

Notice is hereby given that a Meeting of the Wallacetown Community Board will be held on:

Date: Thursday, 13 December 2018

Time: 7pm

Venue: Wallacetown Community Centre, Dunlop Street,

Wallacetown

Wallacetown Community Board Agenda OPEN

MEMBERSHIP

ChairpersonPeter LaurieDeputy ChairpersonFrank ShearingMembersTony Billyard

Trina Eade Treena Symons Rae Wilson

Councillor Gavin Macpherson

IN ATTENDANCE

Committee Advisor Fiona Dunlop **Community Partnership Leader** Karen Purdue

Contact Telephone: 0800 732 732
Postal Address: PO Box 903, Invercargill 9840
Email:emailsdc@southlanddc.govt.nz
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Full agendas are available on Council's Website

www.southlanddc.govt.nz

Terms of Reference – Community Boards

Community Boards are bodies established by statute. Their responsibilities and powers are as delegated by the Southland District Council which are to:

- Represent and act as an advocate for the interest of its community.
- Consider and report on all matters referred to it by the Southland District Council, or any matter of interest or concern to the Community Board.
- Maintain an overview of services provided by the Southland District Council within the community.
- Consider annual estimates for expenditure within the community and recommend these to Council.
- Communicate with community organisations and special interest groups within the community.
- Undertake any other responsibilities that are delegated to it by the Southland District Council.

In addition to these activities, Community Boards will consider how best to provide for their communities, and the people who live there, into the future.

Community Board members will provide leadership by:

- Positively representing their community and the Southland District
- Identifying key issues that will affect their community's future and work with Council staff and other local representatives to facilitate multi-agency collaborative opportunities.
- Promote a shared vision for the wider community of interest area and develop ways to work with others to achieve positive outcomes
- Community Boards will adopt a strategic focus that will enable members to:
- Provide local representation and guidance on wider community issues, initiatives and projects.
- Contribute to the development and promotion of community cohesion, by developing and supporting relationships across a range of stakeholders at a local, regional and national level.
- Take part in local community forums, meetings and workshops.
- Inform local residents and ratepayers on issues that affect them.

Community Boards shall have the following delegated powers and be accountable to Council for the exercising of these powers

Engagement and representation by:

- Facilitating the Council's consultation with local residents and community groups on local issues and local aspects of district wide issues including input into the Long-term Plan, Annual Plan, and policies that impact on the Board's area.
- Engaging with council officers on local issues and levels of service, including infrastructural, recreational, community services and parks, reserves and cemetery matters.
- Representing the interests of the community at Council, Committee or Subcommittee meetings when a motion under debate relates to a matter that the Board considers to be of particular interest to the residents within its community.
- Monitoring and keeping the Council informed of community aspirations and the level of satisfaction with services provided.

Financial by:

- Approving expenditure within the limits of annual estimates.
- Approving unbudgeted expenditure for locally funded activities up to the value of \$10,000.

Rentals and leases

- In relation to all leases of land and buildings within their own area, on behalf of Council;
 - Accepting the highest tenders for rentals of \$10,000; or less per annum.
 - Approving the preferential allocation of leases where the rental is \$10,000 or less per annum.

Local assets and facilities by

- Overseeing the management of local halls and community centres which are owned by Council and where no management committee exists. This will occur by way of relationship with officers of Southland District Council.
- Appoint a local liaison person responsible for community housing.

Some Community Boards have specific delegations in addition to the broad delegations above:

Stewart Island/Rakiura Community Board

- Contributing to the development of policy relating to the governance of the Stewart Island Electrical Supply Authority (SIESA).
- Overseeing the management of SIESA by way of relationship with officers of Southland District Council.

Te Anau Community Board

• Overseeing the management of the Te Anau/Manapouri Airport by way of relationship with officers of Southland District Council.

The Community Boards can make recommendations to Council on:

Assets and Facilities

• Annually providing feedback on any asset management plans or community services strategies applicable to the community for which the Community Board is responsible.

Rentals and leases

- In relation to all leases of land and buildings within their own area, on behalf of Council;
 - Recommending rentals in excess of \$10,000 per annum to the Group Manager Services and Assets
 - Recommending the preferential allocation of leases where the rental is in excess of \$10,000 per annum to the Group Manager Services and Assets.

Contracts/Tenders

- Recommending tenders less than \$200,000 to the Group Manager Services and Assets.
- Recommending tenders in excess of \$200,000 to the Services and Assets Committee.
- Recommending tenders to the Services and Assets Committee where preference is not for acceptance of the highest tenderer,

Financial

- Recommending annual estimates to Council.
- Recommending unbudgeted expenditure in excess of \$10,000 to the Services and Assets Committee.

Local Policy

- Considering matters referred to it by officers, the Council, its committees or subcommittees, including reports and policy and bylaw proposals relating to the provision of council services within the Board's area; and
- Making submissions or recommendations in response to those matters as appropriate.

The Chairperson of each Community Board is delegated with the following additional responsibilities:

- Approval of leases, rental agreements and the rollover of existing contracts under \$1,000;
- Engaging with Community Board members to make submissions to the Council on behalf of the Community Board where a submission period is outside of the Community Board meeting cycle.
 Where a Chairperson is unable to base a submission on a consensus among Community Board members, a Community Board meeting must be held.

Wallacetown Community Board 13 December 2018



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UPDATES

7.3

Chairs Report – Chair Laurie to update the Board on matters that he has been involved with since the last meeting of the Board.

Councillors Report – Councillor Macpherson to update members on matters from around the District Council table.

NEXT MEETING

Thursday 21 February 2019 – 7pm.

Council Report

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Wallacetown Community Board 13 December 2018



1 Apologies

At the close of the agenda no apologies had been received.

2 Leave of absence

At the close of the agenda no requests for leave of absence had been received.

3 Conflict of Interest

Community Board Members are reminded of the need to be vigilant to stand aside from decision-making when a conflict arises between their role as a member and any private or other external interest they might have.

4 Public Forum

Notification to speak is required by 5pm at least two days before the meeting. Further information is available on www.southlanddc.govt.nz or phoning 0800 732 732.

5 Extraordinary/Urgent Items

To consider, and if thought fit, to pass a resolution to permit the committee to consider any further items which do not appear on the Agenda of this meeting and/or the meeting to be held with the public excluded.

Such resolution is required to be made pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987, and the Chairperson must advise:

- (i) the reason why the item was not on the Agenda, and
- (ii) the reason why the discussion of this item cannot be delayed until a subsequent meeting.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

"Where an item is not on the agenda for a meeting,-

- (a) that item may be discussed at that meeting if-
 - (i) that item is a minor matter relating to the general business of the local authority; and
 - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion."

6 Confirmation of Minutes

6.1 Meeting minutes of Wallacetown Community Board, 25 October 2018



Wallacetown Community Board OPEN MINUTES

Minutes of a meeting of Wallacetown Community Board held in the Wallacetown Community Centre, Dunlop Street, Wallacetown on Thursday, 25 October 2018 at 7.02pm.

PRESENT

Chairperson Peter Laurie
Members Trina Eade
Treena Symons

Rae Wilson

Councillor Gavin Macpherson

APOLOGIES

Tony Billyard Frank Shearing

IN ATTENDANCE

Group Manager – Community and Futures Rex Capil
Committee Advisor Fiona Dunlop
Community Partnership Leader Karen Purdue

Wallacetown Community Board 25 October 2018



1 Apologies

Apologies were received from Tony Billyard and Frank Shearing.

Moved Chairperson Laurie, seconded Member Eade and resolved:

That the Wallacetown Community Board accept the apologies.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of Interest

There were no conflicts of interest declared.

4 Public Forum

There was no public forum.

5 Extraordinary/Urgent Items

There were no Extraordinary/Urgent items.

6 Confirmation of Minutes

Resolution

Moved Member Wilson, seconded Member Symons and resolved:

That the Wallacetown Community Board confirms the minutes of the meeting held on 21 August 2018 as a true and correct record of that meeting.

Reports for Resolution

7.1 Schedule of Meetings up to October 2019

Record No: R/18/9/22874

Committee Advisor – Fiona Dunlop was in attendance for this item.

Miss Dunlop advised that the the report was to approve a schedule of meeting dates up to October 2019 so that meetings can be publicly notified in accordance with the requirements set by the Local Government Official Information and Meetings Act 1987.



Resolution

Moved Member Wilson, seconded Member Symons recommendations a to c and d with changes (as indicated with strikethrough and underlining) and resolved:

That the Wallacetown Community Board:

- a) Receives the report titled "Schedule of Meetings up to October 2019" dated 1 October 2018.
- b) Determines that this matter or decision be recognised not as significant in terms of Section 76 of the Local Government Act 2002.
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) Agree to meet at 7.00pm on the following dates in 2019:
 - Thursday 28 February 21 February 2019
 - Thursday 2 May 2019
 - Thursday 27 June <u>20 June</u> 2019
 - Thursday 22 August 2019.

Reports

8.1 Financial Report for the year ended 30 June 2018

Record No: R/18/7/17837

Community Partnership Leader – Karen Purdue was in attendance for this item.

Mrs Purdue advised that the financial report for the year ended 30 June 2018 were the financial result for the Edendale and Wyndham business units for the 2017/2018 financial year.

Resolution

Moved Cr Macpherson, seconded Member Eade and resolved:

That the Wallacetown Community Board:

a) Receives the report titled "Financial Report for the year ended 30 June 2018" dated 4 September 2018.



8.2 Council Report

Record No: R/18/9/22407

Community Partnership Leader – Karen Purdue and Councillor Macpherson took the Board through the Council report.

They particularly highlighted the following:

- Water issues
- Southland Regional Development Agency
- Freedom Camping
- Resource Management Dark skies sanctuary
- Building solutions
- Representation review
- Libraries
- BERL stage 3 Working towards positive Southland community futures
- Tourism Infrastructure Fund applications
- Review of solid waste contract arrangements
- Te Anau Wastewater discharge method

Resolution

Moved Cr Macpherson, seconded Member Wilson and resolved:

That the Wallacetown Community Board:

a) Receives the report titled "Council Report" dated 27 September 2018.

Chair's report

Chair Laurie advised that the Board will need to meet to sort out the location for the disc golf baskets.

During the Chair's report Rae Wilson presented to the meeting copies of quotes he had been sent by the Wallacetown School outlining a request for funding for a new cover for the school pool and replacement of the roof on the changing sheds. The Board were supportive of the request for funding for the pool cover.

Resolution

Moved Chairperson Laurie, seconded Member Wilson and resolved:

That the Wallacetown Community Board:

a) Agree to support the approach from the Wallacetown School to fund a pool cover for the school pool to a value of \$3000 from Wallacetown reserves and that \$2000 be sought from the Winton/Wallacetown ward funds and that officer's also work with the school to assist with the development of a project plan for funding for the replacement of the changing shed roof.

Wallacetown Community Board 25 October 2018



Councillors Report

Councillor Macpherson did not have anything further to add following on from the Council report.

Next Meeting

The Board noted that their next meeting	ı would on Thursda	v 13 December	2018 – 7pm.

The meeting concluded at 8.17pm.	CONFIRMED AS A TRUE AND CORRECT RECORD AT A MEETING OF THE WALLACETOWN COMMUNITY BOARD HELD ON THURSDAY 25 OCTOBER 2018.
	<u>DATE</u> :
	CHAIRPERSON:



Unbudgeted expenditure- Pool Cover Wallacetown School

Record No: R/18/12/27676

Author: Karen Purdue, Community Partnership Leader
Approved by: Rex Capil, Group Manager Community and Futures

☑ Decision	☐ Recommendation	☐ Information
_ DCC131011	= necommendation	— 11110111114110

Purpose

1 The purpose of this report is for the Wallacetown Community Board to approve a grant for the Wallacetown School to assist with the purchase of a pool cover for the swimming pool.

Executive Summary

- 2 The Wallacetown Community Board has previous discussed this project and was waiting for information from the Wallacetown school before making a decision to grant these funds.
- 3 An application for funding has also been made to the Wallacetown-Winton Ward.
- 4 The pool is also used as a Community swimming pool.

Recommendation

That the Wallacetown Community Board:

- a) Receives the report titled "Unbudgeted expenditure- Pool Cover Wallacetown School" dated 7 December 2018.
- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) Approves a grant in the amount of \$3,000 from the Wallacetown Community Board General reserve to the Wallacetown School to assist with the purchase of a pool cover for the school swimming pool.

Background

This request was received at the Wallacetown Community Board meeting on Thursday 25 October 2018 and further documentation was sought in regard to a formal application and financial records.

