



Notice is hereby given that a Meeting of the Finance and Audit Committee will be held on:

**Date:** Thursday, 29 August 2019  
**Time:** 9am  
**Meeting Room:** Council Chamber  
**Venue:** 15 Forth Street  
Invercargill

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## **Finance and Audit Committee Agenda OPEN**

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### **MEMBERSHIP**

**Chairperson** Ebel Kremer  
Mayor Gary Tong  
**Councillors** John Douglas  
Paul Duffy  
Bruce Robertson

### **IN ATTENDANCE**

**Chief Financial Officer** Anne Robson  
**Committee Advisor** Fiona Dunlop

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**[www.southlanddc.govt.nz](http://www.southlanddc.govt.nz)**

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**Note:** The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. Should Members require further information relating to any reports, please contact the relevant manager, Chairperson or Deputy Chairperson.



## **Terms of Reference – Finance and Audit Committee**

The Finance and Audit Committee is responsible for:

- Ensuring that Council has appropriate financial, risk management and internal control systems in place that provide:
  - An overview of the financial performance of the organisation.
  - Effective management of potential opportunities and adverse effects.
  - Reasonable assurance as to the integrity and reliability of Council's financial and non-financial reporting.
- Exercising active oversight of information technology systems.
- Exercising active oversight of "Council's health and safety policies, processes, compliance, results and frameworks"
- Relationships with External, Internal Auditors, Banking Institutions and Insurance brokers.

The Finance and Audit Committee will monitor and assess the following:

- The financial and non-financial performance of Council against budgeted and forecasted outcomes
- Consideration of forecasted changes to financial outcomes
- Council's compliance with legislative requirements
- Council's risk management framework
- Council's Control framework
- Council's compliance with its treasury responsibilities.

The Finance and Audit Committee shall have the following delegated powers and be accountable to Council for the exercising of these powers and will operate within:

- policies, plans, standards or guidelines that have been established and approved by Council;
- the overall priorities of Council;
- the needs of the local communities; and
- the approved budgets for the activity.

The Finance and Audit Committee will have responsibility and delegated authority in the following areas:

### Financial and Performance Monitoring

- (a) Monitoring financial performance to budgets;
- (b) Monitoring service level performance to key performance indicators.

### Internal Control Framework

- (a) Reviewing whether Council's approach to maintaining an effective internal control framework is sound and effective;
- (b) Reviewing whether Council has taken steps to embed a culture that is committed to probity and ethical behaviour;
- (c) Reviewing whether there are appropriate systems, processes and controls in place to prevent, detect and effectively investigate fraud.

### Internal Reporting

- (a) To consider the processes for ensuring the completeness and quality of financial and operational information being provided to the Council;
  - (b) To seek advice periodically from internal and external auditors regarding the completeness and quality of financial and operational information that is provided to the Council.
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### External Reporting and Accountability

- (a) Agreeing the appropriateness of the Council's existing accounting policies and principles and any proposed change;
- (b) Enquiring of internal and external auditors for any information that affects the quality and clarity of the Council's financial statements and statements of service performance, and assess whether appropriate action has been taken by management in response to the above;
- (c) Satisfying itself that the financial statements and statements of service performance are supported by appropriate management signoff on the statements and on the adequacy of the systems of internal control (ie, letters of representation), and recommend signing of the financial statements by the Chief Executive/Mayor and adoption of the Annual Report, Annual Plans, Long Term Plans;

### Risk Management

- (a) Reviewing whether Council has in place a current, comprehensive and effective risk management framework and associated procedures for effective identification and management of the Council's significant risks;
- (b) Considering whether appropriate action is being taken to mitigate Council's significant risks.

### Health and Safety

- (a) Review, monitor and make recommendations to Council on the organisations health and safety risk management framework and policies to ensure that the organisation has clearly set out its commitments to manage health and safety matters effectively.
- (b) Review and make recommendations for Council approval on strategies for achieving health and safety objectives.
- (c) Review and recommend for Council approval targets for health and safety performance and assess performance against those targets.
- (d) Monitor the organisation's compliance with health and safety policies and relevant applicable law.
- (e) Ensure that the systems used to identify and manage health and safety risks are fit-for-purpose, being effectively implemented, regularly reviewed and continuously improved. This includes ensuring that the Council is properly and regularly informed and updated on matters relating to health and safety risks.
- (f) Seek assurance that the organisation is effectively structured to manage health and safety risks, including having competent workers, adequate communication procedures and proper documentation.
- (g) Review health and safety related incidents and consider appropriate actions to minimise the risk of recurrence.
- (h) Make recommendation to the Council regarding the appropriateness of resources available for operating the health and safety management systems and programmes.
- (i) Any other duties and responsibilities which have been assigned to it from time to time by the Council.

### Internal Audit

- (a) Approve appointment of the internal auditor, internal audit engagement letter and letter of understanding.
- (b) Reviewing and approving the internal audit coverage and annual work plans, ensuring these plans are based on the Council's risk profile;
- (c) Reviewing the adequacy of management's implementation of internal audit recommendations;
- (d) Reviewing the internal audit charter to ensure appropriate organisational structures, authority, access, independence, resourcing and reporting arrangements are in place.



#### External Audit

- (a) Confirming the terms of the engagement, including the nature and scope of the audit, timetable and fees, with the external auditor at the start of each audit;
- (b) Receiving the external audit report(s) and review action(s) to be taken by management on significant issues and audit recommendations raised within;
- (c) Enquiring of management and the independent auditor about significant business, political, financial and control risks or exposure to such risks.

#### Compliance with Legislation, Standards and Best Practice Guidelines

- (a) Reviewing the effectiveness of the system for monitoring the Council's compliance with laws (including governance legislation, regulations and associated government policies), with Council's own standards, and Best Practice Guidelines as applicable.
- (b) Conducting and monitoring special investigations, in accordance with Council Policy, and reporting the findings to Council.
- (c) Monitoring the performance of Council organisations, in accordance with the Local Government Act.

#### Business Case Review

- (a) Review of the business case of work, services, supplies, where the value of these or the project exceeds \$2million or the value over the term of the contract exceeds \$2million.

#### Insurance

- (a) Consider Council's insurance requirements, considering its risk profile
- (b) Approving the annual insurance renewal requirements

#### Treasury

- (a) Oversee the treasury function of Council ensuring compliance with the relevant Council policies and plans
- (b) Ensuring compliance with the requirements of Council's trust deeds are met
- (c) Recommending to Council treasury policies.

The Finance and Audit Committee is responsible for considering and making recommendations to Council regarding:

- (a) Policies relating to risk management, rating, loans, funding and purchasing.
- (b) Accounting treatments, changes in generally accepted accounting practice, and new accounting and reporting requirements.
- (c) The approval of financial and non-financial performance statements including adoption of the Annual Report, Annual Plans and Long Term Plans.

The Finance and Audit Committee is responsible for considering and making recommendations to the Services and Assets Committee on business cases.

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**1 Apologies**

At the close of the agenda no apologies had been received.

**2 Leave of absence**

At the close of the agenda no requests for leave of absence had been received.

**3 Conflict of Interest**

Committee Members are reminded of the need to be vigilant to stand aside from decision-making when a conflict arises between their role as a member and any private or other external interest they might have.

**4 Public Forum**

Notification to speak is required by 5pm at least two days before the meeting. Further information is available on [www.southlanddc.govt.nz](http://www.southlanddc.govt.nz) or phoning 0800 732 732.

**5 Extraordinary/Urgent Items**

To consider, and if thought fit, to pass a resolution to permit the committee to consider any further items which do not appear on the Agenda of this meeting and/or the meeting to be held with the public excluded.

Such resolution is required to be made pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987, and the Chairperson must advise:

- (i) the reason why the item was not on the Agenda, and
- (ii) the reason why the discussion of this item cannot be delayed until a subsequent meeting.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

"Where an item is not on the agenda for a meeting,-

- (a) that item may be discussed at that meeting if-
  - (i) that item is a minor matter relating to the general business of the local authority; and
  - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion."

**6 Confirmation of Minutes**

6.1 Meeting minutes of Finance and Audit Committee, 18 June 2019

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## Finance and Audit Committee

### OPEN MINUTES

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Minutes of a meeting of Finance and Audit Committee held in the Council Chamber, 15 Forth Street, Invercargill on Tuesday, 18 June 2019 at 9.01am – 10.32am, 10.51am – 12.03pm, 12.35pm – 2.04pm (11.26am – 12.03pm, 12.35pm – 2.04pm Public Excluded).

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#### **PRESENT**

##### **Chairperson**

Ebel Kremer

Mayor Gary Tong

##### **Councillors**

John Douglas

Bruce Robertson – external member

#### **APOLOGIES**

Councillor Duffy

#### **IN ATTENDANCE**

Councillor Keast

Chief Financial Officer

Chief Executive

Group Manager – Services and Assets

Group Manager – Community and Futures

Group Manager – Environmental Services

Group Manager – Customer Delivery

People and Capability Manager

Communications Manager

Committee Advisor

Anne Robson

Steve Ruru

Matt Russell

Rex Capil

Bruce Halligan

Trudie Hurst

Janet Ellis

Louise Pagan

Fiona Dunlop

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**1 Apologies**

There were apologies from Councillor Duffy.

Moved Chairperson Kremer, seconded Mayor Tong **and resolved:**

**That the Finance and Audit Committee accept the apology.**

**2 Leave of absence**

There were no requests for leave of absence.

**3 Conflict of Interest**

There were no conflicts of interest declared.

**4 Public Forum**

There was no public forum.

**5 Extraordinary/Urgent Items**

There were no Extraordinary/Urgent items.

**6 Confirmation of Minutes**

**Resolution**

Moved Mayor Tong, seconded Cr Douglas **and resolved:**

**That the minutes of Finance and Audit Committee meeting held on Wednesday 5 June 2019 be confirmed as a true and correct record of that meeting.**

**Reports**

**7.1 Finance and Audit Committee work plan up to 30 June 2019**

**Record No: R/19/6/10765**

Chief Financial Officer – Anne Robson will be in attendance for this item.

**Resolution**

Moved Mayor Tong, seconded Cr Douglas **and resolved:**

**That the Finance and Audit Committee:**

- a) **Receives the report titled “Finance and Audit Committee work plan up to 30 June 2019” dated 11 June 2019.**
- b) **Notes the changes made to the work plan from the last meeting.**

## **7.2 Health and Safety Update**

**Record No: R/19/5/9676**

People and Capability Manager – Janet Ellis will be in attendance for this item.

Mrs Ellis advised that the purpose of the report was to provide an update on health and safety related incidents and activity over the last quarter.

### **Resolution**

Moved Chairperson Kremer, seconded Cr Douglas **and resolved:**

**That the Finance and Audit Committee:**

- a) **Receives the report titled “Health and Safety Update” dated 10 June 2019.**

## **7.3 Draft Health and Safety Plan for 2019/20**

**Record No: R/19/5/9689**

People and Capability Manager – Janet Ellis will be in attendance for this item.

Mrs Ellis advised that the purpose of the report was to seek approval for the draft Health and Safety Plan 2019/2020 to be presented to Council for formal approval.

### **Resolution**

Moved Mayor Tong, seconded Cr Douglas **and resolved:**

**That the Finance and Audit Committee:**

- a) **Receives the report titled “Draft Health and Safety Plan for 2019/20” dated 10 June 2019.**
- b) **Determines that this matter or decision be recognised not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Recommends to Council that it approves the Health and Safety Plan for 2019/2020.**

#### **7.4 Approval for purchase of a Health and Safety reporting system**

**Record No: R/19/4/7380**

People and Capability Manager – Janet Ellis will be in attendance for this item.

Mrs Ellis advised that the purpose of the report was to seek approval for the purchase of the Assura Software Health and Safety System.

The Committee noted that the Health and Safety system will provide Council with a simple and intuitive system that will allow the organisation to not only to comply with the Health and Safety legislation, but allow for the continuation of building a proactive and engaging health and safety culture.

##### **Resolution**

Moved Chairperson Kremer, seconded External Member Robertson **and resolved:**

**That the Finance and Audit Committee:**

- a) Receives the report titled “Approval for purchase of a Health and Safety reporting system” dated 10 June 2019.**
- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) Approves the purchase of the Assura Health and Safety system and agrees to the costs of the ongoing licence and one-off implementation fee.**

#### **7.5 Update on the risk management framework implementation, the quarterly risk management reporting process and the associated risk register development.**

**Record No: R/19/4/6051**

Policy Analyst – Jane Edwards will be in attendance for this item.

Mrs Edwards advised that the purpose of the report was to provide an update to the Committee on the implementation of the Risk Management Framework, the quarterly risk management reporting process and associated risk register development.

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**Resolution**

Moved Chairperson Kremer, seconded Mayor Tong **and resolved:**

**That the Finance and Audit Committee:**

- a) **Receives the report titled “Update on the risk management framework implementation, the quarterly risk management reporting process and the associated risk register development.” dated 5 June 2019.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Endorses the approach being undertaken to implement the risk management framework, the quarterly risk management reporting process and associated risk register development**
- e) **Provides feedback and direction to assist the Executive Leadership Team to focus the scheduled ELT workshop for 22 July 2019.**
- f) **Notes that the next quarterly risk register report will be presented to the Finance and Audit Committee on 23 September 2019.**

**7.6 Monthly Financial Report - April 2019**

**Record No: R/19/6/10138**

Chief Financial Officer – Anne Robson was in attendance for this item.

Miss Robson advised that the purpose of this report is to provide Council with an overview of the financial results to date by the nine activity groups of Council, as well as the financial position, and the statement of cash flows.

The meeting noted that the report summarised the Council financial results for the ten months to 30 April 2019.

**Resolution**

Moved Chairperson Kremer, seconded Cr Douglas **and resolved:**

**That the Finance and Audit Committee:**

- a) **Receives the report titled “Monthly Financial Report - April 2019” dated 12 June 2019.**



## 7.7 Draft Annual Plan 2019/2020

**Record No: R/19/5/9134**

Corporate Performance Lead – Chantelle Subritzky and Financial Accountant Sheree Marrah were in attendance for this item.

Miss Subritzky advised that the purpose of the report was for the Committee to recommend the Annual Plan 2019/2020 to Council for adoption.

### Resolution

Moved Chairperson Kremer, seconded Mayor Tong **recommendations a to d, e as amended (as indicated) and resolved:**

**That the Finance and Audit Committee:**

- a) **Receives the report titled “Draft Annual Plan 2019/2020” dated 12 June 2019.**
- b) **Determines that this matter or decision be recognised as significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Confirms in accordance with Section 100 of the Local Government Act 2002 that the Annual Plan 2019/2020 has been prepared based on reasonable judgement and assumptions and that it considers the projected financial results, including the projected operating deficit for 2019/2020, to be financially prudent given its financial position.**
- e) **Recommends to Council the adoption of the Annual Plan, including the Funding Impact Statement for the 2019/2020 financial year with the following additions to the Community Housing Rents component of the fees and charges schedule:**

Priority tenant rents							
<i>The following rents apply to priority tenants only. Refer to the Community Housing Policy for further information.</i>							
Edendale (56 Seaward Road)	Single (per week)		\$98.50	\$103.50	\$5.00	5.08%	Bi annual increase
	Double (per week)		\$98.50	\$103.50	\$5.00	5.08%	Bi annual increase
Edendale (Pioneer Place)	Single (per week)		\$85.50	\$90.50	\$5.00	5.85%	Bi annual increase
	Double (per week)		\$95.50	\$100.50	\$5.00	5.24%	Bi annual increase
Lumsden (Tauna Place)	Single (per week)		\$85.50	\$90.50	\$5.00	5.85%	Bi annual increase
	Double (per week)		\$95.50	\$100.50	\$5.00	5.24%	Bi annual increase

Nightcaps	Single (per week)	(per week)	\$82.50	\$87.50	\$5.00	6.06%	Bi annual increase
	Double (per week)	(per week)	\$92.50	\$97.50	\$5.00	5.41%	Bi annual increase
Ohai	Single (per week)	(per week)	\$82.50	\$87.50	\$5.00	6.06%	Bi annual increase
	Double (per week)	(per week)	\$92.50	\$97.50	\$5.00	5.41%	Bi annual increase
Otautau	Single (per week)	(per week)	\$85.50	\$90.50	\$5.00	5.85%	Bi annual increase
	Double (per week)	(per week)	\$95.50	\$100.50	\$5.00	5.24%	Bi annual increase
Riversdale	Single (per week)	(per week)	\$85.50	\$90.50	\$5.00	5.85%	Bi annual increase
	Double (per week)	(per week)	\$95.50	\$100.50	\$5.00	5.24%	Bi annual increase
Riverton/Aparima (111 Havelock Street)	Single (per week)	(per week)	\$98.50	\$103.50	\$5.00	5.08%	Bi annual increase
	Double (per week)	(per week)	\$98.50	\$103.50	\$5.00	5.08%	Bi annual increase
Riverton/Aparima (127 Havelock Street)	Single (per week)	(per week)	\$85.50	\$90.50	\$5.00	5.85%	Bi annual increase
	Double (per week)	(per week)	\$95.50	\$100.50	\$5.00	5.24%	Bi annual increase
Tuatapere	Single (per week)	(per week)	\$82.50	\$87.50	\$5.00	6.06%	Bi annual increase
	Double (per week)	(per week)	\$92.50	\$97.50	\$5.00	5.41%	Bi annual increase
Winton	Single (per week)	(per week)	\$85.50	\$90.50	\$5.00	5.85%	Bi annual increase
	Double (per week)	(per week)	\$95.50	\$100.50	\$5.00	5.24%	Bi annual increase
Wyndham	Single (per week)	(per week)	\$85.50	\$90.50	\$5.00	5.85%	Bi annual increase
	Double (per week)	(per week)	\$95.50	\$100.50	\$5.00	5.24%	Bi annual increase
<u>Non-priority tenant rents</u>							
<i>Rents for non-priority tenants shall be no less than \$5.00 per week more than what is charged for priority tenants (as per above), in accordance with section 4(c) of the Community Housing Policy.</i>							

## **7.8 Annual Report 2018/2019 - Key dates**

### **Record No: R/19/4/7474**

Planning and Reporting Analyst – Shannon Oliver will be in attendance for this item.

Miss Oliver advised that the purpose of the report is to provide the committee with the key dates for the draft Annual Report 2018/2019 for approval.

**Resolution**

Moved External Member Robertson, seconded Cr Douglas **and resolved:**

**That the Finance and Audit Committee:**

- a) **Receives the report titled “Annual Report 2018/2019 - Key dates” dated 10 June 2019.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Approves the Annual Report 2018/2019 - key dates as attached to the officers report.**

**7.9 Follow up - Accounting Position Paper**

**Record No: R/19/5/9433**

Financial Accountant – Sheree Marrah will be in attendance for this item.

**Resolution**

Moved Chairperson Kremer, seconded Cr Douglas **and resolved:**

**That the Finance and Audit Committee:**

- a) **Receives the report titled “Follow up - Accounting Position Paper” dated 11 June 2019.**

**7.10 Accounting Policies for the year ended 30 June 2019**

**Record No: R/19/4/7341**

Financial Accountant – Sheree Marrah will be in attendance for this item.

Mrs Marrah advised that the purpose of the report was for the Committee to consider and recommend to Council the adoption of the accounting policies to be used to compile the Council’s Annual Report for the year ended 30 June 2019.

**Resolution**

Moved Chairperson Kremer, seconded Mayor Tong **and resolved:**

**That the Finance and Audit Committee:**

- a) **Receives the report titled “Accounting Policies for the year ended 30 June 2019” dated 11 June 2019.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Recommends to Council that Venture Southland be proportionately consolidated into the financial statements of Council for the year ending 30 June 2019, noting that this approach supersedes resolution 7.5(d) made at the Finance and Audit committee meeting on 14 December 2018.**
- e) **Recommends to Council that Milford Community Trust be consolidated into the financial statements of Council for the year ending 30 June 2019 and beyond, noting that this approach supersedes resolution 7.5(d) made at the Finance and Audit committee meeting on 14 December 2018.**
- f) **Recommends to Council that the accounting policies as outlined in Attachment A of the officers report, including any amendments from this meeting, be adopted for use in preparation of the Council’s Annual Report for the year ended 30 June 2019.**

The meeting adjourned for morning tea at 10.32am and reconvened at 10.51am.

Mayor Tong and Councillors Kremer, Keast, Douglas and external member Bruce Robertson were present the meeting reconvened.

#### **7.11 Interim Management Report from Audit New Zealand for the year ended 30 June 2019**

##### **Record No: R/19/4/7354**

Financial Accountant – Sheree Marrah and Audit Manager – Jenna Hills were in attendance for this item.

##### **Resolution**

Moved Chairperson Kremer, seconded Cr Douglas **and resolved:**

##### **That the Finance and Audit Committee:**

- a) **Receives the report titled “Interim Management Report from Audit New Zealand for the year ended 30 June 2019” dated 11 June 2019.**

## 7.12 Draft Insurance Policy

**Record No: R/19/3/4892**

Financial Accountant – Sheree Marrah will be in attendance for this item.

Mrs Marrah advised that the purpose of the report is to establish an Insurance Policy and for the Committee to recommend the policy to Council for approval.

The meeting noted that this policy will then guide Council staff in the insuring of Council's assets into the future.

### **Resolution**

Moved Chairperson Kremer, seconded External Member Robertson **and resolved:**

**That the Finance and Audit Committee:**

- a) **Receives the report titled "Draft Insurance Policy" dated 7 June 2019.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Recommends to Council that it adopts the draft Insurance Policy, as attached to the officer's report.**

### **Public Excluded**

**Exclusion of the Public: Local Government Official Information and Meetings Act 1987**

## Resolution

Moved Chairperson Kremer, seconded Mayor Tong **and resolved:**

**That the public be excluded from the following part(s) of the proceedings of this meeting.**

### C8.1 Annual Insurance Renewal

### C8.2 Milford Opportunities Project - funding application

### C8.3 Stewart Island/Rakiura Wind Project - funding application

### C8.4 Pyramid Bridge Tender Evaluation Outcome

**The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:**

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Annual Insurance Renewal	s7(2)(b)(ii) - The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.
Milford Opportunities Project - funding application	s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.
Stewart Island/Rakiura Wind Project - funding application	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.  s7(2)(c)(i) - The withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely to prejudice the supply of similar information or information from the same source and it is in the public interest that such information should continue to be supplied.  s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage,	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.

	negotiations (including commercial and industrial negotiations).	
Pyramid Bridge Tender Evaluation Outcome	<p>s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.</p> <p>s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p>	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.

That the Chief Executive, Group Manager, Environmental Services, Group Manager, Services and Assets, Group Manager, Community and Futures, Chief Financial Officer, People and Capability Manager, Group Manager, Customer Delivery, Communications Manager and Committee Advisor be permitted to remain at this meeting, after the public has been excluded, because of their knowledge of the items C8.1 Annual Insurance Renewal, C8.2 Milford Opportunities Project - funding application, C8.3 Stewart Island/Rakiura Wind Project - funding application and C8.4 Pyramid Bridge Tender Evaluation Outcome. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because of their knowledge on the issues discussed and meeting procedure.

That Financial Accountant – Sheree Marrah and Shaun Sellwood – Broker Manager with Jardine Lloyd Thompson New Zealand be permitted to remain at this meeting, after the public has been excluded, because of their knowledge of the items C8.1 Annual Insurance Renewal. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because of their knowledge on the issues discussed.

That Community Partnership Leader – Simon Moran be permitted to remain at this meeting, after the public has been excluded, because of their knowledge of the C8.2 Milford Opportunities Project - funding application and C8.3 Stewart Island/Rakiura Wind Project - funding application. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because of their knowledge on the issues discussed.

That Strategic Manager Roding – Hartley Hare be permitted to remain at this meeting, after the public has been excluded, because of their knowledge of the items C8.4 Pyramid Bridge Tender Evaluation Outcome. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because of their knowledge on the issues discussed.

The public were excluded at 11.26am.

Resolutions in relation to the confidential items are recorded in the confidential section of these minutes and are not publicly available unless released here.

The meeting adjourned for lunch at 12.03pm and reconvened at 12.35pm.

Mayor Tong and Councillors Kremer, Keast, Douglas and external member Bruce Robertson were present the meeting reconvened.

The meeting concluded at 2.04pm.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A  
MEETING OF THE FINANCE AND AUDIT COMMITTEE  
HELD ON TUESDAY 18 JUNE 2019.

**DATE:**.....

**CHAIRPERSON:**.....



## Progress on the Finance & Audit Committee Work plan for the year ended 30 June 2020

Record No: R/19/8/19305

Author: Anne Robson, Chief Financial Officer

Approved by: Steve Ruru, Chief Executive

☐ Decision

☐ Recommendation

☒ Information

### Purpose

- 1 To update the Committee on the status of the work programme discussed and agreed at the 26 March 2019 meeting for the financial year ending 30 June 2020.
- 2 As noted at the meeting the adoption of the work plan does not preclude the Committee or staff from including additional reports as and when required.
- 3 As the year proceeds the work plan will be updated to incorporate the actual dates reports are being presented where that differs to the work plan adopted. For the committees information the “X” in red shows the date the report was presented, where this differs from what was approved in the work plan or if it is a new report that will be presented on an annual basis. If there is a black “X” on the same line as a red “X”, the black “X” indicates the date agreed by the committee. The “X” in green reflects changes identified to the ongoing work plan since it was adopted.
- 4 This meeting includes all the reports indicated in this plan for this meeting date except the Annual Plan timetable this will now come to the September Committee meeting.
- 5 In addition to the reports noted in the timetable this agenda also includes reports on:
  - SDC’s property register – June 2019, this report was requested last year to understand the property assets held by Council and the reason for their ownership.
  - Information Technology Infrastructure Update for 2019/2020.
  - Core Systems Review project – Work program and unbudgeted expenditure report.
  - Health & Safety Report, this report is being presented earlier than the planned September meeting in the timetable.

### Recommendation

**That the Finance and Audit Committee:**

- a) **Receives the report titled “Progress on the Finance & Audit Committee Work plan for the year ended 30 June 2020” dated 22 August 2019.**
- b) **Notes the changes made to the Finance and Audit Committee Work plan for the year ended 30 June 2020 since the last meeting.**

### Attachments

- A Finance & Audit Committee Workplan (August 2019 meeting) [📄](#)

## Finance and Audit Committee Workplan to 30 June 2020

Content	29 August 2019	23 September 2019	14 December 2019	23 March 2020	22 June 2020
Annual Plan – Timetable	X	X			
Annual Plan – Assumptions, policies and principles		X			
Annual Plan – Recommend final to Council					X
Risk Report		X	X	X	X
Health & Safety Report	X	X	X	X	X
Financial Report	X		X	X	X
Annual Report – Audit Arrangements Letter				X	
Annual Report - Timetable					X
Annual Report - Policies & Principles					X
Annual Report – Interim audit Report					X
Annual Report – Agree report ready for audit	X				
Annual Report – Final audit mgmt report		X			
Annual Report – Recommend adoption by Council		X			
Analysis of Actual results to Forecast		X			
Programme of Projects for 2019/20		X			
Information Technology Infrastructure update for 2019/20	X				
Core System Review Project – Work Program and unbudgeted expenditure report	X				
Fraud Risk Assessment Actions	X				
SDC's Property Register – June 2019	X				
Forecast Financial Position			X	X	
Interim Performance Report	X		X	X	
Internal Audit	<i>Will be updated when the Internal Audit Programme is approved</i>				
Insurance - Insurance renewal					X
Determine Finance & Audit Meeting Content				X	
Other – Reports on projects over \$2million	<i>Reports will be included on agenda as appropriate</i>				
Other External Audits – Building Control & Roading etc	<i>Reports included on the agenda as appropriate</i>				

## Interim Performance Report - Period Three - 1 July 2018 to 30 June 2019

Record No: R/19/8/15004

Author: Shannon Oliver, Planning and Reporting Analyst

Approved by: Rex Capil, Group Manager Community and Futures

☐ Decision

☐ Recommendation

☒ Information

### Purpose

- 1 The purpose of the report is to provide the Finance and Audit Committee with the interim performance report (IPR) for review and feedback.

### Executive Summary

- 2 This is the third IPR which covers the 1 July 2018 to 30 June 2019 reporting period. The IPR is part of the corporate performance framework (CPF) which was adopted in June 2018 as part of the 2018-2028 Long Term Plan.
- 3 The purpose of the CPF is to streamline Council planning and reporting functions. The IPR provides a four month 'snapshot in time' record of the status of Council's key performance indicators (KPIs) for the reporting period and period three is a cumulative record of the 12 month period.
- 4 For the financial year, the result for the 113 KPIs is that 81 (72%) of the KPI's are on track and 32 (28%) are off track. Group manager commentary is provided in the attached reports at the start of each group score card to provide further information to the committee regarding these results.
- 5 Staff recommend that the committee receive this report and provide any necessary feedback.
- 6 The commentary in the attached report has been reviewed by the activity managers then discussed with the executive leadership team where any necessary changes were made.

## Recommendation

### That the Finance and Audit Committee:

- a) **Receives the report titled “Interim Performance Report - Period Three - 1 July 2018 to 30 June 2019” dated 22 August 2019.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**

## Background

- 7 The corporate performance framework (CPF) aligns Council’s high level direction to its activities and outcomes, and its purpose is to streamline Council planning and reporting functions. As part of the framework, Council produces an interim performance report which is undertaken three times a year – for the periods of July-October, July-February and July-June, with the third being produced to inform the Annual Report of the non-financial performance measure results.
- 8 The CPF has been endorsed by Council and incorporated into the 2018-2028 Long Term Plan. Council measures performance against internal and external targets that are clearly linked to the benefits outlined in the strategic framework and to levels of service. This set of key performance indicators (KPIs) provide a leading indicator of whether a change has occurred.
- 9 The intended role of the interim performance report was to provide a touch point throughout the financial year, for elected members and Council officers to monitor progress against targets and milestones. Interim reporting is a critical element of any performance monitoring framework, keeping high level performance goals relevant to daily operations and enabling early identification of potential issues.
- 10 The interim performance report, compiled every four months and presented to the Finance and Audit Committee, is a new report which differs from previous interim reporting, due to the following features:
  - **reporting by exception** – only results or performance that are outside of the expected tolerance for the period and determined by the Finance and Audit Committee should be reported to Council. Performance results which are off track (positively or negatively), and/or which may lead to a departure from Council’s preferred level of service will be highlighted in comparison to those that are on track in the interim performance report
  - **reforecasting process** – it is intended in the future that each interim performance by activity group report will inform and correlate to the reforecasting process required to be undertaken on the same four monthly basis
  - **meaningful narrative and discussion** – written commentary/narrative is a critical element of the report. Another important component related to this is for in-person attendance by

activity managers at the Finance and Audit Committee meeting to discuss the results and/or performance

- **feedback loop** – the subsequent interim performance report will provide detail on the progress toward corrective actions identified in the previous report, ensuring the ‘loop’ from performance data to decision-making is effectively closed.

- 11 In order to produce the IPR an online reporting tool called CAMMS Strategy was used. The CAMMS Strategy online tool was introduced in October 2018 to activity managers within Council, and those staff who will be inputting the information needed to complete the report.
- 12 KPI methodology and quality checking meetings were held with activity managers and a reminder was given about the training guide. An opportunity to review the comments and guidance was given to activity managers in advance of the finalising of the report.
- 13 A summary of Council’s overall KPI performance measures as contained in the report is below.

### Results and analysis

Group	Achieved	Not achieved	Total	External	Internal	Total
Community and Futures	8	4	12	12	0	12
Customer delivery	7	2	9	2	7	9
Environmental services	12	3	15	13	2	15
Financial services	6	2	8	8	0	8
People and Capability	7	3	10	0	10	10
Services and Assets	41	18	59	54	5	59
<b>All</b>	<b>81 (72%)</b>	<b>32 (28%)</b>	<b>113</b>	<b>89</b>	<b>24</b>	<b>113</b>

- 14 The results show that overall for the 2018/2019 financial year, 81 KPIs (72%) were on track and 32 KPIs (28%) were off track (total 113 KPIs). There are 89 external and 24 internal KPIs.
- 15 Please note that two KPIs are awaiting results of the Drinking Water Assessor Report. (KPI – 5.1.a - Percentage of compliance with drinking water standards for bacteria and 5.1.b - Percentage of compliance with drinking water standards for Protozoal) The interim results are expected by 25 August 2019.
- 16 In the 2017/2018 year there was an overall result of 73 achieved (40%), 60 not achieved (33%) and 51 (27%) not measured (total 184 KPIs). Although there is a different set of reporting KPI’s for this period, there has been significant improvement in the overall achieved performance measures. Furthermore there are now only two KPI’s that are not measured annually which are: 10.1 - report two-yearly on the District Plan effectiveness and 16.1 - average quality of ride on sealed local roads.
- 17 The results for 2018/2019 show that just over a quarter of the organisation’s KPI targets were not met which is a risk to the organisation. The risk could be from failing to meet expected levels of service delivery, not meeting legislation requirements or community expectations for an activity.

- 18 The off track KPIs are due to a variety of reasons including but not limited to:
- the target was not set to the correct level or because demand or priorities have changed
  - non-performance could indicate a potential need for more resources or information to improve performance
  - better reporting means transparency and accuracy has increased
  - improvements have been made, but further improvement work is required
  - some improvements are already underway but are not yet in place
  - some KPIs were very close to target but did not achieve target
  - there may be an issue with an internal or external process that leads to delays
  - an incorrect target was originally set

### **Issues**

- 19 There are two KPIs awaiting the final results of the Drinking Water Assessor Final Report which is due in October 2019. The interim results are expected by 25 August 2019.
- 20 The type of KPI can also have an impact on the results. There are a number of “year-end” KPIs that don’t show their performance result until the end of year which means that no action can be taken in advance to improve its performance if the KPI is off track. This relies on monitoring throughout the year to identify any significant variances.
- 21 Some KPIs did not set a target but used this first year to provide a baseline data target. However, this means they will have a realistic target based on real and recent data going into years two and three.
- 22 This is the first financial year that the interim performance report has been in place.

### **Factors to Consider**

#### **Legal and Statutory Requirements**

- 23 There are no legal or statutory requirements for this report, however this period three report has information to be included in the non-financial performance measures in the Annual Report.

#### **Community Views**

- 24 Community views were sought as part of the 2018-2028 Long Term Plan (LTP) consultation process.

#### **Costs and Funding**

- 25 Council already uses an online software strategic reporting system known as CAMMS, therefore there is no additional cost for producing this report information.

#### **Policy Implications**

- 26 There are no policy implications for this report.

## **Analysis**

### **Options Considered**

Option 1 – receive the interim performance report.

Option 2 – do not receive the interim performance report.

### **Analysis of Options**

#### **Option 1 – receive the interim performance report**

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none"><li>the committee has a clear understanding of the status of performance measures</li><li>the committee and staff can identify any issues as early as possible and take corrective actions as required.</li><li>gives transparency to the community about the performance results of Council</li></ul>	<ul style="list-style-type: none"><li>no known disadvantages.</li></ul>

#### **Option 2 – do not receive the interim performance report**

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none"><li>no known advantages.</li></ul>	<ul style="list-style-type: none"><li>non-financial performance information (service level performance to KPIs) is not monitored and assessed as per the terms of reference of the committee</li><li>quality and completeness of internal reporting data is not reviewed as per the terms of reference of the committee</li><li>potential risks to Council are not identified and remedied as early as possible.</li></ul>

### **Assessment of Significance**

- 27 This report is not considered significant under Council's Significance and Engagement Policy.

### **Recommended Option**

- 28 Staff recommend that Council considers option 1 and receives the interim performance report.

### **Next Steps**

- 29 Any off track performance measures will be monitored and addressed as appropriate by their relevant activity manager whose responsibility will be to ensure that all corrective actions are implemented. The next interim performance report will be presented to a committee of Council in December 2019.

## **Attachments**

A      Interim performance report [↗](#)





## Interim performance report

Applied Filters

Selected Dates: **From 01 Jul 2018 To 30 Jun 2019**

Print Date: **20-Aug-2019**

## Community and Futures Group

01-Jul-2018 – 30-Jun-2019

Group Manager Comments: Overall the interim performance report development, assessment and monitoring process has assisted in supporting delivery of strategic priorities and community outcomes for the Community and Futures group.

It has highlighted the importance to plan accordingly and appropriately and establish meaningful and valid measures to assist with continuous improvement and supporting community outcomes.

Specific areas for comment include:



- Community leadership planning is a process that is still underway. It has been reviewed, amended and adapted to better suit the result of the representation review and support the new community board structure to be introduced post October 2019. To this end the original community planning process has started and is an ongoing process aiming to be completed to inform the LTP 2031 and community board plan development which will be part of the new community board structure.
- the indicators relating to residents having confidence in council decision making and feeling that council decision making represents local and district needs has not achieved the target set but actual received of 75% is still a reasonable quantum. As work continues to build the community led development approach and greater community engagement opportunities are delivered on it is anticipated this will continue to grow. It is recognised council has a key role in engaging with its communities, understanding the issues alongside its communities and communicating (two ways) accordingly to reflect the why related to issues and opportunities. The 'small council big community' approach will assist with building the council community relationship







The 2018-19 interim performance report process has provided an opportunity to consider the appropriateness and validity of targets set and actuals measured and will allow rigid and constructive assessment of KPIs for the LTP 2031.





It is recognised that future KPIs should reflect the levels of service agreed to support the delivery of council's overall strategic priorities and community outcomes - which in turn support the delivery of activities at an appropriate level of service to ultimately achieve the council's vision for its communities.

Overall the deliverables for community and futures group for 2018-19 are satisfactory and provide the opportunity for continuous improvement and tailoring delivery to suit the needs and requirements of the communities council serves.

This will continue to remain a work in progress and a priority for the development of the LTP 2031.

Performance Measure	Unit	Target	Actual	Indicator
<b>19.1 - Number of community conversations held</b>	#	10.00	14.00	 GREEN
There were 14 face-to-face engagement activities that were held with the public where formal feedback was sought. There were other engagement methods such as surveys, consultation, and informal meetings with the community that have not been included in this result.				
<b>19.2 - Number of community leadership plan processes held/completed</b>	#	3.00	0.00	 RED


This work has been replaced by the development of nine community board plans that will reflect Council's new governance structure. It is intended that these plans will be completed in the early part of 2020 so as to be used to inform the development of Council's Activity Management Plans and the 2021-31 Long Term Plan. The community leadership team is continuing to work with the strategy and policy team to develop a plan for Southland's aging residents.				
<b>20.1 - Percentage of funds distributed through contestable community grants and funding schemes that comply with grant criteria</b>	%	100.00	100.00	
All grants met criteria.				
<b>21.1 - Southland regional unemployment rate</b>	%	4.00	3.40	
The Southland unemployment rate for March 2019 was 3.4% compared to the national rate of 4.2%. This KPI has therefore been achieved as a result of a number of the attraction and retention initiatives being carried out across the Southland region. This is based off Statistics New Zealand figures.				
<b>21.2 - Southland regional GDP</b>	\$	5.44	5.82	
Southland GDP \$5.826B (March 2018 vs \$5.439B (March 2017). This KPI has been achieved as there has been a 7.1% increase in GDP from 2017 to 2018. This is based off Statistics New Zealand figures.				
<b>25.1.a - Percentage of residents that have confidence in Council decision-making</b>	%	85.00	75.00	
75% of those surveyed through the residents survey were either very confident or somewhat confident in council decision-making. This is still a very high figure proportionately for council's in New Zealand. We are continually looking at ways to improve this. The verbatim feedback from this survey noted that some residents felt like council decision-making was not based on community feedback or there was little consultation.				
<b>25.1.b - Percentage of residents that feel Council decision-making represents local and district needs</b>	%	85.00	75.00	
Council did not meet the target of 85% of residents who feel that council decision making reflects local and district needs. Council reached 75%. This is still a high figure. The changes to the governance structure with community boards across the district to enable local decision-making across the district will have a positive influence in reflecting local and district needs.				
<b>25.2 - Proportion of main items held in open meetings</b>	%	85.00	83.05	
The figure of 83.05% does not meet the target of 85%. This is based on the number of public excluded items on an agenda compared to the number of open items. This is determined by staff across the organisation when reports are put through and there are very good reasons why items need to be held in public excluded. Transparency and accountability is important in local government and this KPI serves as a reminder that we are striving for that. From time to time there will be council business that does need to be considered in public excluded but				







staff try to balance that with the need for transparency and confidence in council decision-making.				
<b>27.1 - Level of public attendance at engagement activities/opportunities</b>	#	200.00	312.00	
Engagement activities included: Bridge meetings, community groups meetings, meetings with Young Farmers, surveying of attendees at A and P Show and cluster meetings about community board plans.				
<b>27.2 - Percentage of residents who are satisfied with Council communications</b>	%	50.00	51.00	
The Annual Resident's Survey showed that 51% of residents were satisfied with council communications. 15% were dissatisfied or very dissatisfied and 34% either did not know or were neutral. The comments included that council could do more engagement on local projects, while others said that the community did not want to engage with Council.				
<b>31.1 - Number of Milford Community Trust meetings held annually</b>	#	4.00	4.00	
Four meetings were held in 2018/19 – 28 September, 7 December, 5 April, and 14 June				
<b>31.2 - Number of public forums held in Milford each year</b>	#	1.00	1.00	
A meeting was held in Milford Sound, Piopiotahi, on 7 December 2018. Six people attended a public meet forum following the meeting.				


## Customer Delivery Group

01-Jul-2018 – 30-Jun-2019

**Group Manager Comments:** While the overall result is positive for the Group, the numbers are indicating the Winton closure impacted our spending in Libraries as we had to immediately replace equipment. This does not mean we are outside budget, but that we had a sudden lift in expenditure due to the closure in May and June 2019. We also have seen an increase in the number of requests for service resolved outside service level and these appear to be due to the increasing complexity of matters. User satisfaction with information management has not reached the targets which were set and this aligns to support our plans for the next financial year to improve the system for users.

Performance Measure	Unit	Target	Actual	Indicator
<b>3.1 - Percentage of requests for service resolved within service levels</b>	%	80.00	87.84	
This measure is important to provide council with the confidence staff are able to resolve requests for service within our service level the majority of the time. There are always exceptions due to the often complex nature of some matters and activity managers receive weekly reporting and support to keep matters front of mind. While the customer delivery group cannot directly influence the outcome of a request for service, we act on behalf of our customers to follow up outstanding issues.				

<b>3.2 - Percentage of abandoned calls</b>	%	2.50	1.70	 GREEN
The result of this KPI over the year is something the customer support team are proud of. The low abandonment rate is testament to customer focus, having a multi-skilled team and a team passionate about delivering a positive customer experience. Prior to 2016 the abandonment rate of over 5% demonstrated customers were not able to reach us when they needed to. If there is ever an outage with the system, staff proactively call any customers back if we missed their call. These consistent practices support the community with a positive customer experience.				
<b>3.3 - Request for service net promoter score</b>	#	0.00	44.00	 GREEN
A positive result for the first year of benchmarking this KPI. This result reflects overall, our customers have confidence in our 0800 732 732 service and will recommend it to friends or family. Over the past year staff have actively engaged in the call quality program and the consistency this has created, combined with strong processes which support Customer Support Partners to assist customers at the first point of contact.				
<b>24.1 - Active library membership per capita</b>	%	0.00	17.51	 GREEN
This was a new KPI for libraries to look at the number of active members rather than measuring only books issued to borrowers. Libraries are more than a book repository. An active member is considered any user that has used their library card within the previous 12 months. Our active membership has remained steady across the 12 months between July 2018 to June 2019. This is counter to the national trend which has shown a decline in library membership nationwide. This year we have created the benchmark and aim to grow our active members over the next year.				
<b>24.2 - Cost of library service per person</b>	\$	55.00	51.55	 GREEN
The cost of library service per person was identified as a tool for Council how, on a per capita basis, staff are able to deliver the service within existing budgets. It also demonstrates when a major event, such as the Winton closure occurs, how unbudgeted expenditure impacts our operating budgets. The cost to serve has increased in the last quarter due to the need relocate the Winton service. The target for the KPI is still being met despite this.				
<b>24.3 - Library programme Net Promoter Score</b>	#	100.00	100.00	 GREEN
The net promoter score of 100 demonstrates all those participants surveyed are happy to recommend our programs to friends or family in the community. The positive impact our programs can make in the community offer staff the opportunity to explore having more variety in the programs and look how we can co-ordinate this across the district.				
<b>28.1.a - User satisfaction with Information Management usability</b>	%	63.00	56.47	 RED
Annual survey completed Feb 2019. The results from the survey align with our observations. Discussions with staff over the last performance period highlight a level of frustration with some of the current software being slow to use and unintuitive.				




<b>28.1.b - User satisfaction with Information Management features</b>	%	63.00	63.53	 GREEN
Survey completed Feb 2019. The results from the survey align with our observations. Discussions with staff over the last performance period highlight a level of frustration with some of the current software due to the age and appearance of some products. Staff felt they were having to find workaround solutions to allow them to work effectively.				
<b>28.1.c - User satisfaction with Information Management data quality</b>	%	63.00	56.47	 RED
Survey completed Feb 2019. Discussions with staff over the last performance period highlight a level of frustration with data quality, particularly in finding the right data due to duplicate sources and poor reporting tools.				








## Environmental Services Group

01-Jul-2018 – 30-Jun-2019






**Group Manager Comments:** Most of the KPIs within the group are tracking within the Green. However, there is ongoing focus on enhancing processing times and streamlining of processes. A report is on the Council agenda for 24th July seeking approval to progress electronic lodgement and processing in the Building area. There is some ongoing use of external processing contractors in the Building and Resource Management areas to keep processes moving and mitigate pressures on internal staff.

While the Building Solutions Team has achieved some very positive recent improvements to processing times and customer engagement, it is also important to recognize that the Building Control sector nationally is a sector under considerable pressure- particularly with regard to the required competency levels to process and inspect more complex developments, and to meet and exceed statutory processing times for these types of consents and for more complex Code Compliance Certificates. This will be an area of ongoing focus for the team, regardless of the timing of IANZ audits, and it will also be important to seek to ensure that proactive human resource strategies are in place to retain and develop required staff competency levels. Some recent improvements have been made to dog registration processes to streamline these and encourage on line registration and payment, and these are achieving good efficiencies.

Performance Measure	Unit	Target	Actual	Indicator
<b>9.2 - Median charge per non-notified resource consent application</b>	\$	1,000.00	834.00	 GREEN
The median for the year is \$834. This is a satisfactory result and is only a minor cost factor to consider as part of a development.				
<b>9.1 - Median time to process non-notified consent applications</b>	Days	18.00	19.00	 RED
The median for the year is 19 days. Current practice is to provide the consent applicant with a draft decision to review prior to it being issued. This practice occurs without putting the consent on hold and therefore adds days to the processing clock. In this reporting period, 315 consents were processed, 80 of which were processed over 20 working days. Of these 80 consents 57 agreed to extending the 20 working day processing timeframe and 23 did not and were provided a discount.				
<b>10.1 - Report two-yearly on District Plan effectiveness</b>	#	1.00	1.00	 GREEN

Report completed and it was on the agenda for 11 July 2019 Regulatory and Consents Committee meeting and 24 July 2019 Council meeting.				
<b>11.1 - Number of serious injuries to the public from dog attacks</b>	#	0.00	0.00	 GREEN
There have been no reports of a serious dog attack on a person this year. There was one minor attack, and one moderate attack.				
<b>11.2 - Percentage of non-working dogs subject to the responsible owner category</b>	%	85.00	90.06	 GREEN
The percentage has increased this year, factors include adding the discount back after the two year probationary period, and active promotion of microchipping.				
<b>11.3 - Percentage of people contacting Council about dog/animal control satisfied with the response to their request</b>	%	90.00	0.00	 RED
It is proposed to begin completing this survey once Council's new Technical Support Partner Team has fully transitioned. This measure was intended for internal purposes only and assigned a lower priority.				
<b>12.1 - Number of incidents of foodborne illness believed to be caused by food sold at a Council-certified business</b>	#	0.00	0.00	 GREEN
There have been no incidents of foodborne illness caused by food sold at a Council-verified business.				
<b>12.2 - Number of alcohol licensees that fail a controlled purchase operation</b>	%	10.00	0.00	 GREEN
No controlled purchase operations (CPOs) have been conducted this year. CPOs are conducted in partnership between the Police, Council, and Public Health South. These agencies are aiming to schedule CPOs in the coming year.				
<b>13.1.a - Average time to process applications for building consents</b>	Days	18.00	15.41	 GREEN
The team have made a procedural change during the year to enable faster processing and issuing of simple consents. This has improved both the customers experience and supported this significant reduction to the team's average processing time frame. As a result, the year-end average was 15.41 days. It should be noted that this average does not relate to statutory compliance to which the team have delivered 94.2%. This means that 54 of the 937 Building Consent issued during the year were issued outside of statutory time frame. It is also noted that external contractors are still being engaged periodically to support the team's workload.				
<b>13.1.b - Average time to process applications for LIM</b>	Days	9.00	6.38	 GREEN



LIM's are a priority document for Council as they enable customers to purchase property with confidence. While the statutory time frame to issue a LIM is 10 working days, Council teams always aim to exceed this. Due to this prioritization, the annual average is reduced further to 6 days.				
<b>13.1.c - Average time to process applications for PIM</b>	Days	9.00	12.79	
PIM's have a 20 day statutory time frame and are therefore prioritized along with Building Consent applications. This makes 9 days a very ambitious KPI. The annual average processing time was 12.79 days, showing a strong commitment by the team to meet their internally set KPI's.				
<b>13.2 - Maintain accreditation as a Building Consent Authority</b>	#	1.00	1.00	
Council received it's re accreditation certificate from IANZ at the start of June 2019. IANZ assessed SDC as being a 'low risk' council resulting in our next audit being scheduled in 2 years. This is a fantastic outcome.				
<b>13.3 - Number of building consents where code of compliance certificates are yet to be issued</b>	#	4,572.00	4,294.00	
A focus on clearing older CCC's has assisted the team in reducing this number to the lowest it has been all year.				
<b>26.1 - Number of Southland communities covered by a Community Response Plan</b>	#	8.00	13.00	
The target was to produce 8 per year over the first 3 years of the LTP. There were a total of 13 completed by year end of which 9 were within the Southland district.				
<b>26.2 - Percentage of surveyed households that have a written or verbal emergency plan</b>	%	57.00	60.00	
Through the annual Emergency Management survey, 60% of households confirmed that they had a written or verbal emergency plan				









## Financial Services Group

01-Jul-2018 – 30-Jun-2019

**Group Manager Comments:** The measures described below are the mandatory measures required as part of the Annual Report. The majority of the measures for the year ended 30 June 2019 have been met, with those not met, explainable. Council's financial performance resulted in a deficit of \$1.5 million (before asset revaluations), predominately as a result of the write off of \$2.2 million of costs associated with the Te Anau wastewater scheme. These costs have been accumulated from 2013 and are associated with the consent approved and costs for centre pivot irrigation, which is no longer the preferred disposal method. Council's balance sheet remains strong with over \$1.5 billion in assets. Council's only external debt at balance date is a \$1.7 million overdraft facility used to manage cashflow. Please note the financial results in this report are draft and subject to change.

