



Notice is hereby given that a Meeting of the Woodlands Community Development Area Subcommittee will be held on:

**Date:** Monday, 29 July 2019  
**Time:** 7pm  
**Meeting Room:** Woodlands Primary School  
**Venue:** 8 Woodlands Morton Mains Road  
Woodlands

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## **Woodlands Community Development Area Subcommittee Agenda OPEN**

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### **MEMBERSHIP**

<b>Chairperson</b>	Michael Straith
<b>Deputy Chairperson</b>	Maree Small
<b>Members</b>	Janice McBride
	Keith McKenzie
	Ashley Michelle
	Shane Rhodes
	Councillor Paul Duffy

### **IN ATTENDANCE**

<b>Committee Advisor</b>	Fiona Dunlop
<b>Community Partnership Leader</b>	Karen Purdue

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**Full agendas are available on Council's Website**  
**[www.southlanddc.govt.nz](http://www.southlanddc.govt.nz)**

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**Note:** The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. Should Members require further information relating to any reports, please contact the relevant manager, Chairperson or Deputy Chairperson.



## **Terms of Reference - Community Development Area Subcommittees**

Community Development Area Subcommittees are delegated the following responsibilities by the Southland District Council.

- Represent and act as an advocate for the interest of its community.
- Consider and reporting on all matters referred to it by the Southland District Council, or any matter of interest or concern to the Community Development Area Subcommittee;
- Maintain an overview of services provided by the Southland District Council within the community;
- Consider annual estimates for expenditure within the community and recommend these to Council;
- Communicate with community organisations and special interest groups within the community;
- Undertaking any other responsibilities that are delegated to it by the Southland District Council.

In addition to these activities, Community Development Area Subcommittees will consider how best to provide for our communities, and the people who live there, into the future.

Community Development Area Subcommittees will provide leadership by:

- Positively representing their community and the Southland District;
- Identifying key issues that will affect their community's future and work with Council staff and other local representatives to facilitate multi-agency collaborative opportunities.
- Promote a shared vision for the wider community of interest area and develop ways to work with others to achieve positive outcomes

Community Development Area Subcommittees will adopt a strategic focus that will enable members to:

- Provide local representation and guidance on wider community issues, initiatives and projects.
- Contribute to the development and promotion of community cohesion, by developing and supporting relationships across a range of stakeholders at a local, regional and national level.
- Take part in local community forums, meetings and workshops.
- Inform local residents and ratepayers on issues that affect them.

Community Development Area Subcommittees shall have the following delegated powers and be accountable to Council for the exercising of these powers.

### **Engagement and representation**

- Facilitating the Council's consultation with local residents and community groups on local issues and local aspects of district wide issues including input into the Long-term Plan, Annual Plan, and policies that impact on the Board's area.
- Engaging with council officers on local issues and levels of service, including infrastructural, recreational, community services and parks, reserves and cemetery matters.
- Representing the interests of the community at Council, Committee or Subcommittee meetings when a motion under debate relates to a matter that the Board considers to be of particular interest to the residents within its community.
- Monitoring and keeping the Council informed of community aspirations and the level of satisfaction with services provided.

### **Financial**

- Approving expenditure within the limits of annual estimates.
- Approving unbudgeted expenditure for locally funded activities up to the value of \$10,000.

### **Rentals and leases**

- In relation to all leases of land and buildings within their own area, on behalf of Council;
  - Accepting the highest tenders for rentals of \$10,000; or less per annum.
  - Approving the preferential allocation of leases where the rental is \$10,000 or less per annum.

### **Local assets and facilities**

- Overseeing the management of local halls and community centres which are owned by Council and where no management committee exists. This will occur by way of relationship with officers of Southland District Council.
  - Appoint a local liaison person responsible for community housing.
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The Community Development Area Subcommittees can make recommendations to Council on:

**Assets and Facilities**

- Annually providing feedback on any asset management plans or community services strategies applicable to the community for which the Community Development Area Subcommittee is responsible.