Wallacetown Community Board

13 December 2018

Issues

6 The key issues for the board to determine are whether to contribute to funding this project.

Factors to Consider

Legal and Statutory Requirements

There are no legal and statutory requirements to consider beyond those set out under the 'costs and funding' heading below.

Community Views

This type of funding request is not unusual for the board to receive. Therefore there is no need to specifically seek the community's views, they are however welcome to speak in the public forum section of the meeting should they wish.

Costs and Funding

9 The community board has delegated authority to approve up to \$10,000 of unbudgeted expenditure without having to seek further approval by Council. If it chooses to contribute funding, the board will need to state where that money is to be paid.

Policy Implications

10 There are no policy implications.

Analysis

Options Considered

11 The options are simply to decide whether to contribute funding to the project or not.

Analysis of Options

Option 1 -

Advantages	Disadvantages				
The pool cover will be purchased which will allow the issue with the water temperature to be resolved	There is an opportunity cost to Wallacetown in that by supporting this project the money cannot be spent on another project.				

Option 2 -

Advantages	Disadvantages			
There is no cost to the Wallacetown ratepayer	Project unable to proceed			

Assessment of Significance

12 The request does not trigger any of the significance criteria

Wallacetown Community Board 13 December 2018

Recommended Option

13 It is recommended that the board choose Option 1 to grant funding for a pool cover for the Wallacetown School swimming pool.

Next Steps

14 The next step is for the Wallacetown Community Board to determine how much funding it wishes to contribute.

Attachments

- A Wallacetown School Application for funding 4
- B Wallacetown School Pool Cover Quotes J.
- C Wallacetown School Annual Report 2017/2018 year J



22 November 2018

Karen Purdue Southland District Council INVERCARGILL

VIA EMAIL

Dear Karen

Re: Wallacetown Community Board Grant

We make formal application for financial assistance in respect to the purchase of a Pool Cover for the Wallacetown School swimming pool.

The cover we intend to purchase is a thermal cover which will ensure that as much heat as possible is retained in the pool. The previous cover was at least 10 years old and was retired in March 2018. We attach a recent quote from Cleanflo Filtration for:

Duokote Thermal Blanket pool cover	4,495.53
Installation Cost	300.00
TOTAL COST (incl GST)	4,795.53

Wallacetown School is responsible for the community swimming pool; our caretaker looks after the pool interior and exterior including the pool building and ensuring the balance of chemicals for pool water are correct and within regulations for pool water Health and Safety.

Pool Income and Funding

The pool is used by the Community of Wallacetown and the wider community of the district. Pool users pay \$40 per season for a pool key (\$50 less a \$10 key bond). In 2017-18 season, there were approximately 50 families from our Community that used the pool. It is also used for swimming lessons for our students as part of our curriculum and for the enjoyment of students in summertime as part of classroom physical activities.

Year Ended	31 Dec 2017	31 Dec 2016	31 Dec 2015	31 Dec 2014
Pool Key Income	1,853.92	1,189.42	1,620.23	1,299.92
Pool Key Expenses (incl key bond)	486.58	391.30	304.35	339.14
Net Income	1,367.34	798.12	1,315.88	960.78

34 Mauchline Street, Wallacetown 9816
Tel: (03) 235 8097

Ministry of Education contribute funds toward the maintenance of the pool and the pool building and plant via our Operations Grants. During the 12 months ending December 2018 this funding was \$2,409.42. The school is responsible for all other maintenance costs and our annual maintenance costs exceed our MOE grants.

Pool Maintenance Expenses

Our pool maintenance expenses for 2018 thus far are \$7,629.99 excl GST. Annual maintenance costs for the last 5 years are:

30 Nov 2018	31 Dec 2017	31 Dec 2016	31 Dec 2015	31 Dec 2014
Actual	Actual	Actual	Actual	Actual
\$7,629,99	\$1,225,05	\$2,250.99	\$3,179.80	\$3,948.31

This year, we have had higher than expected maintenance costs; the replacement of water filtration unit, the repairs to the UV treatment pump and various and ongoing heat pump repairs.

Future Maintenance Plan

Our plan for the next 12 months is attached.

Our budgeted costs for the next 12 months are approximately \$13,050 (this is \$14,250 less our budgeted painting costs of \$1,200). The pool building and change sheds will require some significant maintenance to replace and upgrade certain items to assure the long term quality of the building.

This year, we have also undertaken to completely repaint the pool interior (which has been spot painted for approximately 10 years). We water blasted, undercoated and painted the entire interior of the pool itself at a cost of \$1,946 for the paint and supplies only. The preparation work and painting was undertaken by our School Caretaker and we have a very supportive school community who volunteered their time.

We thank you for your consideration. If you need any further information, please don't hesitate to contact me.

Yours faithfully

Neville Hore Principal

Enclosed:

- 1. Cleanflo quote
- 2. Ministry of Education Property Maintenance Grant summary
- 3. Wallacetown School Swimming Pool Maintenance Plan
- 4. Annual Report to 31 Dec 2017

34 Mauchline Street, Wallacetown 9816 **Tel:** (03) 235 8097



M 027 513 1470 P 03 214 3300 E office@cleanflo.co.nz PO Box 5118, Invercargill 9843 www.cleanflo.co.nz

24th September 2018 Wallacetown School

c/o : Nicola

Pool Cover

Please find below a proposal as requested.

- Product : Heat Retention Cover
- Location : Wallace Town School
- Duokote Thermal Blanket
- Freight and Boom

Total \$4495.53 Incl GST

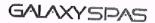
This is ex Cleanflo,s yard. It would be an estimated four hours labour for us to install at a cost of \$300.00 Incl GST

- $\hfill\Box$ This quote is valid for 30 days
- □ Duokote colour options sky blue, royal blue, grey, black
- Degree Payment terms On the 20th of the month following

Thank you for your enquiries regarding our products. If you have any questions, please do not hesitate to call me on the phone number above.

Regards

Craig Hyde Cleanflo Filtration Ltd 03 2143300







7.1 Attachment B Page 18

Ministry of Education - Property Maintenance Grants Page 1 of 1 404 Contributing Primary ID 6 School Wallacetown School Туре (Y1-6)Eligible Status **Authority Type** State Status Confirmed 30-May-2018 11:34 Approved 25-Jun-2018 13:35 School Year School Wallacetown School Contributing Primary (Y1-6) Type Eligible School Status Yes Open Authority Type State AREA / CAPACITY ADJUSTMENT RATE RESULT General Buildings 1,358m² \$6.60 0% \$8,962.80 Exterior Painting 1,120m² \$2.37 0% \$2,654.40 Swimming Pool 82m³ \$7.41 0% \$607.62 Site / Grounds 1.4168 ha \$955.45 0% \$1,353.68 Minor Capital Works 1.358m² \$1.53 0% + \$240,00 base \$2,317.74 Residential Special Area 0m² \$9,80 \$0.00 Sub-Total \$15,896.24 Corrosion Factor 10% Corrosion Total \$1,589,62 TFI Adjustment 3 Isolation Index 1.07 Isolation Factor 3.21% Isolation Total \$0.00 GST 15% Final Total ex. GST \$15,205.10 Final Total inc. GST \$17,485.87 Comment Ops Grant Amount \$17,485.87 Components TOTAL AREA OCCUPIED AREA In Use 14,168m2 14,168m² MOE GROSS ELIGIBLE 30 812m² Onia 812m² 812m² 812m² AF-In Use × 273m¹ 0m² 273m 273m³ 273m² A #1-

Annual property maintenance grant for the pool facilities

Swimming pool plant and structure 83 m = \$7.41/m = \$607.62

Block F swimming pool building 273 m = \$6.60/m = \$1,801.80

\$2,409.42 GST inclusive

https://property.moe.govt.nz/pmg/ViewSchoolInfo/4046?calculationId=108

19/11/2018

Wallacetown School

Swimming Pool Maintenance Plan

	T ED details	quotes obtained 24sep18. Apply to Community Board for Grant	TE caretaker finished 12nov18	TE 2nd coat finished 16nov18			quotes obtained								
	PROJECT COMPLETED		COMPLETE	COMPLETE											
	planned completion date	30-Nov-18	30-Nov-18	30-Nov-18	30-Nov-18	30-Jan-19	30-Jan-19	30-Jan-19	31-Jul-19	30-Sep-19	30-Sep-19	31-0ct-19	31-0ct-19	31-0ct-19	
	outside contractor required	quotes required		school community			builder : quotes reqd			engineer quote required			Steve McLennan	Cleanflo	
	school caretaker		~	>	>	,		>	>		>	,			
	cost	2,500	200	1,000	100		5,000	200	250	4,000	300	200	250	150	\$ 14,150
ding: Dec 2019	Detail	replacement cover	 Preparation: waterblasting, undercoating 	2. Painting: rollers, paint etc. 2 coats reqd	repair	vent not opening		general maintenance - metal brackets reqd	requires canopy to stop weather	replacement			annual service	annual service	
For 12 Months Ending: Dec	area	1-0ct-18 Pool Cover	1-0ct-18 Painting of the Pool		1-Nov-18 Toilet door lock	1-0ct-18 Side Vent Maintenance	1-Nov-18 Changing Shed Roof	1-Nov-18 Changing Shed seats	1-Jul-19 West Facing Door	1-Jul-19 Ridge Vent	1-Jul-19 Painting of toilets	1-Jul-19 Exterior Wall Repairs	1-Sep-19 Heat pump service	1-Sep-19 Chlorine pump service	
For 1	start date	1-0ct-18	1-0ct-18		1-Nov-18	1-0ct-18	1-Nov-18	1-Nov-18	1-Jul-19	1-101-19	1-Jul-19	1-101-19	1-Sep-19	1-Sep-19	

WALLACETOWN SCHOOL

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2017

School Address:

34 Mauchline Street, Wallacetown 9816

School Postal Address:

34 Mauchline Street, Wallacetown 9816

School Phone:

03 235 8097

School Email:

admin@wallacetown.school.nz

Ministry Number:

4046



WALLACETOWN SCHOOL

Financial Statements - For the year ended 31 December 2017

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Wallacetown School

Statement of Responsibility

For the year ended 31 December 2017

The Board of Trustees accepts responsibility for the preparation of the annual financial statements and the judgements used in these financial statements.

The management (including the principal and others as directed by the Board) accepts responsibility for establishing and maintaining a system of internal controls designed to provide reasonable assurance as to the integrity and reliability of the school's financial reporting.

It is the opinion of the Board and management that the annual financial statements for the financial year ended 31 December 2017 fairly reflects the financial position and operations of the school.

The School's 2017 financial statements are authorised for issue by the Board.

Stuart Evans	Neville Hore
Signature of Board Chairperson	Signature of Principal
23/5/18 Date:	23/5/18 Date:

Wallacetown School Annual Report and Financial Statements



Page 1

Wallacetown School Statement of Comprehensive Revenue and Expense For the year ended 31 December 2017

		2017	2017 Budget	2016
	Notes	Actual \$	(Unaudited)	Actual \$
Revenue		*	*	*
Government Grants	2	609,807	610,614	610,947
Locally Raised Funds	3	26,976	30,171	26,106
Interest Earned		4,040	4,000	4,606
Gain on Sale of Property, Plant and Equipment		-	250	4,000
	-	640,823	645,035	645,659
Expenses				
Locally Raised Funds	3	29,851	41,000	28,024
Learning Resources	4	396,129	397,647	391,720
Administration	5	32,152	41,426	38,258
Finance	_	166	-	100
Property	6 7	241,663	167,085	173,886
Depreciation	7	10,157	-	9,558
	_	710,118	647,158	641,446
Net Surplus / (Deficit) for the year		(69,295)	(2,123)	4,213
Other Comprehensive Revenue and Expenses		2	-	-
Total Comprehensive Revenue and Expense for the Year	_	(69,295)	(2,123)	4,213

The above Statement of Comprehensive Revenue and Expense should be read in conjunction with the accompanying notes.

Wallacetown School Annual Report and Financial Statements



Page 2

Wallacetown School Statement of Changes in Net Assets/Equity

For the year ended 31 December 2017

	Actual 2017	Budget (Unaudited) 2017	Actual 2016
	\$	\$	\$
Balance at 1 January	130,265	130,265	123,768
Total comprehensive revenue and expense for the year Capital Contributions from the Ministry of Education	(69,295)	(2,123)	4,213
Contribution - Furniture and Equipment Grant	-	*	2,284
Equity at 31 December	60,970	128,142	130,265
Retained Earnings	60,970	128,142	130,265
Equity at 31 December	60,970	128,142	130,265

The above Statement of Changes in Net Assets/Equity should be read in conjunction with the accompanying notes.

