



Notice is hereby given that a Meeting of the Woodlands Community Development Area Subcommittee will be held on:

Date: Monday, 11 March 2019
Time: 7pm
Meeting Room: Woodlands Primary School
Venue: 8 Woodlands Morton Mains Road
Woodlands

Woodlands Community Development Area Subcommittee Agenda OPEN

MEMBERSHIP

Chairperson	Michael Straith
Deputy Chairperson	Maree Small
Members	Janice McBride
	Keith McKenzie
	Ashley Michelle
	Shane Rhodes
	Councillor Paul Duffy

IN ATTENDANCE

Committee Advisor	Fiona Dunlop
Community Partnership Leader	Karen Purdue

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Full agendas are available on Council's Website
www.southlanddc.govt.nz

Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. Should Members require further information relating to any reports, please contact the relevant manager, Chairperson or Deputy Chairperson.

Terms of Reference - Community Development Area Subcommittees

Community Development Area Subcommittees are delegated the following responsibilities by the Southland District Council.

- Represent and act as an advocate for the interest of its community.
- Consider and reporting on all matters referred to it by the Southland District Council, or any matter of interest or concern to the Community Development Area Subcommittee;
- Maintain an overview of services provided by the Southland District Council within the community;
- Consider annual estimates for expenditure within the community and recommend these to Council;
- Communicate with community organisations and special interest groups within the community;
- Undertaking any other responsibilities that are delegated to it by the Southland District Council.

In addition to these activities, Community Development Area Subcommittees will consider how best to provide for our communities, and the people who live there, into the future.

Community Development Area Subcommittees will provide leadership by:

- Positively representing their community and the Southland District;
- Identifying key issues that will affect their community's future and work with Council staff and other local representatives to facilitate multi-agency collaborative opportunities.
- Promote a shared vision for the wider community of interest area and develop ways to work with others to achieve positive outcomes

Community Development Area Subcommittees will adopt a strategic focus that will enable members to:

- Provide local representation and guidance on wider community issues, initiatives and projects.
- Contribute to the development and promotion of community cohesion, by developing and supporting relationships across a range of stakeholders at a local, regional and national level.
- Take part in local community forums, meetings and workshops.
- Inform local residents and ratepayers on issues that affect them.

Community Development Area Subcommittees shall have the following delegated powers and be accountable to Council for the exercising of these powers.

Engagement and representation

- Facilitating the Council's consultation with local residents and community groups on local issues and local aspects of district wide issues including input into the Long-term Plan, Annual Plan, and policies that impact on the Board's area.
- Engaging with council officers on local issues and levels of service, including infrastructural, recreational, community services and parks, reserves and cemetery matters.
- Representing the interests of the community at Council, Committee or Subcommittee meetings when a motion under debate relates to a matter that the Board considers to be of particular interest to the residents within its community.
- Monitoring and keeping the Council informed of community aspirations and the level of satisfaction with services provided.

Financial

- Approving expenditure within the limits of annual estimates.
- Approving unbudgeted expenditure for locally funded activities up to the value of \$10,000.

Rentals and leases

- In relation to all leases of land and buildings within their own area, on behalf of Council;
 - Accepting the highest tenders for rentals of \$10,000; or less per annum.
 - Approving the preferential allocation of leases where the rental is \$10,000 or less per annum.

Local assets and facilities

- Overseeing the management of local halls and community centres which are owned by Council and where no management committee exists. This will occur by way of relationship with officers of Southland District Council.
 - Appoint a local liaison person responsible for community housing.
-

The Community Development Area Subcommittees can make recommendations to Council on:

Assets and Facilities

- Annually providing feedback on any asset management plans or community services strategies applicable to the community for which the Community Development Area Subcommittee is responsible.

Rentals and leases

- In relation to all leases of land and buildings within their own area, on behalf of Council;
 - Recommending rentals in excess of \$10,000 per annum to the Group Manager Services and Assets.
 - Recommending the preferential allocation of leases where the rental is in excess of \$10,000 per annum to the Group Manager Services and Assets.

Contracts/Tenders

- Recommending tenders less than \$200,000 to the Group Manager Services and Assets.
- Recommending tenders in excess of \$200,000 to the Services and Assets Committee.
- Recommending tenders to the Services and Assets Committee where preference is not for acceptance of the highest tenderer,

Financial

- Recommending annual estimates to Council
- Recommending unbudgeted expenditure in excess of \$10,000 to the Services and Assets Committee.

Local Policy

- Considering matters referred to it by officers, the Council, its committees or subcommittees, including reports and policy and bylaw proposals relating to the provision of council services within the Board's area; and
- Making submissions or recommendations in response to those matters as appropriate.
- Appoint a local liaison person responsible for community housing.

The Chairperson of each Community Development Area Subcommittee is delegated with the following additional responsibilities:

- Approval of leases, rental agreements and the rollover of existing contracts under \$1,000;
 - Engaging with Community Development Area Subcommittee members to make submissions to the Council on behalf of the Community Development Area Subcommittee where a submission period is outside of the Community Development Area Subcommittee meeting cycle. Where a Chairperson is unable to base a submission on a consensus among Community Development Area Subcommittee members, a Community Development Area Subcommittee meeting must be held.
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UPDATES

Chairperson's Report

Chairperson Straith, to report on activities with which he has been involved with since the last meeting of the Subcommittee.

Councillor's Report

Councillor Duffy to report on matters from the District Council table.

