



Notice is hereby given that a Meeting of the Lumsden Community Development Area Subcommittee will be held on:

**Date:** Monday, 11 February 2019  
**Time:** 6pm  
**Meeting Room:** Southland District Council Lumsden Office  
**Venue:** 18 Diana Street  
Lumsden

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## **Lumsden Community Development Area Subcommittee Agenda OPEN**

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### **MEMBERSHIP**

<b>Chairperson</b>	Rob Scott
<b>Members</b>	Kevin Skoropada Carolyn Smith Greg Tither Morris Williams

### **IN ATTENDANCE**

<b>Committee Advisor</b>	Rose Knowles
<b>Community Partnership Leader</b>	Kelly Tagg

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**[www.southlanddc.govt.nz](http://www.southlanddc.govt.nz)**

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**Note:** The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. Should Members require further information relating to any reports, please contact the relevant manager, Chairperson or Deputy Chairperson.



## **Terms of Reference - Community Development Area Subcommittees**

Community Development Area Subcommittees are delegated the following responsibilities by the Southland District Council.

- Represent and act as an advocate for the interest of its community.
- Consider and reporting on all matters referred to it by the Southland District Council, or any matter of interest or concern to the Community Development Area Subcommittee;
- Maintain an overview of services provided by the Southland District Council within the community;
- Consider annual estimates for expenditure within the community and recommend these to Council;
- Communicate with community organisations and special interest groups within the community;
- Undertaking any other responsibilities that are delegated to it by the Southland District Council.

In addition to these activities, Community Development Area Subcommittees will consider how best to provide for our communities, and the people who live there, into the future.

Community Development Area Subcommittees will provide leadership by:

- Positively representing their community and the Southland District;
- Identifying key issues that will affect their community's future and work with Council staff and other local representatives to facilitate multi-agency collaborative opportunities.
- Promote a shared vision for the wider community of interest area and develop ways to work with others to achieve positive outcomes

Community Development Area Subcommittees will adopt a strategic focus that will enable members to:

- Provide local representation and guidance on wider community issues, initiatives and projects.
- Contribute to the development and promotion of community cohesion, by developing and supporting relationships across a range of stakeholders at a local, regional and national level.
- Take part in local community forums, meetings and workshops.
- Inform local residents and ratepayers on issues that affect them.

Community Development Area Subcommittees shall have the following delegated powers and be accountable to Council for the exercising of these powers.

### **Engagement and representation**

- Facilitating the Council's consultation with local residents and community groups on local issues and local aspects of district wide issues including input into the Long-term Plan, Annual Plan, and policies that impact on the Board's area.
- Engaging with council officers on local issues and levels of service, including infrastructural, recreational, community services and parks, reserves and cemetery matters.
- Representing the interests of the community at Council, Committee or Subcommittee meetings when a motion under debate relates to a matter that the Board considers to be of particular interest to the residents within its community.
- Monitoring and keeping the Council informed of community aspirations and the level of satisfaction with services provided.

### **Financial**

- Approving expenditure within the limits of annual estimates.
- Approving unbudgeted expenditure for locally funded activities up to the value of \$10,000.

### **Rentals and leases**

- In relation to all leases of land and buildings within their own area, on behalf of Council;
  - Accepting the highest tenders for rentals of \$10,000; or less per annum.
  - Approving the preferential allocation of leases where the rental is \$10,000 or less per annum.

### **Local assets and facilities**

- Overseeing the management of local halls and community centres which are owned by Council and where no management committee exists. This will occur by way of relationship with officers of Southland District Council.
  - Appoint a local liaison person responsible for community housing.
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The Community Development Area Subcommittees can make recommendations to Council on:

**Assets and Facilities**

- Annually providing feedback on any asset management plans or community services strategies applicable to the community for which the Community Development Area Subcommittee is responsible.

**Rentals and leases**

- In relation to all leases of land and buildings within their own area, on behalf of Council;
  - Recommending rentals in excess of \$10,000 per annum to the Group Manager Services and Assets.
  - Recommending the preferential allocation of leases where the rental is in excess of \$10,000 per annum to the Group Manager Services and Assets.

**Contracts/Tenders**

- Recommending tenders less than \$200,000 to the Group Manager Services and Assets.
- Recommending tenders in excess of \$200,000 to the Services and Assets Committee.
- Recommending tenders to the Services and Assets Committee where preference is not for acceptance of the highest tenderer,

**Financial**

- Recommending annual estimates to Council
- Recommending unbudgeted expenditure in excess of \$10,000 to the Services and Assets Committee.

**Local Policy**

- Considering matters referred to it by officers, the Council, its committees or subcommittees, including reports and policy and bylaw proposals relating to the provision of council services within the Board's area; and
- Making submissions or recommendations in response to those matters as appropriate.
- Appoint a local liaison person responsible for community housing.

The Chairperson of each Community Development Area Subcommittee is delegated with the following additional responsibilities:

- Approval of leases, rental agreements and the rollover of existing contracts under \$1,000;
  - Engaging with Community Development Area Subcommittee members to make submissions to the Council on behalf of the Community Development Area Subcommittee where a submission period is outside of the Community Development Area Subcommittee meeting cycle. Where a Chairperson is unable to base a submission on a consensus among Community Development Area Subcommittee members, a Community Development Area Subcommittee meeting must be held.
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**UPDATES**

**8.1 Chairperson's Report**

The Chairperson, Member Scott, to report on matters with which he has been involved since the subcommittee's last meeting.

**8.2 Committee Reports**

Works & Cemetery – Kevin Skoropada

Hall – All members

Community Housing – Morris Williams

Information Centre – Carolyn Smith

Nth Sld Development Fund Allocation – Rob Scott & Greg Tither

Nth Sld Development Charitable Trust - Rob Scott & Carolyn Smith

**8.3 Councillor's Report**

Councillor Douglas to report on activities from the District Council table.



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**1 Apologies**

At the close of the agenda no apologies had been received.

**2 Leave of absence**

At the close of the agenda no requests for leave of absence had been received.

**3 Conflict of Interest**

Committee Members are reminded of the need to be vigilant to stand aside from decision-making when a conflict arises between their role as a member and any private or other external interest they might have.

**4 Public Forum**

Notification to speak is required by 5pm at least two days before the meeting. Further information is available on [www.southlanddc.govt.nz](http://www.southlanddc.govt.nz) or phoning 0800 732 732.

