



Notice is hereby given that a Meeting of the Te Anau Community Board will be held on:

Date: **Wednesday, 20 February 2019**
Time: **2.00pm**
Meeting Room: **Distinction Te Anau Hotel and Villas**
Venue: **64 Lakefront Drive**
Te Anau

Te Anau Community Board Agenda

OPEN

MEMBERSHIP

Chairperson	Sarah Greaney
Members	Shaun Cantwell
	Mary Chartres
	Kara Matheson
	Tony O'Loughlin
	Councillor Ebel Kremer

IN ATTENDANCE

Committee Advisor	Jenny Labruyère
Community Partnership Leader	Simon Moran

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Full agendas are available on Council's Website
www.southlanddc.govt.nz

Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. Should Members require further information relating to any reports, please contact the relevant manager, Chairperson or Deputy Chairperson.

Terms of Reference – Community Boards

Community Boards are bodies established by statute. Their responsibilities and powers are as delegated by the Southland District Council which are to:

- Represent and act as an advocate for the interest of its community.
- Consider and report on all matters referred to it by the Southland District Council, or any matter of interest or concern to the Community Board.
- Maintain an overview of services provided by the Southland District Council within the community.
- Consider annual estimates for expenditure within the community and recommend these to Council.
- Communicate with community organisations and special interest groups within the community.
- Undertake any other responsibilities that are delegated to it by the Southland District Council.

In addition to these activities, Community Boards will consider how best to provide for their communities, and the people who live there, into the future.

Community Board members will provide leadership by:

- Positively representing their community and the Southland District
- Identifying key issues that will affect their community's future and work with Council staff and other local representatives to facilitate multi-agency collaborative opportunities.
- Promote a shared vision for the wider community of interest area and develop ways to work with others to achieve positive outcomes
- Community Boards will adopt a strategic focus that will enable members to:
- Provide local representation and guidance on wider community issues, initiatives and projects.
- Contribute to the development and promotion of community cohesion, by developing and supporting relationships across a range of stakeholders at a local, regional and national level.
- Take part in local community forums, meetings and workshops.
- Inform local residents and ratepayers on issues that affect them.

Community Boards shall have the following delegated powers and be accountable to Council for the exercising of these powers

Engagement and representation by:

- Facilitating the Council's consultation with local residents and community groups on local issues and local aspects of district wide issues including input into the Long-term Plan, Annual Plan, and policies that impact on the Board's area.
- Engaging with council officers on local issues and levels of service, including infrastructural, recreational, community services and parks, reserves and cemetery matters.
- Representing the interests of the community at Council, Committee or Subcommittee meetings when a motion under debate relates to a matter that the Board considers to be of particular interest to the residents within its community.
- Monitoring and keeping the Council informed of community aspirations and the level of satisfaction with services provided.

Financial by:

- Approving expenditure within the limits of annual estimates.
- Approving unbudgeted expenditure for locally funded activities up to the value of \$10,000.

Rentals and leases

- In relation to all leases of land and buildings within their own area, on behalf of Council;
 - Accepting the highest tenders for rentals of \$10,000; or less per annum.
 - Approving the preferential allocation of leases where the rental is \$10,000 or less per annum.
-

Local assets and facilities by

- Overseeing the management of local halls and community centres which are owned by Council and where no management committee exists. This will occur by way of relationship with officers of Southland District Council.
- Appoint a local liaison person responsible for community housing.

Some Community Boards have specific delegations in addition to the broad delegations above:

Stewart Island/Rakiura Community Board

- Contributing to the development of policy relating to the governance of the Stewart Island Electrical Supply Authority (SIESA).
- Overseeing the management of SIESA by way of relationship with officers of Southland District Council.

Te Anau Community Board

- Overseeing the management of the Te Anau/Manapouri Airport by way of relationship with officers of Southland District Council.

The Community Boards can make recommendations to Council on:

Assets and Facilities

- Annually providing feedback on any asset management plans or community services strategies applicable to the community for which the Community Board is responsible.

Rentals and leases

- In relation to all leases of land and buildings within their own area, on behalf of Council;
 - Recommending rentals in excess of \$10,000 per annum to the Group Manager Services and Assets
 - Recommending the preferential allocation of leases where the rental is in excess of \$10,000 per annum to the Group Manager Services and Assets.

Contracts/Tenders

- Recommending tenders less than \$200,000 to the Group Manager Services and Assets.
- Recommending tenders in excess of \$200,000 to the Services and Assets Committee.
- Recommending tenders to the Services and Assets Committee where preference is not for acceptance of the highest tenderer,

Financial

- Recommending annual estimates to Council.
- Recommending unbudgeted expenditure in excess of \$10,000 to the Services and Assets Committee.

Local Policy

- Considering matters referred to it by officers, the Council, its committees or subcommittees, including reports and policy and bylaw proposals relating to the provision of council services within the Board's area; and
- Making submissions or recommendations in response to those matters as appropriate.

The Chairperson of each Community Board is delegated with the following additional responsibilities:

- Approval of leases, rental agreements and the rollover of existing contracts under \$1,000;
- Engaging with Community Board members to make submissions to the Council on behalf of the Community Board where a submission period is outside of the Community Board meeting cycle. Where a Chairperson is unable to base a submission on a consensus among Community Board members, a Community Board meeting must be held.

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COMMITTEE REPORTS

8.1 Update Report Te Anau Library Services

Paula Woods, Library/Customer Support Operations Manager and Mark Fraser, District Library Manager to provide the Board with an update report on Te Anau Library services.

8.2 Chairperson's Report

The Chairperson, Member Greaney, to report on matters with which she has been involved since the Board's last meeting.

COUNCILLOR'S REPORT

9.1 Councillor's Report

Councillor Kremer to report on matters from the District Council table.

1 Apologies

At the close of the agenda no apologies had been received.

2 Leave of absence

A requests for leave of absence has been lodged for Member Cockburn.

3 Conflict of Interest

Committee Members are reminded of the need to be vigilant to stand aside from decision-making when a conflict arises between their role as a member and any private or other external interest they might have.

4 Public Forum

Murray Hagen – Te Anau Airport Landside Works

5 Extraordinary/Urgent Items

To consider, and if thought fit, to pass a resolution to permit the committee to consider any further items which do not appear on the Agenda of this meeting and/or the meeting to be held with the public excluded.

Such resolution is required to be made pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987, and the Chairperson must advise:

- (i) the reason why the item was not on the Agenda, and
- (ii) the reason why the discussion of this item cannot be delayed until a subsequent meeting.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting,-

- (a) that item may be discussed at that meeting if-
 - (i) that item is a minor matter relating to the general business of the local authority; and
 - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.”

6 Confirmation of Minutes

6.1 Meeting minutes of Te Anau Community Board, 12 December 2018



Te Anau Community Board

OPEN MINUTES

Minutes of a meeting of Te Anau Community Board held in the Distinction Hotel & Villas, 64 Lakefront Drive, Te Anau on Wednesday, 12 December 2018 at 2.00pm.

PRESENT

Chairperson

Sarah Greaney

Members

Mary Chartres

Kara Matheson

Tony O'Loughlin

Councillor Ebel Kremer

APOLOGIES

Member Cockburn

Member Cantwell

IN ATTENDANCE

Committee Advisor

Jenny Labruyère

Community Partnership Leader

Simon Moran

Chief Financial Officer

Anne Robson

Corporate Performance Lead

Chantelle Subritzky

Strategic Manager Transport

Hartley Hare

PUBLIC GALLERY

Emergency Management Southland
Community Worker

A Curd, D Riley, P Le Roux
D Wairau

1 Apologies

An apology for non-attendance was lodged by Member Cantwell.

Moved Member Matheson, seconded Member Chartres and **resolved:**

That the Te Anau Community Board accept the apology lodged by Member Cantwell.

2 Leave of absence

A leave of absence had been lodged by Member Cockburn.

Moved Member Matheson, seconded Cr Kremer and **resolved:**

That the Te Anau Community Board accept the leave of absence lodged by Member Cockburn.

3 Conflict of Interest

Member Greaney declared a conflict of interest in regard to item 7.3 Murchison Villas Retirement Home Complex.

Moved Member O'Loughlin, seconded Cr Kremer and **resolved**

That the Te Anau Community Board accept the declared conflict of interest lodged by Member Greaney in regard to item 7.3 Murchison Villas Retirement Home Complex.