FURTHER MEETINGS

The next meeting of the Subcommittee is scheduled for Monday 15 July 2019 at 7pm.

1 Apologies

At the close of the agenda no apologies had been received.

2 Leave of absence

At the close of the agenda no requests for leave of absence had been received.

3 Conflict of Interest

Committee Members are reminded of the need to be vigilant to stand aside from decision-making when a conflict arises between their role as a member and any private or other external interest they might have.

4 Public Forum

Notification to speak is required by 5pm at least two days before the meeting. Further information is available on www.southlanddc.govt.nz or phoning 0800 732 732.

5 Extraordinary/Urgent Items

To consider, and if thought fit, to pass a resolution to permit the committee to consider any further items which do not appear on the Agenda of this meeting and/or the meeting to be held with the public excluded.

Such resolution is required to be made pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987, and the Chairperson must advise:

- (i) the reason why the item was not on the Agenda, and
- (ii) the reason why the discussion of this item cannot be delayed until a subsequent meeting.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

"Where an item is not on the agenda for a meeting,-

- (a) that item may be discussed at that meeting if-
 - (i) that item is a minor matter relating to the general business of the local authority; and
 - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion."

6 Confirmation of Minutes

- 6.1 Meeting minutes of Woodlands Community Development Area Subcommittee, 5 November 2018

Woodlands Community Development Area Subcommittee OPEN MINUTES

Minutes of a meeting of Woodlands Community Development Area Subcommittee held in the Woodlands Primary School, 8 Woodlands Morton Mains Road, Woodlands on Monday, 5 November 2018 at 7pm.

PRESENT

Chairperson	Michael Straith
Deputy Chairperson	Maree Small
Members	Janice McBride
	Keith McKenzie
	Ashley Michelle

APOLOGIES

Shane Rhodes
Councillor Paul Duffy

IN ATTENDANCE

Councillor Keast	
Committee Advisor	Fiona Dunlop
Community Partnership Leader	Karen Purdue

1 Apologies

There were apologies from Shane Rhodes and Councillor Duffy.

Resolution

Moved Member McBride, seconded Member Michelle **and resolved:**

That the Woodlands Community Development Area Subcommittee accept the apologies.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of Interest

There were no conflicts of interest declared.

4 Public Forum

There was no public forum.

5 Extraordinary/Urgent Items

There were no Extraordinary/Urgent items.

6 Confirmation of Minutes

Resolution

Moved Member McKenzie, seconded Member McBride **and resolved:**

That the Woodlands Development Area Subcommittee confirms the minutes of the meeting held on Monday 6 August 2018 as a true and accurate record.

Reports

7.1 Financial Report for the year ended 30 June 2018

Record No: R/18/7/17599

Community Partnership Leader – Karen Purdue was in attendance for this item.

Mrs Purdue advised that the financial report for the year ended 30 June 2018 were the financial result for the Woodlands business units for the 2017/2018 financial year.

Resolution

Moved Member Michelle, seconded Deputy Chairperson Small **and resolved:**

That the Woodlands Community Development Area Subcommittee:

- a) **Receives the report titled “Financial Report for the year ended 30 June 2018” dated 4 September 2018.**

7.2 Requests and suggestions from submissions to the Long Term Plan 2018-2028

Record No: R/18/8/19718

Community Partnership Leader – Karen Purdue was in attendance for this item.

Mrs Purdue advised that the purpose of the report was to advise the Subcommittee of submissions that were received to the 2018/2028 Long term plan consultation process .

Resolution

Moved Member McKenzie, seconded Deputy Chairperson Small **and resolved:**

That the Woodlands Community Development Area Subcommittee:

- a) **Receives the report titled “Requests and suggestions from submissions to the Long Term Plan 2018-2028” dated 26 October 2018.**

7.3 Direction-setting for Annual Plan 2019/2020

Record No: R/18/10/24226

Community Partnership Leader – Karen Purdue was in attendance for this item.

Mrs Purdue advised that the purpose of the report was to confirm the direction determined for the 2nd year of the 2018/2028 Long Term Plan.

The report also provided an overview of the forecasted projects and services for the Woodlands Community Development Area in 2019/2020. It includes any variations from what was anticipated in year two of the Long Term Plan 2018-2028.

Resolution

Moved Deputy Chairperson Small, seconded Member Michelle **and resolved:**

That the Woodlands Community Development Area Subcommittee:

- a) **Receives the report titled “Direction-setting for Annual Plan 2019/2020” dated 26 October 2018.**
- b) **Determines that this matter or decision be recognised not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision;**

and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.

- d) Notes that any extraordinary projects for the local area have been included in the 2019/2020 Annual Plan, as identified through Council process in the project plan for extraordinary projects/activities/events project template completed by 21 September 2018.
- e) Agree that the budgets for the year commencing 1 July 2019 be adopted for inclusion in the Council's Draft 2019/2020 Annual Plan as included in the report as appendices 1 to 3.
- f) Requests the setting of the following rates and charges (including GST) for the year commencing 1 July 2019 based on the approved budgets in (e) above.

<u>Rate Description</u>	<u>Rate (GST Incl)</u>
Woodlands Community Development Area Rate	\$14,224

7.4 Council Report

Record No: R/18/10/23952

Community Partnership Leader – Karen Purdue was in attendance for this item.

