



Community and Policy Committee

OPEN MINUTES

Minutes of a meeting of Community and Policy Committee held in the Council Chamber, 15 Forth Street, Invercargill on Wednesday, 8 May 2019 at 1pm.

PRESENT

Chairperson	Julie Keast	
	Mayor Gary Tong	
Councillors	Stuart Baird	
	Brian Dillon	
	John Douglas	1.06pm
	Paul Duffy	
	Bruce Ford	
	Darren Frazer	
	George Harpur	
	Ebel Kremer	
	Gavin Macpherson	
	Neil Paterson	
	Nick Perham	

IN ATTENDANCE

Group Manager - Community and Futures	Rex Capil
Group Manager - Environmental Services	Bruce Halligan
Finance Manager	Ann Robson
Governance and Democracy Manager	Clare Sullivan
Communications Manager	Louise Pagan
Committee Advisor	Alyson Hamilton

1 Apologies

There were no apologies.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of Interest

Councillor Duffy declared an interest on the following funding applications and took no part in discussion or voting on these items:

- Item 7.3 in regards Waikawa Museum
- Item 7.3 in regards Seaward Downs Domain

Councillor Perham declared an interest on Item 7.3 in regards the funding application from the Ohai Nightcaps Lions Club and took no part in discussion or voting on this item.

Councillor Ford declared an interest on Item 7.3 in regards the funding application from the Stewart Island Rakiura Community Board and took no part in discussion or voting on this item.

4 Public Forum

There was no public forum.

5 Extraordinary/Urgent Items

There were no Extraordinary/Urgent items.

6 Confirmation of Minutes

Resolution

Moved Cr Kremer, seconded Cr Frazer **and resolved:**

That the minutes of Community and Policy Committee meeting held on 9 April 2019 be confirmed as a true and correct record of that meeting.

Reports for Resolution

7.1 Southland District Council Sport NZ Rural Travel Fund Financial Report to 31 March 2019 and Application Summary

Record No: R/19/4/7353

Venture Southland, Administration Manager - Bronwyn Affleck was in attendance for this item.

Mrs Affleck advised the Southland District Council administers funding on behalf of Sport NZ Rural Travel Fund.

The Committee noted the purpose of this fund is to assist with transport expenses associated with participating in regular local competitions. Sports clubs and school based clubs with young people aged between 5-19 years are eligible to apply.

Councillor Douglas joined the meeting at 1.06pm.

Resolution

Moved Cr Perham, seconded Cr Ford **and resolved:**

That the Community and Policy Committee:

- a) **Receives the report titled "Southland District Council Sport NZ Rural Travel Fund Financial Report to 31 March 2019 and Application Summary" dated 30 April 2019.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Approve the allocation of funds for the Sport NZ rural travel fund as follows:**

1	Aparima College Clay Target Team	\$500
2	Fiordland Athletic Club	\$500
3	Fiordland College	\$1,000
	Volleyball, Football, Hockey	
4	Fiordland Hockey Club	\$1,000
5	Netball Fiordland Club Inc	\$750
6	Northern Southland College	\$1,000
7	Otara Pony Club	\$1,000
8	Riverton Athletics Club	\$250
9	Te Anau Rugby Club	\$1,000
10	Tokanui Netball Club	\$750
11	Winton Football Club Inc	\$1,000

7.2 Southland District Council District Heritage Fund Financial Report to 31 March 2019 and Application Summary

Record No: R/19/4/7171

Venture Southland, Administration Manager - Bronwyn Affleck was in attendance for this item.

Mrs Affleck advised the purpose of the report is for the committee to consider applications from four organisations, seeking grants to assist with the day-to-day running of local museums, heritage centres or similar type organisations within the Southland District Council.

Resolution

Moved Cr Kremer, seconded Cr Frazer **and resolved:**

That the Community and Policy Committee:

- a) **Receives the report titled "Southland District Council District Heritage Fund Financial Report to 31 March 2019 and Application Summary" dated 30 April 2019.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Approve the allocation of funds for the District Heritage Fund as follows:**

1	Central Southland Vintage Machinery Club	\$5,700
2	Fiordland Vintage Machinery Museum Inc	\$6,000
3	Otautau Museum Trust	\$2,900
4	Rakiura Heritage Trust	\$9,800

7.3 Southland District Council Community Initiatives Fund Financial Report to 31 March 2019 and Application Summary

Record No: R/19/4/7364

Venture Southland, Administration Manager - Bronwyn Affleck was in attendance for this item.