**5 Extraordinary/Urgent Items**

To consider, and if thought fit, to pass a resolution to permit the committee to consider any further items which do not appear on the Agenda of this meeting and/or the meeting to be held with the public excluded.

Such resolution is required to be made pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987, and the Chairperson must advise:

- (i) the reason why the item was not on the Agenda, and
- (ii) the reason why the discussion of this item cannot be delayed until a subsequent meeting.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

"Where an item is not on the agenda for a meeting,-

- (a) that item may be discussed at that meeting if-
  - (i) that item is a minor matter relating to the general business of the local authority; and
  - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion."

**6 Confirmation of Minutes**

- 6.1 Meeting minutes of Lumsden Community Development Area Subcommittee, 03 December 2018



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# **Lumsden Community Development Area Subcommittee OPEN MINUTES**

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Minutes of a meeting of Lumsden Community Development Area Subcommittee held in the Southland District Council Lumsden Office, 18 Diana Street, Lumsden on Monday, 3 December 2018 at 6pm.

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## **PRESENT**

<b>Chairperson</b>	Rob Scott
<b>Members</b>	Carolyn Smith Greg Tither Morris Williams Councillor Douglas

## **APOLOGIES**

Kevin Skoropada

## **IN ATTENDANCE**

<b>Committee Advisor</b>	Rose Knowles
<b>Community Partnership Leader</b>	Kelly Tagg
<b>Manager Community Facilities</b>	Mark Day

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**1 Apologies**

Apology for non-attendance was lodged by Member Skoropada

Moved Member Smith, seconded Member Williams **and resolved:**  
**That the Lumsden Community Development Area Subcommittee accept the apology lodged by Member Skoropada.**

**2 Leave of absence**

There were no requests for leave of absence.

**3 Conflict of Interest**

There were no conflicts of interest declared.

**4 Public Forum**

There was no public forum.

**5 Extraordinary/Urgent Items**

There were no Extraordinary/Urgent items.

**6 Confirmation of Minutes**

**Resolution**

Moved Member Williams, seconded Member Smith **and resolved:**

**That the Lumsden Community Development Area Subcommittee confirms the minutes of the meeting held on 15 October 2018 as a true and correct record of the meeting.**

**Reports**

**7.1 Direction-setting for Annual Plan 2019/2020**

**Record No: R/18/10/25090**

Community Partnership Leader – Kelly Tagg was in attendance for this item.

Mrs Tagg advised that the purpose of the report was to confirm the direction determined for the 2<sup>nd</sup> year of the 2018/2028 Long Term Plan.

The report also provided an overview of the forecasted projects and services for the

Lumsden Community Development Area in 2019/2020. There are no variations from what was anticipated in year two of the Long Term Plan 2018-2028.

Members noted that the \$3394 for internal rates in operating expenditure budget is to be removed due to an incorrect charge and that \$4000 from the Ward Contribution to refuse collections is to be added to the budget.

### Resolution

Moved Chairman Scott, seconded Member Smith **and resolved:**

**That the Lumsden Community Development Area Subcommittee:**

- a) **Receives the report titled "Direction-setting for Annual Plan 2019/2020" dated 28 November 2018.**
- b) **Determines that this matter or decision be recognised not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Notes that any extraordinary projects for the local area have been included in the 2019/2020 Annual Plan, as identified through Council process in the project plan for extraordinary projects/activities/events project template completed by 21 September 2018.**
- e) **Budgets for the year commencing 1 July 2019 be adopted for inclusion in the Council's Draft 2019/2020 Annual Plan subject to the following amendments made at this meeting:**
  - **Operating Expenditure Remove \$4514.00 under General Projects**
  - **Operating Expenditure Remove \$3394.00 Internal Rates**
  - **Refuse Collection Budget Add \$4000.00 from Ward Contribution**
  - **Lumsden Hall Rate To stay at \$36.00 per household**
- f) **Requests the setting of the following rates and charges (including GST) for the year commencing 1 July 2019 based on the approved budgets in (e) above.**

<b>Rate Description</b>	<b>Rate (GST Incl)</b>
Lumsden Community Development Area Rate	<del>\$122,058</del> \$108,364
Lumsden Community Centre	<del>\$12,398</del> \$36.00 per household

- g) **Request the setting of the halls fees and charges (including GST) for the year commencing 1 July 2019, as included in Appendix 5, for inclusion in the 2019/2020 Annual Plan.**

## **7.2 Unbudgeted Expenditure Approval to Undertake Refurbishment of the Kitchen and Toilets at the Lumsden Hall**

**Record No: R/18/11/26915**

Community Facilities Manager – Mark Day was in attendance for this item.

The Subcommittee has requested that some works be undertaken to bring the kitchen and toilet areas of the building up to an appropriate standard. The scope and indicative costing's are attached for consideration and approval for unbudgeted expenditure to undertake the work.

### **Resolution**

Moved Chairman Scott, seconded Member Williams

**That the Lumsden Community Development Area Subcommittee:**

- a) **Receives the report titled “Unbudgeted Expenditure Approval to Undertake Refurbishment of the Kitchen and Toilets at the Lumsden Hall” dated 27 November 2018.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Agrees that the project be funded from the Lumsden Property Reserve with any shortfall being funded from the Lumsden Community Development general reserve.**
- e) **Agrees to accept the quotes from Regal Floors for \$7613.00 and T Lynch (Painter) for \$4531.00.**
- e) **Recommends to Council to approve the unbudgeted expenditure of \$11,960 plus GST to replace the vinyl and paint and wallpaper the kitchen and toilets (including the accessible toilet) in the Lumsden Hall.**

### **7.3 Council Report**

**Record No: R/18/11/26715**

Community Partnership Leader Kelly Tagg and Councillor Douglas presented the report.

Mrs Tagg advised the purpose of the report is to provide an overview of key issues across the Southland District, as well as high level local issues from various Council units.

Mrs Tagg and Councillor Douglas highlighted various issues of interest including:

- Three Waters
- Representation Review
- Local Authority Elections 2019
- Stewart Island Dark Sky Application
- Corporate Performance Framework
- Risk Management Framework
- Shared Services
- BERL Stage 3
- Venture Southland update
- The Southern Scenic Route
- Pyramid Bridge update
- Te Anau Wastewater Discharge Project
- Review of Solid Waste Contract Arrangements
- Lumsden CDA Budgets update.