Mrs Purdue and Councillor Keast took the Board through the Council Report. They particularly highlighted the following:

- Water issues
- Infrastructure committee
- Representation review
- Local Authority elections 2019
- Stewart Island/Rakiura dark sky application
- Annual report 2017/2018
- BERL stage 3 – Working towards positive Southland community futures
- Dog registrations
- Environmental health prosecutions
- Te Anau Wastewater discharge project
- Alternative coastal route seal extension project

Resolution

Moved Member McKenzie, seconded Chairperson Straith **and resolved:**

That the Woodlands Community Development Area Subcommittee:

- a) **Receives the report titled "Council Report" dated 29 October 2018.**

Chairperson's Report

Chairperson Straith thanked Members McBride and Small for their plantings around the Woodlands township. He also advised that the fixing of the walking track would be commencing soon and that the trees near the railway line have not yet been removed.

Councillor's Report

As Councillor Duffy was not present at the meeting, Councillor Keast reported on matters from the District Council table.

She particularly highlighted:

- Attended a public meeting on Stewart Island/Rakiura on the proposed visitor levy
- Attended the recent LGNZ Zones 5 and 6 meeting on Stewart Island/Rakiura.

Further Meetings

The Subcommittee will be meeting at 7pm on Monday 11 March 2019 and Monday 15 July 2019.

The meeting concluded at 8.31pm.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A
MEETING OF THE WOODLANDS COMMUNITY
DEVELOPMENT AREA SUBCOMMITTEE HELD ON
MONDAY 5 NOVEMBER 2018.

DATE:.....

CHAIRPERSON:.....

Council Report

Record No: R/19/2/3685

Author: Karen Purdue, Community Partnership Leader

Approved by: Rex Capil, Group Manager Community and Futures

☐ Decision

☐ Recommendation

☒ Information

Chief Executive

Local Government Funding and Financing Inquiry

1. Last December the Productivity Commission released an issues paper for the local government funding and financing inquiry that they are leading. A copy of the issues paper is available on the commission's website (www.productivity.govt.nz).
2. The issues paper briefly describes local government in New Zealand and how funding and financing currently works. It asks questions about current pressure points and ways that councils can manage cost pressures. It then seeks views on options for future funding and financing tools.
3. Submissions are open until 15 February 2019. Subsequent phases of the inquiry process include the release of a draft report in June 2019 and then a final report to government in November 2019.

Tourism Strategy and Visitor Levy

4. The government have released their proposed new tourism strategy for public consultation. A copy of the full strategy is available on the MBIE website (www.mbie.govt.nz/info-services/sectors-industries/tourism/tourism-strategy-consultation).
5. The draft strategy identifies five key outcomes, including that tourism protects and enhances New Zealand's natural, cultural and historic heritage, that regions and communities benefit from tourism, and that New Zealander's lives are improved by tourism. It also outlines the challenges that the growth in tourism in recent years has created and the proposed actions to manage these challenges.
6. At the end of September the government approved the introduction of the \$35 border levy, which is expected to raise some \$80 million per year that is to be used to fund tourism infrastructure and conservation related projects. It is expected that the funds raised will be split evenly between conservation and tourism related infrastructure. At this stage work is still to be progressed to determine how the funds are to be split and how they will be distributed.
7. The levy will be collected through visa fees and via the new electronic travel authority, with legislation due to be passed around the middle of 2019.

3 Waters Review

8. The government is continuing to progress their 3 waters review.
9. In late October the government released a report by GHD and Boffa Miskell into the costs of upgrading wastewater treatment plants. The report estimates that the cost of upgrading wastewater schemes to a standard suitable to meet the current national policy statement on freshwater would cost approximately \$2 billion. It also questions the ability of a number of rural and provincial councils to meet these costs.
10. In late November government released the cabinet paper and minutes detailing the decisions that they made at their meeting on 29 October in regard to the review process. A copy of the papers is available at (www.dia.govt.nz/three-waters-review).
11. In these papers the government have outlined the broad shape of the options being considered in their review and the overall timetable within which they now expect to be able to make decisions.
12. It is expected that the first round of decisions will be made by cabinet in June 2019. These are expected to include decisions in relation to:
 - the formation of new regulatory processes for drinking water
 - changes to the environmental regulation system that is currently managed by regional councils
 - processes for improving performance reporting in relation to the delivery of wastewater and stormwater systems.
13. By the end of 2019 it is expected that decisions will be made about:
 - proposed service delivery arrangements for 3 waters
 - the need for economic regulation.
14. The question as to whether there will be a need for some form of economic regulation will partially depend upon the decisions that government make in relation to the potential aggregation of service delivery arrangements.
15. The broad models of reform include:
 - proceeding with changes to the regulatory system only
 - whether government creates an incentives regime to encourage the development of more efficient service delivery models
 - a form of compulsory aggregation of service delivery agencies. These would still be publicly owned and most likely still involve some form of local government ownership through, for example, a council controlled organisation model.
16. In a number of recent speeches the minister of local government, Hon Nanaia Mahuta has continued to signal a preference for change to the 3 waters delivery structures including the potential for cross-subsidisation between regions.
17. Local Government New Zealand are making it clear, from a sector advocacy perspective, that any form of aggregation of service delivery should be left to local authorities to decide, particularly

given that the assets are owned by local communities. In this regard they have adopted a position statement which has four key principles as follows:

- fix drinking water first: Havelock North has shown that urgent action is needed in the drinking water space, and any reform process should make this a priority. The government needs to set hard drinking water standards, and establish a strong regulator to enforce these standards
- let existing regulations run their course: wastewater and stormwater assets are long-lived, and it takes many years of planning and investment to change performance outcomes. New freshwater quality standards were introduced in 2017, and we should allow efforts to meet these standards to run their course before introducing new requirements
- take mandatory aggregation off the table: local government strongly opposes mandatory aggregation of water assets as one-size-fits-all policy making. The economic literature shows aggregation can be an effective tool to produce service delivery efficiencies in some cases, and so needs to be applied on a case-by-case basis, not as a blanket policy for New Zealand
- incentives matter: central government should focus on getting the incentives right to drive behaviour. Setting hard quality standards across all 3 waters, backed by rigorous compliance enforcement, will force service providers to lift their performance. At the same time it will open the door to innovation, as service providers experiment with different technologies and ownership models to meet these standards.