**Rentals and leases**

- In relation to all leases of land and buildings within their own area, on behalf of Council;
  - Recommending rentals in excess of \$10,000 per annum to the Group Manager Services and Assets.
  - Recommending the preferential allocation of leases where the rental is in excess of \$10,000 per annum to the Group Manager Services and Assets.

**Contracts/Tenders**

- Recommending tenders less than \$200,000 to the Group Manager Services and Assets.
- Recommending tenders in excess of \$200,000 to the Services and Assets Committee.
- Recommending tenders to the Services and Assets Committee where preference is not for acceptance of the highest tenderer,

**Financial**

- Recommending annual estimates to Council
- Recommending unbudgeted expenditure in excess of \$10,000 to the Services and Assets Committee.

**Local Policy**

- Considering matters referred to it by officers, the Council, its committees or subcommittees, including reports and policy and bylaw proposals relating to the provision of council services within the Board's area; and
- Making submissions or recommendations in response to those matters as appropriate.
- Appoint a local liaison person responsible for community housing.

The Chairperson of each Community Development Area Subcommittee is delegated with the following additional responsibilities:

- Approval of leases, rental agreements and the rollover of existing contracts under \$1,000;
  - Engaging with Community Development Area Subcommittee members to make submissions to the Council on behalf of the Community Development Area Subcommittee where a submission period is outside of the Community Development Area Subcommittee meeting cycle. Where a Chairperson is unable to base a submission on a consensus among Community Development Area Subcommittee members, a Community Development Area Subcommittee meeting must be held.
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**UPDATES**

**7.2 Chairperson's Report**

Chairperson Straith, to report on activities with which he has been involved with since the last meeting of the Subcommittee.

**7.3 Councillor's Report**

Councillor Duffy to report on matters from the District Council table.

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**1 Apologies**

At the close of the agenda no apologies had been received.

**2 Leave of absence**

At the close of the agenda no requests for leave of absence had been received.

**3 Conflict of Interest**

Committee Members are reminded of the need to be vigilant to stand aside from decision-making when a conflict arises between their role as a member and any private or other external interest they might have.

**4 Public Forum**

Notification to speak is required by 5pm at least two days before the meeting. Further information is available on [www.southlanddc.govt.nz](http://www.southlanddc.govt.nz) or phoning 0800 732 732.

**5 Extraordinary/Urgent Items**

To consider, and if thought fit, to pass a resolution to permit the committee to consider any further items which do not appear on the Agenda of this meeting and/or the meeting to be held with the public excluded.

Such resolution is required to be made pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987, and the Chairperson must advise:

- (i) the reason why the item was not on the Agenda, and
- (ii) the reason why the discussion of this item cannot be delayed until a subsequent meeting.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

"Where an item is not on the agenda for a meeting,-

- (a) that item may be discussed at that meeting if-
  - (i) that item is a minor matter relating to the general business of the local authority; and
  - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion."

**6 Confirmation of Minutes**

- 6.1 Meeting minutes of Woodlands Community Development Area Subcommittee, 11 March 2019



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# Woodlands Community Development Area Subcommittee OPEN MINUTES

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Minutes of a meeting of Woodlands Community Development Area Subcommittee held in the Woodlands Primary School, 8 Woodlands Morton Mains Road, Woodlands on Monday, 11 March 2019 at 7.03pm.

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## PRESENT

<b>Chairperson</b>	Michael Straith
<b>Deputy Chairperson</b>	Maree Small
<b>Members</b>	Keith McKenzie
	Shane Rhodes
	Councillor Paul Duffy (7.08pm – 8.15pm)

## APOLOGIES

Janice McBride  
Ashley Michelle

## IN ATTENDANCE

<b>Committee Advisor</b>	Fiona Dunlop
<b>Community Partnership Leader</b>	Karen Purdue

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**1 Apologies**

There were apologies from Janice McBride and Ashley Michelle.

