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# Edendale-Wyndham Community Board

## OPEN MINUTES

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Minutes of a meeting of Edendale-Wyndham Community Board held in the Memorial Hall, Balaclava Street, Wyndham on Tuesday, 4 December 2018 at 7.30pm.

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### PRESENT

|                           |                  |
|---------------------------|------------------|
| <b>Chairperson</b>        | Pam Yorke        |
| <b>Deputy Chairperson</b> | Denise Fodie     |
| <b>Members</b>            | Paul Duffy       |
|                           | David McKenzie   |
|                           | Andrew Roy       |
|                           | Melanie Shepherd |
|                           | Calvin Wood      |

### IN ATTENDANCE

|                                     |              |
|-------------------------------------|--------------|
| <b>Committee Advisor</b>            | Fiona Dunlop |
| <b>Community Partnership Leader</b> | Karen Purdue |

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**1 Apologies**

There were no apologies.

**2 Leave of absence**

There were no requests for leave of absence.

**3 Conflict of Interest**

There were no conflicts of interest declared.

**4 Public Forum**

Dave Connell, Project Manager with Fulton Hogan updated the Board on the State Highway 1 realignment at Edendale.

**5 Extraordinary/Urgent Items**

There were no Extraordinary/Urgent items.

**6 Confirmation of Minutes**

**Resolution**

Moved Deputy Chairperson Fodie, seconded Member Shepherd **and resolved:**

**That the Edendale-Wyndham Community Board confirms the minutes of the meeting held on 23 October 2018 as a true and correct record of that meeting.**

**Reports**

**7.1 Naming of the Wyndham Playground property the Digger Eunson Park**

**Record No: R/18/11/25669**

Community Partnership Leader – Karen Purdue will be in attendance for this item.

Mrs Purdue advised that the purpose of the report was to consider a proposal to name the Wyndham Playground property, the “Digger Eunson Park” in recognition of the late Mr Eunson’s considerable community contribution.

### Resolution

Moved Deputy Chairperson Fodie, seconded Member Roy **recommendations a to d and a new e (as indicated) and resolved:**

**That the Edendale-Wyndham Community Board:**

- a) **Receives the report titled "Naming of the Wyndham Playground property the Digger Eunson Park" dated 28 November 2018.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Resolves that the Wyndham Playground property, being Section 30-32 Block XIV Town of Wyndham and located on the corner of Balaclava Street and Raglan Street, shall hereafter be known as Digger Eunson Park.**
- e) **Agree that design options for the Digger Eunson Park be reported back to the Board to agree on and work with the Wyndham Lions Club to also fix the signage at the Baird-Hewat Square to be compatible with the Digger Eunson Park sign.**

## 7.2 Unbudgeted expenditure for grant to Wyndham District Community Pool Incorporated

**Record No: R/18/11/26550**

Community Partnership Leader – Karen Purdue will be in attendance for this item.

Mrs Purdue advised that the purpose of the report is for the Board to consider the request from the Wyndham District Community Pool Incorporated for a grant \$1,000 for the 2017/2018 season.

The Board noted that the Wyndham District Community Pool Incorporated had requested a grant of \$1,000 relating to the 2017/2018 season. The 2017/2018 Community Board budgets included the ability to provide a \$1,000 grant. That grant was not expended and the rates collected were transferred to the Edendale Wyndham general reserve.

### Resolution

Moved Deputy Chairperson Fodie, seconded Member McKenzie **and resolved:**

**That the Edendale-Wyndham Community Board:**

- a) **Receives the report titled "Unbudgeted expenditure for grant to Wyndham District Community Pool Incorporated" dated 27 November 2018.**

- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Approves unbudgeted expenditure of a \$1,000 grant to Wyndham District Community Pool Incorporated funded from the Edendale Wyndham general reserve.**

### 7.3 Direction-setting for Annual Plan 2019/2020

**Record No: R/18/10/24248**

Corporate Performance Leader – Chantelle Subritzky, Strategy and Performance Manager – Michelle Stevenson and was in attendance for this item.

Miss Subritzky advised that the purpose of the report was to confirm the direction determined for the 2<sup>nd</sup> year of the 2018-2028 Long Term Plan.

The Board were alerted to appendices 1 to 3 in the officers report being incorrect. Correct appendices were circulated. The corrections are reflected in the resolutions below.

The Community Board noted that the report provided an overview of the forecasted projects and services for the Edendale-Wyndham Community Board in 2019/2020. It also included any variations from what was anticipated in year two of the Long Term Plan 2018-2028.