18. Across the local government sector a number of other concerns have also been expressed about the current review process. These include:

- the lack of a clear problem definition that the review aims to fix, particularly when consideration is being given to some form of aggregation of supply
- a lack of follow through on the 'co-design' principle, under which the 3 waters review process was originally established
- a tendency to see the 3 waters as one system, as opposed to three distinct but interlinked systems, each with their own challenges
- the question as to whether this is simply a 'back door' way of amalgamating local authorities.

19. The issues arising from the current 3 waters review process are clearly significant at both the national level and for all local authorities. It is clear that there is a need for change and a significant lift in the performance of the sector as a whole. There is also a need for a lift in the quality of private water systems across New Zealand.

20. At the very least there will be significant change to the regulatory environment, which includes drinking water standards, environmental regulation and potentially economic regulation, within which the sector currently operates. This will bring new standards which will need to be met within a short timeframe and will also be subject to an intensive enforcement regime. Local authorities will not be able to use cost as a reason for not meeting the required standards.

21. Staff will continue to monitor developments in this area. At a local level we need to continue on with looking to improve the way in which we manage the water, wastewater and stormwater activities including looking at increasing the pace with which we implement infrastructure improvement projects. We also need to improve our asset management information and processes so that we are able to support informed decision-making processes.
22. We are also now getting closer to the point at which there will be merit in Council looking to do some work with its neighbouring authorities on future models that could be implemented across Southland.

Local Governance and Community Well-beings

23. Alongside of their announcements on the 3 waters review the government also released a cabinet paper outlining work that they are doing to look at strengthening the role of local authorities in the community governance and broader community well-beings area.
24. As noted previously the government have introduced an amendment to the Local Government Act 2002 to require local authorities to have a focus on improving the social, economic, environmental and cultural well-being of their communities. While some might see this as a reinstatement of the sustainable development focus that was previously included in the act, but removed by the previous government, others see it as having quite a different focus to the previous regime.
25. A strengthening of the community leadership and development role that local government can play will have much more significance if the way in which a number of the traditional infrastructural services, such as 3 waters and roading, are changed. The approach being pursued is also consistent with work at a central government level to bring a four well-beings approach to the development of their next Budget. This work, which is called the living standards framework, is also consistent with the sustainable development goals set by the United Nations.
26. Eventually, this work could lead to a greater devolution of responsibilities from central to local government. While government have ruled this out at this stage it is inevitable that there will be ongoing discussions in this area particularly given that the role of local government in New Zealand is relatively narrow by OECD standards and hence it is seen that there is considerable ability to strengthen the role of local authorities as leaders in social, housing, emergency management and long term community planning areas, which are also priorities for government. Over time this could also lead to the decentralisation of what are currently central government service responsibilities to local government.
27. The minister of local government is expected to report back to cabinet in April 2019 on the progress being made in this area.

Marine Pollution

28. The Ministry of Transport is currently seeking input into a decision on whether New Zealand should sign an international treaty restricting air emissions from ships. The level of air pollution coming from cruise ships within Fiordland and Milford Sound in particular has been an issue of concern.

29. This International Maritime Organization Treaty, Annex VI of the International Convention for the Prevention of Pollution from Ships (MARPOL), regulates emissions that are harmful to public health, deplete the ozone layer and contribute to climate change.
30. Annex VI would reduce air emissions by controlling the sulphur content of fuel. Domestic and international ships entering New Zealand waters meet the current Annex VI standards of 3.5 percent sulphur content. Marine fuel produced here is also under 3.5 percent. From 2020 however, the standard required by MARPOL is likely to drop to 0.5 percent.

Resource Management Act Reform

31. The government have announced that they intend undertaking a two-stage approach to the introduction of amendments to the Resource Management Act 1991.
32. The first stage will be a focused set of amendments that will address a number of targeted issues which government see as being able to be amended relatively easily. Further details on the specific changes proposed are available on the Ministry for the Environment website (www.mfe.govt.nz/rma/improving-our-resource-management-system).
33. Stage 2, which will begin early this year, will be a more comprehensive review of the resource management system and will build on current work across urban development, climate change, and freshwater. It will also consider a number of issues raised by stakeholder groups including the Productivity Commission and Local Government New Zealand.

Stewart Island/Rakiura Service Sustainability Review

34. In September 2018, Council asked staff to develop, in consultation with the Stewart Island/Rakiura Community Board, terms of reference for completion of a service sustainability review. The review is intended to identify the challenges and additional costs associated with delivering services to the Stewart Island/Rakiura community and follows on from a number of recent issues that have highlighted the challenges associated with delivering services to this community.
35. The review is focussed on the sustainability of Council delivered activities and does not include services that might be provided by the community and/or other service providers. The community board endorsed the terms of reference 10 December 2018 meeting. They will be submitted to Council for its consideration in February.