**Resolution**

Moved Member Smith, seconded Member Tither

**That the Lumsden Community Development Area Subcommittee:**

- a) Receives the report titled “Council Report” dated 26 November 2018.**

### **8.1 Chairperson’s Report**

The Chairman, Rob Guyton, reported on matters with which he has been involved since the subcommittee’s last meeting, which included;

- Road Safety Issues
- Recreation Grounds – water issues
- Lumsden Camping Ground update
- Lumsden Heritage Trust
- Chairs Meeting in Winton
- Meeting with S Manaena (Team Leader Community Engineers) re Railway Station upgrade.
- Tourism Advisory Group
- Letter to Council for support in reducing the speed limit
- New Caretaker for the Memorial Hall to start beginning February

Moved Chairman Scott, seconded Member Smith **and resolved:**

**That the Lumsden Community Development Area Subcommittee purchase two cork notice boards to be installed at the Railway Station with funding from General Projects.**

Moved Chairman Scott, seconded Member Williams **and resolved:**

**That the Lumsden Community Development Area Subcommittee supports the letter to Council for reducing the speed limits in Northern Southland.**

## 8.2 Councillor's Report

Councillor Douglas reported on matters from the District Council table. These included;

- Risk Workshop
- Cycle & Celebrate Day with the opening of the Lumsden Toilets
- Lumsden Maternity Centre update
- Stewart Island Visitor Levy increase
- Down River Dash on the 16 December

The meeting concluded at 8.45pm

CONFIRMED AS A TRUE AND CORRECT RECORD AT A  
MEETING OF THE LUMSDEN COMMUNITY  
DEVELOPMENT AREA SUBCOMMITTEE HELD ON 3  
DECEMBER 2018

**DATE:**.....

**CHAIRPERSON:**.....



## Council Report

**Record No:** R/19/1/552

**Author:** Kelly Tagg, Community Partnership Leader

**Approved by:** Rex Capil, Group Manager Community and Futures

☐ Decision

☐ Recommendation

☒ Information

## Chief Executive

### Local Government Funding and Financing Inquiry

1. Last December the Productivity Commission released an issues paper for the local government funding and financing inquiry that they are leading. A copy of the issues paper is available on the commission's website ([www.productivity.govt.nz](http://www.productivity.govt.nz)).
2. The issues paper briefly describes local government in New Zealand and how funding and financing currently works. It asks questions about current pressure points and ways that councils can manage cost pressures. It then seeks views on options for future funding and financing tools.
3. Submissions are open until 15 February 2019. Subsequent phases of the inquiry process include the release of a draft report in June 2019 and then a final report to government in November 2019.

### Tourism Strategy and Visitor Levy

4. The government have released their proposed new tourism strategy for public consultation. A copy of the full strategy is available on the MBIE website ([www.mbie.govt.nz/info-services/sectors-industries/tourism/tourism-strategy-consultation](http://www.mbie.govt.nz/info-services/sectors-industries/tourism/tourism-strategy-consultation)).
5. The draft strategy identifies five key outcomes, including that tourism protects and enhances New Zealand's natural, cultural and historic heritage, that regions and communities benefit from tourism, and that New Zealander's lives are improved by tourism. It also outlines the challenges that the growth in tourism in recent years has created and the proposed actions to manage these challenges.
6. At the end of September the government approved the introduction of the \$35 border levy, which is expected to raise some \$80 million per year that is to be used to fund tourism infrastructure and conservation related projects. It is expected that the funds raised will be split evenly between conservation and tourism related infrastructure. At this stage work is still to be progressed to determine how the funds are to be split and how they will be distributed.
7. The levy will be collected through visa fees and via the new Electronic Travel Authority, with legislation due to be passed around the middle of 2019.

### **3 Waters Review**

8. The government is continuing to progress their 3 waters review.
9. In late October the government released a report by GHD and Boffa Miskell into the costs of upgrading wastewater treatment plants. The report estimates that the cost of upgrading wastewater schemes to a standard suitable to meet the current National Policy Statement on Freshwater would cost approximately \$2 billion. It also questions the ability of a number of rural and provincial councils to meet these costs.
10. In late November government released the cabinet paper and minutes detailing the decisions that they made at their meeting on 29 October in regard to the review process. A copy of the papers is available at ([www.dia.govt.nz/three-waters-review](http://www.dia.govt.nz/three-waters-review)).
11. In these papers the government have outlined the broad shape of the options being considered in their review and the overall timetable within which they now expect to be able to make decisions.
12. It is expected that the first round of decisions will be made by cabinet in June 2019. These are expected to include decisions in relation to:
  - the formation of new regulatory processes for drinking water
  - changes to the environmental regulation system that is currently managed by regional councils
  - processes for improving performance reporting in relation to the delivery of wastewater and stormwater systems.
13. By the end of 2019 it is expected that decisions will be made about:
  - proposed service delivery arrangements for 3 waters
  - the need for economic regulation.
14. The question as to whether there will be a need for some form of economic regulation will partially depend upon the decisions that government make in relation to the potential aggregation of service delivery arrangements.
15. The broad models of reform include:
  - proceeding with changes to the regulatory system only
  - whether government creates an incentives regime to encourage the development of more efficient service delivery models
  - a form of compulsory aggregation of service delivery agencies. These would still be publicly owned and most likely still involve some form of local government ownership through, for example, a council controlled organisation model.
16. In a number of recent speeches the minister of local government, Hon Nanaia Mahuta has continued to signal a preference for change to the 3 waters delivery structures including the potential for cross-subsidisation between regions.
17. Local Government New Zealand are making it clear, from a sector advocacy perspective, that any form of aggregation of service delivery should be left to local authorities to decide, particularly

given that the assets are owned by local communities. In this regard they have adopted a position statement which has four key principles as follows:

- fix drinking water first: Havelock North has shown that urgent action is needed in the drinking water space, and any reform process should make this a priority. The government needs to set hard drinking water standards, and establish a strong regulator to enforce these standards.
- let existing regulations run their course: Wastewater and stormwater assets are long-lived, and it takes many years of planning and investment to change performance outcomes. New freshwater quality standards were introduced in 2017, and we should allow efforts to meet these standards to run their course before introducing new requirements.
- take mandatory aggregation off the table: Local government strongly opposes mandatory aggregation of water assets as one-size-fits-all policy making. The economic literature shows aggregation can be an effective tool to produce service delivery efficiencies in some cases, and so needs to be applied on a case-by-case basis, not as a blanket policy for New Zealand.
- incentives matter: Central government should focus on getting the incentives right to drive behaviour. Setting hard quality standards across all 3 waters, backed by rigorous compliance enforcement, will force service providers to lift their performance. At the same time it will open the door to innovation, as service providers experiment with different technologies and ownership models to meet these standards.