4 Public Forum

Emergency Management Southland

Staff from Emergency Management Southland updated members on the Southland Community Emergency Hub programme and plan for the Te Anau/Fiordland area as well as the whole of the District.

Members were also updated on the Alpine Fault Earthquake Response Framework known as AF8.

Dale Wairau – Te Anau Housing

Mr Wairau raised his concerns and frustrations in regard to the lack of affordable, emergency housing and staff accommodation in the Te Anau area and questioned the Board's roles and responsibilities on the issue.

The Chairperson advised Mr Wairau that the Board is very aware of the situation and is involved in discussions with other local groups and businesses as to how to address and enable solutions, the best way to implement, and that these processes all take time, adding that once a plan is in place this will be communicated.

5 Extraordinary/Urgent Items

There were no Extraordinary/Urgent items.

6 Confirmation of Minutes

Resolution

Moved Cr Kremer, seconded Member Matheson

That the minutes of the Te Anau Community Board meeting, held on 24 October 2018 be confirmed as a true and correct record.

Reports

7.1 Direction-setting for Annual Plan 2019/2020

Record No: R/18/10/24255

Anne Robson (Chief Financial Officer), and Chantelle Subritzky (Strategy and Policy) were in attendance to presented the report.

Ms Subritzky outlined the purpose of this report is to confirm the direction determined for the 2nd year of the Long Term Plan (LTP).

The Board noted that the report provides an overview of the forecasted projects and services for the Te Anau Community Board in 2019/2020. It includes any variations from what was anticipated in year two of the Long Term Plan 2018-2028.

Council has streamlined its 2019/2020 Annual Plan process, and all extraordinary projects for the local area that were received by Council in the project plan template prior to 21 September 2018 have been included in the 2019/2020 Annual Plan.

The Board noted the following minor variance identified for year two of the LTP:

- reduction in budgeted expense for freedom camping. The \$9,137 budgeted for the 2019/20 financial year for the funding of a Freedom Camping Ranger is no longer required. All costs to come from district rates and this budget is not required as the costs will no longer be funded by the Community Board.

In discussing the report and considering the projects the Board are currently working on within their Community Development Plan for 2019/20 year which is not yet completed, and where there is a need for the Board to identify projects, the Board requested the rates to remain as for the 2018/19 year, these being;

Rate Description	Rate (GST Incl)
Te Anau Community Board Rate	\$666,822
Fiordland Pool Rate	\$ 36,815
Sandy Brown Road Utility Loan Rate	\$ 8,963
Te Anau Airport Rate	\$354,688

Resolution

Moved Member O'Loughlin, seconded Member Matheson **recommendations a) to e), f) with change as underlined, g) with strike out and new as included, h) as resolved.**

That the Te Anau Community Board:

- a) **Receives the report titled "Direction-setting for Annual Plan 2019/2020" dated 6 December 2018.**
- b) **Determines that this matter or decision be recognised not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Notes that any extraordinary projects for the local area have been included in the 2019/2020 Annual Plan, as identified through Council process in the project plan for extraordinary projects/activities/events project template completed by 21 September 2018.**
- e) **Approves minor variations in the Te Anau Community Board plan from year two of the Long Term Plan 2018-2028.**
- f) **Agree that the budgets for the year commencing 1 July 2019 be adopted for inclusion in the Council's Draft 2019/2020 Annual Plan subject to the rates remaining at the 2018/19 year with no changes.**
- g) **Requests the setting of the following rates and charges (including GST) for the year commencing 1 July 2019 based on the approved budgets in (e) above.**

Rate Description	Rate (GST Incl)
Te Anau Community Board Rate	\$654,694 \$666,822
Fiordland Pool Rate	\$ 36,034 \$36,815
Sandy Brown Road Utility Loan Rate	\$ 10,166 \$8963
Te Anau Airport Rate	\$344,665 \$354,688

- h) **Request the setting of the Te Anau Airport fees and charges (including GST) for the year commencing 1 July 2019, as included in Appendix 5, for inclusion in the 2019/2020 Annual Plan.**

7.2 Council Report

Record No: R/18/11/26995

Councillor Kremer and Simon Moran (Community Partnership Leader) were in attendance for this item.

Councillor Kremer and Mr Moran highlighted various issues of interest including;

- Three Waters Review
- Updated on the recent hearing with the Local Government Commissioners on the Representation Review
- Local Authority Elections 2019
- BERL Stage 3 – final draft report to be submitted to Council
- Community Futures Research and Analysis Programme
- Southland Murihiku Destination Strategy
- LED Street Light Conversion
- Finance update

Resolution

Moved Member Chartres, seconded Member O'Loughlin **and resolved**

That the Te Anau Community Board:

- a) Receives the report titled "Council Report" dated 4 December 2018.**

7.3 Naming of Streets within Murchison Villas Retirement Home Complex

Record No: R/18/10/24555

Mrs Greaney declared an interest in this item.

Hartley Hare (Strategic Manager Transport) was in attendance to present this item;

Mr Hare outlined the purpose is to consider a request to name the streets within the Murchison Villas Retirement Home Complex.

Mr Hare advised that currently, the streets have no legal names and therefore cannot officially be assigned individual house numbers. The proposal is to name the streets Villa Drive, Davenport Place and Johnstone Court which will overcome this issue. 4

Mr Hare added that In terms of the names suggested, the only issue is the proposed road name of Villa Drive due to its similarity to Village Place which is also situated in Te Anau.

The Board noted the recommendation is to support the street names of Davenport Place and Johnstone Court and substitute Villa Drive with Moore Place.

Mr Hare advised to do this however the request and report needs to be presented to the Board for a recommendation prior to being presented to Council for a decision.

In discussing the report Members of the Board did not support the newly suggested name of Moore Place and requested Villa Drive be the name of choice and that the recommendation to Council to reflect Villa Drive as the road name of the Board's choice.

Resolution

Moved Member O'Loughlin, seconded Member Chartres **and resolved**

That the Te Anau Community Board:

- a) **Receives the report titled "Naming of Streets within Murchison Villas Retirement Home Complex" dated 6 December 2018.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Supports the naming of the streets in the Murchison Villas Retirement Home Complex as follows:**
 - **Davenport Place**
 - **Johnstone Court**
 - **the name Moore Place be replaced with Villa Drive**
- e) **Support a report being presented to Council for the adoption of the recommend street names.**

7.4 Schedule of Meetings up to October 2019

Record No: R/18/11/26321

Jenny Labruyère (Committee Advisor) presented this report.

Mrs Labruyere advised the purpose of the report is to approve a schedule of meeting dates up to October 2019 so that meetings can be publicly notified in accordance with the requirements set by the Local Government Official Information and Meetings Act 1987.

Members of the Board requested the date be changed for the June meeting due to members of the Board unavailability and agreed for Mrs Labruyere to make the change as necessary.

Resolution

Moved Member O'Loughlin, seconded Member Chartres **and resolved**

That the Te Anau Community Board:

- a) **Receives the report titled "Schedule of Meetings up to October 2019" dated 14 November 2018.**
- b) **Determines that this matter or decision be recognised not as significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Agree to meet at Distinction Hotel, Te Anau commencing 2.00pm on the following dates in 2019:**
 - **Wednesday 20 February 2019 -1.00pm start**
 - **Wednesday 17 April 2019**
 - **Wednesday-26 June 2019 (suitable to confirmation)**
 - **Wednesday 28 August 2019**
 - **Wednesday 25 September 2019**

7.5 Te Anau Airport Manapouri Manager's Report - November 2018

Record No: R/18/11/26973

Simon Moran (Community Partnership Leader) presented this item.

Mr Moran highlighted various items of interest. These included;

- 20% increase in landings to date this year with further increases predicted
- Drone signage being investigated
- Bird strike monitoring
- Helipad location and design work being completed

Resolution

Moved Member Matheson, seconded Member O'Loughlin **and resolved**

That the Te Anau Community Board:

- a) **Receives the report titled "Te Anau Airport Manapouri Manager's Report - November 2018" dated 26 November 2018.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**

- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**

Committee Reports

8.1 Chairperson's Report

Record No: R/18/11/26322

The Deputy Chairperson, Member Greaney reported on matters with which she has been involved since the Board's last meeting, these included;

- Southland Story workshop and consultation with Venture Southland
- housing survey
- Te Anau Sport Domain new signage installed
- Cemetery signage installed on state highway
- Trading in Public Places discussions to be held and to include trading on reserve land.