Southland Regional Development Agency

36. The creation of the Southland Regional Development Agency (SRDA) reached an important milestone in December with the legal formation of the new company and the signing of the Joint Shareholders Agreement and Constitution.
37. The Joint Shareholders Committee, who also have responsibility for managing the board and setting the performance expectations for the new entity has also been formed and had its second meeting on 4 December. At that meeting the committee was also briefed on progress with the director recruitment process. Some 70 applications were received from a wide range of good quality candidates.

Ministry of Civil Defence and Emergency Management

38. The previous government indicated its intention to review the 60/40 funding of emergency events. This is where in the declaration of an emergency, central government contributes 60% and local contribution is 40% of essential infrastructure costs subject to the relevant criteria being met.
39. The review was initiated because of the impact that the Christchurch and Kaikoura earthquakes had on the central government funds. Recently, Local Government New Zealand met with the Ministry of Civil Defence and Emergency Management and received assurances that no change to the 60:40 arrangement have been made or is under consideration at this time.

Community and Futures

Strategy and Policy

Annual Plan 2019/2020

40. Work for the Annual Plan 2019/2020 is currently underway, and a timeline and project plan was submitted to Council in December 2018. Direction setting reports have been presented to local community boards and community development area subcommittees throughout the months of November and December identifying any variances to the long Term Plan 2018-2028. It is recognised that extraordinary projects or changes to the level of service may be needed outside of the Long Term Plan process, to ensure the on-going needs of the community are being met.

BERL Stage 3 – Working towards positive Southland community futures

41. Business and Economic Research Limited (BERL) was commissioned by Southland District Council to undertake research to assist with the development of the District's 2031 Long Term Plan.
42. The research is based on the idea that the District can passively accept the future that fate will provide for its communities, or work strategically to shape the future it wants to achieve.
43. The research is in three stages, each of which is designed to answer a specific question:
 - stage 1 asked “where we are now?” This involved collecting and analysing data to show the state of wellbeing in the District as a whole and in seven defined communities. This stage has been completed.
 - stage 2 asked “where we are heading?” This involved some forecasting to examine how the population and the level of employment in the District and each of the communities would change, if past trends were left to continue. This stage has also been completed.
 - the current stage, Stage 3, is about asking the question “where we actually want to be?” Its aim is to define a set of actions that will help to shape positive futures for each of the main communities in the District.
44. BERLs engagement with individuals, organisations, and businesses in the District to inform Council about what it can do itself to increase wellbeing, as they strive for overall community wellbeing has been completed. It is intended this will be presented to Council in February 2019.

Community Futures Research and Analysis Work Programme

45. Council continues to support the progression of research and analysis work to support its decision-making in preparation for the Long Term Plan 2031.
46. This work will assist in leading the development of Council's overall approach to the management of change and preparation for what the future might hold for the District and its communities, and identify priorities for investing in community future planning. The executive leadership project team comprising of the chief executive, chief financial officer, group manager services and assets, group manager environmental services and group manager community and futures has been established to determine prioritisation, and is facilitated by the strategy and policy manager. High level project plans have been developed that will help determine what is required to deliver priority projects within the District and reports presented to the Community and Policy Committee in September and November to update on the progress of the overall programme of work.
47. The on-going work streams include:
 - socio-demographic projects (where are we now, where are we heading, and where do we want to be)
 - climate change and implications for Southland District (risks and impacts on the District)
 - service delivery framework – District vs local service provision and levels of service (an assessment and evaluation of Council services and determine the most appropriate level of service to meet community needs in the future)
 - rating affordability planning and implications (to understand income levels in our communities and affordable measures for delivery of activities and services – and implications of decisions on rating affordability for the District)
 - land and water plan implications (to understand the implications of compliance standards on the future provision of services to local communities)
 - community facility provision framework (how, what and when are facilities used and needed)
 - community partnerships assistance and funding alignment approach (multi-agency community partnership opportunities, and council's funding and grant schemes to support community organisations)
 - technological change impacts on communities and implications for Council.

Governance

Representation Review and Community Governance Project

48. The Local Government Commission heard appeals and objections on Council's final proposal on Wednesday 5 December at which time Council staff and elected representatives made a presentation on our final proposal.
49. Work is progressing on arrangements to support the community governance project.

Venture Updates

Southland Arts Festival

50. The 2019 Southland Arts festival, now in its 11th year, will be held from April 10 – May 16, 2019. With a total of 25 individual events to choose from, ranging from contemporary dance, theatre, music and comedy to literary arts there is something for everyone.
51. The programme for this year's festival aims to celebrate the creativity and vibrancy that the arts can inspire in us all, and will challenge, entertain and captivate audiences all at the same time.
52. More information, including the festival programme, can be found online at southlandnz.com with tickets available to be purchased from ticketdirect.co.nz, or from the Southland Chamber of Commerce, ICC Booking Office or ILT Stadium Southland.

Planning for Southland's tourism growth

53. Planning for Southland's continued tourism growth and the development of attraction initiatives have been boosted with consultants appointed to carry out two significant pieces of work; the Southland Murihiku Destination Strategy and the development of the Southland Story.

Southland Murihiku Destination Strategy 2018-2028

54. Stafford Consulting was appointed to advance the Southland Murihiku Destination Strategy and has carried out consultation with major stakeholders. It is anticipated that the strategy will be completed by March 2018. The strategy will provide overall direction for the development of tourism in Southland, aligning with other planning documents such as the cruise, cycling, heritage and events strategies.