Moved member McKenzie, seconded Deputy chairperson Small and **resolved:**

**That the Woodlands Community Development Area Subcommittee accept the apologies.**

**2 Leave of absence**

There were no requests for leave of absence.

**3 Conflict of Interest**

There were no conflicts of interest declared.

**4 Public Forum**

There was no public forum.

**5 Extraordinary/Urgent Items**

There were no Extraordinary/Urgent items.

**6 Confirmation of Minutes**

**Resolution**

Moved member McKenzie, seconded member Rhodes **and resolved:**

**That the Woodlands Community Development Area Subcommittee confirms the minutes of the meeting held on 5 November 2018 as a true and correct record of that meeting.**

**Reports**

**7.1 Council Report**

**Record No: R/19/2/3685**

Community Partnership Leader – Karen Purdue was in attendance for this item.

(During the Council report, Councillor Duffy joined the meeting at 7.08pm.)



Mrs Purdue and Councillor Keast took the Board through the Council Report. They particularly highlighted the following:

- Tourism strategy and visitor levy
- 3 Waters review
- Local government and community well-beings
- Southland Regional Development Agency
- Representation review and Community governance project
- Water treatment course

### **Resolution**

Moved Chairperson Straith, seconded member McKenzie **and resolved:**

**That the Woodlands Community Development Area Subcommittee:**

- a)      Receives the report titled “Council Report” dated 4 March 2019.**

### **Chairperson’s Report**

Chairperson Straith reported on matters he had been involved with since the last meeting.

He particularly highlighted:

- That the bridge over the Waihopai River at Flemington Road needs a paint
- Trees opposite the bridge need pruning
- The War memorial board at the school needs a new home
- A proposal for a community garden.

### **Councillor’s Report**

Councillor Duffy reported on matters from the District Council table.

He particularly highlighted:

- The Southland Story
- Southland arts festival
- A visit to Kew Hospital to view the new Otago rescue helicopter
- Community services awards
- Southland District Council bridge programme.

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## **Further Meetings**

The Subcommittee noted that their next meeting would be at 7pm on Monday 15 July 2019.

The meeting concluded at 8.15pm.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A  
MEETING OF THE WOODLANDS COMMUNITY  
DEVELOPMENT AREA SUBCOMMITTEE HELD ON  
MONDAY 11 MARCH 2019.

**DATE:**.....

**CHAIRPERSON:**.....

## **Council Report**

**Record No:** R/19/7/12947

**Author:** Karen Purdue, Community Partnership Leader

**Approved by:** Rex Capil, Group Manager Community and Futures

☐ Decision

☐ Recommendation

☒ Information

## **Chief Executive**

### **Office of the Controller and Auditor-General (OAG)**

1. The Office of the Auditor-General has recently published a report which provides a summary of their work in the local government sector during 2018, including a summary of the sector's performance in the production of the 2018 LTPs and annual reports. A copy of the report is available on their website [www.oag.govt.nz/2019/local-govt/docs/local-govt.pdf](http://www.oag.govt.nz/2019/local-govt/docs/local-govt.pdf).
2. Key themes/issues to emerge from the work include:
  - the need for the sector to continue to improve the quality of the information it has available about the condition and performance of their critical assets and how these might be affected by natural hazard events and/or climate change
  - the significant gap between the level of local government capital expenditure and depreciation levels for fixed assets. This gap has existed for a number of years and highlights the potential for there to be a growing 'infrastructure deficit' across the local government sector
  - the challenges that local authorities are facing delivering on the capital works programmes included in their LTPs. While there has been an increase in sector performance there continues to be a gap between planned performance and actual performance.
  - the need for strong consultation as part of the LTP processes about the way in which local authorities are looking to manage the level of renewals
  - the importance of local authorities having an effective audit and risk committee with an independent chair to support council decision-making processes.
  - the significance of the two major reviews occurring across the sector in relation to the delivery of 3 waters and funding/financing, with the latter being led by the Productivity Commission.
3. The OAG have also recently published their draft annual plan [www.oag.govt.nz/2019/draft-annual-plan](http://www.oag.govt.nz/2019/draft-annual-plan) for 2019/20 year, which outlines their proposed areas of focus for the next three years. Areas of work signalled that are of particular relevance to local government include:
  - completion of their water management work, which has been area of review over the last two years