Performance Measure	Unit	Target	Actual	Indicator
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<b>30.1.b - Rates income complies with the limits set in the financial strategy - rates as a proportion of total revenue (Affordability benchmark/Rates benchmark)</b>	%	70.00	62.00	 GREEN
Rates share of revenue is lower than benchmark and budget, due to additional income from other sources being received during the year. The key source of this income was NZTA, for the Catlins alternative coastal route as well as forestry harvesting and interest.				
<b>30.1.a - Rates income complies with the limits set in the financial strategy - rates increase over previous year (Affordability benchmark/Rates benchmark)</b>	%	4.00	3.67	 GREEN
The actual percentage is as published in the 2018-2028 Long Term Plan.				
<b>30.2 - Debt complies with the limits set in Council's financial strategy - external debt as a proportion of total revenue (Affordability benchmark/Debt benchmark)</b>	%	100.00	2.25	 GREEN
Council has an overdraft of \$1,700,000 as at 30 June 2019 due to cashflow at 30 June 2019				
<b>30.3 - Revenue (excluding income from development and financial contributions, revaluations and vested assets) exceeds operating expenditure (Sustainability benchmark/Balanced budget benchmark)</b>	%	100.00	97.47	 RED
The actual result was less than the target principally due to \$2.2M extraordinary cost associated with the Te Anau wastewater project being written off at 30 June 2019.				
<b>30.4 - Capital expenditure on the five network infrastructure services exceeds depreciation on those five services (Essential services benchmark)</b>	%	100.00	100.75	 GREEN
The actual result is reduced by the write off of \$2.2M extraordinary cost associated with the Te Anau wastewater project in 2019.				
<b>30.5 - Borrowing costs are less than 10% of operating revenue (Sustainability benchmark/Debt servicing benchmark)</b>	%	10.00	0.03	 GREEN
Costs relate to both interest charges and the cost of having an overdraft facility.				
<b>30.6 - Net cash flow from operations equals or exceeds budget (Predictability benchmark/Operations control benchmark)</b>	\$	21,140,000.00	23,154,477.00	 GREEN
The actual net cash flow is higher than budgeted due to the receipt of unbudgeted income from other sources including forestry harvesting, grants, interest received etc.				
<b>30.7 - Net debt is less than or equal to forecast net debt in the local authority's long term plan (Predictability benchmark/Debt control benchmark)</b>	\$	0.00	1,700,000.00	 RED





Council's only debt is in relation to a \$5 million overdraft facility that it has for cashflow purposes. At the 30 June 2019 \$1.7 million was borrowed, this was repaid in full by 31 July 2019.

## People and Capability Group

01-Jul-2018 – 30-Jun-2019

**Group Manager Comments:** Overall we are very pleased with the health and safety targets and the budgeted FTE, however the labour turnover was higher than targeted. This will be monitored closely in 2019/20 to investigate if there are any trends. The budgeted FTE target was set as part of the LTP process as 134 but should be 153 which would mean the target was achieved. Annual leave was effectively managed. The health and safety results show an increase in the reporting of incidents due to an increased awareness from the SDC health and safety framework online modules which is a good result. There have been no work safe notifications for the year.

Performance Measure	Unit	Target	Actual	Indicator
<b>29.1 - Budgeted FTE</b>	#	153.00	147.00	 GREEN
The difference in FTE reflects the slightly high turnover rate and the current vacancies as of 30 June 2019, which do include some harder to fill vacancies.				
<b>29.2 - Labour turnover</b>	%	8.00	9.88	 RED
This result of 9.88 % indicates that the labour turnover for the year is slightly higher than the target. This will be monitored closely in 2019/20. Exit interviews will continue to be a key tool to measure any trends or concerns that needs to be addressed.				
<b>29.3.a - Percentage of staff with annual leave greater than 25 days</b>	%	20.00	7.41	 GREEN
This is an excellent result. Leaders are managing effectively their staff's leave balance.				
<b>29.3.b - Percentage of staff with annual leave greater than 40 days</b>	%	10.00	1.23	 GREEN
This is an excellent result. Leaders are managing effectively their staff's leave balance.				
<b>29.4.a - Number of Worksafe notifications</b>	#	0.00	0.00	 GREEN
There have been no Worksafe notifications for the year				
<b>29.4.b - Number of medical treatment injuries</b>	#	0.00	2.00	 RED

There was one MTI in January (sprain/strain of right shoulder) and one in June (strain of wrist).				
<b>29.4.c - Number of health and safety incidents</b>	#	0.00	91.00	 RED
Even though this target is 0 we have had 91 incidents reported for the year. However there were no major incidents or events, the number includes hazards, near miss and early reporting for pain/discomfort. The targets will be reviewed as part of the new LTP to ensure they are realistic and more tangible.				
<b>29.4.d - Number of lost time due to injury incidents</b>	#	0.00	0.00	 GREEN
There was no lost time due to injury incidents for the year				
<b>29.4.e - Number of health and safety near misses</b>	#	39.00	36.00	 GREEN
The total for the year is 36.				
<b>29.4.f - Percentage of health and safety investigations completed</b>	%	100.00	83.28	 GREEN
Not all health and safety reports warrant an investigation and therefore we are satisfied with this result. The KPI will be reviewed in the future to reflect this.				

## Services and Assets Group

01-Jul-2018 – 30-Jun-2019








**Group Manager Comments:** Although on balance the majority of the Services and Assets KPIs are being met or exceeded, there are a number of KPIs that have not achieved their indicated targets. Similarly there are a number of KPIs are trending negatively.









Within the Transport Activity Service Requests appear to require a greater level of focus in order to achieve committed time-frames. It is also important to note there is an element of system influence as Pathway is not accessible to our Contractors over the weekends when a number of RFIs are received and responded to. Fatalities and serious injury incidents require analysis to better understand any potential road safety interventions that may be required.








With regard to the Community Facilities activity, there is a significant body of work underway to flesh out the strategic context for this activity in order to drive and inform the right investment decisions. In particular the establishment of minimum levels of service. In the meantime, the team is working with local communities to ensure the quality of the assets and facilities are improved incrementally over time. The newly established Contract / Portfolio Managers will take a lead in this process with the various Community Boards, particularly in the wake of the Representation amendments due later this year.









The Water and Waste team are subject to a significant number of mandatory compliance measures and KPIs within the industry. With the yet to be announced changes touted for this industry and the recently proposed revisions to the Environment Southland Water and Land Plan, it is evident that significant work is required between now and the next LTP to









understand our investment priorities and required outcomes over the coming years. Integrate into this picture the complexities of climate change and our funding / governance model for storm water and the picture becomes very convoluted in the short term. The team is grappling with these issues currently.

Performance Measure	Unit	Target	Actual	Indicator
<b>1.1 - Number of dry weather overflows per 1000 wastewater connections</b>	#	1.00	0.32	 GREEN
Three dry weather overflows in total for the year. Actual number below annual target.				
<b>1.2.a - Median response times for sewage overflows resulting from blockages or other faults with the sewerage system between the time of notification and the time when service personnel reach the site</b>	Hours	1.00	0.79	 GREEN
Actual number below target for the year.				
<b>1.2.b - Median resolution times for sewage overflows resulting from blockages or other faults with the sewerage system between the time of notification and resolution of the blockage or other fault</b>	Hours	6.00	28.74	 RED
Median resolution times of 6 hours was achieved in all cases – the final result of 28.74 hours relates to work carried out after blockage or fault was resolved e.g. CCTV viewing.				
<b>1.3 - Total number of sewerage system complaints about; odour, faults, blockages, and the way Council responds to any of these issues</b>	#	8.00	7.10	 GREEN
There were 58 blockages in the sewerage system throughout the year, but 8 of these were found not to be council responsibility and resulted in a year end performance score of 7.15.				
<b>2.1.a - Compliance with resource consents for wastewater discharges measured by the total number of Abatement Notices issued received in relation to the resource consents</b>	#	0.00	0.00	 GREEN
No Abatement Notices issued. Target Achieved				
<b>2.1.b - Compliance with resource consents for wastewater discharges measured by the total number of Infringement Notices issued received in relation to the resource consents</b>	#	0.00	0.00	 GREEN
No Infringements issued. Target Achieved.				
<b>2.1.c - Compliance with resource consents for wastewater discharges measured by the total number of Enforcement Orders issued received in relation to the resource consents</b>	#	0.00	0.00	 GREEN









No enforcement orders Issued. Target Achieved.				
<b>2.1.d - Compliance with resource consents for wastewater discharges measured by the total number of Convictions received in relation to the resource consents</b>	#	0.00	0.00	
No convictions. Target Achieved.				
<b>2.2 - Annual cost per wastewater connection incl. GST</b>	\$	607.00	559.45	
Costs for the year are under budget primarily due to funds allowed for investigation into alternative disposal methods not being fully utilised during the year.				
<b>2.3 - Percentage of effluent tests that comply with relevant resource consent conditions</b>	%	100.00	94.85	
There were 375 tests undertaken for the 2018/2019 financial year. Out these, 355 were found to be compliant resulting in a score of 94.85%.				
<b>2.4 - Total number of overflow incidents</b>	#	6.00	6.00	
The six sewer overflows reported all relate to obstruction of the main which were cleared within targeted time frame and does not relate to inadequacy of the reticulation system.				
<b>4.1.a - Median time to attend urgent drinking water supply faults or unplanned interruption call-outs</b>	Hours	1.00	0.15	
Year to date median = 0.15 hrs				
<b>4.1.b - Median time to resolve urgent drinking water supply faults or unplanned interruption call-outs</b>	Hours	6.00	5.98	
5.98 hours to resolve urgent drinking water requests. Target achieved.				
<b>4.1.c - Median time to attend non-urgent drinking water supply faults or unplanned interruption call-outs</b>	Hours	4.00	0.83	
YTD Median 0.83 hrs. Target achieved				
<b>4.1.d - Median time to resolve non-urgent drinking water supply faults or unplanned interruption call-outs</b>	Hours	24.00	26.08	








Median YTD = 26.08. Target narrowly exceeded due to a high volume of calls over summer in the Te Anau Region.				
<b>4.2 - Total number of drinking water complaints regarding; clarity, taste, odour, pressure or flow, continuity of supply, and the way Council responds to any of these issues per 1000 connections</b>	#	10.00	26.66	
The final result is per 1,000 connections. There was high demand in summer due Te Anau requirements. There was also a high number of water quality issues reported in Riverton which has been changed to river source to address the quality issues.				
<b>5.1.a - Percentage of compliance with drinking water standards for bacteria</b>	%	100.00	0.00	
The results for the 2018/2019 financial year are not available until the end of the September 2019. The result for 2017/2018 was 91%.				
<b>5.1.b - Percentage of compliance with drinking water standards for Protozoal</b>	%	100.00	0.00	
Dependent on Drinking Water Assessor report results published in Oct. Interim results expected on 25 August.				
<b>6.1 - Percentage of water lost from the reticulation network</b>	%	25.00	27.46	
This is the annualised water loss as at 30 June,2019. Significant leakage detection and water main renewal work programmed to address loss.				
<b>6.2 - Average consumption of water per resident per day</b>	L	850.00	924.33	
The target from the Department of Internal Affairs is 850 litres per person per year. The gross consumption of water is 931 litres per person per year. The actual net use per person per year is 672 litres based on net water produced. A consultant has been hired to ensure that Council has to report on the gross consumption of water.				
<b>6.3 - Annual cost per water connection incl. GST</b>	\$	631.00	672.78	
Additional costs have been incurred during the year for maintenance across the district.				
<b>7.1.a - Overflows resulting from the stormwater system that result in flooding of a habitable floor, total number per year</b>	#	5.00	0.15	
One overflow in August 2018 of a Riversdale garage. Soak hole was installed. Target met for mandatory measure relating to internal property flooding.				







7.1.b - Overflows resulting from the stormwater system that result in flooding of a habitable floor - number per 1000 properties connected	#	1.00	0.15	 GREEN
No flooding of habitable floor incidents. Target met for mandatory measure relating to internal property flooding.				
7.2 - Median response time between the time of notification and the time when service personnel reach the site when habitable floors are affected by flooding resulting from faults in the stormwater system	Hours	2.00	0.00	 GREEN
No habitable floor incidents YTD. Target met.				
7.3.a - Complaints about the stormwater system, number per 1000 properties connected	#	15.00	9.02	 GREEN
62 Stormwater requests YTD over 6872 connections. Target of 15 requests per 1000 properties connected achieved with only 9.02 requests per 1000 properties.				
7.3.b - Number of complaints about the stormwater system	#	60.00	62.00	 RED
62 RFS received – Target narrowly exceeded – RFS numbers directly linked to rainfall events.				
8.1.a - Compliance with resource consents for stormwater discharges, measured by the total number of stormwater abatement notices issued	#	0.00	0.00	 GREEN
No abatement notices issued.				
8.1.b - Compliance with resource consents for stormwater discharges, measured by the total number of infringement notices issued	#	0.00	0.00	 GREEN
No infringements issued.				
8.1.c - Compliance with resource consents for stormwater discharges, measured by the total number of enforcement orders issued	#	0.00	0.00	 GREEN
No enforcement orders issued.				
8.1.d - Compliance with resource consents for stormwater discharges, measured by the total number of convictions	#	0.00	0.00	 GREEN

No convictions.				
<b>8.2 - Average annual cost per property connected to stormwater network incl. GST</b>	\$	82.00	110.10	
Actual costs for the year are \$756,629 compared to a budget of \$814,935. However, the number of connections have been less than expected causing the cost per property to be higher than the targeted.				
<b>8.3 - Stormwater - Percentage of monitoring results that show compliance with resource consent conditions</b>	%	100.00	89.10	
New measure introduced part way through the year. Will become more relevant for 2019/2020, as consents have only been issued part way through the year. Of the 64 samples for the year 7 failed.				
<b>14.1.a - Percentage resident satisfaction with the services provided - rubbish and recycling wheelie bins</b>	%	90.00	90.00	
This is measured annually through Resident Satisfaction Survey				
<b>14.1.b - Percentage resident satisfaction with the services provided - transfer station locations</b>	%	80.00	91.00	
This is measured annually through Resident Satisfaction Survey				
<b>14.1.c - Percentage resident satisfaction with the services provided - transfer station hours</b>	%	80.00	85.00	
This is measured annually through Resident Satisfaction Survey				
<b>14.1.d - Percentage resident satisfaction with the services provided - recycle locations</b>	%	80.00	89.00	
This is measured annual through Resident Satisfaction Survey				
<b>15.1.a - Amount of waste diverted from landfill as a percentage of total waste</b>	%	40.00	35.30	
Council and WasteNet will carry out further educational initiatives to encourage people to recycle appropriately.				
<b>15.1.b - Amount of waste per property disposed of to landfill</b>	#	650.00	588.00	



The total for the year is 588kg with target achieved.				
<b>16.1 - Average quality of ride on sealed local roads</b>	%	97.00	99.00	 GREEN
High Speed data collected by WDM for the Council sealed roads has been uploaded into the RAMM database (Road Assessment Maintenance and Management). This information has been used to calculate the result.				
<b>16.2 - Percentage of sealed local road network that is resurfaced</b>	%	7.30	7.47	 GREEN
Finished sealing for 18/19 season and have exceeded target of 7.30%. Total kilometers sealed was 155km or approximately 1M/m2.				
<b>16.3 - Percentage of customer service requests responded to within required time frames</b>	%	90.00	80.46	 RED
The year-end average was 80.46% and this fell short of target of 90%. Processes will be reviewed to assess how this can be improved.				
<b>16.4 - Percentage of gravel road tests where road roughness meets acceptable standards</b>	%	85.00	88.70	 GREEN
The 2018/19 survey is now complete. This was carried out between 8th January and 28th March. The overall result for the district was a score of 88.7% - good or satisfactory.				
<b>17.1 - Annual change in the number of fatalities and serious injury crashes</b>	#	14.00	16.00	 RED
We have not achieved a reduction in the number of Serious and Fatal injury crashes for 18/19 (by 2 crashes). More crashes may get uploaded into the CAS database for 18/19 year at a later date by Police. The crashes will be reviewed to assess if any trend can be established which Council can positively influence going forward.				
<b>18.1 - Percentage of footpaths in reasonable or better condition</b>	%	70.00	81.50	 GREEN
The footpath rating was completed in May by WSP Opus. The result indicate that 81.5% of footpaths are in good condition which exceed the target of 70%.				
<b>22.1.a - Percentage of community centres that meet desired standards</b>	%	100.00	96.77	 RED
The Winton office/library is currently not at the required standard. Toxic mould spores have been found in the building and Council is currently assessing the cost of remedial action to bring the building back up to standard.				
<b>22.1.b - Percentage of facilities that meet desired standards - wharves and jetties</b>	%	100.00	90.91	 RED

Riverton 5 out of 6 – One of the council structures is non-compliant due to an ongoing access issue which has meant we are unable to repair the structure. We are working to resolve this with the adjoining owner Stewart Island - The Ulva Island structure is awaiting a pending Tourism Infrastructure Fund application to get funding to rebuild.				
<b>22.2 - Community housing occupancy rate</b>	%	90.00	91.30	 GREEN
Community housing occupancy was in high demand.				
<b>22.3 - Community housing net cost (rates)</b>	\$	0.00	0.00	 GREEN
The overall budget was in credit so there was no funding required from rates for this activity for this year. The purpose of the KPI is to not have an impact on rates				
<b>22.4 - Cemetery internment net cost (rates)</b>	\$	0.00	0.00	 GREEN
Costs exceeded income this month by \$5K however total income for year exceeds costs by \$17.5K. The year end result has been noted as \$0 as there was no cost.				
<b>22.5 - Percentage of burial plots prepared by the time requested</b>	%	100.00	96.88	 RED
The end of year result was less than 100% as process forms were not being filled out correctly in October 2018. This has since been resolved the subsequent months have had 100% of burial plots prepared in time.				
<b>22.6 - Number of unplanned interruptions to Stewart Island electricity supply</b>	#	6.00	5.00	 GREEN
Total of 5 for the year				
<b>23.1.a - Percentage of parks and reserves that meet desired standards</b>	%	95.00	100.00	 GREEN
All 155 parks and reserves were inspected every four months. All met the desired standards.				
<b>23.1.b - Percentage of playgrounds that meet desired standards</b>	%	95.00	100.00	 GREEN
All 33 playgrounds were inspected every four months. All met the desired standards.				

<b>23.1.c - Percentage of sportsfields that meet desired standards</b>	%	95.00	100.00	 GREEN
All 18 sportsfields were inspected every four months. All met the desired standards.				
<b>23.1.d - Percentage of public toilets that meet desired standards</b>	%	95.00	100.00	 GREEN
All 67 toilets were inspected every four months. All met the desired standards.				
<b>23.2.a - Complete Open Space Strategy implementation plan within budget for open spaces projects</b>	#	0.00	0.00	 GREEN
Increased funding was agreed for open spaces in the 2018 LTP. Work has started on the development of the levels of service delivery that supports the development of the implementation plan. Without this level of service work, progress towards the implementation plan is not viable as it is needed to define and scope the right projects for the implementation plan.				
<b>23.2.b - Complete Open Space Strategy implementation plan within budget for public toilet projects</b>	#	0.00	0.00	 GREEN
Increased funding was agreed for open spaces in the 2018 LTP. Work has started on the development of the levels of service delivery that supports the development of the implementation plan. Without this level of service work, progress towards the implementation plan is not viable as it is needed to define and scope the right projects for the implementation plan				
<b>23.3 - Number of complaints about public toilets</b>	#	24.00	16.00	 GREEN
For the last reporting period we received 6 complaints relating to toilets via the RFS system. One of these was for a cell phone dropped down a toilet in Manapouri but this was lodged on the 1st April. The last year has had a total of 16 complaints about public toilets throughout the district.				
<b>23.4 - Cost of parks and reserves per hectare</b>	\$	412.00	118.30	 GREEN
The cost per hectare is only a quarter of what was projected. Two reserves, Ivon Wilson Park and Frasers Beach were significantly underspent. The cost of the view shaft work at Frasers Beach was less than anticipated and the final costs associated with the tree removal at Ivon Wilson Park are yet to come in. The remainder being distributed across the rest of the reserves throughout the district. To try and address this, Council is currently undertaking work to determine the minimum levels of service associated with open spaces. This will enable Council to define its works programme leading into the next annual plan.				



# Draft Unaudited Annual Report 2018/2019 for Endorsement

**Record No:** R/19/8/15006

**Author:** Shannon Oliver, Planning and Reporting Analyst

**Approved by:** Rex Capil, Group Manager Community and Futures

☒ Decision

☐ Recommendation

☐ Information

## Purpose

- 1 The purpose of this report is for the Finance and Audit Committee to endorse the release of the draft unaudited Annual Report for the year ended 30 June 2019 and to provide feedback.

## Executive Summary

- 2 Council is required to develop and adopt an Annual Report within four months of the end of a financial year. The Annual Report compares and comments on the performance of Council against the budget and operating targets set in year one of Council's 10 Year Plan 2018 – 2028.
- 3 Development of Council's draft unaudited Annual Report for the 2018/2019 financial year is nearing completion and a draft as at the date of this report is included as Attachment A,. However, the document is still a working draft therefore any changes between the writing of this report and the meeting will be tabled on 29 August 2019. A summary of the Annual Report is also being prepared separately for review and audit in October.
- 4 There has been some changes to the timetable for this process. The agreed date to release the draft has moved due to audit resourcing issues and changes to their timetable, so a draft version of the unaudited Annual Report has been provided to Audit NZ earlier than originally planned. Audit NZ acknowledged that this was prior to the committee's endorsement and therefore accept that it may be subject to change.
- 5 The second agreed timetable change was that the management report would not be available to be formally presented to the committee at its meeting on 23 September. Audit NZ will however be available to speak to the matters identified during the audit at this meeting and the formal report will be provided at a later date to a committee of Council.
- 6 The Finance and Audit Committee is asked to consider and endorse the draft unaudited Annual Report 2018/2019.
- 7 The unaudited annual report is still a working draft document and its content is still subject to change. Any content in the draft unaudited Annual Report which is yet to be finalised, is shown in red text or yellow highlighting.
- 8 Following the audit, the Finance and Audit Committee on 23 September will be asked to recommend that the final Annual Report is adopted by Council on 27 September.

## Recommendation

### That the Finance and Audit Committee:

- a) **Receives the report titled “Draft Unaudited Annual Report 2018/2019 for Endorsement” dated 22 August 2019.**
- b) **Determines that this matter or decision be recognised as significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Endorses the draft unaudited Annual Report for the year ended 30 June 2019.**
- e) **Delegate authority to the chief executive to approve any further amendments to the draft unaudited Annual Report for the year ended 30 June 2019 subsequent to this meeting, and prior to final review by the Committee at its meeting on 23 September 2019.**

## Background

- 9 Section 98(3) of the Local Government Act 2002 requires the Annual Report to be adopted within four months of the end of the financial year to which it relates. An Annual Report is intended to outline Council’s actual performance in comparison with its intended performance as outlined in its Annual/Long Term Plan.
- 10 The Annual Report details the operating activities of Council and includes financial statements for Council for the year ended 30 June.
- 11 A copy of the draft unaudited 2018/2019 Annual Report is attached. The committee are asked to review this and consider any risks, issues and changes that need to be made prior to the audit commencing.
- 12 The Finance and Audit Committee need to be clear about any specific concerns and/or adjustments that it requires to be made to the draft unaudited Annual Report so that staff can ensure that they are adequately reflected in the draft document given to Audit NZ.
- 13 The draft unaudited Annual Report will be audited by Audit New Zealand on behalf of the Auditor-General from 26 August to 20 September 2019.
- 14 Any changes, either resulting from the audit process or staff review, will be tracked and provided to the Finance and Audit Committee on 23 September for confirmation prior to being adopted at the Council meeting on 27 September 2019.
- 15 A summary of the Annual Report is also being prepared and is to be audited, but is not required to be adopted by Council. The intention is that the chief executive will approve the summary document for distribution with any changes resulting from the audit process.

- 16 Audit NZ will undertake much of its testing and fieldwork on-site during the period 26 August to 20 September 2019. Assuming there are no material issues arising at this point, it is anticipated that Audit NZ will give verbal clearance on the draft Annual Report on 20 September.
- 17 Audit clearance is advice that there are no material issues outstanding or unresolved and the draft Annual Report can proceed to finalisation.
- 18 At the completion of the audit, a management report is prepared by Audit New Zealand. This will be presented to a committee of Council once it has been received.
- 19 The Annual Report and Summary Annual Report must be publically available one month after the adoption of the Annual Report. They will be made available to the public via Council's website, by placing printed copies in libraries and service centres and having printed copies available for distribution on request. Availability of the report will be advertised.
- 20 To further reflect on 2018/2019 financial results, a report comparing the actual financial results to what was forecast will be included in the committee's agenda for the 23 September meeting.

**Status of the report**

- 21 At the date of this report the draft unaudited Annual Report is substantially complete. Matters outstanding include:
- financial overview
  - financial prudence benchmarks
  - notes to the financial statements
  - final internal review of full document including project/KPI commentary (substantially complete)
  - finalising changes required as a result of the internal review and audit process
  - compilation of the summary document.
- 22 Any content in the draft unaudited Annual Report which is yet to be finalised, is shown in red text or yellow highlighting. There is also a number of format changes that will occur before audit receive the draft Annual Report. The unaudited Annual Report is still a working draft document and its content is still subject to change. An updated version of the Annual Report, including the incomplete content noted above, will be tabled at the meeting.
- 23 Audit NZ will undertake much of its testing and fieldwork on-site during the period 26 August to 20 September 2019. Assuming there are no material issues arising at this point, it is anticipated that Audit NZ will give verbal clearance on the draft Annual Report on 20 September.
- 24 Audit clearance is advice that there are no material issues outstanding or unresolved and the draft Annual Report can proceed to finalisation.

**Organisational performance results**

- 25 The draft unaudited Annual Report 2018/2019 details performance of the organisation against the key performance targets that were specified in the 10 Year Plan.
- 26 Managers have reviewed the activities for which they are responsible and have provided commentary of the actual performance against targets, particularly in those instances where the performance targets have not been met. This information is largely complete at the time of writing but may change for the final document depending on staff review and audit.
- 27 Of the 83 service performance targets, 59 (71%) were achieved, 24 (29%) were not achieved. The result show that nearly a third of the organisations KPIs were not met. In general throughout the

report there were a variety of reasons why the performance targets were not achieved and these reasons are outlined in more detail in the performance tables within the various activity sections of the Annual Report. However, some of the reasons include but are not limited to:

- that the target was set incorrectly
- the priorities have changed
- performance measure results are not available yet
- financial costs exceeded anticipated target
- improvements are being made but are not yet in place
- there may be issues with processes.

Activity Group	Achieved	Not achieved	Total
Community services	9	2	11
District leadership	13	6	19
Emergency management	2	0	2
Regulatory services	10	3	13
Roads & footpaths	4	2	6
Solid waste	5	1	6
Stormwater	8	2	10
Sewerage	5	1	6
Water supply	3	7	10
<b>Total</b>	<b>59</b>	<b>24</b>	<b>83</b>

- 28 Included in the KPI's are several mandatory measures which Council is required to report on. These measures, and the criteria for assessing these, have been standardised across the country which means not all of the measures relate well to the Southland District context with its widely dispersed small rural communities.

### **Projects**

- 29 The draft unaudited Annual Report 2018/2019 includes information about projects, their completion status and actual cost versus budget. The projects include those programmed in the Annual Plan 2018/2019 plus any projects carried forward from previous years or any new projects.
- 30 Of the 177 projects, overall, 57 (32%) were completed, 27 (14%) were terminated/deleted, 7 (4%) were not started, 62 (35%) were in progress and 24 (15%) were deferred.



- 31 It should be noted that only about a third were completed within the financial year with 35% still in progress.
- 32 If you combine the “in progress”, “not started” and the “deferred” projects then there would be an additional 93 projects (52%) that could be “carried forward” to the next financial years’ work programme. This has potential to pose a resourcing risk to Council.

Activity Group	Complete	In Progress	Deferred	Not Started	Terminated	Total
Community services	33	21	13	1	18	86
District leadership	1	4	1	1	2	9
Roads & footpaths	10	8	4	0	3	25
Stormwater	1	3	0	0	0	4
Wastewater	1	17	2	4	0	24
Water supply	11	9	4	1	4	29
<b>Total</b>	<b>57</b>	<b>62</b>	<b>24</b>	<b>7</b>	<b>27</b>	<b>177</b>

- 33 On 27 September, the ‘overall programme of projects to be carried forward’ will be presented. The report contains more detail about the projects for the year and also discusses the key risks and issues associated with project completion rates.

### **Financial results**

- 34 Ongoing review of the financial results are currently being undertaken and any identified changes will be updated. Any significant changes to the financial information detailed below will be discussed at the meeting.
- 35 These financial statements have been prepared in accordance with Tier 1 PBE accounting standards. The accounting policies for the year ended 30 June 2019 were approved at the Finance and Audit committee meeting in June 2019.
- 36 A summary of key financial information is set out below.

**Statement of comprehensive revenue and expense**

- 37 The statement of revenue and expense records the revenue received and the expenditure incurred by Council. It also records changes in the value of Council's assets. In summary, Council's financial performance was as follows:

	Actual 2018/2019	Budget 2018/2019	Actual 2017/2018
<b>Total revenue</b>	\$75.4M	\$67.9M	\$79.7M
<b>Total expenditure</b>	(\$77.4M)	(\$72.3M)	(\$76.0M)
<b>Operating surplus/(deficit)</b>	(\$2.0M)	(\$4.4M)	\$3.7M
<b>Share of surplus from associates</b>	\$0.3M	-	-
<b>Gains on assets at fair value</b>	\$50.4M	\$27.0M	\$49.4M
<b>Total comprehensive revenue and expense</b>	\$48.8M	\$22.6M	\$53.1M

- 38 Total revenue was \$7.5 million over budget primarily as a result of additional funding for the Alternate Coastal Route and repair of the Chaslands slip (\$2.6 million), additional revenue received from forestry sales (\$1.1 million), increased grants and subsidies (\$650,000) and unbudgeted vested assets (\$470,000).
- 39 Total expenditure was \$5.1 million above budget predominantly due to the write off of Te Anau wastewater costs (\$2.2 million), discussed further below, increased depreciation and unbudgeted employee costs.
- 40 Gains on Assets was \$23.6 million greater than budget due to a significant increase in the roading revaluation as a result of current market conditions (compared to market conditions at the time the budget was established).

**Statement of financial position**

- 41 The statement of financial position (also referred to as the balance sheet) records the assets Council owns, and how those assets are financed. Total assets refers to what Council owns, for example infrastructure assets. Total liabilities are finance from third parties, for example accounts payable. Total equity is the net community assets (total assets less total liabilities). Key items in the statement of financial position are:

	Actual 2018/2019	Budget 2018/2019	Actual 2017/2018
<b>Total assets</b>	\$1,600M	\$1,553M	\$1,452M
<b>Total liabilities</b>	\$13.4M	\$11.0M	\$11.0M
<b>Total equity</b>	\$1,587M	\$1,542M	\$1,441M

- 42 Total assets are over budget primarily due to property, plant and equipment being significantly more than budgeted by \$30.6 million. This is principally as a result of the higher than budgeted revaluation of infrastructural assets.
- 43 At 30 June 2019, Council also had \$1.7 million of external borrowings. This was a short term utilisation of Council's overdraft facility due to operational cashflow requirements.

### Statement of cash flows

- 44 The statement of cash flows records the cash that Council received and disbursed. Broadly cash, under financial reporting rules is recorded in three separate categories:

- operating cash flows - the cash flow related to day-to-day operating activities
- investing cash flows - the cash flow received from sale of assets and cash spent on capital assets
- financing cash flows - the cash flow received from any borrowings and the cash flow disbursed in repaying borrowings

- 45 Overall, Council's cash position increased from June 2018 by \$4.4 million (rounded). In summary, the cash flows recorded within these categories are as follows:

Operating cash flows	Actual 2018/2019	Budget 2018/2019	Actual 2017/2018
Cash surplus/(deficit)	\$23.1M	\$21.1M	\$28.2M

Investing cash flows	Actual 2018/2019	Budget 2018/2019	Actual 2017/2018
Cash surplus/(deficit)	(\$20.4M)	(\$28.6M)	(\$34.5M)

Financing cash flows	Actual 2018/2019	Budget 2018/2019	Actual 2017/2018
Cash surplus/(deficit)	\$1.7M	-	(\$0.01M)

- 46 Council's net operating cashflows were higher than budgeted. Receipts from other revenue increased due to increased forestry harvesting and grants received. Net cash outflows from investing activities were \$8.2 million lower than budgeted due to the Te Anau wastewater project write-off (\$2.2 million) and proceeds received from the disposal of other assets/investments (\$5.6 million). Please note that disclosures may still change with regards to the cashflow statement due to further checks/review that is still to occur.

### Issues

- 47 As at the date of this report the draft unaudited Annual Report is in progress with a number of the supporting disclosures still being updated. Although the document is still subject to audit, staff do not anticipate that there will be any significant issues and are expecting an unmodified audit opinion.
- 48 There are however, a couple of matters, which the committee need to be aware of.
- 49 Council's decision to use sub-surface drip irrigation as the disposal method for the Te Anau wastewater project has resulted in a need to apply for a new consent from Environment Southland. As a result of the decision a review has been completed of costs incurred since 2013/2014. Costs totalling \$2.2 million have been written off as they related to the consent approved using centre pivot irrigation and associated costs. This has been included in the operational costs included in the statement of comprehensive revenue and expense and contributes to the overall net deficit for 2019 (before revaluation adjustments).

- 50 In prior year's Audit NZ have raised in its management report Councils accounting approach to its various interests in other entities. Further to the position papers presented to the committee over the last 12 months, staff have reflected the proposed accounting treatment in these draft financial statements, which will be formally adopted as part of the Annual Report adoption. As with previous years, Council's 42% share of Venture Southland has been proportionately consolidated and Council's portion of WasteNet costs have been accounted for. For the first time this year, Council's share in its associates (Southland Regional Heritage Committee, Emergency Management Southland and Great South) have been recognised, and Milford Community Trust has been consolidated into the group accounts.
- 51 Council staff are liaising with Venture Southland and Audit NZ in relation to accounting and disclosures required for the wind up of Venture Southland. Council's share of all Venture Southland's assets and liabilities have been recognised as current as at 30 June 2019 and a detailed disclosure on the wind up of the entity has been included in note 24 in the draft Annual Report.

**Risks**

- 52 The key risk in relation to the Annual Report is that Council does not meet the statutory adoption deadline of 31 October 2019. At present staff do not believe that this is a significant risk as timelines and resources have been well planned to ensure the document is finalised for adoption on 27 September. Contributing to this risk is the ability for Audit NZ to be able to complete their audit procedures and provide an unmodified audit opinion by the adoption date. At this stage Council staff have no reason to believe that Audit NZ will not be able to complete the necessary work within the required timeframe.
- 53 In relation to risks associated with the financial aspects of the Annual Report, the financial results are not expected to change significantly, however staff will continue to focus on key disclosures such as post balance sheet events, contingencies and commitments in order to ensure that the most up to date information is provided to the auditors and disclosed where necessary.

**Factors to consider****Legal and statutory requirements**

- 54 Section 98 of the Local Government Act 2002 requires Council to adopt an Annual Report within four months of the end of the financial year.
- 55 The act also requires that Council publishes a summary of the Annual Report within one month of the Annual Report being adopted. The summary document is anticipated to be released publically in late October.
- 56 Part 3 of Schedule 10 also outlines a number of disclosures that are required to be included in the Annual Report.
- 57 Amendments to the Local Government Act 2002 provide the inclusion of wellbeing's. In relation to annual reporting an amendment to Schedule 10 (3, 23), - Groups of activities now includes "(d) describe any identified effects that any activity within the group of activities has had on the social, economic, environmental, or cultural well-being of the community." This had been reflected through the draft annual report document.

**Community views**

- 58 The community expects Council to adopt an Annual Report in accordance with the requirements of the Local Government Act 2002. The report is an important accountability document in

terms of explaining the actual performance of the organisation relative to the objectives that were set via the Long Term Plan and Annual Plan.

**Costs and funding**

- 59 The agreed fee paid to Audit NZ for the audit of the 2018/2019 Annual Report is \$118,349 (excluding GST) plus associated disbursements.
- 60 There are no additional financial considerations associated with making a decision on whether to adopt the Annual Report.

**Policy implications**

- 61 Council's policies relating to the basis upon which the Annual Report is prepared are outlined in the statement of accounting policies contained in the Annual Report itself.

**Analysis****Options considered**

- 62 Under the Local Government Act 2002, Council must prepare and adopt an Annual Report in respect of each financial year, no other options are available.

**Analysis of options****Option 1 – Endorse the draft unaudited Annual Report 2018/2019 and provide feedback.**

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none"><li>• complies with Audit NZ agreed timelines</li><li>• committee has an opportunity to review the report and satisfy itself that the report has been prepared on an appropriate basis</li><li>• final committee approval can occur on 23 September prior to adoption by Council on 27 September</li><li>• compliance with Council's legislative requirements and Council's committee delegations.</li></ul>	<ul style="list-style-type: none"><li>• there are no disadvantages.</li></ul>

**Option 2 – Do not endorse the draft unaudited Annual Report 2018/2019**

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none"> <li>there are no advantages of this option.</li> </ul>	<ul style="list-style-type: none"> <li>there is insufficient time for staff to make significant amendments to the document prior to Audit NZ review</li> <li>any delays in the provision of the draft unaudited Annual Report may result in the audit not being completed in time for the adoption meeting on 27 September</li> <li>delays may result in additional audit costs in order to ensure adoption within the legislative requirements</li> <li>Council will not be compliant with the legislation if the Annual Report is not audited and adopted by Council by 31 October.</li> </ul>

**Assessment of significance**

- 63 The Annual Report 2018/2019 is considered significant under Council's Significance and Engagement Policy because the performance of Council is of wide community interest.
- 64 It is important to the public that Council meets both its financial and non-financial commitments to ensure it delivers its services efficiently and effectively. To do this the public relies on the information provided in the Annual Report to give it assurance that Council is undertaking its responsibilities and how well it is performing these.
- 65 Along with the processes and procedures Council undertakes to track and record the information provided in the Annual Report, to ensure that the public can rely on the information provided an independent review is undertaken by auditors (Audit New Zealand). In general Audit New Zealand provides an opinion as to whether Council has complied with Generally Accepted Accounting Practice (GAAP) and that the Annual Report fairly reflects Council's financial position, results of operations and cashflows, and levels of service and reasons for any variance.

**Recommended option**

- 66 The recommended option is Option 1 – Endorse the draft unaudited Annual Report 2018/2019 and provide feedback.

**Next steps**

- 67 Audit New Zealand will undertake their audit of the Annual Report. An updated version of the Annual Report incorporating any audit changes and additional amendments identified by staff, will be provided to the committee at their meeting on 23 September. At this meeting the committee will be required to recommend the adoption of the Annual Report by Council on 27 September 2019.
- 68 Information from the Annual Report 2018/2019 will be used to prepare a Summary Annual Report that will be approved by the chief executive prior to distribution.

**Attachments**

- A Draft unaudited annual report 2018 2019 [📄](#)



## Annual Report 2018 2019 (DRAFT)



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## Introduction

### Message from the Mayor and Chief Executive

We're pleased to introduce Southland District Council's Annual Report for 2018/2019.

This is the first year of our 2018 Long Term Plan. A lot of what we did this year was about working with our communities and focusing on the future.

This work was part of a process that started in 2015 when we began a Community Governance Project to look at the way in which we provide leadership to our communities, via our elected representative structures, and also how we support the community to create its own future via community-led development. Community-led development is about the community (and groups within it, including Council) coming together to nurture the development of their 'place'. By encouraging and supporting communities to help themselves, we believe that we can build a much stronger Southland.

Since the beginning of the 2016-2019 triennium, Council has been making changes to its governance structure – in particular, revised terms of reference for community boards and community development area subcommittees (CDAs), a revised committee structure and a new way of working with community boards.

Council is supporting community boards to focus on the future and think about wider communities of interest based on geography and issues. This acknowledges that community boards are part of the bigger District-wide picture. We've been looking at how we do things to ensure long-term sustainability and affordability of service provision across the District, and encouraging boards to lead and address various community-wide initiatives.

Previously there were some grey areas in the District which did not fall within the boundary of a local community board or CDA.

As a result of our Representation Review we have redrawn the boundaries to create nine new community boards that will enable all Southland District residents to have access to local decision-making and political representation.

It was important that the changes to our elected representative structures be synchronised with Council's approach of devolving more decision-making to communities themselves. Part of the process involves working with communities to develop future-focused community board plans that will outline the priorities that each community board has for the communities they represent. Ultimately, the goals communities set will align with Council's planning processes, helping to inform our activity management plans and Long Term Plan (LTP).

Message from the Mayor and Chief Executive

Our collaborative work with communities extended beyond traditional Council structures. In the past year we continued to participate in a range of significant multi-agency projects aimed at delivering positive outcomes for Southland District. Among these were Stewart Island/Rakiura Future Opportunities, Milford Opportunities, Predator Free Rakiura and Whakamana te Waituna.

Council was instrumental in securing government funding for several community initiatives relating to improved tourism infrastructure and provincial growth. Among these were the Te Anau wastewater upgrade, the new car park at Lake Manapouri, new rest facilities around the Southern Scenic Route and the Stewart Island/Rakiura future opportunities work.

Infrastructure replacement is an issue that Council will have to address in the 2021-2031 LTP. What has become clear is that there is a significant funding deficit in our current budgets for the replacement of infrastructure that is nearing the end of its useful life. This poses huge challenges for Council and our ratepayers and will necessitate some robust conversations and tough decisions.

An example is bridges. Southland District Council's roading network is the second largest of any territorial authority in the country and it includes 852 bridges. Of these, a total of 171 bridges are due for replacement in the next 12 years. Paying to replace all of them would impose an unrealistic burden on the District's relatively small rating base.

Bridges are not the only substantial cost on Council's radar. Our transport team are working on quantifying and developing a strategy for the rehabilitation of sealed roads. How we pay for this, along with the maintenance and replacement of the many other assets Council manages on the District's behalf – including jetties, footpaths, sewerage systems, stormwater and drinking water supply systems, community facilities, parks and reserves – be a topic for discussion in our 2021-2031 LTP.

One of the implications of the government's Three Waters Review recommendations is increased resourcing challenges for local authorities. Once more detail is rolled out serious thought will have to be given to how we can deliver on the higher standards expected and the new responsibilities we will get for ensuring that all of our communities, including private suppliers, have access to high-quality drinking water. It is clear is that something had to change in the wake of the drinking water contamination and fatal gastro outbreak in Havelock North in August 2016. Southland District Council remains committed to preserving public health through delivery of safe water services.

Internally, Southland District Council initiated several changes to create greater efficiencies, better delivery of projects, better management of assets and more streamlined service to our customers. Our services and assets group was realigned into a new structure, including new project delivery and community facilities teams, while our knowledge management, IT and customer support teams were rolled into a new customer delivery group.

One of the highlights of the year for Council was our reaccreditation as a building control authority (BCA) by accreditation agency IANZ. It required us to pass a rigorous biennial audit of our building control processes and we did this by undertaking a carefully designed project across the organisation. It was a great team effort.

Message from the Mayor and Chief Executive

The audit occurred at a time when the building inspection team's workload had increased markedly, impacting on our ability to provide the level of service we would have desired over the past 12 months. Among the improvements we have planned in the coming year is implementing an electronic processing system, which we believe will create greater efficiencies and transparency for Council and our customers in the building industry.

Council has worked hard in the past year to establish a new style of working together more efficiently and effectively with our communities. We look forward to the new electoral triennium to see the fruits of these efforts helping to forge a better Southland.

What's an Annual Report?

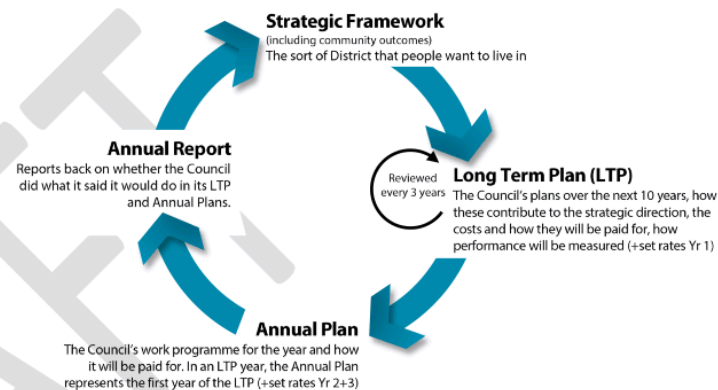
### What's an Annual Report?

This Annual Report tells you and us how well we did against what we said we were going to do in the Long Term Plan (LTP) 2015-2025, how much it cost to do this and how we paid for it.

Audit New Zealand gives its opinion on whether the financial statements fairly reflect the Council's financial performance and financial position and comply with generally accepted accounting practice. Additionally, the opinion is given on how accurately we have monitored and reported on our activities and whether what we have reported on is a good reflection of our performance.

This document reports on the Council's activities during the year 1 July 2018 to 30 June 2019.

### The planning cycle





Council's strategic direction

## Council's strategic direction

The table sets out Council's approach to planning and the strategies and proposals that are set out in this plan, as well as the key priorities we intend to focus on.

What we want to be	<b>Vision:</b>	<b>Southland – one community offering endless opportunities</b>		
	Community outcomes: What end result looks like for our community	<p>Proud, connected communities that have an attractive and affordable lifestyle</p> <p>This means Southland District is a place where people have everything they need to live, work, play and visit; where they are connected to each other, the environment and the world outside Southland; and where they can enjoy a safe and fulfilling life in our unique natural environment.</p>	<p>Resilient communities that leave a legacy for tomorrow</p> <p>This means Southland District is made up of strong communities that take a sustainable approach by considering the impact on the environment and the social, cultural and economic wellbeing of our communities now and in the future.</p>	
How we will work	<b>Mission:</b> <b>How we will go about our role</b>	<b>Working together for a better Southland</b>		
	<b>Our approach:</b> <i>The way we approach our work</i>	<b>We will work in partnership with communities</b> <p>Consider the community in everything we do Small council, big community Acknowledge that Council doesn't always have the answer or the best ideas and that some of the best ideas come from others Support our communities to make good decisions Work to better understand our community's changing needs and priorities Recognise Council is part of the solution, not the solution Involve the community in our decisions and explain the reasons behind our decisions Have conversations with our communities Build better communication channels into our communities Debate issues openly and honestly Work together to maximise regional opportunities Be accountable for our actions</p>	<b>We will constantly look for better ways</b> <p>Find ways to make it easy to do business with Council and in Southland Be open to and look for new ways of doing things Find efficiencies and don't waste money or resources Regularly review activities, services, assets and contracts to ensure efficient and effective management and delivery Focus resources on doing things that are needed and that will make a real difference Anticipate and adapt to change Develop other revenue streams to supplement rates Maximise returns from existing investments Look at initiatives to bring more people and business to Southland Collaborate with others to deliver efficiencies and work smarter Minimise the impact our activities have on the environment</p>	<b>We will work as one team</b> <p>Focus on what is best for Southland's communities Understand district and local responsibilities Clearly define roles at the political and operational levels so everyone knows what is expected of them Trust each other Ensure we act as "we" not "me" Do the things we say we will and be accountable Deal with any problems honestly and up-front and admit and learn from our mistakes Fix problems rather than assign blame Make the best use of the skills and expertise our people have and seek external help when we need to Build our team capabilities Look out for each other and our health and safety</p>

Council's strategic direction

The challenge:		Fundamental shifts are occurring in our communities affecting where and how people live that raise questions about how we can best achieve our shared vision.			
What we need to do	<b>Strategic priorities:</b> <i>What we need to focus on to ensure that we and our communities are making informed decisions to move from where we are now towards our shared vision.</i>	We need to provide strong community leadership and work with our communities on how to adapt to these changes so that the infrastructure, local services and regulatory functions we provide are appropriate and support the achievement of our shared vision			
		<b>Improve how we work</b>	<b>Provide appropriate infrastructure/services</b>	<b>Make informed decisions</b>	<b>More people</b>
		Ensuring that the business of Council is running efficiently and effectively and finding ways to do more with less. Key aspects include: Operate in a financially responsible manner Continue to adapt Doing what we say we will Business improvement work Ease of doing business Significant projects managed effectively Community partnerships Culture Focus on customer support	Ensuring that we are providing infrastructure and services that are fit for purpose for current and future community needs. Key aspects include: Ensuring infrastructure and services are cost-effectively and efficiently managed over the long-term Ensuring legislative / regulatory compliance Considering environmental sustainability and best use of natural resources Considering alternative asset / service delivery options Getting good asset data / service information (e.g. useful lives) Considering appropriate levels of service Mitigating risks – e.g. business continuity planning (natural hazards / critical lifelines) and climate change (sea level rise, rainfall) Better understanding of the future and what this means for communities	Ensuring that we have what is needed to make good decisions. Key aspects include: Building resilient communities Undertaking community engagement and partnership activities and open communication Working regionally and collaborating Community governance and representation review Developing community leadership plans	Ensuring that we build great local places where people want to live and supporting new development opportunities that will help attract more people to Southland. Key aspects include: Working with the community to create great local places Helping to build strong communities Supporting Southland Regional Development Strategy initiatives: Tourism (destination creation, management, marketing) Aquaculture Primary sector extension Digital connectivity
Consider what is appropriate, affordable, acceptable and achievable for communities long term					



## Key highlights/ Executive summary

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### Community governance

Southland District Council (SDC) completed its six-yearly Representation Review in 2019, as well as making some key changes as part of a Community Governance Project started in 2015. As a result, Council has paved the way for a new style of providing leadership to and supporting our communities to nurture their own place in the District.