Wallacetown School Annual Report and Financial Statements



Wallacetown School Statement of Financial Position

As at 31 December 2017

		2017	2017 Budget	2016
	Notes	Actual \$	(Unaudited)	Actual \$
Current Assets		•	*	*
Cash and Cash Equivalents	8	22,992	20,011	23,134
Accounts Receivable GST Receivable	9	21,060	36,971	36,971
Inventories	10	1,459	91	91
Investments	11	879 90,732		
	11	90,732	90,037	90,037
	-	137,122	147,110	150,233
Current Liabilities				
Accounts Payable	13	32,447	48,694	48,694
Provision for Cyclical Maintenance	14	53,000	28,238	28,238
Finance Lease Liability - Current Portion	15	1,150		-
	-	86,597	76,932	76,932
Working Capital Surplus/(Deficit)		50,525	70,178	73,301
Non-current Assets				
Property, Plant and Equipment	12	58,136	57,964	56,964
	-	58,136	57,964	56,964
Non-current Liabilities				
Provision for Cyclical Maintenance	14	45,750	_	
Finance Lease Liability	15	1,941		*
	-	47,691	-	-
Net Assets	_	60,970	128,142	130,265
Equity	-	60,970	128,142	130,265
	=	50,070	120,142	100,200

The above Statement of Financial Position should be read in conjunction with the accompanying notes.

Wallacetown School Annual Report and Financial Statements



Wallacetown School Statement of Cash Flows

For the year ended 31 December 2017

		2017	2017 Budget	2016
	Note	Actual \$	(Unaudited)	Actual \$
Cash flows from Operating Activities Government Grants Locally Raised Funds Goods and Services Tax (net) Payments to Employees Payments to Suppliers Interest Paid Interest Received		158,317 26,882 (1,368) (77,478) (100,640) (166) 3,256	148,797 30,171 - (64,865) (120,476) - 4,000	132,184 26,127 907 (79,854) (101,840) 5,548
Net cash from / (to) the Operating Activities	-	8,803	(2,373)	(16,928)
Cash flows from Investing Activities Proceeds from Sale of PPE (and Intangibles) Purchase of PPE (and Intangibles) Purchase of Investments		(7,715) (695)	250 (1,000) -	4,000 (17,544) (90,037)
Net cash from / (to) the Investing Activities	-	(8,410)	(750)	(103,581)
Cash flows from Financing Activities Furniture and Equipment Grant Finance Lease Payments		- (535)	Ž	2,284
Net cash from Financing Activities	-	(535)	-	2,284
Net increase/(decrease) in cash and cash equivalents	-	(142)	(3,123)	(118,225)
Cash and cash equivalents at the beginning of the year	8	23,134	23,134	141,359
Cash and cash equivalents at the end of the year	8	22,992	20,011	23,134

The statement of cash flows records only those cash flows directly within the control of the School. This means centrally funded teachers' salaries and the use of land and buildings grant and expense have been excluded.

The above Cash Flow Statement should be read in conjunction with the accompanying notes.

Wallacetown School Annual Report and Financial Statements



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Wallacetown School

Notes to the Financial Statements

1. Statement of Accounting Policies

For the year ended 31 December 2017

a) Reporting Entity

Wallacetown School (the School) is a Crown entity as specified in the Crown Entities Act 2004 and a school as described in the Education Act 1989. The Board of Trustees (the Board) is of the view that the School is a public benefit entity for financial reporting purposes.

b) Basis of Preparation

Reporting Period

The financial reports have been prepared for the period 1 January 2017 to 31 December 2017 and in accordance with the requirements of the Public Finance Act 1989.

Basis of Preparation

The financial statements have been prepared on a going concern basis, and the accounting policies have been consistently applied throughout the period.

Financial Reporting Standards Applied

The Education Act 1989 requires the School, as a Crown entity, to prepare financial statements in accordance with generally accepted accounting practice. The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand, applying Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. The school is considered a Public Benefit Entity as it meets the criteria specified as "having a primary objective to provide goods and/or services for community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders".

PBE Accounting Standards Reduced Disclosure Regime

The School qualifies for Tier 2 as the school is not publicly accountable and is not considered large as it falls below the expenditure threshold of \$30 million per year. All relevant reduced disclosure concessions have been taken.

Measurement Base

The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

Presentation Currency

These financial statements are presented in New Zealand dollars, rounded to the nearest dollar.

Specific Accounting Policies

The accounting policies used in the preparation of these financial statements are set out below.

Critical Accounting Estimates And Assumptions

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, revenue and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.

Useful lives of property, plant and equipment

The School reviews the estimated useful lives of property, plant and equipment at the end of each reporting date. The School believes that the estimated useful lives of the property, plant and equipment as disclosed in the Significant Accounting Policies are appropriate to the nature of the property, plant and equipment at reporting date. Property, plant and equipment is disclosed at note 12.

Wallacetown School Annual Report and Financial Statements



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Critical Judgements in applying accounting policies

Management has exercised the following critical judgements in applying accounting policies:

Classification of leases

The School reviews the details of lease agreements at the end of each reporting date. The School believes the classification of each lease as either operation or finance is appropriate and reflects the nature of the agreement in place. Finance leases are disclosed at note 15.

Recognition of grants

The School reviews the grants monies received at the end of each reporting period and whether any require a provision to carryforward amounts unspent. The School believes all grants received have been appropriately recognised as a liability if required. Government grants are disclosed at note 2.

c) Revenue Recognition

Government Grants

The school receives funding from the Ministry of Education. The following are the main types of funding that the School receives;

Operational grants are recorded as revenue when the School has the rights to the funding, which is in the year that the funding is

Teachers salaries grants are recorded as revenue when the School has the rights to the funding in the salary period they relate to. The grants are not received in cash by the School and are paid directly to teachers by the Ministry of Education.

Use of land and buildings grants are recorded as revenue in the period the School uses the land and buildings. These are not received in cash by the School as they equate to the deemed expense for using the land and buildings which are owned by the Crown.

Other Grants

Other grants are recorded as revenue when the School has the rights to the funding, unless there are unfulfilled conditions attached to the grant, in which case the amount relating to the unfulfilled conditions is recognised as a liability and released to revenue as the conditions are fulfilled.

Donations, Gifts and Bequests

Donations, gifts and bequests are recorded as revenue when their receipt is formally acknowledged by the School

Interest Revenue

Interest Revenue earned on cash and cash equivalents and investments is recorded as revenue in the period it is earned.

d) Use of Land and Buildings Expense

The property from which the School operates is owned by the Crown and managed by the Ministry of Education on behalf of the Crown. The School's use of the land and buildings as occupant is based on a property occupancy document as gazetted by the Ministry. The expense is based on an assumed market rental yield on the value of land and buildings as used for rating purposes. This is a non-cash expense that is offset by a non-cash grant from the Ministry.

e) Operating Lease Payments

Payments made under operating leases are recognised in the Statement of Comprehensive Revenue and Expense on a straight line basis over the term of the lease.

f) Finance Lease Payments

Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.

g) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, bank balances, deposits held at call with banks, and other short term highly liquid investments with original maturities of 90 days or less, and bank overdrafts. The carrying amount of cash and cash equivalents represent fair value.

Wallacetown School Annual Report and Financial Statements



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h) Accounts Receivable

Accounts Receivable represents items that the School has issued invoices for or accrued for, but has not received payment for at year end. Receivables are initially recorded at fair value and subsequently recorded at the amount the School realistically expects to receive. A receivable is considered uncollectable where there is objective evidence the School will not be able to collect all amounts due. The amount that is uncollectable (the provision for uncollectibility) is the difference between the amount due and the present value of the amounts expected to be collected.

i) Inventories

Inventories are consumable items held for sale and comprise of stationery and school uniforms. They are stated at the lower of cost and net realisable value. Cost is determined on a first in, first out basis. Net realisable value is the estimated selling price in the ordinary course of activities less the estimated costs necessary to make the sale. Any write down from cost to net realisable value is recorded as an expense in the Statement of Comprehensive Revenue and Expense in the period of the write down.

i) Investments

Bank term deposits for periods exceeding 90 days are classified as investments and are initially measured at the amount invested. Interest is subsequently accrued and added to the investment balance. After initial recognition bank term deposits are measured at amortised cost using the effective interest method less impairment.

Investments that are shares are categorised as "available for sale" for accounting purposes in accordance with financial reporting standards. Share investments are recognised initially by the School at fair value plus transaction costs. At balance date the School has assessed whether there is any evidence that an investment is impaired. Any impairment, gains or losses are recognised in the Statement of Comprehensive Revenue and Expense.

After initial recognition any investments categorised as available for sale are measured at their fair value without any deduction for transaction costs the school may incur on sale or other disposal.

The School has met the requirements under section 28 of Schedule 6 of the Education Act 1989 in relation to the acquisition of investment securities.

k) Property, Plant and Equipment

Land and buildings owned by the Crown are excluded from these financial statements. The Board's use of the land and buildings as 'occupant' is based on a property occupancy document.

Improvements to buildings owned by the Crown are recorded at cost, less accumulated depreciation and impairment losses.

Property, plant and equipment are recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Property, plant and equipment acquired with individual values under \$1,000 are not capitalised, they are recognised as an expense in the Statement of Comprehensive Revenue and Expense.

Gains and losses on disposals (i.e. sold or given away) are determined by comparing the proceeds received with the carrying amounts (i.e. the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expense.

Leased Assets

Leases where the School assumes substantially all the risks and rewards of ownership are classified as finance leases. The assets acquired by way of finance lease are measured at an amount equal to the lower of their fair value and the present value of the minimum lease payments at inception of the lease, less accumulated depreciation and impairment losses. Leased assets and corresponding liability are recognised in the Statement of Financial Position and leased assets are depreciated over the period the School is expected to benefit from their use or over the term of the lease.

Wallacetown School Annual Report and Financial Statements



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Depreciation

Property, plant and equipment except for library resources are depreciated over their estimated useful lives on a straight line basis. Library resources are depreciated on a diminishing value basis. Depreciation of all assets is reported in the Statement of Comprehensive Revenue and Expense.

The estimated useful lives of the assets are:

Building improvements to Crown Owned Assets

12.5 - 50 years
Furniture and equipment
3 - 12.5 years
Information and communication technology
2 - 8 years
Leased assets held under a Finance Lease
3 years

Library resources 12.5% Diminishing value

I) Impairment of property, plant, and equipment and intangible assets

The school does not hold any cash generating assets. Assets are considered cash generating where their primary objective is to generate a commercial return.

Non cash generating assets

Property, plant, and equipment and intangible assets held at cost that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach, or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

If an asset's carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in the surplus or deficit.

The reversal of an impairment loss is recognised in the surplus or deficit.

m) Accounts Payable

Accounts Payable represents liabilities for goods and services provided to the School prior to the end of the financial year which are unpaid. Accounts Payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

n) Employee Entitlements

Short-term employee entitlements

Employee benefits that are due to be settled within 12 months after the end of the period in which the employee renders the related service are measured based on accrued entitlements at current rates of pay.

These include salaries and wages accrued up to balance date, annual leave earned to but not yet taken at balance date.

o) Provision for Cyclical Maintenance

The property from which the School operates is owned by the Crown, and is vested in the Ministry. The Ministry has gazetted a property occupancy document that sets out the Board's property maintenance responsibilities. The Board is responsible for maintaining the land, buildings and other facilities on the School site in a state of good order and repair.

Cyclical maintenance, which involves painting the interior and exterior of the School, makes up the most significant part of the Board's responsibilities outside day-to-day maintenance. The provision for cyclical maintenance represents the obligation the Board has to the Ministry and is based on the Board's ten year property plan (10YPP).

Wallacetown School Annual Report and Financial Statements



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p) Financial Assets and Liabilities

The School's financial assets comprise cash and cash equivalents, accounts receivable, and investments. All of these financial assets, except for investments that are shares, are categorised as "loans and receivables" for accounting purposes in accordance with financial reporting standards.

Investments that are shares are categorised as "available for sale" for accounting purposes in accordance with financial reporting standards.

The School's financial liabilities comprise accounts payable and finance lease liability. All of these financial liabilities are categorised as "financial liabilities measured at amortised cost" for accounting purposes in accordance with financial reporting standards.

q) Goods and Services Tax (GST)

The financial statements have been prepared on a GST exclusive basis, with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

The net amount of GST paid to, or received from, the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the statements of cash flows.

Commitments and contingencies are disclosed exclusive of GST.

r) Budget Figures

The budget figures are extracted from the School budget that was approved by the Board at the start of the year.

s) Services received in-kind

From time to time the School receives services in-kind, including the time of volunteers. The School has elected not to recognise services received in kind in the Statement of Comprehensive Revenue and Expense.