Southland Story

55. Principals Group has been appointed as the consultants to lead the Southland Story project development. To date this has involved carrying out workshops in Te Anau, Riverton, Gore and Invercargill, interviewing key stakeholders and carrying out a wider survey so that as many voices as possible are given the opportunity to contribute to the story development.

Dark Sky Sanctuary for Stewart Island

56. In early January the International Dark Sky Association (IDA) confirmed that Stewart Island/Rakiura had been successful in its application for the establishment of an international dark sky sanctuary. Venture Southland worked alongside an independent consultant and the Stewart Island Promotion Association to prepare the application which was unanimously endorsed by the IDA board.
57. The decision makes Stewart Island/Rakiura the fifth dark sky sanctuary, and only the second island sanctuary, in the world. It is anticipated the accolade will contribute to an increase employment on the island, encourage the preservation of the unspoiled natural environment and result in a significant boost in tourism both on the island and across the wider Southland region.

Water Treatment Course

58. The annual water treatment course offered to community pools was held on November 23 2018 and had 17 people attend from across the district. Funding from Community Trust South and the Southland District Council Community Initiatives Fund helped to subsidise the cost for not-for-profit/community pool

Environmental Services

Group Managers Update

National Policy Statement (NPS) and National Environmental Standard (NES) for Fresh Water Management 2019

59. Some key elements of this work to be aware of are as follows:
- a bill to undertake minor amendments to the RMA related to the NPS and NES is likely to be passed late this year/early next year
 - a more comprehensive review of the resource management system is proposed to be developed and introduced in the 2nd quarter of next year
 - a NPS could take the form of what is proposed in the NPS for indigenous biodiversity (outlined below), potentially including more definitive targets and stronger central direction
 - a NES could set national environmental bottom lines, require the review of consents, and determine how activities within risk catchments should be managed
 - this could have implications for the work currently being undertaken for Council on the water and land plan appeal/mediation process.

Recommended National Policy Statement for Indigenous Biodiversity – NPSIB

60. A national Biodiversity Collaborative Group has developed a draft national policy statement for indigenous biodiversity, and recommendations to the government on complementary and supporting measures to maintain indigenous biodiversity. Essentially, the recommendations are for a NPS with regulatory and non-regulatory components.
61. The associate minister's announcement on this, released on 25 October, included the following wording:

Media release from associate minister for the environment, Hon Nanaia Mahuta:

- a new report recommending improvements to biodiversity management will build on communities' good work to protect our biodiversity, says associate minister for the environment, Hon Nanaia Mahuta.
- the report of the Biodiversity Collaborative Group outlines a draft national policy statement (NPS) for indigenous biodiversity and provides complementary recommendations, to help halt the decline in biodiversity.
- "our biodiversity is a taonga, important to New Zealand's environment, culture, society and economy. However, it is in rapid decline from pressures like land-use change, invasive

species, and climate change, and we need to do more to ensure that it is protected,” said Hon Nanaia Mahuta.

62. The draft NPS itself sets clear direction and covers the following:
- national criteria for assessing all indigenous biodiversity
 - creation of significant natural areas (SNAs) that will be required to be identified, attributes scheduled, mapped and then incorporated into District plans and regional plans.
 - direction on how activities within those SNAs will be managed and how to engage with landowners through that process, with the ultimate goal of setting environmental bottom lines within a SNA
 - direction on how activities within all other indigenous biodiversity should be undertaken to “maintain” indigenous biodiversity
 - provision for existing activities (on a limited basis) within SNAs
 - requires a regional biodiversity strategy which sets targets for restoration and enhancement to be developed by the Regional Council.
63. The creation of the NPS will require continued support from Council of the regional biodiversity study programme already underway and the biodiversity strategy. However, the draft NPS proposes a 5 year timeframe to have completed what will be a fairly extensive research and ground truthing programme and may require a higher level of resourcing in order to meet that timeframe. The draft NPS will also require councils to actively enter into engagement with landowners once areas have been identified from the study. This will be likely to require additional resource.
64. The draft NPS further proposes that within six years a plan change be notified to the relevant regional and District planning documents to incorporate the SNAs.
65. The strategy will require that an increase in indigenous biodiversity be achieved to boost the percentage of indigenous cover for the region. It is likely that this will require councils to consider what they can contribute towards meeting that target.
66. A cost benefit analysis will be prepared and both that, and the collaborative group’s reports, will be forwarded to the relevant ministers and officials for consideration. A full consultation process on a proposed NPS and its complementary and supporting measures will then occur. Depending on what the ministers determine, it is possible that this will be progressed this year.

Water and Land Plan Appeal

67. Council along with Invercargill City Council and Gore District Council have jointly appealed the decision on Environment Southland’s Water and Land Plan. The appeal relates to discrete provisions of the plan that impact upon reticulated services (water, stormwater and wastewater).
68. The environment court has decided to split the appeal into two topics “A” and “B” which will be heard separately. Topic “A” covers the front end of the plan. Particularly, the issues pertaining to Southland’s water and land, the state of the environment, physiographic zones, objectives and discrete policies relating to Ngai Tahu, physiographic zones, freshwater management units. A hearing for topic “A” is set down for May 2019 with evidence scheduled from December 2018

until early May 2019. Evidence for the Councils' appeal is due in late February. Topic "B" containing the remaining policies and rules of the plan will be scheduled once an interim decision and appeals on topic "A" have been resolved. It is likely that topic "B" will be heard in early 2020.

