



Notice is hereby given that an Ordinary Meeting of Southland District Winton Wallacetown Ward Committee will be held on:

Date: **Wednesday, 10 April 2019**
Time: **2.15pm**
Meeting Room: **Committee Room**
Venue: **First Floor, Southland District Council**
15 Forth Street, Invercargill

Winton Wallacetown Ward Committee Agenda

OPEN

MEMBERSHIP

Chair	Mayor Gary Tong
Councillors	Darren Frazer
	Gavin Macpherson
	Neil Paterson

IN ATTENDANCE

Contact Telephone: 0800 732 732
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Website: www.southlanddc.govt.nz

Full agendas are available on Council's Website
www.southlanddc.govt.nz

Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. Should Members require further information relating to any reports, please contact the relevant manager, Chairperson or Deputy Chairperson.

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1 Apologies

At the close of the agenda no apologies had been received.

2 Leave of absence

At the close of the agenda no requests for leave of absence had been received.

3 Conflict of Interest

Committee Members are reminded of the need to be vigilant to stand aside from decision-making when a conflict arises between their role as a member and any private or other external interest they might have.

4 Public Forum

Notification to speak is required by 5pm at least two days before the meeting. Further information is available on www.southlanddc.govt.nz or phoning 0800 732 732.

5 Extraordinary/Urgent Items

To consider, and if thought fit, to pass a resolution to permit the committee to consider any further items which do not appear on the Agenda of this meeting and/or the meeting to be held with the public excluded.

Such resolution is required to be made pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987, and the Chairperson must advise:

- (i) the reason why the item was not on the Agenda, and
- (ii) the reason why the discussion of this item cannot be delayed until a subsequent meeting.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

"Where an item is not on the agenda for a meeting,-

- (a) that item may be discussed at that meeting if-
 - (i) that item is a minor matter relating to the general business of the local authority; and
 - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion."

6 Confirmation of Minutes

6.1 Meeting minutes of Winton Wallacetown Ward Committee, 18 December 2018



Winton Wallacetown Ward Committee

OPEN MINUTES

Minutes of a meeting of Winton Wallacetown Ward Committee held in the Council Chamber, 15 Forth Street, Invercargill on Tuesday, 18 December 2018 at 8.30am.

PRESENT

Chair Councillor Gavin Macpherson
Councillor Darren Frazer
Councillor Neil Paterson

APOLOGIES

Mayor Gary Tong

IN ATTENDANCE

Management Accountant Susan McNamara
Committee Advisor Alyson Hamilton

Appointment of Chairperson

Moved Cr Frazer, seconded Cr Paterson and **resolved:**

That the Winton Wallacetown Ward Committee appoint Councillor Macpherson as Chairperson for this meeting.

1 Apologies

There was an apology from Mayor Gary Tong.

Moved Cr Macpherson, seconded Cr Frazer and **resolved:**

That the Winton Wallacetown Ward Committee accept the apology.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of Interest

There were no conflicts of interest declared.

4 Public Forum

There was no public forum.

5 Extraordinary/Urgent Items

There were no Extraordinary/Urgent items.

6 Confirmation of Minutes

Resolution

Moved Cr Paterson, seconded Cr Frazer **and resolved:**

That the Winton Wallacetown Ward Committee confirms the minutes of the meeting held on 1 November 2018 as a true and correct record of that meeting.

Reports

7.1 Application for funding for two Community talks by Dr Tom Mulholland

Record No: R/18/12/27835

People and Capability Manager, Janet Ellis and Management Accountant, Susan McNamara were in attendance for this item.

Mrs Ellis advised the purpose of this report is for the Winton Wallacetown Ward Committee to approve a contribution of \$2,500 for the costs of the Community talks by Dr Tom Mulholland on Healthy Thinking, depression and anxiety in Winton on 12 December 2018.