#### **Resolution**

Moved Chairperson Yorke, seconded Member Roy **recommendations a to e, f with changes (appendices 1 to 3), g with changes (as indicated with ~~strike through~~ and underline), h and a new I (as indicated) and resolved:**

**That the Edendale-Wyndham Community Board:**

- a) **Receives the report titled “Direction-setting for Annual Plan 2019/2020” dated 28 November 2018.**
- b) **Determines that this matter or decision be recognised not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis**

of costs and benefits or advantages and disadvantages prior to making a decision on this matter.

- d) Notes that any priority projects for the local area have been included in the 2019/2020 Annual Plan, as identified through Council process in the project plan for extraordinary projects/activities/events project template completed by 21 September 2018.
- e) Approves minor variations in the Edendale-Wyndham Community plan from year two of the Long Term Plan 2018-2028.
- f) Agree that the budgets for the year commencing 1 July 2019 be adopted for inclusion in the Council's Draft 2019/2020 Annual Plan with changes to appendices 1 to 3 (as below):

**Appendix 1**

| <b>Edendale-Wyndham CB Financial Summary</b> |                              |                             |                               |
|--|------------------------------|-----------------------------|-------------------------------|
|  | <b>Actuals<br/>2017/2018</b> | <b>Budget<br/>2018/2019</b> | <b>Forecast<br/>2019/2020</b> |
| Operating Expenditure                        | (160,406)                    | (241,250)                   | (262,873)                     |
| Capital Expenditure                          | (163,405)                    | (158,208)                   | (6,000)                       |
| Loans Repaid                                 | -                            | -                           | (12,737)                      |
| Non Cash Expenditure                         | 3,170                        | 2,844                       | 2,611                         |
| <b>Total Expenditure</b>                     | <b>(320,641)</b>             | <b>(396,614)</b>            | <b>(278,999)</b>              |
| <i>Less Funding</i>                          |                              |                             |                               |
| Loans Raised                                 | -                            | 158,208                     | -                             |
| Net Reserve Movements                        | 107,191                      | 10,436                      | 6,269                         |
| Other Income                                 | 98,037                       | 88,897                      | 99,900                        |
| <b>Total Funding</b>                         | <b>205,228</b>               | <b>257,541</b>              | <b>106,169</b>                |
| <b>Total Rates Required</b>                  | <b>115,413</b>               | <b>139,073</b>              | <b>172,830</b>                |
| GST  | 17,312                       | 20,861                      | 25,925                        |
| <b>Rate (including GST)</b>                  | <b>132,725</b>               | <b>159,934</b>              | <b>198,755</b>                |
| <b>\$ Increase/(Decrease)</b>                |                              | 27,209                      | 38,821                        |
| <b>% Increase/(Decrease)</b>                 |                              | 20.50%                      | 24.27%                        |

| <b>CB Rates Calculation</b> |                      |                             |                             |                               |
|-----------------------------|----------------------|-----------------------------|-----------------------------|-------------------------------|
| <b>Rate Type</b>            | <b>Basis of Rate</b> | <b>Actual<br/>2017/2018</b> | <b>Budget<br/>2018/2019</b> | <b>Proposed<br/>2019/2020</b> |
| Edendale-Wyndham CDA Rate   | Fixed Charge         | 154.41                      | 148.64                      | 186.10                        |

**The Edendale-Wyndham CB Rate is comprised of the following business units:**

|                          |                              |
|--------------------------|------------------------------|
| 23200 Administration     | 23246 Playground             |
| 23202 Operating Costs    | 23325 Edendale Cemetery      |
| 23207 Streetworks        | 29925 Wyndham Cemetery       |
| 23213 Stormwater         | 29949 Wyndham Camping Ground |
| 23228 Beautification     | 29982 Wyndham Museum         |
| 23232 Recreation Reserve |                              |