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2. Government Grants			
	2017	2017 Budget	2016
	Actual	(Unaudited)	Actual
	\$	\$	\$
Operational grants	124,946	129,153	127,841
Teachers' salaries grants	333,097	333,097	315,982
Jse of Land and Buildings grants	117,785	117,785	120,213
Resource teachers learning and behaviour grants	16,156	-	1,927
Other government grants	17,823	30,579	44,984
	609,807	610,614	610,947

3. Locally Raised Funds			
Local funds raised within the School's community are made up of:			
	2017	2017 Budget	2016
Revenue	Actual \$	(Unaudited) \$	Actual \$
Donations	1,647	1,571	1,496
Fundraising	8,700	4,000	10,520
Other revenue	158	530	219
Trading	10,471	14,570	11,235
Activities	6,000	9,500	2,636
	26,976	30,171	26,106
Expenses			
Activities	6,149	10,150	4,149
Trading	18,611	20,650	18,200
Fundraising (costs of raising funds)	5,091	10,200	5,675
	29,851	41,000	28,024
Surplus for the year Locally raised funds	(2,875)	(10,829)	(1,918)

4. Learning Resources	2017	2017	2016
	Antoni	Budget	
	Actual	(Unaudited)	Actual
Curricular	\$	\$	\$
	6,362	9,100	4,702
Information and communication technology	2,666	4,500	3,395
Library resources	2,528	1,250	1,567
Employee benefits - salaries	381,528	379,897	377,920
Staff development	3,045	2,900	4,136
	396,129	397,647	391,720

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5. Administration			-
	2017	2017 Budget	2016
	Actual \$	(Unaudited) \$	Actual \$
Audit Fee	3,565	2,800	2,724
Board of Trustees Fees	4,105	4,400	3,350
Board of Trustees Expenses	-		671
Communication	1,781	2,500	2,625
Consumables	867	500	369
Operating Lease	4,762	5,000	6,147
Other	6,063	12,556	7,532
Employee Benefits - Salaries	8,759	12,000	13,180
Insurance	-	170	160
Service Providers, Contractors and Consultancy	2,250	1,500	1,500
	32,152	41,426	38,258

6. Property			للا الله الله
	2017	2017 Budget	2016
	Actual	(Unaudited)	Actual
	\$	\$	\$
Caretaking and Cleaning Consumables	2,759	1,500	1,582
Consultancy and Contract Services	4,350	1.0	-
Cyclical Maintenance Expense	70,512	*	1,214
Grounds	2,474	2,150	2,354
Heat, Light and Water	10,211	14,000	11,964
Rates	1,457	1,800	993
Repairs and Maintenance	4,313	6,750	18,445
Use of Land and Buildings	117,785	117,785	120,213
Security	1,482	6,100	1,246
Employee Benefits - Salaries	26,320	17,000	15,875
	241.663	167,085	173.886

The use of land and buildings figure represents 8% of the school's total property value. This is used as a 'proxy' for the market rental of the property. Property values are established as part of the nation-wide revaluation exercise that is conducted every 30 June for the Ministry of Education's year-end reporting purposes.

	2017	2017 Budget	2016
	Actual \$	(Unaudited) \$	Actual \$
Buildings		· ·	
Building Improvements	2,357	-	2,35
Furniture and Equipment	3,839		3,20
nformation and Communication Technology	2,220	2	2,79
eased Assets	604		-
Library Resources	1,137	1.50	1,20
	10,157	-	9.55

Wallacetown School Annual Report and Financial Statements



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8. Cash and Cash Equivalents			
o. Con and Suar Equipment	2017	2017 Budget	2016
	Actual \$	(Unaudited)	Actual \$
Bank Current Account	17,889	14,107	17,230
Bank Call Account	5,103	5,904	5,904
Cash equivalents and bank overdraft for Cash Flow Statement	22.992	20.011	23.134

The carrying value of short-term deposits with maturity dates of 90 days or less approximates their fair value.

9. Accounts Receivable	1"- 10		
	2017	2017 Budget	2016
	Actual	(Unaudited)	Actual
	\$	\$	\$
Receivables	2,338	2,244	2,244
Receivables from the Ministry of Education	5,003	15,330	15,330
Interest Receivable	886	102	102
eacher Salaries Grant Receivable	12,833	19,295	19,295
	21,060	36,971	36,971
Receivables from Exchange Transactions	3,224	2.346	2.346
Receivables from Non-Exchange Transactions	17,836	34,625	34,625
	21.060	36,971	36,971

	2017	2017 Budget	2016
	Actual \$	(Unaudited)	Actual \$
stationery	879	*	-
	879	2	

11. Investments			
The School's investment activities are classified as follows:			
	2017	2017	2016
		Budget	
	Actual	(Unaudited)	Actual
Current Asset	\$	\$	\$
Short-term Bank Deposits	90,732	90,037	90,037

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12. Property, Plant and Equipmen	nt		Salton II		-	
2017	Opening Balance (NBV) \$	Additions \$	Disposals \$	Impairment	Depreciation	Total (NBV)
Building Improvements	29,698				(2,357)	27,341
Furniture and Equipment	13,524	5,402			(3,839)	15,087
Information and Communication	5,338	1,610			(2,220)	4,728
Leased Assets	17.	3,626			(604)	3,022
Library Resources	8,404	703	(12)		(1,137)	7,958
Balance at 31 December 2017	56,964	11,341	(12)	-	(10,157)	58,136

	Cost or Valuation	Accumulated Depreciation	Net Book Value
2017	\$	\$	\$
Building Improvements	57,192	(29,851)	27,341
Furniture and Equipment	138,984	(123,897)	15,087
Information and Communication	95,279	(90,551)	4,728
Leased Assets	3,626	(604)	3,022
Library Resources	38,477	(30,519)	7,958
Balance at 31 December 2017	333,558	(275,422)	58,136

2016	Opening Balance (NBV) \$	Additions \$	Disposals	Impairment \$	Depreciation \$	Total (NBV) \$
Building Improvements	32,055				(2,357)	29,698
Furniture and Equipment	5,225	11,500		-	(3,201)	13,524
Information and Communication Technology	3,067	5,070		-	(2,799)	5,338
Library Resources	8,656	974	(25)	÷	(1,201)	8,404
Balance at 31 December 2016	49,003	17,544	(25)		(9,558)	56,964

2016	Cost or Valuation \$	Accumulated Depreciation \$	Net Book Value \$
Building Improvements	57,192	(27,494)	29,698
Furniture and Equipment	133,582	(120,058)	13,524
Information and Communication Technology	93,669	(88,331)	5,338
Library Resources	37,830	(29,426)	8,404
Balance at 31 December 2016	322,273	(265,309)	56,964

Wallacetown School Annual Report and Financial Statements



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13. Accounts Payable			
	2017	2017 Budget	2016
	Actual	(Unaudited)	Actual
	\$	\$	\$
Operating creditors	7,492	12,756	12,756
Accruals	3,515	3,133	3,133
Banking staffing overuse	8,607	10,935	10,935
Employee Entitlements - salaries	12,833	19,295	19,295
Employee Entitlements - leave accrual		2,575	2,575
	32,447	48,694	48,694
Payables for Exchange Transactions	32,447	48,694	48,694
	32,447	48,694	48,694

The carrying value of payables approximates their fair value.

14. Provision for Cyclical Maintenance	2017	2017 Budget	2016
	Actual \$	(Unaudited) \$	Actual \$
Provision at the Start of the Year	28,238	28,238	25,100
Increase to the Provision During the Year	10,075	3,138	3,138
Adjustment to Plan	60,437	(3,138)	
Provision at the End of the Year	98,750	28,238	28,238
Cyclical Maintenance - Current	53,000	28,238	28,238
Cyclical Maintenance - Term	45,750	-	-
	98,750	28,238	28,238

16. Finance Lease Liability

The School has entered into a number of finance lease agreements for computers and other ICT equipment. Minimum lease payments payable:

	2017	2017 Budget	2016
	Actual	(Unaudited)	Actual
	\$	\$	\$
No Later than One Year	1,403		·*3
Later than One Year and no Later than Five Years	2,105		
Later than Five Years	-		-
	3,508		

Wallacetown School Annual Report and Financial Statements



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16. Related Party Transactions

The School is a controlled entity of the Crown, and the Crown provides the major source of revenue to the school. The school enters into transactions with other entities also controlled by the Crown, such as government departments, state-owned enterprises and other Crown entities. Transactions with these entities are not disclosed as they occur on terms and conditions no more or less favourable than those that it is reasonable to expect the school would have adopted if dealing with that entity at arm's length.

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and condition no more or less favourable than those that it is reasonable to expect the school would have adopted in dealing with the party at arm's length in the same circumstances. Further, transactions with other government agencies (for example, Government departments and Crown entities) are not disclosed as related party transactions when they are consistent with the normal operating arrangements between government agencies and undertaken on the normal terms and conditions for such transactions.

17. Remuneration

Key management personnel compensation

Key management personnel of the School include all trustees of the Board, Principal, Deputy Principals and Heads of Departments.

	2017 Actual \$	2016 Actual \$
Board Members	*	•
Remuneration	4,105	3,350
Full-time equivalent members	0.08	0.07
Leadership Team		
Remuneration	105,986	107,166
Full-time equivalent members	1	1
Total key management personnel remuneration	110,091	110,516
Total full-time equivalent personnel	1.08	1.07

The full time equivalent for Board members has been determined based on attendance at Board meetings, Committee meetings and for other obligations of the Board, such as stand downs and suspensions, plus the estimated time for Board members to prepare for meetings.

Principal

The total value of remuneration paid or payable to the Principal was in the following bands:

	2011	2010
	Actual	Actual
Salaries and Other Short-term Employee Benefits:	\$000	\$000
Salary and Other Payments	100 - 110	100 - 110
Benefits and Other Emoluments	7.	0 - 1
Termination Benefits	2	-

Other Employees

The number of other employees with remuneration greater than \$100,000 was in the following bands:

Remuneration	2017	2016
\$000	FTE Number	FTE Number
110 - 120	0	0
100 - 120	0	0
	0	0

2017

2016

The disclosure for 'Other Employees' does not include remuneration of the Principal.

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18. Compensation and Other Benefits Upon Leaving

The total value of compensation or other benefits paid or payable to persons who ceased to be trustees, committee member, or employees during the financial year in relation to that cessation and number of persons to whom all or part of that total was payable was as follows:

	2017	2016
	Actual	Actual
Total	\$0	\$0
Number of People	0	0

19. Contingencies

There are no contingent liabilities and no contingent assets as at 31 December 2017 (Contingent liabilities and assets at 31 December 2016: nil).

20. Commitments

(a) Capital Commitments

As at 31 December 2017 the Board has not entered into any contract agreements for capital works.

(Capital commitments at 31 December 2016: nil)

(b) Operating Commitments

As at 31 December 2017 the Board has entered into the following contracts:

(a) operating lease of a photocopier;

No later than One Year	2017 Actual \$	2016 Actual
Later than One Year and No Later than Five Years	375	3,698
Later than Five Years	-	375
	375	4,073

21. Managing Capital

The School's capital is its equity and comprises capital contributions from the Ministry of Education for property, plant and equipment and accumulated surpluses and deficits. The School does not actively manage capital but attempts to ensure that income exceeds spending in most years. Although deficits can arise as planned in particular years, they are offset by planned surpluses in previous years or ensuing years.

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22. Financial Instrument

The carrying amount of financial assets and liabilities in each of the financial instrument categories are as follows:

Loans and receivables

Loans and revervables	2017	2017 Budget	2016
	Actual \$	(Unaudited) \$	Actual \$
Cash and Cash Equivalents	22,992	20,011	23,134
Receivables	21,060	36,971	36,971
Investments - Term Deposits	90,732	90,037	90,037
Total Loans and Receivables	134,784	147,019	150,142
Financial liabilities measured at amortised cost			
Payables	32,447	48,694	48,694
Finance Leases	3,091	-	~
Total Financial Liabilities Measured at Amortised Cost	35,538	48,694	48,694

23. Events After Balance Date

There were no significant events after the balance date that impact these financial statements.

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Wallacetown School Board of Trustee Members

31 December 2017

Name	Position	How Position on Board Gained	Term Expired/ Expires
Stuart Evans	Board Chair	Elected	March 2019
Tracey McLennan	Parent Rep	Elected	March 2019
Helen Cummings	Parent Rep	Elected	March 2019
Amanda Evans	Parent Rep	Elected	March 2019
Carl Stewart	Parent Rep	Elected	March 2019
Neville Hore	Principal		

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Wallacetown School Kiwisport Statement

31 December 2017

Kiwisport is a Government funding initiative to support students' participation in organised sports.