Resolution

Moved Cr Frazer, seconded Cr Macpherson **recommendations a to c, d with changes (as indicated with a ~~strike through~~ and underline) and resolved:**

That the Winton Wallacetown Ward Committee:

- a) **Receives the report titled "Application for funding for two Community talks by Dr Tom Mulholland" dated 6 December 2018.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Approves ~~a contribution of \$2,500 to the costs~~ unbudgeted expenditure of \$2,500 (excl GST) for the Community events by Dr Tom Mulholland in Winton on 12 December 2018 to be funded from the Winton Wallacetown ward reserve.**

7.2 Application for funding for Pool Cover Wallacetown School

Record No: R/18/12/27692

Management Accountant, Susan McNamara and Community Partnership Leader, Karen Purdue were in attendance for this item.

Mrs McNamara advised the purpose of this report is for the Winton Wallacetown Ward Committee to approve a grant for the Wallacetown School to assist with the purchase of a pool cover for the swimming pool.

Resolution

Moved Cr Paterson, seconded Cr Frazer **recommendations a to c, d with changes (as indicated with a ~~strike through~~ and underline) and resolved:**

That the Winton Wallacetown Ward Committee:

- a) **Receives the report titled “Application for funding for Pool Cover Wallacetown School” dated 11 December 2018.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Approves a grant in the amount of \$2,000 to the Wallacetown School to assist with the purchase of a pool cover for the school swimming pool ~~from the Winton Wallacetown Ward Reserves to be funded from Councillor Macpherson’s share of general projects budget 2018/2019.~~**

7.3 Allocation of Funds for the Browns Stormwater Investigation Work

Record No: R/18/12/27929

Management Accountant, Susan McNamara was in attendance for this item.

Mrs McNamara advised the purpose of this report is to seek a decision from the Winton Wallacetown Ward Committee for allocation of funds for the Browns stormwater investigation work of \$718.30, (excl GST), to be funded from the 2018/2019 Ward general projects budget.

Resolution

Moved Cr Frazer, seconded Cr Paterson recommendations a to c, d with changes (as indicated with a ~~strike through~~ and underline) **and resolved:**

That the Winton Wallacetown Ward Committee:

- a) **Receives the report titled “Allocation of Funds for the Browns Stormwater Investigation Work” dated 11 December 2018.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Agrees to allocate \$718.30 (excl GST) for the Browns stormwater investigation work to be funded from the 2018/2019 Ward general projects budget Councillor Frazer’s share of the general projects budget 2018/2019.**

The meeting concluded at 8.47am.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A
MEETING OF THE WINTON WALLACETOWN WARD
COMMITTEE HELD ON TUESDAY, 18 DECEMBER
2018.

DATE:.....

CHAIRPERSON:.....

Financial Report to Winton Wallacetown Ward for the period ended 28 February 2019