- continuation of their procurement practices work programme. Contract design and management are subsets of this area that is of particular relevance to the local government sector
  - ethics and integrity and giving consideration to how standards can be raised across the public sector. The management of conflicts of interest and the Local Authorities (Members Interests) Act 1068, which is in need of review, is a subset in this area
  - a review of risk management practices across the local government sector.
4. At a broader public sector level the OAG are also proposing to start a programme of work in the broader public/community outcomes area. With the recent release by central government of the “Well-Being Budget”, there is a high level of interest in relation to the extent to which the Living Standards Framework being used by government might link ‘upwards’ with the Sustainable Development Goals, issued by the United Nations, and ‘downwards’ to the four well-beings which have recently been put back into the Local Government Act 2002.
5. The OAG will also be doing a series of reviews looking at particular areas of public sector service delivery. This will start with a review in the family violence area but is expected to move into other areas over time. As part of this work they will be looking at the extent to which collaboration across agencies is contributing to the achievement of improved community outcomes.

## **Southland Heritage**

6. A joint Invercargill City; Gore District and Southland District councils meeting was held in May to discuss the various options for improving governance structures relating to the delivery of heritage services across the region including in relation to the Southland Museum and Art Gallery.
7. As a result of this briefing process staff are looking to establish a working group to look at the next steps in relation to both addressing the issues relating to the Southland Museum and Art Gallery and a regional heritage strategy.

## **Walking Access**

8. In accordance with provisions within the Walking Access Act which require that a review be initiated ten years after its passage the Ministry for Primary Industries have initiated a formal review process.
9. The Act is about increasing free access to tracks, trails and other areas for all sorts of recreation associated with walking - biking, horse riding, four wheel driving etc. Through the review consideration will be given to the effectiveness of the legislation to date and whether any changes might be needed. A copy of the consultation document is available on the Ministry for Primary Industries website [www.mpi.govt.nz/law-and-policy/legislation/walkingaccessreview/](http://www.mpi.govt.nz/law-and-policy/legislation/walkingaccessreview/)

## **Climate Change**

10. The new Zero Carbon Bill legislation, which is to be progressed via an amendment to the existing Climate Change Response Act 2002 so that all of the key climate-related legislation is covered under one Act, has been introduced to Parliament and referred to select committee.

11. The overall aim is to establish a framework which New Zealand can use to develop clear climate change policies which are in accordance with the Paris Agreement. This agreement is a global effort to combat the effects of climate change by limiting the global average temperature increase to 1.5 degrees Celsius above pre-industrial levels.
12. The bill does four key things:
  - i. sets a new greenhouse gas emissions reduction target to reduce all greenhouse gases (except biogenic methane) to net zero by 2050, and reduce emissions of biogenic methane within the range of 24-47 per cent below 2017 levels by 2050, including to 10 per cent below 2017 levels by 2030;
  - ii. sets a series of emissions budgets to act as stepping stones towards the long-term target;
  - iii. requires the Government to develop and implement policies for climate change adaptation and mitigation; and
  - iv. establishes a new, independent Climate Change Commission to provide expert advice and monitoring to help keep successive governments on track to meeting long-term goals.
13. The bill, as currently drafted, gives the Minister of Climate Change the power to request that councils and council-controlled organisations provide certain information on climate change adaptation. This includes an assessment of the current and future effects of climate change in relation to the organisations functions; a statement of the organisations proposals and policies for addressing the effects of climate change; and an assessment of the progress made by the organisation towards implementing its proposals and policies. This requirement will obviously increase compliance costs for local authorities.