Museum

- Trust to progress design work for a proposal to extend the current building to house the museum.

Tourism

- very busy start to the season
- carparking issues with lack of parking areas in Milford
- new walkway in Milford requires new signage to assist users
- Destination Fiordland Phillippa Murrell filling in as Manager until a new manager is appointed and taken up the role
- successful Santa parade again
- another very successful Kepler Challenge
- cruise ship number increase and concern at impacts
- expectation for NZTA to make changes to the advertised travel time to Milford

Retirement Housing

- 15 agreement signed up
- February decision for stage two
- completion of first two units expected to be February 2019

Events Centre Trust

- signage renewal process is on-going for sponsorship to re-advertise within the centre.

Councillor's Report

9.1 Councillor's Report

Record No: R/18/11/26323

Councillor Kremer reported on matters with which he has been involved since the Board's previous meeting, these included;

- submission on the Stewart Island levy's review
- Representation Review hearings
- Te Anau Waste Water Discharge Project – management team working to progress the resource consent to present a proposal to Environment Southland
- review on Solid Waste Contract

Public Excluded

Exclusion of the Public: Local Government Official Information and Meetings Act 1987

Recommendation

That the public be excluded from the following part(s) of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

C10.1 Community Service Awards - Confidential Report

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Community Service Awards - Confidential Report	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.

That the staff be permitted to remain at this meeting, after the public has been excluded, because of their knowledge of the items Community Services Award. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because of their knowledge on the issues discussed and meeting procedure.

The public were excluded at 3.55pm.

Resolutions in relation to the confidential items are recorded in the confidential section of these minutes and are not publicly available unless released here.

The meeting concluded at 4.05pm

CONFIRMED AS A TRUE AND CORRECT RECORD AT A
MEETING OF THE TE ANAU COMMUNITY BOARD
HELD ON 12 DECEMBER 2018.

DATE:.....

CHAIRPERSON:.....

Te Anau Manapouri Airport Landside Contractor Works

Record No: R/19/1/1493
Author: Matt Russell, Group Manager Services and Assets
Approved by: Matt Russell, Group Manager Services and Assets

☒ Decision

☐ Recommendation

☐ Information

Purpose

- 1 The purpose of this report is to seek support for some layout revisions and approval for funding of \$9500 from the Te Anau Manapouri Airport Reserve to undertake some minor civil contractor works in the landside development area to facilitate further leasing and development in the area identified for hangar establishment and taxiway usage.

Executive Summary

- 2 The existing layout for private hangar developments at the Te Anau Manapouri Airport is not considered conducive to supporting further and ongoing development on the site. The area identified for Private hangars is almost at capacity and the remaining sites are exposed to the southwest prevailing wind.
- 3 In order to facilitate further landside development some revised layout options have been identified. To support these revisions there is some civil contracting works that needs to be undertaken. This involves primarily the removal of a large stockpile and levelling of the site earmarked for taxiway and hangar development. Minor fencing realignment work also needs to be undertaken.
- 4 This work will enable leases to be entered into and development activities associated with the private hangar area to commence.

Recommendation

That the Te Anau Community Board:

- a) Receives the report titled “Te Anau Manapouri Airport Landside Contractor Works ” dated 14 February 2019.**
- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) Supports layout option one and agrees to funding of \$9500 from the Te Anau Manapouri Airport Reserve for the required contractor works to support the layout amendments for the private hangar area.**

Background

- 5 The existing layout for private hangar developments is not considered conducive to supporting further and ongoing development on the site. The area identified for Private hangars is almost at capacity and the remaining sites are exposed to the southwest prevailing wind.
- 6 As such, Council staff have been informally canvassing local aviation industry representatives to identify revised layout options.
- 7 This report seeks to present these options and requests funding to initiate the civil contracting works required to facilitate the layout amendments and support further and ongoing development at the site.

Issues

- 8 The layout of the private hangar area is not considered conducive to further development due to a number of reasons summarised as below:
- The area is restricted in terms of size and layout;
 - The prevailing wind is not conducive to further development given the current orientation of the sites;
 - The existing fencing layout does not allow for aircraft manoeuvring through the private hangar area;
 - The taxiway undulations would be improved with some levelling.

Factors to Consider

Legal and Statutory Requirements

- 9 There are no relevant legal and statutory requirements considered necessary to address through this report.

Community Views

- 10 Views have been sought from a number of current and prospective airport users on an informal basis. Wider formal consultation has not been undertaken and is not considered necessary in relation to the changes and work proposed.

Costs and Funding

- 11 Based on estimates received from local contractor resource, it is anticipated that the required works are able to be undertaken for approximately \$9,500. This scope includes primarily the removal of the existing stockpile and undulations associated with the private hangar taxiway. Further it is anticipated that the required fencing amendments will also be able to be undertaken.
- 12 As such staff are seeking funding of \$9500 from the ... in order to enable the works described above to be undertaken.

Policy Implications

- 13 There are no policy implications associated with this issue.

Analysis

Options Considered

14 The proposed layout revision options are attached to this report.

15 The options include;

Option One: Progress with Layout Option One and fund the supporting works

Option Two: Progress with Layout Option Two and fund the supporting works

Option Three: Seek further alternative options

Option Four: No change to current layout

Analysis of Options

Option 1 – Progress with Layout Option One and fund the supporting works

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">• Private hangar area becomes more conducive to further development• Aligns with anecdotal feedback from local aviation industry representatives• Maximises private development area availability	<ul style="list-style-type: none">• Requires unbudgeted expenditure• Reduces the commercial area availability

Option 2 – Progress with Layout Option Two and fund the supporting works

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">• Private hangar area becomes more conducive to further development• Aligns with anecdotal feedback from local aviation industry representatives• Maintains the existing commercial area availability	<ul style="list-style-type: none">• Requires unbudgeted expenditure• Does not maximise the private development area availability

Option 3 – Seek further alternative options

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">• More extensive consultation potentially resulting in a more engaged process	<ul style="list-style-type: none">• Further delays• Further cost

Option 4 – No change to current layout

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">• No cost	<ul style="list-style-type: none">• Feedback indicates the current layout is an undesirable market offering

Assessment of Significance

- 16 Not considered significant.

Recommended Option

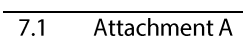
- 17 Option One: Progress with Layout Option One and fund the supporting works.

Next Steps

- 18 Engage the contractor to undertake the works.

Attachments

- A Private Hangar Layout - Option 1 For Discussion [↓](#)
B Private Hangar Layout - Option 2 For Discussion [↓](#)





Naming of Streets Kepler Heights Subdivision

Record No: R/19/2/2853
Author: Hartley Hare, Strategic Manager Transport
Approved by: Matt Russell, Group Manager Services and Assets

☐ Decision ☒ Recommendation ☐ Information

Purpose

- 1 To consider the naming of two cul-de-sacs in the Kepler Heights subdivision as part of stage four development.

Executive Summary

- 2 A request has been received from Ralph Moir and Associates, to name two cul-de-sacs as part the Kepler Heights stage 4 development (Attachment A).
- 3 Currently, the cul-de-sacs have no legal names and therefore cannot officially be assigned individual house numbers. The proposal is to name the cul-de-sacs Morrison Place and Millar Place after two surveyors whom both carried out work around the Te Anau area.
- 4 The suggested names have to be approved by Council before it can be legalised. Council's guidelines for road names include the following:
 - Name duplications are to be avoided.
 - Long names are to be avoided.
 - Similar sounding or spellings are to be avoided to reduce confusion.
- 5 The recommendation is to support the cul-de-sacs names provided and that these be presented to Council for adoption.

Recommendation

That the Te Anau Community Board:

- a) Receives the report titled “Naming of Streets Kepler Heights Subdivision” dated 14 February 2019.**
- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) Support the naming of the cul-de-sacs in the Kepler Heights subdivision stage 4 as follows;**
 - Morrison Place**
 - Millar Place**

Background

- 6 With the development of stage four of Kepler heights subdivision, two new roads names are required for the two cul-de-sacs.
- 7 The names suggested by the developer are Morrison Place (smaller cul-de-sac) and Millar Place (larger cul-de-sac).
- 8 Bruce Morrison was a surveyor with the Land and Survey Department carrying out work in the Te Anau basin in the 1970's and 80's.
- 9 In particular he carried out the initial survey of the land which now forms Kepler Heights when it was sold by the Crown in 1984. He also did the legalisation survey for Sandy Brown Road in 1982.
- 10 Donald Millar was a surveyor also employed by Land and Survey Department in the 1960's. Of particular note is that he carried out the legalisation surveys that legalised the State Highway fronting Kepler Heights.

