council continues to work collaboratively with ES, ICC and GDC on region wide and national consistency, examples are National Planning Standards, landscapes, biodiversity, climate change, and e-plan delivery. There are a number of nationally driven changes coming in 2019 and considering these on a region wide scale is of benefit to all organisations and communities.
- 54. Council has limited notified a resource consent application submitted by Greenbriar to extend the existing coal mine in an easterly direction towards Gorge Road. The parties identified were those directly adjoining the site or likely to be affected by the extension.
- 55. The number of resource consents being lodged with Council remains steady. There are currently 50 consents in the system (on hold and processing).

## **People and Capability**

- 56. Health, safety and wellness continues to be a focus with Council signing of the 2018/19 plan. The plan contains a review of previous performance and objectives and spells out proposed improvement measures and targets.
- 57. The plan continues the focus on a risk based approach to managing health and safety and has a strong theme of training and development. E-learning and team activities are continuing.
- 58. Recruitment for a number of senior roles within Council has resulted in the appointment of some fantastic applicants. Karen Purdue in the role of community partnership leader, Mark Day in the role of community facilities manager, Chantelle Subritzky in the role of corporate performance lead and Mark Fraser in the role of district library manager.

## **Services and Assets Group**

### **Group Manager's Update**

- 59. The new project management system remains on track for 'go live' in early December. Internal training programmes commence later this month and change management processes are also being established. Reporting requirements and layouts are in the process of being determined.
- 60. We are pleased to advise that Mark Day from the business solutions team has been recruited for the role of community facilities team leader. Mark brings a wealth of leadership and asset data knowledge with him, which is a key focus area for the group.
- 61. The Pyramid Bridge project is progressing with Gore District Council. Southland District Council staff and Council representation form part of the project governance team. An updated design estimate has been provided and a cost review has been undertaken by a quantity surveyor. Given the cost escalation that has occurred, further discussion is underway with New Zealand Transport Agency around funding sources and percentages.
- 62. Southland disAbility Enterprises have submitted a proposal for the extension of the recycling activities within Southland. Wastenet are working with Southland disAbility Enterprises through these negotiations. Once completed, a recommendation to each of the WasteNet's councils will be forthcoming.



- 63. Work is ongoing to provide further clarity and prioritisation of expenditure in association with infrastructure deficits, activities, sub-activities and services. This work is necessary to adequately inform levels of service discussions and consultation in the lead up to the 2021 Long Term Plan.
- 64. Asset information is also an area of focus currently, particularly within the community facilities and 3 waters activities. For 3 waters this involves establishing a master data specification determining what asset information is required, across the hierarchy of assets within each of the three reticulated services activities. Once established, it will be necessary to work with our contractors to ensure at the point of install or intervention, the appropriate information is captured in a way that is then easily migrated into IPS, our asset management software.
- 65. For community facilities this has involved identifying some priority activities (playgrounds, buildings and toilets) and tapping into support from the New Zealand Recreation Association as the national support body to establish asset information templates for each. These are currently in draft and being finalised. Once finalised we will progress to gathering the relevant asset information for these activities. Concurrently, it will be necessary to review the asset management system to support its function.
- 66. It is anticipated that this asset information work will be ongoing for a number of years and will impact all of the activities and services that Council delivers.
- 67. Forestry activity has been dominated by harvesting operations in the Waikaia Forest. With this completed during September, the 2018/19 program is now also completed.
- 68. Production for September was 9,000 tonnes, with a total of 30,000 tonnes cut for the year. Financially the results are looking very good and are well above budget.

## **Strategic Water and Waste**

### **Te Anau Wastewater Discharge Project**

- 69. At its meeting on 23 October Council decided to approve the sub-surface drip irrigation method for discharging treated wastewater at the Kepler block near Manapouri. This option requires new resource consents to be obtained for the discharge at Kepler and an extension to the current discharge consent from the oxidation ponds to the Upukerora River.