### **3 Waters**

14. Cabinet is scheduled to make decisions on the initial stages of the 3 waters review in mid-2019. These initial decisions are expected to be focussed on the implementation of a new approach to the regulation of 3 waters activities. It is expected that much of the initial focus will be on improved drinking water standards and how these are to be enforced.
15. It is expected that a decision will be made to form a new agency to assume responsibility for drinking water regulation that has previously been the responsibility of the Ministry of Health. The Havelock North inquiry identified a number of issues with the way in which the Ministry had been managing this function in the past.
16. As part of the drinking water area there has been considerable discussion about any new standards also being applied to 'private' water schemes (ie those which are not administered by local government). There are a large number of private water supplies operating across New Zealand and at present they are not subject to a regulatory regime.
17. There is also the potential for new regulatory standards to be introduced for wastewater. While the responsibility for environmental regulation currently rests with regional councils it is possible that some of the responsibilities in this area could also be transferred into any new agency that might be formed to regulate the drinking water area.

18. At this stage any decisions on addressing the financial and funding implications of new standards is yet to be addressed. Decisions are not expected to be made in this area, nor the question of potential ‘forced’ amalgamation of suppliers until early 2020. This will enable the Productivity Commission to complete its current funding review work.

## **Customer Delivery**

### **Libraries**

19. The sudden closure of the Winton Library on the 14th of May meant that the Winton team quickly sprang into action and with the help of the project delivery team, a pop-up library was up and running within the supper room of the Winton Memorial Hall within three working days.
20. Circulation of our collections and the receiving and processing of new books has managed to remain business as usual throughout. We have also continued to offer the range of programs for library patrons.
21. The table below shows the number of individuals checking out items from a branch library each month:

<b>LIBRARY NAME</b>	<b>MAY 2019</b>
Book Bus	410
Lumsden	95
Otautau	110
Riverton	186
Stewart Island	53
Te Anau	391
Winton	503
Wyndham	74

22. We currently have 5223 active library users across the District.
23. Our library service has new books each month, these can be viewed online through our catalogue on <https://www.southlanddc.govt.nz/my-southland/libraries/>

## **Community and Futures**

### **Governance and Democracy**

#### **Local Authority Elections**

24. Planning is underway for the local authority elections to be held in October 2019. Elections will be held for the position of mayor, 12 councillors and 56 community board members elected from nine boards. For two of the community boards there will be elections held in subdivisions. This is where members for a community board are elected from a particular part of the board’s area (subdivisions). For more details of the boundaries and maps go to our website [www.southlanddc.govt.nz](http://www.southlanddc.govt.nz)

25. Nominations open on Friday 19 July and the forms will be available at our offices and on the website. Details on when nominations close are also on the website as well as other useful information. The candidate information booklet will be available in July.
26. It is important that all people who are over the age of 18 who are a citizen or a permanent resident are on the electoral roll. Anyone who has moved within the last couple of years should check that their enrolment details are up to date. This can be done by ringing 0800 367 656.

### **Governance Arrangements for Community Boards**

27. Planning is underway for confirming arrangements for the new community boards operating structure following the election. There will be a new agenda structure to ensure that the boards are receiving appropriate information. There will be a community board planning process undertaken to align with and feed into the long term plan. There will also be opportunities to build relationships between community organisations and the community board in the new board areas. There will be a series of workshops, four a year that will focus on service delivery matters. All board members will be invited to attend these with senior managers.

### **Transitional Issues**

28. At a recent briefing for community board and CDA chairs, information was provided about several transitional issues including:
  - reserves will remain allocated to the areas they have been collected from and will be used for the purpose they were collected for in that area – any change to this approach will require consultation
  - rating area units – the 2020-2021 Annual Plan will result in rates being collected on the current existing rating boundaries. Any potential new rating boundaries will be discussed as part of the consideration of the 2021-2031 long term plan
  - as is a requirement of the Local Government Act the new incoming Council will consider its committee and subcommittee structure
  - it will also consider any changes to delegations and terms of reference for community boards and committees.