The community-led development model enables communities to have greater ability to chart their own course into the future, with Southland District Council a supportive partner.

An important change Council has made is to its community board structure, which was put in place for the October 2019 local elections.

Under the former structure around 10,000 residents of Southland District lived in areas that were not represented by one of the eight community boards. In the new determination a ninth community board has been formed and boundaries have been redrawn to allow full District-wide coverage.

The new structure comprises: one mayor, 12 councillors elected by the electors from five wards (Mararoa Waimea, Waiau Aparima, Oreti, Waihopai Toetoe and Stewart Island/Rakiura) and nine community boards: Fiordland, Northern (Parawa-Fairlight, West Dome and Mid Dome subdivisions), Oreti (Hokonui, Midlands and Makarewa subdivisions), Ardlussa, Tuatapere Te Waewae, Wallace Takatimu, Oraka Aparima, Waihopai Toetoe and Stewart Island/Rakiura.

### Great South/Southland Regional Development Strategy

The transition from Venture Southland to the new Southland Regional Development Agency, Great South, was formalised on 1 July 2019.

A board for the new agency was appointed in March, chaired by former Air New Zealand and Telecom (Spark) senior manager Ian Collier.

The board members are: Dean Addie (Southland), Sarah Brown (Southland), Lucy Griffiths (Wairarapa), Maria Pera (Southland) and Joc O'Donnell (Southland).

Venture Southland chief executive Paul Casson left in June 2019 and the board appointed Ann Lockhart as the interim chief executive for the new agency.

Staff along with the assets and liabilities of Venture Southland were being transitioned into Great South. A formal sale and purchase agreement was being put in place between the four Southland councils, as majority owners, and Great South.

[Key highlights/ Executive summary](#)**Bridge replacement programme**

Southland District Council's roading network is the second largest of any territorial authority in the country and includes 852 bridges. Of these, a total of 171 bridges are due for replacement in the next 12 years.

In June 2019 Council approved the allocation of another \$3 million to the replacement of bridges in the current 2018-2021 LTP period. This will enable a number of other priority bridge replacements to proceed.

However, the issues relating to the management of bridges is just one example of a range of infrastructure deficit issues that will need to be addressed.

**Stewart Island/Rakiura**

To meet a perceived shortfall in funding for tourism-related infrastructure on Stewart Island/Rakiura, councillors proposed to raise the Stewart Island visitor levy to \$15 in 2018. However, after consideration of feedback from the community they decided to retain the levy at \$5 until a sustainability review of Council services provided to the Island is completed. This review can inform future decision-making on the levy.

Management consultants Morrison Low were engaged to carry out a stocktake of the current services provided by Council to the Island, how they are funded and whether there is a funding shortfall. The consultants will consider whether there are different ways of delivering and funding these services in a more sustainable way.

In June they engaged with Council activity managers, the Stewart Island/Rakiura Community Board and other stakeholders with an interest in the outcome from this work.

Concurrently, work progressed in 2019 on the Stewart Island/Rakiura Future Opportunities Project.

The objective of this project is to enable future-focused strategic development and planning for Stewart Island/Rakiura, so that the Island, in partnership with local, regional and central government, iwi and other strategic partners, can proactively plan for managed growth and a sustainable future.

With funding assistance from the Ministry of Business, Innovation and Employment (MBIE), Council has engaged consultant Sandra James to progress community planning work she carried out in 2018. The Future Opportunities Plan is due to be submitted by 31 May 2020.

[Key highlights/ Executive summary](#)

### Being prepared for the big one

Emergency Management Southland is leading Project AF8, a South Island-wide project to improve readiness for a magnitude eight or greater earthquake on the Alpine Fault. This project received the 2019 BERL award for Collaborative Government Action at the annual Society of Local Government Managers Awards night. This significant project is to improve readiness for a large-scale earthquake, and is important in increasing Southland District communities' resilience to such an event.

Emergency Management Southland has also been strongly focused on working with communities to develop community-driven emergency response plans. Several were completed in 2018/2019 with more in progress and there has been very positive community attendance and feedback. There was increased engagement with tangata whenua. Annual surveys have also shown an improvement in personal awareness and responsibility as a result of the project.

### Climate change research

Southland's four councils – Southland District Council, Invercargill City Council, Gore District Council and Environment Southland – jointly commissioned an independent assessment of the regional impacts of climate change for Southland. This research, carried out by NIWA, was to give the councils a better understanding of the likely impacts of climate change on their communities and to contribute to planning.

The study indicated that temperatures would generally become warmer, with an increased number of summer dry days and greater probability of drought, and there would be a long-term increase in rainfall, with mean annual river flows expected to increase, raising the likelihood of flooding. Sea level is projected to rise by up to 0.9 metres by 2090.

### Three waters review

The government is reviewing how to improve the regulation and supply arrangements of drinking water, wastewater and stormwater (three waters) to better support New Zealand's prosperity, health, safety and environment. Most three waters assets and services, are owned and delivered by local councils, including Southland District Council.

The review ran in parallel to the latter stages of the Havelock North Inquiry into drinking water safety following the campylobacter outbreak in 2016.

This work has raised broader questions about the effectiveness of the regulatory regime for the three waters.

Following consultation with stakeholder groups including local government, a report released in June 2019 showed general agreement that the regulation of drinking water required urgent attention.

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[Key highlights/ Executive summary](#)

It was expected that cabinet would announce further information about its proposals for new regulatory arrangements early in the 2019/2020 year.

**Focus on business improvement**

Following reviews of Council's service delivery systems in late 2018, a number of internal changes were made to provide greater efficiencies and consistency, and to support the objectives of Council's Community Governance Project. While developing the new systems Council's management team considered the changes to our governance structures through the Representation Review as well as Audit NZ's recommendations on improving project management performance and processes.

In October 2018, the Information Technology, Knowledge Management, Libraries and Customer Support teams were combined in a new group called Customer Delivery. The benefit of these teams being aligned is that staff can improve how customers and staff can access information and deliver a seamless service.

In November 2018 the Community Engineers team was disestablished and those hands-on community roles were absorbed into two newly created teams in the Services and Assets group: Project Delivery and Community Facilities. A key priority for the new Community Facilities team is to create an inventory of all the community facilities in the District and work with the community to establish consistent levels of service for those facilities and open spaces across the District.

**Local government funding inquiry**

Following consultation with stakeholders, the New Zealand Productivity Commission released its draft report on local government funding and financing in July. The inquiry is examining options for improving the system of local authority funding and financing, taking into account a range of factors that influence local authority costs, including:

- maintaining services in areas with declining populations; potentially higher costs related to meeting higher environmental and health standards
- costs of adapting communities and infrastructure to mitigate climate change risks and hazards
- supporting regional development and tourism
- the need to replace ageing infrastructure.

The draft report makes a number of recommendations. After further consultation, the final report is due to go to ministers on 30 November 2019.

[Key highlights/ Executive summary](#)

### The four well-beings

In May 2019 the Labour-led government reinstated the “four well-beings” into the Local Government Act. One of the act’s main objectives is to restore the purpose of local government to be “to promote the social, economic, environmental, and cultural well-being of communities”.

Southland District Council anticipated the reinstatement of this section of the act. It is consistent with our approach of supporting communities to nurture the development, health and resilience of their own places through a process of community-led development.

### Te Pare o Te Rohe Pōtae o Murihiku

An elaborate carving that depicts the Southland story hangs proudly outside Southland District Council chambers. The artwork was commissioned by Council and crafted by Southland artist Steve Solomon, of Down South Whakairo. The name of the piece, Te Pare o Te Rohe Pōtae o Murihiku, translates as the door lintel of the shelter over the land of Southland, which incorporates the Maori name gifted to Southland District Council by Ngāi Tahu in 2005.

The intricate etchings within the carving – comprising tōtara, pāua shell, harakeke (flax), stone and steel, as well as feathers from native birdlife – represent Southland and its communities, as seen through the lens of Southland District Council’s rebrand launched in 2017.

The carving was blessed at an unveiling ceremony on 25 September 2018.

### Key projects

- **Te Anau wastewater upgrade project.** This \$22 million project is of significant scale and cost to the community and will require a lot of work and resource from Council. Preparation of the Kepler block dispersal site was on track to be completed at the end of the 2019 calendar year. The contract for pipeline construction and associated works was awarded to Fulton Hogan, with work scheduled to begin in late August 2019. The change in dispersal method from centre pivot irrigation to sub-surface drip irrigation requires a new resource consent, creating some uncertainty around timing of completion of the project.
- **Predator Free Rakiura.** Council is represented in the leadership group of this aspirational project to remove target predators from the main island and surrounding islands of Stewart Island/Rakiura. Bridget Carter was appointed as project manager for Predator Free Rakiura on 6 August 2018. On 13 July 2019, 13 parties including SDC, Conservation Minister Eugenie Sage and local rūnanga signed a memorandum of understanding which signals their combined commitment to developing a strategy for this project.
- **Alternative Coastal Route/Catlins Road/Southern Scenic Route completed.** Sealing the Catlins alternative coastal route is the biggest roading project ever commissioned by Southland District Council. The job cost \$9.5 million and took 18 months to complete, with just over half of the cost paid by the NZ Transport Agency. The final road markings on the last section of the newly sealed road, at the Curio Bay end,



[Key highlights/ Executive summary](#)

were painted on 12 November 2018. The Roding Company had the main contract for this project. The road was officially opened in a ceremony at Slope Point by Mayor Gary Tong on 6 December 2018.

- **Winton stormwater and water mains.** A major project to upgrade 1km of stormwater pipes and associated fixtures in Winton was on track to be completed early in the 2019/2020 year. Contractors Opus and Downer broke ground on 7 February 2019. The project's total cost of \$1,509,673 is being funded by a 30-year loan, with the Winton Community Board approving \$500,000 from reserves to lessen the impact of repayments on the town's ratepayers.
- **LED street lights.** Council completed a two-year project to replace most of its network of 2673 high-pressure sodium, mercury vapour and mercury halide street lights throughout the District with new LED lights. These lights are more efficient and will significantly reduce future operating and maintenance costs. A total of 2328 street lights were replaced, with the \$1.5 million cost largely funded by NZ Transport Agency.

Summary Activity Report – Draft (subject to change)

**Summary Activity Report – Draft (subject to change)**

Performance Measures				Projects						
Activity Group	Achieved	Not achieved	Total	Activity Group	Complete	In Progress	Deferred	Not Started	Terminated	Total
Community services	9	2	11	Community services	33	21	13	1	18	86
District leadership	13	6	19	District leadership	1	4	1	1	2	9
Emergency management	2	0	2	Roads & footpaths	10	8	4	0	3	25
Regulatory services	10	3	13	Stormwater	1	3	0	0	0	4
Roads & footpaths	4	2	6	Wastewater	1	17	2	4	0	24
Solid waste	5	1	6	Water supply	11	9	4	1	4	29
Stormwater	8	2	10	<b>Total</b>	<b>57</b>	<b>62</b>	<b>24</b>	<b>7</b>	<b>27</b>	<b>177</b>
Sewerage	5	1	6							
Water supply	3	7	10							
<b>Total</b>	<b>59</b>	<b>24</b>	<b>83</b>							

Financial Overview – to be completed

**Financial Overview – to be completed**

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Annual Report Disclosure Statement/Financial Prudence Benchmarks – to be completed

**Annual Report Disclosure Statement/Financial Prudence Benchmarks – to be completed**

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Annual Report Disclosure Statement/Financial Prudence Benchmarks – to be completed

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### Shared Services Annual Report statement

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Council fully participates in relevant shared service arrangements via a Memorandum of Understanding with the other local authorities locally and nationally. There is better value obtained through those services than trying to undertake the work on our own. The following are examples of some of those collaborations.

#### Building control

Four southern territorial authorities continue to work closely together on building control matters in terms of both information sharing and staff exchanges to support each other at busy times.

Southland District Council (SDC), Gore District Council (GDC), Invercargill City Council (ICC) and Clutha District Council (CDC) are participating in this initiative.

The councils share a combined process and quality manual as well as shared regulation forms. The shared manual and forms standardise the consent processing methodology and quality assurance processes and has been the subject of a formal IANZ reaccreditation reviews with all four councils. IANZ has complimented the shared manual approach and referred several other building consent authorities to seek a copy of the manual.

The subsequent step was consideration of a shared approach to building consent fees across the four councils, which is being considered as part of the Southland Regional Development Strategy Ease of Doing Business Action Team work. The investigation on the concept of standardised building consent fees was progressed during 2018/2019 and each of the councils has agreed in principle to support a combined fee structure. It is expected that such a structure will be implemented in the 2019/2020 year at the earliest.

#### Emergency Management Southland

Emergency Management Southland (EMS) is a shared service between Southland District Council, Environment Southland, Invercargill City Council and Gore District Council.

It focuses on ensuring communities are prepared for emergencies and are able to respond to and recover when these events happen.

In 2018/2019 EMS led Project AF8, a South Island-wide project to improve readiness for a magnitude eight or greater earthquake on the Alpine Fault.

EMS was strongly focused on working with communities to develop community-driven emergency response plans. Several were completed in 2018/2019 with more under way and there was a good level of community engagement.

**Information technology**

The IT Shared Services Operations Subcommittee has over the past 12 months undertaken some activities which will have a positive outcome to all the member councils and the ability to provide a more collaborative platform moving forward. Shared services projects that were completed during the past year were:

- continuation of the CommVault offsite Backup and Recovery project; including a full health check of the system, ensuring that we are staying compliant with upgrades to the latest releases.
- discussions continued around a collaborative approach to the delivery of a Southland-wide spatial and ePlan solution.
- discussions were held on establishing a shared training resource.
- work progressed on developing a shared portal for solicitors to enable them to perform rates searching across Southland region from one single platform, for conveyancing purposes.

**Iwi liaison**

All four Southland councils continue to fund and support Te Ao Mārama Inc, the agency approved by Te Runanga o Ngāi Tahu to act on iwi liaison matters in Murihiku/Southland under the Resource Management Act 1991 and the Local Government Act 2002.

Since Te Ao Mārama's inception, Queenstown Lakes District Council, Otago Regional Council and Clutha District Council have also joined in supporting the agency.

The papatipu rūnanga and participant councils continue to meet quarterly at the Te Roopū Taiao hui, which provides for excellent partnership and exchange of information.

**Library consortium**

The consortium came together to share a range of services during 2014/2015. These originally included the Symphony Library Management system which allowed access to the complete catalogues of Dunedin, Invercargill, Queenstown Lakes, Central Otago and Southland District Libraries for all residents.

Differing demands by various councils saw a very amicable split from this in 2016/2017 although all members are still using the Symphony management system. Southland District, Dunedin City, Central Otago and Queenstown Lakes Districts have joined the national consortium, Kōtui, which provides enhanced support, searching and ongoing enhancements.

A range of other opportunities are also being explored between the districts, including integrated holiday and reading programmes, requests and holds able to be placed across boundaries and the possibility of staff exchanges. Purchase of large print, audio and ebook collections have long

been shared by the consortium and these collections are exchanged, or made available, to all members. Authors visits are co-ordinated to minimise costs/travel and accommodation.

Although consortium membership remains unchanged, member authorities do some things slightly differently. However, this is unlikely to impact upon the level of service members of the public receive.

Southland District Council borrowers are able to access all catalogues through their local branch. Reciprocal membership is available at all libraries from Waitaki south for any resident of those local authorities.

Training and professional development is at the forefront of SouthLib activities as this reduces costs, allows access to national and international speakers and offers benchmarking opportunities, which would possibly be outside the scope of a single authority. This also allows for networking and a spirit of collegiality for staff who often work in isolation.

### **Regional development**

The transition from Venture Southland to the new Southland Regional Development Agency, Great South, was formalised on 1 July 2019.

This was the result of a significant community collaborative project – the Southland Regional Development Strategy – published in October 2015 by the Southland Mayoral Forum.

The major goal of the strategy and its subsequent action plan is to increase the Southland population by 10,000 more people by 2025, through creating more jobs and taking up more development opportunities.

In 2018/2019 the four Southland councils – Southland District Council, Invercargill City Council, Gore District Council and Environment Southland – along with the other shareholders the Southland Chamber of Commerce, Southern Institute of Technology, Invercargill Licensing Trust, Maitaia Licensing Trust and Community Trust South formally approved the Joint Shareholders Agreement and constitutional documents that allowed the legal formation of the new company.

A board for the new agency was appointed in March, and a formal sale and purchase agreement was put in place between the four Southland councils, as majority owners, and Great South. Staff along with the assets and liabilities of Venture Southland were transitioned into Great South.

### Opportunities for Māori to contribute to decision-making

Approximately 10% of Southland District's population is Māori. Council acknowledges the importance of tikanga Māori and values its relationship with both Ngāi Tahu (through the four Southland papatipu rūnanga) and ngā matawaka (other Māori who are not Ngāi Tahu) living within Murihiku/Southland.

Southland District Council was officially gifted its Māori name 'Te Rohe Pōtae o Murihiku' at a naming ceremony at Takutai o te Titi marae at Colac Bay/Ōraka in November 2005, strengthening links between Council and the tangata whenua and emphasising the importance of Council's partnership with Ngāi Tahu. The Māori name acknowledges Council's role as an all-embracing shelter ("umbrella/lid") for its District.

#### Charter of understanding

To help promote and develop its relationship with Māori, the seven local authorities (Southland District Council, Invercargill City Council, Queenstown Lakes District Council, Gore District Council, Clutha District Council, Otago Regional Council and Environment Southland) are active participants and signatories to the charter of understanding 'He Huarahi mō Ngā Uri Whakatapu – A pathway for the generations coming through' with Te Ao Mārama Incorporated. The charter of understanding provides:

- the basis for an ongoing relationship between the seven councils and the tangata whenua of Murihiku to assist in developing the capacity of Māori to contribute to decision-making processes
- a foundation for consultation on a range of local government issues
- for the recognition and willingness of Te Ao Mārama to assist all councils in consultation with ngā matawaka living in Murihiku. This is important in terms of Māori contribution to decision-making in the Southland District. The Local Government Act 2002 responsibilities of councils in relation to Māori are with all Māori and not solely the local iwi.

Te Roopū Taiao is the collaborative structure put in place to give effect to the Charter of Understanding and the obligations of the parties to the charter. Councillors and Council staff involved in resource management regularly attend Te Roopū Taiao meetings. Te Roopū Taiao includes ngā matawaka (other Māori who are not Ngāi Tahu) representatives and meetings are usually held quarterly, with minutes reported back to participant councils.

A number of councils throughout New Zealand have resolved to make representation provisions which provide for specific seats for Maori on councils and associated committees. Southland District Council engaged in 2018 with Te Ao Mārama on this matter as part of its Representation Review process. Te Ao Mārama representatives expressed no desire at that stage to alter the existing participation/representation arrangements to create specific seats/representation for Maori. However, it is important that Council remains receptive to further dialogue on such matters in the future if it will enhance Maori participation in Council's decision-making processes.



Opportunities for Māori to contribute to decision-making

**Fostering Māori capacity**

Initiatives	Status	Progress
Continue to engage Te Ao Mārama as a partner during its decision making and consultation processes	Ongoing	Te Ao Mārama representatives were part of the hearing committee which heard 2018-2028 LTP submissions.
Provide for a representative from Te Ao Mārama for the duration of the District plan submission hearings in conjunction with the Resource Management committee	Completed	The District Plan hearing process has now concluded, However, Resource Management staff have been liaising closely with Te Ao Mārama on various proposed District Plan Changes such as the Dark Skies Plan Change for Rakiura
Continue to hold regular liaison meetings between Te Ao Mārama and Council executive and senior managers	Ongoing	Regular meetings held and Council senior managers also attend Te Roopu Taiao
Provide an interpreter on request should Māori wish to present submissions to Council in Te Reo Māori	Ongoing	Interpretation service available on request
Provide a standing invitation to all Māori to attend Council meetings and hearings to become familiar with Council protocol	Ongoing	Standing invitation in place
Give consideration to appointment of Iwi representatives to act as hearing commissioners on key issues such as major resource consent applications that have issues of Iwi significance.	Ongoing	This is considered on a case by case basis. Where Te Ao Mārama is a submitter, then the choice of Iwi representative needs to recognise the need to avoid any real or perceived conflicts of interest
Maintain existing protocols with Māori in relation to the ways in which Council undertakes its statutory duties and integrate protocols into the organisation	Ongoing	The charter of understanding/He Huarahi mo Nga Uri Whakatapu, which is the foundation document for the relationship was comprehensively reviewed in 2016. The Charter has now been in existence for 25 years and this was recognised at the recent New Zealand Planning Institute Awards with a Best Practice Commendation in 2019.
Regularly refer to and report against Te Tangi a Tauria, the new Ngāi Tahu Murihiku Resource Management Plan when assessing resource consent applications	Ongoing	Resource management staff consistently refer to relevant Te Tangi a Tauria content when processing and reporting on relevant resource consent applications
Maintain its commitment to ongoing funding of Te Ao Mārama Incorporated, the Ngāi Tahu (Murihiku) Resource Management Agency	Complete	Ongoing funding for Te Ao Mārama has been included in the 2018-2028 Long Term Plan, and will also be provided for in the 2021-2031 Long Term Plan
Continue to train new staff and councillors on marae protocol, local history and related legislation	Incomplete	There has been no formal training in this area in 2018/2019 beyond the informal monthly contact sessions referred to below.
Continue to provide regular contact sessions for SDC staff to interact with Te Ao Mārama staff on topical matters of mutual interest, to maintain and enhance the relationship between the agencies	Ongoing	Contact sessions held every month in 2018/2019. These have been very well attended by staff with high interest and the sessions are now usually fully booked
Display Ngāi Tahu taonga items, following agreement with Murihiku Ngāi Tahu Papatipu Rūnanga at its Invercargill office and all area offices, to acknowledge the strength and importance of its relationship with Ngāi Tahu.	Ongoing	The carving is in place at the entrance to the Council Chamber and a blessing ceremony held.

Statement of compliance and responsibility – to be completed in September 2019

## Statement of compliance and responsibility – to be completed in September 2019

### Compliance

The Council and management of Southland District Council hereby confirm that all statutory requirements in relation to the Annual Report, as outlined in the Local Government Act 2002, have been complied with.

### Responsibility

The Council and management of Southland District Council accept responsibility for the preparation of the annual financial statements and the judgements used in them.

The Council and management of Southland District Council accept responsibility for establishing and maintaining a system of internal control designed to provide reasonable assurance as to the integrity and reliability of financial reporting.

In the opinion of the Council and management of Southland District Council, the annual financial statements for the year ended 30 June 2018 fairly reflect the financial position and operations of Southland District Council.

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Gary Tong

MAYOR

Date:

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Steve Ruru

CHIEF EXECUTIVE

Date:



Audit Report – to be completed in September 2019

**Audit Report – to be completed in September 2019**

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Council activities

## Council activities

This section provides an overview of Council's activities, organised within Council's nine groups of activities. Four of these groups are mandatory under the Local Government Act – Roads and Footpaths, Wastewater, Stormwater and Water Supply.

GROUP OF ACTIVITIES	ACTIVITIES	
Community Services	Community assistance (includes grants, work schemes) Cemeteries Community facilities (includes community centres, Council offices/buildings and water structures) Community housing	Library services Parks and reserves Public toilets Stewart Island Electricity Supply Authority Te Anau Airport Manapouri
District Leadership	Community futures (includes community planning and economic development) District support (includes customer support) corporate support (includes people and capability, communications and engagement, strategy and policy, finance, information management)	Forestry Representation and advocacy
Emergency Management	Emergency management	
Regulatory Services	Animal control Environmental health	Building control Resource management (includes District planning)
Roads and Footpaths	Roads and footpaths (includes parking) Bridges	Around the Mountains Cycle Trail
Solid Waste	Refuse, recycling and greenwaste	
Stormwater	Stormwater	
Wastewater	Wastewater (also known as sewerage)	
Water Supply	Drinking water supplies	Rural (stock) water supplies

## Community services

### What we deliver

The community services group of activities includes the following:

- Community assistance (includes community funding, work schemes)
- Cemeteries
- Community facilities (including community centres, offices and buildings, water structures)
- Community housing
- Library services
- Parks and reserves (open spaces)
- Public toilets
- Stewart Island Electricity Supply Authority
- Te Anau Airport Manapouri

### Why we do it

This group of activities provide funding or facilities that enable communities and visitors to participate in a range of recreational, educational, sporting, commercial and social/cultural activities. This enables communities to be more socially connected and active and makes Southland a desirable place to live. Some of these activities (electricity supply, water structures, open spaces and airports) are also important economically to support the operation of local businesses and industries, which in turn contributes to sustaining our local communities. There are also benefits to the environment by controlling access to sensitive water and coastal environments, reducing the likelihood of human waste impacting on the environment and raising community appreciation (and use) of our unique natural areas.

### Community outcomes

The primary outcome of this activity group is: Proud, connected communities that have an attractive and affordable lifestyle

The secondary outcome of the activity group is: Resilient communities that leave a legacy for tomorrow

### Identified effects

Providing community service facilities may result in environmental impacts such as solid waste, energy use or spray drift, or pests in parks and reserves. Council seeks to minimise these negative effects by ensuring operations are managed effectively; and that any waste is minimised and energy and water are conserved. Other possible negative effects from these activities could include traffic and noise affecting neighbours of community facilities and the cost of facility upgrades being beyond the ability of the community to pay.

## How well we did– Key highlights and performance results

### Community assistance

Southland District Council provides grants and donations to many organisations throughout Southland through its Community Initiatives Fund, Regional Heritage Fund, scholarships, and other funds managed on behalf of organisations such as Creative New Zealand and Sport New Zealand.

Grants given out through the initiatives fund totalled \$222,717, 91 groups/organisations and six people received scholarships.

Southland District Council's work scheme programme provides community service clients with a way of completing their court-directed community service sentences. The scheme also makes it possible for small communities to undertake projects they would otherwise not be able to due to costs or lack of resources.

Projects included:

- Construction of a shelter and picnic tables for the Around the Mountains Cycle Trail
- Noxious plant control (cutting gorse and broom along fence lines) and track maintenance at Kamahi and Mores Reserves
- The team also helps out with the maintenance of the lawns and gardens at some of the community housing units

### Cemeteries

There are a number of Council-owned cemeteries within the District along with some owned and managed by local cemetery trusts. This activity relates to the Council-owned cemeteries.

- Projects included:
- A new beam and information kiosk was installed at Centre Hill cemetery at Mossburn in October 2018.
- New cemetery beams at Winton were completed in March 2019.
- Work progressed on updating the information panels at East Winton cemetery. This is due to be completed in 2019/2020.
- A memorial wall was installed at Halfmoon Bay cemetery on Stewart Island/Rakiura in May 2019.
- The Riverton/Aparima Community Board was involved in a community project to relocate the historic Wild Bush/Waipango School memorial gates to the Riverton cemetery. These were formally rededicated on 13 April 2019.

### Community facilities (includes community centres, Council offices/buildings and water structures)

- Council continues to undertake maintenance on all of its community facilities. However, a number of facilities get very little use. With an ageing population in the District, priorities and demand for use of some community facilities have changed. There is generally less enthusiasm from people to take on roles that support the running of these facilities. Most of the District's halls were built in the 1950s and although they are structurally sound they are not necessarily fit for purpose any more. Council is taking inventory of all of these facilities as part of a wider review of all community facilities and open spaces in the District. The objective is to define a minimum level of service that is consistent for all Council facilities across the District.
- Council undertook a number of programmed external painting projects on facilities throughout the year, as well as some unplanned internal maintenance.

[How well we did– Key highlights and performance results](#)

- Council's Invercargill office building requires significant maintenance and upgrading work to address seismic, fire and accessibility issues, as well as appropriate heating and ventilation. Council is looking at various options, including rebuilding or leasing new premises. A business case has not been developed yet, but it is assumed that the cost of a new building would provide better value than extensive maintenance and refurbishment of the existing building. \$10.5 million has been budgeted in years 5 and 6 of the 2018-2028 Long Term Plan for this project. However, it is early days and Council won't make a decision on this until the business case is completed and all the information is known.
- Council manages a variety of water structures throughout the district.

### Community housing

- Council continues to have high occupancy of 90% to 95% in its stock of 69 community housing units. As a result there is a large number of reactive call-outs that the community facilities and property teams have to respond to. The units are generally well maintained and meet current legislative requirements. Most of the tenants are long term, which makes it difficult to carry out major refurbishment without requiring the tenant to move out while the work is being done.
- Some units had a total refit towards the end of the financial year after long-term tenants passed away. Others have had minor repairs such as carpet replacement, painting and new appliances. Council is working towards having consistency across all units so that any future maintenance is standardised.

### Library services

- There was a major issue at the Winton office/library when a biological assessment revealed toxic mould spores were present throughout the building. This prompted the closure of the building while future investigation was undertaken to determine the extent of the work that would be required to fix the problem. In the meantime the Council area office and library operated out of the supper room at the Winton Memorial Hall before relocating to longer term temporary premises in the Winton RSA hall. Regular users of the library have been largely supportive of Council staff affected by the changes during this difficult time, which is greatly appreciated.
- Southland District Libraries joined the national Kōtuiti library network at the beginning of the 2018/2019 financial year. This service links more than 30 libraries around New Zealand with shared access to software, cataloguing and records, as well as technical support.
- The libraries continued to run their popular Stepping Up programme providing digital literacy classes for seniors. Other programmes or services include Wriggle and Rhyme and Spark Jump.
- Southland District Libraries user numbers remained steady over the year, bucking a national trend of declining library foot traffic. Aotearoa People's Network Kaharoa (APNK) computer usage within the libraries is dropping quite quickly but more people are accessing the free wifi offered at libraries using their own devices.

### Parks and reserves

- Council continues to invest in its open spaces with new playground equipment installed at Thornbury, an upgrade to the trail from the Te Anau marina to the mouth of the Upukerora River and the re-roofing of a shelter at Riverton. Council is also assisting community groups to install a skate park at Tokanui and a loop track at Gorge Road.
- Trees have featured highly on the list of issues that Council dealt with throughout the year, with a number of old large shelter belts and individual trees having to be removed because of the health and safety risk they pose to the community.

How well we did– Key highlights and performance results

**Public toilets**

- Council applied for and received \$427,681 from the government's Tourism Infrastructure Fund for work to upgrade facilities at Waikawa, Monkey Island, Clifden Bridge and Te Anau. The projects at Waikawa and Te Anau have been completed. The Clifden Bridge and Monkey Island projects span into the next financial year. The toilet at Colac Bay was replaced and officially opened by the mayor in early July. Council is providing a consistent look and feel to the new facilities in terms of construction but the exteriors will have a local flavour that is provided by the addition of a graphic wrap around the walls.

**Stewart Island Electricity Supply Authority**

- SIESA's network is powered by five diesel generators at a central power station and the power is delivered by 30km of overhead lines, 10km of underground cables and 35 distribution transformers. Globally, there has been an increase in the cost of diesel. However, despite this, the fuel efficiency of the generators increased during the year.
- This year, a project to replace red-tagged power poles was completed.
- Replacement diesel tanks are to be installed in the new financial year.

**Te Anau Airport Manapouri**

- The airport runway was crack sealed and the runway markings were re-sprayed.
- The building was re-oiled and the security system was replaced.
- Large aircraft numbers using the airport were up 13% from the previous year.
- Smaller aircrafts numbers were on average with the previous five years
- The airport is working towards its Part 139 certification. This will enable larger passenger and freight flights into and from the aerodrome providing an expanded market opportunity for this facility.

**Performance results****Key Performance indicator results**

The community services activity group has 11 KPIs and 11 targets. 9 were achieved, 2 were not achieved. Of the two targets not achieved, work was in progress to improve the standards.

**Performance measures**

Provide facilities communities need and support the community to participate in a range of recreational, educational, sporting, commercial and social/cultural activities			
Level of Service (LoS) 22: Facilities are fit purpose, in appropriate locations and managed cost-effectively (community facilities)			
Key Performance Indicator	Target	Result	How council performed
KPI 22.1: Percentage of facilities that meet desired standards <sup>1</sup> : (a) community centres (b) wharves/jetties	a) 100% b) 100%	a) 96.77% b) 90.91%	<b>a) Not Achieved</b> The Winton office/library is currently not at the required standard. Toxic mould spores have been found in the building and Council is currently assessing the cost of remedial action to bring the building back up to standard. <b>b) Not Achieved</b>



How well we did– Key highlights and performance results

			Riverton 5 out of 6 – One of the council structures is non-compliant due to an ongoing access issue which has meant we are unable to repair the structure. We are working to resolve this with the adjoining owner. Stewart Island - The Ulva Island structure is awaiting a pending Tourism Infrastructure Fund (TIF) application to get funding to rebuild. (2018/2019: New measure)
KPI 22.2: Community housing occupancy rate	90%	91.3%	<b>Achieved</b> Community housing occupancy was in high demand. (2018/2019: New measure)
KPI 22.3: Community housing net cost (rates)	\$0	\$0	<b>Achieved</b> The overall budget was in credit so there was no funding required from rates for this activity for this year. The purpose of the KPI is to not have an impact on rates (2018/2019: New measure)
KPI 22.4: Cemetery interment net cost (rates)	\$0	\$0	<b>Achieved</b> The overall budget was in credit so there was no funding required from rates for this activity for this year. The purpose of the KPI is to not have an impact on rates (2018/2019: New measure)
KPI 22.6: Number of unplanned interruptions to Stewart Island electricity supply	≤6	5	<b>Achieved</b> There were five for the year. (2017/2018: Achieved - 3 )
1 – Meeting required standards for community centres and wharves/jetties are those achieving a condition rating of 2 - Minor Defects Only (IIMM manual).			
<b>A network of open spaces and facilities that celebrate and enhance our natural environment that can be appreciated and enjoyed by current and future generations</b>			
<b>Level of Service (LoS) 23: Facilities are fit for purpose, in appropriate locations and managed cost effectively (Parks, Reserves and Public Toilets)</b>			
<b>Key Performance Indicator</b>	<b>Target</b>	<b>Result</b>	<b>How council performed</b>
KPI 23.1: Percentage of facilities that meet desired standards <sup>1</sup> : (a) parks/reserves (b) playgrounds (c) sportsfields (d) public toilets	95%	100%	<b>Achieved</b> All 67 toilets were inspected every four months. All met the desired standards. (2018/2019: New measure)
KPI 23.2: Complete open space strategy implementation plan within budget for: (a) open space projects <sup>2</sup> (b) public toilet projects <sup>2</sup>	Implementation plan to be developed	implemented plan is being developed	<b>a) Achieved</b> <b>b) Achieved</b> a and b) Increased funding was agreed for open spaces in the 2018 LTP. Work has started on the development of the levels of service delivery that supports the development of the implementation plan. Without this level of service work, progress towards the implementation plan is not viable as it is needed to define and scope the right projects for the implementation plan. (2018/2019: New measure)
KPI 23.3: Number of complaints about public toilets	≤ 25	16	<b>Achieved</b> There were sixteen complaints about cleanliness of toilets for the year. (2018/2019: New measure)
1 – Desired standards relates to those set under the contract and includes a range of factors such as lawn mowing, weed removal and equipment inspection and maintenance.			
2 – The target number of projects and costs included in the table above for years 2-10 have been estimated and will be confirmed/updated once the open spaces implementation plan has been prepared and the project scoping is complete in 2018/2019.			
<b>Connect residents to local, national and global communities, information and ideas</b>			
<b>Level of Service (LoS) 24: Provide easy access to information, resources and tools (Library Service)</b>			

How well we did– Key highlights and performance results

Key Performance Indicator	Target	Result	How council performed
KPI 24.1: Active <sup>1</sup> library membership per capita	Establish baseline	17.51%	<b>Achieved</b> This was a new KPI for libraries to look at the number of active members rather than measuring only books issued to borrowers. Libraries are more than a book repository. An active member is considered any user that has used their library card within the previous 12 months. Our active membership has remained steady across the 12 months from July 2018 to June 2019. This is counter to the national trend which has shown a decline in library membership nationwide. This year we have created the benchmark and aim to grow our active members over the next year. (2018/2019: New measure)
1 – Definition of an "active" member is customer using their library card to issue books, access online databases or register for a library program			



How well we did– Key highlights and performance results

## Grants and Donations

	2018/2019 Actual \$(000)	2018/2019 Budget (LTP)\$(000)
<b>Grants</b>		
Citizens Advice Bureau	2	2
Cycling Southland Incorporated	3	3
Gore Counselling Service	1	1
High Values Area	15	15
Hollyford Conservation Trust	10	10
IWI Funding	41	41
Life Education Trust	5	5
Loss and Grief Centre	13	15
Miscellaneous Grants	3	9
Safe Swim Programme	23	23
Southern REAP	10	10
Southland Indoor Leisure Centre (Stadium maintenance	75	75
Southland Regional Heritage Committee	557	557
Southland Safer Communities	10	10
St John Ambulance	-	1
Toimata Foundation (formally EnviroSchools Programme)	10	10
Waituna Partnership	25	25
Warm Homes Trust	30	35
		2018/2019 Budget (LTP)\$(000)
<b>Scholarships</b>		
Bursaries	6	7
Community Service Award	-	1
Debating Competition	-	1
Outward Bound	1	8
Funding Assistance for Council Activities		
Dog and Animal Control	38	38
Contribution Parks & Reserves	15	15
Holiday Programmes	30	30
Museum Services	31	31
Santa Parade	-	5
Allocation Grants		
Community Initiative	111	109
Creative Communities	26	21
District Heritage	64	63
John Beange	2	1
Northern Southland Development Fund	9	10
Ohai Railway Fund	40	55
Sport NZ	11	13

## Funding Impact Statement – Community services

## Funding Impact Statement – Community services

2017/2018		2017/2018	2018/2019	2018/2019
Budget (AP)		Actual	Actual	Budget (LTP)
(\$000)		(\$000)	(\$000)	(\$000)
	<b>Sources of operating funding</b>			
2,163	General rates, uniform annual general charges, rates penalties	2,162	2,484	2,481
2,749	Targeted rates	2,756	2,616	2,616
70	Subsidies and grants for operating purposes	156	77	61
1,314	Fees and charges	1,338	1,368	1,287
3,072	Internal charges and overheads recovered	3,040	3,280	3,294
694	Local authorities fuel tax, fines, infringement fees, and other receipts <sup>1</sup>	799	800	762
<b>10,062</b>	<b>Total operating funding</b>	<b>10,251</b>	<b>10,624</b>	<b>10,502</b>
	<b>Applications of operating funding</b>			
6,329	Payments to staff and suppliers	5,888	6,976	6,649
-	Finance costs	-	-	-
2,100	Internal charges and overheads applied	2,018	2,081	2,142
1,242	Other operating funding applications	1,255	1,378	1,280
<b>9,670</b>	<b>Total applications of operating funding</b>	<b>9,162</b>	<b>10,435</b>	<b>10,017</b>
<b>391</b>	<b>Surplus (deficit) of operating funding</b>	<b>1,090</b>	<b>188</b>	<b>431</b>
	<b>Sources of capital funding</b>			
34	Subsidies and grants for capital expenditure	11	286	309
16	Development and financial contributions	19	-	64
2,059	Increase (decrease) in debt	(147)	276	636
10	Gross proceeds from sale of assets	319	81	60
-	Lump sum contributions	-	-	-
<b>2,118</b>	<b>Total sources of capital funding</b>	<b>202</b>	<b>643</b>	<b>1,068</b>
	<b>Applications of capital funding</b>			
	Capital expenditure			
25	▪ to meet additional demand	104	-	64
2,768	▪ to improve the level of service	321	765	399
1,125	▪ to replace existing assets	269	636	2,551

## Funding Impact Statement – Community services

(1,107)	Increase (decrease) in reserves	902	(220)	(1,214)
(300)	Increase (decrease) in investments	(304)	(350)	(300)
<b>2,510</b>	<b>Total applications of capital funding</b>	<b>1,292</b>	<b>832</b>	<b>1,499</b>
<b>(391)</b>	<b>Surplus (deficit) of capital funding</b>	<b>(1,090)</b>	<b>(188)</b>	<b>(431)</b>
-	<b>Funding balance</b>	-	-	-

<sup>1</sup> includes all other operating finding from sources not identified above.

### Funding impact statement – Budget variations

Total operating funding was higher than budgeted due to an increase in fees and charges received whilst payments to staff and suppliers are above budget due to a restructure of services and assets staff. Capital expenditure to replace existing assets is lower than budgeted due to delays in SIESA operations projects and the majority of the new toilet upgrade projects not being completed at the end of the financial year. Additionally, the upgrade of the Invercargill office has been deferred by Council.

## District leadership

### What we deliver

The District leadership group of activities includes the following:

- Community futures (includes community planning and economic development)
- Customer and corporate support (includes customer support, people and capability, communications, strategy and policy, financial management, information management)
- Forestry
- Representation and advocacy

#### Community futures

Council supports collaborative partnerships with local community organisations and key national and regional agencies/stakeholders that support the District's communities and that add value to residents' quality of life and visitor experiences. This includes Council's investment in regional economic and tourism development and local community development opportunities. At a regional level, Council is involved in regional development initiatives encompassing economic development, attracting business and providing and promoting quality visitor experiences.

#### Customer and corporate support

Customer support provides the community with frontline support and assistance to get answers to their inquiries, register their dogs, apply for building and resource consents or alcohol and food licences, action LIM and PIM requests and access many other Council-related services. The activity is provided through various channels including telephone, email and post, as well as face to face through our offices and libraries in Invercargill, Lumsden, Oban, Otatau, Riverton, Te Anau, Winton and Wyndham.

The corporate support activity includes communication and engagement as well as the more internal functions such as strategy and policy, people and capability, finance and information management, which provide support to the overall operation of Council.

#### Forestry

Council operates a sustainable forestry business, undertaking forestry establishment, silviculture and harvesting. Council aims to successfully grow, harvest and market plantations of forests to provide the best possible return. The provision of a return relates to the maintenance of an alternative income stream to offset rates. The estate is spread across four forests with a total legal area of 1,840 hectares. The majority of the estate is in freehold ownership.

#### Representation and advocacy

Council encourages decision-making at a range of levels – centrally by Council and at local levels, through community boards, community development area subcommittees and other subcommittees. Council also seeks input from young people in the District through the Youth Council and supports other representative groups such as the Milford Community Trust and the South Catlins Charitable Trust, Predator Free Rakiura and the Northern Southland Community Resource Centre Charitable Trust.

Council plays a strong advocacy role in representing local interests by way of submissions, deputations and lobbying to regional and central government and other relevant agencies. Council is proactive in ensuring there is appropriate representation on national working parties and organisations so that a southern and/or rural voice is heard. Key aspects of the activity include three-yearly elections for the mayor, councillors, community boards and community development area subcommittees and six-yearly representation reviews to determine the representation structure.

Why we do it

## Why we do it

These activities help make it easier for people to access Council's services, understand the issues surrounding Council's activities and provide opportunities to participate meaningfully in shaping the District's services, facilities, policies, spaces and places, and, ultimately improve the quality of life in the District. They encourage collaboration and partnerships, not only so communities can achieve more, but also to strengthen community connections, understanding and self-reliance.

Forestry operates as a commercial-type investment with the income helping to reduce the level of rates required.

## Community outcomes

The primary outcome of this activity group is "Proud, connected communities that have an attractive and affordable lifestyle". The secondary outcome of the activity group is "Resilient communities that leave a legacy for tomorrow".

## Identified effects

There are no significant negative effects from Council's District leadership activities.

## How well we did – Key highlights and performance results

### Community development

- Three community liaison officers (CLOs) joined Council in June 2019. Their role is to work with communities and community boards at a local level, allowing the community partnership leaders (CPLs) to focus more on strategic planning and working with central government agencies on behalf of communities. The CPLs also source funding for community growth projects. The CLOs will have a key role in embedding Council's new community governance structure effective from October 2019, and helping to build capacity and capability for community organisations to become more self-sufficient.
- Council staff worked on development of plans for Southland District's nine community boards. Once adopted, these will align communities' own aspirations with Council's 2021-2031 Long Term Plan. The process involved extensive consultation and engagement with all layers of communities, from youth to business to iwi.
- CPLs undertook research into issues related to the aged in Southland's communities. This is a significant work stream for the District as we prepare for an increasing number of senior people in our population.
- CPLs supported the process to secure funding from the Tourism Infrastructure Fund for the Te Anau wastewater project, and a range of Southern Scenic Route projects related to new toilets and open spaces.
- Funding was secured from the Provincial Growth Fund for the Stewart Island/Rakiura Future Opportunities project, and applications were lodged for the Milford Opportunities and a Stewart Island/Rakiura wind energy project.
- CPLs were involved in the successful application to have Stewart Island/Rakiura recognised as an international Dark Sky Sanctuary, and the now-completed upgrade of the Lumsden railway precinct.
- The team has had ongoing involvement with the development of the Te Anau wastewater sub-surface drip irrigation resource consent.
- CPLs provided assistance with local community projects and worked alongside communities to help bring in changes that Council is trying to achieve.

How well we did – Key highlights and performance results

- CPLs built positive relationships with communities and other stakeholders through regular meetings, and helped to link people to the right contacts to assist with work they are doing.
- 

### Venture Southland

With the support of Southland District Council and the region's other local authorities, Venture Southland continued to play a leading role in the region's economic and social development, helping to put Southland on the map for businesses, locals and potential visitors. During the year, work towards the establishment of a Southland Regional Development Agency (Great South) continued with Venture Southland supporting many of the projects identified in the regional strategy and action plan. To support this, work involved providing regional statistics, helping to drive population growth, promoting the Southland destination and growing business and the local economy.

Venture Southland worked alongside Council to develop strong and empowered communities that embody the region's proud community spirit. This involved working with community groups to build capacity and capability, delivering community initiatives to increase education and supporting community groups to access funding.

With activity across a wide range of sectors, the following highlights have been identified for the 2017/18 year:

- Stewart Island/Rakiura Dark Skies project

Venture Southland was involved in Stewart Island/Rakiura's successful bid to be recognised as an International Dark Sky Sanctuary, just the fifth in the world to be granted this status by the International Dark Sky Association.

- Aiming for a carbon-neutral future

To help to combat the impacts of climate change on the region, and encourage businesses to embrace sustainable and environmentally focused initiatives, Carbon Neutral Advantage was launched in October 2018, the first regional project of its kind. The three-year project aims to reduce carbon emissions in Southland.

- Tackling housing concerns

The Southland Housing Action Forum was established in July 2018 to evaluate the current state of housing in the region and determine if Southland is able to cater for current and future housing demand. To assist the forum in its evaluation, Venture Southland co-ordinated an assessment of Southland housing needs, obtaining information from the social, business and real estate sectors to build on the Southland Community Housing Strategy which was commissioned by Invercargill City Council in 2017.

- Events putting Southland on the map

Events play a significant role in building a diverse and vibrant Southland region. During the year Venture Southland organised events including ILT Kidzone, the Burt Munro Challenge and NetHui Southland, where Southland was selected as one of three regions to participate in the 2018 InternetNZ Roadtrip, alongside Manawatu and the West Coast.

- Building capacity and capability

Venture Southland helped to research the challenges facing community organisations and representatives of the volunteer sector in being able to deliver services to Southland District. It was identified that many groups struggle to fulfil secretarial and treasurer duties due to declining volunteer capacity and issues recruiting and retaining new volunteers. To try and mitigate this, Venture Southland staff initiated a "shared service" pilot which was trialled in the Edendale/Wyndham area. The pilot saw one person employed to provide services to six groups in the Wyndham/Edendale area, including carrying out secretarial duties, providing funding support, event planning, answering sponsorship requests and delivering pre-season planning.



How well we did – Key highlights and performance results

- Delivering community initiatives to increase education
- One of the major events for the year was the community engagement workshop hosted by Paul Schmitz, an internationally recognised senior advisor for The Collective Impact Forum who was previously advisor for the Obama Whitehouse. The workshop emphasised that community engagement matters now more than ever, and gave participants the tools needed to enhance their knowledge and skills, making a plan for their future community engagement. The workshop was organised by Venture Southland in partnership with Inspiring Communities, Southland Community Education, Southland District Council and Invercargill City Council and had a strong turnout of both community groups and local authorities.
  - Access to funding
- During the year staff worked with a number of groups, providing project management, planning and facilitation and advice to support these groups to lead and be successful with their own projects. A major component of this is supporting groups to access funding, with staff helping to administer the funds and scholarships offered by Southland District Council.

