



Ohai Railway Fund Subcommittee

OPEN MINUTES

Minutes of a meeting of Ohai Railway Fund Subcommittee held in the Southland District Council, Otautau Office, 176 Main Street, Otautau on Friday, 12 April 2019 at 9.30am.

PRESENT

Chairperson	Sue Adams
Deputy Chairperson	Bill Mather
Members	Kevin Dixon
	Caroline Reed
	Councillor Stuart Baird
	Councillor Nick Perham

APOLOGIES

Councillor George Harpur

IN ATTENDANCE

Strategy and Policy Manager	Michelle Stevenson
Chief Financial Officer	Anne Robson
Community Partnership Leader	Kelly Tagg
Committee Advisor	Alyson Hamilton

1 Apologies

There was an apology from Councillor Harpur.

Resolution

Moved Cr Baird, seconded Cr Perham and **resolved:**

That the Ohai Railway Fund Subcommittee accept the apology.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of Interest

Cr Nick Perham and Bill Mather declared a conflict of interest on the funding application item 7.3 in regards the Ohai Nightcaps Lions Club - Dray Project and took no part in discussion or voting on this item.

Kevin Dixon declared a conflict of interest on the funding application item 7.3 in regards the Takitimu Primary School - Year 7/8 and year 4/5/6 students school camp and took no part in discussions or voting on this item.

4 Public Forum

There was no public forum.

5 Extraordinary/Urgent Items

There were no Extraordinary/Urgent items.

6 Confirmation of Minutes

Resolution

Moved member Mather, seconded member Dixon

That the minutes of Ohai Railway Fund Subcommittee meeting held on 31 October 2018 be confirmed as a true and correct record of that meeting.

Reports

7.1 Financial Report to 28 February 2019

Record No: R/19/3/5924

Policy and Strategy Manager - Michelle Stevenson was in attendance for this item.

Ms Stevenson advised the purpose of the report is to provide a summary of the Ohai Railway Fund's financial performance and position as at 28 February 2019.

Members queried a grant of \$350 allocated to Charlotte Emma Villa Adams in the November 2017 allocations which has yet to be uplifted.

Staff responded advising this amount is to be withdrawn as the recipient has not responded to communications and it has been ascertained the funding is no longer required.

Members further queried a grant of \$2,920 allocated to St Patricks School Nightcaps in the October 2018 allocations which has yet to be uplifted.

Staff responded advising this amount is to be withdrawn as the recipient has responded advising the funding is no longer required.

Resolution

Moved Cr Perham, seconded Cr Baird **and resolved:**

That the Ohai Railway Fund Subcommittee:

- a) **Receives the report titled "Financial Report to 28 February 2019" dated 8 April 2019.**
- b) **Requests the grant of \$350 allocated to Charlotte Emma Villa Adams in the November 2017 allocations and the grant of \$2,920 allocated to St Patricks School Nightcaps in the October 2018 allocations be withdrawn as the recipients advise the funding is no longer required.**

7.2 Tertiary Application Summary - March 2019

Record No: R/19/4/6452

Committee Advisor Alyson Hamilton presented the report.

Mrs Hamilton advised applications from two individuals seeking a grant to assist with tertiary study have been lodged.

Resolution

Moved member Mather, seconded member Dixon **and resolved:**

That the Ohai Railway Fund Subcommittee:

- a) **Receives the report titled "Tertiary Application Summary - March 2019" dated 8 April 2019.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**

- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Agrees to allocate the following grants subject to receipts for course fees being produced by applicants prior to the funds being released.**
 - **Grace Cochrane \$1,000**
 - **Kirsty Knarston \$1,500**

7.3 Organisation Application Summary - March 2019

Record No: R/19/4/6482

Committee Advisor Alyson Hamilton presented the report.

Mrs Hamilton advised the purpose of the report is for the subcommittee to consider applications from four organisations that have been lodged and seeking grants to assist with community projects and requests the subcommittee consider the applications and direct accordingly.

The applications to be considered are as follows;

- Hospice Southland Charitable Trust
- Takitimu Community Development Committee
- Takitimu Primary School
- Ohai Nightcaps Lions Club

Moved Chairperson Adams, seconded Cr Baird **recommendations a to c.**

The motion was put and declared CARRIED.

Moved Chairperson Adams, seconded Member Reed **recommendation d - the application from Hospice Southland Charitable Trust and resolved:**

That the Ohai Railway Fund subcommittee resolves:

- d) **Agrees to fund the application from the Hospice Southland Charitable Trust in the sum of \$10,000.**

The motion was put and declared CARRIED.

Moved Cr Perham, seconded Member Reed **recommendation d - the application from the Takitimu Community Development Committee and resolved:**

That the Ohai Railway Fund subcommittee resolves:

- d) Agrees to fund the application from the Takitimu Community Development Committee in the sum of \$13,750.**

The motion was put and declared CARRIED.

Moved Cr Baird, seconded Member Reed **recommendation d - the application from the Takitimu Primary School and resolved:**

That the Ohai Railway Fund subcommittee:

- d) Agrees to fund the application from the Takitimu Primary School in the sum of \$2,000.**

The motion was put and declared CARRIED.

Cr Perham and Member Mather declared an interest and took no part in discussions or voting on the application relating to the Ohai Nightcaps Lions Club.

Moved Chairperson Adams, seconded Cr Baird **recommendation d - the application from the Ohai Nightcaps Lions Club and resolved:**

That the Ohai Railway Fund subcommittee:

- d) Agrees to fund the application from the Ohai Nightcaps Lions Club \$5,500.**

The motion was put and declared CARRIED.

Final Resolution

That the Ohai Railway Fund Subcommittee:

- a) Receives the report titled "Organisation Application Summary - March 2019" dated 8 April 2019.**
- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**

d) **Agrees to fund the Organisation Applications:**

I. Hospice Southland Charitable Trust	\$10,000
II. Ohai Nightcaps Lions Club	\$5,500
III. Takitimu Community Development Committee	\$13,750
IV. Takitimu Primary School	\$2,000

7.4 Grants Schedule

Record No: R/19/4/6448

Committee Advisor Alyson Hamilton presented the report.

Mrs Hamilton advised the purpose of the report is to provide an alphabetical schedule of Ohai Railway Fund of grant monies allocated since October 1993 for Members' information.

Resolution

Moved Chairperson Adams, seconded Cr Perham **and resolved:**

That the Ohai Railway Fund Subcommittee:

- a) **Receives the report titled "Grants Schedule" dated 5 April 2019.**

The meeting concluded at 10.45am.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A
MEETING OF THE OHAI RAILWAY FUND
SUBCOMMITTEE HELD ON FRIDAY, 12 APRIL 2019.

DATE:.....

CHAIRPERSON:.....