18. Across the local government sector a number of other concerns have also been expressed about the current review process. These include:

- the lack of a clear problem definition that the review aims to fix, particularly when consideration is being given to some form of aggregation of supply
- a lack of follow through on the 'co-design' principle, under which the 3 waters review process was originally established
- a tendency to see the 3 waters as one system, as opposed to three distinct but interlinked systems, each with their own challenges
- the question as to whether this is simply a 'back door' way of amalgamating local authorities.

19. The issues arising from the current 3 waters review process are clearly significant at both the national level and for all local authorities. It is clear that there is a need for change and a significant lift in the performance of the sector as a whole. There is also a need for a lift in the quality of private water systems across New Zealand.

20. At the very least there will be significant change to the regulatory environment, which includes drinking water standards, environmental regulation and potentially economic regulation, within which the sector currently operates. This will bring new standards which will need to be met within a short timeframe and will also be subject to an intensive enforcement regime. Local authorities will not be able to use cost as a reason for not meeting the required standards.

21. Staff will continue to monitor developments in this area. At a local level we need to continue on with looking to improve the way in which we manage the water, wastewater and stormwater activities including looking at increasing the pace with which we implement infrastructure improvement projects. We also need to improve our asset management information and processes so that we are able to support informed decision-making processes.
22. We are also now getting closer to the point at which there will be merit in Council looking to do some work with its neighbouring authorities on future models that could be implemented across Southland.

### **Local Governance and Community Well-beings**

23. Alongside of their announcements on the 3 waters review the government also released a cabinet paper outlining work that they are doing to look at strengthening the role of local authorities in the community governance and broader community well-beings area.
24. As noted previously the government have introduced an amendment to the Local Government Act 2002 to require local authorities to have a focus on improving the social, economic, environmental and cultural well-being of their communities. While some might see this as a reinstatement of the sustainable development focus that was previously included in the Act, but removed by the previous government, others see it as having quite a different focus to the previous regime.
25. A strengthening of the community leadership and development role that local government can play will have much more significance if the way in which a number of the traditional infrastructural services, such as 3 waters and roading, are changed. The approach being pursued is also consistent with work at a central government level to bring a four well-beings approach to the development of their next Budget. This work, which is called the Living Standards Framework, is also consistent with the Sustainable Development Goals set by the United Nations.
26. Eventually, this work could lead to a greater devolution of responsibilities from central to local government. While government have ruled this out at this stage it is inevitable that there will be ongoing discussions in this area particularly given that the role of local government in New Zealand is relatively narrow by OECD standards and hence it is seen that there is considerable ability to strengthen the role of local authorities as leaders in social, housing, emergency management and long term community planning areas, which are also priorities for government. Over time this could also lead to the decentralisation of what are currently central government service responsibilities to local government.
27. The minister of local government is expected to report back to cabinet in April 2019 on the progress being made in this area.

## **Marine Pollution**

28. The Ministry of Transport is currently seeking input into a decision on whether New Zealand should sign an international treaty restricting air emissions from ships. The level of air pollution coming from cruise ships within Fiordland and Milford Sound in particular has been an issue of concern.
29. This International Maritime Organization treaty, Annex VI of the International Convention for the Prevention of Pollution from Ships (MARPOL), regulates emissions that are harmful to public health, deplete the ozone layer and contribute to climate change.
30. Annex VI would reduce air emissions by controlling the sulphur content of fuel. Domestic and international ships entering New Zealand waters meet the current Annex VI standards of 3.5 percent sulphur content. Marine fuel produced here is also under 3.5 percent. From 2020 however, the standard required by MARPOL is likely to drop to 0.5 percent.

## **Resource Management Act Reform**

31. Government have announced that they intend undertaking a two-stage approach to the introduction of amendments to the Resource Management Act 1991.
32. The first stage will be a focused set of amendments that will address a number of targeted issues which government see as being able to be amended relatively easily. Further details on the specific changes proposed are available on the Ministry for the Environment website ([www.mfe.govt.nz/rma/improving-our-resource-management-system](http://www.mfe.govt.nz/rma/improving-our-resource-management-system)).
33. Stage 2, which will begin early this year, will be a more comprehensive review of the resource management system and will build on current work across urban development, climate change, and freshwater. It will also consider a number of issues raised by stakeholder groups including the Productivity Commission and Local Government New Zealand.

## **Stewart Island/Rakiura Service Sustainability Review**

34. In September 2018, Council asked staff to develop, in consultation with the Stewart Island/Rakiura Community Board, terms of reference for completion of a service sustainability review. The review is intended to identify the challenges and additional costs associated with delivering services to the Stewart Island/Rakiura community and follows on from a number of recent issues that have highlighted the challenges associated with delivering services to this community.
35. The review is focussed on the sustainability of Council delivered activities and does not include services that might be provided by the community and/or other service providers. The community board endorsed the terms of reference 10 December 2018 meeting. They will be submitted to Council for its consideration in February.

## **Southland Regional Development Agency**

36. The creation of the Southland Regional Development Agency (SRDA) reached an important milestone in December with the legal formation of the new company and the signing of the Joint Shareholders Agreement and Constitution.

37. The Joint Shareholders Committee, who also have responsibility for managing the board and setting the performance expectations for the new entity has also been formed and had its second meeting on 4 December. At that meeting the committee was also be briefed on progress with the director recruitment process. Some 70 applications were received from a wide range of good quality candidates.

## **Ministry of Civil Defence and Emergency Management**

38. Council will remember that the previous Government indicated its intention to review the 60/40 funding of emergency events. This is where in the declaration of an emergency, central government contributes 60% and local contribution is 40% of essential infrastructure costs subject to the relevant criteria being met.
39. The review was initiated because of the impact that the Christchurch and Kaikoura earthquakes had on the central government funds. Recently, Local Government New Zealand met with the Ministry of Civil Defence and Emergency Management and received assurances that no change to the 60:40 arrangement has been made or is under consideration at this time.

## **Community and Futures**

### **Strategy and Policy**

#### **Annual Plan 2019/2020**

40. Work for the Annual Plan 2019/2020 is currently underway, and a timeline and project plan was submitted to Council in December 2018. Direction setting reports have been presented to local community boards and community development area subcommittees throughout the months of November and December identifying any variances to the Long Term Plan 2018-2028. It is recognised that extraordinary projects or changes to the level of service may be needed outside of the Long Term Plan process, to ensure the on-going needs of the community are being met.

