



Nightcaps Community Development Area Subcommittee

OPEN MINUTES

Minutes of a meeting of Nightcaps Community Development Area Subcommittee held in the Nightcaps Hall, 13 Johnston Road, Nightcaps on Tuesday, 25 June 2019 at 7.30pm.

PRESENT

Chairperson

Bev Evans

Deputy Chairperson

Wayne Williams

Members

Annette Blackler

Donald Mcleod

Jamie Shepherd

Councillor Nick Perham

APOLOGIES

Bill Brown

IN ATTENDANCE

Community Facilities Manager

Mark Day

Committee Advisor

Alyson Hamilton

Community Partnership Leader

Kelly Tagg

Community Liaison Officer

Kathryn Cowie

1 Apologies

There was an apology from Bill Brown.

Moved Deputy chairperson Williams, seconded member Shepherd and **resolved:**

That the Nightcaps Community Development Area Subcommittee accept the apology.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of Interest

Councillor Perham declared a conflict of interest on Item 7.2 - Unbudgeted expenditure approval - Ohai/Nightcaps Lions Club Wagon Project and would not take part in discussions or voting on this item.

Member Williams declared a conflict of interest on Item 7.2 - Unbudgeted expenditure approval - Ohai/Nightcaps Lions Club Wagon Project and would not take part in discussions or voting on this item.

4 Public Forum

There was no public forum.

5 Extraordinary/Urgent Items

There were no Extraordinary/Urgent items.

6 Confirmation of Minutes

Resolution

Moved Chairperson Evans, seconded member Mcleod **and resolved:**

That the minutes of Nightcaps Community Development Area Subcommittee meeting held on 12 March 2019 be confirmed as a true and correct record of that meeting.

Reports

7.1 Council Report

Record No: R/19/6/11152

Community Partnership Leader, Kelly Tagg presented the report.

Mrs Tagg advised the purpose of the report is to provide an overview of key issues across the Southland District, as well as high level local issues from various Council units.

Mrs Tagg highlighted various issues of interest including:

- Climate change
- 3 Waters
- Winton library/office update
- Bridge repair development programme
- Organisational Service Delivery review
- Project Delivery Team
Mr Mark Day provided an update on the roles and activities of the project delivery team.
- Finance update
Mrs Tagg provided an update on the income and expenditure relating to the subcommittee budgets in particular explaining the income relating to the Children's Christmas Party, Community fireworks display and the joint project with the Lions Club.

Mrs Tagg explained Nightcaps has been charged \$2,884.14 for a one off expense from Environment Southland for the resource consent in relation to the Nightcaps stormwater system. Members were advised there will be a charge each year from Environment Southland for the administration of the consent.

- Flying Fox
Mr Mark Day advised of an upcoming project highlighted in the LTP being the installation of a flying fox at a playground. Mr Day requested Members consider whether the project go ahead and if so confirm where the preferred siting of the play equipment be located. Further discussion to be undertaken at the next meeting of the subcommittee.

Resolution

Moved member Shepherd, seconded member Blackler **and resolved:**

That the Nightcaps Community Development Area Subcommittee:

- a) Receives the report titled "Council Report" dated 18 June 2019.**

7.2 Unbudgeted expenditure approval - Ohai/Nightcaps Lions Club Wagon Project

Record No: R/19/6/11269

Community Partnership Leader Kelly Tagg was in attendance for this item.

Councillor Perham declared a conflict of interest on the item and withdrew from the table. Deputy Chairperson Williams declared a conflict of interest on the item and withdrew from the table.

Mrs Tagg advised the purpose of the report is to approve unbudgeted expenditure by the Nightcaps Community Development Area Subcommittee to enable them to make a grant

of \$3,400 to the Ohai/Nightcaps Lions Club to assist with a wagon project that is being undertaken in the Nightcaps township.

Resolution

Moved member Shepherd, seconded Chairperson Evans **and resolved:**

That the Nightcaps Community Development Area Subcommittee:

- a) **Receives the report titled “Unbudgeted expenditure approval - Ohai/Nightcaps Lions Club Wagon Project” dated 19 June 2019.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Approves unbudgeted expenditure of \$3,400 (plus GST) in the form of a grant to the Ohai Nightcaps Lions Club to assist with the project to restore and display a wagon in the Nightcaps township to be paid from the Nightcaps operating costs business unit.**

8.1 Chairperson's Report

Chairperson Evans, reported on activities with which she has been involved since the Subcommittee's last meeting. This included the following:

- a recent issue with the heating in the Hall was resolved by an electrician.
- update on projector room project. The Chair suggested an informal meeting is required to progress this project. The Chair to arrange a suitable time with the members.
- advice of two vacant community housing units; one has been refurbished and staff are currently working through the waiting list of eligible applicants.
- suggestion of forming a community group to maintain and look after McGregor Park - Community Partnership Leader to liaise with the Chairperson on this matter.
- concern expressed at untidy state of the area of land at bottom of hill where trees were recently cut down. Community Partnership Leader to discuss the matter with the Property Manager and report back to Members via email.

8.2 Councillor's Report

Councillor Perham reported on matters from the District Council table which included:

- update on WasteNet recycling process
- attendance at workshops relating to the project plan update for the Long Term Plan 2021/2031 and liaising with representative from the Youth Council
- advice of meeting with NZTA representatives discussing roading maintenance through townships and various other relevant roading issues.

Public Excluded

Exclusion of the Public: Local Government Official Information and Meetings Act 1987

Resolution

Moved member Blackler, seconded Deputy chairperson Williams **and resolved:**

That the public be excluded from the following part(s) of the proceedings of this meeting.

C9.1 Unbudgeted Expenditure - Nightcaps Garden Contract Tender

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Unbudgeted Expenditure - Nightcaps Garden Contract Tender	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person. s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities. s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.

That the Community Facilities Manager, Committee Advisor, Community Partnership Leader, Community liaison Officer be permitted to remain at this meeting, after the public has been excluded, because of their knowledge of the items **C9.1 Unbudgeted Expenditure - Nightcaps Garden Contract Tender**. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because of their knowledge on the issues discussed and meeting procedure.

The public were excluded at 8.45pm.

Resolutions in relation to the confidential items are recorded in the confidential section of these minutes and are not publicly available unless released here.

The meeting concluded at 8.50pm.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A
MEETING OF THE NIGHTCAPS COMMUNITY
DEVELOPMENT AREA SUBCOMMITTEE HELD ON
TUESDAY, 25 JUNE 2019.

DATE:.....

CHAIRPERSON:.....