Issues

- 11 There are no issues identified with the names provided.

Factors to Consider

Legal and Statutory Requirements

- 12 Council has a requirement to comply with the LINZ / Geographic Board guidelines for naming

Community Views

- 13 No additional community views have been requested or required at this point in time.
- 14 It worth noting that none of the proposed names suggested by the developer are on the Community Board's list of preferred names.

Costs and Funding

- 15 The road signs are supplied and installed by the developer but ongoing maintenance of these will be the responsibility of Council as these streets are to be vested.

Policy Implications

- 16 The suggested name has to be approved by Council before it can be legalised. Council's guidelines for road names are as follows:
- Name duplications are to be avoided.
 - Similar sounding or spellings are to be avoided to reduce confusion.
 - Names are to be easily spelt and readily pronounced.
 - Long (no more than 25 characters maximum) names are to be avoided.
- 17 There are no issues with the proposed names.

Analysis

Options Considered

- 18 The three main options have been considered below. These are to not support the proposed names, support the proposed names or to support some of the names with amendments.

Analysis of Options

Option 1 – Not to Support

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">• None.	<ul style="list-style-type: none">• Cannot supply individual house numbers.• Makes it more difficult for emergency services to locate required dwellings.

Option 2 – Support with amendments

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">• Streets can be assigned individual names and house numbers.• Makes it easier for the likes of emergency services to locate the correct dwelling.	<ul style="list-style-type: none">• Increase the risk that the process for street naming will have to be worked through again prolonging the process.

Option 3 –Support proposed names

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">• Reduces the risk of having to work through the street naming process again.• Streets can be assigned individual names and house numbers.• Makes it easier for the services such as first responders to locate the correct dwelling.	<ul style="list-style-type: none">• None.

Assessment of Significance

- 19 Not considered significant.

Recommended Option

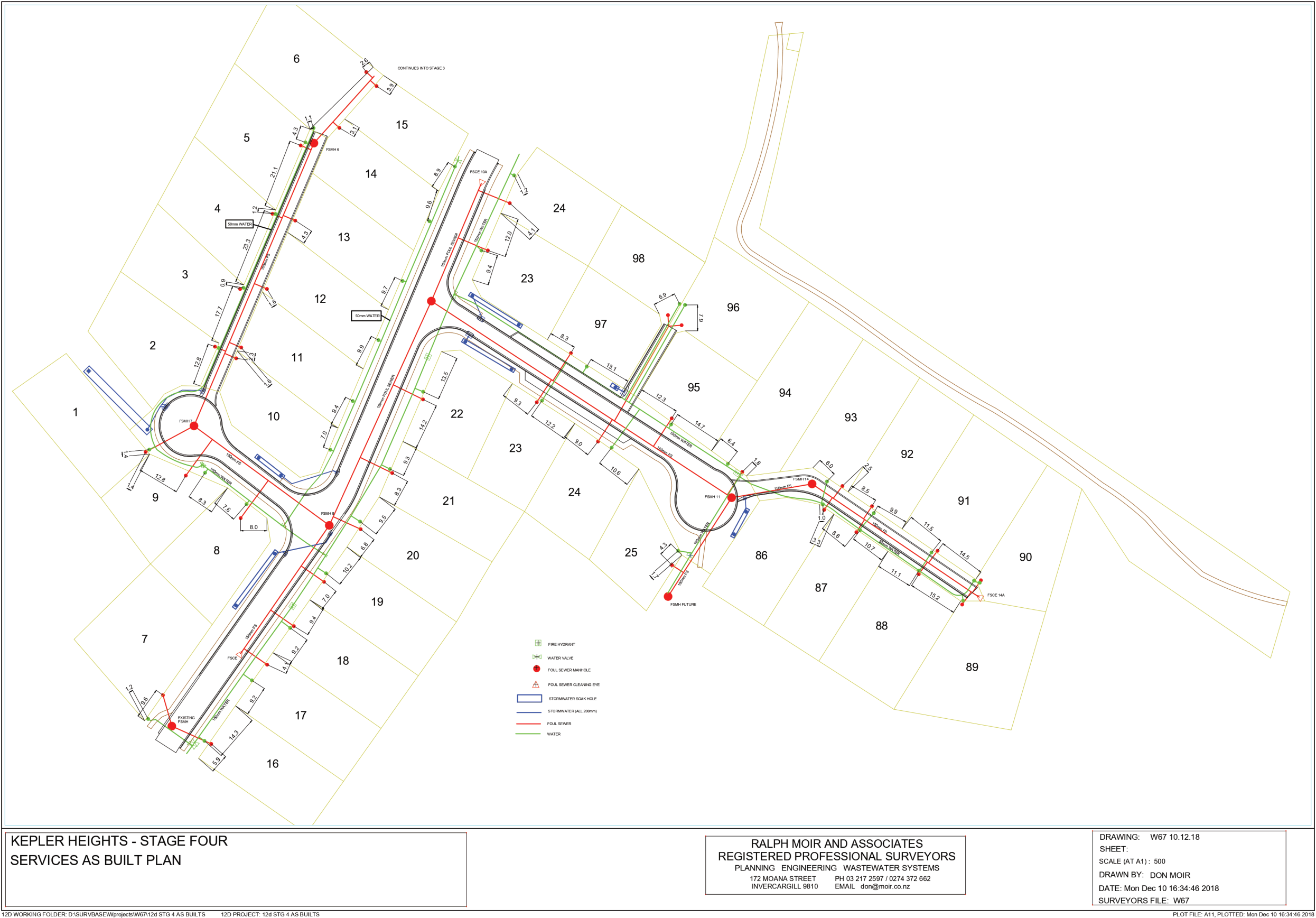
- 20 Support the naming of the cul-de-sac's Morrison Place and Millar Place.

Next Steps

- 21 Submit a report to Council supporting the proposed road names.

Attachments

A Cul-de-sacs to be named [↓](#)



Council Report

Record No: R/19/1/572
Author: Simon Moran, Community Partnership Leader
Approved by: Rex Capil, Group Manager Community and Futures

☐ Decision ☐ Recommendation ☒ Information

Chief Executive

Local Government Funding and Financing Inquiry

1. Last December the Productivity Commission released an issues paper for the local government funding and financing inquiry that they are leading. A copy of the issues paper is available on the commission's website (www.productivity.govt.nz).
2. The issues paper briefly describes local government in New Zealand and how funding and financing currently works. It asks questions about current pressure points and ways that councils can manage cost pressures. It then seeks views on options for future funding and financing tools.
3. Submissions are open until 15 February 2019. Subsequent phases of the inquiry process include the release of a draft report in June 2019 and then a final report to government in November 2019.

Tourism Strategy and Visitor Levy

4. The government have released their proposed new tourism strategy for public consultation. A copy of the full strategy is available on the MBIE website (www.mbie.govt.nz/info-services/sectors-industries/tourism/tourism-strategy-consultation).
5. The draft strategy identifies five key outcomes, including that tourism protects and enhances New Zealand's natural, cultural and historic heritage, that regions and communities benefit from tourism, and that New Zealander's lives are improved by tourism. It also outlines the challenges that the growth in tourism in recent years has created and the proposed actions to manage these challenges.
6. At the end of September the government approved the introduction of the \$35 border levy, which is expected to raise some \$80 million per year that is to be used to fund tourism infrastructure and conservation related projects. It is expected that the funds raised will be split evenly between conservation and tourism related infrastructure. At this stage work is still to be progressed to determine how the funds are to be split and how they will be distributed.
7. The levy will be collected through visa fees and via the new Electronic Travel Authority, with legislation due to be passed around the middle of 2019.