Record No: R/19/3/5042

Author: Kate Westenra, Graduate Accountant

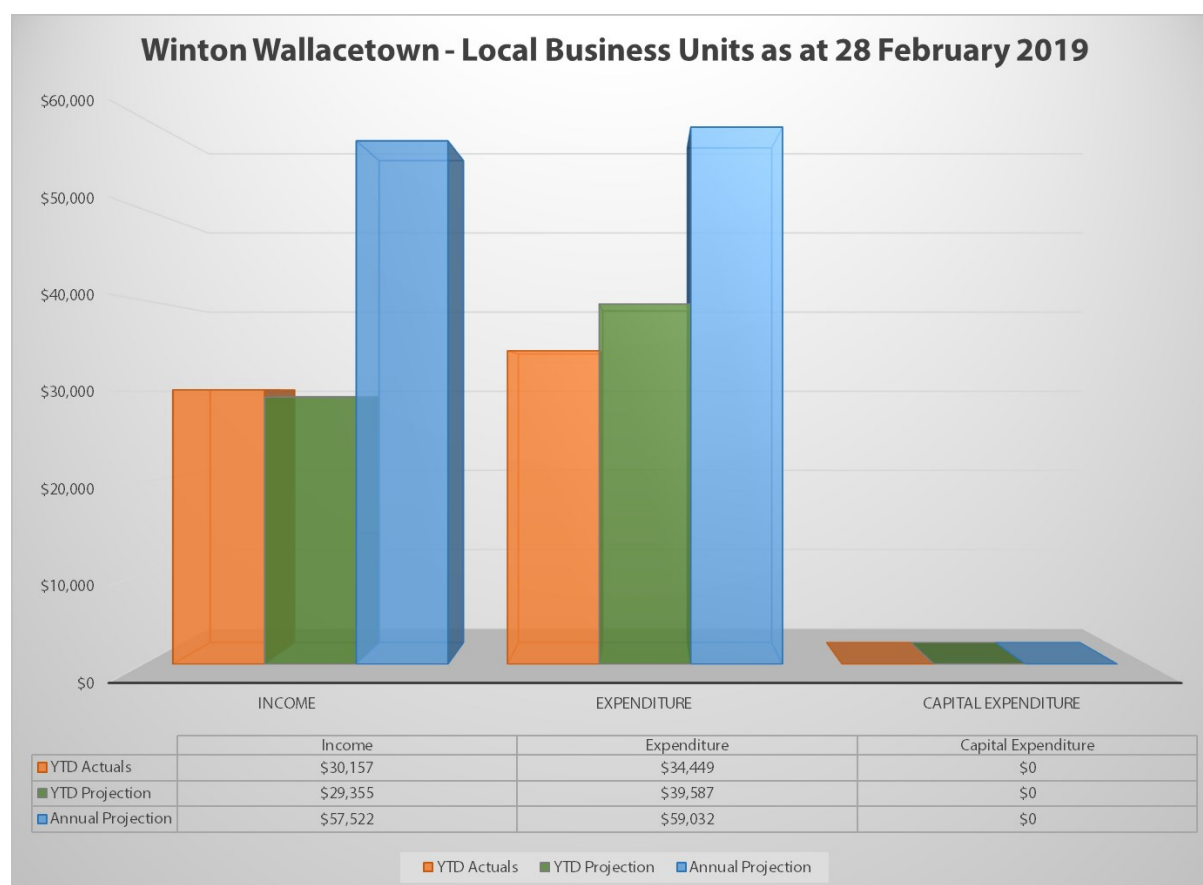
Approved by: Anne Robson, Chief Financial Officer

☐ Decision

☐ Recommendation

☒ Information

Community financial performance for the year



- 1 The graph above shows what has actually happened (YTD Actuals), what was expected to occur to date (YTD Projection) and then what is expected to occur by year end (Annual Projection) for each of the Income, Expenditure, and Capital Expenditure categories.
- 2 The 'Projection' totals include any approved forecast adjustments. Forecast adjustments show the effect of unbudgeted expenditure, projects that have been put on hold or deferred to future years and expected changes to income and operating expenditure over the year.
- 3 Any significant variances between the 'Actual' and 'YTD Projection' totals are explained below. The details are provided in the attached report.

Significant Variances to the Annual Budget

Income

- 4 Overall income is slightly over projection due to the receipt of lease income from the Lochiel recreation reserve, this has not been budgeted for. All other income is as projected.

Expenditure

- 5 The overall expenditure is \$5,138 under projection.
- 6 Total grants and general project costs incurred YTD is \$5,023 against a YTD projection of \$10,000. This is made up of:
- \$1,739 - Grant to the Wallacetown School for a pool cover,
 - \$718 - Browns stormwater investigation work,
 - \$2,500 - Grant to assist in funding the Dr Tom Mulholland event that was held in Winton.

Financial Considerations

Development and Financial Contributions

- 7 Contributions are collected to fund community growth projects. The use of these funds are considered by Council staff when projects are in the planning stage. Certain policy and legislative requirements must be met before these contributions can be applied to projects.
- 8 The total balance of Development and Financial contributions for your community as at 28 February 2019 is in the table below.

Ward	Parks
Winton	\$5,147
Winton Wallacetown	\$19,427

Reserves

- 9 The projected reserve balance below includes the budgeted interest income which is allocated to the reserve accounts at year end plus any approved forecast adjustments.