### **Community Board Plans**

29. Meetings with current community board and CDA subcommittee members were held in June and July in order to provide an update on the process around the development and implementation of the new community board plans. The meetings were held in clusters around the District and were largely well attended.
30. Following the cluster meetings, the community leadership team will undertake engagement with service groups and other volunteer organisations around the District and in the latter part of this year eight community workshops will be held around the District in the new community board areas in order to allow our communities the opportunity to come together and discuss the future they want for their area.

31. It's important to note that a key focus of the plans will be the establishment of outcomes for each of our new community boards. These outcomes will be used to inform the planning process going forward for the development of Council's asset management plans and the Long Term Plan.

## **Provincial Growth Fund Applications**

32. Work has been progressing on applications for Stewart Island/Rakiura Wind Project and Milford Opportunities Project.

## **Environmental Services**

### **Group Managers Update**

33. A key focus of the last three months in the building solutions area has been implementing the clearance plan to address the non-compliances identified in the recent IANZ audit. The various systems and process changes required have been made, and now the focus is demonstrating that consent processing times are compliant to IANZ satisfaction by the end of July 2019.
34. Also in the building solutions area, Julie Conradi has been appointed as the new Building Solutions manager, with Michael Marron having resigned and finishing at the end of June.
35. Building and resource consent activity has been relatively strong over the late autumn - early winter period. There has been some use of external consultant resources to seek to maintain processing times for customers and manage workloads for internal staff
36. An important focus for 2019/2020 is the transition to E-delivery of services, with building solutions being the key initial focus area for this, noting the number of consents lodged and the criticality of timeliness of service. Staff are in the initial stages of evaluating various options.
37. At its May meeting Council agreed to be a signatory to the Predator Free Rakiura multi-agency Memorandum of Understanding. A formal signing of this is scheduled for Rakiura on Saturday 13th July, with the Director General of Conservation scheduled to attend. An application has also been lodged with the Provincial Growth Fund seeking a further 3 years of funding for the Project Manager role.
38. Southland District Council hosted the quarterly Te Roopu Taiao in early June. At this meeting Dean Whaanga, Kaupapa Taiao Manager for Te Ao Marama highlighted the significant number of work streams that his team are involved with, and that this is proving challenging resourcing – wise.
39. The group manager attended a workshop at Te Rau Aroha Marae in Bluff in early June organised by OMV and hosted by Te Runanga o Awarua to workshop OMV's intentions in the Great South Basin. This was a useful session and provided for a good exchange of information and views.

### **Dark Skies Plan Change for Rakiura**

40. The Resource Management team undertook preliminary consultation on the proposed Dark Skies plan change.



41. The change to the District Plan has been sought to create rules around future artificial lighting on the Island in order to maintain the existing quality of the dark skies. The key stakeholders and general public attended workshops in Oban on 13 and 14 May 2019 with all feedback being positive. It is intended to publicly notify the proposed plan change in the last quarter of 2019.

### **Climate Change**

42. Council has teamed up with Environment Southland, Gore District and Invercargill City councils to undertake high level region wide assessments on Climate Change, Biodiversity, Landscapes and Natural Character. These reports have been progressing well.
43. The Climate Change report was presented to Council on 22 May 2019 and wider communication of climate change was endorsed. The other reports are still being completed and are unlikely to be released in 2019.

### **Ministry of the Environment – National Policy Statement**

44. Council is part of the TA reference group providing feedback to the Ministry of the Environment on the proposed National Policy Statement on Indigenous Biodiversity and the proposed New Zealand Biodiversity Strategy which are both proposed to be finalised in early 2020. Consultation on both of these work streams is anticipated to occur between July and September 2019.

### **Environmental Health**

45. Food verifications have been largely contracted out for several months. The team has also been going through a transition in the training of the new Technical Support Partner team, created to provide administration support.
46. The team has a target of clearing the backlog of alcohol renewal applications, over the next several months.
47. A decision was made to postpone accreditation as a food verification agency, for reasons including:
- accreditation is not legally required, Council already has exclusivity to verify template food control plans
  - MPI's latest advice is to expect exclusivity for at least two more years
  - cost/benefit considerations
  - accreditation would add significant workload and complexity at a critical transitional time.