3 Waters Review

8. The government is continuing to progress their 3 waters review.
9. In late October the government released a report by GHD and Boffa Miskell into the costs of upgrading wastewater treatment plants. The report estimates that the cost of upgrading wastewater schemes to a standard suitable to meet the current National Policy Statement on Freshwater would cost approximately \$2 billion. It also questions the ability of a number of rural and provincial councils to meet these costs.
10. In late November government released the cabinet paper and minutes detailing the decisions that they made at their meeting on 29 October in regard to the review process. A copy of the papers is available at (www.dia.govt.nz/three-waters-review).
11. In these papers the government have outlined the broad shape of the options being considered in their review and the overall timetable within which they now expect to be able to make decisions.
12. It is expected that the first round of decisions will be made by cabinet in June 2019. These are expected to include decisions in relation to:
 - the formation of new regulatory processes for drinking water
 - changes to the environmental regulation system that is currently managed by regional councils
 - processes for improving performance reporting in relation to the delivery of wastewater and stormwater systems.
13. By the end of 2019 it is expected that decisions will be made about:
 - proposed service delivery arrangements for 3 waters
 - the need for economic regulation.
14. The question as to whether there will be a need for some form of economic regulation will partially depend upon the decisions that government make in relation to the potential aggregation of service delivery arrangements.
15. The broad models of reform include:
 - proceeding with changes to the regulatory system only
 - whether government creates an incentives regime to encourage the development of more efficient service delivery models
 - a form of compulsory aggregation of service delivery agencies. These would still be publicly owned and most likely still involve some form of local government ownership through, for example, a council controlled organisation model.
16. In a number of recent speeches the minister of local government, Hon Nanaia Mahuta has continued to signal a preference for change to the 3 waters delivery structures including the potential for cross-subsidisation between regions.
17. Local Government New Zealand are making it clear, from a sector advocacy perspective, that any form of aggregation of service delivery should be left to local authorities to decide, particularly

given that the assets are owned by local communities. In this regard they have adopted a position statement which has four key principles as follows:

- fix drinking water first: Havelock North has shown that urgent action is needed in the drinking water space, and any reform process should make this a priority. The government needs to set hard drinking water standards, and establish a strong regulator to enforce these standards.
- let existing regulations run their course: Wastewater and stormwater assets are long-lived, and it takes many years of planning and investment to change performance outcomes. New freshwater quality standards were introduced in 2017, and we should allow efforts to meet these standards to run their course before introducing new requirements.
- take mandatory aggregation off the table: Local government strongly opposes mandatory aggregation of water assets as one-size-fits-all policy making. The economic literature shows aggregation can be an effective tool to produce service delivery efficiencies in some cases, and so needs to be applied on a case-by-case basis, not as a blanket policy for New Zealand.
- incentives matter: Central government should focus on getting the incentives right to drive behaviour. Setting hard quality standards across all 3 waters, backed by rigorous compliance enforcement, will force service providers to lift their performance. At the same time it will open the door to innovation, as service providers experiment with different technologies and ownership models to meet these standards.

18. Across the local government sector a number of other concerns have also been expressed about the current review process. These include:

- the lack of a clear problem definition that the review aims to fix, particularly when consideration is being given to some form of aggregation of supply
- a lack of follow through on the 'co-design' principle, under which the 3 waters review process was originally established
- a tendency to see the 3 waters as one system, as opposed to three distinct but interlinked systems, each with their own challenges
- the question as to whether this is simply a 'back door' way of amalgamating local authorities.

19. The issues arising from the current 3 waters review process are clearly significant at both the national level and for all local authorities. It is clear that there is a need for change and a significant lift in the performance of the sector as a whole. There is also a need for a lift in the quality of private water systems across New Zealand.

20. At the very least there will be significant change to the regulatory environment, which includes drinking water standards, environmental regulation and potentially economic regulation, within which the sector currently operates. This will bring new standards which will need to be met within a short timeframe and will also be subject to an intensive enforcement regime. Local authorities will not be able to use cost as a reason for not meeting the required standards.

21. Staff will continue to monitor developments in this area. At a local level we need to continue on with looking to improve the way in which we manage the water, wastewater and stormwater activities including looking at increasing the pace with which we implement infrastructure improvement projects. We also need to improve our asset management information and processes so that we are able to support informed decision-making processes.
22. We are also now getting closer to the point at which there will be merit in Council looking to do some work with its neighbouring authorities on future models that could be implemented across Southland.

Local Governance and Community Well-beings

23. Alongside of their announcements on the 3 waters review the government also released a cabinet paper outlining work that they are doing to look at strengthening the role of local authorities in the community governance and broader community well-beings area.
24. As noted previously the government have introduced an amendment to the Local Government Act 2002 to require local authorities to have a focus on improving the social, economic, environmental and cultural well-being of their communities. While some might see this as a reinstatement of the sustainable development focus that was previously included in the Act, but removed by the previous government, others see it as having quite a different focus to the previous regime.
25. A strengthening of the community leadership and development role that local government can play will have much more significance if the way in which a number of the traditional infrastructural services, such as 3 waters and roading, are changed. The approach being pursued is also consistent with work at a central government level to bring a four well-beings approach to the development of their next Budget. This work, which is called the Living Standards Framework, is also consistent with the Sustainable Development Goals set by the United Nations.
26. Eventually, this work could lead to a greater devolution of responsibilities from central to local government. While government have ruled this out at this stage it is inevitable that there will be ongoing discussions in this area particularly given that the role of local government in New Zealand is relatively narrow by OECD standards and hence it is seen that there is considerable ability to strengthen the role of local authorities as leaders in social, housing, emergency management and long term community planning areas, which are also priorities for government. Over time this could also lead to the decentralisation of what are currently central government service responsibilities to local government.
27. The minister of local government is expected to report back to cabinet in April 2019 on the progress being made in this area.

Marine Pollution

28. The Ministry of Transport is currently seeking input into a decision on whether New Zealand should sign an international treaty restricting air emissions from ships. The level of air pollution coming from cruise ships within Fiordland and Milford Sound in particular has been an issue of concern.
29. This International Maritime Organization treaty, Annex VI of the International Convention for the Prevention of Pollution from Ships (MARPOL), regulates emissions that are harmful to public health, deplete the ozone layer and contribute to climate change.
30. Annex VI would reduce air emissions by controlling the sulphur content of fuel. Domestic and international ships entering New Zealand waters meet the current Annex VI standards of 3.5 percent sulphur content. Marine fuel produced here is also under 3.5 percent. From 2020 however, the standard required by MARPOL is likely to drop to 0.5 percent.

Resource Management Act Reform

31. Government have announced that they intend undertaking a two-stage approach to the introduction of amendments to the Resource Management Act 1991.
32. The first stage will be a focused set of amendments that will address a number of targeted issues which government see as being able to be amended relatively easily. Further details on the specific changes proposed are available on the Ministry for the Environment website (www.mfe.govt.nz/rma/improving-our-resource-management-system).
33. Stage 2, which will begin early this year, will be a more comprehensive review of the resource management system and will build on current work across urban development, climate change, and freshwater. It will also consider a number of issues raised by stakeholder groups including the Productivity Commission and Local Government New Zealand.

Stewart Island/Rakiura Service Sustainability Review

34. In September 2018, Council asked staff to develop, in consultation with the Stewart Island/Rakiura Community Board, terms of reference for completion of a service sustainability review. The review is intended to identify the challenges and additional costs associated with delivering services to the Stewart Island/Rakiura community and follows on from a number of recent issues that have highlighted the challenges associated with delivering services to this community.
35. The review is focussed on the sustainability of Council delivered activities and does not include services that might be provided by the community and/or other service providers. The community board endorsed the terms of reference 10 December 2018 meeting. They will be submitted to Council for its consideration in February.

Southland Regional Development Agency

36. The creation of the Southland Regional Development Agency (SRDA) reached an important milestone in December with the legal formation of the new company and the signing of the Joint Shareholders Agreement and Constitution.

37. The Joint Shareholders Committee, who also have responsibility for managing the board and setting the performance expectations for the new entity has also been formed and had its second meeting on 4 December. At that meeting the committee was also be briefed on progress with the director recruitment process. Some 70 applications were received from a wide range of good quality candidates.

Ministry of Civil Defence and Emergency Management

38. Council will remember that the previous Government indicated its intention to review the 60/40 funding of emergency events. This is where in the declaration of an emergency, central government contributes 60% and local contribution is 40% of essential infrastructure costs subject to the relevant criteria being met.
39. The review was initiated because of the impact that the Christchurch and Kaikoura earthquakes had on the central government funds. Recently, Local Government New Zealand met with the Ministry of Civil Defence and Emergency Management and received assurances that no change to the 60:40 arrangement has been made or is under consideration at this time.