#### **BERL Stage 3 – Working towards positive Southland community futures**

41. Business and Economic Research Limited (BERL) was commissioned by Southland District Council to undertake research to assist with the development of the District's 2031 Long Term Plan.
42. The research is based on the idea that the District can passively accept the future that fate will provide for its communities, or work strategically to shape the future it wants to achieve.
43. The research is in three stages, each of which is designed to answer a specific question:
- stage 1 asked “where we are now?” This involved collecting and analysing data to show the state of wellbeing in the District as a whole and in seven defined communities. This stage has been completed.
  - stage 2 asked “where we are heading?” This involved some forecasting to examine how the population and the level of employment in the District and each of the communities would change, if past trends were left to continue. This stage has also been completed.

- the current stage, Stage 3, is about asking the question “where we actually want to be?” Its aim is to define a set of actions that will help to shape positive futures for each of the main communities in the District.

44. BERLs engagement with individuals, organisations, and businesses in the District to inform the Council about what it can do itself to increase wellbeing, as they strive for overall community wellbeing has been completed. It is intended this will be presented to Council in February 2019.

### **Community Futures Research and Analysis Work Programme**

45. Council continues to support the progression of research and analysis work to support its decision-making in preparation for the Long Term Plan 2031.
46. This work will assist in leading the development of Council’s overall approach to the management of change and preparation for what the future might hold for the District and its communities, and identify priorities for investing in community future planning. The Executive Leadership Project Team comprising of the chief executive, chief financial officer, group manager services and assets, group manager environmental services and group manager community and futures has been established to determine prioritisation, and is facilitated by the strategy and policy manager. High level project plans have been developed that will help determine what is required to deliver priority projects within the District and reports presented to the Community and Policy Committee in September and November to update on the progress of the overall programme of work.
47. The on going work streams include:
- socio-demographic projects (where are we now, where are we heading, and where do we want to be)
  - climate change and implications for Southland District (risks and impacts on the District)
  - Service Delivery Framework – District vs local service provision and levels of service (an assessment and evaluation of Council services and determine the most appropriate level of service to meet community needs in the future)
  - rating affordability planning and implications (to understand income levels in our communities and affordable measures for delivery of activities and services – and implications of decisions on rating affordability for the District)
  - land and water plan implications (to understand the implications of compliance standards on the future provision of services to local communities)
  - Community Facility Provision Framework (how, what and when are facilities used and needed)
  - community partnerships assistance and funding alignment approach (multi-agency community partnership opportunities, and Council’s funding and grant schemes to support community organisations)
  - technological change impacts on communities and implications for Council.

## **Venture Updates**

48. Planning for Southland's continued tourism growth and the development of attraction initiatives have been boosted with consultants appointed to carry out two significant pieces of work; the Southland Murihiku Destination Strategy and the development of the Southland Story.

### **Southland Murihiku Destination Strategy 2018-2028**

49. Stafford Consulting was appointed to advance the Southland Murihiku Destination Strategy and has carried out consultation with major stakeholders. It is anticipated that the strategy will be completed by March 2018. The strategy will provide overall direction for the development of tourism in Southland, aligning with other planning documents such as the cruise, cycling, heritage and events strategies.

### **Southland Story**

50. Principals Group has been appointed as the consultants to lead the Southland Story project development. To date this has involved carrying out workshops in Te Anau, Riverton, Gore and Invercargill that had over 150 people attend, interviewing key stakeholders and carrying out a wider survey so that as many voices as possible are given the opportunity to contribute to the story development.

### **Around the Mountain Cycle Trail Survey**

51. Venture Southland is coordinating a survey of the Around the Mountain Cycle Trail with cyclists. The survey will contribute to a warrant of fitness for the cycle trail and will gain impressions from cyclists and trail based operators. The survey is part of the New Zealand Cycle Trail Assessment Strategy and feedback obtained will be used to inform future plans for the trail.

### **Event Support**

52. Venture Southland supported the Centre Hill to Mossburn Downriver Dash which was held in December 2018. This included developing posters to promote the event and working alongside the event organisers to ensure its successful delivery. The 23km cycle race was carried out on the newest section of the Around the Mountains Cycle Trail.

### **Dark Sky Sanctuary for Stewart Island**

53. In early January the International Dark Sky Association (IDA) confirmed that Stewart Island/Rakiura had been successful in its application for the establishment of an International Dark Sky Sanctuary. Venture Southland worked alongside an independent consultant and the Stewart Island Promotion Association to prepare the application which was unanimously endorsed by the IDA Board.
54. The decision makes Stewart Island/Rakiura the fifth Dark Sky Sanctuary, and only the second island sanctuary, in the world. It is anticipated the accolade will contribute to an increase employment on the island, encourage the preservation of the unspoiled natural environment and result in a significant boost in tourism both on the Island and across the wider Southland region.

### **Water Treatment Course**

55. The annual water treatment course offered to community pools was held on November 23 2018 and had 17 people attend from across the district. Funding from Community Trust South and the Southland District Council Community Initiatives Fund helped to subsidise the cost for not-for-profit/ community pool representatives to attend

### **Governance**

#### **Representation Review and Community Governance Project**

56. The Local Government Commission heard appeals and objections on the Council's final proposal on Wednesday 5 December at which time Council staff and elected representatives made a presentation on our final proposal.
57. Work is progressing on arrangements to support the community governance project.

### **Environmental Services**

#### **Group Managers Update**

#### **National Policy Statement (NPS) and National Environmental Standard (NES) for Fresh Water Management 2019**

58. Some key elements of this work for the Councillors to be aware of are as follows:
- a bill to undertake minor amendments to the RMA related to the NPS and NES is likely to be passed late this year/early next year
  - a more comprehensive review of the resource management system is proposed to be developed and introduced in the 2nd quarter of next year
  - a NPS could take the form of what is proposed in the NPS for Indigenous Biodiversity (outlined below), potentially including more definitive targets and stronger central direction
  - a NES could set national environmental bottom lines, require the review of consents, and determine how activities within risk catchments should be managed
  - this could have implications for the work currently being undertaken for Council on the Water and Land Plan appeal/mediation process.