### District support

- Council engaged a new after-hours call centre provider, Palmerston North City Council, which took over the role on 1 April 2019. PNCC contracts this service out to 31 organisations throughout New Zealand. The main reason for choosing this service was to create consistency for our customers by having the same Council knowledge base available 24 hours a day, seven days a week. PNCC also provides an emergency management plan enabling Council's 0800 number to remain functional in the event of an emergency occurring within Southland District.
- A new technical administration group, Technical Support Partners (TSP), was created to support various functions of the Environmental Health team and enable better coverage and crossover of knowledge in the regulatory area, as well as improve processes. The TSPs remain linked to the Customer Support Partners (CSP) team, enabling efficiencies to be made by reallocating some roles.
- The CSPs took on a new role of entering building inspection bookings into the request for service (RFS) system and building inspections calendar. This improves tracking and accuracy and supports the Building Solutions team by managing the large volume of calls received for inspections.
- CSPs' calls are now monitored for quality and accuracy. Call data is recorded in a monthly service report, analysed and discussed with the team member. Recordings of calls and RFS's are also reviewed randomly. The greater transparency has created better call standards for customers, along with consistent standards of information taken and entered into the RFS system.

### Corporate support

#### People and capability

- The people and capability team reviewed the internal system for pre-qualifying contractors and updated Council's approved contractors ready for health and safety management system implementation in 2019/2020.
- Council staff have been undertaking an e-learning health and safety programme and are up to module 8, with a successful completion rate.
- The team reviewed wellbeing initiatives within the organisation in preparation for adjusting the wellbeing programme in 2019/2020 to better reflect the organisation's needs. The team worked with healthy thinking proponent Dr Tom Mulholland on a project with his KYND wellness ambulance within the organisation and out in the District.

## How well we did – Key highlights and performance results

- Work continued on updating Council's Health and Safety Plan, progressing critical risk prevention controls for working alone, motor vehicle accident and contractor injury.
- The team delivered a major organisational development programme to improve collaboration, partnerships and behaviour both at an individual and team level to enhance the organisational climate and progress a collectively powerful organisation.
- The team invested in coaching programmes at a team leader/executive level.
- Organisational reviews were carried out in a number of areas of the business.
- Projects to address changes in the Employment Relations Act and Inland Revenue reporting requirements were carried out.
- People changes were managed as the Venture Southland business model transitioned to the new Southland Regional Development Agency, Great South.

## Communications and engagement

- A key element of Southland District Council's new brand, launched in October 2017, was the development by communications and engagement staff of the Southland District Story, a short narrative that outlines Council's purpose and place in the District it serves. Its theme of putting the focus on "our people, our places" is continued in what is proving to be a popular online video series – Our People, Our Places - My Southland Story – produced in collaboration with renowned Southland videographer James Jubb. Mr Jubb's short documentary-style videos, uploaded on SDC's Facebook page, the mysouthlandstory website, YouTube and Instagram, tell the stories of regular Southlanders doing exceptional things. Each is beautifully filmed with Southland's unique landscapes setting a stunning backdrop to each remarkable story. Since the series was launched in December 2018, the videos have been viewed tens of thousands of times by people throughout New Zealand and around the world, helping to promote Southland District as a great place to work and play.
- SDC's communications team filmed and produced many other video clips for online engagement throughout the year, but none had greater reach than the short film video "Diamonds are forever", which was viewed 18,000 times. This video, scripted and directed by a communications team member, used sophisticated production values and a comical twist to heighten interest and awareness of dog registration season, which ran through June and July 2019. Dog registration season went well, with more dogs registered online and more dogs registered earlier than in previous years.
- Another prominent project the comms team was involved in was the installation of the new public toilet at Colac Bay. This facility was named a finalist in the Best Loo category of the Keep New Zealand Beautiful Society's Beautiful Awards for 2019. A communications team staff member designed the striking graphic art panels wrapped around the facility, which incorporate local images and references. The graphic style is being replicated but individualised for other toilet blocks being installed around the Southern Scenic Route.



### Strategy and policy

- **Long Term Plan** - The Long Term Plan provides an opportunity for Council to take a long-term view of our activities, their impact on the District, and on present and future communities. Council is required to have a 10-year plan in place at all times as it is the primary way Council is held accountable to its communities. The plan describes the activities and service levels Council intends to provide, sets out the accompanying budgets, and highlights key issues and aspirations for the District. The Long Term Plan 2018-2028 was adopted by Council on 20 June 2018, and work is currently well under way for the Long Term Plan 2021-2031.
- **Corporate Performance Framework** - Council is focused on providing the best value for money to its ratepayers and residents and a robust framework for performance has been established to support this. The Corporate Performance Framework (CPF) aligns Council's intended high-level direction (expressed through its Vision, Community Outcomes and Strategic Objectives) to the ground-floor activities and outcomes delivered by teams and individuals. The CPF was adopted by Council as part of the Long Term Plan 2018-2028 process.
- **Risk Management Framework** - The risk management framework was adopted by Council in 2018/2019. The new policy and framework will be implemented in 2019/2020.
- **Delegations Manual** - Council has developed and adopted a manual that consolidates delegations across the organisation. Delegations and terms of reference for committees of Council and community boards were previously contained in various documents.
- **Bylaws and policies** - Council has numerous policies and bylaws that it must maintain within the appropriate timeframes. Council has identified a strategy deficit and has begun work towards a strategy project plan spanning the next five years, which will assist in delivering Council's vision for the future.
- **Research and Analysis work programme** - this is an approach to undertake big picture research and analysis that will inform the future work and thinking of Council as part of the LTP 2031. The Community Futures Research and Analysis Work Programme is part of the Council's executive leadership team business plan, and identified as one of six prioritised strategic projects.

### Finance

- The finance team established a debt recovery policy, which was adopted by Council. It outlines how it will collect various debts, including rates. The policy establishes timeframes for forwarding debts to debt collection agencies and is available to the public online on Council's website.
- A policy on insurance went to Council on 24 July for adoption. The policy comments on Council's risks, including cyber liability risk. The policy provides for coverage for the restoration of data and defence costs. Cyber risk is a growing trend in this area.
- A project was created to enable Stewart Island Electricity Supply Authority (SIESA) invoices to be sent by email, which historically could not be done. The project was a success and invoices are now sent as an email attachment to customers. Feedback from customers has been positive.
- A project to provide water billing invoices as an email attachment to customers was completed. There was also a promotion to encourage customers to use direct debit as this method is the most efficient method for Council of receiving money.
- The team supported the development of the Annual Plan 2019/2020 and worked with activity managers to undertake a comprehensive review of the capital project work plans.
- The finance team supported the development of the Pre-Election Report ahead of the 2019 local elections.

How well we did – Key highlights and performance results

### Information management

- Council has increased resourcing in the information management team, enabling a reduction in some outstanding work and providing an increased level of service to the organisation. The focus has been to move from a reactive team to being more proactive, and looking for business improvement opportunities.
- Key projects included:
  - The implementation and rollout of CAMMS project management software for use by the Services and Assets group to improve project management and provide increased visibility of project status to the organisation.
  - System integration between Pathway and records management software RM8 is in progress. This will allow Council to have a single source of information.
  - New firewall equipment to improve perimeter security and increase visibility of network traffic was installed. These firewalls provide a robust solution in stopping external threats and strengthens our cyber security.
  - The LIMs function was transferred from the building solutions team to knowledge management following completion of the project to digitise all Council's paper building records.
  - New Cloud-based phone system configuration was completed, with deployment planned for August 2019.
  - Improvements have been made to security systems and consolidation of computer infrastructure to remove complexity.
  - There was an increase in demand for more electronic processing solutions, digital information and reporting. A higher level of system integration is being asked for. Staff are more aware of the positive impact that technology can provide.
  - There is an increased interest in Cloud services, particularly from a business resilience perspective. Key vendors are now offering their software as a service which will allow Council to focus on improving our levels of service to the community, rather than focusing on internal maintenance of software.
  - There is an increased demand for mobile solutions which would allow staff to be more effective.
  - The main focus has been on the internal team to enable it to provide a higher level of service. A number of management changes during the year impacted on staff. However, the team is now settled and has a clear direction. New roles have helped to reduce pressure within the team and allowed better leverage of existing skills, as well as identifying areas for improvement.

### Forestry

- Harvesting was completed in October 2018 and was 16% above budget.
- Planting was carried out at Ohai and Waikaia.
- High prices for logs continued for the financial year. This led to a better-than-expected year-end net position of \$1.3 million.

### Representation and advocacy

- The key highlight of the year, which will inform the next three years, is the completion of the Community Governance Project and the Representation Review. This was the culmination of work begun in 2015. Following Council's adoption of the final proposal in July 2018, eight appeals or objections were received, as allowed by the Local Electoral Act 2001. The Local Government Commission held a hearing in December 2018 and issued its determination in March 2019. Council provided advice and assistance to the commission. The commission noted that the context for the Representation Review and related Community Governance Review was to modernise Council's approach to community governance, and enable community-led development. This is a key pillar of the Representation Review. The broad strategic change is about empowering and encouraging communities to contribute to their own futures outside of formal Council structures. The change would also enable democratic local decision-making through community boards covering the whole of Southland District. The commission agreed with Council that there should be nine community

[How well we did – Key highlights and performance results](#)

boards across the District and in order to allay concerns about an effective voice for some small communities decided to establish electoral subdivisions in two of the nine boards.

- The new ward and community board boundaries are the basis for the local elections to be held in October 2019. As noted, Council is using this opportunity as a way of examining its processes to enable local communities to plan for their future and enable local decision-making at an appropriate level.

## Performance results

### Key Performance indicator results

This activity group has a total of 19 KPIs. 13 targets were achieved, 6 were not achieved.

## Performance measures

Enable democratic local decision making and by, and on behalf of, communities (Representation and Advocacy)			
Level of Service (LoS) 25: Make decisions in an open, transparent manner			
Key Performance indicator	Target	Result	How council performed
KPI 25.1: Percentage of residents that: (a) have confidence in Council decision-making (b) feel that Council decision-making reflects local and district needs	a) 85% b) 85%	a) 75% b) 75%	<b>a) Not achieved</b> 75% of those surveyed were either very confident or somewhat confident in council decision-making. This is still a very high figure proportionately for council's in New Zealand. We are continually looking at ways to improve this. Feedback from this survey noted that some residents felt like council decision-making was not based on community feedback or there was little consultation. <b>b) Not achieved</b> Council did not meet the target of 85% of residents who feel that council decision making reflects local and district needs. Council reached 75%. This is still a high figure. The changes to the governance structure with community boards across the district to enable local decision-making across the district will have a positive influence in reflecting local and district needs. (2018/2019: New measure)
KPI 25.2: Proportion of main items held in open meetings <sup>1</sup>	85%	83.05%	<b>Not achieved</b> The figure of 83.05% does not meet the target of 85%. This is based on the number of public excluded items on an agenda compared to the number of open items. This is determined by staff across the organisation when reports are put through and there are very good reasons why items need to be held in public excluded. Transparency and accountability is important in local government and this KPI serves as a reminder that we are striving for that. From time to time there will be council business that does need to be considered in public excluded but staff try to balance that with the need for transparency and confidence in council decision-making. (2018/2019: New measure)
<i>1 - This refers to the main business topics on the full Council agenda and existing four Standing Committees</i>			
Support collaborative partnerships with the community and key agencies/stakeholders in the district and region that add to the quality of life in Southland (Community Futures)			
Level of Service (LoS) 19: Proactively engage/plan with the community			

How well we did – Key highlights and performance results

Key Performance indicator	Target	Result	How council performed
KPI 19.1: Number of Community Conversations held	≥ 10	14	<b>Achieved</b> There were 14 face-to-face engagement activities that were held with the public where formal feedback was sought. There were other engagement methods such as surveys, consultation, and informal meetings with the community that have not been included in this result. (2018/2019: New measure)
KPI 19.2: Number of community leadership plan processes held/completed	3	0	<b>Not Achieved</b> This work has been replaced by the development of nine community board plans that will reflect Council's new governance structure. It is intended that these plans will be completed in the early part of 2020 so as to be used to inform the development of Council's Activity Management Plans and the 2021-31 Long Term Plan. The community leadership team is continuing to work with the strategy and policy team to develop a plan for Southland's aging residents. (2018/2019: New measure)
KPI 20.1: Percentage of funds distributed through contestable community grants and funding schemes that comply with grant criteria	Target to be set following fund review	100%	<b>Achieved</b> All grants met criteria. (2018/2019: New measure)
Key Performance indicator	Target	Result	How council performed
KPI 21.1: Southland regional unemployment rate	Below national average (4.2%)	3.4%	<b>Achieved</b> The Southland unemployment rate for March 2019 was 3.4% compared to the national rate of 4.2%. This KPI has therefore been achieved as a result of a number of the attraction and retention initiatives being carried out across the Southland region. This is based off Statistics New Zealand figures. (2017/2018: Achieved – 4.1%)
KPI 21.2: Southland regional GDP	Increase on prior year	5.82	<b>Achieved</b> Southland GDP \$5.826B (March 2018 vs \$5.439B (March 2017). This KPI has been achieved as there has been a 7.1% increase in GDP from 2017 to 2018. This is based off Statistics New Zealand figures. (2017/2018: Achieved – 7.9%)
<b>Positive, consistent customer experience so our customers only have to ask us once (District Support - Customer Support)</b>			
<b>Level of Service (LoS) 3: Provide a positive and consistent experience</b>			
Key Performance indicator	Target	Result	How council performed

How well we did – Key highlights and performance results

KPI 3.1: Percentage of requests for service resolved within service levels	80%	87%	<b>Achieved</b> This measure is important to provide council with the confidence staff are able to resolve requests for service within our service level the majority of the time. There are always exceptions due to the often complex nature of some matters and activity managers receive weekly reporting and support to keep matters front of mind. While the customer delivery group cannot directly influence the outcome of a request for service, we act on behalf of our customers to follow up outstanding issues. (2017/2018: New measure )
<b>Pro-active communication and engagement that ensures information provided by Council is easily accessible, relevant and timely (Communications and Engagement)</b>			
<b>Level of Service (LoS) 27: Engage and communicate with the community</b>			
<b>Key Performance indicator</b>	<b>Target</b>	<b>Result</b>	<b>How council performed</b>
KPI 27.1: Level of public attendance at engagement activities/opportunities	≥ 200 people in total attending Council Community Conversations per annum	312	<b>Achieved</b> Engagement activities included: Bridge meetings, community groups meetings, meetings with Young Farmers, surveying of attendees at A and P Show and cluster meetings about community board plans. (2018/2019: New measure)
KPI 27.2: Percentage of residents who are satisfied with Council communications	50%	51%	<b>Achieved</b> The Annual Resident's Survey showed that 51% residents were satisfied with council communications. 15% were dissatisfied or very dissatisfied and 34% either did not know or were neutral. The comments included that council could do more engagement on local projects, while others said that the community did not want to engage with Council. (2018/2019: New measure)
<b>Customer and business aligned, service orientated and leaders in providing the best services available (Corporate Support)</b>			
<b>Level of Service (LoS) 30: Operate in a financially prudent manner (Financial Management)</b>			
<b>Key Performance indicator</b>	<b>Target</b>	<b>Result</b>	<b>How council performed</b>
KPI 30.1: Rates income complies with the limits set in the financial strategy (Affordability benchmark/rates benchmark <sup>1</sup> ) as follows: (a) rates increase over prior year (b) rates as a proportion of total revenue	a) ≤ LGCI <sup>1</sup> + 2% b) ≤ 70%	a) 3.67% b) 62%	<b>a) Achieved</b> The actual percentage is as published in the 2018-2028 Long Term Plan. <b>b) Achieved</b> Rates share of revenue is lower than benchmark and budget, due to additional income from other sources being received during the year. The key source of this income was NZTA, for the Catlins alternative coastal route as well as forestry harvesting and interest. (2018/2019: New measure)
KPI 30.2: Debt complies with the limits set in the council's financial strategy (Affordability benchmark/debt benchmark <sup>1</sup> ) as follows: (a) external debt as a proportion of total revenue	a) ≤ 100%	a) 2.25%	<b>Achieved</b> Council has an overdraft of \$1,700,000 as at 30 June 2019 due to cashflow at 30 June 2019 (2018/2019: New measure)



How well we did – Key highlights and performance results

KPI 30.3: Revenue (excluding income from development and financial contributions, revaluations and vested assets) exceeds operating expenditure (Sustainability benchmark/balanced budget benchmark <sup>1</sup> )	≥100%	97.47%	<b>Not achieved</b> The actual result was less than the target principally due to \$2.2M extraordinary cost associated with the Te Anau wastewater project being written off at 30 June 2019. (2018/2019: New measure)
KPI 30.4: Capital expenditure on the five network infrastructure services equals or exceeds depreciation on those five services (Sustainability benchmark/balanced budget benchmark <sup>1</sup> )	≥100%	≥100.75%	<b>Achieved</b> The actual result is reduced by the write off of \$2.2M extraordinary cost associated with the Te Anau wastewater project in 2019 (2018/2019: New measure)
KPI 30.5: Borrowing costs are less than 10% of operating revenue (Sustainability benchmark/ Debt servicing benchmark <sup>1</sup> )	<10%	0.03%	<b>Achieved</b> Costs relate to both interest charges and the cost of having an overdraft facility (2018/2019: New measure)
KPI 30.6: Net cash flow from operations equals or exceeds budget (Predictability benchmark/ operations control benchmark <sup>1</sup> )	Actual compared to budget (budget: \$21.14M)	\$23,154,477.00	<b>Achieved</b> The actual net cash flow is higher than budgeted due to the receipt of unbudgeted income from other sources including forestry harvesting, grants, interest received etc (2018/2019: New measure)
KPI 30.7: Net debt is less than or equal to forecast net debt in the local authority's long term plan (Predictability benchmark/Debt control benchmark <sup>1</sup> )	Actual compared to budget (budget: \$0)	\$1,700,000.00	<b>Not achieved</b> Council's only debt is in relation to a \$5million overdraft facility that it has for cashflow purposes. At the 30 June 2019 \$1.7million was borrowed, this was repaid in full by 31 July 2019. (2018/2019: New measure)
<p>1 - These measures relate to the Local Government (Financial Reporting and Prudence) Regulations 2014</p> <p>2 - LGCI is the Local Government Cost Index</p>			

Funding Impact Statement – District leadership

## Funding Impact Statement – District leadership

2017/2018 Budget (AP) (\$000)		2017/2018 Actual (\$000)	2018/2019 Actual (\$000)	2018/2019 Budget (LTP) (\$000)
	<b>Sources of operating funding</b>			
10,552	General rates, uniform annual general charges, rates penalties	10,513	11,848	11,817
779	Targeted rates	780	808	812
84	Subsidies and grants for operating purposes	357	266	84
11	Fees and charges	48	49	29
14,713	Internal charges and overheads recovered	15,636	14,779	15,078
4,655	Local authorities fuel tax, fines, infringement fees, and other receipts <sup>1</sup>	7,049	4,990	3,243
<b>30,793</b>	<b>Total operating funding</b>	<b>34,382</b>	<b>32,741</b>	<b>31,063</b>
	<b>Applications of operating funding</b>			
15,885	Payments to staff and suppliers	18,234	16,149	15,744
-	Finance costs	30	22	22
11,188	Internal charges and overheads applied	12,324	12,497	12,010
2,316	Other operating funding applications	2,431	2,124	2,329
<b>29,388</b>	<b>Total applications of operating funding</b>	<b>33,019</b>	<b>30,792</b>	<b>30,105</b>
<b>1,405</b>	<b>Surplus (deficit) of operating funding</b>	<b>1,363</b>	<b>1,950</b>	<b>959</b>
	<b>Sources of capital funding</b>			
-	Subsidies and grants for capital expenditure	-	7	-
-	Development and financial contributions	10	9	-
1,457	Increase (decrease) in debt	548	39	732
50	Gross proceeds from sale of assets	40	189	88
-	Lump sum contributions	-	-	-
<b>1,507</b>	<b>Total sources of capital funding</b>	<b>659</b>	<b>244</b>	<b>820</b>
	<b>Applications of capital funding</b>			
	Capital expenditure			
-	▪ to meet additional demand	17	-	-
2,050	▪ to improve the level of service	(1,185)	298	104
178	▪ to replace existing assets	548	370	1,495
384	Increase (decrease) in reserves	2,200	1,131	(120)

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Funding Impact Statement – District leadership

300	Increase (decrease) in investments	381	394	300
<b>2,912</b>	<b>Total applications of capital funding</b>	<b>1,961</b>	<b>2,194</b>	<b>1,779</b>
<b>(1,405)</b>	<b>Surplus (deficit) of capital funding</b>	<b>(1,363)</b>	<b>(1,950)</b>	<b>(959)</b>
-	<b>Funding balance</b>	-	-	-

<sup>1</sup> includes all other operating finding from sources not identified above.

### Funding impact statement – Budget variations

Other receipts were higher than budgeted due to increased forestry harvesting. Accordingly, payments to staff and suppliers are also higher than budgeted due to increased harvesting costs. Capital expenditure to replace existing assets was lower than budget due to progress on the core system review in the current year as well as a deferral of computer hardware replacements.



## Emergency management

### What we deliver

The activity focuses on communities being prepared, responding to and recovering from emergencies when they happen. Emergency Management Southland (working for a joint committee of the four Southland councils) co-ordinates Council's Civil Defence Emergency Management work across the 4Rs (Reduction, Readiness, Response and Recovery). It involves creating community and agency response plans, developing communication networks, carrying out planning and education so people can better understand the risks and training to increase the community's readiness to respond.

### Why we do it

The activity puts plans in place to ensure people are safe and connected in an emergency and helps build community resilience by preparing, responding and recovering effectively from emergency events. Co-ordinated planning and increasing community awareness also reduce the potential for damage in emergencies, and a speedy response mitigates the effects of damage where possible.

### Community outcomes

The primary outcome is "Proud connected communities that have an attractive and affordable lifestyle. The secondary outcome is "Resilient communities that leave a legacy for tomorrow".

### Identified effects

A lack of co-ordination, adequate resourcing or communication could compromise an effective emergency response. Actions taken to respond to emergencies could also potentially affect the environment, although these are mitigated wherever possible.

### How well we did – Key highlights and performance results

#### Emergency Management Southland

- Project AF8, a Southland-led, South Island-wide project to improve readiness for a magnitude eight or greater earthquake on the Alpine Fault, received the 2019 BERL award for Collaborative Government Action at the annual Society of Local Government Managers Awards night. Other highlights from this year include the release of the SAFER (South Island Alpine Fault Earthquake Response) Framework, running a "science beneath our feet" roadshow in schools and communities across the South Island and working towards a national Alpine Fault exercise in 2020.
- A programme of community response planning is being undertaken throughout Southland. This planning will increase the capacity and capability of each community during an emergency response and empower communities to support themselves, their family/whanau and their wider community. While this planning is community led and owned – based on the needs and wants identified by each community – the delivery of the programme is planned and co-ordinated by Emergency Management

How well we did – Key highlights and performance results

Southland. Thirteen plans were completed for the year, including nine within Southland District (Winton, Riverton/Aparima, Edendale, Stewart Island/Rakiura, Te Anau, Tuatapere, Wyndham, Edendale and Otautau).

- Two exercises were held in the Emergency Management Southland (EMS) co-ordination centre in 2019/2020, with scenarios based on a flood in the Mataura river catchment and a fire at Otatara. There was excellent involvement with all EMS's partner agencies and as always processes were improved following debriefs. EMS assisted MPI with its mycoplasma bovis response and deployed staff to the Tasman fire.
- Various emergency management plans were reviewed and significantly updated, including the Flood Response Plan, Group Recovery Plan, Group Welfare Plan, Otago / Southland Fuel Plan and the Otago / Southland Air Operations Plan.
- Changes to the Civil Defence and Emergency Management Act are possible. The government has signalled a commitment to create a National Emergency Management Agency through the 2019 budget. This follows previous technical advisory group recommendations after several major events such as the Kaikoura earthquake and the Port Hills fire regarding the need for greater national leadership and co-ordination. While it is early days yet, Emergency Management staff will be keeping a watching brief on developments.
- The Emergency Management Southland staff structure was revised to better reflect its functions and duties under the Civil Defence Emergency Management Act 2002. EMS work streams are based on the "4Rs" (reduction, readiness, response and recovery) as well as meeting the needs of the governance structure laid out in the legislation. After 10 years of operation EMS reviewed and renewed the Joint Agreement on Civil Defence, which is its founding document.
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Angus McKay, Emergency Management Southland group manager/controller, and Chris Hawker, director of Emergency Management Otago, with the 2019 BERL Award at the SOLGM awards night.



How well we did – Key highlights and performance results

## Performance results

## Key Performance indicator results

This activity has two KPIs and two targets. Both targets were achieved. There were no projects for this activity group.

## Performance measures

Safer, strong communities understanding and managing their hazards			
Level of Service (LoS) 26: Build community resilience to emergency events			
Key Performance indicator	Target	Result	How council performed
KPI 26.1: Number of Southland communities covered by a Community Response Plan	New measure	13	<b>Achieved</b> A program of Community Response Planning is being undertaken throughout Southland. This planning will increase the capacity and capability of each community during an emergency response and empower communities to support themselves, their family/whanau and their wider community. While this planning is community led and owned - based on the needs and wants identified by each community - the delivery of the program is planned and coordinated by Emergency Management Southland. Our target is to produce eight community plans per year over the first three years of the LTP. (2018/2019: New measure)
KPI 26.2: Percentage of surveyed households that have an emergency plan (written or verbal)	57%	60%	<b>Achieved</b> For the questions have you made a plan or had a family discussion about what to do in an emergency 60% of the survey participants had undertaken one or both planning options. (2018/2019: New measure)

## Funding Impact Statement – Emergency management

## Funding Impact Statement – Emergency management

2017/2018 Budget (AP) (\$000)		2017/2018 Actual (\$000)	2018/2019 Actual (\$000)	2018/2019 Budget (LTP) (\$000)
	<b>Sources of operating funding</b>			
390	General rates, uniform annual general charges, rates penalties	388	423	422
-	- Targeted rates	-	-	-
-	- Subsidies and grants for operating purposes	-	-	-
-	- Fees and charges	-	-	-
1	Internal charges and overheads recovered	3	3	3
25	Local authorities fuel tax, fines, infringement fees, and other receipts <sup>1</sup>	14	1	13
<b>415</b>	<b>Total operating funding</b>	<b>406</b>	<b>428</b>	<b>439</b>
	<b>Applications of operating funding</b>			
-	- Payments to staff and suppliers	-	-	-
-	- Finance costs	-	-	-
148	Internal charges and overheads applied	137	128	143
267	Other operating funding applications	257	296	296
<b>415</b>	<b>Total applications of operating funding</b>	<b>394</b>	<b>424</b>	<b>439</b>
-	<b>Surplus (deficit) of operating funding</b>	<b>12</b>	<b>4</b>	<b>-</b>
	<b>Sources of capital funding</b>			
-	- Subsidies and grants for capital expenditure	-	-	-
-	- Development and financial contributions	-	-	-
-	- Increase (decrease) in debt	-	-	-
-	- Gross proceeds from sale of assets	-	-	-
-	- Lump sum contributions	-	-	-
-	<b>Total sources of capital funding</b>	<b>-</b>	<b>-</b>	<b>-</b>
	<b>Applications of capital funding</b>			
	Capital expenditure			
-	- to meet additional demand	-	-	-
-	- to improve the level of service	-	-	-
-	- to replace existing assets	-	-	-
-	- Increase (decrease) in reserves	1	4	-

## Funding Impact Statement – Emergency management

-	Increase (decrease) in investments	10	-	-
-	<b>Total applications of capital funding</b>	<b>12</b>	<b>4</b>	-
-	<b>Surplus (deficit) of capital funding</b>	<b>(12)</b>	<b>(4)</b>	-
-	<b>Funding balance</b>	-	-	-

<sup>1</sup> includes all other operating finding from sources not identified above.

**Funding impact statement – Budget variations**

There were no significant variances between the budget and actual results.

## Regulatory services

### What we deliver

Council performs regulatory functions to control a range of activities taking place in the District. The rules are based on legislation that provides Council with a framework to work within. This group is concerned with consenting, monitoring and enforcement functions across a wide cross-section of statutes, focusing on protecting public health, maintaining a safe environment and amenity and processing consents.

Regulatory services includes the following activities provided by Council:

- Animal control
- Building control
- Environmental health
- Resource management

#### Animal control

Animal control involves registering dogs, investigating complaints about dogs and wandering stock, formulating and enforcing animal control policy, dealing with nuisance dogs, and promoting responsible dog ownership.

#### Building control

Building control exists to ensure that all buildings in the District are safe and healthy. The activity involves processing and granting building consents, inspecting and monitoring building work, issuing Code Compliance Certificates (CCCs), issuing Certificates of Public Use (CPUs), processing Land and Project Information Memorandums, providing advice on building-related matters and enforcing numerous other provisions under the Building Act 2004. The activity is also responsible for amusement device inspections under the Machinery Act. Council operates a shared services agreement with Gore, Clutha and Central Otago District Councils, which enables staff to fill in where specialist staff are not available in-house or are absent on leave.

#### Environmental health

Environmental health is concerned with all aspects of the natural and built environment that may affect human health. Key activities include alcohol and food licensing as well as public health services including the regulation of noise, nuisances, freedom camping and hazardous substances.

#### Resource management

The resource management activity involves the development and review of the District Plan (which sets out the objectives, policies and rules and methods for land use and development in the District), monitoring compliance with the District Plan and processing resource consent applications.

### Why we do it

Regulatory services play an important part in ensuring that Southland's built and natural environment is safe for residents and for visitors. The activities are focused on ensuring that:

[How well we did - Key highlights and performance results](#)

- building or land developments are managed in a safe and sustainable way and land is used appropriately through enforcing building and planning rules and legislation
- the natural and built environment is protected and enhanced to promote sustainable development
- negative effect of activities that may occur in the District are minimised or managed (eg, noise, animals, overhanging trees)
- commercial food premises practise a high standard of hygiene
- communities and individuals are kept safe from nuisances.

**Community outcomes**

The primary outcome of this activity group is “Proud, connected communities that have an attractive and affordable lifestyle”. The secondary outcome of the activity group is “Resilient communities that leave a legacy for tomorrow”.

**Identified effects**

The building control and resource management activities exist to mitigate and manage risks from development, construction, weathertight home issues and earthquakes. Development and construction, if not well managed, can have negative effects on the environment and social well-being, as well as the safety of individuals. Development in the wrong areas or the wrong types of development can place strain on infrastructure and reduce people’s ability to access services and enjoy the opportunities the District offers. Poor development and construction of individual buildings can reduce the attractiveness of the District and the ‘sense of place’ that people identify with, and can also have a direct impact on safety.

**How well we did - Key highlights and performance results****Resource management****Key highlights**

- Council initiated a plan change to the Operative Southland District Plan to incorporate some more stringent lighting controls for Stewart Island/Rakiura. The plan change was scoped and an analysis was put to Council with a recommendation that the plan change be publicly notified. It is anticipated the plan change will be notified in the first quarter of 2019/2020.
- A District Plan Effectiveness report was finalised in the last quarter of 2018/2019. It identified that the District Plan is functioning well and existing RM policy work streams are aligned well to identify and respond to trends. It provides a number of recommendations to address these trends which will inform future decision-making about changes to the plan and other non-statutory measures.
- Phase one of internal process improvements for resource consent management were implemented. This involved optimising the process flow for consents and improved data capture.
- The National Planning Standards under the Resource Management Act came into force in April 2019. The standards require national consistency for plan structure, format, certain definitions and electronic functionality. Wider work has begun to understand the impacts of the Planning Standards on the District Plan.
- A regional planning group has been established with Environment Southland, Invercargill City Council, Gore District Council and Te Ao Marama Incorporated to jointly fund and manage regional work streams for climate change, landscapes and biodiversity. To date the Southland Climate Change Impacts Assessment is the only report



[How well we did - Key highlights and performance results](#)

that has been finished. It was released in May/June to the various councils. This report is the first step in understanding the potential impacts of climate change on the region and various other work streams will stem from this report.

- Resource Management applications processed in 2018/2019 (consents/certificates/approvals) remain relatively consistent with previous years at 315. In the 2017/2018 year 276 applications were processed.

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## Building control

### Key highlights

- The successful reaccreditation of the Building Control Authority (BCA) by IANZ in early June 2019 was the highlight for the Building Solutions Team this year.
- With the assistance of Council's newly appointed quality assurance lead this year, 80% of Council's procedures as building control authority (BCA) were adjusted to ensure alignment to the significant Ministry of Business, Innovation and Employment (MBIE) revisions that came into effect in July 2017. Changes of this magnitude created a challenging environment for the building team, who worked a significant amount of paid and unpaid overtime to ensure the continued, timely delivery of the BCA function.
- While some of the more challenging scenarios the team encountered resulted in statutory timeframes being exceeded, there has been an overall reduction in the average time taken to process building consents, which is a positive trend.
- For the first time, Council engaged an external contractor during the 2018/2019 year to enable Council's BCA work output to be scaled in response to the ebbs and flows of the industry. This new arrangement has successfully supported the processing of higher volumes of consents during peak times of the year and is a positive risk mitigation arrangement that is now in place for future.
- 870 consents issued before the 2018/2019 period received inspections during the 2018/2019 year. This is a significant 'tail' of work that has been completed with funding paid for in prior years, especially considering that only 503 consents issued during the 2018/2019 requested and received inspections.
- A total of 917 new building consents were issued in the 2018/2019 year. Of those 307 are more complex (206 commercial and 101 a combination of residential 2 and residential 3 building categories) and will require multiple inspections before being signed off. With up to 17 different inspection types possible per complex consent the 2018/2019 year has set up a body of work which the building team is preparing to deliver during 2019/2020.
- The building solutions team cleared a key milestone for Council in 2018/2019. Having performed a full evaluation of Southland's high-risk seismic area within MBIE's specified timeframe, the team completed its evaluation of buildings in this area for being potentially earthquake-prone using the methodology provided by MBIE.
- After the resignation of the team leader Building Solutions and analysis of time-recording data captured during the year, the capacity of the team was evaluated and expanded. The team leader role was disestablished and replaced by both an operational manager and technical lead role. The new manager position was quickly filled, with the role starting on 1 July 2019.
- With strong encouragement from the industry, significant investigation into electronic lodgement and processing options was undertaken during the year, resulting in a comprehensive business case being created. This has positioned the team positively to head into 2019/2020 ready for the selection and implementation of a digital solution.
- MBIE announced six key changes to the Building Code on 27 June 2019. These are all positive changes to better support industry stakeholders, including amendments that ensure homeowners can more easily comply with the new Healthy Homes Standards and collating existing documents to create less ambiguity and confusion across the sector about which Fire Acceptable Solution document to use. Further changes to the Building Code are being planned for release in 2019/2020.

## Animal control

### Key highlights

- A large focus has been increasing the number of dogs that are registered using "Payit" on Council's website. Work included developing the new dogs' online registration, use of bulk emails to our dog owners, introducing a dog changes system on our website, an improved communications campaign, and adding an iPad as an incentive to register online. All these initiatives have proven successful with more dogs being registered online.
- A questionnaire has been added to Council's systems to drill down into the circumstances behind dog attacks that will provide useful data going forwards, both for reporting and also analysis.

How well we did - Key highlights and performance results

- Three years ago a common type of dog attack incident was a dog escaping its property and attacking a dog/person walking by. This has largely been eliminated due to proactive work by officers, and also possibly the impact of the new discounts that promote containment.
- Work streams have been started concerning those who do not claim the fencing discount, and dogs that continue to not be microchipped despite our incentives to do so.

## Environmental health

### Key highlights

- A further setback has been an extended approved absence of a very experienced environmental health officer. Along with the new technical support partner team, the environmental health team has contracted food verification services in the short term.
- The Local Alcohol Policy is being reviewed by the Southland District and Invercargill City Councils. Gore District Council resolved to discontinue having a combined policy with the two other councils. Council's Board and Gambling Venue policies are also being reviewed.
- Considerable work has been completed to improve visibility of key processes, to enable effective tracking and notifications to ensure the smooth running of services.
- A backlog of licensees has continued through the year, concerning licensees who await their renewals. Staff believe this will be resolved in the first quarter of the 2019/2020 year, with staff resourcing issues having been resolved.
- Implementation of the Food Act 2014 has continued to be a focus for the team. The last group of businesses that were required to transition to the new system have done so, the due date being March 2019.
- The team is leading a work stream arising from a Southland/Otago workshop, concerning recreational water signage. This work also has significant implications on other signage used by the team, for example relating to freedom camping or dog control.
- The two shared freedom camping services continued last season, in the Catlins and Te Anau. Intelligence has improved with Campermate releasing data to councils for their use. A ranger service was planned for Lumsden and Dipton, but did not eventuate as it was not considered warranted at the time.

### Performance results

#### Key Performance indicator results

This activity has 9 KPIs and 13 targets. 10 of the targets were achieved, 3 were not achieved.

How well we did - Key highlights and performance results

## Performance measures

A safe built environment (Building Control)			
Level of Service (LoS) 13: A safe built environment for the community to use			
Key Performance indicator	Target	Result	How council performed
KPI 13.1: Average time <sup>1</sup> to process applications for: (a) Building consents (b) LIM (c) PIM	a) ≤ 18 working days b) ≤ 9 working days c) ≤ 9 working days	a) 15 b) 6 c) 13	<p><b>a) Achieved</b></p> <p>The team have made a procedural change during the year to enable faster processing and issuing of simple consents.</p> <p>This has improved both the customers experience and supported this significant reduction to the team's average processing time frame. As a result, the year-end average was 15.41 days. It should be noted that this average does not relate to statutory compliance to which the team have delivered 94.2%. This means that 54 of the 937 Building Consent issued during the year were issued outside of statutory time frame. It is also noted that external contractors are still being engaged periodically to support the team's workload.</p> <p><b>b) Achieved</b></p> <p>LIM's are a priority document for Council as they enable customers to purchase property with confidence. While the statutory time frame to issue a LIM is 10 working days, Council teams always aim to exceed this. Due to this prioritization, the annual average is reduced further to 6 days.</p> <p><b>c) Not achieved</b></p> <p>PIM's have a 20 day statutory time frame and are therefore prioritized along with Building Consent applications. This makes 9 days a very ambitious KPI. The annual average processing time was 12.79 days, showing a strong commitment by the team to meet their internally set KPI's.</p> <p>(2018/2019: New measure)</p>
KPI 13.2: Maintain accreditation <sup>2</sup> as a Building Consent Authority	Retain accreditation	Accreditation retained	<p><b>Achieved</b></p> <p>Council received it's re accreditation certificate from IANZ at the start of June 2019 (2017/2018: Internal KPI – Achieved – Yes)</p>
<p><i>1 - The Building Act/Code interpretation of "working days" is expected to change during the period which will affect performance reporting</i></p> <p><i>2 - BCA accreditation auditors have determined substantive compliance for meeting legislative timeframes to be in the 95% to 100% range</i></p>			
Ensure the development of the District and use of its resources is carried out in a sustainable manner, compatible with community values while not compromising environmental bottom lines (Resource Management)			
Level of Service (LoS) 9: Efficient and cost effective processing of resource consent applications			
KPI 9.1: Median time to process non-notified consent applications	≤ 18 working days	19 working days	<p><b>Not achieved</b></p> <p>The median for the year is 19 days. Current practice is to provide the consent applicant with a draft decision to review prior to it being issued. This practice</p>

How well we did - Key highlights and performance results

			occurs without putting the consent on hold and therefore adds days to the processing clock. In this reporting period, 315 consents were processed, 80 of which were processed over 20 working days. Of these 80 consents 57 agreed to extending the 20 working day processing timeframe and 23 did not and were provided a discount. (2018/2019: New measure)
KPI 9.2: Median charge per non-notified resource consent application	≤ \$1,000	\$834	<b>Achieved</b> - The median for the year is \$834. This is a satisfactory result and is only a minor cost factor to consider as part of a development. (2018/2019: New measure)
<b>Level of Service (LoS) 10: Maintain an up-to-date and responsive regulatory policy environment</b>			
KPI 10.1: Report <sup>1</sup> two-yearly on the District Plan effectiveness	Adopt effectiveness report	Report adopted	<b>Achieved</b> The report was completed and presented to the Regulatory and Consents Committee meeting on 11 July and to the 24 July 2019 Council meeting. (2017/2018: Not measured)
<i>1. Reports on the effectiveness of the District Plan are prepared every 2 years with information gathered in the intervening year</i>			
<b>Encourage responsible animal ownership and protect the public from harm (Animal Control)</b>			
<b>Level of Service (LoS) 11: Effective and appropriate control of animals that minimises potential for public harm</b>			
KPI 11.1: Number of serious injuries to the public from dog attacks	0	0	<b>Achieved</b> There have been no reports of a serious dog attack on a person this year. There was one minor attack, and one moderate attack. (2018/2019: New measure)
KPI 11.2: Percentage of non-working dogs subject to the responsible owner category	85%	90%	<b>Achieved</b> The percentage has increased this year, factors include adding the discount back after the two year probationary period, and active promotion of microchipping. (2018/2019: New measure)
<b>Enhance the health, safety and well-being of the community, through the effective implementation of a range of public health related legislation (Environmental Health)</b>			
<b>Level of Service (LoS) 12: Effective and appropriate control of activities that minimise the potential for public harm</b>			
KPI 12.1: Number of incidents <sup>1</sup> of foodborne illness believed <sup>2</sup> to be caused by food sold at a Council-verified business	0	0	<b>Achieved</b> There have been no incidents of foodborne illness caused by food sold at a Council-verified business. (2018/2019: New measure)
KPI 12.2: Number of alcohol licensees that fail a controlled purchase operation <sup>3</sup>	≤10%	0	<b>Not achieved</b> No controlled purchase operations (CPOs) have been conducted this year. CPOs are conducted in partnership between the Police, Council, and Public Health South. These agencies are aiming to schedule CPOs in the coming year. (2018/2019: New measure)
<i>1 - "Incident" means illness arising from a common food source that has made one or more people ill, and includes an outbreak (more than 2 people ill).</i>			
<i>2 - "Believed" means that there is strong evidence suggesting the cause is the business concerned. The term 'suspected' would be used when there is weak evidence linking a food business to the incident.</i>			
<i>3 - The Police is the lead agency in conducting CPOs. The Police confirmed the intention to continue CPOs over the three year period 2018 to 2021, being an effective way to test compliance.</i>			

Funding Impact Statement – Regulatory services

## Funding Impact Statement – Regulatory services

2017/2018 Budget (AP) (\$000)		2017/2018 Actual (\$000)	2018/2019 Actual (\$000)	2018/2019 Budget (LTP) (\$000)
	<b>Sources of operating funding</b>			
1,744	General rates, uniform annual general charges, rates penalties	1,753	1,622	1,617
-	Targeted rates	-	-	-
4	Subsidies and grants for operating purposes	11	13	15
2,322	Fees and charges	2,146	2,258	2,209
388	Internal charges and overheads recovered	349	308	298
102	Local authorities fuel tax, fines, infringement fees, and other receipts <sup>1</sup>	97	79	68
<b>4,560</b>	<b>Total operating funding</b>	<b>4,356</b>	<b>4,281</b>	<b>4,207</b>
	<b>Applications of operating funding</b>			
3,029	Payments to staff and suppliers	2,602	2,788	2,977
-	Finance costs	-	-	-
1,514	Internal charges and overheads applied	1,495	1,232	1,223
2	Other operating funding applications	(27)	2	2
<b>4,545</b>	<b>Total applications of operating funding</b>	<b>4,070</b>	<b>4,021</b>	<b>4,202</b>
<b>15</b>	<b>Surplus (deficit) of operating funding</b>	<b>286</b>	<b>259</b>	<b>5</b>
	<b>Sources of capital funding</b>			
-	Subsidies and grants for capital expenditure	-	-	-
-	Development and financial contributions	-	-	-
-	Increase (decrease) in debt	26	43	(13)
8	Gross proceeds from sale of assets	10	33	10
-	Lump sum contributions	-	-	-
<b>8</b>	<b>Total sources of capital funding</b>	<b>36</b>	<b>76</b>	<b>(3)</b>
	<b>Applications of capital funding</b>			
	Capital expenditure			
-	▪ to meet additional demand	-	-	-
-	▪ to improve the level of service	23	5	-
34	▪ to replace existing assets	108	143	35
(11)	Increase (decrease) in reserves	192	187	(33)

## Funding Impact Statement – Regulatory services

-	Increase (decrease) in investments	-	-	-
<b>23</b>	<b>Total applications of capital funding</b>	<b>322</b>	<b>335</b>	<b>2</b>
<b>(15)</b>	<b>Surplus (deficit) of capital funding</b>	<b>(286)</b>	<b>(259)</b>	<b>(5)</b>
-	<b>Funding balance</b>	-	-	-

<sup>1</sup> includes all other operating finding from sources not identified above.

### Funding impact statement – Budget variations

Payments to staff and suppliers are less than budgeted due to staff vacancies and general consultancy and specific project work being lower than expected or deferred. Capital expenditure to replace existing assets is higher than budgeted as a result of Council purchasing vehicles rather than leasing.



## Roading and footpaths

### What we deliver

The Southland roading network is the second largest of any territorial authority in the country. The network consists of a total of 4,967km of roads, 852 bridges, 207km of footpaths, 236 stock underpasses and 2,450 streetlights. There are also eight State Highways in the District (1, 6, 94, 95, 96, 97, 98 and 99). These are managed by the NZ Transport Agency (NZTA) and are not part of Council's network.

Roading and footpaths delivers both assets (such as roads, signs, bridges and lighting) and non-asset functions (such as road safety promotion). Overall management of the facilities is provided by Council, with operational work carried out by contractors.

Funding for the management and maintenance of the roading and footpaths network is provided from rates, loans and user charges, together with financial assistance received from central government through NZTA.

The roading network maintenance is operated under an "alliance" model, a form of collaborative partnership contract between Council and contractors. Council also utilises engineering professional services to help develop and deliver its renewal and capital programmes.

The footpath network is operated by Council with input from local community boards and community development area subcommittees. Contractors are used for specific maintenance and renewal projects.

Council also operates the Around the Mountains Cycle Trail that runs from Kingston to Walter Peak Station on the shores of Lake Wakatipu. The majority of other off-road walkways and cycleways are managed under Council's parks and reserves activity.

### Why we do it

The roading network is crucial infrastructure for the District. It aims to provide a safe and integrated corridor, enabling goods and services to move throughout the District, supporting people's ability to live, work, visit and travel safely throughout Southland.

### Community outcomes

The primary outcome of this activity group is "Proud, connected communities that have an attractive and affordable lifestyle". The secondary outcome of the activity group is "Resilient communities that leave a legacy for tomorrow".

### Identified effects

While the roading and footpaths activity plays an integral part in Southland District, there are inherently some significant negative effects on the community's well-being associated with it.

Council has processes in place to reduce the likelihood of their occurrence. An example of a significant negative effect is fatalities.

The possibility of these occurring is reduced through maintenance, renewals and road safety strategies. Other negative effects that could arise from the roads are economic effects such as travel delays as a result of road construction or upgrade works. Negative environmental effects could also occur, such as excessive noise, dust, contamination of waterways by stormwater discharge from road surfaces and environmental degradation from road construction or upgrade works.

## How well we did – Key highlights and performance results

### Key highlights

- Bridge assets was a prominent area of focus in the 2018/2019 year and will continue to be leading up to the next long term plan. The work carried out to date has highlighted the need for major investment over the coming years. A number of public bridge site meetings occurred at sites where safety concerns had necessitated the closure of ageing posted structures. Three bridges currently closed may re-open to light vehicles following the installation of gantry-type structures which would prevent heavy vehicles from using the bridges.
- Just over 9km of sealed road pavement rehabilitation was completed, which was more than originally programmed.
- The annual resurfacing programme was also a success with just over 1,000,000m<sup>2</sup>, or 155km, of road, being resurfaced.
- 2018/19 was the first year that the Government Policy Statement on Land Transport came into effect. The main change is the government focus and investment in road safety, along with a shift towards mode neutrality. This means that for the first time footpath maintenance and renewal has attracted a subsidy from the NZ Transport Agency.
- A review of Southland District speed limits is under way, and pre-consultation has been carried out. Formal consultation will take place during the remainder of 2019.
- The team's scheduled programme of works has largely been delivered or exceeded, such as the pavement rehabilitation, but other areas such as seal widening were consolidated from small packages of work over three years into one larger package of works to be delivered in the 2019/2020 construction season.
- Tourism growth continues. This is evident in other investment being carried out such as new toilets installed on the Southern Scenic Route.
- The Around the Mountains Cycle Trail has continued to see growth in the number of users, which is expected to continue into 2019/2020. Six toilets and five shelters have been installed from Mount Nicholas Station to Centre Hill, with additional signage installed. The road down to the Centre Hill terminal has been shape-corrected with culverts installed and running course conducive to cycling applied. The appointment of a trail manager also has also seen a greater focus on marketing and promotion of the trail.

### Key projects

- The Pyramid Bridge replacement was put out to tender and a contract was awarded in late July 2019.
- The Chaslands Highway slip repair was completed in May/June 2019. Technically, this was a very challenging repair to carry out.
- The Alternative Coastal Route seal extension project was completed, with the official opening held on 6 December 2018. Feedback has been very positive and the number of crashes has reduced significantly.
- Otapiri Gorge area had a significant weather event in late November early/December which resulted in significant emergency works being required. Renewal work which had been carried out the year before was damaged in the flooding.
- Council completed a two-year project to replace most of its network of 2673 high-pressure sodium, mercury vapour and mercury halide street lights throughout the District with new LED lights. These lights are more efficient and will significantly reduce future operating and maintenance costs. A total of 2328 street lights were replaced, with the \$1.5 million cost largely funded by NZ Transport Agency.