Community and Futures

Strategy and Policy

Annual Plan 2019/2020

40. Work for the Annual Plan 2019/2020 is currently underway, and a timeline and project plan was submitted to Council in December 2018. Direction setting reports have been presented to local community boards and community development area subcommittees throughout the months of November and December identifying any variances to the long Term Plan 2018-2028. It is recognised that extraordinary projects or changes to the level of service may be needed outside of the Long Term Plan process, to ensure the on-going needs of the community are being met.

BERL Stage 3 – Working towards positive Southland community futures

41. Business and Economic Research Limited (BERL) was commissioned by Southland District Council to undertake research to assist with the development of the District's 2031 Long Term Plan.
42. The research is based on the idea that the District can passively accept the future that fate will provide for its communities, or work strategically to shape the future it wants to achieve.
43. The research is in three stages, each of which is designed to answer a specific question:
- stage 1 asked “where we are now?” This involved collecting and analysing data to show the state of wellbeing in the District as a whole and in seven defined communities. This stage has been completed.
 - stage 2 asked “where we are heading?” This involved some forecasting to examine how the population and the level of employment in the District and each of the communities would change, if past trends were left to continue. This stage has also been completed.

- the current stage, Stage 3, is about asking the question “where we actually want to be?” Its aim is to define a set of actions that will help to shape positive futures for each of the main communities in the District.

44. BERLs engagement with individuals, organisations, and businesses in the District to inform the Council about what it can do itself to increase wellbeing, as they strive for overall community wellbeing has been completed. It is intended this will be presented to Council in February 2019.

Community Futures Research and Analysis Work Programme

45. Council continues to support the progression of research and analysis work to support its decision-making in preparation for the Long Term Plan 2031.
46. This work will assist in leading the development of Council’s overall approach to the management of change and preparation for what the future might hold for the District and its communities, and identify priorities for investing in community future planning. The Executive Leadership Project Team comprising of the chief executive, chief financial officer, group manager services & assets, group manager environmental services and group manager community and futures has been established to determine prioritisation, and is facilitated by the strategy & policy manager. High level project plans have been developed that will help determine what is required to deliver priority projects within the District and reports presented to the Community & Policy Committee in September and November to update on the progress of the overall programme of work.
47. The on-going work streams include:
- socio-demographic projects (where are we now, where are we heading, and where do we want to be)
 - climate change and implications for Southland District (risks and impacts on the District)
 - Service Delivery Framework – District vs Local service provision and levels of service (an assessment and evaluation of Council services and determine the most appropriate level of service to meet community needs in the future)
 - rating affordability planning and implications (to understand income levels in our communities and affordable measures for delivery of activities and services – and implications of decisions on rating affordability for the District)
 - land and Water Plan implications (to understand the implications of compliance standards on the future provision of services to local communities)
 - community Facility Provision Framework (how, what and when are facilities used and needed)
 - community Partnerships Assistance and Funding Alignment Approach (multi-agency community partnership opportunities, and council’s funding and grant schemes to support community organisations)
 - technological change impacts on communities and implications for Council.

Governance

Representation Review and Community Governance Project

48. The Local Government Commission heard appeals and objections on the Council's final proposal on Wednesday 5 December at which time Council staff and elected representatives made a presentation on our final proposal.
49. Work is progressing on arrangements to support the community governance project.

Venture Updates

Planning for Southland's tourism growth

50. Planning for Southland's continued tourism growth and the development of attraction initiatives have been boosted with consultants appointed to carry out two significant pieces of work; the Southland Murihiku Destination Strategy and the development of the Southland Story.

Southland Murihiku Destination Strategy 2018-2028

51. Stafford Consulting was appointed to advance the Southland Murihiku Destination Strategy and has carried out consultation with major stakeholders. It is anticipated that the strategy will be completed by March 2018. The strategy will provide overall direction for the development of tourism in Southland, aligning with other planning documents such as the cruise, cycling, heritage and events strategies.

Southland Story

52. Principals Group has been appointed as the consultants to lead the Southland Story project development. To date this has involved carrying out workshops in Te Anau, Riverton, Gore and Invercargill, interviewing key stakeholders and carrying out a wider survey so that as many voices as possible are given the opportunity to contribute to the story development.

Dark Sky Sanctuary for Stewart Island

53. In early January the International Dark Sky Association (IDA) confirmed that Stewart Island/Rakiura had been successful in its application for the establishment of an International Dark Sky Sanctuary. Venture Southland worked alongside an independent consultant and the Stewart Island Promotion Association to prepare the application which was unanimously endorsed by the IDA Board.
54. The decision makes Stewart Island/Rakiura the fifth Dark Sky Sanctuary, and only the second island sanctuary, in the world. It is anticipated the accolade will contribute to an increase employment on the island, encourage the preservation of the unspoiled natural environment and result in a significant boost in tourism both on the island and across the wider Southland region.

Water Treatment Course

55. The annual Water Treatment Course offered to community pools was held on November 23 2018 and had 17 people attend from across the district. Funding from Community Trust South and the Southland District Council Community Initiatives fund helped to subsidise the cost for not-for-profit/ community pool

Environmental Services

Group Managers Update

National Policy Statement (NPS) and National Environmental Standard (NES) for Fresh Water Management 2019

56. Some key elements of this work for the Councillors to be aware of are as follows:
- a bill to undertake minor amendments to the RMA related to the NPS and NES is likely to be passed late this year/early next year
 - a more comprehensive review of the resource management system is proposed to be developed and introduced in the 2nd quarter of next year
 - a NPS could take the form of what is proposed in the NPS for Indigenous Biodiversity (outlined below), potentially including more definitive targets and stronger central direction
 - a NES could set national environmental bottom lines, require the review of consents, and determine how activities within risk catchments should be managed
 - this could have implications for the work currently being undertaken for Council on the Water and Land Plan appeal/mediation process.

Recommended National Policy Statement for Indigenous Biodiversity – NPSIB

57. A national Biodiversity Collaborative Group has developed a draft National Policy Statement for Indigenous Biodiversity, and recommendations to the government on complementary and supporting measures to maintain indigenous biodiversity. Essentially, the recommendations are for a NPS with regulatory and non-regulatory components.
58. The associate minister's announcement on this, released on 25 October, included the following wording:

Media release from associate minister for the environment, Hon Nanaia Mahuta:

- a new report recommending improvements to biodiversity management will build on communities' good work to protect our biodiversity, says associate minister for the environment, Hon Nanaia Mahuta.
 - the report of the Biodiversity Collaborative Group outlines a draft National Policy Statement (NPS) for Indigenous Biodiversity and provides complementary recommendations, to help halt the decline in biodiversity.
 - "our biodiversity is a taonga, important to New Zealand's environment, culture, society and economy. However, it is in rapid decline from pressures like land-use change, invasive species, and climate change, and we need to do more to ensure that it is protected," said Hon Nanaia Mahuta.
59. The draft NPS itself sets clear direction and covers the following:
- national criteria for assessing all indigenous biodiversity

- creation of Significant Natural Areas (SNAs) that will be required to be identified, attributes scheduled, mapped and then incorporated into District Plans and Regional Plans.
 - direction on how activities within those SNAs will be managed and how to engage with landowners through that process, with the ultimate goal of setting environmental bottom lines within a SNA
 - direction on how activities within all other indigenous biodiversity should be undertaken to “maintain” indigenous biodiversity
 - provision for existing activities (on a limited basis) within SNAs
 - requires a regional biodiversity strategy which sets targets for restoration and enhancement to be developed by the Regional Council.
60. The creation of the NPS will require continued support from Council of the regional biodiversity study programme already underway and the biodiversity strategy. However, the draft NPS proposes a 5 year timeframe to have completed what will be a fairly extensive research and ground truthing programme and may require a higher level of resourcing in order to meet that timeframe. The draft NPS will also require councils to actively enter into engagement with landowners once areas have been identified from the study. This will be likely to require additional resource.
61. The draft NPS further proposes that within six years a plan change be notified to the relevant Regional and District planning documents to incorporate the SNAs.
62. The strategy will require that an increase in indigenous biodiversity be achieved to boost the percentage of indigenous cover for the region. It is likely that this will require councils to consider what they can contribute towards meeting that target.
63. A cost benefit analysis will be prepared and both that, and the collaborative group’s reports, will be forwarded to the relevant ministers and officials for consideration. A full consultation process on a proposed NPS and its complementary and supporting measures will then occur. Depending on what the ministers determine, it is possible that this will be progressed this year.