#### **Recommended National Policy Statement for Indigenous Biodiversity – NPSIB**

59. A national Biodiversity Collaborative Group has developed a draft National Policy Statement for Indigenous Biodiversity, and recommendations to the government on complementary and supporting measures to maintain indigenous biodiversity. Essentially, the recommendations are for a NPS with regulatory and non-regulatory components.
60. The associate minister's announcement on this, released on 25 October, included the following wording:

**Media release from associate minister for the environment, Hon Nanaia Mahuta:**

- a new report recommending improvements to biodiversity management will build on communities' good work to protect our biodiversity, says associate minister for the environment, Hon Nanaia Mahuta.
- the report of the Biodiversity Collaborative Group outlines a draft National Policy Statement (NPS) for Indigenous Biodiversity and provides complementary recommendations, to help halt the decline in biodiversity.
- "our biodiversity is a taonga, important to New Zealand's environment, culture, society and economy. However, it is in rapid decline from pressures like land-use change, invasive species, and climate change, and we need to do more to ensure that it is protected," said Hon Nanaia Mahuta.

61. The draft NPS itself sets clear direction and covers the following:
  - national criteria for assessing all indigenous biodiversity
  - creation of Significant Natural Areas (SNAs) that will be required to be identified, attributes scheduled, mapped and then incorporated into District Plans and Regional Plans.
  - direction on how activities within those SNAs will be managed and how to engage with landowners through that process, with the ultimate goal of setting environmental bottom lines within a SNA
  - direction on how activities within all other indigenous biodiversity should be undertaken to "maintain" indigenous biodiversity
  - provision for existing activities (on a limited basis) within SNAs
  - requires a regional biodiversity strategy which sets targets for restoration and enhancement to be developed by the Regional Council.
62. The creation of the NPS will require continued support from Council of the regional biodiversity study programme already underway and the biodiversity strategy. However, the draft NPS proposes a 5 year timeframe to have completed what will be a fairly extensive research and ground truthing programme and may require a higher level of resourcing in order to meet that timeframe. The draft NPS will also require councils to actively enter into engagement with landowners once areas have been identified from the study. This will be likely to require additional resource.
63. The draft NPS further proposes that within six years a plan change be notified to the relevant Regional and District planning documents to incorporate the SNAs.
64. The strategy will require that an increase in indigenous biodiversity be achieved to boost the percentage of indigenous cover for the region. It is likely that this will require councils to consider what they can contribute towards meeting that target.
65. A cost benefit analysis will be prepared and both that, and the collaborative group's reports, will be forwarded to the relevant ministers and officials for consideration. A full consultation process on a proposed NPS and its complementary and supporting measures will then occur. Depending on what the ministers determine, it is possible that this will be progressed this year.

## **Heritage**

66. Johanna Massey, roving museums officer has been busy assisting with preparations for the opening of the Waikaia Museum which happened on 7 December.

## **Water and Land Plan Appeal**

67. Council along with Invercargill City Council and Gore District Council have jointly appealed the decision on Environment Southland's Water and Land Plan. The appeal relates to discrete provisions of the plan that impact upon reticulated services (water, stormwater and wastewater).
68. The Environment Court has decided to split the appeal into two topics "A" and "B" which will be heard separately. Topic "A" covers the front end of the plan. Particularly, the issues pertaining to Southland's water and land, the state of the environment, physiographic zones, objectives and discrete policies relating to Ngai Tahu, physiographic zones, freshwater management units. A hearing for topic "A" is set down for May 2019 with evidence scheduled from December 2018 until early May 2019. Evidence for the councils' appeal is due in late February. Topic "B" containing the remaining policies and rules of the plan will be scheduled once an interim decision and appeals on topic "A" have been resolved. It is likely that topic "B" will be heard in early 2020.

## **Building Solutions**

69. The department has received 88 building consent applications for the month this is down about 10% on the previous 3 year average. The majority of these reductions are accounted for in the reduction of consents for C1 commercial consent applications down to 20 from a three year average of 34 applications. The value of C1 consent applications was bolstered with an application to construct a \$1m heritage centre on Stewart Island/Rakiura.
70. The department issued 53 consents for the month, this is down from 84 consents for the same period as last year. The most noted reductions came in C1 commercial consents, down from 32 to 24 and R1 residential are down from 58 to 32 when compared to November 2017. The number of consents issued are down on November last year and this is also reflected in the value of consented work down from \$10.3 million to \$4.6 million.
71. For the year to date the total number of consents issued are down from 559 to 365 on the same period in 2017-2018 and would be more in line with the number consents issued for the year 2016-17.

## **People and Capability**

72. There have been some changes to the Services and Assets group. The new structure includes the creation of a Project Delivery Team and establishment of a Commercial Infrastructure function to support, amongst other things, our procurement and contract management activities. The new structure will also see the disestablishment of the Community Engineer team with staff moving into positions the Project team and the various Activity Teams. The purpose of the proposed amendments is to improve programme-delivery and increase both commercial and asset management capacity across the group.

## **Services and Assets Group**

### **Group Manager's Update**

73. With the decision to proceed with subsurface drip irrigation (SDI) discharge methodology, the Te Anau Wastewater Discharge Project team is working hard to ensure the SDI consenting process is progressed as soon as possible. Council staff are working closely with Stantec, external specialists and Environment Southland to ensure that all parties are up to speed with requirements and anticipated timelines.
74. Work is ongoing to provide further clarity and prioritisation of expenditure in association with infrastructure deficits, activities, sub-activities and services. This work is necessary, to adequately inform levels of service discussions and consultation in the lead up to the 2021 Long Term Plan.

### **Forestry (IFS)**

75. With the annual harvest program now completed, all income has been received. A total of 30,000 tonnes was harvested from the Waikaia Forest. The remainder of the year concentrates on tending, establishment and maintenance operations. Financial results are well above budget.

## **Strategic Water and Waste**

### **Te Anau Wastewater Discharge Project**

76. Following Council resolutions from the 23 October 2018 meeting, when it was resolved to proceed with a sub-surface drip irrigation as disposal route, staff have been progressing work on a number of fronts including development of resource consents for the sub-surface drip irrigation field, as well as advancing towards a detailed design. Staff have also met with Environment Southland consenting staff, to develop a strategy to allow early lodgement of the application. In addition a Registration of Interest process has been run for the pipeline element of the project, with tenders to be evaluated week commencing 26 November. It is anticipated that four contractors will be invited to submit a tender to undertake the work.