### **Land and Water Plan Implementation**

- 70. Environment Southland released their proposed Land and Water Plan earlier this year.
- 71. In total 25 appeals were received by Environment Southland of which Council has identified 10 which it will join as a section 274, Resource Management Act 1991 party. Council has also lodged an appeal to the decision. The basis of Council's appeal, is largely around the 'non-complying' activity status on wastewater discharges to water. The latest direction issued from the Environment Court outlines a proposed path, where appeals to objectives will be heard ahead of mediation, by grouped topic on policies and rules.

### **Review of Solid Waste Contract Arrangements**

- 72. The WasteNet Southland Waste Management Group has rolled over the Bond contract for waste collection on the same rates and terms and conditions. Further, WasteNet is in the process of

working through a negotiation process for the recycling contract with Southland disAbility Enterprises Limited.

73. Further information has been requested by the Waste Management Group, which should allow a recommendation to be made to the Waste Advisory Group as to whether to roll the Southland disAbility contracts over, or to go back to the market.

## **Operations and Community Services**

### **The Southern Scenic Route**

74. The Tourism Infrastructure Fund application is currently sitting with Ministry of Business, Innovation and Employment, to complete the contract to be presented to Council for approval and signing; with a response anticipated within a month.
75. In the meantime we are forming a works program based on the submitted dates, having discussions with suppliers and looking at design for each location.

### **Local projects**

76. The 2018-2019 part of the footpath repair and maintenance project in Wyndham and Edendale has been put on hold, pending the implementation of the New Zealand Transport Agency funding of footpath maintenance and renewals.
77. The community engineer team will be working closely with the roading team to come up with a strategy to deliver footpath projects currently in the 18/19 Long Term Plan and based on the Opus report.

### **Venture Southland**

78. Work is continuing alongside the Wyndham Rugby Club with updating their constitution. Initial discussions have been held regarding funding advice for their up and coming projects.
79. Venture Southland staff continue to work alongside the Wyndham and Districts Historical Society with the planning for the redevelopment / relocation of the museum.
80. Venture Southland staff have been working alongside a local committee to investigate the potential for a skate park for Wyndham and the wider surrounding areas. Community consultation will commence in the New Year.

### **Strategic Roding**

#### **Alternative Coastal Route Seal Extension Project**

81. The route down to Waipapa lighthouse has now been sealed. The project is still tracking well, with the final section of sealing along the main route expected to be completed in late October/ November depending on weather condition.
82. The legal survey for finalising land purchases is continuing.

### **LED Street Light Conversion**

83. All the standard 70W High Pressure Sodium lights have been replaced in the townships. Focus is now shifting on the remaining higher wattage lights and special/decorative lights and how these get converted to LED.

### **District Wide Resurfacing**

84. The annual District wide road resurfacing program will be commencing as soon as weather conditions allow. Sealing works take place between 1 October and 31 March.