### **Animal Control**

48. There has been a focus over the last several months to promote more dog owners to register online. For the first time, all dog owners were successfully sent a bulk email; the content being to encourage dog owners to advise Council of any changes to their dog ownership, so that we can ensure their details are correct when their letters are sent.

49. Staff have been working hard to set up the online service for registering new dogs online, at the time of writing it is uncertain whether this will be available by the time dog owners receive their letters in mid-June.

## **Services and Assets**

### **Community Facilities**

50. We are still waiting on the second biological assessment report on the Winton office/library from K2 Environmental. Council has received the biological assessment peer review report from Biodec and this will be used in association with the K2 report to determine what remedial work we will need to do to return the building to a useable state.

### **Property Services**

51. Work is almost complete in the review of the Council Fixed Asset Register as the basis of Council's Property Register. Asset managers are currently finalising the first cut of whether the properties are strategic or not.
52. After this stage has been completed, the proposal is to present the register to the Finance and Audit Committee as a step towards identifying a Council list of surplus properties.
53. Current property agreements that have been finalised of interest are Ringaringa Road deviation, easement agreement with Landcorp for access to and the pipeline on their land for the Kepler disposal field, land acquisition for the Clifden bridge Tourism Infrastructure Fund development, landowner agreement related to the Orawia water take site, as well as a memorandum with the owners on the north side of the Mararoa bridge around ownership divestment.
54. Each of these projects are at differing stages of completion. Actions have commenced to dispose of the Hokonui, and Menzies Ferry halls as well as transferring the Blackmount and Waianawa community centres to local societies.

## **Strategic Water and Waste**

### **Te Anau Wastewater Discharge Project**

55. Following Council resolutions from the 23 October 2018 meeting, when it was resolved to proceed with a sub-surface drip irrigation as disposal route, staff have been progressing work on a number of fronts including development of resource consents for the sub-surface drip irrigation field, as well as advancing towards a detailed design.
56. The tender for the pipeline element of the contract has now closed and following evaluation a preferred contractor has been identified with a recommendation to award the contract approved by the Services and Assets Committee on 5<sup>th</sup> June.

### **Tokanui Wastewater Discharge Consent Application**

57. In 2018, staff prepared a consent application for the renewal of the Tokanui wastewater discharge proposing a minor upgrade, on the basis that monitoring showed no significant impact on the receiving water, based on comparison of upstream and downstream monitoring.

- 58. The application is the first one to be assessed under the new proposed Southland Water and Land Plan which indicates that discharges to water will be considered as a non-complying activity.
- 59. Environment Southland have produced their report recommending that the application is declined on the basis that the impact of any leakage through the base of the ponds is not sufficiently managed.
- 60. Evidence in support of the application has been prepared and lodged with Environment Southland with a hearing held on the 16<sup>th</sup> May. Following the presentation of evidence Environment Southland amended their recommendation to the Commissioners to support the application as requested.

## **Strategic Transport**

### **Speed Limit Review**

- 61. Discussions with community boards and community area development subcommittees which are potentially affected by the proposed changes in speed limits for Council roads (not state highways) have now been completed. Feedback to date has been supportive and where appropriate suggested changes have been incorporated into the proposed bylaw.
- 62. Staff are now engaging with other stakeholders such as NZ Transport agency before finalising a report to Services and Assets for the August meeting and then Council later in the month, with the objective of starting the formal public consultation process.

### **District Wide Renewals Programme**

- 63. The road design for the District wide pavement rehabilitation programme for 2019/20 season is currently being completed with the goal of tendering in July.