During 2017, the School received total Kiwisport funding of \$897 (GST excl).

The funding was used for sports equipment, coaching of teams and hiring of the community hall.

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Analysis of Variance Reporting



School Name:	Walla	acetown	School Nur	mber:	4046		
Strategic Aim:	Wallacetown School will provide explicit expectations of student achievement for the students, staff, board and community.						
Annual Aim:	Wallacetown Sc expectations	Wallacetown School will accurately measure the school's effectiveness at meeting these expectations					
Target:	Nine students identified as 'below' or 'well below' the expected Ministry of Education National Standard level in writing will be 'at' or 'above' the expected level by the end of 2017. If we achieve this we should raise our over all % from 65% to 80% working at or above National Standards in Writing					017. If we	
Baseline Data:	Writing 2016	Above	At	Below	Well Below		
	After 1 Years	1	13	0	1		
	After 2 Years	0	5	4	1		
	After 3 Years	0	5	5	0		
	Year 4	1	2	3	1		
	Year 5	2	3	2	1		
	Year 6	1	2	1	0		

Ministry of Education | Analysis of Variance Reporting

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New Zealand Government

Wallacetown Community Board

Ministry of Education | Analysis of Variance Reporting

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New Zealand Government

Actions What did we do?	Outcomes What happened?	Reasons for the variance Why did it happen?	Evaluation Where to next?
Use the National Standards criteria to triage students into differentiated intervention programmes. Use assessment data to identify current achievement level and each student's next three learning steps	The teaching staff used the "triage" assessment tool to differentiate all the students in writing. They then were able to identify the Priority Students and what their next steps in their learning are. All teachers are using a new student feedback sheet. Name	correctly. One was a recently identified next step. Then the next step is given. For example Name	identify students who are not achieving. (Priority Learners) Next steps in the identified students learning will be ascertained. Targeted teaching will be carried out. Ongoing assessment will be carried out to monitor progress.

Planning for next year:

The Wallacetown School Board of Trustee's 1st Strategic Aim is to:

Provide explicit expectations of student achievement for the students, staff, board and community. Then the school will accurately measure the school's effectiveness at meeting these expectations.

Ministry of Education | Tätaritanga raraunga Page 3 Page 23



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INDEPENDENT AUDITOR'S REPORT

TO THE READERS OF WALLACETOWN SCHOOL'S FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2017

The Auditor-General is the auditor of 2017 Wallacetown School (the School). The Auditor-General has appointed me, Kenneth Sandri, using the staff and resources of Crowe Horwath, to carry out the audit of the financial statements of the School on his behalf.

Opinion

We have audited the financial statements of the School on pages 1 to 18, that comprise the Statement of Financial Position as at 31 December 2017, the Statement of Comprehensive Revenue and Expense, Statement of Changes in Net Assets/Equity and Cash Flow Statement for the year ended on that date, and the notes to the financial statements that include accounting policies and other explanatory information.

In our opinion the financial statements of the School:

- present fairly, in all material respects:
 - its financial position as at 31 December 2017; and
 - its financial performance and cash flows for the year then ended; and
- comply with generally accepted accounting practice in New Zealand in accordance with Public Sector
 - Public Benefit Entity Standards Reduced Disclosure Regime.

Our audit was completed on 23 May 2018. This is the date at which our opinion is expressed.

The basis for our opinion is explained below. In addition, we outline the responsibilities of the Board of Trustees and our responsibilities relating to the financial statements, we comment on other information, and we explain our independence.

Basis of opinion

We carried out our audit in accordance with the Auditor-General's Auditing Standards, which incorporate the Professional and Ethical Standards and the International Standards on Auditing (New Zealand) issued by the New Zealand Auditing and Assurance Standards Board. Our responsibilities under those standards are further described in the Responsibilities of the auditor section of our report.

We have fulfilled our responsibilities in accordance with the Auditor-General's Auditing Standards.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

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Responsibilities of the Board of Trustees for the financial statements

The Board of Trustees is responsible on behalf of the School for preparing financial statements that are fairly presented and that comply with generally accepted accounting practice in New Zealand. The Board of Trustees is responsible for such internal control as it determines is necessary to enable it to prepare financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Board of Trustees is responsible on behalf of the School for assessing the School's ability to continue as a going concern. The Board of Trustees is also responsible for disclosing, as applicable, matters related to going concern and using the going concern basis of accounting, unless there is an intention to close or merge the School, or there is no realistic alternative but to do so.

The Board of Trustees' responsibilities arise from the Education Act 1989.

Responsibilities of the auditor for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements, as a whole, are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit carried out in accordance with the Auditor-General's Auditing Standards will always detect a material misstatement when it exists. Misstatements are differences or omissions of amounts or disclosures, and can arise from fraud or error. Misstatements are considered material if, individually or in the aggregate, they could reasonably be expected to influence the decisions of readers taken on the basis of these financial statements.

For the budget information reported in the financial statements, our procedures were limited to checking that the information agreed to the School's approved budget.

We did not evaluate the security and controls over the electronic publication of the financial statements.

As part of an audit in accordance with the Auditor-General's Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. Also:

- We identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- We obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control.
- We evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Board of Trustees.
- We conclude on the appropriateness of the use of the going concern basis of accounting by the Board of Trustees and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the School's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the School to cease to continue as a going concern.

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- We evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- We assess the risk of material misstatement arising from the Novopay payroll system, which may still contain errors. As a result, we carried out procedures to minimise the risk of material errors arising from the system that, in our judgement, would likely influence readers' overall understanding of the financial statements.

We communicate with the Board of Trustees regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Our responsibilities arises from the Public Audit Act 2001.

Other information

The Board of Trustees is responsible for the other information. The other information comprises the information included on pages 19 to 23, but does not include the financial statements, and our auditor's report thereon

Our opinion on the financial statements does not cover the other information and we do not express any form of audit opinion or assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information. In doing so, we consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated. If, based on our work, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Independence

We are independent of the School in accordance with the independence requirements of the Auditor-General's Auditing Standards, which incorporate the independence requirements of Professional and Ethical Standard 1 (Revised): Code of Ethics for Assurance Practitioners issued by the New Zealand Auditing and Assurance Standards Board.

Other than the audit, we have no relationship with or interests in the School.

Kenneth Sandri

Crowe Horwath New Zealand Audit Partnership On behalf of the Auditor-General

Invercargill, New Zealand

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Direction-setting for Annual Plan 2019/2020

Record No: R/18/10/24257

Author: Chantelle Subritzky, Corporate Performance Lead Approved by: Rex Capil, Group Manager Community and Futures

\square Decision \boxtimes Recommendation \square Information	
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Purpose

- The purpose of this report is to confirm the direction determined for the 2^{nd} year of the LTP.
- This report provides an overview of the forecasted projects and services for the Wallacetown Community Board in 2019/2020. It includes any variations from what was anticipated in year two of the Long Term Plan 2018-2028 ("LTP").

Executive Summary

- The direction-setting provided by the Wallacetown Community Board will be incorporated into the Council's Draft Annual Plan for 2019/2020. If consultation is required, this will occur in February 2019 and March 2019.
- 4 Once the plan is finalised (and subject to any changes resulting from submissions), the direction given for 2019/2020 will be used to set rates for the year beginning 1 July 2019.
- It is recognised that extraordinary projects or changes to the level of service may be needed outside of the LTP process. The Annual Plan process is an opportunity to raise these extraordinary projects or events, to ensure the on-going needs of the community are being met.
- 6 Council has streamlined its 2019/2020 Annual Plan process, and all extraordinary projects for the local area that were received by Council in the project plan template prior to 21 September have been included in the 2019/2020 Annual Plan.
- 7 The Wallacetown Community Board have the following variances identified for year two of the LTP:
 - increase in tree and hedge maintenance by \$1,776 (55% increase) funded from reserves,
 - increase to the cemetery maintenance by \$1,887 (117% increase) funded from reserves,
 - increase to street litter bins budgets by \$826 (15% increase) funded from reserves.
- 8 Staff recommend Option 1 to accept the budgets as proposed in this report.
- 9 Following the recommendations made to Council, any variances will be summarised in Council's Draft 2019/2020 Annual Plan. If there are significant or materially different variances from the LTP, these will be included in a consultation document and released for consultation in February 2019.
- 10 The final Annual Plan including changes made as a result of consultation, will be adopted by Council in June 2019.

1 Recommendation

That the Wallacetown Community Board:

- a) Receives the report titled "Direction-setting for Annual Plan 2019/2020" dated 6 December 2018.
- b) Determines that this matter or decision be recognised not significant in terms of Section 76 of the Local Government Act 2002.
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) Notes that any extraordinary projects for the local area have been included in the 2019/2020 Annual Plan, as identified through Council process in the project plan for extraordinary projects/activities/events project template completed by 21 September 2018.
- e) Approves minor variations in the Wallacetown Community Board plan from year two of the Long Term Plan 2018-2028.
- f) Agrees that the budgets for the year commencing 1 July 2019 be adopted for inclusion in the Council's Draft 2019/2020 Annual Plan (subject to any minor amendments made at this meeting).
- g) Requests the setting of the following rates and charges (including GST) for the year commencing 1 July 2019 based on the approved budgets in (e) above.

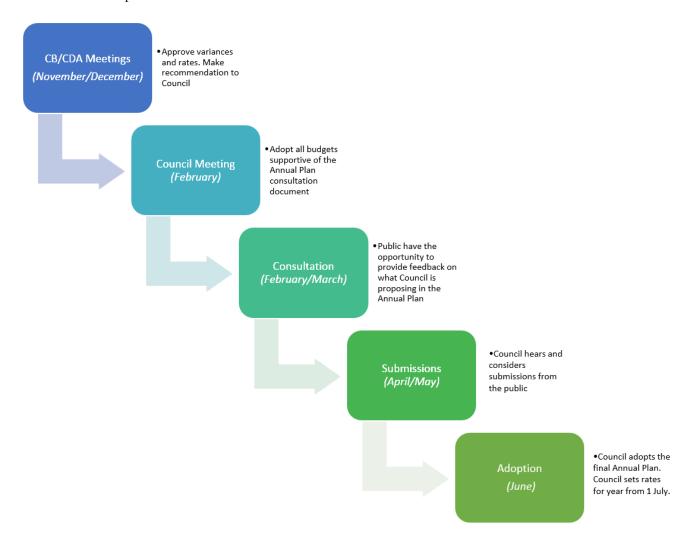
Rate Description	Rate (GST Incl)
Wallacetown Community Board Rate	\$73,470

Background

- The Annual Plan process ensures that planned community projects and rates align with the Long Term Plan (LTP) strategic vision. The LTP community outcomes for Southland district are:
 - proud, connected communities that have an attractive and affordable lifestyle
 - resilient communities that leave a legacy for tomorrow
- The purpose of this report is to confirm the direction determined for the 2^{nd} year of the LTP.
- 13 It is recognised that extraordinary projects or changes to the level of service may be needed outside of the LTP process. The Annual Plan is an opportunity to raise these extraordinary projects or events, to ensure the on-going needs of the community are being met.

The draft budgets for the Wallacetown Community Board for 2019/2020 have been based on 14 forecasted information from year two of the Long Term Plan 2018-2028.

Overview of the process:



Issues

- 15 Other than the variances noted in the cost and funding section of this report, there are no significant changes from what was originally included in year two of the LTP.
- 16 We note that there was a total rates increase for the Community Board of \$6,413 (excluding GST) between year one and two of the LTP. This is predominately due to a \$5,049 increase in stormwater monitoring
- 17 No changes to projects have been identified.

District Funding of Water and Wastewater

18 Council's water and wastewater activities are funded by a fixed rate across the district for properties connected or able to be connected to a Council scheme. Decision making is the responsibility of the Council rather than community boards or community development area

subcommittees (CDA's), however community boards and CDA's are kept informed of planned projects as well as those in progress.

District Funding of Library Services

19 Council operates 10 libraries across the district which historically were funded by a mix of district and local rates. In the 2018-2028 LTP Council, with the support of the community, decided to fund 100% of all library services across the district from the Uniform Annual General Charge. This has resulted in all ratepayers paying the same amount towards library services, irrespective of where they live.

Setting all Community Board/Community Development Area Subcommittee rates as Uniform Targeted Rates (UTRs)

- 20 In the 2018-2028 LTP, Council with the majority of the community's support, decided to assess local rates for Riverton/Aparima, Otautau, Stewart Island/Rakiura, Tuatapere, Mossburn and Waikaia as uniform targeted rates, with variances as required.
- 21 Council made this change because there was no consistent approach to local community board and community development area subcommittee rating, despite the fact that each local rate was being used to fund similar activities and services in their local communities.
- This has resulted in all ratepayers in each community paying the same amount towards their local services, irrespective of the value of their property. Te Anau and Tuatapere community boards will continue to apply variances to rural properties (both) and commercial properties (Te Anau only).