Mrs Affleck advised the purpose of the report is for the committee to consider 24 applications from recipients seeking grants for a variety of projects.

Mrs Affleck presented the Southland District Council Community Initiatives Fund Financial Report to 31 March 2019 and a summary of applications received for consideration in the funding round closing 31 March 2019.

The Committee noted \$69,743 is available for distribution.

Moved Cr Macpherson, seconded Cr Ford **recommendations a to c.**

The motion was put and declared CARRIED.

Moved Cr Kremer, seconded Cr Perham **recommendations d 1-5 and resolved:**

d) Agrees to fund the following applications:

1	Balfour Home and School Association	\$3,000
2	Balfour Playcentre	\$1,250
3	Dipton Community Baths Trust	\$1,500
4	Eastern Southland Hockey Association	\$10,000
5	Edendale Rugby Club	\$2,500

The motion was put and declared CARRIED.

Moved Cr Kremer, seconded Cr Perham **recommendation d 6 and resolved:**

d) Declines the following application:

6	Scout Association of New Zealand Edendale Group	nil
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The motion was put and declared CARRIED.

Moved Cr Douglas, seconded Cr Ford **recommendation d 7-9 and resolved:**

d) Agrees to fund the following applications:

7	Lumsden Heritage Trust	\$5,000
8	Lumsden Playcentre	\$1,500
9	Northern Southland Community Resource Centre Charitable Trust	\$3,000

The motion was put and declared CARRIED.

Moved Cr Baird, seconded Cr Harpur **recommendation d 10 and resolved:**

d) Agrees to fund the following applications:

10	Ohai Nightcaps Lions Club Inc	\$1,500
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Councillor Perham declared an interest on the application relating to the Ohai Nightcaps Lions Club Inc and took no part in discussions or voting on this item.

The motion was put and declared CARRIED.

Moved Cr Kremer, seconded Cr Duffy **recommendation d 11-12 and resolved:**

d) **Agrees to fund the following applications:**

11	Parenting Place Charitable Trust Attitude Youth Division	\$2,000
12	Rotary Club of Fiordland	\$2,000

The motion was put and declared CARRIED.

Moved Mayor Tong, seconded Cr Paterson **recommendation d 13 and resolved:**

d) **Agrees to fund the following applications:**

13	Stewart Island/Rakiura Community Board	
	a) installation of outdoor power points	\$1,500
	b) upgrading tracks.	\$2,500

Councillor Ford declared an interest on the application relating to the Stewart Island/Rakiura Community Board and took no part in discussions or voting on this item.

The motion was put and declared CARRIED.

Moved Cr Harper, seconded Cr Dillon **recommendation d 14 and resolved:**

d) **Agrees to fund the following application:**

14	Stewart Island Winter Sports Club	\$1,000
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The motion was put and declared CARRIED.

Moved Cr Macpherson, seconded Cr Baird **recommendation d 15 a and 15 b with changes (as indicated with ~~strike through~~ and underline) and resolved:**

d) **Agrees to fund the following application:**

15	Southland Heritage and Building Preservation Trust	
	a) Sinclair's Miners Cottage	\$1,000
	b) Kohikohi Cottage	\$5,000 <u>\$7,500</u>

Councillor Duffy declared an interest on the application relating to the Southland Heritage and Building Preservation Trust and took no part in discussions or voting on this item.

The motion was put and declared CARRIED.

Moved Cr Ford, seconded Cr Frazer **recommendation d 16-21 and resolved:**

d) Agrees to fund the following applications:

16	Tokanui Golf Club	\$3,000 subject to securing the balance of funding
17	Tokanui Outdoor Bowls	\$3,000 subject to securing the balance of funding
18	Waikawa Cemetery Trust	\$2,000
19	Waikawa Museum	\$2,000 subject to securing the balance of funding
20	Woodlands Swimming Pool and Recreational Trust	\$5,000 subject to securing the balance of funding
21	Wyndale Softball Club	\$1,550

The motion was put and declared CARRIED.

Moved Cr Macpherson, seconded Cr Paterson **recommendation d 22 and resolved:**

d) Agrees to fund the following application:

22	Seaward Downs Domain	up to \$2,000
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Councillor Duffy declared an interest on the application relating to the Seaward Downs Domain and took no part in discussions or voting on this item.

The motion was put and declared CARRIED.