Building Solutions

69. The department has received 88 building consent applications for the month this is down about 10% on the previous 3 year average. The majority of these reductions are accounted for in the reduction of consents for C1 commercial consent applications down to 20 from a three year average of 34 applications. The value of C1 consent applications was bolstered with an application to construct a \$1m heritage centre on Stewart Island/Rakiura.
70. The department issued 53 consents for the month, this is down from 84 consents for the same period as last year. The most noted reductions came in C1 commercial consents, down from 32 to 24 and R1 residential are down from 58 to 32 when compared to November 2017. The number of consents issued are down on November last year and this is also reflected in the value of consented work down from \$10.3 million to \$4.6 million.
71. For the year to date the total number of consents issued are down from 559 to 365 on the same period in 2017-2018 and would be more in line with the number consents issued for the year 2016-2017.

People and Capability

72. There have been some changes to the Services and Assets Group. The new structure includes the creation of a project delivery team and establishment of a commercial infrastructure function to support, amongst other things, our procurement and contract management activities. The new structure will also see the disestablishment of the community engineer team with staff moving into positions the project team and the various activity teams. The purpose of the proposed amendments is to improve programme delivery and increase both commercial and asset management capacity across the group.

Services and Assets Group

Group Manager's Update

73. With the decision to proceed with subsurface drip irrigation (SDI) discharge methodology, the Te Anau wastewater discharge project team is working hard to ensure the SDI consenting process is progressed as soon as possible. Council staff are working closely with Stantec, external specialists and Environment Southland to ensure that all parties are up to speed with requirements and anticipated timelines.
74. Work is ongoing to provide further clarity and prioritisation of expenditure in association with infrastructure deficits, activities, sub-activities and services. This work is necessary, to adequately inform levels of service discussions and consultation in the lead up to the 2021 Long Term Plan.

Forestry (IFS)

75. With the annual harvest programme now completed, all income has been received. A total of 30,000 tonnes was harvested from the Waikaia forest. The remainder of the year concentrates on tending, establishment and maintenance operations. Financial results are well above budget.

Operations and Community Services

Tourism Infrastructure Funding

76. Staff involved in the tourism funding process, attended a presentation from representatives of Ministry of Business, Innovation and Employment and Local Government New Zealand. They provided feedback on the applications that had been received in the previous rounds of funding. Following the first two rounds, they have reviewed the application process based on feedback from local authorities and took the opportunity to update councils on the changes that they have implemented. The two key points from the presentation were:
- they have reduced the \$100,000 threshold to \$25,000
 - applications dates have been fixed to the 1 March and the 1 August.

Customer Delivery

Libraries

77. We currently have 5344 active library users in the District as at 3 December 2018 (this is defined as having used their library card in library or online in the last 12 months).
78. The table below shows the number of individuals checking out items from a branch library each month.

LIBRARY NAME	OCTOBER	NOVEMBER
Book Bus	321	397
Lumsden	94	82
Otautau	103	84
Riverton	196	182
Stewart Island	54	39
Te Anau	417	368
Winton	624	595
Wyndham	60	63

79. Use of the PressReader application is below.

MONTH	ISSUES DOWNLOADED	ARTICLES READ
October	5291	24396
November	4200	11028

80. Our library service has new books each month, these can be viewed online through our catalogue on <https://www.southlanddc.govt.nz/my-southland/libraries/>.