| Edendale Pool Financial Summary |                      |                     |                       |
|---------------------------------|----------------------|---------------------|-----------------------|
|                                 | Actuals<br>2017/2018 | Budget<br>2018/2019 | Forecast<br>2019/2020 |
| Operating Expenditure           | (4,435)              |                     |                       |
| Capital Expenditure             | -                    | -                   |                       |
| <b>Total Expenditure</b>        | <b>(4,435)</b>       | <b>0</b>            | <b>0</b>              |
| <i>Less Funding</i>             |                      |                     |                       |
| Net Reserve Movements           | (109)                | -                   |                       |
| Other Income                    | 54                   | -                   |                       |
| <b>Total Funding</b>            | <b>(55)</b>          | <b>0</b>            | <b>0</b>              |
| <b>Total Rates Required</b>     | <b>4,490</b>         | <b>0</b>            | <b>0</b>              |
| GST                             | 674                  | 0                   | 0                     |
| <b>Rate (including GST)</b>     | <b>5,164</b>         | <b>0</b>            | <b>0</b>              |
| <b>\$ Increase/(Decrease)</b>   |                      | (5,164)             | 0                     |
| <b>% Increase/(Decrease)</b>    |                      | -100.00%            | #DIV/0!               |
| Edendale Hall Financial Summary |                      |                     |                       |
|                                 | Actuals<br>2017/2018 | Budget<br>2018/2019 | Forecast<br>2019/2020 |
| Operating Expenditure           | (3,204)              | (4,676)             | (4,743)               |
| Capital Expenditure             | -                    | -                   |                       |
| Non Cash Expenditure            | 34,859               | 1,634               | 1,634                 |
| <b>Total Expenditure</b>        | <b>31,655</b>        | <b>(3,042)</b>      | <b>(3,109)</b>        |
| <i>Less Funding</i>             |                      |                     |                       |
| Net Reserve Movements           | (5,666)              | (641)               | (594)                 |
| Other Income                    | (29,714)             | 3,683               | 3,703                 |
| <b>Total Funding</b>            | <b>(35,380)</b>      | <b>3,042</b>        | <b>3,109</b>          |
| <b>Total Rates Required</b>     | <b>3,725</b>         | <b>0</b>            | <b>0</b>              |
| GST                             | 559                  | 0                   | 0                     |
| <b>Rate (including GST)</b>     | <b>4,284</b>         | <b>0</b>            | <b>0</b>              |
| <b>\$ Increase/(Decrease)</b>   |                      | (4,284)             | 0                     |
| <b>% Increase/(Decrease)</b>    |                      | -100.00%            | #DIV/0!               |
| Hall Rates Calculation          |                      |                     |                       |
| Rate Type                       | Basis of Rate        | Actual<br>2017/2018 | Budget<br>2018/2019   |
| Edendale Hall Rate              | Unit Charge          | 12.06               |                       |
|                                 |                      |                     | Proposed<br>2019/2020 |

| Edendale-Wyndham Hall Financial Summary |                      |                     |                       |
|---|----------------------|---------------------|-----------------------|
|   | Actuals<br>2017/2018 | Budget<br>2018/2019 | Forecast<br>2019/2020 |
| Operating Expenditure                   | (10,311)             | (31,932)            | (12,525)              |
| Loans Repaid                            |                      |                     | (1,656)               |
| Non Cash Expenditure                    | 615                  | 615                 | 615                   |
| <b>Total Expenditure</b>                | <b>(9,696)</b>       | <b>(31,317)</b>     | <b>(13,566)</b>       |
| <i>Less Funding</i>                     |                      |                     |                       |
| Loans Raised                            |                      | 20,572              |                       |
| Net Reserve Movements                   | (2,071)              | (2)                 | (2)                   |
| Other Income                            | 454                  | 1,054               | 1,077                 |
| <b>Total Funding</b>                    | <b>(1,617)</b>       | <b>21,624</b>       | <b>1,075</b>          |
| <b>Total Rates Required</b>             | <b>11,313</b>        | <b>9,693</b>        | <b>12,491</b>         |
| GST                                     | 1,697                | 1,454               | 1,874                 |
| <b>Rate (including GST)</b>             | <b>13,010</b>        | <b>11,147</b>       | <b>14,365</b>         |
| <b>\$ Increase/(Decrease)</b>           |                      | (1,863)             | 3,218                 |
| <b>% Increase/(Decrease)</b>            |                      | -14.32%             | 28.87%                |

| Hall Rates Calculation |               |                     |                     |                       |
|------------------------|---------------|---------------------|---------------------|-----------------------|
| Rate Type              | Basis of Rate | Actual<br>2017/2018 | Budget<br>2018/2019 | Proposed<br>2019/2020 |
| Wyndham Hall Rate      | Unit Charge   | 45.00               | 15.40               | 19.65                 |

## Appendix 2

| Edendale-Wyndham Project Report               |        |                         |
|---|--------|-------------------------|
| Project Description                           | Object | 2019/2020 Funding<br>\$ |
| <b>23232 Recreation Reserve - EdenWyn</b>     |        |                         |
| 853 - A - Beautification due to tree felling  | 31542  | 5,110 Reserves          |
| 854 - A - Hedge removal and beautification    | 31542  | 5,110 Reserves          |
| 867 - A - New Ashes Beam at Edendale cemetery | 65171  | 3,000 Reserves          |
| Wat79- A - District Metered Areas             | 65561  | 19,475 District Funding |