Stormwater Consenting Update

- Council currently has discharge applications lodged with Environment Southland for a number of townships across the District. It is a requirement from Environment Southland that such discharges are consented in line with other authorities within the region.
- 24 In late 2017, Council received draft consent conditions for Balfour, Brown, Lumsden, Mossburn, Riversdale, Tokanui and Waikaia and accordingly project and monitoring budgets were reduced in the 2018-2028 LTP. For all other communities, as at the date of this report Council are still waiting on the draft consents and their associated requirements.
- Stormwater costs are the responsibility of each local community, and therefore the outcome of any hearing and the subsequent monitoring and capital costs will need to be funded by the relevant community.

Factors to Consider

Legal and Statutory Requirements

The Annual Plan 2019/2020 is a requirement of the Local Government Act 2002 and is also closely aligned with the Local Government (2002) Rating Act.

Community Views

Any significant issues affecting local communities may be included in the official consultation document which will be publicly available. The consultation document will be available to

households throughout the District.

Costs and Funding

28 This report provides an indication of the variances to the Annual Plan 2019/2020, including the cost variances and financial implications.

Business Unit	Account	Proposed budget for Annual Plan 2019/2020	Existing budget for year two of LTP 2018-2028	Budget Variance	Comments
Beautification - Wallacetown	Maint - Tree and Hedge	\$5,000	\$3,224	\$1,776	Actual level of service required to maintain township hedge trimming and trees.
Cemetery - Wallacetown	Maint - General	\$3,500	\$1,613	\$1,887	Actual level of service. Graves are unable to be topped up under current budgets.
Street Works - Wallacetown	Street Litter Bins	\$6,200	\$5,374	\$826	Actual level of service.

29 Consideration should be given to if all or some of the additional costs or projects could be funded from reserves or loans.

Assumptions made in preparing the Budgets

- 30 All assumptions that were made when preparing the LTP have been applied in these budgets including the interest rate on borrowings. The interest rate applicable to community borrowings has been held consistent with the 2018-2028 LTP at 4.65%. This interest rate is based on the average BNZ three year fixed interest rate at the time of setting the LTP assumptions.
- Interest on community reserves (monies held on reserve by the community for various purposes) has been calculated at 3.29% on the average of these balances at year end and is consistent with the 2018-2028 LTP.
- 32 Inflation rates have also been kept consistent with BERL rates adopted in the 2018-2028 LTP.

Fees and Charges

As part of the 2019/2020 Annual Plan process, Council are required to set all Council related fees and charges.

Wallacetown Community Board

13 December 2018

Council has a legislative requirement to publish all fees and charges imposed by Council or Council committees. This is achieved by way of Council's annual Fees and Charges booklet. The Fees and Charges booklet is a single document where ratepayers and Council staff can locate all charges in one place for the relevant financial year. The 2019/2020 Fees and Charges booklet is currently being prepared and will take effect from 1 July 2019.

Policy Implications

35 There are no policy implications in the direction setting for the Annual Plan 2019/2020.

Analysis

Options Considered

- 36 Council staff have reviewed the original LTP outcomes and revised as necessary.
- 37 There are two options to be considered in this report:
 - option 1 is to accept the budgets as proposed in this report
 - option 2 is to amend the budgets proposed in this report.

Analysis of Options

Option 1 – Accept the budgets as proposed in this report

Advantages	Disadvantages
ensures that community outcomes are met	none identified
enables an Annual Plan to be compiled in with in the set timeframe.	
the cost and associated funding for preparing and consulting on the 2019/2020 Annual Plan are included in the organisations approved operational budgets.	

Option 2 - Amend the budgets proposed in this report

Advantages	Disadvantages
allows for any amendments that staff may not have factored in.	rates recalculations may be higher than identified in the LTP.
	may impact the delivery of the Annual Plan within the set timeframe.

Assessment of Significance

38 The contents of this report is not deemed significant under the Significance and Engagement Policy.

Recommended Option

39 Through the process of identifying any extraordinary projects/events, and updating any changes to the level of service required, staff recommend Option 1 to accept the budgets as proposed in this report.

Next Steps

- 40 The recommendations passed in this report will be summarised in Council's Draft 2019/2020 Annual Plan. If there are significant or materially different variances from the LTP, these will be included in a consultation document and released for consultation in February 2019.
- The final Annual Plan including changes made as a result of consultation, will be adopted by Council in June 2019.
- 42 This report has the following appendices:
- 43 Appendix 1: This section is broken into rate types and includes a list of business units that make up the rate type and financial summary statement which shows the expenditure and income and rates calculation.
- 44 Appendix 2: A list of reserves with the opening balance and projected closing balance.

Appendix 1

CB Financial Summary			
	Actuals	Budget	Forecast
	2017/2018	2108/2019	2019/2020
Operating Expenditure	(73,454)	(81,159)	(95,468)
Capital Expenditure	0	(25,000)	0
Non Cash Expenditure	1,687	1,687	1,687
Total Expenditure	(71,767)	(104,472)	(93,781)
Less Funding			
Net Reserve Movements	(16,446)	18,087	694
Other Income	32,234	28,911	29,200
Total Funding	15,788	46,998	29,894
Total Rates Required	55,979	57,474	63,887
GST	8,397	8,621	9,583
Rate (including GST)	64,376	66,095	73,470
\$ Increase/(Decrease)		1,719	7,375
% Increase/(Decrease)		2.67%	11.16%

CB Rates Calculation				
		Actuals	Budget	Forecast
Rate Type	Basis of Rate	2017/2018	2108/2019	2019/2020
Wallacetown CB Rate	Fixed Charge	156.24	159.65	177.46

The Wallacetown CB Rate is comprised of the following business units:

29100 Administration 29125 Cemetery
29102 Operationing Costs 29128 Beautification
29107 Streetworks 29132 Ellerslie Square

29113 Stormwater 29146 Playground Ailsa Street

Appendix 2

Wallacetown Reserve Report			
	Opening Balance	Forecast Budget 30/06/2017	Closing Balance 30/06/2018
Local	1/0//2010	30/00/2017	30/00/2018
Reserve			
Wallacetown Cemetery Bequest	72,271	74,381	71,740
Wallacetown General	193,147	196,955	198,286
Total Local Reserve	265,418	271,336	270,026
Stormwater			
Operating			
Wallacetown Stormwater - RES	44,396	20,391	21,007
Total Stormwater Reserve	44,396	20,391	21,007
Overall Reserve Balance	309,814	291,727	291,033

Attachments

There are no attachments for this report.



Council Report

Record No: R/18/11/27004

Author: Karen Purdue, Community Partnership Leader
Approved by: Rex Capil, Group Manager Community and Futures

☐ Decision ☐ Recommendation ☐ Information

Chief Executive

Three Waters

- 1. Work is continuing with the government's Three Waters Review.
- 2. In September the minister of local government, Hon Nanaia Mahuta, spoke at the Water NZ conference about the current Three Waters Review process and the need for change to the way in which water services are currently regulated and delivered.
- 3. In her speech (<u>www.beehive.govt.nz/speech/speech-water-nz-conference-three-waters-and-case-change</u>) the minister made a number of strong comments about the need for widespread reform to the way in which water services are regulated, funded and delivered.
- 4. The Local Government NZ vice president, Stuart Crosby also spoke at the Water NZ conference and delivered the following key messages:
 - the water system is not broken
 - a proper evidence base is required to develop change
 - regulatory failings need addressing first
 - aggregation may be a tool, but should not be mandatory.
- 5. An initial report on the progress being made through the three waters review programme is due to be taken back to cabinet in October 2018. There will likely be further announcements about the range of options being considered and the timelines for final decisions in November. At this stage it is anticipated that decisions on the final shape of any new regulatory regimes will not be known until mid-2019.
- 6. The Office of the Auditor-General (OAG) recently audited three district councils (Horowhenua District Council, Kāpiti Coast District Council and Manawatu District Council) and one city council (Palmerston North City Council) to understand the challenges they face in supplying drinking water to their communities. The audit found, for all four councils, that some things had been done well and that other aspects could be improved.
- 7. The OAG expects the Department of Internal Affairs to consider its findings as part of the Three Waters Review that is in progress. It also considers that its report has relevance for the provision of drinking water beyond the review and it is likely that other councils are facing similar challenges and funding constraints to the four councils audited.
- 8. A copy of the report is available on the OAG website (www.oag.govt.nz/2018/drinking-water).

Freshwater Reform

- 9. On 8 October the government released their "Essential Freshwater" publication (http://www.mfe.govt.nz/sites/default/files/media/Fresh%20water/essential-freshwater.pdf), which provides a blueprint for the changes that they wish to make to the way in which freshwater is managed.
- 10. The government have set the following three objectives for their work in this area. These are:
 - stopping further degradation as soon as possible, so that material improvements are made in water quality within 5 years.
 - reversing past damage so as to restore freshwater ecosystems to a healthy state within a generation.
 - addressing water allocation issues to achieve efficient and fair allocation of freshwater abstraction and nutrient discharges, having regard to all interests including Maori.
- 11. To determine how they might achieve these objectives and lead the implementation of proposed strategies the government have established the following six workstreams:
 - at-risk catchments work will be undertaken to review current high risk catchments and report to Ministers with recommendations on what additional actions might be needed by the end of 2018
 - National Policy Statement (NPS) for Freshwater Management amendments consultation on proposed amendments will occur in 2019 with an amended NPS taking effect in 2020
 - National Environmental Standard (NES) for Freshwater Management a new NES is proposed to provide stronger direction on the environmental standards to be achieved, particularly in at risk catchments
 - Resource Management Act 1991 amendments the proposed amendments, which will be introduced to Parliament late this year or in early 2019, will require regional councils to implement water quality and quantity limits more quickly than proposed currently. They will include giving regional councils additional powers to review resource consent conditions part way through the term of a consent
 - allocation of freshwater resources this workstream will cover the both the discharge of contaminants and water take decisions. There will be a consultation process on possible changes in these areas during 2019
 - future framework this workstream will look at what components need to be developed to create a sustainable long term freshwater management framework.
- 12. The proposed changes are being supported by the regional council sector, who see it as giving them additional tools to drive improvements in this area. From a territorial local authority perspective it will be important for Council to continue to monitor proposed changes in this area given that they will likely lead to a rise in the environmental standards that need to be met for wastewater and stormwater discharges.

Infrastructure Commission

- 13. The government is currently consulting on the shape and responsibilities of the proposed new Infrastructure Commission. The decision to create the new commission follows on from a Treasury review which identified a number of weaknesses with the way in which infrastructure is currently managed. These include:
 - investment decisions are not well integrated. For the market, this means there is a lack of visible projects at sufficient scale
 - the focus is on building new assets, rather than focusing on outcomes
 - infrastructure investment decisions are not always informed by evidence
 - central and local government procurement capability is at times lacking
 - there are gaps in the information and data available to inform decision-making
 - skills shortages are one of the greatest challenges faced by industry.
- 14. It is proposed that the functions of the new commission would include:
 - to gather and publish evidence on the state of infrastructure assets and networks
 - develop a long-term vision and strategy for infrastructure planning and delivery
 - identify New Zealand's highest priority infrastructure investment needs
 - publicly identify and socialise regulatory and market barriers to better infrastructure outcomes
 - coordinate and publish capital intentions plans and pipeline information
 - provide best practice guidance on infrastructure delivery and procurement
 - act as a first point of contact for the market in relation to upcoming infrastructure investment and delivery opportunities.

Zero Carbon Bill

- 15. The Ministry for the Environment has released a summary of the submissions received during its consultation on the Zero Carbon Bill.
- 16. Key themes of the submissions and matters of note for the local government sector included:
 - 91 per cent of respondents said they want a target of net zero emissions across all greenhouse gases by 2050 set in legislation now
 - local government and business/industry groups were more divided about what target New Zealand should adopt. A number of local government submissions indicated preference for a target of net zero long-lived gases and stabilised short-lived gases by 2050
 - the majority of submissions (96 per cent) recommended that the Climate Change Commission should have an advisory and monitoring role only, on the basis that it should be politically independent, and the democratically elected government should

Wallacetown Community Board

13 December 2018

- make decisions. Many submissions did, however, highlight the importance of having mechanisms to hold the government to account
- many local government submissions believed it would be essential for the commission to include experts on adaptation. A similar view was shared in a number of submissions made by business
- 92 per cent of submissions agreed that the Bill should cover climate change adaptation
- most submitters agreed with the proposed functions of a national risk assessment and
 national adaptation plan. However, views diverged on who should have responsibility for
 adaptation, including whether it should be the responsibility of the commission or the
 government, and whether there should be an adaptation sub-committee if responsibly lay
 with the Commission
- many submitters expressed the need for further information on what the proposed adaptation reporting power would entail and cover.
- 17. The Zero Carbon Bill is expected to be introduced to Parliament in mid-2019.