Heritage

64. Johanna Massey, roving museums officer has been busy assisting with preparations for the opening of the Waikaia Museum which happened on 7 December.

Resource Management

65. Council has resolved to initiate a plan change to establish stronger lighting controls on Stewart Island/Rakiura to support the Dark Skies Sanctuary. One of the key requirements of achieving “sanctuary status” is having a level of lighting controls within the sanctuary area. Work on the Council initiated plan change has commenced and view of notifying a plan change in early to mid-2019.

Water and Land Plan Appeal

66. Council along with Invercargill City Council and Gore District Council have jointly appealed the decision on Environment Southland's Water and Land Plan. The appeal relates to discrete provisions of the plan that impact upon reticulated services (water, stormwater and wastewater).
67. The Environment Court has decided to split the appeal into two topics "A" and "B" which will be heard separately. Topic "A" covers the front end of the plan. Particularly, the issues pertaining to Southland's water and land, the state of the environment, physiographic zones, objectives and discrete policies relating to Ngai Tahu, physiographic zones, freshwater management units. A hearing for topic "A" is set down for May 2019 with evidence scheduled from December 2018 until early May 2019. Evidence for the councils' appeal is due in late February. Topic "B" containing the remaining policies and rules of the plan will be scheduled once an interim decision and appeals on topic "A" have been resolved. It is likely that topic "B" will be heard in early 2020.

Building Solutions

68. The department has received 88 building consent applications for the month this is down about 10% on the previous 3 year average. The majority of these reductions are accounted for in the reduction of consents for C1 commercial consent applications down to 20 from a three year average of 34 applications. The value of C1 consent applications was bolstered with an application to construct a \$1m heritage centre on Stewart Island/Rakiura.
69. The department issued 53 consents for the month, this is down from 84 consents for the same period as last year. The most noted reductions came in C1 commercial consents, down from 32 to 24 and R1 residential are down from 58 to 32 when compared to November 2017. The number of consents issued are down on November last year and this is also reflected in the value of consented work down from \$10.3 million to \$4.6 million.
70. For the year to date the total number of consents issued are down from 559 to 365 on the same period in 2017-2018 and would be more in line with the number consents issued for the year 2016-17.

People and Capability

71. There have been some changes to the Services and Assets group. The new structure includes the creation of a Project Delivery Team and establishment of a Commercial Infrastructure function to support, amongst other things, our procurement and contract management activities. The new structure will also see the disestablishment of the Community Engineer team with staff moving into positions the Project team and the various Activity Teams. The purpose of the proposed amendments is to improve programme-delivery and increase both commercial and asset management capacity across the group.

Services and Assets Group

Group Manager's Update

- 72. With the decision to proceed with subsurface drip irrigation (SDI) discharge methodology, the Te Anau Wastewater Discharge Project team is working hard to ensure the SDI consenting process is progressed as soon as possible. Council staff are working closely with Stantec, external specialists and Environment Southland to ensure that all parties are up to speed with requirements and anticipated timelines.
- 73. Work is ongoing to provide further clarity and prioritisation of expenditure in association with infrastructure deficits, activities, sub-activities and services. This work is necessary, to adequately inform levels of service discussions and consultation in the lead up to the 2021 Long Term Plan.
- 74. An assessment of the Te Anau airport land-side development opportunities has also been underway over recent months. This work is focussing on the layout of infrastructure and leasable land available for development over the short, medium and long-term with a view to catalyse and re-invigorate investment in this strategic asset for the local Te Anau and Manapouri communities.

Te Anau Airport Manapouri

- 75. Half way through the summer season with positive growth trends in aircraft movements. The airports operational function is performing well with no airport related delays or services which is assisting our clients, with the on time performance standards. Positive comments from our clients are encouraging and confirming our support is to a high standard.

Operations

- 76. Our aircraft movement figures mid-season are looking encouraging, with a 20% increase in total landings and surpassing last year's total, two months early. It is projected to be the busiest year since statistics have been recorded dating back to 2009. 2011 was our busiest year with 1,211 landings and this year it is predicted to reach about 1,320 landings.
- 77. Confirmation of helipad location and design has been completed with construction work commencing shortly. This will reduce congestion on the apron, with itinerant helicopters having dedicated parking areas; a safer loading site for cargo and baggage, directly from the car parking area.
- 78. Still awaiting confirmation of who will operate the Tauck Tours aircraft after January 2019. This is causing some level of frustration, as staff training will need to be carried out with the new operator. Ongoing discussions with Tauck are continuing to get a firm plan for next year. They have confirmed that they are still operating into the Te Anau Airport Manapouri, with further additional flights planned for the next few years.

Safety, Security and Training

- 79. There have been not been any Bird Strike or Near Miss reports this period.

Forestry (IFS)

80. With the annual harvest program now completed, all income has been received. A total of 30,000 tonnes was harvested from the Waikaia Forest. The remainder of the year concentrates on tending, establishment and maintenance operations. Financial results are well above budget.

Strategic Water and Waste

Te Anau Wastewater Discharge Project

81. Following Council resolutions from the 23 October 2018 meeting, when it was resolved to proceed with a sub-surface drip irrigation as disposal route, staff have been progressing work on a number of fronts including development of resource consents for the sub-surface drip irrigation field, as well as advancing towards a detailed design. Staff have also met with Environment Southland consenting staff, to develop a strategy to allow early lodgement of the application. In addition a Registration of Interest process has been run for the pipeline element of the project, with tenders to be evaluated week commencing 26 November. It is anticipated that four contractors will be invited to submit a tender to undertake the work.

Operations and Community Services

Tourism Infrastructure Funding

82. Staff involved in the Tourism Infrastructure Funding process, attended a presentation from representatives of Ministry of Business, Innovation and Employment and Local Government New Zealand. They provided feedback on the applications that had been received in the previous rounds of funding. Following the first two rounds, they have reviewed the application process based on feedback from local authorities and took the opportunity to update councils on the changes that they have implemented. The two key points from the presentation were:
- they have reduced the \$100,000 threshold to \$25,000
 - applications dates have been fixed to the 1 March and the 1 August
83. Following on from this meeting a team will be meeting to identify and prioritise projects in preparation for the 1 March application date.

Customer Delivery

Libraries

84. We currently have 5344 active library users in the District as at 3 December 2018 (this is defined as having used their library card in library or online in the last 12 months).
85. The table below shows the number of individuals checking out items from a branch library each month.

LIBRARY NAME	OCTOBER	NOVEMBER
Book Bus	321	397
Lumsden	94	82
Otautau	103	84
Riverton	196	182
Stewart Island	54	39
Te Anau	417	368
Winton	624	595
Wyndham	60	63