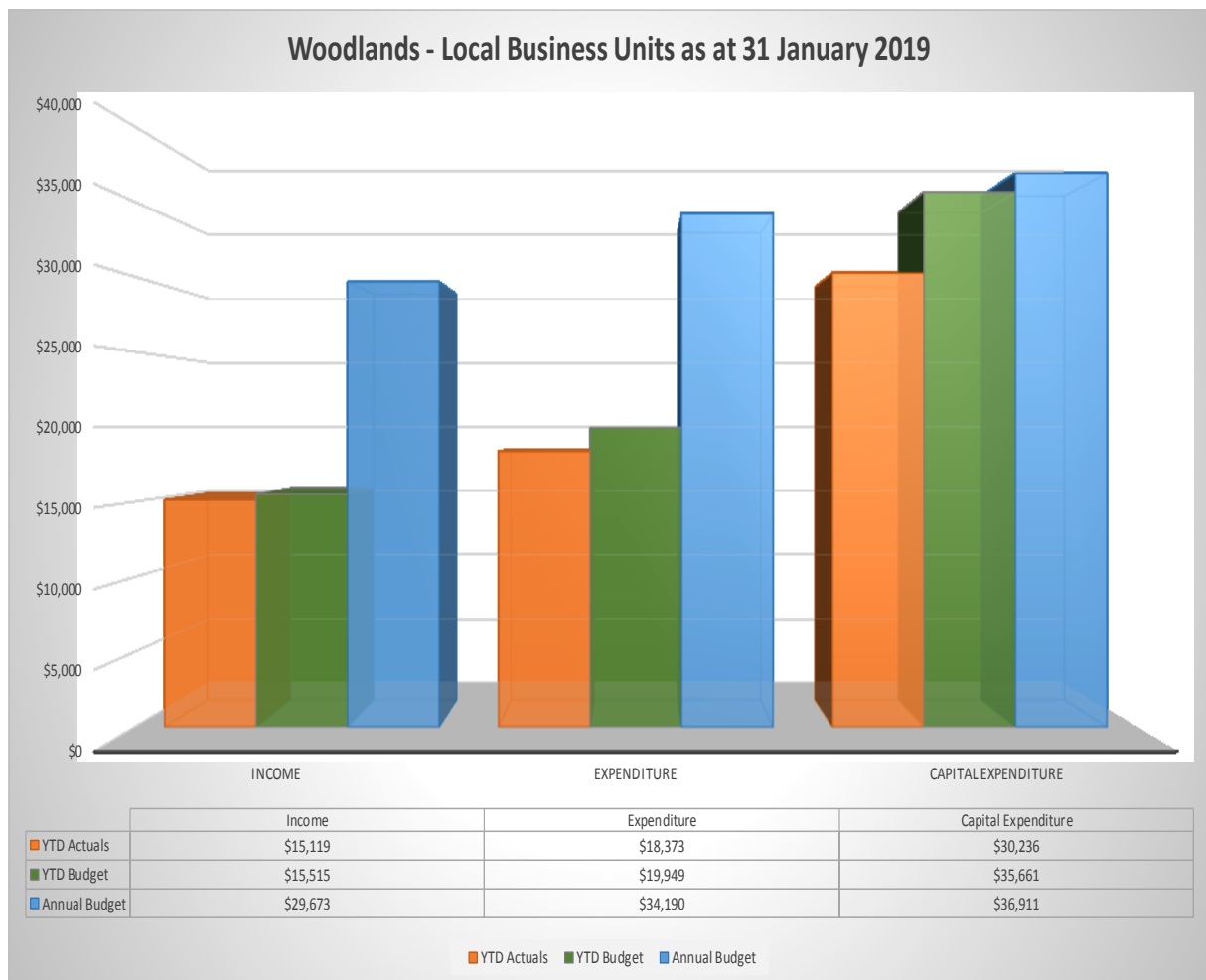
Knowledge Management

81. Over the past two months the team have continued to work with teams throughout Council supporting the change to the digitisation of our property files. Changes have created efficiencies for teams in that they can now access information from their desks as opposed to the having to come in, find the file, take it away to review and then return for filing. It also allows for multiple people to access the files at one time.
82. For the public to view property files, we maintain a request service via the customer support team and files are emailed to the requestor. From the 1 October until 30 November 2018 we received 227 property file requests from the public.

Finance

83. Income for the Woodlands Community Development Area Subcommittee was \$396 below budget, year to date 31 January 2019. This was due to lower than anticipated interments at the Woodlands cemetery.
84. Expenditure for the Woodlands Community Development Area subcommittee was \$1,576 under budget, year to date 31 January 2019. This was due mainly due to expenditure for general maintenance and mowing plus interments in the cemetery business unit being less than budgeted for.
85. It is worth noting that general maintenance in the streetworks business unit and taskforce services in the beautification business unit were above budget.
86. It is worth noting that the budgets are phased on a monthly basis, and while some budgets appear to be underspent, they are still on track for maintenance schedules that take place periodically throughout the year.

Woodlands Community Development Area Subcommittee
11 March 2019



Woodlands - Business Units as at 31 January 2019											
BU Code	Business Unit	Income			Expenses			Capital			
		Actual YTD	Budget YTD	Budget Full Year	Expenses YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year	
29702	Operating Costs - Woodlands	\$134	\$134	\$3,306		\$134	\$230				
29707	Street Works - Woodlands	\$875	\$875	\$1,500	\$6,024	\$4,912	\$8,420	\$30,236	\$33,911	\$33,911	
29713	Stormwater Drain - Woodlands	\$591	\$591	\$1,013	\$7	\$596	\$1,013				
29725	Cemetery - Woodlands	\$8,993	\$9,389	\$16,096	\$7,439	\$9,694	\$16,619				
29728	Beautification - Woodlands	\$4,526	\$4,526	\$7,758	\$4,903	\$4,613	\$7,908		\$1,750	\$3,000	
Total		\$15,119	\$15,515	\$29,673	\$18,373	\$19,949	\$34,190	\$30,236	\$35,661	\$36,911	

Reserve Balances

Woodlands		Opening Balance	Current Budget	Forecast Budget	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028	2028/2029
Local														
Reserve														
Woodlands General - RES		102,736	92,312	68,901	33,330	32,263	31,259	33,321	35,451	37,651	39,923	42,270	44,694	44,694
Total Local Reserve		102,736	92,312	68,901	33,330	32,263	31,259	33,321	35,451	37,651	39,923	42,270	44,694	44,694
Total Local Balance		102,736	92,312	68,901	33,330	32,263	31,259	33,321	35,451	37,651	39,923	42,270	44,694	44,694
Sewerage														
Operating														
Woodlands Septic Tank - ORR		9,325	8,488	8,488	7,749	7,097	6,522	6,018	5,571	5,584	5,755	5,931	6,113	6,113
Total Sewerage Operating		9,325	8,488	8,488	7,749	7,097	6,522	6,018	5,571	5,584	5,755	5,931	6,113	6,113
Total Sewerage Balance		9,325	8,488	8,488	7,749	7,097	6,522	6,018	5,571	5,584	5,755	5,931	6,113	6,113
Total Woodlands Reserve Balance		112,060	100,800	77,389	41,079	39,360	37,781	39,339	41,022	43,235	45,678	48,201	50,807	50,807

Recommendation

That the Woodlands Community Development Area Subcommittee:

- a) Receives the report titled “Council Report” dated 4 March 2019.**

Attachments

There are no attachments for this report.