Winton Wallacetown Ward
Schedule of Reserve Balance

	Opening Balance 1-Jul-18	LTP Budget 30-Jun-19	Projected Balance 30-Jun-19
Local			
Operating Account			
Winton/Wallacetown Ward	418,510	417,000	417,000
Total Maraora Waimea Ward Reserves	418,510	417,000	417,000

Recommendation

That the Winton Wallacetown Ward Committee:

- a) **Receives the report titled “Financial Report to Winton Wallacetown Ward for the period ended 28 February 2019” dated 3 April 2019.**

Attachments

- A Winton Wallacetown Ward management report for the period ended 28 February 2019 [↓](#)

Winton Wallacetown - Financial Report

For the Period Ended February 2019

2018/2019 Financial Year

29600 Administration - WintonWallace

<u>Annual Budget</u>	<u>Department</u>		<u>Year to Date Actuals</u>	<u>Year to Date Budget</u>	<u>%Variance</u>
Income					
(41,159.00)	29600.11171	Rates - Collected	(27,354.51)	(27,439.33)	99.69%
0.00	29600.11176	Rates - Adjustments	0.31	0.00	0.00%
(13,490.00)	29600.19151	Internal - Interest on Reserve	0.00	0.00	0.00%
(42.00)	29600.19171	Internal Rates Income	(22.43)	(42.00)	53.40%
42.00	29600.19175	Internal Rates offset	0.00	42.00	0.00%
(54,649.00)			(27,376.63)	(27,439.33)	99.77%
Expenditure					
41,159.00	29600.43113	Contrib - Township	27,439.68	27,439.33	100.00%
41,159.00			27,439.68	27,439.33	100.00%
(13,490.00)	Net Operating (Surplus)/Deficit		63.05	0.00	
Capital Movements					
13,490.00	29600.89200	To - Winton Wallacetown	0.00	8,993.33	0.00%
13,490.00			0.00	8,993.33	0.00%
0.00			63.05	8,993.33	

29602 Operating Costs - WintonWallace

<u>Annual Budget</u>	<u>Department</u>		<u>Year to Date Actuals</u>	<u>Year to Date Budget</u>	<u>%Variance</u>
	Income				
(2,873.00)	29602.11171	Rates - Collected	(1,909.41)	(1,915.33)	99.69%
0.00	29602.11176	Rates - Adjustments	0.02	0.00	0.00%
(2.00)	29602.19171	Internal Rates Income	(1.57)	(2.00)	78.50%
2.00	29602.19175	Internal Rates offset	0.00	2.00	0.00%
(2,873.00)			(1,910.96)	(1,915.33)	99.77%
	Expenditure				
0.00	29602.21836	Miscellaneous Grant	1,739.13	0.00	0.00%
2,103.00	29602.31527	Mowing	1,143.91	1,402.00	81.59%
72.00	29602.31528	Rates	85.12	48.00	177.33%
15,000.00	29602.31542	General Projects	783.52	10,000.00	7.84%
698.00	29602.43366	Internal Rates expense	757.98	698.00	108.59%
0.00	29602.43381	Internal - Grant Expense	2,500.00	0.00	0.00%
17,873.00			7,009.66	12,148.00	57.70%
15,000.00	Net Operating (Surplus)/Deficit		5,098.70	10,232.67	
	Capital Movements				
(15,000.00)	29602.89201	Ex - Winton Wallacetown	0.00	(10,000.00)	0.00%
(15,000.00)			0.00	(10,000.00)	0.00%
0.00			5,098.70	232.67	

29604 Recreation Reserve - WintonWal

<u>Annual Budget</u>	<u>Department</u>		<u>Year to Date Actuals</u>	<u>Year to Date Budget</u>	<u>%Variance</u>
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Income

19-Mar-2019 10:58 am

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29604 Recreation Reserve - WintonWal

<u>Annual Budget</u>	<u>Department</u>		<u>Year to Date Actuals</u>	<u>Year to Date Budget</u>	<u>%Variance</u>
	Income				
0.00	29604.11111	Rentals	(869.58)	0.00	0.00%
0.00			(869.58)	0.00	0.00%
0.00	Net Operating (Surplus)/Deficit		(869.58)	0.00	
	Capital Movements				
0.00			0.00	0.00	0.00%
0.00			(869.58)	0.00	