### Performance results

#### Key Performance indicator results

This activity has six KPIs and six targets. The activity achieved four of the targets and two were not achieved.



How well we did – Key highlights and performance results

## Performance measures

A safe and integrated corridor that enables people, goods and services to move throughout Southland and makes it easy to live, work, play and visit here			
Level of Service (LoS) 16: Roads are fit for purpose and provide for comfortable and efficient travel			
Key performance indicator	Target	Result	How council performed
KPI 16.1: Average quality of ride on sealed local roads (MM 2: road condition)	Smooth Travel Exposure <sup>1</sup> ≥ 97%	99%	<b>Achieved</b> High Speed data collected by WDM for the Council sealed roads has been uploaded into RAMM database (Road Assessment Maintenance and Management). This information has been used to calculate result. (2017/2018: Not measured) (2016/2017: Achieved - 100%)
KPI 16.2: Percentage of sealed local road network resurfaced (MM 3: renewal program)	7.3% (equates to ≥970,000 m <sup>2</sup> per annum)	7.47%	<b>Achieved</b> Finished sealing for 18/19 season and have exceeded target of 7.30%. Total kilometres sealed was 155km. (2017/2018: Achieved - 104%)
KPI 16.3: Percentage of customer service requests responded to within required timeframes <sup>2</sup> (MM 5: response to service requests)	≥90%	80%	<b>Not achieved</b> This fell short of target of 90%. June was a large month with lots of winter related requests. There were also a number of request completed on time in the field but not closed off in the system. Processes will be reviewed to assess how this can be improved. (2017/2018: Not achieved - 83%)
KPI 16.4: Percentage of gravel road tests where road roughness <sup>3</sup> meets acceptable standards	≥85%	88.7%	<b>Achieved</b> This was carried out between 8th January and 28th March. The overall result for the district was a score of 88.7% good or satisfactory. (2017/2018: Achieved - 91%)
Level of Service (LoS) 17: A safe roading network			
KPI 17.1: Annual change in the number of fatalities and serious injury crashes (MM 1: road safety)	≤14	16	<b>Not achieved</b> We have not achieved a reduction in the number of serious and fatal injury crashes for 18/19 (by 2 crashes). More crashes may get uploaded into the CAS database for 18/19 year at a later date by police. The crashes will be reviewed to assess if any trend can be established which Council can positively influence going forward. (2017/2018: Not achieved - 21)
Level of Service (LoS) 18: Footpaths are safe, well designed and well maintained			
KPI 18.1: Percentage of footpaths in reasonable or better condition <sup>4</sup> (MM 4: footpath condition)	≥70%	81.5%	<b>Achieved</b> The footpath rating was completed in May by WSP Opus. The result indicate that 81.5% of footpaths are in good condition which exceed the target of 70%. (2017/2018: Achieved - 95%)
<p>1 - Smooth travel exposure is an Index that determines the proportion of travel on sealed roads which are smoother than a defined threshold.</p> <p>2 - Timeframes for responding to requests related to roads and footpaths vary from 24 hours to up 60 days depending on the urgency and risk associated with the request. Overall around 80% of the Council's requests for service have a target timeframe of 10 days or less. The Roads and Footpaths AMP includes more detail about the individual request types and timeframes.</p> <p>3 - Road roughness is measured by RoadRoid testing.</p> <p>4 - Footpaths are assessed and given a condition rating that uses a visual rating scale of 1-5 where 1 is the highest (3 is reasonable). The percentage is calculated according to the length of the network that meets or exceeds the average of all condition ratings.</p>			

## Funding Impact Statement – Roading and footpaths

## Funding Impact Statement – Roading and footpaths

2017/2018 Budget (AP) (\$000)		2017/2018 Actual (\$000)	2018/2019 Actual (\$000)	2018/2019 Budget (LTP) (\$000)
	<b>Sources of operating funding</b>			
-	General rates, uniform annual general charges, rates penalties	-	283	285
14,215	Targeted rates	14,236	14,117	14,076
6,110	Subsidies and grants for operating purposes	6,509	8,009	5,870
16	Fees and charges	15	10	12
244	Internal charges and overheads recovered	195	451	337
536	Local authorities fuel tax, fines, infringement fees, and other receipts <sup>1</sup>	1,154	885	918
<b>21,120</b>	<b>Total operating funding</b>	<b>22,109</b>	<b>23,754</b>	<b>21,499</b>
	<b>Applications of operating funding</b>			
11,917	Payments to staff and suppliers	12,088	12,696	12,631
-	Finance costs	-	-	-
1,362	Internal charges and overheads applied	1,325	970	1,493
-	Other operating funding applications	78	104	52
<b>13,279</b>	<b>Total applications of operating funding</b>	<b>13,491</b>	<b>13,770</b>	<b>14,177</b>
<b>7,841</b>	<b>Surplus (deficit) of operating funding</b>	<b>8,618</b>	<b>9,985</b>	<b>7,322</b>
	<b>Sources of capital funding</b>			
11,289	Subsidies and grants for capital expenditure	12,714	8,405	7,350
95	Development and financial contributions	-	12	-
2,150	Increase (decrease) in debt	8,058	(319)	4,731
3	Gross proceeds from sale of assets	224	23	10
-	Lump sum contributions	-	-	-
<b>13,536</b>	<b>Total sources of capital funding</b>	<b>20,996</b>	<b>8,122</b>	<b>12,090</b>
	<b>Applications of capital funding</b>			
	Capital expenditure			
107	▪ to meet additional demand	910	302	95
9,030	▪ to improve the level of service	9,875	2,664	2,519
13,661	▪ to replace existing assets	14,055	15,071	12,329
(1,421)	Increase (decrease) in reserves	4,774	69	4,469

Funding Impact Statement – Roading and footpaths

-	Increase (decrease) in investments	-	1	-
<b>21,377</b>	<b>Total applications of capital funding</b>	<b>29,614</b>	<b>18,107</b>	<b>19,413</b>
<b>(7,841)</b>	<b>Surplus (deficit) of capital funding</b>	<b>(8,618)</b>	<b>(9,985)</b>	<b>(7,322)</b>
-	<b>Funding balance</b>	-	-	-

<sup>1</sup> includes all other operating funding from sources not identified above.

### Funding impact statement – Budget variations

Subsidies and grants for operating purposes are higher than expected due to the repair of the slip on the Chaslands Highway, which was 100% funded from NZTA. Internal charges were lower than budget due to a change in requirements from NZTA which resulted in time being directly charged. Subsidies and grants for capital expenditure are higher than expected due to the completion of the construction works on the Alternative Coastal Route, a project which has occurred over multiple years. This project was funded via internal debt when the majority of the project was completed (2017/18), accordingly resulting in a lower than expected level of debt in the current year. The increase in capital expenditure for demand is the Accelerated LED replacement programme, which was partially carried forward from 2017/18. The increase in replacement of existing assets is predominately the completion of the Chaslands Highway slip and the Alternative Coastal Route.

## Solid waste

### What we deliver

Council provides a kerbside collection service on alternative weeks for rubbish and recyclables to be picked up from all townships within the District, as well as voluntary collection to properties on collection routes in rural areas. Stewart Island/Rakiura is serviced by a weekly kerbside refuse bag, recycling and food scrap collection. There are also seven waste transfer stations for disposal of rubbish, greenwaste, hazardous waste and collection of recyclables, 11 recycling drop-off centres and two greenwaste-only sites throughout the District. Regional waste is transported to the regional landfill operated by AB Lime at Kings Bend (near Winton) for disposal.

The activity also provides for ongoing waste minimisation education activities throughout the region through WasteNet Southland, a joint committee of Southland District Council, Invercargill City Council and Gore District Council.

### Why we do it

The activity provides controlled, convenient and reliable waste disposal options which help to make it easy for people to dispose of their waste and contributes to making the District a clean and desirable place to live. The activity also helps to reduce the impact waste disposal has on the environment by diverting waste from landfill and ensuring that any waste sent to landfill is disposed of and managed appropriately so that people living here now and in the future can grow and prosper without compromising the District's natural environment.

### Community outcomes

The primary outcomes of this activity group are "Resilient communities that leave a legacy for tomorrow" and "Proud, connected communities that have an attractive and affordable lifestyle".

### Identified effects

The waste the District produces is in itself a negative effect on the environment. Council's solid waste activity is aimed at dealing with these negative effects in ways that cause the least possible long term-harm. Negative effects from landfills can include leachate and production of gases. Council manages closed landfills with the aim of reducing or mitigating these effects where possible. Council is taking steps to reduce the amount of waste disposed of at landfills in accordance with the Regional Waste Management and Minimisation Plan. Pests and rodents could potentially become a problem but there are pest control methods in place to manage this. The potential impacts of this activity are mitigated through efficient management and cleaning of transfer sites.

### How well we did – Key highlights and performance results

#### Key highlights

- An extension of the kerbside collections and transfer station operations contract for another eight years was awarded to Bond Contracts.
- The WasteNet regional contract for recycling material services is held by Southland disAbility Enterprises (SdE). The contract was due to finish in June 2019 but has been extended for 12 months until 30 June 2020. The final arrangements for this contract are to be confirmed.

## Funding Impact Statement – Roading and footpaths

- **The three strikes policy** addresses contamination in kerbside recycling. Under the policy, WasteNet officers collect the bin and, if the contents are deemed bad enough, the bin will not be emptied. If three instances of contamination occur at a specific address, the service will be suspended. There have been regular bin inspections and a number of repeat offenders have had their service withdrawn.
- Appeals to the proposed Southland Water and Land Plan are currently under way.

## Performance results

## Key Performance indicator results

This activity has six KPIs and six targets. Five targets were achieved and one was not achieved. For the target that was not achieved, Council and WasteNet will carry out further educational initiatives to encourage people to recycle appropriately.

## Performance measures

Protect public health and reduce environmental impacts through waste collection, disposal, reduction, reuse and recycling			
Level of Service (LoS) 14: Provide convenient and reliable rubbish and recycling services			
Key performance indicator	Target	Result	How council performed
KPI 14.1: Percentage of resident satisfaction with the services provided (refuse and recycling):			
(a) wheelie bins (rubbish and recycling)	a) 90%	a) 90%	<b>Achieved</b> This is measured annually through the Resident survey. (2017/2018: Not measured)
(b) transfer station locations	b) 80%	b) 91%	<b>Achieved</b> This is measured annually through the Resident survey. (2017/2018: Not measured)
(c) transfer station hours	c) 80%	c) 85%	<b>Achieved</b> This is measured annually through the Resident survey. (2017/2018: Not measured)
(d) recycle locations	d) 80%	d) 89%	<b>Achieved</b> This is measured annually through the Resident survey. (2017/2018: Not measured)
Level of Service (LoS) 15: Minimise the amount of waste going to landfill			
Key performance indicator	Target	Result	How council performed
KPI 15.1: Amount of waste:			
(a) diverted from landfill (tonnes) as a percentage of total waste <sup>1</sup>	a) 40%	a) 35.3%	<b>Not Achieved</b> Council and WasteNet will carry out further educational initiatives to encourage people to recycle appropriately. (2017/2018: Not achieved – 36%)
(b) maximum per property disposed of to landfill	b) 650 kg	b) 588 kg	<b>Achieved</b> The total for the year is 588kg with target achieved. (2018/2019: New measure)
<sup>1</sup> - Total waste diverted by weight includes material from drop-off centres, (yellow) recycling wheelie bins, greenwaste sites and scrap metal. Weight calculations are estimated based on the number of collection containers processed multiplied by an average weight for different material types			

Funding Impact Statement – Solid waste

## Funding Impact Statement – Solid waste

2017/2018 Budget (AP) (\$000)		2017/2018 Actual (\$000)	2018/2019 Actual (\$000)	2018/2019 Budget (LTP) (\$000)
	<b>Sources of operating funding</b>			
-	General rates, uniform annual general charges, rates penalties	-	-	-
4,316	Targeted rates	4,316	4,432	4,426
88	Subsidies and grants for operating purposes	120	120	88
227	Fees and charges	283	305	192
244	Internal charges and overheads recovered	254	252	255
21	Local authorities fuel tax, fines, infringement fees, and other receipts <sup>1</sup>	68	46	12
<b>4,896</b>	<b>Total operating funding</b>	<b>5,040</b>	<b>5,155</b>	<b>4,973</b>
	<b>Applications of operating funding</b>			
3,360	Payments to staff and suppliers	3,389	3,676	3,403
-	Finance costs	-	-	-
1,190	Internal charges and overheads applied	1,172	1,175	1,191
-	Other operating funding applications	17	1	-
<b>4,551</b>	<b>Total applications of operating funding</b>	<b>4,578</b>	<b>4,851</b>	<b>4,594</b>
<b>345</b>	<b>Surplus (deficit) of operating funding</b>	<b>462</b>	<b>304</b>	<b>379</b>
	<b>Sources of capital funding</b>			
-	Subsidies and grants for capital expenditure	-	-	-
-	Development and financial contributions	-	-	-
(326)	Increase (decrease) in debt	(343)	(351)	(292)
-	Gross proceeds from sale of assets	-	-	-
-	Lump sum contributions	-	-	-
<b>(326)</b>	<b>Total sources of capital funding</b>	<b>(343)</b>	<b>(351)</b>	<b>(292)</b>
	<b>Applications of capital funding</b>			
	Capital expenditure			
-	▪ to meet additional demand	-	-	-
-	▪ to improve the level of service	50	50	-
-	▪ to replace existing assets	-	16	58
20	Increase (decrease) in reserves	86	(112)	28

## Funding Impact Statement – Solid waste

-	Increase (decrease) in investments	(16)	-	-
<b>20</b>	<b>Total applications of capital funding</b>	<b>119</b>	<b>(47)</b>	<b>87</b>
<b>(345)</b>	<b>Surplus (deficit) of capital funding</b>	<b>(462)</b>	<b>(304)</b>	<b>(379)</b>
-	<b>Funding balance</b>	-	-	-

<sup>1</sup> includes all other operating finding from sources not identified above.

### Funding impact statement – Budget variations

Subsidies and grants for operating purposes are higher than budget due to additional Waste Minimisation Levy received from the Ministry for the Environment. Actual refuse fees are higher than budgeted resulting in higher fees and charges. Payments to staff and suppliers are over budget with additional costs incurred for recycling and disposal to landfill. Capital expenditure in this activity relates to replacement/additional wheelie bins acquired during the year.



## Stormwater

### What we deliver

Council provides stormwater infrastructure in 25 townships that deal with rainfall and dispose of surface water through a mix of piped reticulation, open ditches, drains and soakholes. The infrastructure is designed to cater for an average 10-year flood event (ie, the scale of a flood that is predicted to occur once a decade).

### Why we do it

Stormwater systems safeguard people and properties from flooding via the collection and redirection of rainwater. These systems ensure rainfall is quickly and efficiently removed and reduce risks to public health and safety. The collection, treatment and disposal of stormwater also helps to control the level of pollutants being discharged to waterways and groundwater.

#### Community Outcomes

This primary outcome of this activity is "Proud, connected communities that have an attractive and affordable lifestyle". The secondary outcome is "Resilient communities that leave a legacy for tomorrow".

#### Identified effects

Severe storm events which exceed stormwater system design standards may result in localised flooding or overflows that adversely impact property or result in pollutants entering waterways and groundwater.

### How well we did – Key highlights and performance results

#### Key highlights

- There are now four resource consents granted and in place which cover 17 towns within the district. The consents have a risk based approach of high, medium or low risk. Monitoring is required and undertaken to ensure compliance. These include separate consents for Winton and Te Anau townships.
- There will be implications for the stormwater activity at a regional level as a result of the Southland Water and Land Plan becoming operative. Where stormwater discharges contain contaminants above consented limits these will need to be investigated to minimised and may possibly require further treatment. These limits may also change over time as individual limits are developed for each catchment.
- Central government is also reviewing how to improve the regulation and supply arrangements of drinking water, wastewater and stormwater (three waters) to better support New Zealand's prosperity, health, safety and environment. Most three waters assets and services, but not all, are owned and delivered by local councils. The Three Waters Review is a cross-agency initiative led by the Minister of Local Government. An announcement was made in July 2019 that announced a dedicated water regulator and new water regulations from mid-2020 to ensure safe drinking water around the country and prevent sewage ending up on beaches, in rivers and in lakes.

#### Key projects

- An upgrade project at Wallacetown was completed.



## Funding Impact Statement – Solid waste

- A major project to upgrade 1km of stormwater pipes and associated fixtures in Winton was on track to be completed early in the 2019/2020 year. Contractors Opus and Downer broke ground on 7 February 2019. The project's total cost of \$1,876,500 is being funded by a 30-year loan, with the Winton Community Board approving \$500,000 from reserves to lessen the impact of repayments on the town's ratepayers.

## Performance results

## Key Performance indicator results

This activity has 5 KPIs with 10 targets. 8 targets were achieved, 2 were not achieved.

## Performance measures

Reliable stormwater collection, treatment and disposal that protects people and property from flooding and minimises the impact of any discharges on the environment			
Level of Service (LoS) 7: Provide a reliable stormwater system			
Key performance indicator	Target	Result	How Council performed
KPI 7.1: Overflows resulting from the stormwater system that result in flooding of a habitable floor: (a) total number per year (b) number per 1000 properties connected (MM1: system and adequacy)	a) ≤ 5 b) ≤ 1	a) 0 b) 0	<b>Achieved</b> There were no internal flooding events that affected habitable floors. (2017/2018: Achieved – a & b- 0)
KPI 7.2: Median response time between the time of notification and the time when service personnel reach the site when habitable floors are affected by flooding resulting from faults in the stormwater system (MM3: response to stormwater issues)	≤ 2 hours	0	<b>Achieved</b> The mandatory measure methodology defines flooding events as those that affect "habitable floors". There was no flooding of habitable floors for the year and as such the result is reported as achieved. (2017/2018: Achieved – 0)
KPI 7.3: Complaints about the stormwater system (a) number per 1000 properties connected (MM4: Customer satisfaction) (b) total number per year	a) ≤ 15 per 1000 properties b) ≤ 60	a) 9 per 1000 properties b) 62	<b>Achieved</b> (2017/2018: Achieved – 12) <b>Not achieved</b> There were 62 requests for the year as a result of localised rainfall events (2017/2018: Not achieved – 80)
Level of Service (LoS) 8: Deliver to the required environmental standard			
KPI 8.1: Compliance with the resource consents for stormwater system discharges, measured by the number of: (a) abatement notices (b) infringement notices (c) enforcement orders (d) convictions received in relation to those resource consents. (MM2: Management of environmental	a) 0 b) 0 c) 0 d) 0	a) 0 b) 0 c) 0 d) 0	<b>a) Achieved</b> No abatement notices issued. (2017/2018: Not measured) <b>b) Achieved</b> No infringements issued. (2017/2018: Not measured) <b>c) Achieved</b> No enforcement orders issued.

## Funding Impact Statement – Solid waste

impacts)			(2017/2018: Not measured) <b>d) Achieved</b> No convictions (2017/2018: Not measured)
KPI 8.2: Average annual cost per property connected <sup>1</sup> (incl GST)	\$82	\$110	<b>Not achieved</b> The number of connections have been less than expected causing the cost per connection to be higher.
<i>1 – Cost per stormwater connection is the total budgeted expenditure divided by total number of rating units. For years 2-10 the number of rating units have been estimated using the annual change forecasted the LTP rating unit assumption.</i>			

## Funding Impact Statement – Stormwater

## Funding Impact Statement – Stormwater

2017/2018 Budget (AP) (\$000)		2017/2018 Actual (\$000)	2018/2019 Actual (\$000)	2018/2019 Budget (LTP) (\$000)
	<b>Sources of operating funding</b>			
-	General rates, uniform annual general charges, rates penalties	-	-	-
342	Targeted rates	342	335	339
-	Subsidies and grants for operating purposes	-	-	-
-	Fees and charges	2	1	-
60	Internal charges and overheads recovered	51	52	58
-	Local authorities fuel tax, fines, infringement fees, and other receipts <sup>1</sup>	-	-	-
<b>402</b>	<b>Total operating funding</b>	<b>395</b>	<b>388</b>	<b>397</b>
	<b>Applications of operating funding</b>			
142	Payments to staff and suppliers	172	109	164
-	Finance costs	-	-	-
114	Internal charges and overheads applied	112	109	111
-	Other operating funding applications	1	-	-
<b>256</b>	<b>Total applications of operating funding</b>	<b>284</b>	<b>218</b>	<b>276</b>
<b>146</b>	<b>Surplus (deficit) of operating funding</b>	<b>111</b>	<b>170</b>	<b>121</b>
	<b>Sources of capital funding</b>			
-	Subsidies and grants for capital expenditure	-	135	-
-	Development and financial contributions	-	-	-
(15)	Increase (decrease) in debt	(16)	398	732
-	Gross proceeds from sale of assets	-	-	-
-	Lump sum contributions	-	-	-
<b>(15)</b>	<b>Total sources of capital funding</b>	<b>(16)</b>	<b>532</b>	<b>732</b>
	<b>Applications of capital funding</b>			
	Capital expenditure			
-	▪ to meet additional demand	-	-	-
20	▪ to improve the level of service	7	6	35
80	▪ to replace existing assets	80	745	1,000
(25)	Increase (decrease) in reserves	14	(49)	(181)

Funding Impact Statement – Stormwater

55	Increase (decrease) in investments	(7)	-	-
<b>130</b>	<b>Total applications of capital funding</b>	<b>95</b>	<b>703</b>	<b>854</b>
<b>(146)</b>	<b>Surplus (deficit) of capital funding</b>	<b>(111)</b>	<b>(170)</b>	<b>(121)</b>
-	<b>Funding balance</b>	-	-	-

<sup>1</sup> includes all other operating finding from sources not identified above.

### Funding impact statement – Budget variations

Payments to staff and suppliers are under budget with less maintenance required during the year than was expected. Subsidies and grants for capital expenditure are higher than budget as NZTA has provided a contribution to the Winton stormwater main replacement. Capital expenditure to replace existing assets is under budget with the Winton replacement being completed over two years combined with a lower than expected tender price.

What we deliver

## Wastewater

### What we deliver

This activity provides and manages wastewater collection, treatment and disposal facilities for properties connected to one of the Council's 19 wastewater schemes.

### Why we do it

The activity allows for the convenient treatment and disposal of wastewater which helps to protect public health from the spread of disease, protects residents' quality of life by keeping communities clean and reduces the effects of wastewater discharges into the environment. It also helps to facilitate economic growth by providing core infrastructure for industry and businesses.

#### Community Outcomes

This primary outcome of this activity is "Proud, connected communities that have an attractive and affordable lifestyle". The secondary outcome is "Resilient communities that leave a legacy for tomorrow".

#### Identified effects

If not dealt with appropriately, wastewater can have significant negative effects on public health and the environment. Council's work is aimed at dealing with these negative effects in ways that cause the least possible harm. Wastewater is treated to make it safe for disposal. With these major infrastructure assets, the negative effects from service failure are far more serious than the effects from service provision. Council manages its assets to avoid service failures by carrying out a programme of regular monitoring and maintenance, and by prioritising critical work.

### How well we did – Key highlights and performance results

#### Key highlights

- There will be implications at a regional level when the Southland Water and Land Plan becomes operative. The Southland Water and Land Plan requires improvement in discharge quality. The plan further requires discharges to land to be considered. This will be a significant impact in areas where soil characteristics may not easily allow this to happen.
- Central government is reviewing how to improve the regulation and supply arrangements of drinking water, wastewater and stormwater (three waters) to better support New Zealand's prosperity, health, safety and environment. Most three waters assets and services, but not all, are owned and delivered by local councils. The Three Waters Review is a cross-agency initiative led by the Minister of Local Government. An announcement was made in July 2019 that announced a dedicated water regulator and new water regulations from mid-2020 to ensure safe drinking water around the country and prevent sewage ending up on beaches, in rivers and in lakes.
- The Tokanui wastewater scheme resource consent was granted after hearing in May 2019.

#### Key Projects

- **Te Anau wastewater treatment upgrade** –Preparation of the Kepler block dispersal site is on track to be completed at the end of the 2019 calendar year. The contract for pipeline construction and associated works was awarded to Fulton Hogan, with work scheduled to begin in July/ August 2019. Work is also progressing on the

What we deliver

development of the Kepler site and design requirements at the oxidation ponds. The consent for the sub-surface irrigation field has also been lodged with Environment Southland.

- A Stewart Island project is also under way to improve the layout and performance of the wastewater disposal area.

## Performance results

### Key Performance indicator results

This activity has five KPIs with 6 targets. The activity achieved 8 targets and one target was not achieved.

### Performance measures

We want to provide reliable wastewater collection and treatment that protects public health and the environment			
Level of Service (LoS) 1: Provide reliable wastewater collection and treatment that protects public health			
Key Performance indicator	Target	Result	How Council performed
KPI 1.1: Number of dry weather overflows per 1000 wastewater connections <sup>1</sup> (MM1: system and adequacy)	≤1	0	<b>Achieved</b> The result was 0.32 which is 0 when expressed as a whole number per 1000 connections. (2017/2018: Achieved – 0.44)
KPI 1.2: Median response and resolution times <sup>2</sup> for sewage overflows resulting from blockages or other faults with the sewerage system: (a) between the time of notification and the time when service personnel reach the site; and (b) between the time of notification and resolution of the blockage or other fault (MM3: fault response times)	a) ≤ 1 hour  b) ≤ 6 hours	a) 0.79  b) 28.74	<b>a) Achieved</b> Actual number below target for the year (2017/2018: Achieved – 19 mins) <b>b) Not Achieved</b> Median resolution times of 6 hours was achieved in all cases – the final result of 28.74 hours relates to work carried out after blockage or fault was resolved e.g. CCTV viewing. (2017/2018: Achieved – 4hrs14mins)
KPI 1.3: Total number of sewerage system complaints about: (a) odour (b) faults (c) blockages (d) the way Council responds to any of these issues (MM4: customer satisfaction)	≤8 per 1,000 connections	7	<b>Achieved</b> There were 67 blockages in the sewerage system throughout the year, but 8 of these were found not to be council responsibility and resulted in a year end performance score of 7.15. (2017/2018: Achieved – 5)
Level of Service (LoS) 2: Deliver to the required Environmental standard			
Key Performance indicator	Target	Result	How Council performed
KPI 2.1: Compliance with resource consents for wastewater discharges, measured by the total number of: (a) abatement notices (b) infringement notices (c) enforcement orders (d) convictions received in relation to the resource consents (MM 2: discharge compliance)	0	0	<b>Achieved</b> No compliance breaches (2017/2018: Achieved – 0)
KPI 2.2: Annual cost per wastewater connection (incl GST) <sup>3</sup>	\$607	\$559	Costs for the year are under budget primarily due to funds allowed for investigation into alternative disposal methods not being fully utilised during the

What we deliver

			year. (2018/2019: New measure)
1 - "Dry Weather" is defined as a period of 72 hours prior to an event of no catchment rainfall. 2 - In accordance with operations and maintenance contract timeframes. 3 - Cost per wastewater connection is the total budgeted expenditure divided by total number of rating units. For years 2-10 the number of rating units have been estimated using the annual change forecasted the LTP rating unit assumption.			

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## Funding Impact Statement – Wastewater

## Funding Impact Statement – Wastewater

2017/2018 Budget (AP)(\$000)		2017/2018 Actual (\$000)	2018/2019 Actual (\$000)	2018/2019 Budget (LTP)(\$000)
	<b>Sources of operating funding</b>			
-	General rates, uniform annual general charges, rates penalties	-	-	-
4,007	Targeted rates	4,186	4,116	4,059
-	Subsidies and grants for operating purposes	-	-	-
-	Fees and charges	12	14	-
139	Internal charges and overheads recovered	134	140	141
61	Local authorities fuel tax, fines, infringement fees, and other receipts <sup>1</sup>	(426)	29	58
<b>4,207</b>	<b>Total operating funding</b>	<b>3,907</b>	<b>4,299</b>	<b>4,258</b>
	<b>Applications of operating funding</b>			
2,259	Payments to staff and suppliers	2,154	4,335	2,311
-	Finance costs	-	-	-
615	Internal charges and overheads applied	517	522	533
-	Other operating funding applications	-	-	-
<b>2,874</b>	<b>Total applications of operating funding</b>	<b>2,671</b>	<b>4,857</b>	<b>2,843</b>
<b>1,334</b>	<b>Surplus (deficit) of operating funding</b>	<b>1,236</b>	<b>(558)</b>	<b>1,414</b>
	<b>Sources of capital funding</b>			
-	Subsidies and grants for capital expenditure	-	-	-
-	Development and financial contributions	-	64	-
1,667	Increase (decrease) in debt	234	1,042	4,552
-	Gross proceeds from sale of assets	-	-	-
-	Lump sum contributions	-	-	-
<b>1,667</b>	<b>Total sources of capital funding</b>	<b>234</b>	<b>1,106</b>	<b>4,552</b>
	<b>Applications of capital funding</b>			
	Capital expenditure			
-	▪ to meet additional demand	-	805	1,963
1,061	▪ to improve the level of service	1,264	202	3,865
844	▪ to replace existing assets	315	(135)	507
1,096	Increase (decrease) in reserves	(110)	(349)	(368)



Funding Impact Statement – Wastewater

-	Increase (decrease) in investments	-	25	-
3,000	<b>Total applications of capital funding</b>	1,470	548	5,967
(1,334)	<b>Surplus (deficit) of capital funding</b>	(1,236)	(558)	(1,414)
-	<b>Funding balance</b>	-	-	-

<sup>1</sup> includes all other operating finding from sources not identified above.

<sup>2</sup> relates to the write-off of costs associated with Te Anau wastewater project, refer below for more detail.

### Funding impact statement – Budget variations

Targeted rates are higher than budgeted as a number of ratepayers have chosen to repay their Sewerage Loan Targeted rate in full during the year.

Council decision to use sub surface drip irrigation as the disposal method for the Te Anau wastewater project has resulted in a need to apply for a new consent from Environment Southland delaying parts of the project being started. This decision has also required in a review of costs incurred since 2013/2014 and being included as capital expenditure.

Costs totalling \$2.2 million have been written off as they related to the consent approved using centre pivot irrigation and association costs. This has impacted on payments to staff and suppliers and capital expenditure. The delay of the project has resulted in less debt required in the current year.

What we deliver

## Water supply

### What we deliver

The activity provides drinkable water to 12 supplies including 10 townships and two rural water supplies as well as water for stock use for nine rural water supplies. The activity involves managing water sources, treatment, storage and distribution. The township supplies are generally on-demand at the tap. The rural drinking and stockwater schemes are trickle-feed supplies to private storage tanks.

### Why we do it

The provision of drinkable water is a fundamental requirement of life and supports healthy living. Water is also necessary to provide critical public services and enable economic growth. Industries, businesses, hospitals and schools all require water to operate. It also provides for firefighting capacity in most urban reticulated areas to improve public safety.

#### Community outcomes

This primary outcome of this activity is "Proud, connected communities that have an attractive and affordable lifestyle". The secondary outcome is "Resilient communities that leave a legacy for tomorrow".

#### Identified effects

The treatment of drinking water and maintenance of pipes and pumps is crucial to ensuring that water supplies are managed appropriately and do not pose risks to public health through lack of treatment or supply failures, which could also have a negative impact on commercial/industrial users. Managing water use in a sustainable way helps to minimise adverse impacts on the environment, discourages water wastage and ensures water is directed to the best purposes.

### How well we did – Key highlights and performance results

#### Key highlights

- There will be implications at a regional level when the Southland Water and Land Plan becomes operative. The Proposed Water and Land Plan allows for provision of Community Water Supplies however may restrict additional increases in the amount abstracted specifically in the Waiau catchment where any increases may fall into non-complying activity status. This may potentially affect 4 community takes and 7 stock takes.
- Central government is reviewing how to improve the regulation and supply arrangements of drinking water, wastewater and stormwater (three waters) to better support New Zealand's prosperity, health, safety and environment. Most three waters assets and services, but not all, are owned and delivered by local councils. The Three Waters Review is a cross-agency initiative led by the Minister of Local Government. An announcement was made in July 2019 that announced a dedicated water regulator and new water regulations from mid-2020 to ensure safe drinking water around the country and prevent sewage ending up on beaches, in rivers and in lakes.

The announcement included:

- a dedicated water regulator
- a new Water Services Bill
- extending regulatory coverage to all water suppliers, except individual household self-suppliers
- strengthened government stewardship of wastewater and stormwater services, with regional councils remaining primary regulators for the environment

Why we do it

- transitional arrangements of up to five years to allow water suppliers to adjust to the regulations, if necessary with support from the new regulator
- the final form, scope and location of the regulator will be the subject of advice due with cabinet later in the year.

### Key projects

As mentioned in the LTP, Council is nearing the end of a major upgrade programme of water sources, treatment and storage to meet the drinking water standards.

- The project to upgrade the Eastern Bush/Otahu Flat rural water supply over multiple years from 2018-2020 (\$1.5 million) to improve the water intake and install additional treatment processes is still in progress. When that work is done, all water treatment plants will have multiple barriers to protect public health.
- A major project to upgrade 1km of water main pipes and associated fixtures in Winton was on track to be completed early in the 2019/2020 year.
- A water mains upgrade project in Otautau is scheduled to begin in 2019/2020.

### Performance results

#### Key Performance indicator results

This activity has six KPIs and 10 targets. The activity achieved 3 targets and 7 targets were not achieved and one is awaiting data. Of those not achieved reasons included gaps in data for very short periods of time resulting in being unable to demonstrate full compliance with protozoal measures under the drinking water standards. One was an area with high water losses, one was the methodology of calculations used for drinking water per person and one was that there was a new process in place to ensure completion of hydrant testing for all urban areas.

### Performance measures

We want to provide reliable water supplies that are safe to drink and have adequate supply for use			
Level of Service (LoS 4): Provide a reliable and adequate supply of water			
Key Performance indicator	Target	Result	How council performed
KPI 4.1: Median response and resolution times for drinking water supply faults or unplanned interruptions: (a) to attend <u>urgent</u> call-outs <sup>1</sup> (b) to resolve <u>urgent</u> call-outs <sup>1</sup> (c) to attend <u>non-urgent</u> call-outs <sup>1</sup> (d) to resolve <u>non-urgent</u> call-outs <sup>1</sup> (MM3: fault response times)	a) ≤ 1 hour b) ≤ 6 hours c) ≤ 4 hours d) ≤ 24 hours	a) 23 minutes b) 5.98 hours c) 0.83 d) 26.08	<b>a) Achieved</b> 0.15 hrs (2017/2018: Achieved –28 mins) <b>b) Achieved</b> 5.98 hours to resolve urgent drinking water requests. (2017/2018: Achieved –5hrs, 4 mins) <b>c) Achieved</b> Median 0.83 hrs. (2017/2018: Achieved –1hr, 31mins) <b>d) Not Achieved</b> Target narrowly exceeded due to a high volume of calls over summer in the Te Anau Region. (2017/2018: Achieved –22hrs, 54mins)
KPI 4.2: Total number of drinking water complaints regarding: (a) clarity (b) taste (c) odour (d) pressure or flow (e) continuity of supply, and (f) the way Council responds to any of these issues (MM4: customer satisfaction)	≤10 per 1,000 connections	14	<b>Not Achieved</b> The final result is per 1,000 connections. There was high demand in summer due Te Anau requirements. There was also a high number of water quality issues reported in Riverton which has been changed to river source to address the quality issues. (2017/2018: Achieved –14)

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Why we do it

Level of Service (LoS 5): Provide safe drinking water			
KPI 5.1: Extent of compliance with drinking water standards: (a) bacteria (b) protozoal (MM1: safety of drinking water)	a) 100% b) 100%	a) 100% b) 64%	<b>a) Achieved</b> Council's testing indicates 100% compliance with standards (2017/2018: a) Achieved – 100%) <b>b) Not Achieved</b> To be advised Dependent on Drinking Water Assessor report results published in Oct. Council's testing indicates an possible interim result of 4/11 schemes (interim result is expected 25 August (2017/2018: b) Not achieved – 73%)
Level of Service (LoS 6): Provide a well maintained and managed reticulation network			
KPI 6.1: Percentage of water lost <sup>2</sup> from the reticulation network (MM2: reticulated network maintenance)	≤25%	27.46%	<b>Not Achieved</b> This is the annualised water loss as at 30 June 2019. Significant leakage detection and water main renewal work programmed to address loss. (2017/2018: Not achieved – 31.1%)
KPI 6.2: Average consumption of water per resident per day (MM5: demand management)	≤ 850 litres per person per day	924 litres/person per day	<b>Not achieved</b> The target from the Department of Internal Affairs is 850 litres per person per year. The gross consumption of water is 931 litres per person per year. The actual net use per person per year is 672 litres based on net water produced. A consultant has been hired to ensure that Council has to report on the gross consumption of water. (2017/2018: Not achieved – 751 litres)
KPI 6.3: Annual cost per connection (incl GST) <sup>3</sup>	\$631	\$673	<b>Achieved</b> Additional costs have been incurred during the year for maintenance across the district. (2018/2019: New measure)
<p>1 - Attendance means from the time that the Council receives notification to the time that service personnel reach the site. Resolution means from the time that the Council receives notification to the time that service personnel confirm resolution of the fault or interruption. "Urgent" is considered complete loss of drinking-water to an urban drinking water supply. "Non-urgent" includes all other fault/interruptions to an urban drinking water supply</p> <p>2 - The water loss calculation is the weighted averaged percentage loss reduction per urban drinking water supply</p> <p>3 - Cost per water connection is the total budgeted expenditure divided by total number of rating units. For years 2-10 the number of rating units have been estimated using the annual change forecasted the LTP rating unit assumption. Please note that this includes both expenditure and connections for urban water schemes and rural water.</p>			

## Funding Impact Statement – Water supply

## Funding Impact Statement – Water supply

2017/2018 Budget (AP) (\$000)		2017/2018 Actual (\$000)	2018/2019 Actual (\$000)	2018/2019 Budget (LTP) (\$000)
	<b>Sources of operating funding</b>			
-	General rates, uniform annual general charges, rates penalties	-	-	-
3,867	Targeted rates	3,852	3,832	3,829
-	Subsidies and grants for operating purposes	-	-	-
-	Fees and charges	15	5	-
40	Internal charges and overheads recovered	48	46	46
18	Local authorities fuel tax, fines, infringement fees, and other receipts <sup>1</sup>	6	1	1
<b>3,925</b>	<b>Total operating funding</b>	<b>3,920</b>	<b>3,884</b>	<b>3,876</b>
	<b>Applications of operating funding</b>			
2,164	Payments to staff and suppliers	2,213	2,367	2,245
-	Finance costs	-	-	-
760	Internal charges and overheads applied	615	608	665
-	Other operating funding applications	(4)	(2)	-
<b>2,924</b>	<b>Total applications of operating funding</b>	<b>2,843</b>	<b>2,974</b>	<b>2,910</b>
<b>1,001</b>	<b>Surplus (deficit) of operating funding</b>	<b>1,097</b>	<b>910</b>	<b>966</b>
	<b>Sources of capital funding</b>			
-	Subsidies and grants for capital expenditure	-	-	-
-	Development and financial contributions	-	7	-
2,627	Increase (decrease) in debt	467	1,081	1,084
-	Gross proceeds from sale of assets	-	-	-
-	Lump sum contributions	-	-	-
<b>2,627</b>	<b>Total sources of capital funding</b>	<b>467</b>	<b>1,088</b>	<b>1,084</b>
	<b>Applications of capital funding</b>			
	Capital expenditure			
-	▪ to meet additional demand	-	11	-
1,893	▪ to improve the level of service	251	561	1,433
1,744	▪ to replace existing assets	1,592	1,463	322
(9)	Increase (decrease) in reserves	(279)	(37)	295

Funding Impact Statement – Water supply

-	Increase (decrease) in investments	-	-	-
3,628	<b>Total applications of capital funding</b>	1,564	1,999	2,050
(1,001)	<b>Surplus (deficit) of capital funding</b>	(1,097)	(910)	(966)
-	<b>Funding balance</b>	-	-	-

<sup>1</sup> includes all other operating finding from sources not identified above.

### Funding impact statement – Budget variations

Payments to staff and suppliers are higher than budgeted due to additional monitoring and maintenance costs during the year offset by lower electricity costs. Internal charges and overheads applied are lower than budget as the actual internal loans at the start of the financial year were lower than budgeted. Capital expenditure is under budget for the year with work in Eastern Bush deferred to future years, work at Winton continuing into 2018/2019 and an unbudgeted project in Te anau to replace laterals being undertaken.

## Council-controlled organisations

### Milford Community Trust

Southland District Council, Environment Southland and the Department of Conservation jointly established the trust in 2007 to provide leadership and governance for the Milford community. It allows the Milford community to determine its priorities and provides an avenue for local consultation and engagement, as well as public meetings. Milford covers the developed area of land and adjacent coastal marine area at the end of State Highway 94 at the head of Milford Sound. The Milford community covers residents of Milford, the holders of concessions from the Crown operating at Milford and iwi. The activities of the trust contribute towards the achievement of the community outcome, proud, connected communities. The trust has adopted a statement of intent that outlines the strategic goals, specific focus areas and activities proposed for 2018-2021.

#### Ownership and control of the organisation

The trust was formed as a Council-controlled organisation (CCO). It contributes to the Southland District Council community outcome of "supporting our communities". The Milford Community Trust is an incorporated charitable trust. This structure was chosen because it creates an obligation for trustees towards the trust beneficiaries, who in this case are the Milford community. In addition, an incorporated charitable trust can continue in perpetuity for the benefit of the future Milford community.

#### Significant policies

The trust reviewed and approved its Suspected Fraud Policy and also updated its Financial Delegations Policy in 2018/2019. Council itself does not have any significant policies in relation to the ownership and control of the organisation except for the trust deed, which sets out the way the business of the trust is to be conducted. Southland District Council has not developed policies specific to the operation and governance of the Milford Community Trust.

#### Nature and scope of activities

This extract is from the statement of intent and is subject to change after consultation with stakeholders. Milford Community Trust's vision is the long-term sustainability of Milford Sound/Piopiotaahi with a community focus. Outputs from the Milford Community Trust activity primarily contribute to the achievement of supporting our communities. We want Southland's communities to be desirable places to grow up, work, run a business, live, raise a family, retire and enjoy a safe and satisfying life.

#### Strategic goals and focus areas

Vision: Long-term sustainability of Milford Sound /Piopiotaahi, with a community focus		
Provide leadership and governance for the Milford community in Milford Sound/Piopiotaahi	Advocate for the general benefit of the Milford community	Co-ordinate and communicate with all parties having interests in Milford Sound/Piopiotaahi.
Advocating for better planning to address specific issues: highway safety, control of illegal camping, toilet facilities, community facilities, coordinated emergency response, and recognition of the area's World Heritage status.	Advocate on behalf of the Milford community to central government, Environment Southland, Department of Conservation, Southland District Council, Iwi and other authorities.	Communicate the roles of the Trust and other authorities more clearly to the Milford community. Affirm the trust role as a voice for the Milford community. Maintain closer relationships with Milford infrastructure providers. Provide clear information to concessionaires regarding intentions and implementation of Trust policies.



Milford Community Trust

Vision: Long-term sustainability of Milford Sound /Piopiotahi, with a community focus		
		Consult with the community and concessionaires to develop a strategic project plan for the Trust to deliver for the benefit of the community.

### Planned activities/services 2018/2019

- Advocate and assist with other organisations for strategic improvements in community planning in Milford Sound.
- Provide funding for medical support, services and facilities for Milford ERT station.
- Purchase of emergency response equipment as required.
- Advocate the continuation of maintaining beautification and roading issues within the Village and Deepwater Basin.
- Assist the Milford Community Association with the ongoing development of the Cleddau Village Recreation Area to accommodate the community centre.
- Advocate with other organisations for public toilets and shelter at the airport and completion of the walking track to the Lodge.
- Jointly fund a walking track from the airport to Deepwater Basin Road linking the overflow parking and Cleddau village.

### Projects

- The walkway project was completed.
- A business case for the recreation centre project has been completed and the project is now progressing with the detailed design and consenting.

### Performance measures

Level of Service	Key Performance Indicator	Target	Result	How Council Performed
Maintain a structure that facilitates local decision-making.	Number of Milford Community Trust meetings held annually.	4	4	<b>Achieved</b> Four meetings were held in 2018/19 - September, December, April, and June (2017/18 : Achieved)
Keep the Milford community informed about Trust plans and outcomes	Number of public forums held in Milford each year:	1	1	<b>Achieved</b> A meeting was held in Milford Sound, Piopiotahi, on 7 December 2018. Six people attended a public meet forum following the meeting. (2017/18 : Achieved)

- Further details about the trust's activities and budgets can be found in its Statement of Intent 2018-2021.

Budgeted Operational and Project Costs (excl GST)				Milford Community Trust Representatives		
	2018/2019	2019/2020	2020/2021	Designation	Name	Term Expires
<b>Income</b>				Independent Chair	<i>Vacant</i>	
Concessionaires income	\$136,893	\$150,583	\$165,641	Mararoa/Waimea Ward Councillor (Interim Chair)	Ebel Kremer	October 2019
<b>Operational Costs:</b>				Milford Community Association Elected Representative	Brad Johnston	30 June 2020
Management/administration <sup>1</sup>	\$36,395	\$36,447	\$36,500			

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## Milford Community Trust

Operations and Maintenance	\$15,000	\$15,000	\$15,000
<b>Projects and Grants:</b>			
Walkway (capital project)	\$130,000	\$0	\$0
Emergency Services Provider	\$42,000	\$42,840	\$43,697
Medical Clinic	\$26,000	\$0	\$0
<b>Total Expenses</b>	<b>\$249,395</b>	<b>\$94,287</b>	<b>\$95,197</b>

1 Management/Administration costs include Chairperson's fees, Trustees' fees, mileage allowances, insurance, accommodation costs and general meeting costs.

Funding towards a potential recreation centre building that was previously shown in the budgets as a capital project has been removed as there is significant uncertainty around this project.

The trust has included a capital project to construct a walkway from the airport to Deepwater Basin Road in 2018/2019. The trust has budgeted \$130,000 to go towards the project (using reserves held).

Milford community appointee	Tim Holland	30 June 2020
Milford community appointee	Jason Steele	30 June 2018
Milford community appointee	<i>Vacant</i>	
Milford community appointee	Roscoe Gaudin	30 June 2019

### Sources of funding

Southland District Council: Council will provide administration and technical advice to support the trust and independent chairperson. This administrative portion of the operations will be funded by Council the same as in any other community in the District with community boards and community development area subcommittees.

Milford community: The operational and project costs are those which the Milford Community Trust considers will provide benefit for all concessionaires at Milford and should be recovered from the Milford concessionaires through the Implied Concession Activity Fee, apportioned as per the Department of Conservation apportionment of cost schedule. The costs indicated above in the supporting forecasted accounts are funded from the annual implied concession activity fee and monies held.

The value of the annual concession to be charged will continue to be reviewed each year. For 2018/2019, the total amount being sought from concessionaires was \$136,894 excluding GST. Any surplus funds will be held by the trust in its bank account for future project funding.

Southland Museum and Art Gallery Trust (SMAG)

### Southland Museum and Art Gallery Trust (SMAG)

The Southland Museum and Art Gallery Trust's mission is to preserve and tell the story of Southland – the experience of people and places over time – and inspire Southlanders to explore and understand the world around them. The Southland Museum and Art Gallery Trust contributes towards the achievement of the community outcome of "supporting our communities". The current museum facility was closed indefinitely on 13 April 2018 for health and safety reasons. The trust is now working through options for the redevelopment of the facility and working with Invercargill City Council on the delivery of an interim museum experience based in the Invercargill central business district.

The trust board has eight members and three ex officio members who represent the contributing authorities. The board also has the authority to appoint additional members whose skills and experiences benefit the trust and its functions.

Organisation	Invercargill City Council	Gore District Council	Southland District Council	Tangata Whenua	Trustee Appointments	Friends of the Museum	Ex Officio
<b>Representatives</b>	Cr T Biddle Cr D J Ludlow Cr RR Amundsen	Vacant	Cr G Macpherson Cr N Paterson		Gwen Neave Vacant	Jim Watson	Manager – David Luoni Secretary/Treasurer – ICC Director of Finance and Corporate Services

### Significant policies and objectives

Council itself does not have any significant policies in relation to the ownership and control of the organisation except for the trust deed which sets out the way the business of the trust is to be conducted.

### Nature and scope of activities

The Southland Museum and Art Gallery is in Queens Park. The original museum on the site was built in 1942. Various single-storey extensions were added between 1960 and 1980. The pyramid was constructed in 1990 over all existing buildings to give an approximate floor area of 4,500 square metres, including the observatory. There are more than 71,000 items held in the collections, some of which are important in terms of regional, national and international significance. In the Long Term Plan as part of an intended development plan there were several projects scheduled in the 2018/2019 year. However, closure of the facility has meant that these have not occurred.

The scope and nature of the activities that the Southland Museum and Art Gallery Trust intended to provide was to focus the museum as a regional facility in the community and to provide a variety of experiences to the people of Southland that they would not otherwise have access to. The trust is focused on ensuring appropriate guardianship of these post closure of the current facility and while future options are worked through.