### **Tourism Infrastructure Funding**

77. Staff involved in the Tourism Infrastructure Funding process, attended a presentation from representatives of Ministry of Business, Innovation and Employment and Local Government New Zealand. They provided feedback on the applications that had been received in the previous rounds of funding. Following the first two rounds, they have reviewed the application process based on feedback from local authorities and took the opportunity to update councils on the changes that they have implemented. The two key points from the presentation were:
  - they have reduced the \$100,000 threshold to \$25,000
  - applications dates have been fixed to the 1 March and the 1 August
78. Following on from this meeting a team will be meeting to identify and prioritise projects in preparation for the 1 March application date.

## Customer Delivery

### Libraries

79. We currently have 5344 active library users in the District as at 3 December 2018 (this is defined as having used their library card in library or online in the last 12 months).
80. The table below shows the number of individuals checking out items from a branch library each month.

LIBRARY NAME	OCTOBER	NOVEMBER
Book Bus	321	397
Lumsden	94	82
Otautau	103	84
Riverton	196	182
Stewart Island	54	39
Te Anau	417	368
Winton	624	595
Wyndham	60	63

81. Use of the PressReader application is below.

MONTH	ISSUES DOWNLOADED	ARTICLES READ
October	5291	24396
November	4200	11028

82. Our Library service has new books each month, these can be viewed online through our catalogue on <https://www.southlanddc.govt.nz/my-southland/libraries/>.

### Knowledge Management

83. Over the past two months the team have continued to work with teams throughout Council supporting the change to the digitisation of our property files. Changes have created efficiencies for teams in that they can now access information from their desks as opposed to the having to come in, find the file, take it away to review and then return for filing. It also allows for multiple people to access the files at one time.
84. For the public to view property files, we maintain a request service via the Customer Support team and files are emailed to the requestor. From the 1st October until 30th November 2018 we received 227 property file requests from the public.

## **Finance and local projects update**

### **Lumsden Railway Precinct Upgrade**

85. The Lumsden Railway Precinct Upgrade project is largely finished barring the completion of some final coloured line markings for parking on the east side of the railway station and some signage.
86. The total project was initially scoped to cost \$440,000 with \$220,000 being funded by MBIE, \$69,395 from the Lumsden CDA, \$5,000 for the Mararoa Waimea Ward and \$146,171 from Council.
87. The completed total project cost came in at \$361,656 with the Lumsden CDA component being \$67,955, Ward funding of \$5,000 and the Council component being \$109,542.
88. \$179,157 was received from MBIE by way of co-funding. The original application had included \$3,500 in building consent costs however, these are not funded by MBIE and were paid by Council instead.
89. The reason for the variances in cost between what was spent and what was planned related to works that had originally been scoped but were not carried out. These included the construction of a bund and fencing that was no longer required, gardening work that did not proceed and a different type of toilet cladding being used.

### **Stormwater upgrade**

90. The reticulation upgrade project for Lumsden Stormwater, which is budgeted to take place in the 2019/20 financial year, is a project to convert open ditches to piped stormwater reticulation with a view to helping alleviate localised flooding issues in the town. This project is included in the Long Term Plan but still requires full scoping and costing works to be carried out. Once this is done a full report of the planned works will be provided to the Subcommittee together with cost and funding options for their consideration.

### **Hall Upgrade**

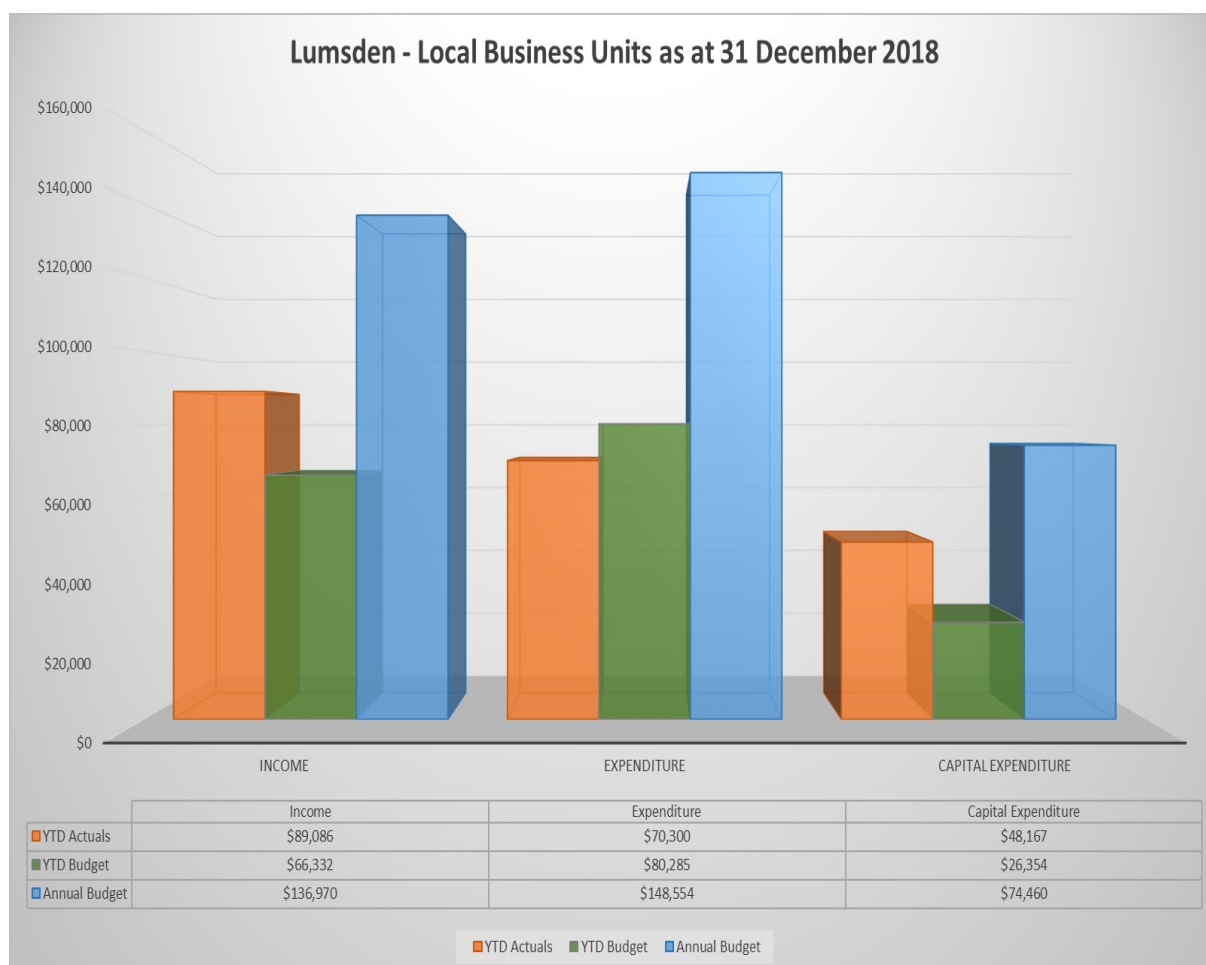
91. The Subcommittee approved an unbudgeted expenditure request in December 2018 to replace the vinyl and paint the kitchen and toilets in the Lumsden Hall. Contractors have been engaged and the painting was due to commence on 21 January 2019.