86. Use of the PressReader application is below.

MONTH	ISSUES DOWNLOADED	ARTICLES READ
October	5291	24396
November	4200	11028

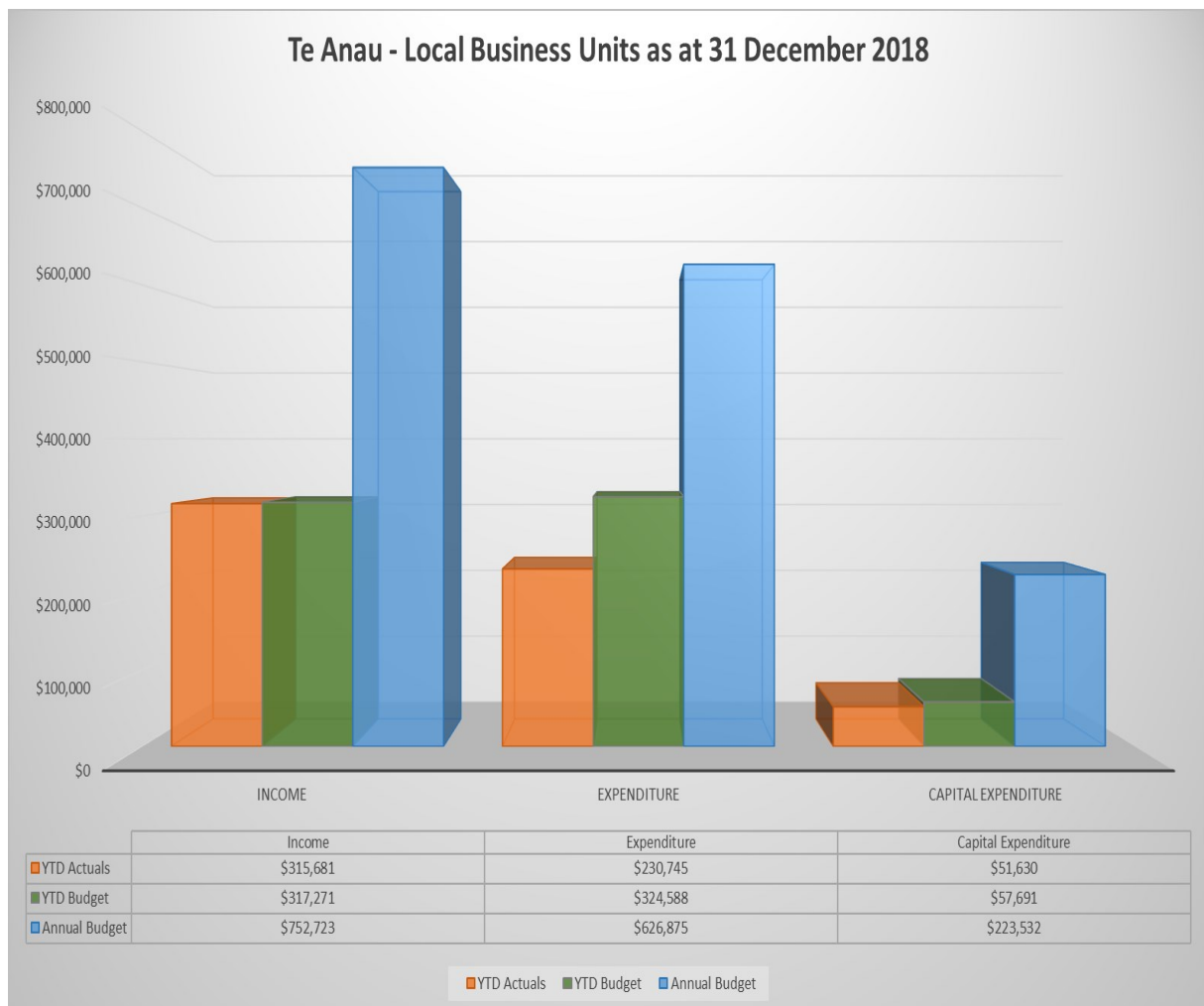
87. Our Library service has new books each month, these can be viewed online through our catalogue on <https://www.southlanddc.govt.nz/my-southland/libraries/>.

Knowledge Management

88. Over the past two months the team have continued to work with teams throughout Council supporting the change to the digitisation of our property files. Changes have created efficiencies for teams in that they can now access information from their desks as opposed to the having to come in, find the file, take it away to review and then return for filing. It also allows for multiple people to access the files at one time.
89. For the public to view property files, we maintain a request service via the Customer Support team and files are emailed to the requestor. From the 1st October until 30th November 2018 we received 227 property file requests from the public.

Finance

90. Variances to date are primarily in underexpenditure year to date versus budgeted expenditure. For streetworks this is due to not requiring the budgeted spending on maintenance.



Te Anau - Business Units as at 31 December 2018											
BU Code	Business Unit	Income			Expenses			Capital			
		Actual YTD	Budget YTD	Budget Full Year	Expenses YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year	
26800	Administration - Te Anau	\$41,083	\$41,059	\$100,131	\$27,710	\$41,059	\$82,119				
26802	Operating Costs - Te Anau	\$57,459	\$60,696	\$122,190	\$23,376	\$43,506	\$77,385			\$6,400	
26807	Street Works - Te Anau	\$40,756	\$40,733	\$81,466	\$19,417	\$37,052	\$74,104	\$44,548	\$22,274	\$80,306	
26810	Refuse Collection - Te Anau	\$29,267	\$29,250	\$58,500	\$23,745	\$29,250	\$58,500				
26813	Stormwater Drainage - Te Anau	\$18,932	\$18,741	\$52,500	\$16,167	\$22,776	\$37,482		\$6,417	\$12,834	
26825	Cemetery - Te Anau	\$8,047	\$7,577	\$15,207	\$9,660	\$8,198	\$16,395				
26828	Beautification - Te Anau	\$16,669	\$16,659	\$33,319	\$15,273	\$22,091	\$44,181			\$40,992	
26833	Sportsground/Boating - Te Anau	\$12,030	\$11,275	\$22,550	\$11,614	\$12,304	\$22,643				
26835	Lakefront	\$12,942	\$12,935	\$25,870	\$10,364	\$14,551	\$29,102	\$7,082	\$5,000	\$10,000	
26846	Parks & Reserves General	\$75,936	\$75,808	\$199,616	\$71,200	\$90,906	\$181,811		\$24,000	\$73,000	
26849	Information Kiosk	\$37	\$37	\$74		\$37	\$74				
26886	Luxmore Subdivision	\$2,524	\$2,500	\$41,300	\$2,219	\$2,859	\$3,079				
Total		\$315,681	\$317,271	\$752,723	\$230,745	\$324,588	\$626,875	\$51,630	\$57,691	\$223,532	

Reserve Balances

Te Anau	Opening Balance	Current Budget	Forecast Budget	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028	2028/2029
Local													
<i>Operating</i>													
Sandy Brown Loan - OP	(9,153)	(7,646)	(7,646)	-	-	-	-	-	-	-	-	-	-
Total Local Operating	<u>(9,153)</u>	<u>(7,646)</u>	<u>(7,646)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Reserve													
Te Anau Car park Reserve	23,979	24,777	24,777	25,601	26,452	27,331	28,239	29,177	30,146	31,147	32,181	33,249	33,249
Te Anau Cemetery Improvements	1,588	1,641	1,641	63	63	63	63	63	63	63	63	63	63
Te Anau General - OPR	687,263	660,316	571,018	402,103	430,704	403,833	448,415	448,415	485,681	422,359	458,768	458,769	458,769
Te Anau Luxmore Subdivision -	1,040,590	1,078,811	1,078,811	1,118,332	1,159,197	1,201,451	1,245,143	1,290,325	1,337,047	1,385,365	1,435,333	1,487,008	1,489,388
Total Local Reserve	<u>1,753,420</u>	<u>1,765,545</u>	<u>1,676,247</u>	<u>1,546,089</u>	<u>1,616,416</u>	<u>1,632,678</u>	<u>1,721,860</u>	<u>1,767,980</u>	<u>1,852,937</u>	<u>1,838,934</u>	<u>1,926,345</u>	<u>1,979,089</u>	<u>1,981,469</u>
Total Local Balance	<u>1,744,267</u>	<u>1,757,899</u>	<u>1,668,601</u>	<u>1,546,089</u>	<u>1,616,416</u>	<u>1,632,678</u>	<u>1,721,860</u>	<u>1,767,980</u>	<u>1,852,937</u>	<u>1,838,934</u>	<u>1,926,345</u>	<u>1,979,089</u>	<u>1,981,469</u>
Stormwater													
<i>Reserve</i>													
Te Anau Stormwater - RES	479,308	494,326	481,492	497,004	513,026	529,575	546,669	564,325	582,562	422,100	435,658	449,662	449,662
Total Stormwater Reserve	<u>479,308</u>	<u>494,326</u>	<u>481,492</u>	<u>497,004</u>	<u>513,026</u>	<u>529,575</u>	<u>546,669</u>	<u>564,325</u>	<u>582,562</u>	<u>422,100</u>	<u>435,658</u>	<u>449,662</u>	<u>449,662</u>
Total Stormwater Balance	<u>479,308</u>	<u>494,326</u>	<u>481,492</u>	<u>497,004</u>	<u>513,026</u>	<u>529,575</u>	<u>546,669</u>	<u>564,325</u>	<u>582,562</u>	<u>422,100</u>	<u>435,658</u>	<u>449,662</u>	<u>449,662</u>
Total Te Anau Reserve Balance	<u>2,223,575</u>	<u>2,252,225</u>	<u>2,150,093</u>	<u>2,043,103</u>	<u>2,129,442</u>	<u>2,162,253</u>	<u>2,268,529</u>	<u>2,332,305</u>	<u>2,435,499</u>	<u>2,261,034</u>	<u>2,362,003</u>	<u>2,428,751</u>	<u>2,431,131</u>

Recommendation

That the Te Anau Community Board:

- a) Receives the report titled “Council Report” dated 13 February 2019.**

Attachments

There are no attachments for this report.