### Outputs planned – being updated by museum manager

Strategies to achieve Outputs	2018/2019 Target	2018/2019 Result
<b>The collections: Caring for, developing, and researching collections</b>		
<i>The collection is developed to enable the Museum to document, illustrate and explore Southland's unique natural and cultural heritage</i>		
Collection management policies are reviewed as required. Number reviewed annually	One	
New acquisitions are considered according to the Collection Management Policy. Compliance achieved annually.	100% of objects	
New acquisitions are entered into Vernon CMS (Collection Management System). Achieved annually.	100%	
	No. in backlog (Approx. 250)	
Existing CMS records are to be reviewed and updated as funds are available. Achieved annually.	Stage One: 3,000	
Collections items to have digital images made as funds are available. Achieved annually.	Stage Three: 3,000	

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Southland Museum and Art Gallery Trust (SMAG)

<i>Collections are maintained in optimal conditions for their long term preservation</i>		
Storage space is kept at temperature of 19oC±1oC, percentage of time in range.	100%	
Storage space is kept at humidity of 50%±5%, percentage of time in range.	100%	
Storage space is monitored for infestation by pests and moulds. No. of reports annually.	Number	
A procedure to minimise deterioration by light is followed.	Yes / no	
A procedure to avoid loss or damage to objects in the collection or on loan is followed.	Yes / no	
	No of incident reports	
<b>The community: Engaging communities, including iwi, in exploring the culture and heritage of Southland</b>		
<i>Maintain strong relationships with iwi over issues relating to the collections, exhibitions and tuatara management</i>		
Iwi Liaison Komiti meet regularly. Meeting achieved annually.	Four	
<i>Promotion of the Southland Museum and Art Gallery as a quality venue to visit for residents and visitors</i>		
Visitor numbers achieved annually.	200,000	
Promotion of museum attractions and activities by website and Facebook and print media. No. achieved annually.	Number	
Provide outreach to other museums and related organisations in the region. No. achieved annually.	Number	
Develop a Marketing Strategy.	One by end of financial year	
<b>The experience: Providing access to the collections and telling the Story of Southland through exhibitions, events, publications and learning programmes</b>		
<i>Development and implementation of an annual visitor experience programme</i>		
Deliver semi-permanent exhibitions annually. (Current exhibitions: Roaring 40's, History, Natural History, Maori, Victoriana, Tuatara).	Six	
Renew semi-permanent exhibitions annually.	One	
Deliver short-term exhibitions annually.	Nine	
<i>Development and delivery of inspiring education programmes to school children for the Ministry of Education contract for LEOTC (Learning Experiences Outside the Classroom)</i>		
No. of students participating annually.	4,000	
No. of schools participating annually.	50 Primary 8 Secondary	
No. of new education programmes delivered annually.	20	

## Financial summary

Financial Summary (excl GST)		
	Actual 2018/2019	Budget 2018/2019
<b>Revenue</b>		
Grants and donations revenue		
Interest revenue		
Revenue from providing services		
<b>Total Revenue</b>		
<b>Expenses</b>		
Cost of providing services		
Depreciation of property, plant and equipment		
Impairment loss		

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Southland Museum and Art Gallery Trust (SMAG)

Audit fees		
Total Expenses		
Total Surplus / (Deficit)		
Net Assets		

Sources of funding

Grants received from Southland Regional Heritage Committee and Invercargill City Council are the primary resources of funding to the Trust.

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## Financial Information

### Financial information

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This section presents the financial statements for the 2018/2019 year, comparing actuals to budget. These include statements of comprehensive income, changes in equity, financial position and cashflows. Following the statements are notes explaining these in more detail.

The section also includes the accounting policies used to prepare the financial information.

## Accounting Policies

### Reporting Entity

The Southland District Council (referred to as “SDC” or “Council”) is a territorial local authority established under the Local Government Act 2002 (LGA) and is domiciled and operated in New Zealand. The relevant legislation governing the Council’s operations includes the LGA and the Local Government (Rating) Act 2002. The primary objective of Council is to provide goods or services for the community or social benefit rather than making a financial profit. Accordingly, SDC has designated itself as a public benefit entity (PBE) for financial reporting purposes.

The financial statements represent the results of Council’s nine significant activity groups (detailed on pages XX - XX), including the Stewart Island Electrical Supply Authority (SIESA) and Venture Southland.

SIESA is a business unit of Council, which generates and reticulates electricity to most of Stewart Island residents and industry.

Venture Southland is a joint venture with SDC and ICC, for the development and promotion of Southland enterprise, tourism and the people of the province.

The group consists of the ultimate parent, Southland District Council, its subsidiary, Milford Community Trust and its share of its joint venture, Venture Southland.

Council provides local infrastructure, local public services and performs regulatory functions for the community. Council does not operate to make a financial return.

The financial statements of SDC are for the year ended 30 June 2019. The financial statements were authorised for issue by Council on 27 September 2019.

### Basis of Preparation

The financial statements have been prepared on the going concern basis, and the accounting policies have been applied consistently to all periods presented in these financial statements.

The financial statements have been prepared in accordance with the requirements of the Local Government Act 2002 and the Local Government (Financial Reporting and Prudence) Regulations 2014 (LGFRP): Part 6, Section 98 and Part 3 of Schedule 10, which includes the requirement to comply with New Zealand Generally Accepted Accounting Practice (NZ GAAP).

These financial statements have been prepared in accordance with Tier 1 PBE accounting standards and comply with PBE standards.

### Measurement Base

The financial statements have been prepared on a historical cost basis, modified by the revaluation of heritage assets, certain infrastructural assets, and biological assets

### Functional and Presentation Currency

The financial statements are presented in New Zealand dollars (the functional currency of SDC) and all values are rounded to the nearest

thousand dollars (\$000). As a result of rounding there may be slight discrepancies in subtotals.

#### Associates

SDC accounts for investments in associates in the consolidated financial statements using the equity method. An associate is an entity over which Council has significant influence and that is neither a subsidiary nor an interest in a joint venture. The investment in an associate is initially recognised at cost and the carrying amount is increased or decreased to recognise Council's share of the surplus or deficit of the associate after the date of acquisition. SDC's share of the surplus or deficit of the associate is recognised in SDC's statement of comprehensive revenue and expense. Distributions received from an associate reduce the carrying amount of the investment.

If SDC's share of deficits of an associate equals or exceeds its interest in the associate, SDC discontinues recognising its share of further deficits. After SDC's interest is reduced to zero, additional deficits are provided for, and a liability is recognised, only to the extent that SDC has incurred legal or constructive obligations or made payments on behalf of the associate.

If the associate subsequently reports surpluses, SDC will resume recognising its share of those surpluses only after its share of the surpluses equals the share of deficits not recognised.

SDC's share in the associate's surplus or deficits resulting from unrealised gains on transactions between the SDC and its associates is eliminated.

SDC's investments in associates are carried at cost in the "parent entity" financial statements and assessed annually for impairment in arriving at the carrying value.

#### Joint Ventures

A joint venture is a binding arrangement whereby two or more parties are committed to undertake an activity that is subject to joint control. Joint control is the agreed sharing of control over the activity.

For jointly controlled operations, Council and group recognises in its financial statements the assets it controls, the liabilities and expenses it incurs, and the share of revenue that it earns from the joint venture.

For jointly controlled entities, Council recognises its interest in jointly controlled entities using proportionate consolidation.

Council has a 42 percent interest in Venture Southland. The audited financial statements of Venture Southland as of 30 June 2019, have been accounted for in Council's financial statements using the proportionate method of consolidation.

#### Specific Accounting Policies

##### a) Revenue

- Revenue is measured at fair value.

The specific accounting policies for significant revenue items are:

The following policies for rates have been applied:

- general rates, targeted rates (excluding water-by-meter) and uniform annual general charges are recognised at the start of the financial year to which the rates resolution relates. They are recognised at the amounts due. Council considers that the effect of payment of rates instalments is not sufficient to require discounting of rates receivables and subsequent recognition of interest revenue
- rates arising from late payment penalties are recognised as revenue when rates become due



- revenue from water-by-meter rates is recognised on an accrual basis based on usage. Unbilled usage, as a result of unread meters at year end, is accrued on an average usage basis
- rates remissions are recognised as a reduction in rates revenue when Council has received an application that satisfies its rates remission policy.

Revenue from the rendering of services is recognised by reference to the stage of completion of the transaction at balance date, based on the actual service provided as a percentage of the total services to be provided.

Revenue from electricity charges is recognised on an accrual basis based on usage. Unbilled usage as a result of unread meters at year end is accrued on an average usage basis.

Interest is recognised using the effective interest method.

Subsidies from NZTA and grants from other government agencies are recognised as revenue upon entitlement, which is when conditions pertaining to eligible expenditure have been fulfilled.

Other grants and bequests are recognised when they become receivable unless there is an obligation in substance to return the funds if conditions of the grant are not met. If there is such an obligation, the grants are initially recorded as grants received in advance and recognised as revenue when conditions of the grant are satisfied.

Fees for disposing of waste at Council's landfill are recognised as waste disposed by users.

Fees and charges for building and resource consent services are recognised on a percentage completion basis with reference to the recoverable costs incurred at balance date.

For assets received for no or nominal consideration, the asset is recognised at its fair value when Council obtains control of the asset. The fair value of the asset is recognised as revenue, unless there is a use or return condition attached to the asset.

The fair value of vested or donated assets is usually determined by reference to the cost of constructing the asset. For assets received from property developments, the fair value is based on construction price information provided by the property developer.

For long-lived assets that must be used for a specific use (eg land used as a recreation reserve), Council immediately recognises the fair value of the asset as revenue. A liability is recognised only if Council expects that it will need to return or pass the asset to another party.

Donated and bequeathed financial assets are recognised as revenue unless there are substantive use or return conditions. A liability is recorded if there are substantive use or return conditions and the liability released to revenue as the conditions are met (eg as the funds are spent for a nominate purpose).

Development and financial contributions are recognised at the later of the point when Council is ready to provide the service for which the contribution was levied, or the event that will give rise to a requirement for a development or financial contribution under the legislation. Otherwise, development and financial contributions are recognised as liabilities until such time as Council provides, or is able to provide, the service.

Dividends are recognised when the right to receive payment has been established.

#### **b) Borrowing Costs**



Borrowing costs are recognised as an expense in the period in which they are incurred.

**c) Grant Expenditure**

Non-discretionary grants are those grants that are awarded if the grant application meets the specified criteria and are recognised as expenditure when an application that meets the specified criteria for the grant has been received.

Discretionary grants are those grants where Council has no obligation to award on receipt of the grant application and are recognised as expenditure when a successful applicant has been notified of SDC's decision.

**d) Foreign currency transactions**

Foreign currency transactions are translated into the functional currency using the exchange rates prevailing at the dates of the transactions.

**e) Leases**

***Operating Leases***

An operating lease is a lease that does not transfer substantially all the risks and rewards incidental to ownership of an asset.

Lease payments under an operating lease are recognised as an expense on a straight-line basis over the lease term.

Lease incentives are recognised in the surplus or deficit as a reduction of rental expense over the lease term.

**f) Equity**

Equity is the community's interest in SDC as measured by total assets less total liabilities. Equity is disaggregated and classified into a number of reserves to enable clearer identification of the specified

uses that Council makes of its accumulated surpluses.

The components of equity are:

- accumulated funds
- Council-created reserves (general reserve, separate account balances and rates appropriation balance)
- special reserves (managed by allocation committees)
- asset revaluation reserves
- fair value through other comprehensive revenue and expense reserve.

Reserves represent a particular use to which various parts of equity have been assigned. Reserves may be legally restricted or created by Council.

Council created reserves may be altered without reference to any third party or the courts. Transfers to and from these reserves are at the discretion of Council.

Special reserves are subject to specific conditions accepted as binding by Council, which may not be revised by Council without reference to the courts or third party. Transfers from these reserves may be made only for specified purposes or when certain conditions are met.

**g) Cash and Cash Equivalents**

Cash and cash equivalents includes cash in hand, deposits held at call with banks, other short term highly liquid investments with original maturities of three months or less and bank overdrafts.

Bank overdrafts are shown within borrowings in current liabilities in the Forecast Statement of Financial Position.

**h) Trade and Other Receivables**

Trade and other receivables are recorded at their face value, less any provision for impairment.

**i) Inventories**

Inventories (such as spare parts and other items) held for distribution or consumption in the provision of services that are not supplied on a commercial basis are measured at the lower of cost or current replacement cost.

The write down from cost to current replacement cost is recognised in the Statement of Comprehensive Revenue and Expense.

**j) Financial Assets**

SDC classifies its financial assets into the following four categories: financial assets at fair value through surplus or deficit, held-to-maturity investments, loans and receivables, and financial assets at fair value through other comprehensive revenue and expense. The classification depends on the purpose for which the investments were acquired. Management determines the classification of its investments at initial recognition and re-evaluates this designation at every reporting date.

Financial assets are initially measured at fair value plus transaction costs unless they are carried at fair value through surplus or deficit in which case the transaction costs are recognised in the surplus or deficit. Purchases and sales of investments are recognised on trade-date, the date on which Council commits to purchase or sell the asset. Financial assets are derecognised when the rights to receive cashflows from the financial assets have expired or have been transferred and Council has transferred substantially all the risks and rewards of ownership.

The fair value of financial instruments traded in active markets is based on quoted market prices at the balance sheet date. The quoted market price used is the current bid price.

The fair value of financial instruments that are not traded in an active market is determined using valuation techniques. Council uses a variety of methods and makes assumptions that are based on market conditions existing at each balance date. Quoted market prices or dealer quotes for similar instruments are used for long-term debt instruments held. Other techniques, such as estimated discounted cashflows, are used to determine fair value for the remaining financial instruments.

The four categories of financial assets are:

***Financial assets at fair value through surplus or deficit***

Financial assets at fair value through surplus or deficit include financial assets held for trading. A financial asset is classified in this category if acquired principally for the purpose of selling in the short term or it is part of a portfolio of identified financial instruments that are managed together and for which there is evidence of short term profit-taking.

Financial assets acquired principally for the purpose of selling in the short term or part of a portfolio classified as held for trading are classified as a current asset.

After initial recognition they are measured at their fair values. Gains or losses on re-measurement are recognised in the surplus or deficit.

***Loans and receivables***

These are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market. They are

included in current assets, except for maturities greater than 12 months after the balance date, which are included in non-current assets.

After initial recognition they are measured at amortised cost using the effective interest method. Gains and losses when the asset is impaired or derecognised are recognised in the surplus or deficit. Loans and receivables are classified as “trade and other receivables” in the statement of financial position.

#### ***Held to maturity investments***

Held to maturity investments are non-derivative financial assets with fixed or determinable payments and fixed maturities that SDC has the positive intention and ability to hold to maturity. They are included in current assets, except for maturities greater than 12 months after the balance date, which are included in non-current assets.

After initial recognition they are measured at amortised cost using the effective interest method less impairment. Gains and losses when the asset is impaired or derecognised are recognised in the surplus or deficit.

#### ***Financial assets at fair value through other comprehensive revenue and expense***

Financial assets at fair value through other comprehensive revenue and expense are those that are designated into the category at initial recognition or are not classified in any of the other categories above. They are included in non-current assets unless management intends to dispose of, or realise, the investment within 12 months of balance date.

This category encompasses:

- investments that Council intends to hold long term but which may be realised before maturity; and
- shareholdings that Council holds for strategic purposes.

These investments are measured at their fair value, with gains and losses recognised in other comprehensive revenue and expense, except for impairment losses, which are recognised in the surplus or deficit.

On derecognition the cumulative gain or loss previously recognised in other comprehensive revenue and expense is reclassified from equity to the surplus or deficit.

Council's investments in this category include: Civic Assurance (formerly the New Zealand Local Government Insurance Corporation Limited) and Milford Sound Development Authority.

#### **k) Impairment of Financial Assets**

At each balance sheet date SDC assesses whether there is any objective evidence that a financial asset or group of financial assets is impaired. Any impairment losses are recognised through the surplus or deficit.

#### **l) Goods and Services Tax (GST)**

The financial statements have been prepared exclusive of GST with the exception of receivables and payables, which are stated inclusive of GST. When GST is not recoverable as an input tax then it is recognised as part of the related asset or expense.

The net amount of GST recoverable from, or payable to, the Inland Revenue Department (IRD) is included as part of receivables or payables in the statement of financial position.

The net GST paid to, or received from the IRD, including the GST relating to investing and financing activities, is classified as an operating cashflow in the statement of cashflows.

Commitments and contingencies are disclosed exclusive of GST.

#### **m) Property, Plant and Equipment**

Property, plant and equipment consist of:

- *Infrastructure Assets*

Infrastructure assets are the fixed utility systems owned by SDC. Each asset class includes all items that are required for the network to function. For example, sewer reticulation includes reticulation piping and sewer pump stations.

- *Operational Assets*

These include land, buildings, improvements, library books, plant and equipment and motor vehicles.

- *Restricted Assets*

Restricted assets are parks and reserves owned by the Council, which cannot be disposed of because of legal or other restrictions and provide a benefit or service to the community.

Property, plant and equipment is shown at cost or valuation, less accumulated depreciation and impairment losses.

- *Additions*

The cost of an item of property, plant and equipment is recognised as an asset if, and only if, it is probable that future economic benefits or service potential associated with the item will flow to SDC and the cost of the item can be measured reliably.

In most instances, an item of property, plant and equipment is recognised at its cost. Where an asset is acquired through a non-exchange transaction it is recognised at fair value as at the date of acquisition.

- *Disposals*

Gains and losses on disposals are determined by comparing the disposal proceeds with the carrying amount of the asset. Gains and losses on disposals are reported net in the surplus or deficit. When revalued assets are sold, the amounts included in asset revaluation reserves in respect of those assets are transferred to retained earnings.

- *Subsequent costs*

Costs incurred subsequent to initial acquisition are capitalised only when it is probable that future economic benefits or service potential associated with the item will flow to SDC and the cost of the item can be measured reliably.

The costs of day-to-day servicing of property, plant and equipment are recognised in the surplus or deficit as they are incurred.

- *Depreciation*

Depreciation is provided on a straight-line (SL) basis on all property, plant and equipment except land and heritage assets, at rates which will write off the cost (or valuation) of the assets to their estimated residual values over their useful lives. The useful lives and associated depreciation rates of major classes of assets have been estimated as follows:

Estimated Economic Life		Depreciation	
Asset Category	(years)	Percent	Method
<b>Operational Assets</b>			
Improvements	10-12	8.33% - 10.00%	SL
Buildings	40	2.50%	SL
Light Vehicles	5-11	9.00% - 20.00%	SL
Other Plant	3-11	6.67% - 33.33%	SL
Furniture and Fittings	7-8	13.50% - 8.00%	SL
Office Equipment	7-10	10.00% - 13.50%	SL
Computer Equipment	2-6	18.00% - 40.00%	SL
SCADA Equipment	6	13.50% - 18.00%	SL
Other Equipment	6-8	13.50% - 18.00%	SL
Library Books	10	10.00%	SL

Estimated Economic Life		Depreciation	
Asset Category	(years)	Percent	Method
<b>Infrastructural Assets</b>			
Electrical Generation Plant	10-100	1.00% - 10.00%	SL or DV
Sealed Roads	40-99	1.00% - 2.00%	SL
Unsealed Roads	4-8	12.50% - 25.00%	SL
Bridges	45-120	0.83% - 2.00%	SL
Footpaths	12-60	1.67% - 8.33%	SL
Streetlighting	20-40	2.50% - 5.00%	SL
Sewerage Schemes	5-100	2.06% - 7.02%	SL
Stormwater Schemes	20-100	5.00% - 20.00%	SL

Estimated Economic Life		Depreciation	
Water Supply Schemes	5-100	1.00% - 20.00%	SL
Marine Assets	5-50	2.00% - 20.00%	SL
Transfer Stations	10	10.00%	SL
Landfill Sites	10-40	2.50% - 10.00%	SL

SIESA assets have the following useful lives and associated depreciation rates of major classes of assets for accounting purposes. The method of calculating depreciation is either straight-line (SL) or on a diminishing value basis (DV).

Estimated Economic Life		Depreciation	
Asset Category	(years)	Percent	Method
Plant	1-25	4.00% - 60.00%	SL or DV
Vehicles	5-8	12.00% - 21.60%	DV
Buildings	25-76	1.00% - 4.00%	SL or DV

The residual value and useful life of an asset is reviewed and adjusted, if applicable, at each financial year-end.

#### Revaluations

Roads, water reticulation, sewerage reticulation and stormwater systems are revalued on an annual basis. Council-owned heritage assets include artworks, war memorials, viaducts and railway memorabilia. Artworks are revalued every three - five years. All other asset classes are carried at depreciated historical cost. The carrying values of revalued items are reviewed each balance date to ensure that those values are not materially different to fair value. The valuation basis for the different asset categories are described in more detail below.



*Land and Buildings*

The deemed cost of land and buildings were established by registered valuers from Quotable Value in accordance with the requirements of the Institute of Chartered Accountants of New Zealand Standards, as at 30 June 1993. Purchases made since 30 June 1993 are recorded at cost.

Endowment lands are vested in Council for specific purposes for the benefit of various communities. These vestings have been made under various pieces of legislation which restrict both the use of any revenue and any possible dispositions.

*Infrastructural Assets*

Appropriately qualified personnel from MWH New Zealand Limited have completed a revaluation of District roading, footpaths and bridge asset networks as at 30 June 2019. This revaluation established a depreciated replacement cost to component level for those infrastructural assets as at 30 June 2019.

Land values associated with Council's roading network are the values from the 2005/2006 road network valuation, which is deemed cost and have not been revalued.

Appropriately qualified personnel from Waugh Infrastructure Management Limited have completed a revaluation as at 30 June 2019 of the water supply, sewerage scheme and stormwater assets. This revaluation established a depreciated replacement cost to component level for those infrastructural assets as at 30 June 2019. Revaluations of roading, water, sewerage and stormwater assets are carried out annually.

All other infrastructural assets (electrical generation plant, street lighting and marine assets) are valued at their deemed cost, based on a revaluation of assets undertaken by appropriately qualified personnel from Royds Garden Limited in 1993.

Plant and Vehicles (including Electrical Generation Plant) items are shown at historical cost less provision for depreciation.

*Library Books*

Books have been valued by SDC staff on a depreciated replacement cost basis, using New Zealand Library Association guidelines, as at 30 June 1993 representing deemed cost. Additions to library book stocks since 30 June 1993 are recorded at cost.

*Heritage assets*

The only assets to be included under this category are art works owned by the Council, which have been valued by an independent valuer, Mr R Thomson of International Art Centre, Auckland, as at 30 June 2018 and recorded at fair value in accordance with NZ IAS 16. Other assets, which would normally be classified under heritage assets, for example war memorials, have been included under "other assets".

Due to the nature of the item, art works are revalued on a three to five-yearly cycle and not depreciated.

*Other Assets*

Other assets are shown at historic cost or depreciated replacement cost, less a provision for depreciation. Additions and deletions to other assets since 30 June 1993 are recorded at cost.

*Accounting for Revaluations*

SDC accounts for revaluations of property, plant and equipment on a class of asset basis.

The results of revaluing are credited or debited to other comprehensive revenue and expense and are accumulated to an asset revaluation reserve in equity for that class of asset. Where this results in a debit balance in the asset revaluation reserve, this balance is not recognised in other comprehensive revenue and expense but is recognised in the surplus or deficit. Any subsequent increase on revaluation that off-sets a previous decrease in value

recognised in the surplus or deficit will be recognised first in the surplus or deficit up to the amount previously expensed, and then recognised in other comprehensive revenue and expense.

#### n) Work in Progress

Assets under construction are not depreciated. Work in progress is recognised at cost less impairment. The total cost of a project is transferred to the relevant asset class on its completion and then depreciated.

#### o) Intangible Assets

- Software acquisition and development

Acquired computer software licenses are capitalised on the basis of the costs incurred to acquire and bring to use the specific software.

Costs associated with maintaining computer software are recognised as an expense when incurred. Costs directly associated with the development of software for internal use by Council are recognised as an intangible asset. Direct costs include the software development employee costs and an appropriate portion of relevant overheads.

Staff training costs are recognised in the surplus or deficit when incurred.

Costs associated with maintaining computer software are recognised as an expense when incurred.

- Amortisation

The carrying value of an intangible asset with a finite life is amortised on a straight-line basis over its useful life. Amortisation begins when the asset is available for use and ceases at the date

that the asset is derecognised. The amortisation charge for each period is recognised in the surplus or deficit.

The useful lives and associated amortisation rates of major classes of intangible assets have been estimated as follows:

Estimated Economic Life		Depreciation	
Asset Category	(years)	Percent	Method
Computer software	2-10	10.00%	SL
		50.00%	

- Emissions Trading Scheme

Council has approximately 1,384 hectares of pre-1990 forest land. This land is subject to the provisions of the New Zealand Emissions Trading Scheme ('ETS'). The implication of this for the financial accounts is twofold:

Should the land be deforested (ie: the land is changed from forestry to some other purpose), a deforestation penalty will arise.

Given the deforestation restriction, compensation units are being provided from the government.

The deforestation contingency is not recognised as a liability on the statement of financial position as there is no current intention of changing the land use subject to the ETS. However, the estimated liability that would arise should deforestation occur has been estimated in the notes to the accounts.

Compensation units received are recognised based on the market value at balance date (30 June). They are recognised as income in the financial statements. They are not amortised, but are tested for impairment annually.

Emissions Trading Units are revalued annually at 30 June.

The difference between initial value or the previous revaluation, and

disposal or revaluation value of the units, is recognised in other comprehensive revenue and expense.

**p) Forestry Assets**

Forestry assets are revalued independently annually at fair value less estimated point of sale costs. Appropriately qualified personnel from Woodlands Pacific Consulting Limited completed a revaluation as at 30 June 2019. Fair value is determined based on the present value of expected net cashflows discounted at a current market determined pre-tax rate.

Gains or losses arising on initial recognition of biological assets at fair value less estimated point of sale costs and from a change in fair value less estimated point of sale costs are recognised in the surplus or deficit.

The costs to maintain the forestry assets are recognised in the surplus or deficit when incurred.

**q) Impairment of property, plant and equipment and intangible assets**

Intangible assets subsequently measured at cost that have an indefinite useful life, or are not yet available for use, are not subject to amortization and are tested annually for impairment.

Property, plant and equipment and intangible assets subsequently measured at cost that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable.

An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount. The recoverable amount is the higher of an asset's fair value less costs to sell and value in use.

If an asset's carrying amount exceeds its recoverable amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in the surplus or deficit. The reversal of an impairment loss is recognised in the surplus or deficit.

**Value in use for non-cash generating assets**

Non-cash generating assets are those assets that are not held with the primary objective of generating a commercial return.

For non-cash generating assets, value in use is determined using an approach based on either a depreciated replacement cost approach, or a service unit approach. The most appropriate approach used to measure the value in use depends on the nature and impairment and availability of information.

**Value in use for cash generating assets**

Cash generating assets are those assets that are held with the primary objective of generating a commercial return.

The value in use for cash generating assets and cash generating units is the present value of expected future cashflows.

**r) Creditors and other payables**

Short-term creditors and other payables are recorded at their face value

**s) Employee Benefits**

*Short term benefits*

Employee benefits that SDC expects to be settled within 12 months of balance date are measured at nominal values based on accrued entitlements at current rates of pay. These include salaries and wages accrued up to balance date, annual leave earned to, but not



yet taken at balance date, retiring and long service leave entitlements expected to be settled within 12 months.

*Long term benefits*

- Long service leave and retirement leave

Entitlements that are payable beyond 12 months, such as long service leave and retiring leave, have been calculated by in-house staff. The calculations are based on:

- likely future entitlements accruing to staff, based on years of service, years to entitlement, the likelihood that staff will reach the point of entitlement and contractual entitlements information; and
- the present value of the estimated future cashflows.
- Superannuation schemes

Defined contribution schemes - Obligations for contributions to defined contribution superannuation schemes are recognised as an expense in the surplus or deficit when incurred.

*Presentation of employee entitlements*

Annual leave and vested long service leave are classified as a current liability. Non-vested long service leave and retirement gratuities expected to be settled within 12 months of balance date are classified as a current liability. All other employee entitlements are classified as a non-current liability.

**t) Trade and other payables**

Trade and other payables are initially measured at fair value and subsequently measured at amortised cost using the effective interest method, less any provision for impairment

**u) Provisions**

SDC recognises a provision for future expenditure of uncertain amount or timing when there is a present obligation (either legal or constructive) as a result of a past event, it is probable that expenditures will be required to settle the obligation, and a reliable estimate can be made of the amount of the obligation.

Provisions are not recognised for future operating losses.

Provisions are measured at the present value of the expenditures expected to be required to settle the obligation using a pre-tax discount rate that reflects current market assessments of the time value of money and the risks specific to the obligation. The increase in the provision due to the passage of time is recognised as an interest expense and is included in 'finance costs'.

*Financial Guarantee Contracts*

A financial guarantee contract is a contract that requires SDC to make specified payments to reimburse the holder for a loss it incurs because a specified debtor fails to make payment when due.

Financial guarantee contracts are initially recognised at fair value. If a financial guarantee contract was issued in a stand-alone arm's length transaction to an unrelated party, its fair value at inception is equal to the consideration received. When no consideration is received a provision is recognised based on the probability Council will be required to reimburse a holder for a loss incurred discounted to present value. The portion of the guarantee that remains unrecognised, prior to discounting to fair value, is disclosed as a contingent liability. If the fair value of a guarantee cannot be reliably determined, a liability is only recognised when it is probable there will be an outflow under the guarantee.

Financial guarantees are subsequently measured at the initial recognition amount less any amortisation, however, if SDC assesses that it is probable that expenditure will be required to settle a guarantee, then the provision for the guarantee is measured at the present value of the future expenditure.

#### *Landfill Post-Closure Costs*

SDC, as an operator, has a legal obligation under its resource consent to provide ongoing maintenance and monitoring services at their landfill sites after closure. A provision for post-closure costs is recognised as a liability when the obligation for post-closure arises.

The provision is measured based on the present value of future cashflows expected to be incurred, taking into account future events including new legal requirements and known improvements in technology. The provision includes all costs associated with landfill post closure.

Amounts provided for landfill post-closure are capitalised to the landfill asset where they give rise to future economic benefits to be obtained. Components of the capitalised landfill asset are depreciated over their useful lives.

The discount rate used is a pre-tax rate that reflects current market assessments of the time value of money and the risks specific to Council.

#### **v) Internal Borrowings**

Internal borrowings are eliminated on consolidation of activities in the Council's financial statements.

#### **w) Cost Allocation**

SDC has derived the cost of service for each significant activity of Council using the cost allocation system outlined below.

Direct costs are those costs directly attributable to a significant activity. Indirect costs are those costs, which cannot be identified in an economically feasible manner, with a specific significant activity.

Direct costs are charged directly to significant activities. Indirect costs are charged to significant activities using appropriate cost drivers such as actual usage, staff number and floor area.

#### **x) Critical Accounting Estimates and Assumptions**

In preparing these financial statements SDC has made estimates and assumptions concerning the future. These estimates and assumptions may differ from the subsequent actual results. Estimates and assumptions are continually evaluated and are based on historical experience and other factors, including expectations or future events that are believed to be reasonable under the circumstances. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are discussed below:

##### *Infrastructural assets*

There are a number of assumptions and estimates used when performing depreciated replacement cost (DRC) valuations over infrastructural assets. These include:

The physical deterioration and condition of an asset. For example, Council could be carrying an asset at an amount that does not reflect its actual condition. This is particularly so for those assets

which are not visible, for example stormwater, wastewater and water supply pipes that are underground.

- estimating any obsolescence or surplus capacity of an asset;
- estimating the replacement cost of the asset. The replace cost is derived from recent construction contracts; and
- Estimating any obsolescence or surplus capacity of an asset.
- estimates are made when determining the remaining useful lives over which the asset will be depreciated. These estimates can be impacted by the local conditions, for example weather patterns and traffic growth. If useful lives do not reflect the actual consumption of the benefits of the asset, then SDC could be over or under estimating the annual depreciation charge recognised as an expense in the Statement of comprehensive revenue and expense.

To minimise this risk SDC's infrastructural asset useful lives have been determined with reference to the NZ Infrastructural Asset Valuation and Depreciation Guidelines published by the National Asset Management Steering Group, and have been adjusted for local conditions based on past experience.

Asset inspections, deterioration and condition modelling are also carried out regularly as part of SDC's asset management planning activities, which gives Council further assurance over its useful life estimates.

Experienced independent valuers perform Council's infrastructural asset revaluations.

#### **y) Critical Judgements in Applying SDC's Accounting Policies**

Management has exercised the following critical judgements in applying SDC's accounting policies for the period ended 30 June 2019:

#### *Classification of property*

SDC owns a number of properties that are maintained primarily to provide housing to pensioners. The receipt of rental income from these properties is incidental to holding these properties. These properties are held for service delivery objectives as part of SDC's social housing policy and are accounted for as property, plant and equipment rather than as investment property.

#### **z) Statement of Cashflows**

Operating activities include cash and cash equivalents (as defined in (g) above) received from all SDC's income sources and record the cash payments made for the supply of goods and services.

Investing activities are those activities relating to the acquisition and disposal of non-current assets.

Financing activities comprise the change in equity and debt capital structure of SDC.

#### **aa) Rounding**

Some rounding variances may occur in the financial statements due to the use of decimal places in the underlying financial data

#### **bb) Budget figures**

The budget figures are those approved by SDC in its Long Term Plan 2018-2028. The budget figures have been prepared in accordance with New Zealand Generally Accepted Accounting Practice and are consistent with the accounting policies adopted by SDC for the preparation of financial statements.

#### **(ac) Change in accounting policies**

There have been no changes in accounting policies for the year ended 30 June 2019.

**(ad) Standards issued and not yet effective that have not been early adopted**

Standards and amendments, issued but not yet effective that have not been early adopted are:

- PBE IPSAS 21 *Impairment of Non-Cash-Generating Assets*
- PBE IPSAS 26 *Impairment of Cash-Generating Assets*
- PBE IPSAS 34 *Separate Financial Statements*
- PBE IPSAS 35 *Consolidated Financial Statements*
- PBE IPSAS 36 *Investments in Associates and Joint Ventures*
- PBE IPSAS 37 *Joint Arrangements*
- PBE IPSAS 38 *Disclosure of Interests in Other Entities*
- PBE IPSAS 39 *Employee Benefits*
- PBE IPSAS 9 *Financial Instruments*
- PBE FRS 48 *Service Performance Reporting*

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## Statement of comprehensive revenue and expense for the year ended 30 June 2019

	Note	COUNCIL			GROUP
		2017/2018	2018/2019	2018/2019	2018/2019
		Actual (\$000)	Actual (\$000)	Budget (LTP) (\$000)	Actual (\$000)
<b>Income</b>					
Rates revenue	1	44,834	46,578	46,780	46,578
Other revenue	2	14,420	11,549	8,138	11,686
Interest and dividends		625	573	140	580
NZ Transport Agency		19,301	16,011	13,125	16,011
Grants and subsidies		932	1,688	1,040	1,688
Other gains/(losses)	3	(489)	(1,554)	(1,348)	(1,554)
Vested Assets		55	470	-	470
Development and financial contributions		28	92	64	92
	4	<b>79,706</b>	<b>75,407</b>	<b>67,939</b>	<b>75,551</b>
<b>Expenditure</b>					
Employee benefit expenses	5	11,579	12,853	12,418	12,853
Depreciation and amortisation	9	22,646	23,173	22,338	23,174
Finance costs		30	22	22	22
Other council expenditure	6	41,281	41,319	37,521	41,424
Scheme capital recovery for sewerage/water schemes - refund		469	-	-	-
		<b>76,006</b>	<b>77,366</b>	<b>72,299</b>	<b>77,473</b>
Share of associate's surplus/(deficit)		-	314	-	314
<b>SURPLUS/(DEFICIT) BEFORE TAX</b>		<b>3,701</b>	<b>(1,645)</b>	<b>(4,360)</b>	<b>(1,608)</b>
	Note	2017/2018	2018/2019	2018/2019	2018/2019
		Actual	Actual	Budget (LTP)	Actual
		(\$000)	(\$000)	(\$000)	(\$000)

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		COUNCIL			GROUP
Income tax benefit	8	-	-	-	-
<b>SURPLUS/(DEFICIT) AFTER TAX</b>		<b>3,701</b>	<b>(1,645)</b>	<b>(4,360)</b>	<b>(1,608)</b>
Financial assets at fair value through other revenue and expense	10	453	298	-	298
Gain/(Loss) on property, plant and equipment revaluations	10	48,941	50,197	26,994	50,197
<b>TOTAL COMPREHENSIVE REVENUE AND EXPENSE</b>		<b>53,095</b>	<b>48,849</b>	<b>22,635</b>	<b>48,887</b>

<b>Surplus/(deficit) attributable to:</b>					
Southland District Council		3,701	(1,645)	(4,360)	(1,645)
Non-controlling interest		-	-	-	37

Explanations of major variances against budget can be found in Note: 33.

The accompanying notes form part of these financial statements

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**Statement of Changes in Equity for the year ended 30 June 2019**

	Note	COUNCIL			GROUP
		2017/2018	2018/2019	2018/2019	2018/2019
		Actual (\$000)	Actual (\$000)	Budget (LTP) (\$000)	Actual (\$000)
<b>Balance at 1 July</b>		<b>1,484,611</b>	<b>1,537,706</b>	<b>1,519,351</b>	<b>1,538,032</b>
Total comprehensive revenue and expense for the year		53,095	48,849	22,635	48,887
<b>Balance at 30 June</b>		<b>1,537,706</b>	<b>1,586,555</b>	<b>1,541,985</b>	<b>1,586,919</b>
<b>Total comprehensive revenue and expense attributable to:</b>					
Southland District Council		53,095	48,849	22,635	48,849
Non-controlling interest		-	-	-	37

*Explanations of major variances against budget can be found in Note: 33.*

*The accompanying notes form part of these financial statements.*

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## Statement of Financial Position as at 30 June 2019

	Note	COUNCIL			GROUP
		2017/2018 Actual (\$000)	2018/2019 Actual (\$000)	2018/2019 Budget (LTP) (\$000)	2018/2019 Actual (\$000)
<b>Equity</b>					
Retained earnings	10	720,990	718,682	722,574	719,045
Asset revaluation reserves	10	772,465	822,661	780,585	822,661
Fair value reserves	10	2,369	2,666	1,916	2,666
Other reserves	11	41,883	42,546	36,911	42,546
Total equity attributable to Council		<b>1,537,706</b>	<b>1,586,556</b>	<b>1,541,985</b>	<b>1,586,919</b>
Non-controlling interest		-	-	-	364
		<b>1,537,706</b>	<b>1,586,556</b>	<b>1,541,985</b>	<b>1,586,556</b>
<b>Current assets</b>					
Cash and cash equivalents	12	10,885	15,324	3,096	15,367
Trade and other receivables	13	7,936	9,864	7,183	9,868
Inventories	14	106	134	85	134
Other financial assets	15	7,716	2,208	-	2,483
Property, plant and equipment (Venture)	16	<b>124</b>	<b>196</b>	-	<b>196</b>
		<b>26,767</b>	<b>27,726</b>	<b>10,698</b>	<b>28,048</b>
<b>Non-current assets</b>					
Property, plant and equipment	16	1,505,886	1,556,700	1,526,343	1,557,750
Intangible assets	17	2,272	2,565	2,799	2,565
Forestry assets	18	13,428	11,900	12,208	11,900
Work in progress	16	511	772	822	772
Investment in associates		-	314	-	314
Other financial assets	15	3	3	4	3
		<b>1,522,100</b>	<b>1,572,255</b>	<b>1,542,175</b>	<b>1,572,390</b>
<b>TOTAL ASSETS</b>		<b>1,548,867</b>	<b>1,599,981</b>	<b>1,552,873</b>	<b>1,600,353</b>

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			COUNCIL		GROUP
<b>Current liabilities</b>					
Trade and other payables	19	7,011	7,538	7,180	7,546
Contract retentions and deposits		341	452	201	452
Employee benefit liabilities	20	1,565	1,583	1,539	1,583
Development & financial contributions	21	2,167	2,113	1,878	2,113
Provision for decommissioning	23	14	14	14	14
Borrowings	22	-	1,700	-	1,700
		<b>11,098</b>	<b>13,399</b>	<b>10,812</b>	<b>13,408</b>
<b>Non-current liabilities</b>					
Employee benefit liabilities	20	49	18	67	18
Provision for decommissioning	23	14	8	8	8
Borrowings	22	1	-	-	-
		<b>63</b>	<b>26</b>	<b>75</b>	<b>26</b>
<b>TOTAL LIABILITIES</b>		<b>11,161</b>	<b>13,426</b>	<b>10,888</b>	<b>13,434</b>
<b>NET ASSETS</b>		<b>1,537,706</b>	<b>1,586,556</b>	<b>1,541,985</b>	<b>1,586,919</b>

Explanations of major variances against budget can be found in Note: 33. The accompanying notes form part of these financial statements

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## Statement of Cashflows for the year ended June 2019

	Note	COUNCIL			GROUP
		2017/2018 Actual (\$000)	2018/2019 Actual (\$000)	2018/2019 Budget (LTP) (\$000)	2018/2019 Actual (\$000)
Cash flows from operating activities					
Receipts from rates revenue		44,739	46,433	46,780	
Receipts from NZ Transport Agency		19,029	11,230	13,125	
Interest and dividends		653	572	140	
Contribution from developers		27	38	-	
Receipts from other revenue		15,601	17,081	13,936	
Payment to suppliers and employees		(51,832)	(51,779)	(52,817)	
Interest paid		(30)	(22)	(22)	
GST (net)		17	(405)	-	
<b>Net cash inflow (outflow) from operating activities</b>		<b>28,183</b>	<b>23,148</b>	<b>21,142</b>	
<b>Cash flows from investing activities</b>					
Receipts from sale of property, plant and equipment		(284)	32	168	
Receipts from sale of investments		2,536	5,607	-	
Purchase of property, plant and equipment		(30,037)	(25,808)	(28,145)	
Acquisition of investments		-	-	-	
Purchase of intangible assets		(56)	(240)	(629)	
<b>Net cash inflow (outflow) from investing activities</b>		<b>(27,071)</b>	<b>(20,409)</b>	<b>(28,606)</b>	
<b>Cash flows from financing activities</b>					
Proceeds from borrowings		-	1,700	-	
<b>Net cash inflow (outflow) from financing activities</b>		<b>-</b>	<b>1,700</b>	<b>-</b>	
<b>Net increase/(decrease) in cash and cash equivalents</b>		<b>1,112</b>	<b>4,439</b>	<b>(7,464)</b>	

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		COUNCIL			GROUP
Cash and cash equivalents at the beginning of the year		9,771	10,885	10,560	
Cash and cash equivalents at the end of the year	12	10,885	15,322	3,096	

The accompanying notes form part of these financial statements

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**Funding Impact Statement for all activities for the year ended 30 June 2018**

		COUNCIL			GROUP
2017/2018 Budget (AP) (\$000)		2017/2018 Actual (\$000)	2018/2019 Actual (\$000)	2018/2019 Budget (LTP) (\$000)	2018/2019 Actual (\$000)
	<b>Sources of operating funding</b>				
14,848	General rates, uniform annual general charges, rates penalties	14,817	16,661	16,623	
30,274	Targeted rates	30,466	30,256	30,157	
7,194	Subsidies and grants for operating purposes	7,152	8,484	6,118	
3,890	Fees and charges	3,859	4,010	3,729	
29	Interest and dividends from investments	604	559	140	
6,481	Local authorities fuel tax, fines, infringement fees, and other receipts <sup>1</sup>	8,644	6,272	4,935	
<b>62,716</b>	<b>Total operating funding</b>	<b>65,543</b>	<b>66,241</b>	<b>61,703</b>	
	<b>Applications of operating funding</b>				
46,320	Payments to staff and suppliers	46,741	49,097	46,124	
20	Finance costs	30	22	22	
3,845	Other operating funding applications	4,475	3,886	3,959	
<b>50,186</b>	<b>Total applications of operating funding</b>	<b>51,246</b>	<b>53,004</b>	<b>50,105</b>	
<b>12,530</b>	<b>Surplus (deficit) of operating funding</b>	<b>14,296</b>	<b>13,237</b>	<b>11,598</b>	
	<b>Sources of capital funding</b>				
11,323	Subsidies and grants for capital purposes	12,726	8,833	7,658	
110	Development and financial contributions	28	92	64	
-	Increase (decrease) in debt	-	(6,619)	-	
70	Gross proceeds from sale of assets	395	327	168	
-	Other dedicated capital funding	-	-	-	
<b>11,503</b>	<b>Total sources of capital funding</b>	<b>13,149</b>	<b>2,633</b>	<b>7,890</b>	
	<b>Applications of capital funding</b>				
	Capital expenditure				
131	- to meet additional demand	1,031	1,118	2,121	

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		COUNCIL			GROUP
16,822	- to improve the level of service	10,593	4,552	8,356	
17,666	- to replace existing assets	16,968	18,308	18,297	
(893)	Increase (decrease) in reserves	7,460	663	2,710	
(9,693)	Increase (decrease) in investments	(8,607)	(8,771)	(11,996)	
<b>24,033</b>	<b>Total applications of capital funding</b>	<b>27,445</b>	<b>15,870</b>	<b>19,488</b>	
<b>(12,530)</b>	<b>Surplus (deficit) of capital funding</b>	<b>(14,296)</b>	<b>(13,327)</b>	<b>(11,598)</b>	
-	<b>Funding balance</b>	-	-	-	
	<sup>1</sup> includes all other operating finding from sources not identified above.				