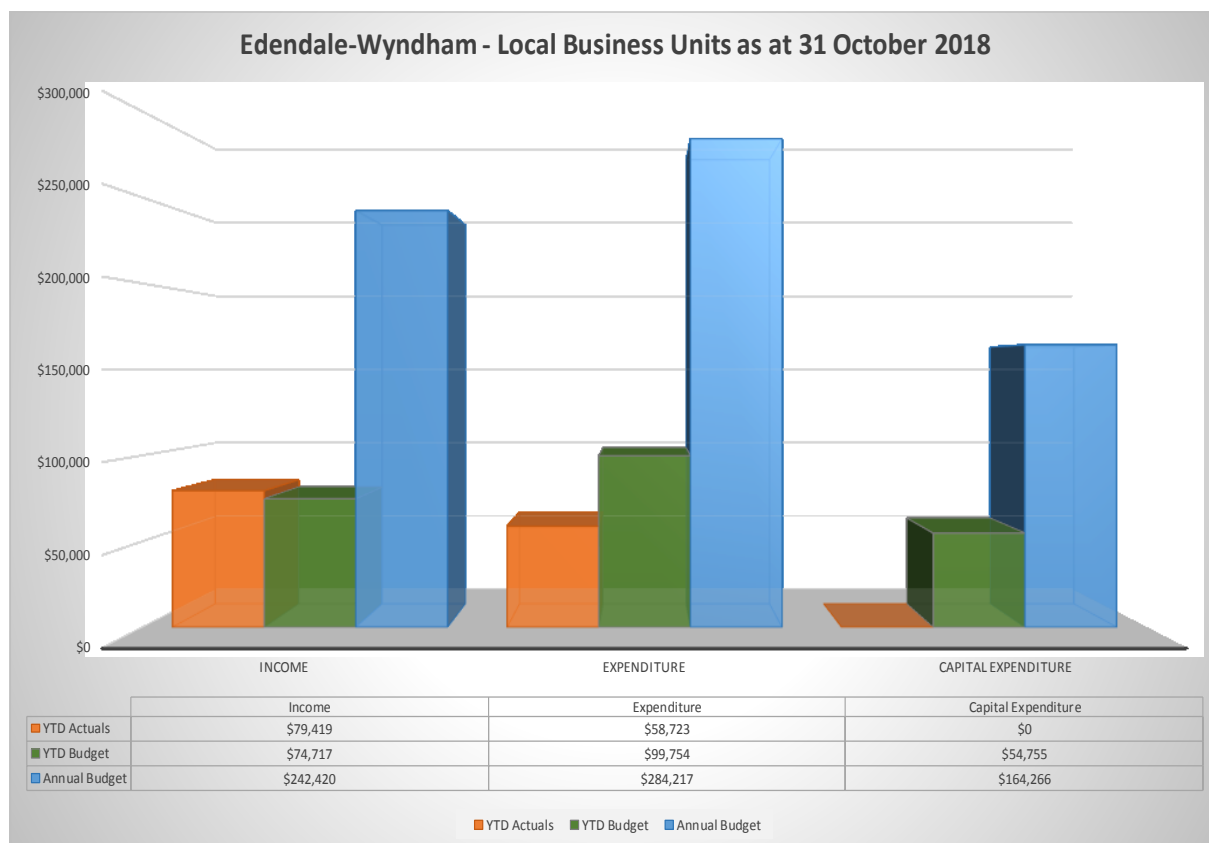
### **Strategic Property**

85. Work has commenced on the 2018/19 projects to be completed this financial year. The current phase of the projects, is confirming quotes and seeking approval to commence for those under budget. Some projects will be commencing in the near future, whereas others will either need a scope change or additional expenditure approval.
86. Work has also commenced to identify, plan to commence and complete those improvement processes, as identified in each of the seven activity plans used as the basis of the recently approved Long Term Plan. For community centres the collection of data regarding each facility's utilisation.

### **Finance**

87. Income for the Edendale-Wyndham Community Board is \$ 4702 above budget, year to date 31 October 2018. This is due to higher than anticipated interments at both the Edendale and Wyndham cemetery's.
88. Expenditure for the Edendale-Wyndham Community Board is showing lower than expected in the year to date. This is due to scheduled and budgeted maintenance and projects not yet required or undertaken and grants not allocated. There is higher than budgeted expense against the Wyndham Camping ground and is due to completion of the electrical upgrade. Operational costs at the Wyndham Hall were also below budget.
89. Capital expenditure project (the footpath project) for the Edendale-Wyndham Community Board is showing under budget year to date and is currently on hold pending the implementation of the New Zealand Transport Agency funding of footpath maintenance and renewals.
90. It is worth noting that the budgets are phased on a monthly basis, and while some budgets appear to be underspent, they can still be on track for maintenance schedules that take place periodically throughout the year.