Moved Cr Harpur, seconded Cr Dillon **recommendation d 23-24 and resolved:**

d) Agrees to fund the following applications:

23	Otautau Golf Club	2,000
24	Venture Southland for ILT Kidzone Festival Bus Subsidy	1,800

The motion was put and declared CARRIED.

Final Resolution

That the Community and Policy Committee:

- a) Receives the report titled "Southland District Council Community Initiatives Fund Financial Report to 31 March 2019 and Application Summary" dated 1 May 2019.
- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) Approve the allocation of funds for the Community Initiatives Fund as follows:

1	Balfour Home and School Association	\$3,000
2	Balfour Playcentre	\$1,250
3	Dipton Community Baths Trust	\$1,500
4	Eastern Southland Hockey Association	\$10,000
5	Edendale Rugby Club	\$2,500
6	Scout Association of New Zealand Edendale Group	nil
7	Lumsden Heritage Trust	\$5,000
8	Lumsden Playcentre	\$1,500
9	Northern Southland Community Resource Centre Charitable Trust	\$3,000
10	Ohai Nightcaps Lions Club Inc	\$1,500
11	Parenting Place Charitable Trust Attitude Youth Division	\$2,000
12	Rotary Club of Fiordland	\$2,000
13	Stewart Island/Rakiura Community Board	
	a) installation of outdoor power points	\$1,500
	b) upgrading tracks	\$2,500
14	Stewart Island Winter Sports Club	\$1,000
15	Southland Heritage and Building Preservation Trust	
	a) Sinclair's Miners Cottage	\$1,000
	b) Kohikohi Cottage	\$7,500
16	Tokanui Golf Club	\$3,000 subject to securing the balance of funding

17	Tokanui Outdoor Bowls	\$3,000 subject to securing the balance of funding
18	Waikawa Cemetery Trust	\$2,000
19	Waikawa Museum	\$2,000 subject to securing the balance of funding
20	Woodlands Swimming Pool and Recreational Trust	\$5,000 subject to securing the balance of funding
21	Wyndale Softball Club	\$1,550
22	Seaward Downs Domain	up to \$2,000
23	Otautau Golf Club	2,000
24	Venture Southland for ILT Kidzone Festival Bus Subsidy	1,800

Reports for Recommendation

8.1 Funding Request - Financial and Reserves Contribution Fund

Record No: R/19/4/6707

Venture Southland, Community Development Planner - Tina Harvey was in attendance for this item.

Mrs Harvey advised the purpose of the report is to present information regarding a request from the Edendale Scout Group seeking funding from the Financial and Reserves Contribution Fund for \$20,000 to go towards upgrades to the Edendale Scout Hall.

Mrs Harvey explained funding is being requested from the Financial and Reserves Contribution fund. This fund is being reviewed as part of a wider review of community assistance and grant funding.

The Committee noted that the Edendale Scout Group wish to make application Mrs Harvey advised this grant is to be considered by the Community and Policy committee. If the grant is agreed to by the committee, council will need to approve the unbudgeted expenditure.

Resolution

Moved Cr Kremer, seconded Cr Ford **recommendation a to d with changes to e (as indicated with ~~strikethrough~~ and underline) and resolved:**

That the Community and Policy Committee:

- a) **Receives the report titled "Funding Request - Financial and Reserves Contribution Fund" dated 1 May 2019.**

- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Considers the request from the Edendale Scout Group and supports the funding application for the upgrade to the Edendale Scout Hall from the Financial and Reserves Contribution.**
- e) **Recommends to Council that it approve unbudgeted expenditure of ~~\$20,000~~ \$25,000 to the Edendale Scout Group for upgrades to the Edendale Scout Hall to be funded from the Financial and Reserve Contribution Fund.**

Reports

9.1 Customer Satisfaction Survey Report August 2018 - March 2019

Record No: R/19/4/7235

Group Manager, Environmental Services - Bruce Halligan, Customer Contact Centre Manager - Jodi Findlay and Building Solutions Manager - Jock Hale were in attendance for this item.

Resolution

Moved Cr Perham, seconded Cr Harpur **and resolved:**

That the Community and Policy Committee:

- a) **Receives the report titled "Customer Satisfaction Survey Report August 2018 - March 2019" dated 1 May 2019.**

The meeting concluded at 2.31pm.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A
MEETING OF THE COMMUNITY AND POLICY
COMMITTEE HELD ON WEDNESDAY, 8 MAY 2019.

DATE:.....

CHAIRPERSON:.....