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Reconciliation of surplus/(deficit) of operating funding to net surplus/(deficit) before tax – to be completed



## Notes to the Financial Statements (for the year ended 30 June 2019) to be completed

## Schedule of financial reserves

## Restricted reserves

Reserves	Community	Business Unit	Activity to which it relates	Purpose	Opening Balance 1/7/2018 (\$000)	Deposits In (\$000)	Withdraws Out (\$000)	Closing Balance 30/6/2019 (\$000)
<b>District Reserves</b>								
	Holding	SDC - Officers Association	District Support	Held on behalf of SDC Officer's Association	1	-	-	1
	Assets & Services	Waste Minimisation	Solid Waste Management	Waste Minimisation reserve	167	124	(194)	97
	Environmental Services	Dog and Animal Control	Animal Control	Residual funds from Dog and Animal Control Activity	25	(6)	-	20
	John Beange	John Beange	Community Assistance	Funding available in Edendale and Wyndham Area	34	-	(1)	32
	Sthld Joint Mayoral Fund	Sthld Joint Mayoral Fund	Community Assistance	Residual Funds from Southland Flood Relief	170	4	-	175
	Allocation Committee	Com Development Fund	Community Assistance	Development of Community Facilities, Recreational Opportunities and events	240	7	(9)	238
	Allocation Committee	Contributions and Levies	Community Assistance	Raised through the District Plan be used to remedy, mitigate or offset adverse effects arising from, and in consequence of, or in association with any development	287	8	(67)	228
	Allocation Committee	Creative NZ	Community Assistance	Support local communities to create diverse opportunities for accessing and participating in arts activities with their specific geographical area, as well as defined communities of interest	-	-	-	1
	Allocation Committee	SPARC	Community Assistance	To subsidise travel costs for people 5-19 years of age participating in regular sporting competition	-	2	-	3
	Allocation Committee	Meridian Contribution	Community Assistance	Support Northern Southland community initiatives by way of grants	323	10	(9)	323

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Reserves	Community	Business Unit	Activity to which it relates	Purpose	Opening Balance 1/7/2018 (\$000)	Deposits In (\$000)	Withdraws Out (\$000)	Closing Balance 30/6/2019 (\$000)
	Allocation Committee	Ohai Railway Board	Community Assistance	Support Ohai community initiatives by way of grants	1,891	61	(44)	1,908
	Allocation Committee	Ohai/Nightcaps Doc	Community Assistance	Medical services within Ohai and Nightcaps, including local ambulance	38	1	-	39
	Allocation Committee	District Heritage Grant	Community Assistance	Support the heritage in the district area.	24	1	(1)	24
	Allocation Committee	Fonterra Res Contribution	Community Assistance	Support to the Te Tipua community initiatives by way of grants	412	12	(32)	392
	Allocation Committee	Stewart Island Visitor Levy	Community Assistance	Stewart Island Visitor Levy funds	33	14	-	47
	Specific	ECNZ - Projects	District Support	Funds available for future projects in accordance with ECNZ requirements	21	-	-	21
<b>Total Restricted District Reserves</b>					<b>3,677</b>	<b>238</b>	<b>(357)</b>	<b>3,548</b>

Reserves	Community	Business Unit	Activity to which it relates	Purpose	Opening Balance 1/7/2018	Deposits in (\$000)	Withdraws Out (\$000)	Closing Balance 30/6/2019
<b>Local Reserves</b>								
	Wallacetown	Cemetery Bequest	Cemetery	Wallacetown Cemetery	72	5	-	77
<b>Total Restricted Local Reserves Wallacetown</b>					<b>72</b>	<b>5</b>	<b>-</b>	<b>77</b>
Total Restricted Local Reserves					72	5	-	77
<b>Total Restricted District Reserves</b>					<b>3,740</b>	<b>242</b>	<b>(357)</b>	<b>3,625</b>

**Council created – General**

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Reserves	Community	Business Unit	Activity to which it relates	Purpose	Opening Balance 1/7/2018 (\$000)	Deposits In (\$000)	Withdraws Out (\$000)	Closing Balance 30/6/2019 (\$000)
District Reserves								
	Council	Global	District Support	General Reserve	954	25	-	979
	Council	District Operations	District Support	General Reserve	1,976	1,021	(1,145)	1,852
	Council	Strategic Assets Reserve	District Support	Offset Rates	8,508	-	-	8,508
<b>Total Council Created General District Reserves</b>					<b>11,438</b>	<b>1,046</b>	<b>(1,145)</b>	<b>11,339</b>
<b>Total Council Created -General Reserves</b>					<b>11,438</b>	<b>1,046</b>	<b>(1,145)</b>	<b>11,339</b>

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**Council created – Special**

Reserves	Community	Business Unit	Activity to which it relates	Purpose	Opening Balance 1/7/2018 (\$000)	Deposits In (\$000)	Withdraws Out (\$000)	Closing Balance 30/6/2019 (\$000)
<b>District Reserves</b>								
	Asset & Services	Community Housing	Community Housing	Operational reserve for community housing	146	78	(55)	169
	Asset & Services	District Reserves	Parks and Reserves	Operation reserve for district reserves	-	119	-	119
	Asset & Services	Community Task Force	Community Assistance	Operational reserve for community task force	10	-	-	10
	Asset & Services	Forestry Council Reserve	Forestry	Residual funds from forestry activities	2,593	4,367	-	6,959
	Asset & Services	Forestry Reserve	Forestry	Residual funds from forestry activities	4,654	1,586	(5,241)	1,000
	Asset & Services	Gravel Reserves	Roads and Footpath	Ensure Council has sufficient funds available for reinstatement of Council's pits	608	18	(32)	595
	Asset & Services	Depreciation Motor Vehicle	Various	Fund Motor Vehicle Fleet Replacements	590	546	(484)	651
	Asset & Services	Depreciation Buildings	Various	Fund Building Replacements	107	83	-	189
	Asset & Services	Depreciation IT	Various	Fund IT Replacements	221	196	(48)	369
	Asset & Services	Depreciation Matuku	Water Supply	Fund Matuku Water Scheme Replacements	-	3	(3)	-
	Asset & Services	Depreciation Public Conveniences	Various	Fund Public Conveniences Replacements	1	35	(37)	-
	Asset & Services	Depreciation Te Anau Rural Water	Water Supply	Fund Te Anau Rural Water Scheme Replacements	41	62	(102)	-
	Asset & Services	Depreciation Waste Management	Waste management	Fund Waste Management Replacements	15	15	(7)	23
	Asset & Services	Depreciation Wheelie Bin	Waste management	Fund Wheelie Bin Replacements	29	32	(10)	51
	Asset & Services	Depreciation Sewerage	Sewerage	Fund Sewerage Replacements	-	801	(631)	170
	Asset & Services	Depreciation Rooding	Rooding	Fund Rooding Replacements	269	3,286	(3,453)	103

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Reserves	Community	Business Unit	Activity to which it relates	Purpose	Opening Balance 1/7/2018 (\$000)	Deposits In (\$000)	Withdraws Out (\$000)	Closing Balance 30/6/2019 (\$000)
	Asset & Services	Public Toilets Capital Pro Reserve	Various		-	507	(507)	-
	Asset & Services	Property Development	Various	Balancing fund for sales and operational building expenditure	654	31	(149)	536
	Asset & Services	Proposed Water	Water Supply	Operational account for proposed water	540	-	-	540
	Asset & Services	Roading	Roads and Footpath	Rate smoothing reserve	1,565	372	(206)	1,731
	Asset & Services	Road Safety Community	Roads and Footpath	Funding accrued from programmes not completed by year end	(1)	-	(1)	(2)
	Asset & Services	Waste Management	Solid Waste Management	General waste reserve	193	46	(118)	121
	Asset & Services	Water Schemes	Water Supply	Development for water schemes	594	15	(160)	450
	Asset & Services	District Wastewater	Wastewater	Development for Wastewater schemes	906	19	(535)	390
	Asset & Services	District Stormwater	Stormwater	Stormwater Investigations	-	32	-	32
	Asset & Services	District Water	Water	Development for Water schemes	2	-	-	3
	Asset & Services	Wastewater Contribution	Wastewater	Development for building Wastewater	6	-	-	6
<b>Total Council Created - Special Reserves Assets &amp; Services</b>					<b>13,745</b>	<b>12,249</b>	<b>(11,778)</b>	<b>14,215</b>
	Chief Exec	SDC/DOC Joint Project	District Support	Residual funds from past joint projects for future projects	61	-	-	61
	Chief Exec	Around the Mountains	Roading and Transport	Around the Mountains Cycle Trail	(237)	237	-	-
<b>Total Council Created - Special Reserves Chief Exec</b>					<b>(176)</b>	<b>237</b>	<b>-</b>	<b>61</b>
	Policy and Community	Waimumu Field Day	Corporate Support	Fund Council's Field Day every three years	-	13	-	13
	Policy and Community	Community Outcomes	Strategy and Communication	Contribute Southland Regional Development Strategy	104	2	(63)	43

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Reserves	Community	Business Unit	Activity to which it relates	Purpose	Opening Balance 1/7/2018 (\$000)	Deposits In (\$000)	Withdraws Out (\$000)	Closing Balance 30/6/2019 (\$000)
	Policy and Community	Elections	Representation and Advocacy	Fund Council's election costs every three years	43	42	-	85
<b>Total Council Created - Special Reserves Policy and Community</b>					<b>147</b>	<b>57</b>	<b>(63)</b>	<b>141</b>
	Development and Financial	Parks Contribution	Parks and Reserves	Contribution to capital activity - Parks and Reserves	133	4	-	137
	Development and Financial	Roading Contribution	Roading and Transport	Contribution to capital activity - Roothing and transport	293	9	-	302
	Development and Financial	Wastewater Contribution	Wastewater	Contribution to capital activity - Wastewater	335	10	-	345
	Development and Financial	Water Contribution	Water Supply	Contribution to capital activity - Water	105	3	(2)	106
<b>Total Council Created - Special Reserves Development and Financial Contributions</b>					<b>867</b>	<b>26</b>	<b>(2)</b>	<b>890</b>
	Environment & Community	Alcohol Licensing	Environmental Health	Residual funds from Alcohol Licensing	43	3	-	46
	Environment & Community	Health Licensing	Environmental Health	Residual funds from Health Licensing	(52)	64	(12)	-
<b>Total Council Created - Special Reserves Environment Service</b>					<b>(9)</b>	<b>67</b>	<b>(12)</b>	<b>46</b>
	Holding	Milford Flood Protect	Corporate Support	Residual funds from Milford Flood Protection	45	-	-	45
	Holding	International Relationship	Community Assistance	Residual funds from International Relationship activities	56	2	-	57
	Holding	Shared Services	District Support	Shared Services Balance	-	35	-	35
	Holding	Stewart Island Heritage Building	Community Assistance	Set up for new Heritage Building	9	-	(9)	-
<b>Council Created - Special Reserves Holding</b>					<b>109</b>	<b>36</b>	<b>(9)</b>	<b>137</b>
	Specific	Biodiversity Initiative	Community Assistance	Funds set aside for future biodiversity initiatives	21	-	-	21
	Specific	Disaster Recovery	Community Assistance	Funds set aside in case of disaster in accordance with insurance requirements	1,409	-	-	1,409

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Reserves	Community	Business Unit	Activity to which it relates	Purpose	Opening Balance 1/7/2018 (\$000)	Deposits In (\$000)	Withdraws Out (\$000)	Closing Balance 30/6/2019 (\$000)
	Specific	Predator Free Rakiura			51	1	(3)	49
	Specific	Rates Civil Defence/ Rural Fi			10	-	-	10
	Specific	Tuatapere (Clifden Bridge)	Various	Residual funds from Tuatapere project in 2000, to be used for community projects at Council's discretion	19	-	-	19
<b>Council Created - Special Reserves Specific Reserves</b>					<b>1,509</b>	<b>2</b>	<b>(3)</b>	<b>1,508</b>
<b>Total Council Created -Special District Reserves</b>					<b>16,192</b>	<b>12,674</b>	<b>(11,867)</b>	<b>16,998</b>

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Reserves	Community	Business Unit	Activity to which it relates	Purpose	Opening Balance 1/7/2018 (\$000)	Deposits In (\$000)	Withdraws Out (\$000)	Opening Balance 30/6/2019 (\$000)
<b>Local Reserves</b>								
	Athol	General	Various	Athol General Purpose	38	4	(3)	39
	Athol	Community Centres	Community Centres	Athol Hall	8	-	-	7
<b>Council Created - Special Reserves Athol</b>					<b>46</b>	<b>4</b>	<b>(4)</b>	<b>46</b>
	Balfour	General	Various	Balfour General Purpose	104	10	-	114
<b>Council Created - Special Reserves Balfour</b>					<b>104</b>	<b>10</b>	-	<b>114</b>
	Browns	General	Various	Browns General Purpose	48	2	(1)	49
<b>Council Created - Special Reserves Browns</b>					<b>48</b>	<b>2</b>	<b>(1)</b>	<b>49</b>
	Brydone	Community Centres	Community Facilities	Brydone Hall	-	1	-	1
<b>Council Created - Special Reserves Brydone</b>					-	<b>1</b>	-	<b>1</b>
	Clifden	Community Centres	Community Facilities	Clifden Hall	28	1	-	29
	Clifden	Rec Reserve Committee	Parks and Reserves	Clifden Reserves	23	7	-	31
<b>Council Created - Special Reserves Clifden</b>					<b>52</b>	<b>8</b>	-	<b>60</b>
	Colac Bay	Community Centres	Community Facilities	Colac Bay Hall	4	4	-	8
	Colac Bay	General	Various	Colac Bay General Purpose	38	6	-	44
					<b>42</b>	<b>10</b>	-	<b>52</b>
	Dipton	Cemetery	Cemetery	Dipton Cemetery	14	-	(1)	14
	Dipton	General	Various	Dipton General Purpose	54	4	-	58
	Dipton	Stormwater	Stormwater	Dipton Stormwater	23	1	(2)	21
	Dipton	Community Centres	Community Facilities	Dipton Hall	28	5	-	32
<b>Council Created - Special Reserves Dipton</b>					<b>119</b>	<b>10</b>	<b>(4)</b>	<b>126</b>
	Drummond	General	Various	Drummond General Purpose	11	1	(1)	10
	Drummond	Rec Reserve Committee	Parks and Reserves	Drummond Reserves	11	2	-	13
<b>Council Created - Special Reserves Drummond</b>					<b>22</b>	<b>3</b>	<b>(1)</b>	<b>23</b>
	Edendale	Cemetery	Various	Edendale Cemetery	13	-	(2)	12

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Reserves	Community	Business Unit	Activity to which it relates	Purpose	Opening Balance 1/7/2018 (\$000)	Deposits In (\$000)	Withdraws Out (\$000)	Opening Balance 30/6/2019 (\$000)
	Edendale	Community Centre	Community Facilities	Edendale Hall	178	32	(54)	156
	Edendale	Pool	Various	Edendale Pool	1	-	(1)	-
	Edendale-Wyndham	Footpaths	Various	Footpaths	1	-	-	1
	Edendale-Wyndham	General	Various	General Purpose	129	13	(89)	53
	Edendale-Wyndham	Stormwater	Stormwater	Stormwater	391	16	-	407
<b>Council Created - Special Reserves Edendale-Wyndham</b>					<b>712</b>	<b>61</b>	<b>(145)</b>	<b>628</b>
	Five Rivers	Community Centre	Community Facilities	Five Rivers Hall	16	3	-	19
<b>Council Created - Special Reserves Five Rivers</b>					<b>16</b>	<b>3</b>	<b>-</b>	<b>19</b>
	Fortrose	Community Centre	Community Facilities	Fortrose Hall	2	-	-	2
<b>Council Created - Special Reserves Fortrose</b>					<b>2</b>	<b>-</b>	<b>-</b>	<b>2</b>
	Garston	Special Projects	Various	Garston General Purpose	31	6	(5)	32
<b>Council Created - Special Reserves Garston</b>					<b>31</b>	<b>6</b>	<b>(5)</b>	<b>32</b>
	Gorge Road	Gorge Road General	Various	Gorge Road General Purpose	37	7	(3)	41
<b>Council Created - Special Reserves Gorge Road</b>					<b>37</b>	<b>7</b>	<b>(3)</b>	<b>41</b>
	Limehills	General	Various	Limehills General Purpose	7	1	-	7
	Limehills	Stormwater	Stormwater	Limehills Stormwater	49	6	-	55
<b>Council Created - Special Reserves Limehills</b>					<b>55</b>	<b>7</b>	<b>(1)</b>	<b>62</b>
	Lumsden	Cemetery	Cemetery	Lumsden Cemetery	-	1	-	1
	Lumsden	Footpaths	Roading and Footpaths	Lumsden Footpaths	17	5	-	22
	Lumsden	General	Various	Lumsden General Purpose	89	7	(37)	59
	Lumsden	Property Sales	Various	Lumsden General Purpose	6	-	(6)	0
	Lumsden	Stormwater	Stormwater	Lumsden Stormwater	65	4	-	69
	Lumsden	Community Centre	Community Facilities	Lumsden Community Centre	12	-	(7)	6
<b>Council Created - Special Reserves Lumsden</b>					<b>188</b>	<b>17</b>	<b>(49)</b>	<b>157</b>
	Manapouri	Fraser's Beach	Parks and Reserves	Fraser's Beach Reserve	35	1	(4)	32
	Manapouri	General	Various	Manapouri General Purpose	82	14	(29)	68
	Manapouri	Community Centre	Community Facilities	Manapouri Community Centre	15	3	-	18

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Reserves	Community	Business Unit	Activity to which it relates	Purpose	Opening Balance 1/7/2018 (\$000)	Deposits In (\$000)	Withdraws Out (\$000)	Opening Balance 30/6/2019 (\$000)
	Manapouri	Swimming Pool Area	Parks and Reserves	Manapouri Pool	18	3	-	21
<b>Council Created - Special Reserves Manapouri</b>					<b>151</b>	<b>21</b>	<b>(33)</b>	<b>139</b>
	Mararoa/Waimea Ward	Mararoa/Waimea Ward	Various	Mararoa/Waimea Ward	282	17	-	299
<b>Council Created - Special Reserves Mararoa/Waimea Ward</b>					<b>282</b>	<b>17</b>	<b>-</b>	<b>299</b>
	Mataura Island	Community Centre	Community Facilities	Mataura Island Community Centre	5	-	-	5
<b>Council Created - Special Reserves Mataura Island</b>					<b>5</b>	<b>-</b>	<b>-</b>	<b>5</b>
	Matuku	Rural WS General	Water Supply	Matuku Water	5	-	(3)	2
<b>Council Created - Special Reserves Matuku</b>					<b>5</b>	<b>-</b>	<b>(3)</b>	<b>2</b>
	Menzies Ferry	Community Centre	Community Facilities	Menzies Ferry Community Centre	3	1	-	5
<b>Council Created - Special Reserves Menzies Ferry</b>					<b>3</b>	<b>1</b>	<b>-</b>	<b>5</b>
	Mokoreta/Redan	Community Centre	Community Facilities	Mokoreta/Redan Community Centre	15	3	-	18
<b>Council Created - Special Reserves Mokoreta/Redan</b>					<b>15</b>	<b>3</b>	<b>-</b>	<b>18</b>
	Mossburn	General	Various	Mossburn General Purpose	108	8	(11)	105
	Mossburn	Forestry	Parks and Reserves	Mossburn General Purpose	2	-	(2)	-
<b>Council Created - Special Reserves Mossburn</b>					<b>110</b>	<b>8</b>	<b>(13)</b>	<b>105</b>
	Nightcaps	McGregor Park	Parks and Reserves	Nightcaps McGregor Park	121	13	(25)	109
	Nightcaps	Community Centre	Community Facilities	Nightcaps Community Centre	8	2	-	10
	Nightcaps	General	Various	Nightcaps General Purpose	20	10	(1)	29
	Nightcaps	Stormwater - OPR	Various	Nightcaps General Purpose	1	-	(1)	-
<b>Council Created - Special Reserves Nightcaps</b>					<b>150</b>	<b>25</b>	<b>(28)</b>	<b>148</b>
	Ohai	Community Centre	Community Facilities	Ohai Community Centre	11	-	(3)	8
	Ohai	General	Various	Ohai General Purpose	118	4	(4)	118
	Ohai	Stormwater	Stormwater	Ohai Stormwater	149	4	(3)	150
<b>Council Created - Special Reserves Ohai</b>					<b>278</b>	<b>9</b>	<b>(10)</b>	<b>277</b>
	Orawia	Community Centre	Community Facilities	Orawia Community Centre	14	24	-	38

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Reserves	Community	Business Unit	Activity to which it relates	Purpose	Opening Balance 1/7/2018 (\$000)	Deposits In (\$000)	Withdraws Out (\$000)	Opening Balance 30/6/2019 (\$000)
<b>Council Created - Special Reserves Orawia</b>					<b>14</b>	<b>24</b>	<b>-</b>	<b>38</b>
	Orepuki	General	Various	Orepuki General Purpose	34	4	(2)	36
	Orepuki	Community Centre	Community Facilities	Orepuki Community Centre	12	4	-	16
<b>Council Created - Special Reserves Orepuki</b>					<b>46</b>	<b>8</b>	<b>(2)</b>	<b>52</b>
	Oreti	Community Centre	Community Facilities	Oreti Community Centre	8	5	-	13
<b>Council Created - Special Reserves Oreti</b>					<b>8</b>	<b>5</b>	<b>-</b>	<b>13</b>
	Otapiri/Lora	Community Centre	Community Facilities	Otapiri/Lora Community Centre	40	9	-	49
<b>Council Created - Special Reserves Otapiri/Lora</b>					<b>40</b>	<b>9</b>	<b>-</b>	<b>49</b>
	Otautau	Baths	Community Facilities	Otautau Pool	74	1	(54)	22
	Otautau	Brightwood Develop Co	Community Facilities	Otautau Financial Contribution	16	-	-	16
	Otautau	CB Conference	Community Facilities	Community board conference	6	-	-	6
	Otautau	Forestry	Forestry	Holt Park Forestry	168	5	(10)	162
	Otautau	General	Community Facilities	Otautau General Purpose	110	34	(15)	119
	Otautau	Bowling Club	Community Facilities	Bowling Club	1	-	-	1
	Otautau	Stormwater	Stormwater	Otautau Stormwater	242	13	-	255
	Otautau	Community Centre	Community Facilities	Otautau Community Centre	27	1	-	28
<b>Council Created - Special Reserves Otautau</b>					<b>634</b>	<b>55</b>	<b>(79)</b>	<b>610</b>
	Riversdale	Fire Bore	Various	Riversdale General Purpose	1	-	(1)	-
	Riversdale	General	Various	Riversdale General Purpose	70	2	(41)	31
<b>Council Created - Special Reserves Riversdale</b>					<b>71</b>	<b>2</b>	<b>(42)</b>	<b>31</b>
	Riverton	Cemetery Maintenance	Cemetery	Riverton Cemeteries	53	9	-	63
	Riverton	Doc Profits Lib Sale	Various	Riverton Projects	64	2	-	66
	Riverton	General	Various	Riverton General Purpose	398	21	(59)	360
	Riverton	Riverton Harbour General	Community Facilities	Riverton Harbour	55	1	(43)	13
	Riverton	Parks & Res Develop	Parks and Reserves	Riverton Parks and Reserves	27	1	-	28

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Financial Statements

Reserves	Community	Business Unit	Activity to which it relates	Purpose	Opening Balance 1/7/2018 (\$000)	Deposits In (\$000)	Withdraws Out (\$000)	Opening Balance 30/6/2019 (\$000)
	Riverton	Property Sales	Various	Riverton General Purpose	233	7	-	240
	Riverton	War Memorial	Parks and Reserves	Riverton War Memorial	12	1	-	13
	Riverton	Stormwater Headworks	Stormwater	Riverton Stormwater	61	60	-	121
	Riverton	Taramea Bay/Rocks Development	Community Facilities	Taramea Cay Foreshore	32	1	(3)	30
	Riverton	Taramea Howells Point	Community Facilities	Taramea Howells Point	20	4	-	24
<b>Council Created - Special Reserves Riverton</b>					<b>956</b>	<b>107</b>	<b>(105)</b>	<b>958</b>
	Ryal Bush	Community Centre	Community Facilities	Ryal Bush Community Centre	7	1	-	8
<b>Council Created - Special Reserves Ryall Bush</b>					<b>7</b>	<b>1</b>	<b>-</b>	<b>8</b>
	SIESA	Operations	SIESA	SIESA Operations	494	-	-	494
<b>Council Created - Special Reserves SIESA</b>					<b>494</b>	<b>-</b>	<b>-</b>	<b>494</b>
	Stewart Island	General	Various	Stewart Island General Purpose	168	94	(18)	245
	Stewart Island	Waste Management	Various	Stewart Island General Purpose	29	1	-	30
	Stewart Island	Jetties	Various	Stewart Island Jetties	252	(52)	(171)	28
	Stewart Island	Wharf Golden Bay	Various	Replacement of Golden Bay Wharf	-	58	56	114
	Stewart Island	Wharf Ulva Island	Various	Replacement of Ulva Island Bay Wharf	-	116	-	116
<b>Council Created - Special Reserves Stewart Island</b>					<b>449</b>	<b>217</b>	<b>(133)</b>	<b>534</b>
	Te Anau	Te Anau Carpark Res	Various	Te Anau General Purpose	24	1	0	25
	Te Anau	Cemetery Improvements	Cemeteries	Te Anau Cemetery	2	-	(2)	-
	Te Anau	General	Various	Te Anau General Purpose	687	137	(26)	799
	Te Anau	Luxmore	Various	Luxmore Subdivision	1,041	34	-	1,075
	Te Anau	Manapouri Airport	Te Anau Manapouri Airports	Te Anau Manapouri Airports	151	4	(2)	153
	Te Anau	Rural WS General	Water Supply	Te Anau Water	2	9	-	10
	Te Anau	Stormwater	Various	Te Anau General Purpose	479	16	-	495

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Reserves	Community	Business Unit	Activity to which it relates	Purpose	Opening Balance 1/7/2018 (\$000)	Deposits In (\$000)	Withdraws Out (\$000)	Opening Balance 30/6/2019 (\$000)
	Te Anau	Sandy Brown Loan	Loan	Loan to Ratepayers	(9)	2	-	(7)
<b>Council Created - Special Reserves Te Anau</b>					<b>2,376</b>	<b>203</b>	<b>(29)</b>	<b>2,550</b>
	Thornbury	Community Centre	Community Facilities	Thornbury Community Centre	(1)	2	-	1
	Thornbury	General	Various	Thornbury General Purpose	22	4	(9)	18
<b>Council Created - Special Reserves Thornbury</b>					<b>21</b>	<b>6</b>	<b>(9)</b>	<b>19</b>
	Tokanui	General	Various	Tokanui General Purpose	58	7	(1)	64
	Tokanui	Community Centre	Community Facilities	Tokanui Community Centre	7	-	-	8
<b>Council Created - Special Reserves Tokanui</b>					<b>65</b>	<b>7</b>	<b>(1)</b>	<b>72</b>
	Tuatapere	Water Meridian Contract	Various	Tuatapere General Purpose	7	-	-	7
	Tuatapere	Community Centre	Community Facilities	Tuatapere Community Centre	16	7	-	23
	Tuatapere	General - OPR	Various	Tuatapere General Purpose	-	23	-	23
	Tuatapere	General	Various	Tuatapere General Purpose	270	15	(32)	254
	Tuatapere	Property	Various	Tuatapere General Purpose	3	-	-	3
	Tuatapere	Waiau River Collection	Various	Tuatapere Waiau River	1	-	-	1
<b>Council Created - Special Reserves Tuatapere</b>					<b>297</b>	<b>46</b>	<b>(32)</b>	<b>311</b>
	Waianiwa	Community Centre	Community Facilities	Waianiwa Community Centres	16	-	(1)	16
<b>Council Created - Special Reserves Waianiwa</b>					<b>16</b>	<b>-</b>	<b>(1)</b>	<b>16</b>
	Waiau/Aparima Ward	Arboretum Reserve	Various	Arboretum Reserve	11	2	-	14
	Waiau/Aparima Ward	Wairio Cemetery	Cemeteries	Wairio Cemetery	52	2	-	54
	Waiau/Aparima Ward	Wairio Town General	Various	Wairio General Purpose	5	-	(1)	5
	Waiau/Aparima Ward	Wairio Reserve	Various	Wairio Reserve	7	-	-	7
	Waiau/Aparima Ward	Takitimu Reserve	Various	Takitimu Reserve	22	1	(1)	21
	Waiau/Aparima Ward	Tuatapere Ward Pool	Various	Tuatapere Ward Pools	29	6	-	35
	Waiau/Aparima Ward	Cosy Nook	Various	Cosy Nook General Purpose	18	4	-	21
	Waiau/Aparima Ward	Hirstfield Reserve	Various	Hirstfield Reserve General Purpose	18	3	-	21
	Waiau/Aparima Ward	Waiau/Aparima Ward	Various	Waiau/Aparima Ward	262	13	(5)	269

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Financial Statements

Reserves	Community	Business Unit	Activity to which it relates	Purpose	Opening Balance 1/7/2018 (\$000)	Deposits In (\$000)	Withdraws Out (\$000)	Opening Balance 30/6/2019 (\$000)
	Waiau/Aparima Ward	Calcium Cemetery	Cemeteries	Calcium Cemetery	17	2	-	19
<b>Council Created - Special Reserves Waiau/Aparima Ward</b>					<b>441</b>	<b>32</b>	<b>(7)</b>	<b>467</b>
	Waihopai/Toetoes Ward	Waihopai/Toetoes Ward	Various	Waihopai/Toetoes Ward	191	5	(61)	136
<b>Council Created - Special Reserves Waihopai Toetoes Ward</b>					<b>191</b>	<b>5</b>	<b>(61)</b>	<b>136</b>
	Waikaia	Dickson Park	Parks and Reserves	Waikaia General Purpose	14	2	-	16
	Waikaia	Drain Filing	Various	Waikaia Drains	-	-	2	2
	Waikaia	General	Various	Waikaia General Purpose	89	7	-	96
	Waikaia	Museum Donations	Community Facilities	Waikaia Museum	3	2	-	5
	Waikaia	Refuse Removal	Solid Waste Management	Waikaia General Purpose	9	-	-	10
	Waikaia	Stormwater	Stormwater	Waikaia Stormwater	105	3	-	108
<b>Council Created - Special Reserves Waikaia</b>					<b>220</b>	<b>15</b>	<b>2</b>	<b>236</b>
	Waikawa/Niagara	Community Centre	Community Facilities	Waikawa/Niagara Community Centres	18	-	(12)	6
<b>Council Created - Special Reserves Waikawa/Niagara</b>					<b>18</b>	<b>-</b>	<b>(12)</b>	<b>6</b>
	Waitane Glencoe	Res Reserve Committee	Parks and Reserves	Waitane Glencoe Reserves	1	-	-	1
<b>Council Created - Special Reserves Waitane Glencoe</b>					<b>1</b>	<b>-</b>	<b>-</b>	<b>1</b>
	Wallacetown	General	Various	Wallacetown General Purpose	193	7	(1)	200
	Wallacetown	Stormwater	Stormwater	Wallacetown General Purpose	44	1	(7)	39
<b>Council Created - Special Reserves Wallacetown Ward</b>					<b>238</b>	<b>9</b>	<b>(8)</b>	<b>238</b>
	Winton	Community Centre	Community Facilities	Winton Community Centres	9	5	(3)	11
	Winton	General	Various	Winton General Purpose	241	70	(3)	308
	Winton	Medical Centre General	Community Facilities	Winton Medical Centre	122	17	(3)	137
	Winton	Multi Sports	Parks and Reserves	Winton Sports Complex	6	-	-	6
	Winton	Property Sales	Various	Winton General Purpose	427	23	(210)	240
	Winton	Res Capital Development	Various	Winton General Purpose	100	-	-	100
	Winton	Stormwater	Stormwater	Winton Stormwater	2	23	-	25

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Financial Statements

Reserves	Community	Business Unit	Activity to which it relates	Purpose	Opening Balance 1/7/2018 (\$000)	Deposits In (\$000)	Withdraws Out (\$000)	Opening Balance 30/6/2019 (\$000)
<b>Council Created - Special Reserves Winton</b>					<b>908</b>	<b>139</b>	<b>(219)</b>	<b>828</b>
	Winton/Wallacetown Ward	Winton/Wallacetown Ward	Various	Winton/Wallacetown Ward	419	13	(7)	425
<b>Council Created - Special Reserves Winton/Wallacetown Ward</b>					<b>419</b>	<b>13</b>	<b>(7)</b>	<b>425</b>
	Woodlands	General	Various	Woodlands General Purpose	103	4	(28)	79
	Woodlands	Septic Tank Rates	Wastewater	Woodlands Septic Tank Cleaning	9	-	(2)	8
<b>Council Created - Special Reserves Woodlands</b>					<b>112</b>	<b>4</b>	<b>(29)</b>	<b>87</b>
Total Council Created - Special Local Reserves					10,513	1,143	(1,072)	10,584
<b>Total Council Created - Special Reserves</b>					<b>26,705</b>	<b>13,817</b>	<b>(12,939)</b>	<b>27,582</b>
<b>Total Restricted</b>					<b>3,740</b>	<b>242</b>	<b>(357)</b>	<b>3,625</b>
<b>TOTAL RESERVE FUNDS</b>					<b>41,882</b>	<b>15,105</b>	<b>(14,441)</b>	<b>42,546</b>

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## Other Information- About the council

### Role of Council

Council works towards its vision in its plans, strategies and policies and also through the activities outlined in its Long Term Plan. The purpose of Council is:

- To enable democratic local decision-making and action by and on behalf of communities
- To meet current and future needs of communities for good quality local infrastructure, local public services and performance of regulatory functions cost effectively for households and businesses.

To accomplish this, Council has overall responsibility and accountability in a variety of roles, including:

- Planning the District's strategic direction alongside local communities as part of developing the Long Term Plan
- Facilitating solutions to local issues and needs
- Advocacy on behalf of the local community with central government, other local authorities and agencies
- Providing prudent stewardship and the efficient and effective use of resources within the District in a sustainable way
- Risk management
- Management of local infrastructure including network infrastructure (eg roads, wastewater disposal, water, stormwater) and community infrastructure (eg libraries, reserves and recreational facilities)
- Administering various legal and regulatory requirements
- Ensuring the integrity of management control systems
- Informing and reporting to communities, ratepayers and residents.

### Governance systems

#### Council

Council consists of a Mayor and 12 Councillors elected by Southland District residents/ratepayers every three years. Council believes its democratic election ensures it is able to operate in the best interests of the District. Council is responsible for:

- Representing the interests of the District
- Developing and approving Council policy
- Determining the expenditure and funding requirements of Council through the planning process
- Monitoring the performance of Council against its stated objectives and policies
- Employing, overseeing and monitoring the Chief Executive's performance. Under the Local Government Act the local authority employs the Chief Executive, who in turn employs all other staff on its behalf.

#### Council Committees

Committees have been established by Council to assist with conducting the business of Council; these are listed below on page x



**Community boards**

In the 2018/2019 year Council had eight community boards which prepare local budgets, recommend local rates and make decisions on issues specifically delegated by Council. Following Council's Representation Review completed in 2019 ahead of the year's local elections, the number of community boards will increase to nine, allowing District-wide access to local decision-making. Council has a policy of decentralising responsibilities, where practical, to ensure local input into decision-making and the setting of priorities for issues of local concern.

**Community development area subcommittees**

Throughout the District, 19 community development area subcommittees (CDAs) have been identified and established, which include local townships and surrounding areas. The purpose of CDAs is to further encourage local input in addressing the needs of local communities and assessing priorities. Subcommittees operate with powers mainly limited to recommendations to Council.

**Water supply subcommittees**

Council has constituted three water supply subcommittees, which are each responsible for the overall governance of the respective water supply scheme and set priorities for the operations of the schemes in accordance with the policies of Council.

**Youth Council**

Southland District Youth Council is made up of up to 12 secondary school-aged representatives from the six secondary schools, who live across the District and meet every three months.

**Hall committees and reserve subcommittees**

Council has a working relationship with all community centre, hall committees and reserve subcommittees. This relationship varies from operational to rates collection only.

## Council committees (until October 2019)

Community Boards and Committees			Council (Mayor and 12 Councillors)	Joint Committees
Edendale-Wyndham Otautau Stewart Island/Rakiura Riverton/Aparima Te Anau Tuatapere Wallacetown Winton			<b>Council Committees</b> <b>Executive Committee</b> Chair: Mayor G Tong <b>Regulatory and Consents Committee</b> Chair: Cr MacPherson <b>Services and Assets Committee</b> Chair: Cr Dillon <b>Finance and Audit Committee</b> Chair: Cr Kremer <b>Community and Policy Committee</b> Chair: Cr Keast <b>Te Anau Wastewater Discharge Project Committee</b> Chair: Mayor G Tong	Venture Southland Advisory Subcommittee Venture Southland Joint Committee Southland Civil Defence Emergency Management Group WasteNet (WasteNet Management Advisory Group) Southland Regional Heritage Committee Southland Regional Land Transport Committee
Community Development Area Subcommittees			Council Membership on external organisations	Council Subcommittees
Athol Balfour Browns Centre Bush/Limehills Colac Bay Dipton Garston	Gorge Road Lumsden Manapouri Mossburn Nightcaps Ohai	Orepuki Riversdale Thornbury Tokanui Waikaia Woodlands	Age Concern Southland Destination Fiordland Discover Fiordland Heritage Trust Gore and Districts Community Counselling Centre Inc Milford Sound Tourism Limited Pioneer Women's Memorial Trust (Gore) Predator Free Rakiura Governance Group Rakiura Heritage Centre Trust Regional Community Road Safety Network Shared Services Forum Southland Community Wastebusters Trust Southland Indoor Leisure Centre Charitable Trust Southland Medical Foundation Southland Regional Heritage Building and Preservation Trust Te Roopu Taiao Waiau Working Party Waituna Partners Group	Ohai Railway Fund Riverton Harbour Stewart Island Jetties Around the Mountains Cycle Trail Project Stewart Island/Rakiura Visitor Levy Committee Northern Southland Development Fund Ohai and Nightcaps District Doctors House and Surgery
Water Supply Subcommittees			Council-Controlled Organisations	Youth Representation
Te Anau Basin Five Rivers Matuku			Southland Museum and Art Gallery Trust Milford Community Trust	Southland District Youth Council

### Council operations

Council has appointed a chief executive to be in charge of its operations and has delegated certain powers of management to that position. The chief executive implements and manages Council's policies and objectives within the budgetary constraints established by Council. The chief executive is responsible for:

- Implementing the decisions of Council
- Providing advice to Council and community boards
- Ensuring that all responsibilities, duties and powers delegated to the chief executive or to any person employed by the chief executive, or imposed or conferred by any act, regulation or bylaw, are properly performed or exercised.
- Managing the activities of Council effectively and efficiently.
- Maintaining systems to enable effective planning and accurate reporting of the financial and service performance of Council.
- Providing leadership for Council staff.
- Employing staff (including negotiation of the terms of employment for the staff).

The management of Council is structured under six groups. Each group is led by a Group Manager or Chief Officer and their areas of responsibility are shown in the table. The six groups are:

- People and Capability.
- Environmental Services.
- Customer Support.
- Community and Futures.
- Services and Assets.
- Finance.

The Executive Leadership Team (comprising the Chief Executive, four Group Managers the Chief Financial Officer and, the People and Capability Manager) reviews all general organisation issues, providing a link between Council and staff.

**Organisational Structure**

Steve Ruru Chief Executive					
Janet Ellis <b>People and Capability Manager</b>	Bruce Halligan <b>Group Manager Environmental Services</b>	Trudie Hurst <b>Group Manager Customer Delivery</b>	Rex Capil <b>Group Manager Community and Futures</b>	Matt Russell <b>Group Manager Services and Assets</b>	Anne Robson <b>Chief Financial Officer</b>
Health and Safety People and Capability	Building Control Dog and Animal Control Environmental Health Emergency Management Iwi Liaison Liquor Licensing Resource Management	Customer Services District Support Library Services Information Technology Knowledge Management Digital Assets	Communications Community Development Governance Grants and Donations Strategy and Policy	Cemeteries Community Facilities Community Housing Forestry Parks and Reserves Public Conveniences Roading and Transport Sewerage Stormwater Solid Waste Management Stewart Island Electrical Supply Authority (SIESA) Te Anau Airport Manapouri Water Supply Work Schemes	Finance

## Health and Safety Update

**Record No:** R/19/8/15205  
**Author:** Janet Ellis, People and Capability Manager  
**Approved by:** Steve Ruru, Chief Executive

☐ Decision ☐ Recommendation ☒ Information

### Purpose

- 1 To provide an update on health and safety related incidents and activity over the last quarter.

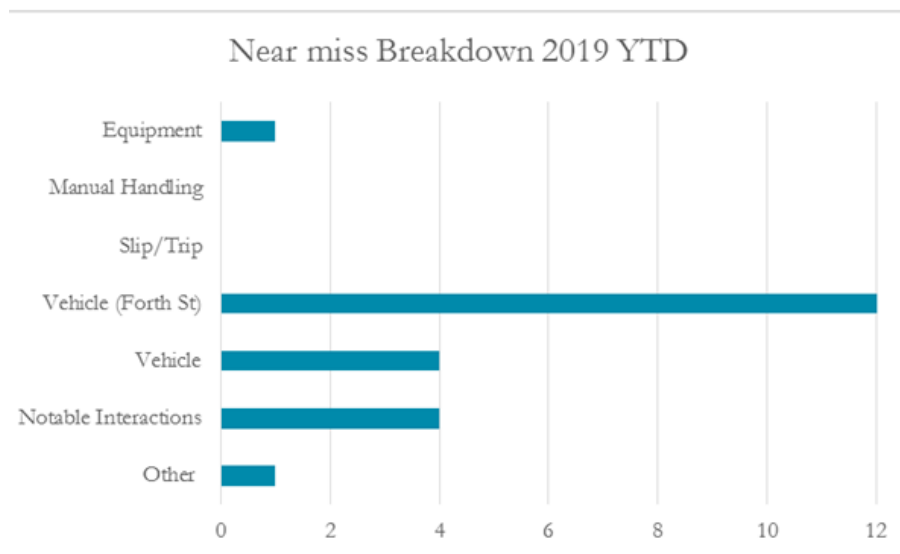
### Content

#### Incidents/Near Misses – Southland District Council

- 2 As part of the Health and Safety Plan for 2019/2020 we are ensuring that we have consistency of reporting on both lead and lag indicators.
- 3 Lagging indicators are typically “output” oriented, easy to measure but hard to improve or influence while leading indicators are typically input oriented, hard to measure and easy to influence.
- 4 Lead indicators include Near Misses, Audits and Inspections and progress against the Health and Safety Plan. Lag indicators include Medical Treatment Interventions (MTI), Incidents, Lost time due to injury, Worksafe notifications and Number of Incident Investigations completed.
- 5 A summary of these indicators for the year from 1 January 2019 to 31 July 2019 is below.
- 6 There have been no notable Medical Treatment Incidents (MTI) for 2019. Near miss reports have increased for the both May and June 2019 which is positive.
- 7 In addition please find below a summary of the near miss breakdown for year to date. You will note we are still reporting Forth Street near misses separately.
- 8 In mid-May, a decision was made to close the Winton library. Testing was commissioned at the beginning of May after staff complained of smells and dampness along with increased levels of allergies.
- 9 After initial testing, the results came back with a recommendation to close the office because of the high level of airborne spores and fungal contamination.
- 10 Further investigations have been completed and work is now underway to determine the next steps.

**Summary of Indicators – 1 January 2018 to 31 July 2019**

Date	Total Reported Incidents	EDI - Early Discomfort Incident	NMI - Near Miss Incident	MNI - Minor No Treatment Incident	FAI - First Aid Incident	MTI - Medical Treatment Injury	LTI - Lost Time Incident	PDI - Property Damage Incident	HAZ - Hazard Report	Other (ie Medical Event/NWR)	Number of incidents investigated	Number of Corrective Actions set	Number of Corrective Actions achieved	LTI Free Days	Days Lost Time	ACC Claims
Jan-19	5	1	0	0	1	1	0	0	2	0	5	8	6	73	0	1
Feb-19	3	0	0	0	1	0	0	0	2	0	2	3	3	101	0	0
Mar-19	6	0	2	0	0	0	0	1	3	0	5	6	6	137	0	0
Apr-19	10	0	5	1	0	0	0	0	4	0	7	9	9	162	0	0
May-19	14	0	9	1	1	0	0	1	2	0	10	12	12	204	0	0
Jun-19	12	1	7	0	0	1	0	0	3	0	12	12	12	223	0	1
Jul-19	5	0	1	1	0	2	0	0	1	0	5	5	3	255	0	1
Aug-19	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sep-19	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Oct-19	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Nov-19	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Dec-19	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total	55	2	24	3	3	4	0	2	17	0	46	55	51		0	3



### **Other Health and Safety Related initiatives**

- 11 Health and safety training continues with staff completing the health and safety e-learning modules based on the health and safety procedures.
- 12 The Health and Safety Plan for 2019/20 has been approved by the Council, implementation is currently under way.
- 13 Work is underway on the implementation of the new health and safety system.

### **Recommendation**

#### **That the Finance and Audit Committee:**

- a) **Receives the report titled "Health and Safety Update" dated 10 August 2019.**

### **Attachments**

There are no attachments for this report.





## SDC's Property Register - June 2019

**Record No:** R/19/8/14825  
**Author:** Kevin McNaught, Manager Property Services  
**Approved by:** Matt Russell, Group Manager Services and Assets

☐ Decision ☐ Recommendation ☒ Information

### Purpose

- 1 To receive a copy of the Southland District Council's Property Register.

### Executive Summary

- 2 This Committee has previously requested a copy of Council's Property Register with a view to understand the extent of property holdings and the purpose for which each is retained. The attached copy is the latest version having been updated in conjunction with the review of Council's Fixed Asset Register.
- 3 The register is presented in a form by Activity, whether strategic or not, and if so the basis for that assessment.
- 4 At this stage most non-strategic assets have not been assessed as to whether they are surplus or not and the register will be updated as investigations continue and decisions are made by Council.

### Recommendation

#### That the Finance and Audit Committee:

- a) **Receives the report titled "SDC's Property Register - June 2019" dated 23 August 2019.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**

### Background

- 5 The Finance and Audit Committee had previously asked to view Council's Property Register. At the time of the request the existing register was considered to be inaccurate. Given that staff were in the process of undertaking a review of its Fixed Asset Register, it was decided to prepare a new and updated Property Register in conjunction with the Finance staff as part of that review. These reviews required a considerable amount of time input from both the Finance and Property staff.

- 6 Attached is the June 2019 Property Register that has been prepared in conjunction with the Fixed Asset Register process. The Property Register will continue to have its format refined, with the content expanded. It is important to note that both registers will continue to be updated in conjunction with one another.

### **Issues**

- 7 The register as it exists is simply a register of Council land holdings. Although not exhaustive, it is considered 95% accurate. There are a small number of properties that require further investigation to assess the history of ownership and determine actual SDC liability. This work will be undertaken as time allows.
- 8 It is proposed to expand the information contained within the register by also including additional information against each property, such as any buildings, leases or licences associated with the property.
- 9 The associated council activity to which the property relates has been identified for each parcel where possible. Where the parcel is unable to be attributed to a specific activity, the classification of “Property” has been utilised. Examples of this include; non-Council owned Community Centres or Riverton Harbour Endowment lands.
- 10 Each property has also been assessed for its strategic importance to the Council and its activities. There are four criteria that have been utilised as part of this assessment as follows:
- ROI (Return on Investment) – indicates there is a financial return from the property, be it either at a local or district level. For example, SDC Forestry Holdings.
  - LGA (Local Government Act) – indicates that the property and the associated activity is defined under the Act as strategic. For example, Te Anau Manapouri Airport.
  - LOS (Level of Service) – indicates that the property is required in order to deliver on the Levels of Service committed to through the LTP process.
  - Non-strategic – a property that does not trigger any of the classifications identified above.
- 11 With regard to those properties identified as ‘non-strategic’ there are a number of important considerations. Foremost is that a non-strategic asset is not necessarily surplus. An example of this is retired refuse sites that may need to be retained to allow Council to manage the liabilities by retaining ownership.
- 12 It is anticipated that the next step in managing the register is to work through whether the non-strategic properties need to be retained and identify the reason for retention. Example justifications for retention include; bequeathed land with covenants or conditions around disposal, or third party buildings being located on the land.
- 13 At this stage the quantum of surplus properties is not known. It is important to note that any surplus properties may not necessarily provide a financial return and in some instances a liability to dispose is anticipated.

- 14 It is expected that the investigations will be time consuming and complex in some instances, and as such it is proposed to undertake this process in a prioritised and staged manner with a view to prioritise both the removal of liabilities and the acquisition of value. Consultation may be required in some instances.
- 15 Refining the register will be an ongoing task. Once the list of potentially surplus properties is available this will be reported back to this committee with further detail on the size, scope, prioritisation and timeframes associated with the next steps. It is expected that this will occur in the first quarter of 2020.

## **Factors to Consider**

### **Legal and Statutory Requirements**

- 16 None identified.

### **Community Views**

- 17 Not required at this point. However, depending on decisions made in future, consultation canvassing community views may be required.

### **Costs and Funding**

- 18 Not applicable at this point.

### **Policy Implications**

- 19 No implications at this stage.

## **Analysis**

### **Options Considered**

- 20 The option at this stage is to receive this report and property register.

## **Analysis of Options**

### **Option 1 – Receive report and Property Register**

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none"><li>• Provides a list of Council properties and the activity to which they relate.</li><li>• Identification of strategic assets and why.</li><li>• Allows identification of non-strategic assets to be reviewed to determine whether they are surplus or not.</li></ul>	<ul style="list-style-type: none"><li>• None identified.</li></ul>

## **Assessment of Significance**

- 21 Not considered significant.

## **Recommended Option**

- 22 Option 1 receive the report and property register.

### **Next Steps**

- 23 Continue to refine and update Council's Property Register.