Community and Futures

Governance

Representation Review

18. At the time of writing, no date has been set for the next stage of the process being conducted by the Local Government Commission. The final date for the representation review decision is 10 April 2019.

Local Authority Elections 2019

19. It is now less than a year out from the local authority elections. Election Day is 12 October 2019. It is now timely to remind new people to the district or people who have moved in in the last couple of years to check that their details are up to date as the elections are conducted by postal voting. There will be further information about this and standing as a candidate at a later date. Planning has begun for this project.

Community Partnership Leaders

Shared Services

- 20. The Edendale/Wyndham shared services pilot project is progressing with a person having been recently appointed to carry out the role. This person has now met with all the groups involved in the pilot and has started attending their meetings in order to begin the shared service role. All participating groups have also completed the first of several evaluation surveys which will benchmark where the group are in terms of need and their current situation.
- 21. Participating groups and the person working in the shared service role will complete regular evaluations over the duration of the pilot so that progress can be monitored and an indication of how successful the pilot has been and other learnings that can be gathered.

Stewart Island Dark Sky Application

- 22. An official application has been submitted to the International Dark Sky Association (IDA) for Stewart Island/ Rakiura. If successful, the island would gain accreditation as an International Dark Sky Sanctuary. This would make Rakiura the 5th such sanctuary worldwide and the second in New Zealand, along with Great Barrier Island. The submission deadline was the 24th September 2018 and a decision is expected in December 2018.
- 23. Southland District Council recently upgraded all street lights on the island so these comply with the requirements of the International Dark Sky Association. Successful Dark Sky Sanctuary accreditation would bring many benefits to Stewart Island/Rakiura and to the Southland region. It would boost tourism to the island, allowing it gain international recognition for the quality of its night skies.
- 24. The idea of Rakiura becoming a dark sky 'sanctuary' also enhances the reputation of the island as an eco-tourism destination. Night sky viewing is a natural extension of this and has low impact on the island's sensitive natural environment. It also complements the nocturnal nature of the island's most famous resident the Stewart Island Brown Kiwi. As night sky viewing is best in the winter months, accreditation will also help to draw visitors to the island in this traditionally slower season.
- 25. A report has been prepared for Council recommending that it resolves to initiate a plan change to establish some stronger lighting controls on Rakiura to support the Dark Skies Sanctuary application that is currently being processed by the Dark Skies Association. One of the key requirements of achieving "sanctuary status" is having a level of lighting controls within the sanctuary area.

Strategy and Policy

Corporate Performance Framework

- 26. The corporate performance framework aligns Council's high level direction to its activities and outcomes, and its purpose is to streamline Council planning and reporting functions.
- 27. CAMMS has now been introduced to activity managers within Council, and those who will be inputting the information needed to complete the interim performance reporting. Strategy and Policy staff, alongside the chief information officer and staff from Services and Assets are running a series of training sessions as we progress this stage of the implementation process. This will be a work in progress as we shift reporting tools for the organisation and seek a more efficient and effective way of working.

Annual Report 2017/18

- 28. The Annual Report 2017 2018 was adopted on Tuesday 25 September after being recommended for adoption by the Finance and Audit committee on Monday 24 September. The report tells the community and Council how well we did against what we said we were going to do in the Long Term Plan and Annual Plan, how much it cost to do this and how we paid for it.
- 29. The Local Government Act 2002 requires Council to prepare and adopt an Annual Report within four months of the end of each financial year. This is the second year that Council has adopted

its Annual Report within three months and the first year that the majority of the document has been graphically designed, which has significantly enhanced the readability of the report, and feedback has been very positive.

Risk Management Framework

- 30. Council continues to identify the need to invest in and develop its risk management processes and approach. In developing the Risk Management Framework the objective is to create a framework to effectively understand, plan for, and mitigate risk across all levels and activities within the organisation. Understanding and mitigating risks is central to safeguarding Southland District's community assets and services and other activities it is responsible for. In facilitating better decision making that support risk informed choices, prioritise actions and determine options, assurance can be provided to Council, the Southland District community and stakeholders that critical risks are identified and managed effectively.
- 31. The first Risk Management Framework project meeting was held on 16 August 2018, to agree the objectives, thresholds and management approaches for the overall framework. In October we held a two day workshop for Council chairs and Finance and Audit committee members, the Executive Leadership Team, and all senior managers that further developed the profile of significant organisational risk. This two-day workshop identified how Council approaches risk, identifies risk and how we prioritise this. We also determined responsibility for the highest priority risks to Council and community. A draft framework will be developed for consideration following this workshop.

BERL Stage 3 – Working Towards Positive Southland Community Futures

- 32. Business and Economic Research Limited (BERL) was commissioned to undertake research to assist with the development of the District's 2031 Long Term Plan.
- 33. The research is based on the idea that the District can passively accept the future that fate will provide for its communities, or work strategically to shape the future it wants to achieve.

The research is in three stages, each of which is designed to answer a specific question:

- stage 1 asked "where we are now?" This involved collecting and analysing data to show the state of wellbeing in the District as a whole and in seven defined communities. This stage has been completed.
- stage 2 asked "where we are heading?" This involved some forecasting to examine how the population and the level of employment in the District and each of the communities would change, if past trends were left to continue. This stage has also been completed.
- the current stage, Stage 3, is about asking the question "where we actually want to be?" Its aim is to define a set of actions that will help to shape positive futures for each of the main communities in the District
- 34. Stage 1 of the research found that, compared to New Zealand as a whole, wellbeing in Southland District was high. Southland District was better particularly in terms of: employment and unemployment rates; incomes; home ownership; and community connectedness. But it was worse in terms of the qualifications of the workforce and economic diversity. It also found that, in the recent past, incomes in Southland District had grown more rapidly than nationally.

However, the District had attracted relatively few migrants, and home ownership in the District had fallen more rapidly than nationally.

- 35. Stage 2 indicated that the District's working age population is likely to increase slightly over the next ten years, but that it is likely to decrease fractionally during the following decade. Meanwhile, if the District's economy continues to grow at the same rate, relative to the national economy, as it has in the recent past, the demand for labour will grow. This means that, because the District's unemployment rate is already low, there is a real possibility of large and growing labour shortages. The likelihood is that, unless the District can attract more migrants, incentivise its young people to stay, and encourage older workers to stay in the labour force, economic growth could be stifled.
- 36. The specific purpose of the final stage 3 is to engage with individuals, organisations, and businesses in the District to pinpoint what needs to be done to ensure that the District and its communities maintain and increase their levels of wellbeing. Ultimately, stage 3 will help to inform Council about what it can do itself to increase wellbeing, and how communities, as they strive for overall community wellbeing, can best work with other agencies and Council to achieve the same goal. This next stage has a focus on what needs to be done to ensure that Southland District maintains and builds on its current position as a place where wellbeing is at a high level a place in which it is good to live and work.
- 37. BERL staff have met with individuals and groups around the district throughout September, and have been engaging in conversations around the future of the district, and what we need to be focusing on to get where we want to be. BERL have engaged with a wide range of people and have included discussions on all activities and services where the Council has a role, either by itself or in partnership and support with other Councils, government agencies and communities. The final draft report will be submitted to Council by December.

Community Futures Research and Analysis Work Programme

- 38. Council is undertaking research and analysis work to support its decision making and transitioning from 2018 to 2021 in preparation for the Long Term Plan 2031. This work will assist in leading the development of Council's overall approach to the management of change and preparation for what the future might hold for the district and its communities, and identify priorities for investing in community future planning. The executive leadership project team comprising of the chief executive, chief financial officer, group manager services and assets, group manager environmental health and group manager community futures has been established, and is facilitated by the strategy and policy manager. The purpose of this work is to develop project plans based on identified work streams that will help identify what is required to deliver priority projects within the district.
- 39. High level project plans have now been developed for each of the topics above and a report presented to the Community and Policy committee was received at their 5 September meeting. The executive leadership project team are meeting in mid-October to establish prioritisation for the works scheduled, and identify any additional resources that may be required to undertake priority projects. A further update report will be provided to the 29 November Community and Policy committee.
- 40. The on-going topics for further research and analysis include:

- socio-demographic projects (where are we now, where are we heading, and where do we want to be)
- climate change and implications for Southland District (risks and impacts on the district)
- service delivery framework district vs local service provision and levels of service (an
 assessment and evaluation of council services and determine the most appropriate level of
 service to meet community needs in the future)
- rating affordability planning and implications (to understand income levels in our communities and affordable measures for delivery of activates and services – and implications of decisions on rating affordability for the district)
- land and water plan implications (to understand the implications of compliance standards on the future provision of services to local communities)
- community facility provision framework (how, what and when are facilities used and needed)
- community partnerships assistance and funding alignment approach (multi-agency community partnership opportunities, and Council's funding and grant schemes to support community organisations)
- technological change impacts on communities and implications for Council.

Policy and Bylaw Updates

41. There are a number of Council bylaws and policies currently being reviewed and updated, and a large number of bylaws due for review in the next 12-24 months. Currently, there is the Stewart Island Visitor Levy Bylaw and Policy out for consultation, with submissions closing 9 November 2018. Council have also completed a Sensitive Expenditure Policy and are currently seeking staff feedback on the Conflict of Interest Policy. Council have also resolved to receive the Roading Bylaw change to Elgin Terrace (Oban, Stewart Island), and the Dangerous, Affected and Insanitary Buildings Policy.

Venture Update

Southland Murihiku Destination Strategy

- 42. Planning for Southland's continued tourism growth is underway with the development of the Southland Murihiku Destination Strategy for 2018-28. Venture Southland is facilitating the development of the strategy which was identified as a key priority project in the Southland Regional Development Strategy Action Plan.
- 43. Stafford Strategy has been appointed as an independent consultant to develop the Strategy and will work alongside Venture Southland and the local Advisory Group to encourage community and key stakeholder engagement. Consultation with major stakeholders is currently underway and will continue into next year. Once complete the strategy will provide a blueprint for Southland's destination management, assist in attracting people to Southland, ensure visitors have a quality experience, and provide a framework to achieving the goal of \$1 billion dollars in tourism revenue, in Southland by 2025

Shared Services Pilot

44. The Shared Service Pilot is well underway in the Wyndham /Edendale area. Meetings have been held with the six community groups involved, and memorandums of understanding put in place to clarify the tasks of the groups. A Wyndham local has been appointed to deliver the shared service role which consists of a range of mainly administration type tasks, for approximately 20hours per group over a six month period. An initial evaluation survey has been completed as part of an overall evaluation process to assess the effectiveness of the pilot. Venture Southland will continue to monitor the pilot and its effect on the community groups, and look at options of implementing the model in other Southland District communities.

Customer Support

Libraries

45. Our Library service has new books each month, these can be viewed online through our catalogue on https://www.southlanddc.govt.nz/my-southland/libraries/.

Environmental Services

Group Manager Commentary

- 46. The Environmental Services group has been mourning the passing of a long serving and highly valued team member and workmate, Tracy van Veldhuisen, who passed away recently after a short illness. Tracy gave 33 years of excellent service to the Southland District Council, and before that the Southland County Council, working primarily on animal control and alcohol licensing functions. She will be very greatly missed by all her colleagues.
- 47. The IANZ reaccreditation project team continues to work on preparatory work for the upcoming reaccreditation audit in March 2019. An area of focus has been looking for the learnings from other recent audits from other councils which the team has been able to assess. A "mock audit" is scheduled for late November.
- 48. Council recently corresponded with the Ministry for the Environment expressing some concerns about the implications of the recently –adopted National Environmental Standard for Plantation Forestry on Council's roading network. Positive feedback has been received from the ministry that this correspondence will be considered closely.
- 49. A work programme to build on process mapping across the group is underway. This will assist with business continuity, customer service and mitigating single points of failure and loss of corporate knowledge.

Building Solutions

- 50. The department have issued 60 consents for the month and a number of these have been processed by the Building Solutions Team in Christchurch, this has a neutral effect to the customer, in terms of cost whilst providing our customers with a more efficient service.
- 51. While the value of consented work is down on October last year it is in line with 2016-17. The trend appears to indicate that the increase in demand experienced last year will not continue

through this year. There is a noted reduction in the number of commercial consents issued for the month. The areas most affected by the downturn in consent numbers are Mararoa Waimea and Winton Wallacetown however these were both higher than the previous year last month.