**Appendix 3**

| <b>Edendale-Wyndham Reserve Report</b>  |  |   |   |
|---|--|---|---|
|   | <b>Opening<br/>Balance<br/>1/07/2018</b> | <b>Forecast<br/>Budget<br/>30/06/2019</b> | <b>Closing<br/>Balance<br/>30/06/2020</b> |
| <b>Community Centre</b>                 |  |   |   |
| <b>Operating</b>                        |  |   |   |
| Edendale Community Centre               | 177,635                                  | 178,185                                   | 178,685                                   |
| Edendale Grant Hall Upgrade             | -  | 91  | 185                                       |
| Wyndham Community Centre                | -  | 2   | 4   |
| <b>Total Community Centre Operating</b> | <b>177,635</b>                           | <b>178,278</b>                            | <b>178,874</b>                            |
| <b>Total Community Centre Balance</b>   | <b>177,635</b>                           | <b>178,278</b>                            | <b>178,874</b>                            |
| <b>Local Reserve</b>                    |  |   |   |
| Edendale Cemetery                       | 13,337                                   | 13,695                                    | 6,551                                     |
| Edendale Pool                           | 717                                      | 737                                       | 758                                       |
| Edendale-Wyndham Footpath               | 727                                      | 727                                       | 727                                       |
| Edendale-Wyndham General                | 128,805                                  | 92,812                                    | 64,956                                    |
| Edendale-Wyndham Stormwater             | 390,936                                  | 403,718                                   | 416,921                                   |
| <b>Total Local Reserve</b>              | <b>534,522</b>                           | <b>511,689</b>                            | <b>489,913</b>                            |
| <b>Total Local Balance</b>              | <b>534,522</b>                           | <b>511,689</b>                            | <b>489,913</b>                            |
| <b>Overall Reserve Balance</b>          | <b>712,157</b>                           | <b>689,967</b>                            | <b>668,787</b>                            |

- g) Requests the setting of the following rates and charges (including GST) for the year commencing 1 July 2019 based on the approved budgets in (e) above

| <b>Rate Description</b>            | <b>Rate (GST Incl)</b> |
|------------------------------------|------------------------|
| Edendale-Wyndham Community Rate    | \$184,068              |
|                                    | <u>\$198,755</u>       |
| Edendale- Wyndham Community Centre | \$14,365               |

- h) Request the setting of the hall fees and charges (including GST) for the year commencing 1 July 2019, as included in Appendix 4, for inclusion in the 2019/2020 Annual Plan.

**New i) Note that officers will report back to the Board on the costs associated with stormwater and beautification cost centres in the Boards area.**

## 7.4 Council Report

**Record No: R/18/11/26718**

Community Partnership Leader – Karen Purdue will be in attendance for this item.

Mrs Purdue took the Board through the Council Report. She particularly highlighted the following:

- Three waters
- Representation review



- Local Authority elections 2019
- Stewart Island dark sky application
- BERL stage 3 – Working towards positive Southland community futures
- Positive Southland Community futures
- Dog registrations
- Environmental health prosecutions
- Pyramid bridge
- Te Anau wastewater discharge project
- Waste Management and Wastenet
- Local projects – footpaths and maintenance
- Venture Southland

### **Resolution**

Moved Deputy Chairperson Fodie, seconded Member McKenzie **and resolved:**

**That the Edendale-Wyndham Community Board:**

- a) Receives the report titled “Council Report” dated 28 November 2018.**

### **Chair’s Report**

Chair Yorke advised that she had been involved various issues since the last Board meeting and particularly highlighted the following:

- Armistice Day celebrations
- Wyndham Pool
- Edendale Pool
- Emergency Management meetings
- Wyndham gardening
- Removal of the hedge adjacent to the Edendale Bowling club and Tennis courts.

### **Councillor's Report**

Councillor Duffy updated Board members on activities that he has been involved with since the last meeting.

He particularly highlighted:

- Oral hearings had been held for the Stewart Island/Rakiura Draft Visitor Levy and Bylaw
- Condition of Venlaw Road
- Retirement of Southland District Council’s District librarian
- Official opening of the alternative Scenic route road at the Slope Point end on Thursday 6 December 2018
- Waikaia Museum opening on Friday 7 December 2018
- Working with Venture Southland officers to hold a community meeting to discuss a potential building in Wyndham to house various entities in the area.

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**Next Meeting**

The Board noted that the meeting of the Community Board is scheduled for Tuesday 26 February 2019 at the Edendale Presbyterian Church, Corner Brydone and Melvin Streets, Edendale and will now commence at 7pm.

The meeting concluded at 9.59pm.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A  
MEETING OF THE EDENDALE-WYNDHAM  
COMMUNITY BOARD HELD ON TUESDAY 4  
DECEMBER 2018.

**DATE:**.....

**CHAIRPERSON:**.....