### **Bridges**

- 64. Council approved expenditure to accelerate the bridge renewal programme at its meeting on 23 May 2019. The total value of this programme is \$3 million made up of \$1.47million from Council and a \$1.53 million contribution from NZ Transport Agency. The focus of this expenditure is on bridges which pose the greatest risk to Council and provide the only access to residents.
- 65. The annual restricted bridge inspections by Council's structural engineering consultants, Stantec are completed. The outcome of these inspections along with updated bridge restriction list was presented to Council at the 19 June meeting.

### **Footpath Renewal**

- 66. This contract was awarded to SouthRoads for District wide renewal works of footpaths based on 2018 condition rating and available funding. Programme of works is currently on track.
- 67. The 2019 footpath condition rating has been carried out by WSP Opus with results currently being collated.

## Commercial Infrastructure

### Forestry (IFS)

68. Forestry activity for this period has been quiet with June expected to signal the planting of trees in Waikaia (137,000) and Ohai (23,000). This work was completed by the end of June.

## Finance

69. Income for the Woodlands Community Development Area subcommittee was \$1272 below budget year to date 30 June 2019. This was due to interest on reserves in the operating costs business unit being lower than anticipated.
70. It should be noted that income was higher than anticipated in the cemetery business unit.
71. Expenditure for the Woodlands Community Development Area Subcommittee was \$1671 below budget for the year to date 30 June 2019. This was due to lower than anticipated costs for general maintenance in the stormwater drain and cemetery business units.
72. It should be noted that expenditure was higher than anticipated for general maintenance in the streetworks business unit and mowing in the cemetery business unit.



Woodlands - Business Units as at 30 June 2019											
		Income			Expenses			Capital			
BU Code	Business Unit	Actual YTD	Budget YTD	Budget Full Year	Expenses YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year	
29702	Operating Costs - Woodlands	\$230	\$3,306	\$3,306	\$230	\$230	\$230				
29707	Street Works - Woodlands	\$1,849	\$1,500	\$1,500	\$9,047	\$8,420	\$8,420	\$30,236	\$109,520	\$33,911	
29713	Stormwater Drain - Woodlands	\$1,013	\$1,013	\$1,013	\$7	\$1,013	\$1,013				
29725	Cemetery - Woodlands	\$17,552	\$16,096	\$16,096	\$15,525	\$16,619	\$16,619				
29728	Beautification - Woodlands	\$7,758	\$7,758	\$7,758	\$7,711	\$7,908	\$7,908				
Total		\$28,401	\$29,673	\$29,673	\$32,519	\$34,190	\$34,190	\$30,236	\$109,520	\$33,911	

## Reserve Balances

Woodlands	Opening Balance	Current Budget	Forecast Budget	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028	2028/2029
<b>Local</b>													
<i>Reserve</i>													
Woodlands General - RES	102,736	92,312	71,901	36,330	35,263	34,259	36,321	38,451	40,651	42,923	45,270	47,694	47,694
Total Local Reserve	102,736	92,312	71,901	36,330	35,263	34,259	36,321	38,451	40,651	42,923	45,270	47,694	47,694
Total Local Balance	102,736	92,312	71,901	36,330	35,263	34,259	36,321	38,451	40,651	42,923	45,270	47,694	47,694
<b>Sewerage</b>													
<i>Operating</i>													
Woodlands Septic Tank - OPR	9,325	8,488	8,488	7,749	7,097	6,522	6,018	5,571	5,584	5,755	5,931	6,113	6,113
Total Sewerage Operating	9,325	8,488	8,488	7,749	7,097	6,522	6,018	5,571	5,584	5,755	5,931	6,113	6,113
Total Sewerage Balance	9,325	8,488	8,488	7,749	7,097	6,522	6,018	5,571	5,584	5,755	5,931	6,113	6,113
Total Woodlands Reserve Balance	112,060	100,800	80,389	44,079	42,360	40,781	42,339	44,022	46,235	48,678	51,201	53,807	53,807

## **Recommendation**

**That the Woodlands Community Development Area Subcommittee:**

- a)      Receives the report titled “Council Report” dated 15 July 2019.**

## **Attachments**

There are no attachments for this report.