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# **Northern Southland Development Fund Subcommittee OPEN MINUTES**

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Minutes of a meeting of Northern Southland Development Fund Subcommittee held in the Southland District Council Lumsden Office, 18 Diana Street, Lumsden on Thursday, 16 May 2019 at 7pm.

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## **PRESENT**

<b>Acting Chairman</b>	Cr John Douglas
<b>Members</b>	Jim Guyton
	Lance Hellewell
	Rob Scott
	Mike Smith

## **APOLOGIES**

Chairperson - Councillor Julie Keast  
Member Greg Tither  
Member Sue Melvin

## **IN ATTENDANCE**

Committee Advisor/Customer Support Partner	Rose Knowles
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### **Election of Chair**

The Committee Advisor/Customer Support Partner opened the meeting and advised that Councillor Keast was unable to attend the meeting and that an acting chairperson would need to be elected to chair this meeting.

A nomination for Councillor Douglas to be acting chair was made.

### **Resolution**

Moved member Scott, seconded member Guyton **and resolved:**

**That the Northern Southland Development Fund Subcommittee agree that Councillor Douglas chair this meeting in the absence of Councillor Keast.**

Councillor Douglas assumed the chair.

## **1 Apologies**

There were apologies from Councillor Keast and members Tither and Melvin.

Moved Cr Douglas, seconded member Guyton **and resolved:**

**That the Northern Southland Development Fund Subcommittee accept the apologies**

## **2 Leave of absence**

There were no requests for leave of absence.

## **3 Conflict of Interest**

There were no conflicts of interest declared.

## **4 Public Forum**

There was no public forum.

## **5 Extraordinary/Urgent Items**

There were no Extraordinary/Urgent items.

## **6 Confirmation of Minutes**

## **Resolution**

Moved member Hellewell, seconded member Smith **and resolved**

**That the minutes of Northern Southland Development Fund Subcommittee, held on 17 May 2018 be confirmed as a true and correct record of the meeting.**

## **Reports for Recommendation**

### **7.1 Northern Southland Development Fund Financial Report and Application Summary**

#### **Record No: R/19/5/7675**

The Northern Southland Development Fund Financial Report and Application Summary provides information for the Subcommittee to review of applications received in the funding round closing 31 March 2019 and to make grant allocations.

The Northern Southland Development Fund is available to eligible groups and organisations to assist with a broad range of projects and initiatives.

Seven applications have been received for the current funding round. Funding available for distribution will be three percent of the fund capital at 1 July each year.

**Southland District Council  
Northern Southland Development Fund  
For the Period Ended 31 March 2019**

<b>Summary</b>				<b>Actual</b>	
Opening balance, 1 July 2018				322,824	
<u>Add:</u>					
Reversal of Prior Year Commitments				575	
Interest on Reserves*				10,524	
<b>Total</b>				<b>333,923</b>	
<u>Less</u>					
Prior Year Commitments				575	
Current Year Commitments				-	
Refunds/Rebanked/Stale Cheques				-	
<b>Funds Held in Reserves</b>				<b>333,348</b>	
Less Capital Fund				317,675	**
<b>Funds Available for General Distribution</b>				<b>15,673</b>	
<u>Notes:</u>					
* Estimated Interest 2018/2019 has been estimated based on the average RBNZ six month term depo rate for the 12 months (3.26%) ended 31 March 2019.					
<b><u>Prior Year Commitments</u></b>			<b>Committed</b>	<b>Uplifted</b>	<b>Bala</b>
Northern Southland Community Resource Centre			575	575	
			<u>575</u>	<u>575</u>	
<b><u>Current year Commitments</u></b>			<b>Committed</b>	<b>Uplifted</b>	<b>Bala</b>
<b>Current year Commitments</b>			<u>-</u>	<u>-</u>	
<b>Total Commitments</b>			<u>-</u>	<u>-</u>	
<b><u>Forecasted Capital Fund</u></b>					
Meridian	2005/2006		265,000		
Meridian Open Day	2006/2007		62,500		
3% of fund for allocation	2018/2019		(9,825)		
			<b>317,675</b>	<b>**</b>	
Resolution from the 24 August 2017 meeting stated that 3% of the fund capital at 1 July each year is available for distribution in the form of community grants					

## Northern Southland Development Fund Application Summary

### 1 **Dipton Community Baths Trust**

Request assistance towards costs associated with replacing the sand, spider gaskets and seals in the pool filters and replacing the old galvanised line under the concrete that fills the pool.