**Edendale-Wyndham Community Board**  
**4 December 2018**



# Reserve Balances

Local												
Edendale Wyndham												
Community Centre												
Operating												
Edendale Community Centre- OP	162,598	163,148	163,648	164,095	164,486	164,813	165,070	165,248	165,341	165,343	165,244	161,475
Edendale Grant Hall Upgrade	-	91	185	282	382	486	593	704	818	936	1,058	1,058
Wyndham Community Centre- OPF	(10,055)	(10,053)	(10,051)	(10,049)	(10,047)	(10,045)	(10,042)	(10,039)	(10,036)	(10,033)	(10,030)	(10,030)
Total Community Centre Operating	152,543	153,186	153,782	154,328	154,821	155,254	155,621	155,913	156,123	156,246	156,272	152,503
Total Community Centre Balance	152,543	153,186	153,782	154,328	154,821	155,254	155,621	155,913	156,123	156,246	156,272	152,503
Local												
Reserve												
Edendale Cemetery -OPR	12,993	13,351	9,207	9,441	9,683	9,932	4,972	5,067	5,165	5,266	5,370	5,370
Edendale Pool	698	718	739	760	782	805	829	853	878	904	931	931
Edendale Wyndham General Res	145,567	121,981	112,653	108,098	108,701	109,324	109,968	110,633	111,320	112,029	112,761	112,761
Edendale Wyndham Stormwater	379,647	392,429	405,632	419,269	433,355	447,904	462,932	478,454	493,779	509,342	525,187	540,821
Total Local Reserve	538,896	528,479	528,231	537,568	552,521	567,965	578,701	595,007	611,442	628,541	646,249	663,883
Total Local Balance	538,896	528,479	528,231	537,568	552,521	567,965	578,701	595,007	611,442	628,541	646,249	663,883
Total Edendale Wyndham Reserve Balance	691,438	681,665	682,013	691,896	707,342	723,219	734,322	750,920	767,265	787,787	804,521	814,386
Overall Reserve Balance:	691,438	681,665	682,013	691,896	707,342	723,219	734,322	750,920	767,265	787,787	804,521	814,386

Edendale-Wyndham - Business Units as at 31 October 2018											
BU Code	Business Unit	Income			Expenses			Capital			
		Actual YTD	Budget YTD	Income Budget Full Year	Expenses YTD	Budget YTD	Expenses Budget Full Year	Actual YTD	Budget YTD	Capital Budget Full Year	
23200	Administration - EdenWyn	\$9,144	\$9,115	\$28,770	\$4,270	\$9,115	\$27,346				
23202	Operating Costs - EdenWyn	\$1,915	\$3,225	\$9,676	\$127	\$3,225	\$9,676				
23207	Street Works - EdenWyn	\$10,574	\$10,549	\$31,647	\$1,852	\$10,818	\$31,647		\$54,755	\$164,266	
23213	Stormwater Drainage - EdenWyn	\$7,132	\$7,110	\$34,111	\$4,204	\$8,450	\$21,329				
23228	Beautification - EdenWyn	\$14,711	\$14,677	\$44,030	\$11,263	\$14,677	\$44,030				
23232	Recreation Reserve - EdenWyn	\$9,640	\$8,965	\$26,896	\$5,836	\$19,757	\$51,896				
23246	Playground - EdenWyn	\$2,024	\$2,017	\$6,052	\$569	\$2,072	\$6,215				
23325	Cemetery - Edendale	\$5,600	\$4,932	\$15,155	\$5,720	\$5,282	\$15,845				
23348	Pool - Edendale			\$20							
23350	Hall - Edendale			\$3,683	\$615	\$3,546	\$4,676				
29925	Cemetery - Wyndham	\$12,703	\$7,881	\$23,642	\$8,927	\$7,993	\$23,979				
29949	Camping Ground - Wyndham	\$1,963	\$2,266	\$6,798	\$7,566	\$6,454	\$13,806				
29950	Hall - Edendale-Wyndham	\$3,609	\$3,582	\$10,747	\$6,319	\$7,023	\$31,932				
29982	Museum - Wyndham	\$403	\$398	\$1,193	\$1,456	\$1,342	\$1,840				
Total		\$79,419	\$74,717	\$242,420	\$58,723	\$99,754	\$284,217	\$0	\$54,755	\$164,266	

## **Recommendation**

**That the Edendale-Wyndham Community Board:**

- a)       Receives the report titled “Council Report” dated 28 November 2018.**

## **Attachments**

There are no attachments for this report.