### **Freedom Camping**

92. Council's Environmental Health Manager has requested new signage for each entrance to the Freedom Camping areas at the Lumsden Railway Precinct. These signs will ensure the rules are clear to all campers.
93. Council's After Hours Noise Control contractor for the area is Armourguard. They are available to complete patrols and these will be able to commence once the new signage is installed.
94. Mr Drummond is continuing with his rounds and feedback is that the numbers have been manageable over the holiday period.

## Finance

95. The majority of income business units for Lumsden are on track year to date. Income for streetworks is over budget year to date due receiving the 50% of the funding from MBIE for the Lumsden railway precinct upgrade.
96. Hall income remains over budget year date due to increased rental income.
97. Cemetery income and expenditure are both below budget due to a lower than anticipated number of burials in the Lumsden cemetery.
98. Overall expenditure is tracking under budget year to date with the exception of the recreation reserve which is reflective of the recent works that have been undertaken at the recreation reserve. This subcommittee has previously approved funding of this project from the property sales reserve and the general reserve.
99. The capital expenditure projects include footpath renewals and the balance of the Lumsden railway precinct upgrade.



Lumsden - Business Units as at 31 December 2018											
	Income			Expenses			Capital				
BU Code	Actual YTD	Budget YTD	Budget Full Year	Expenses YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year		
24300 Administration - Lumsden			\$1,728								
24302 Operating Costs - Lumsden	\$694	\$551	\$1,103	\$1,110	\$5,212	\$7,103					
24307 Street Works - Lumsden	\$24,752	\$3,350	\$6,992	\$569	\$1,350	\$2,700	\$48,167	\$22,510	\$66,772		
24310 Refuse Collection - Lumsden	\$13,012	\$13,000	\$26,000	\$11,927	\$15,000	\$30,000					
24313 Stormwater Drainage - Lumsden	\$6,178	\$6,173	\$14,349	\$3,661	\$6,454	\$12,345					
24325 Cemetery - Lumsden	\$4,756	\$5,401	\$10,803	\$5,909	\$7,548	\$15,096					
24328 Beautification - Lumsden	\$24,767	\$24,750	\$49,500	\$21,753	\$25,026	\$50,051					
24332 Recreation Reserve - Lumsden	\$2,156	\$1,767	\$3,534	\$10,819	\$2,604	\$3,534					
24346 Playground - Lumsden	\$1,101	\$1,100	\$2,200	\$1,751	\$2,816	\$5,632		\$3,844	\$7,688		
24349 Camping Ground - Lumsden	\$600	\$600	\$1,200								
24350 Hall - Lumsden	\$9,590	\$8,131	\$16,543	\$10,500	\$11,247	\$17,695					
24389 Information - Centre	\$1,481	\$1,509	\$3,018	\$2,300	\$3,029	\$4,398					
<b>Total</b>	<b>\$89,086</b>	<b>\$66,332</b>	<b>\$136,970</b>	<b>\$70,300</b>	<b>\$80,285</b>	<b>\$148,554</b>	<b>\$48,167</b>	<b>\$26,354</b>	<b>\$74,460</b>		

# Reserve Balances

Lumsden	Opening Balance	Current Budget	Forecast Budget	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028	2028/2029
<b>Community Centre</b>													
<b>Operating</b>													
Comm Centres Lumsden - OPR	12,030	12,311	12,311	12,602	12,902	13,212	13,532	13,863	14,205	14,558	14,922	15,298	15,298
Total Community Centre Operating	12,030	12,311	12,311	12,602	12,902	13,212	13,532	13,863	14,205	14,558	14,922	15,298	15,298
<b>Total Community Centre Balance</b>	12,030	12,311	12,311	12,602	12,902	13,212	13,532	13,863	14,205	14,558	14,922	15,298	15,298
<b>Local</b>													
<b>Carry Forward</b>													
Lumsden Cemetery - CFD	1	1	1	1	1	1	1	1	1	1	1	1	1
Total Local Carry Forward	1	1	1	1	1	1	1	1	1	1	1	1	1
<b>Reserve</b>													
Lumsden Footpaths - OPR	16,666	(794)	(794)	3,281	7,490	11,838	16,329	20,968	25,759	30,708	35,820	41,100	45,100
Lumsden General - RES	88,972	56,142	40,823	34,512	37,230	40,037	42,936	45,931	49,024	52,219	55,519	47,730	48,930
Lumsden Property Sales - RES	5,688	5,688	5,688	5,688	5,688	5,688	5,688	5,688	5,688	5,688	5,688	5,688	5,688
Total Local Reserve	111,326	61,036	45,717	43,481	50,408	57,563	64,953	72,587	80,471	88,615	97,027	94,518	99,718
<b>Total Local Balance</b>	111,327	61,037	45,718	43,482	50,409	57,564	64,954	72,588	80,472	88,616	97,028	94,519	99,719
<b>Stormwater</b>													
<b>Reserve</b>													
Lumsden Stormwater (K&C) - RES	65,062	67,066	67,066	7,230	7,331	7,435	7,543	7,654	7,769	7,888	8,011	8,138	8,138
Total Stormwater Reserve	65,062	67,066	67,066	7,230	7,331	7,435	7,543	7,654	7,769	7,888	8,011	8,138	8,138
<b>Total Stormwater Balance</b>	65,062	67,066	67,066	7,230	7,331	7,435	7,543	7,654	7,769	7,888	8,011	8,138	8,138
<b>Total Lumsden Reserve Balance</b>	188,420	140,414	125,095	63,314	70,642	78,211	86,029	94,105	102,446	111,062	119,961	117,955	123,155

## **Recommendation**

**That the Lumsden Community Development Area Subcommittee:**

- a)      Receives the report titled “Council Report ” dated 4 February 2019.**

## **Attachments**

There are no attachments for this report.