The pool is utilised by school pupils – 60 students, Dipton Playgroup – 26 children, key holders – 36 families and is open for all social events held at the school during summer.

Total Project Cost \$4,313

Amount Requested	\$1,500	Recommendation	\$
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### 2 **Epilepsy Association of New Zealand**

Request assistance towards costs associated with printing updated brochures.

The Southland educator currently works at Dipton School supporting an 8 year old student with epilepsy, as well as providing information and support as required to school throughout the region.

Total Project Cost \$2,205

Amount Requested	\$800	Recommendation	\$
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### 3 **Lumsden Heritage Trust**

Request assistance towards costs associated with the recovery, transportation and display of two V Class locomotives and Tenders from the Oreti River bank.

Once removed and transported to Lumsden Railway Station they will be set as a static display and restored, preserved as if they were left there 93 years ago.

Total Project Cost \$157,248

Amount Requested	\$2,500	Recommendation	\$
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### 4 **Lumsden Playcentre**

Request assistance towards costs associated with incorporating more natural materials into the children's play environment and painting to enhance the surroundings.

The Playcentre is focussed on increasing the number of natural resources and decreasing the number of 'plastic-fantastic' items.

Total Project Cost \$1,200

Amount Requested	\$1,000	Recommendation	\$
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**5 Northern Southland Community Resource Centre Charitable Trust**

Request assistance towards costs associated with professional development for the new Community Coordinator.

This would ensure maximum benefit through the delivery of initiatives enhancing social, cultural, environmental, health and safety and well-being to the Northern Southland Community

Total Project Cost \$2,513

Amount Requested \$1,974 Recommendation \$

**6 Parent to Parent – Empowering families and whanau of people with disabilities and health impairments through support and information**

Request assistance towards costs associated with hosting a 'Renew Workshop'.

The Renew Workshop will support new connections, provides new ideas and a new attitude in a supportive environment and ensures parents and caregivers are aware of the support available. Workshop topics will include: growing your support networks, building a resilient family, coping with stress and understanding grief. It will provide a great opportunity to meet other parents in the local community.

The workshop location is still to be confirmed – possibly Lumsden or Te Anau.

Total Project Cost \$2,000

Amount Requested \$2,000 Recommendation \$

**7 Southland Life Education Community Trust**

Request assistance towards costs associated with the delivery of our programmes to children in the Northern Southland area including: Dipton (57 children), Garston (30 children), Lumsden (79 children), Mossburn (34 children), and NS College (66 students).

The programme is health based providing students with knowledge and building self-esteem to assist good decision making around drugs, alcohol and peer pressure.

Total Project Cost \$117,640

Amount Requested \$2,000 Recommendation \$

**Resolution**

Moved member Guyton, seconded member Scott

**That the Northern Southland Development Fund Subcommittee:**

- a) Receives the report titled "Northern Southland Development Fund Financial Report and Application Summary" dated 3 May 2019.**

- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Approve the allocation of funds for the Northern Southland Development Fund following a review of applications and award grants as agreed at the meeting to eligible applicants:**

<b>1</b>	<b>Dipton Community Baths Trust</b>	<b>\$1,500</b>
<b>2</b>	<b>Epilepsy Association of New Zealand</b>	<b>decline</b>
<b>3</b>	<b>Lumsden Heritage Trust</b>	<b>\$2,500</b>
<b>4</b>	<b>Lumsden Playcentre</b>	<b>\$1,000</b>
<b>5</b>	<b>Northern Southland Community Resource Centre Charitable Trust</b>	<b>\$1,974</b>
<b>6</b>	<b>Parent to Parent</b>	<b>decline</b>
<b>7</b>	<b>Southland Life Education Community Trust</b>	<b>\$2,000</b>

The meeting concluded at 7.25pm

CONFIRMED AS A TRUE AND CORRECT RECORD AT A MEETING OF THE NORTHERN SOUTHLAND DEVELOPMENT FUND SUBCOMMITTEE HELD ON 16 MAY 2019.

**DATE:**.....

**CHAIRPERSON:**.....