Environmental Health

Food Act

52. Staff have been implementing the Food Act 2014 over the last three years, in accordance with a transition schedule determined by the MPI. The last group of food businesses to transition are due to do so by 30 November. Letters will go out shortly to these businesses, and staff will follow up to assist these businesses to transition.

Toxic Algae Signage

53. Council's environmental health staff attended the recreational water liaison group, this forum was also attended by staff from ES and Public Health South. The group will be installing new signs concerning toxic algae, at two sites to start with – Waituna Lagoon and the Thornbury camping area. The signs will include photos of the toxic algae, and advisory statement to check for toxic algae.

Dog Registration

54. Council's dog control officers are working on the next phase of dog registration – following up dog owners that have not renewed registration. There are about 700 dog owners in this category as at the start of October.

Prosecution

55. Council is prosecuting the two owners of the Rottweilers that attacked a member of the public in Winton on 10 June 2018. It is very unlikely that the substantive hearing will take place this year.

Resource Management

- 56. Council continues to work collaboratively with ES, ICC and GDC on region wide and national consistency, examples are National Planning Standards, landscapes, biodiversity, climate change, and e-plan delivery. There are a number of nationally driven changes coming in 2019 and considering these on a region wide scale is of benefit to all organisations and communities.
- 57. Council has limited notified a resource consent application submitted by Greenbriar to extend the existing coal mine in an easterly direction towards Gorge Road. The parties identified were those directly adjoining the site or likely to be affected by the extension.
- 58. The number of resource consents being lodged with Council remains steady. There are currently 50 consents in the system (on hold and processing).

People and Capability

59. Health, safety and wellness continues to be a focus with Council signing of the 2018/19 plan. The plan contains a review of previous performance and objectives and spells out proposed improvement measures and targets.

- 60. The plan continues the focus on a risk based approach to managing health and safety and has a strong theme of training and development. E-learning and team activities are continuing.
- 61. Recruitment for a number of senior roles within Council has resulted in the appointment of some fantastic applicants. Karen Purdue in the role of community partnership leader, Mark Day in the role of community facilities manager, Chantelle Subritzky in the role of corporate performance lead and Mark Fraser in the role of district library manager.

Services and Assets Group

Group Manager's Update

- 62. The new project management system remains on track for 'go live' in early December. Internal training programmes commence later this month and change management processes are also being established. Reporting requirements and layouts are in the process of being determined.
- 63. We are pleased to advise that Mark Day from the business solutions team has been recruited for the role of community facilities team leader. Mark brings a wealth of leadership and asset data knowledge with him, which is a key focus area for the group.
- 64. The Pyramid Bridge project is progressing with Gore District Council. Southland District Council staff and Council representation form part of the project governance team. An updated design estimate has been provided and a cost review has been undertaken by a quantity surveyor. Given the cost escalation that has occurred, further discussion is underway with New Zealand Transport Agency around funding sources and percentages.
- 65. Southland disAbility Enterprises have submitted a proposal for the extension of the recycling activities within Southland. Wastenet are working with Southland disAbility Enterprises through these negotiations. Once completed, a recommendation to each of the WasteNet's councils will be forthcoming.
- 66. Work is ongoing to provide further clarity and prioritisation of expenditure in association with infrastructure deficits, activities, sub-activities and services. This work is necessary to adequately inform levels of service discussions and consultation in the lead up to the 2021 Long Term Plan.
- 67. Asset information is also an area of focus currently, particularly within the community facilities and 3 waters activities. For 3 waters this involves establishing a master data specification determining what asset information is required, across the hierarchy of assets within each of the three reticulated services activities. Once established, it will be necessary to work with our contractors to ensure at the point of install or intervention, the appropriate information is captured in a way that is then easily migrated into IPS, our asset management software.
- 68. For community facilities this has involved identifying some priority activities (playgrounds, buildings and toilets) and tapping into support from the New Zealand Recreation Association as the national support body to establish asset information templates for each. These are currently in draft and being finalised. Once finalised we will progress to gathering the relevant asset information for these activities. Concurrently, it will be necessary to review the asset management system to support its function.
- 69. It is anticipated that this asset information work will be ongoing for a number of years and will impact all of the activities and services that Council delivers.

- 70. Forestry activity has been dominated by harvesting operations in the Waikaia Forest. With this completed during September, the 2018/19 program is now also completed.
- 71. Production for September was 9,000 tonnes, with a total of 30,000 tonnes cut for the year. Financially the results are looking very good and are well above budget.

Strategic Water and Waste

Te Anau Wastewater Discharge Project

72. At its meeting on 23 October Council decided to approve the sub-surface drip irrigation method for discharging treated wastewater at the Kepler block near Manapouri. This option requires new resource consents to be obtained for the discharge at Kepler and an extension to the current discharge consent from the oxidation ponds to the Upukerora River.

Land and Water Plan Implementation

- 73. Environment Southland released their proposed Land and Water Plan earlier this year.
- 74. In total 25 appeals were received by Environment Southland of which Council has identified 10 which it will join as a section 274, Resource Management Act 1991 party. Council has also lodged an appeal to the decision. The basis of Council's appeal, is largely around the 'non-complying' activity status on wastewater discharges to water. The latest direction issued from the Environment Court outlines a proposed path, where appeals to objectives will be heard ahead of mediation, by grouped topic on policies and rules.

Review of Solid Waste Contract Arrangements

- 75. The WasteNet Southland Waste Management Group has rolled over the Bond contract for waste collection on the same rates and terms and conditions. Further, WasteNet is in the process of working through a negotiation process for the recycling contract with Southland disAbility Enterprises Limited.
- 76. Further information has been requested by the Waste Management Group, which should allow a recommendation to be made to the Waste Advisory Group as to whether to roll the Southland disAbility contracts over, or to go back to the market.

Operations and Community Services

The Southern Scenic Route

- 77. The Tourism Infrastructure Fund application is currently sitting with Ministry of Business, Innovation and Employment, to complete the contract to be presented to Council for approval and signing; with a response anticipated within a month.
- 78. In the meantime we are forming a works program based on the submitted dates, having discussions with suppliers and looking at design for each location.

Local projects

79. The 2018-2019 part of the footpath repair and maintenance project in Wyndham and Edendale has been put on hold, pending the implementation of the New Zealand Transport Agency funding of footpath maintenance and renewals.

80. The community engineer team will be working closely with the roading team to come up with a strategy to deliver footpath projects currently in the 18/19 Long Term Plan and based on the Opus report.

Strategic Roading

Alternative Coastal Route Seal Extension Project

- 81. The route down to Waipapa lighthouse has now been sealed. The project is still tracking well, with the final section of sealing along the main route expected to be completed in late October/ November depending on weather condition.
- 82. The legal survey for finalising land purchases is continuing.

LED Street Light Conversion

83. All the standard 70W High Pressure Sodium lights have been replaced in the townships. Focus is now shifting on the remaining higher wattage lights and special/decorative lights and how these get converted to LED.

District Wide Resurfacing

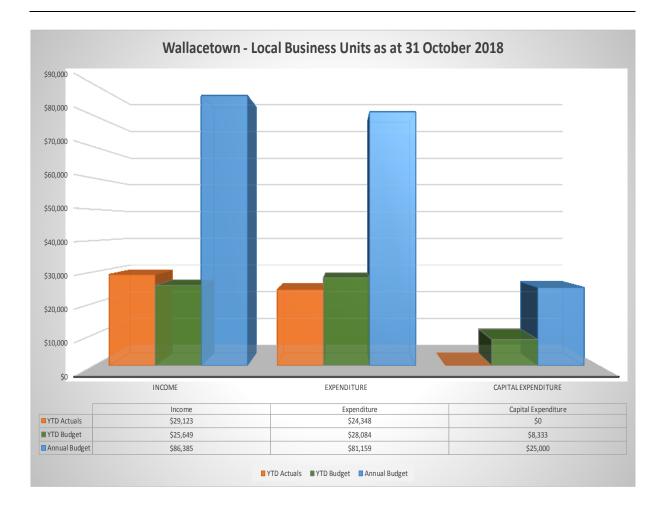
84. The annual District wide road resurfacing program will be commencing as soon as weather conditions allow. Sealing works take place between 1 October and 31 March.

Strategic Property

- 85. Work has commenced on the 2018/19 projects to be completed this financial year. The current phase of the projects, is confirming quotes and seeking approval to commence for those under budget. Some projects will be commencing in the near future, whereas others will either need a scope change or additional expenditure approval.
- 86. Work has also commenced to identify, plan to commence and complete those improvement processes, as identified in each of the seven activity plans used as the basis of the recently approved Long Term Plan. For community centres the collection of data regarding each facility's utilisation.

Finance

- 87. Income for the Wallacetown Community Board is \$3,474 higher than expected year to date, October 2018. This is mainly due to higher than budgeted interments at the Wallacetown cemetery for this stage in the year.
- 88. Expenditure for the Wallacetown Community Board is showing lower than expected year to date. This is due to scheduled and budgeted maintenance and projects not yet required or undertaken. There is higher than budgeted expense in the Ailsa Street playground due to mowing being commenced for the season.
- 89. It is worth noting that budgets are phased on a monthly basis, and while some budgets appear to be underspent, they will still be on track for maintenance schedules that take place periodically throughout the year.



				Res	eserve	Ba	Balances	es					
Local Wallacetown													
	Opening Balance	Current Budget	Forecast Budget	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028	2028/2029
Local													
Reserve Wallacetown Cemetery Bequest Wallacetown General - RES	70,171	72,281	72,281	71,527	71,547	63,492	65,574	64,265	57,537	55,782	55,119	53,188	53,188
Total Local Reserve	257,791	263,710	263,710	266,889	270,971	249,406	248,216	250,827	248,148	250,575	208,916	201,817	199,480
Total Local Balance	257,791	263,710	263,710	266,889	270,971	249,406	248,216	250,827	248,148	250,575	208,916	201,817	199,480
Stormwater													
Operating Wallacetown Stormwater - OPR	43,108	19,103	19,103	19,719	20,355	21,012	21,691	22,392	23,116	23,864	24,637	25,435	25,435
l otal Stormwater Operating	43,108	19,103	19,103	19,719	20,355	21,012	21,691	22,392	23,116	23,864	24,637	25,435	25,435
Total Stormwater Balance	43,108	19,103	19,103	19,719	20,355	21,012	21,691	22,392	23,116	23,864	24,637	25,435	25,435
Total Wallacetown Reserve Balance	300,900	282,813	282,813	286,608	291,326	270,418	269,907	273,219	271,264	274,439	233,553	227,252	224,915
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Overall Reserve Balance:	300,900	282,813	282,813	286,608	291,326	270,418	269,907	273,219	271,264	274,439	233,553	227,722	224,915

	Wallac	cetown -	Busine	ss Units	etown - Business Units as at 31 October 2018	Octobe	r 2018			
			Income			Expenses			Capital	
		Actual	Budget	Budget	Expenses	Budget	Budget	Actual	Budget	Budget
BU Code	BU Code Business Unit	YID	QTY	Full Year	YTD	YTD	Full Year	YTD	VTD	Full Year
29100	29100 Administration - Wallacetown	\$3,557	\$3,532	\$10,595	\$2,535	\$3,532	\$10,595			
29102	29102 Operating Costs - Wallacetown	\$3,385	\$3,361	\$16,227	\$68\$	\$4,700	\$12,419			
29107	29107 Street Works - Wallacetown	\$2,119	\$2,103	\$6,310	\$2,596	\$2,574	\$7,722			
29113	29113 Stormwater Drain - Wallacetown	\$1,674	\$1,662	\$5,982	\$1,372	\$2,133	\$4,987		\$8,333	\$25,000
29125	29125 Cemetery - Wallacetown	\$99′8\$	\$5,324	\$18,270	\$8,982	\$5,478	\$16,435			
29128	29128 Beautification - Wallacetown	\$7,195	\$7,160	\$21,479	\$6,053	\$7,160	\$21,479			
29132	29132 Ellerslie Square	\$1,466	\$1,456	\$4,367	\$650	\$1,456	\$4,367			
29146	29146 Playground - Ailsa Street	\$1,059	\$1,052	\$3,155	\$1,261	\$1,052	\$3,155			
	Total	\$29,123	\$25,649	\$86,385	\$24,348	\$28,084	\$81,159	0\$	\$8,333	\$25,000

Recommendation

That the Wallacetown Community Board:

a) Receives the report titled "Council Report" dated 7 December 2018.

Attachments

There are no attachments for this report.