### **Attachments**

- A June 2019 Property register (PDF) [↓](#)

	A	B	C	D	E	F	G	H	I
1	<b>Property Register June 2019</b>								
2	Asset Class	Activity	Strategic Asset Y/N		Surplu s Y/N	Valuation Number (if available)	Description 1 Asset Name	Description 3 (Location)	Description 5 (Property Description)
3	LAND	Airport	Y	LGA		3043142100	Manapouri Airport	1627 Manapouri Te Anau Road - Manapouri Airport	SEC 7 BLK IV MANAPOURI ROAD, LOTS 2 & 3 DP 364549
4	LAND	Cemetery	Y	LOS		3064021000	Old Otautau Cemetery Clitheroe St	36 Knutsford Road, Otautau	SEC 7 BLK VIII OTAUTAU TN
5	LAND	Cemetery	Y	LOS		3059070600	lone burial siteClifden -Blackmount Rd	1300 Clifden Blackmount Road, Wairaki - Blackmount	SEC 1A BLK XXXIX TAKITIMU S D
6	LAND	Cemetery	Y	LOS		3053026800	Riverton Cemetery	93 Riverton Otautau Road, opposite Riverton Racecourse	SECS 39 39A LOT 1 DP 3956 BLK VI JACOBS RIVER HD
7	LAND	Cemetery	Y	LOS		3049002000	Cemetery Otautau	18 Bayswater Road, Isla Bank	PT SECS 34-35 76 HODGEKINSON TN
8	LAND	Cemetery	Y	LOS		3049000600	Cemetery Isla Bank	GAZ-1890/308 - 15 Cemetery Road	Section 1 Blk II TN OF Calcium
9	LAND	Cemetery	Y	LOS		3043149101	Lynwood Cemetery Whitestone Rd	229 Whitestone Road, Hillside	NZ GAZ 84/1442 SEC 43 BLK IV MARAROA SD ON SO 8378
10	LAND	Cemetery	Y	LOS		3040016000	Dipton cemetery	1838 South Hillend Dipton Road, Dipton GN-090814.1	Section 268 Taringatura SD
11	LAND	Cemetery	Y	LOS		3039042100	Wairio Cemetery Nightcaps Ohai Rd	22 Nightcaps Ohai Highway, Tinkertown	SECS 191 326 BLK IV WAIKIO SD
12	LAND	Cemetery	Y	LOS		3039013500	Wreys Bush Cemetery	GAZ-1881/673	Section 175 Wairio SD
13	LAND	Cemetery	Y	LOS		3029002602	Land Beside Cementry Stewart Island	39 Horseshoe Bay Road, Stewart Island	LOT 1 DP 11432 BLK I PATERSON SD
14	LAND	Cemetery	Y	LOS		3028002701	Cemetery Stewart Island	13 Mapau Road, Stewart Island	SEC 7 BLK I PATERSON SD
15	LAND	Cemetery	Y	LOS		2966032700	East Winton Cemetery Devereux Rd	25 Devereux Road, Winton	LOT 1 D P 2751 BLK VIII EAST WINTON TN
16	LAND	Cemetery	Y	LOS		2966028200	Old Winton Cemetery	2693 Dipton Winton Highway, Winton	SECS 9-12 BLK I EAST WINTON TN
17	LAND	Cemetery	Y	LOS		2943007800	Edendale Cemetery - 5 Scenic Reserve Road, Edendale	GN-101149.1	PART SECTION 132E EDENDALE SETT
18	LAND	Cemetery	Y	LOS		2941002400	Taranua Acre Cemetery (Historic) Waipapa Rd		SEC 29 BLK I OTARA SD
19	LAND	Cemetery	Y	LOS		2940034200	Old Mokoreta Cemetery Tahakopa Rd	117 Mokoreta Tahakopa Road, Mokoreta	PT SEC 35 SEC 3 SO 10516 BLK IV MOKORETA SD
20	LAND	Cemetery	Y	LOS		2940001800	Wyndham Cemetery McLaren Rd	373 Mimihau School Road, Wyndham	SEC 26 BLK I WYNDHAM S D
21	LAND	Cemetery	Y	LOS		2930017200	Lumsden cemetery -14 Lumsden Riversdale Highway, Lumsden	GN-069895.1	SECTION 2418 HOKONUI SD
22	LAND	Cemetery	Y	LOS		2928006900	Mossburn/Centre Hill Cemetery	21 Cemetery Road, Hamilton Burn - Mossburn GN 169891.1	Sec 12 Blk III Centre Hill SD
23	LAND	Cemetery /refuse	Y	LOS		3028002700	Old Cemetery and Recycling depot on Stewart Island	16 Horseshoe Point Road, Stewart Island	SEC 1 AND 2 SO 322798
24	LAND	Community Centre	Y	LOS		3061020800	Tuatapere Hall	61 Main Road, Tuatapere	LOT 12 DP 1100 LOT 3 DP 6617
25	LAND	Community centre	Y	LOS		3059073001	Blackmount community Centre and pool	4288 Blackmount Redcliffe Road	Lot 1 DP 3117, Lot 2 DP 3117
26	LAND	Community Centre	Y	LOS		3059052200	Orawia Community Centre	2044 Ohai Clifden Highway, Eastern Bush	LOTS 1-2 DP 40 BLK XI ORAWIA SD
27	LAND	Community Centre	Y	LOS		3059005900	Clifden Hall	1176 Clifden Highway, Clifden	GAZ 74/1474 SEC 5 CLIFDEN TN
28	LAND	Community Centre	Y	LOS		3053019800	Thornbury Hall	14 Broderick Street, Thornbury	LOT 14 BLK V DP 30
29	LAND	Community Centre	Y	LOS		3052046000	Colac Bay Hall	14 Manuka Street, Colac Bay - Pahia	SECS 73-74 ORAKA TN - RESERVE
30	LAND	Community Centre	Y	LOS		3052012800	Orepuki Community Centre	30 Oldham Street, Orepuki	NZ GAZ 84/4522 SEC 4 BLK IV HIRSTFIELD
31	LAND	Community Centre	Y	LOS		3051019400	Scotts Gap Hall	1365 Hundred Line Road West, Scotts Gap	LOT 1 DP 4205 BLK IV APARIMA HD
32	LAND	Community Centre	Y	LOS		3048011400	Nightcaps Hall	13 Johnston Road, Nightcaps	LOT 8 BLK VII D P 109 NIGHTCAPS TN
33	LAND	Community Centre	Y	LOS		3046009700	Ohai Hall	10 Richmond Street, Ohai	LOT 1 DP 5817
34	LAND	Community Centre	Y	LOS		3043135900	Takitimu Public Hall Gillespie Rd	81 Gillespie Road, Whare Creek - The Key	GAZ 85/3738 SEC 259 BLK VIII TAKATIMU SD
35	LAND	Community centre	Y	LOS		3040028800	Dipton hall carpark	SL-A2/115 -2018 Lumsden Dipton Highway, Dipton	Lot 10 Blk I DP 69, Lot 11 Blk I DP 69
36	LAND	community centre	Y	LOS		3040028600	Hall Carpark Dipton	2020 Lumsden Dipton Highway, Dipton	LOT 9 BLK I D P 69 HOKONUI SD
37	LAND	Community Centre	Y	LOS		3029000700	Stewrt Island community Centre - Land Only	10 and 12 Ayr Street, Stewart Island	SECS 8 & 9 BLK I OBAN TN
38	LAND	Community Centre	Y	LOS		2990009601	Wyndham hall carpark	42 Balacalava street	Section 10 Blk V TN OF Wyndham
39	LAND	Community Centre	Y	LOS		2990009600	Public Hall Wyndham	44 Balacalava St Wyndham.	SECS 11 BLK V WYNDHAM TN
40	LAND	Community Centre	Y	LOS		2972024500	Drill Hall Gt Nth Rd Winton	180 Great North Road, Winton	NZ GAZ 85/3939 PT SEC 1 BK I WINTON TN
41	LAND	Community Centre	Y	LOS		2972023800	R S A Hall Gt Nth Rd Winton	182 Great North Road, Winton	LOT 2 D P 5012 & EAST PT SEC 8 BLK II WINTON TN
42	LAND	Community Centre	Y	LOS		2966037500	Otapiri - Lora Gorge Hall	8 Stirling Road, Otapiri	LOT 1 DP1177 BLK LX HOKONUI SD
43	LAND	Community Centre	Y	LOS		2966004201	Oreti Plains Hall	138 Drummond Oreti Road, Oreti Plains	PT SEC 123 DP 1371 BLK VIII ORETI HD (9/494 FOR VALUE)
44	LAND	Community Centre	Y	LOS		2962023800	Tussock Creek Community Centre	97 Cooper Road, Tussock Creek - Springhills	SEC 92 BLK VII NEW RIVER HD

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2									
45	LAND	Community Centre	Y	LOS		2962006500	Ryal Bush Community Centre	56 Ryall Bush School Road, Ryall Bush	LOT 1 DP13489 BLK NEW RIVER HD
46	LAND	Community Centre	Y	LOS		2961045100	Waianiwa Centennial Hall	268 Argyle Otahuti Road, Oporo - Spar Bush	LOT 1 D P 5281 BLK XIV NEW RIVER HD
47	LAND	Community Centre	Y	LOS		2943017300	Menzies Ferry War memorial	362 Island Edendale Road, Menzies Ferry	Lot 1 DP 513529
48	LAND	Community Centre	Y	LOS		2941008200	Tokonui Hall	42 Tokanui Haldane Road, Tokanui	LOT 19 D P 4057 BLK IV OTARA SD
49	LAND	Community Centre	Y	LOS		2940053200	Fortrose Hall Neva St	48 Moray Terrace, Fortrose	LOT 1 DP 4052 BLK III FORTROSE TN
50	LAND	Community Centre	Y	LOS		2940013301	Mokoreta Redan Hall	1713 Wyndham Mokoreta Road, Redan	LOT 1 DP 5491 OF SEC 11 BLK I MOKORETA SD
51	LAND	Community Centre	Y	LOS		2928036702	Athol Hall	28 Athol Five Rivers Highway, Athol	LOT 1 DP 4554 BLK XXVII EYRE SD
52	LAND	Community Centre	Y	LOS		2928023600	Five Rivers Hall Five Rivers Rd	1898 Mossburn Five Rivers Road, Lowther - Five Rivers	LOT 1 DP 3883 CR BLK XL EYRE SD
53	LAND	Community Centre	Y	LOS		2927002100	Balfour Hall	46 Queen St Balfour	LOT 7A DP 422 BALFOUR TNSP AND LOT 3 DP 12692
54	LAND	Community Centre	Y	LOS		2925025700	Memorial Hall Meadow St Lumsden	8 Meadow Street, Lumsden	LOT 1 BLK XXXI DP 98B LUMSDEN TN
55	LAND	Community Centre/open spaces	Y	LOS		2941000500	Otara Hall and Recreation Reserve.	15 Otara Haldane Road, Otara	SECS 8, 18 & 19 BLK III OTARA VILLAGE
56	LAND	Community Centre/open spaces/public toilet	Y	LOS		2941039300	Waikawa Rec Reserve/Hall	11 Larne Street, Niagara	SEC 17 BLK II WAIKAWA SD
57	LAND	Community Housing	Y	LGA		3066070301	Riverton Community Housing	111-113 Havelock St Riverton	LOT 21 22, 30, 31 OF SEC 2 BLK XXV JACOBS RIVER HD
58	LAND	Community Housing	Y	LGA		3066069900	Riverton Community Housing	Cnr Havelock & Napier Sts Riverton	LOTS 14 AND 15 OF SEC 2 BLK XXV JACOBS RIVER HD
59	LAND	Community Housing	Y	LGA		3064013801	Otautau community Housing	E P Housing 50 King St Otautau	SEC 18 BLK V OTAUTAU TN
60	LAND	Community Housing	Y	LGA		3064013400	Otautau community Housing	E P Housing Site Rochdale St Otautau	SEC 13 BLK V OTAUTAU TN
61	LAND	Community Housing	Y	LGA		3061023302	Tuatapere community Housing	E P Housing Orawia Rd Tuatapere	SEC 239 BLK XIII WAIKAWA SD
62	LAND	Community Housing	Y	LGA		3048017003	Nightcaps Community Housing	E P Housing Annan St Nightcaps	LOT 2 DP 11229 BLK XII NIGHTCAPS TN
63	LAND	Community Housing	Y	LGA		3046012100	Ohai community Housing	100 Birchwood Rd Ohai	LOTS 5 & 6 DP 2435 BLK III WAIKAWA SD
64	LAND	Community Housing	Y	LGA		2990026300	Wyndham Community Housing	E P Housing Malta St Wyndham	SECS 10 & 23 BLK XII WYNDHAM TN LOTS 2 & 3 DP 7068
65	LAND	Community Housing	Y	LGA		2972016000	Winton Community Housing	E P Housing Cnr Park & Queen St Winton	SEC 8 BK XIV WINTON TN
66	LAND	Community Housing	Y	LGA		2967015404	Edendale Community Housing	64 Seaward Rd Edendale	LOT 4 DP 5316
67	LAND	Community Housing	Y	LGA		2967015403	Edendale Community Housing	Seaward Rd Edendale	LOTS 5 & 6 DP 5316 BLK VI EDENDALE TN
68	LAND	Community Housing	Y	LGA		2955024603	Housing Site 2125 Mauchline St Wallacetown	25 Mauchline Street, Wallacetown	SECS 5 BLK V WALLACETOWN TN
69	LAND	Community Housing	Y	LGA		2933007401	Riversdale Community Housing	E P Housing 48 York St Riversdale	SEC 1279 BLK XXXII HOKONUI SD
70	LAND	Community Housing	Y	LGA		2925012300	E P Housing Tauna St Lumsden		SECS 7 and 8 BLK XII LUMSDEN TN
71	LAND	Depot	N			3066061700	Riverton Depot Havelock St	114 Havelock Street, Riverton North	SEC 8 BLK III RIVERTON TN
72	LAND	Depot	N			3066061600	Riverton Depot Havelock St	112 Havelock Street, Riverton North	PT SEC 9 BLK III RIVERTON TN
73	LAND	Depot	N			3044000300	Te Anau Depot Carswell St	23 Caswell Road, Te Anau	SEC 770 LOT 2 DP 10441 BLK I MANAPOURI SD
74	LAND	Depot	N			2960029700	Hunt St Yard at Waikawa - In ICC	30 Hunt Street	LOT 1 DP14888
75	LAND	Depot	N			2929007000	Depot / Wylam St Waikawa	37 Swallow Street, Waikawa	SECS 1-22 BLK II WAIKAWA TN
76	LAND	Forestry	Y	ROI		3046007100	Ohai Forestry	496 Nightcaps Ohai Highway, Ohai	PT SECS 221 288 BLK III WAIKAWA SD
77	LAND	Forestry	Y	ROI		3046006600	Ohai Forestry	530 Nightcaps Ohai Highway, Ohai	SEC 1 SO 12039 BLK III, LOT 8
78	LAND	Forestry	Y	ROI		3046006500	Ohai Forestry	536 Nightcaps Ohai Highway, Ohai	LOT 7 DP 2817 PT SEC 20 BLK III WAIKAWA SD
79	LAND	Forestry	Y	ROI		3046000800	Part Ohai Forest between railway and ohai hill	SL-10D/931	Section 1 Survey Office Plan 12039
80	LAND	Forestry	Y	ROI		3040039400	Dipton Forestry	391 Dipton Winton Highway, Dipton - Benmore	LOT 1 DP 12832 PT SEC 132 136A 362 569 1023 PT SEC
81	LAND	Forestry	Y	ROI		3039044000	Ohai Forestry	150 Nightcaps Ohai Highway, Tinkertown	SEC 354 BLK VI WAIKAWA SD
82	LAND	Forestry	Y	ROI		3039044000	Ohai Forestry	12 Gorge Road, Ohai	PT SEC 355 BLK III WAIKAWA SD BAL AT 30460/62
83	LAND	Forestry	Y	ROI		3039033400	Ohai Forestry	430 Nightcaps Ohai Highway, Nightcaps	PT SECS 37A 37B 38A, SECS 221, 222, 288, 298, 301, 337 WAIKAWA SD, LOT 1 DP 7496, LOTS 53-61 DP 5161
84	LAND	Forestry	Y	ROI		3039033300	Ohai Forestry	125 Nightcaps Ohai Highway, Ohai - Nightcaps	SEC 345-346 LOTS 1-2 DP 7749 BLK VI WAIKAWA SD

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2	LAND	Forestry	Y	ROI		3039033200	Ohai Forestry	275 Nightcaps Ohai Highway, Ohai - Nightcaps	SEC 349 BLK III WAIRIO SD
85	LAND	Forestry	Y	ROI		3039032400	Ohai Forestry	375 Nightcaps Ohai Highway, Ohai - Nightcaps	Sec 352,353 BLK III WAIRIO SD
86	LAND	Forestry	Y	ROI		3039032300	Ohai Forestry	451 Nightcaps Ohai Highway, Ohai - Nightcaps	SEC 351 BLK III WAIRIO SD
87	LAND	Forestry	Y	ROI		3039031400	Plantation Res by Mt Linton turnoff	225 Ohai Clifden Highway, Birchwood	GAZ 53-P35 SEC 185 BLK II WAIRIO SD
88	LAND	Forestry	Y	ROI		2929018700	Waikaia Forest	SL-12B/26 and SL-12B/39	Lot 1 DP 15287, Lot 1 DP 15226, Lot 3 DP 15226, Lot 1 DP 15288, Sec 57 Blk I Waikaia SD, Sec 58 Blk I Waikaia SD, Sec 59 Blk I Waikaia SD, Sec 60 Blk I Waikaia SD, Sec 62 Blk I Waikaia SD, Sec 63 Blk I Waikaia SD, Sec 64 Blk I Waikaia SD, Sec 90 Blk I...
89	LAND	Forestry	Y	ROI		3039024000	Gowan Hill Forest	275 Gowan Hill Road	LOT 3 DP 9017, LOT 1 DP 13084
91	LAND	Gravel Pit	N			3067027900	Road Reserve Moana St Riverton	16 Moana Street, Riverton Rocks	PT SEC 11 DP 1993
92	LAND	Gravel Pit	N			3059039300	Gravel Res - Te Wae Wae	181 Fishing Camp Road, Te Tua - Te Waewae	SEC 1 SO 9942 BLK XV LONGWOOD SD
93	LAND	Gravel Pit	N			3059039300	Gravel Res - Te Wae Wae	181 Fishing Camp Road, Te Tua - Te Waewae	SEC 2 SO 9942 BLK XV LONGWOOD SD
94	LAND	Gravel Pit	N			3059010200	Groveburn Gravel Pit	132 Grove Burn Road, Rowallan	LOT 1 DP 7935 BLK III ALTON SD
95	LAND	Gravel Pit	N			3053021100	Browns Gravel Res Webb Rd Thornbury	33 Webb Road, Thornbury	PT SEC 31 BLK IX & 47 BLK VII JACOBS RIVER HD
96	LAND	Gravel Pit	N			3053010100	Quarry Jones Pitt Bath Rd Riverton	224 Carmichael Road, Gummies Bush - Groopers Bush	SECS 63-64 PTS 47 BLK IV JACOBS RIVER HD
97	LAND	Gravel Pit	N			3053010100	Gravel Res Adj Wohler's Pty	224 Carmichael Road, Gummies Bush - Groopers Bush	PT SEC 59 BLK VI JACOBS RIVER HD
98	LAND	Gravel pit	N			3052057500	Longwood Road Quarry	CT-466586	Pt Lot 1 DP 677
99	LAND	Gravel Pit	N			3052057400	Former Gravel Pit Hekeia Longwood	155 Longwood Road, Colac Bay - Tihaka	PT LOT 1 DP 677 BLK I JACOBS RIVER HD
100	LAND	Gravel Pit	N			3052048500	Nuttals Pit Pourakino Valley Rd	725 Pourakino Valley Road, Pourakino Valley	SEC 25 BLK XX JACOBS RIVER HD
101	LAND	Gravel Pit	N			3048007200	Bottom Nightcaps hill - 1 Ettrick St Nightcaps	1 Ettrick St Nightcaps	LOTS 2-3 DP 3549 BLK III NIGHTCAPS TN
102	LAND	Gravel Pit	N			3044001200	segregation strip Burnby Drive Te Anau	6 Burnby Drive, Te Anau	SEC 820 BLK I MANAPOURI SD
103	LAND	Gravel Pit	N			3043151100	Gravel Pit Kakapo Rd	726 Kakapo Road, Te Anau	SEC 13 BLK VII MARAROA SD DALE FARM SETT
104	LAND	Gravel Pit	N			3043122400	Gravel Reserve Bowmars	110 Mavora Lakes Road, The Key - Mount Prospect	SEC 6 BLK III BURWOOD SD ON SO 10297
105	LAND	Gravel Pit	N			2972030512	segregation strip strip - CT4A/928 Montgomerie St Winton	10 Montgomerie Street, Winton	LOT 4 DP 8736
106	LAND	Gravel Pit	N			2966003800	West end of Winton Bridge - Winton Wreys Bush Rd	195 Winton Wreys Bush Highway, Oreti Plains	SEC 249 BLK VII ORETI HD
107	LAND	Gravel Pit	N			2961056000	Gravel Res on Oreti River - Wilsons Crossing Road	1225 Wilsons Crossing Road, Ryal Bush	SEC 51 & 52 BLK XIV NEW RIVER HD
108	LAND	Gravel Pit	N			2961051000	Viners Pit Oporo Flat Rd	195 Lincoln Road, Oporo - Spar Bush	GAZ 86-1395 SEC 50 BLK XIV NEW RIVER
109	LAND	Gravel pit	N			2948057700	Masseys Gravel Pit	631 Masseys Tramway Road, Awarua Wetlands PC 151721	Section 67 Blk IX Campbelltown HUN
110	LAND	Gravel Pit	N			2948053402	Waghorn Pit Waituna Lagoon Rd	200 Waituna Lagoon Rd	SEC 21 BLK XII OTERAMIKA HD
111	LAND	Gravel Pit	N			2947025200	Te Tipua Pit	875 Rakahouka Hedgehope Road, Grove Bush - Mabel Bush	PT SEC 53 BLK IV MABEL HD
112	LAND	Gravel Pit	N			2947024400	Grove Bush Gravel Pit Tramway Rd	110 Tramway Road, Grove Bush - Mabel Bush	SEC 45 BLK V MABEL HD
113	LAND	Gravel Pit	N			2943033701	Downs Road Pit Edendale	270 Downs Road South, Edendale	SEC 131E EDENDALE SETT BLK III LOTHIAN HD
114	LAND	Gravel Pit	N			2941025601	Cameron'S Quarry Niagara Tokonui Rd	1319 Niagara Tokonui Highway, Quarry Hills	SEC 28 AND PT SEC BLK IV WAIKAWA SD
115	LAND	Gravel Pit	N			2941024700	Pt Mcdonald'S Pit Niagara Tokonui Rd	767 Niagara Tokonui Highway, Quarry Hills	SEC 2 OF SEC 23 BLK III WAIKAWA SD
116	LAND	Gravel Pit	N			2941024600	Pt Mcdonald'S Gravel Pit Niagara Tokonui Rd	755 Niagara Tokonui Highway, Quarry Hills	SEC 1 OF SEC 23 BLK III WAIKAWA SD
117	LAND	Gravel Pit	N			2941003101	Frewes Gravel Pit Graham Rd Tokonui	101 Graham Road, Tokonui	PT SEC 3 BLK III OTARA SD
118	LAND	Gravel Pit	N			2940071500	Ferry Rd Wyndham gravel pit- south of bridge	175 Redan Street, Wyndham	SEC 76 BLK V WYNDHAM TN
119	LAND	gravel pit	N			2940060001	old gravel pit 1458 Tokonui Gorge Road Highway, Waimahaka	SL-199/207	Lot 10 DP 7
120	LAND	Gravel Pit	N			2940038501	Gravel Pit Waimahaka Fortrose Rd	720 Waimahaka Fortification Road, Fortification	SEC 7 SO 4225 FORTIFICATION HILL SETT
121	LAND	Gravel Pit	N			2940037100	Gravel Pit Tahakopa Rd	960 Mokoreta Tahakopa Road, Waikawa Valley	SEC 1 BLK XI MOKORETA S D
122	LAND	Gravel pit	N			2934042800	1080 Josephville Glenure Road, Glenure	GAZ-1986/8	Section 232 Hokonui SD
123	LAND	Gravel pit	N			2934035000	Pt Rd Old Railway Land Hway 94 Balfour	1689 Lumdsen Riversdale Highway, Kingston Crossing - Ardlussa	SEC 1087 BLK XVI HOKONUI SD
124	LAND	Gravel Pit	N			2934016600	Lynches Pit Dunn & Cody Rds	30 Dunn and Cody Road, Longridge	SEC 1257 1258 BLK III HOKONUI SD



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2	LAND	Gravel Pit	N			2934001600	Taylor Park	1720 Waimea Highway, Mandeville	PT LOT 1A DP 99 SECS 1148,1313,1150 BLK LVIII HOKONUI SD
125	LAND	Gravel Pit	N			2929041200	Gravel Pit Riversdale Waikaia Rd	766 Riversdale Waikaia Road, Waipounamu	SEC 14 BLK VII WENDONSDALE SD
126	LAND	Gravel Pit	N			2929033100	Gravel Quarry Waipounamamu Rd	805 Waipounamamu Road, Ardlussa	SEC 26 BLK IV WENDONSDALE SD
127	LAND	Gravel Pit	N			2929033000	Gravel Quarry Wendonside Rd	611 Main Wendonside Road, Wendonside - Waiparu	SEC 25 BLK IV WENDONSDALE SD
128	LAND	Gravel Pit	N			2928018300	Pt Homesdale Gravel Pit Keown Rd	31 Keown Road, Castlerock	SEC 12 BLK VI HOLMESDALE VILL
129	LAND	Gravel Pit	N			2928018100	Pt Homesdale Gravel Pit Keown Rd	265 Mossburn Lumsden Highway, Castlerock	SECS 8 AND 9 BLK VI HOLMESDALE VILL
130	LAND	Gravel Pit	N			2928008601	Gravel Pit Mavora Lakes Rd	680 Centre Hill Road, Centre Hill	SEC 2 SO 11265 BLK I BURWOOD SD
131	LAND	Gravel Pit	N			2928006800	Plantation Reserve corner of Cemetery Road and Wreys Bush Mossburn Road	3475 Wreys Bush Mossburn Road, Hamilton Burn - Mossburn	SEC 4 BLK III CENTRE HILL S D -TIMBER
132	LAND	Gravel Pit	N			2928002800	11 Dunrobin Road, Hamilton Burn - Mossburn	SL-B1/750	Lot 1 DP 6486
133	LAND	Offices	Y	LOS		3066060600	Riverton Office 117 Palmerston St	117 Palmerston Street, Riverton North	SEC 15 BLK III RIVERTON TN
134	LAND	Offices	Y	LOS		3064000100	Otautau Office 174 Main St	176 Main Street, Otautau	LOTS 2 3 DP 7870 & SEC 1 BLK I OTAUTAU
135	LAND	Offices	Y	LOS		3061024100	Tuatapere Library	10 Orawia Road, Tuatapere	SEC 234 BLK XIII WAIUAU SD
136	LAND	Offices	Y	LOS		3044033300	Te Anau Library Milford Cres	24 Milford Crescent, Te Anau	LOT 4 DP 13044
137	LAND	Offices	Y	LOS		3015015500	Invercargill Office	15 Forth St	LOT 1 DP 9588 BLK XXVIII INVERCARGILL HD
138	LAND	Offices	Y	LOS		2925014500	Lumsden Office Diana St	18 Diana Street, Lumsden	SEC 4 BLK XIV LUMSDEN TN
139	LAND	Offices/Community centre	Y	LOS		2972021200	Winton Memorial Hall, Winton Office & Library	1 Wemyss Street, Winton	NZ GAZ 85/3939 BLK XXIV WINTON TN
140	LAND	Open space/toilet	Y	LOS		3048011100	Toilet site corner High & Johnston Rd	5 High Street East, Nightcaps	LOT 5 BLK VII DP 109 NIGHTCAPS TN
141	LAND	Open spaces	Y	LOS		3067029100	Scenic Reserve 186 Rocks Hwy Riverton	186 Rocks Highway, Riverton Rocks	LOT 3 DP 10771 BLK II JACOBS RIVER HD
142	LAND	Open spaces	Y	LOS		3067025000	Henderson Park Moana St Riverton	228 Rocks Highway, Riverton Rocks	LOTS 8 21-22 DP 2172
143	LAND	Open spaces	N			3067000100	Taramea Bay Reserve	27 Taramea Bay Road, Riverton Rocks	PT SEC 34 BLK II JACOBS RIVER HD
144	LAND	Open spaces	Y	LOS		3066067500	Koi Koi Park Jetty Street Riverton	38 Jetty Street, Riverton North	SEC 84 BLK XXV JACOBS RIVER HD
145	LAND	Open spaces	Y	LOS		3066067400	Riverton Rec Reserve	37 Leader Street, Riverton North	SECS 17A 21-24 38 82 PTS 16A 18-19 87 BLK XXIV JACOBS RIVER HD. LOT 1 DP 15464
146	LAND	Open spaces	Y	LOS		3066062102	War Memorial Palmerston St Riverton	176 Palmerston Street, Riverton North	GAZ 56-196 SEC 6 BLK II RIVERTON TN
147	LAND	Open spaces	N			3066061900	Community Centre (Squash Courts) Riverton	122 Havelock Street, Riverton North	SEC 29 BLK III RIVERTON TN
148	LAND	Open spaces	Y	LOS		3066058909	Former railway land bath Road Riverton	120 Bath Road	Sec 1 SO 420004, Sec 3 SO 420004, Sec 4 SO 420004, Sec 5 SO 420004, Sec 6 SO 420004
149	LAND	Open spaces	N			3066044900	Water hole 32 Palmerston Street, Riverton North	SL-170/241	Section 11 Blk XI TN OF Riverton
150	LAND	Open spaces	N			3066044800	Water hole 32 Palmerston Street, Riverton North	SL-188/257	Section 10 Blk XI TN OF Riverton
151	LAND	Open spaces	N			3066044700	Water Hole 34 Palmerston St Riverton	34 Palmerston Street, Riverton North	SECS 9 BLK XI RIVERTON TN
152	LAND	Open spaces	N			3066040302	DP 14784 Esplanade reserves Riverton estuary	SL-12A/69	LOTS 14-18 DP 14784 BLK VI JACOBS RIVER HD-LOCAL PURPOSE RESERVE
153	LAND	Open spaces	Y	LOS		3066030300	War Memorial (On Hill above bridge) Riverton	41 Bay Road, Riverton South	LOT 1 DP 6194
154	LAND	Open spaces	Y	LOS		3066028601	Cavanagh Park Dallas St Riverton	1 Dallas Street, Riverton South	SEC 2 SO 11323 LOT 1 DP 138 BLK I JACOBS RIVER HD
155	LAND	Open spaces	Y	LOS		3066021100	Small Section, Taramea Bay Recreation Reserve	40 Towack Street, Riverton Rocks	LOT 28 DP 5521 BLK II JACOBS RIVER HD
156	LAND	Open spaces	Y	LOS		3066000101	Taramea Bay Rec Res Riverton	27 Taramea Bay Road, Riverton Rocks	SECS 38 PT 34 BLK II JACOBS RIVER HD
157	LAND	Open spaces	N			3064035607	Esp Res Otautau Stream Otautau	190A Main Street, Otautau	LOT 8 DP 12978 BLK II APARIMA HD
158	LAND	Open spaces	Y	LOS		3064020300	Holt Park/Squash Hard Courts Otautau	12 Hulme Street, Otautau	SECS 13 PT 14 BLK VII OTAUTAU TN
159	LAND	Open spaces	Y	LOS		3064020200	Pt Holt Park/Sports Complex Otautau	20 Hulme Street, Otautau	SEC 12 BLK VII OTAUTAU TN
160	LAND	Open spaces	Y	LOS		3064019900	Pt Holt Park Hume St Otautau	17 Slaughterhouse Road, Otautau	LOT 1 DP 3544 BLK VII TN OF OTAUTAU
161	LAND	Open spaces	Y	LOS		3064019800	Pt Holt Park Otautau	8 Kendal Street, Otautau	SEC 8 PT 11 BLK VII OTAUTAU TN
162	LAND	Open spaces	Y	LOS		3064016400	War Memorial Main St Otautau	189 Main Street, Otautau	SEC 1 OF 25 BLK VI OTAUTAU TN
163	LAND	Open spaces	N			3064008800	Otautau Bowling Club	20 Rye Street, Otautau	SECS 41-42 BLK II OTAUTAU TN
164	LAND	Open spaces	Y	LOS		3061027800	land adjoining greeheart reserve Mcvicar St Tuatapere	2 McVicar Street, Tuatapere	LOT 1 DP 10974 SEC 33 BLK XVII LONGWOOD SD
165	LAND	Open spaces	N			3061027002	Waiau Squash Courts Tuatapere (Land Only)	55 King Street, Tuatapere	LOT 2 DP 11284 BLK XVII LONGWOOD SD
166	LAND	Open spaces	Y	LOS		3061027001	King street Recreation Reserve	51 King Street, Tuatapere	LOT 1 DP 11284 BLK XVII LONGWOOD SD
167	LAND	Open spaces	Y	LOS		3061026403	Pt greenheart reserve Tuatapere	8 King Street, Tuatapere	SECC 66 TN of TUATAPERE
168	LAND	Open spaces	Y	LOS		3061023500	Greenheart Reserve Tuatapere	1 Gillies Street, Tuatapere	SEC 244 BLK XIII WAIUAU SD-GAZ 78-9



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170	LAND	Open spaces	Y	LOS		3061004900	Half Mile Rd Playground Tuatapere	48 Half Mile Road, Tuatapere	SEC 82-RESERVE PT 83 BLK III ALTON SD
171	LAND	Open spaces	N			3059071302	Esplanade Reserve-Clifden Blackmount Road	1801 Clifden Blackmount Road, Wairaki - Blackmount	Lots 5 - 9 DP 13468
172	LAND	Open spaces	Y	LOS		3059053701	Orawia War Memorial	CT-179357	Lot 1 DP 343688
173	LAND	Open spaces	N			3059040903	DP 13338 River Bed Lower waiau		Lot 1 DP 13338
174	LAND	Open spaces	N			3059040902	DP 13338 Esplanade reserve lower Waiau	SL-100/167	Lot 3 DP 13338
175	LAND	Open spaces	N			3059039801	Esplanade Reserve- Lower waiauTe Wae Wae	Esplanade Reserve-Te Wae Wae	Lots 2, 7 and 8 DP 13361
176	LAND	Open spaces	N			3059013402	Esp Res Waiau River Papatotara Rd Tuatapere	153 Papatotara Road, Tuatapere - Papatotara	LOT 3 DP 12853 BLK III ALTON SD
177	LAND	Open spaces	Y	LOS		3059009800	Tuatapere Recreation Reserve	51 Elder Drive, Tuatapere	PT SEC 28 64 172 BLK III ALTON SD
178	LAND	Open spaces	N			3059009000	Elder Park - 75 Alton Road, Clifden		R169 SEC 13 BLK II ALTON SD
179	LAND	Open spaces	Y	LOS		3059006600	Clifden Recreation Reserve	4 Clifden Domain Road, Rowallan	SECS 5A 5R 20 27 PTS 1 5 14 BLK I LILLBURN SD
180	LAND	Open spaces	N			3059004102	Esp Res Lillburn Valley Rd Lillburn	1200 Lillburn Valley Road, Lillburn - Dean	LOT 3 and 6 DP 12919 BLK VII LILLBURN SD
181	LAND	Open spaces	N			3059002502	DP 13353 Esplanade reserves Waiau River opposite Wairaki river.	SL-100/251	Lot 2 DP 13353, Lot 5 DP 13353, Lot 7 DP 13353
182	LAND	Open spaces	N			3059001100	Monowai Parking Reserve	1325 Lake Monowai Road, Monowai	GAZ 66-223 226 SEC 5 BLK V MONOWAI
183	LAND	Open spaces	Y	LOS		3059000515	Rec Reserve_Turbine Drive Monowai	71 Turbine Drive, Monowai	
184	LAND	Open spaces	N			3053027002	DP 14784 Esplanade reserves Riverton estuary	SL-12A/69	LOT 18 DP 14784 BLK VI JACOBS RIVER HD
185	LAND	Open spaces	Y	LOS		3053018300	Thornbury Playground Thorn-Waimatuku Rd	56 Foster Road, Thornbury	BAL AT 30660-403-01 LOCAL PUR RESERVE
186	LAND	Open spaces	N			3053016800	DP 10413 esplanade reserve aparima river Thornbury	SL-217/24 (Cancelled Title - Land now vested - Can not find new registration for this land)	LOT 3 DP 10413
187	LAND	Open spaces	Y	LOS		3053015100	Thornbury Recreation Reserve - Foster Road	86 Foster Road, Thornbury	LOT 4 DP 3923 BLK VII JACOBS RIVER HD
188	LAND	Open spaces	Y	LOS		3053012100	Thornbury Bridge Picnic Area	212 Gropers Bush Thornbury Road, Thornbury	SEC 1 SO 10327 BLK IX JACOBS RIVER HD
189	LAND	Open spaces	N			3053009800	Gummies Bush Whitebait Camp	4 Carmichael Road, Gummies Bush - Gropers Bush	GAZ 64-322 SEC 65 BLK IV JACOBS RIVER HD
190	LAND	Open spaces	N			3053009702	DP 13623 Esplanade reserve - Gropers Bush	SL-11A/307	Lot 6 DP 13623
191	LAND	Open spaces	N			3053005500	Centre Road Recreation reserve, Ermedale	SL-192/75	Section 67 BLK III Jacobs River HUN
192	LAND	Open spaces	Y	LGA		3052060800	Pt Mores scenic reserve - 165 Richard Street, Riverton South		NZ GAZ 84/4522 LOT 1 DP 10752
193	LAND	Open spaces	Y	LGA		3052059500	Pt Mores Scenic Reserve Riverton	100 Thames Street, Riverton South	SECS 39/41 BLK I JACOBS RIVER HD
194	LAND	Open spaces	Y	LOS		3052055204	DP 363161 Esplanade reserve on coast Tihaka Beach Road,	CT-257263	Lot 9 DP 363161
195	LAND	Open spaces	N			3052051900	Esp reserve -The Narrows Riverton	40 Ward Road, Longwood	LOT 2 DP 11429 JACOBS RIVER HD
196	LAND	Open spaces	Y	LOS		3052045201	Surfer Statue site Colac bay	11 Colac Bay Road, Colac Bay - Tihaka	SEC 86 TN OF ORAKA
197	LAND	Open spaces	N			3052040300	Esp Reserve Colac Bay Rd Colac Bay	59 Colac Bay Road, Colac Bay - Tihaka	LOT 13 DP 4001
198	LAND	Open spaces	Y	LOS		3052037801	Colac Bay Recreation Area Foreshore Rd	3 Wild Court, Colac Bay	LOT 17 DP 11805 BLK XI LONGWOOD SD
199	LAND	Open spaces	N			3052028002	DP 13082 Esplanade Reserve on coastline at Wakapatu	SL-10C/113	Lot 1 DP 13082, Lot 3 DP 13082
200	LAND	Open spaces	Y	LOS		3052020200	Land Monkey Island Rd Orepuki	27 Monkey Island Road, Pahia	SEC 1 BLK II OREPURI TN
201	LAND	Open spaces	N			3052017500	Sportsfield - Hirstfield Recreation Reserve Orepuki, Cliff top reserve - Hirstfield recreation reserve	9 Cardiff Street, Orepuki	SEC 18 BLK X, SEC 4 BLK XI, SEC 1 BLK XVII HIRSTFIELD TN
202	LAND	Open spaces	Y	LOS		3052014401	Bus Stop area opposite Orepuki hall	SL-12B/469	SEC 1 SO 12385
203	LAND	Open spaces	Y	LOS		3052014400	Ex Railway Land - Orepuki	Ex Railway Land - Orepuki	SEC 1 SO 11990
204	LAND	Open spaces	Y	LOS		3052012700	Orepuki playground	SL-10B/974	Section 3 Blk IV TN OF HIRSTFIELD
205	LAND	Open spaces	Y	LOS		3052009400	war memorial, Orepuki	CT-255482	Lot 3 DP 348553
206	LAND	Open spaces	N			3052008400	Accessway Adj Hirstfield Reserve	7 Cardiff Street, Orepuki	SEC 3 SO 11708 BLK X TN OF HIRSTFIELD
207	LAND	Open spaces	N			3051027900	Old Recreation Reserve South end of Otautau	50 Main Street, Otautau	PT SEC 5 BLK II APARIMA HD BAL AT 3051028000
208	LAND	Open spaces	Y	LOS		3051026400	Pt Holt Park Hume St Otautau	31 Slaughterhouse Road, Otautau	SECS 9 & 15 PTS 10 11 BLK VII OTAUTAU TN
209	LAND	Open spaces	Y	LOS		3051005400	Arboretum - 12 Glenburn Road Otautau	Arboretum - 12 Glenburn Road Otautau	LOT 1 DP 12824
210	LAND	Open spaces	N			3051003100	Esp reserves Otautau Stream by jubilee hill road	51 Jubilee Hill Road, Otautau	LOTS 3-6 DP 12924 BLK II APARIMA HD
211	LAND	Open spaces	Y	LOS		3049026301	open space main road Drummond	CT-338403	Sec 1 SO 376803, Sec 3 SO 376803
212	LAND	Open spaces	Y	LOS		3049015001	Part Macfarlane Park Drummond	645 Boundary Road Drummond	LOT 1 DP 10114, LOTS 25-27, 29-31 DP 276
213	LAND	Open spaces	Y	LOS		3049015000	Part McFarlane Park Drummond	30 Domain Road Drummond	LOTS 14-21 24 33 34 DP 276 BLK IV ORETI HD

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2	LAND	Open spaces	Y	LOS		3049014600	Part McFarlane Park Drummond	567 Boundary Road, Drummond	LOTS 2-12 DP 276 SEC 278 BLK IV ORETI HD
214	LAND	Open spaces	N			3049002501	Bayswater Rd Esp Res Otautau	111 Bayswater Road, Gladfield - Bayswater	LOT 4 DP 11392 BLK XVI JACOBS RIVER HD
215	LAND	Open spaces	Y	LOS		3048012100	Nightcaps Playground Dr Woods Park	2 Wamphray Street, Nightcaps	LOTS 16 BLK VII DP 109 NIGHTCAPS TN
216	LAND	Open spaces	Y	LOS		3048009700	old butcher shop site	20 Johnstone Rd Nightcaps	Lot 1 DP 3834
217	LAND	Open spaces	Y	LOS		3048004000	Adjoining McGregor Park - 22 Ettrick St Nightcaps	22 Ettrick St Nightcaps	LOT 1 BLK I DP 109 NIGHTCAPS TN
218	LAND	Open spaces	N			3048003900	Access Strip 13 Benson Road Nightcaps	13 Benson Road, Nightcaps	LOT 14 DP 4580 BLK VII MORLEY VILL
219	LAND	Open spaces	Y	LOS		3048000500	Pt mcgregor park - 26 Benson Road Nightcaps	26 Benson Road, Nightcaps	LOTS 1 2 DP 3164 BLK II MORLEY VILL
220	LAND	Open spaces	Y	LOS		3047205700	Mossburn - War Memorial Park Inc Hall	Mossburn - War Memorial Park Inc Hall	SECS 456 520 LOTS 1-10 BLK II DP 192
221	LAND	Open spaces	Y	LOS		3046030300	access lot to swimming pool and reserve -3 Hastings Street, Ohai		LOT 41 DP 2656 BLK III WAIRIO SD
222	LAND	Open spaces	Y	LOS		3046028900	ohai recreation reserve		LOT 50 DP 2656, LOT 1 DP 2858, LOT 1 DP 2657
223	LAND	Open spaces	Y	LOS		3046010000	Ohai Playground	76 Birchwood Road, Ohai	SEC 271 LOT 42 PLAN 1934 BLK III WAIRIO SD
224	LAND	Open spaces	Y	LOS		3044059237	DP 384959 Reserves Orbell Crescent, Te Anau	CT-340982	Lot 76 DP 384959, Lot 77 DP 384959
225	LAND	Open spaces	Y	LOS		3044059236	DP 402372 Reserve Orbell Crescent, Te Anau	CT-407652	Lot 79 DP 402372
226	LAND	Open spaces	Y	LOS		3044057465	DP 427698 Reserve Takitimu Avenue, Te Anau	CT-650663	Lot 314 DP 427698
227	LAND	Open spaces	Y	LOS		3044057464	DP 427698 reserve Richmond Place	CT-650662	Lot 313 DP 427698
228	LAND	Open spaces	Y	LOS		3044057463	DP 427698 Reserve Dusky Street, Te Anau	CT-650661	Lot 312 DP 427698
229	LAND	Open spaces	Y	LOS		3044057442	DP 397349 reserve 2 Takitimu Avenue, Te Anau	CT-390846	Lot 303 DP 397349
230	LAND	Open spaces	Y	LOS		3044057441	DP 397349 reserve South Arm Drive, Te Anau	CT-390845	Lot 302 DP 397349
231	LAND	Open spaces	Y	LOS		3044057440	DP 397349 reserve South Arm Drive, Te Anau	CT-390844	Lot 301 DP 397349
232	LAND	Open spaces	Y	LOS		3044057439	DP 397349 reserve South Arm Drive, Te Anau	CT-390843	Lot 300 DP 397349
233	LAND	Open spaces	Y	LOS		3044057432	DP 397349 reserve South Arm Drive, Te Anau	CT-390847	Lot 304 DP 397349
234	LAND	Open spaces	Y	LOS		3044057400	DP 413902 reserve 18 Takitimu Avenue, Te Anau	CT-452141	Lot 100 DP 413902
235	LAND	Open spaces	Y	LOS		3044057399	Lot 33 DP 413902 - Reserve Delta subdn	CT-452140	Lot 33 DP 413902
236	LAND	Open spaces	Y	LOS		3044057398	DP 413902 reserve 132 Dusky Street, Te Anau	CT-452139	Lot 32 DP 413902
237	LAND	Open spaces	Y	LOS		3044057382	Lots 247 & 248 DP 368954 - reserves delta Subdn	CT-280673 and CT-280674	Lot 247 DP 368954, Lot 248 DP 368954
238	LAND	Open spaces	Y	LOS		3044057345	Access to Domain extension 35 Rodeo Drive, Te Anau	CT-262693	Lot 246 DP 364090
239	LAND	Open spaces	Y	LOS		3044057344	Access to Domain extension 47 Rodeo Drive, Te Anau	CT-262697	Lot 245 DP 364090
240	LAND	Open spaces	Y	LOS		3044057343	Reserve Access Rodeo Drive, To lakefront walk area	CT-262711	Lot 244 DP 364090
241	LAND	Open spaces	Y	LOS		3044057342	Reserve Access Rodeo Drive, To lakefront walk area	CT-262713	Lot 243 DP 364090
242	LAND	Open spaces	Y	LOS		3044057341	Reserve Access Rodeo Drive, To lakefront walk area	CT-262714	Lot 242 DP 364090
243	LAND	Open spaces	Y	LOS		3044057267	Two reserves Pukutahi Drive, Te Anau	14 Pukatahi Drive	LOT 27 and 28 DP 332955
244	LAND	Open spaces	Y	LOS		3044057223	Reserves Hawea Place, Te Anau	CT-94018	Lot 20 DP 319566, Lot 21 DP 319566
245	LAND	Open spaces	Y	LOS		3044057202	DP 455417 Reserve Bradley Court, Te Anau	CT-594344	Lot 201 DP 455417
246	LAND	Open spaces	Y	LOS		3044057201	DP 455417 Reserve Bradley Court, Te Anau	CT-594343	Lot 200 DP 455417
247	LAND	Open spaces	Y	LOS		3044047701	Domain Extension Te Anau	240 Te Anau Terrace, Te Anau	SEC 1058 BLK I MANAPOURI SD ON SO 10860
248	LAND	Open spaces	Y	LOS		3044047700	Boat Harbour / Domain Te Anau	177 Te Anau Terrace, Te Anau	SEC 140 678 690 BLK I MANAPOURI SD
249	LAND	Open spaces	Y	LOS		3044047000	Fergus Square Te Anau	12 Fergus Square, Te Anau	SEC 125 BLK I MANAPOURI SD
250	LAND	Open spaces	Y	LOS		3044033301	Town Centre Milford Cres Te Anau	18 Milford Crescent, Te Anau	LOT 10, 11, 15, 16, 17 DP13044
251	LAND	Open spaces	Y	LOS		3044025101	Lions Park Te Anau Tce Te Anau	15 Mokonui Street, Te Anau	SEC 136 LOTS 26-31 BLK I DP 280 MANAPOURI SD
252	LAND	Open spaces	Y	LOS		3044020300	Pt Water Park Te Anau	access - 88 Quintin Drive, Te Anau	GAZ 76/1639 SEC 672 BLK I MANAPOURI SD
253	LAND	Open spaces	Y	LOS		3044015309	Pt Water Park Te Anau	4 Manapouri Te Anau Highway	SEC 2 SO 483581
254	LAND	Open spaces	Y	LOS		3044015300	Pt Water Park Te Anau	30 Manapouri Te Anau Highway, Te Anau	SEC 1 SO 12162, LOT 1 DP14182
255	LAND	Open spaces	Y	LOS		3044012714	DP 334201 access Reserve Harrison Court, Te Anau	CT-164210	Lot 13 DP 334201
256	LAND	Open spaces	Y	LOS		3044012601	Anzac reserve	CT-39072 88 Lakefront Drive	Pt Section 1 Survey Office Plan 11972

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2	LAND	Open spaces	Y	LOS		3044011900	Two Reserves running from Town Centre at either end towards Memorial Park	Beside Anzac Reserve and Paper Plus.	Sections 3 and 9 SO 12359
258	LAND	Open spaces	N			3044011430	Segregation Strip, Luxmore Dr Te Anau	76 Luxmore Drive, Te Anau	SEC 758 BLK I MANAPOURI SD
259	LAND	Open spaces	Y	LOS		3044011407	Fiordland Events centre, carpark, early childhood, Tennid Courts	22 Luxmore Drive, Te Anau	LOT 1 DP 14911, LOT 1 DP 351732, LOTS 1 & 2 DP 404512, LOTS 1-4 DP 482301,
260	LAND	Open spaces	Y	LOS		3044011382	Henry St Playground Te Anau	22 Henry Street, Te Anau	GAZ 85/4925 SEC 859 BLK I MANAPOURI SD
261	LAND	Open spaces	Y	LOS		3044011300	Te Anau Gardens Mokoroa St	17 Mokoroa Street, Te Anau	Pt SEC 1 SO 10501 BLK I MANAPOURI SD
262	LAND	Open spaces	Y	LOS		3044011113	Mcgregor Court Recreation Reserve Pt Luxmore	Recreation Reserve Pt Luxmore	LOT 4 DP 13481 BLK I MANAPOURI SD
263	LAND	Open spaces	Y	LOS		3044011011	Beautification Reserve Milford Rd Te Anau		LOTS 7 8 DP 10441 SECS 655 656 BLK I MANAPOURI SD
264	LAND	Open spaces	Y	LOS		3044000999	Buffer Recreation Reserves Luxmore	Recreation Reserve Luxmore Ixa Te Anau - 106 Govan Drive, Te Anau	LOT 21 DP 306537, LOT 21, 22 & 23 DP 322802,
265	LAND	Open spaces	Y	LOS		3044000924	Recreation Reserve Bowen Street Luxmore Te Anau	Recreation Reserve Bowen Street Luxmore Te Anau	LOT 41 DP 13581 & PT SECS 919 & 1 SO 11259 BLK I MANAPOURI SD
266	LAND	Open spaces	Y	LOS		3044000693	DP 402516 Reserve Burnby Drive, Te Anau	CT-408234	Lot 206 DP 402516
267	LAND	Open spaces	Y	LOS		3044000649	Part McDonald Park Luxmore DP 355319 -	CT-225627	Lot 32 DP 355319, Lot 33 DP 355319, Lot 34 DP 355319
268	LAND	Open spaces	Y	LOS		3044000569	DP 336363 Access Reserve Mclvor Place, Te Anau	CT-167749	Lot 34 DP 336363
269	LAND	Open spaces	Y	LOS		3044000499	Reserve Dalhousie Place, Te Anau	SL-11A/516	Lot 16 DP 13669
270	LAND	Open spaces	Y	LOS		3044000409	DP 382379 Reserve Tawera Place	CT-329358	Lot 4 DP 382379
271	LAND	Open spaces	Y	LOS		3044000402	Luxmore Recreation reserve Sandy Brwon Road end	SL-10C/860	Lot 5 DP 13257, Lot 3 DP 13057
272	LAND	Open spaces	Y	LOS		3044000327	DP 344608 - reserves Property ventures development Breaksea Street	CT-256553 CT-256554 CT-256555 CT-256556 CT-256557 CT-256558 CT-256559 CT-256560	Lot 187 DP 344608, Lot 188 DP 344608, Lot 189 DP 344608, Lot 190 DP 344608, Lot 191 DP 344608, Lot 192 DP 344608, Lot 193 DP 344608, Lot 194 DP 344608, Lot 197 DP 344608
273	LAND	Open spaces	Y	LOS		3044000102	Beautification Reserve Milford Rd Te Anau	8 Te Anau Milford Highway, Te Anau	SEC 817 BLK I MANAPOURI SD
274	LAND	Open spaces	Y	LOS		3043164300	Te Anau Golf Course	169 Golf Course road	GAZ-2307-73 SEC 710 BLK I MANAPOURI SD, SEC 1 SO 7608
275	LAND	Open spaces	Y	LGA		3043163101	Ivon Wilson Park	181 Manapouri Te Anau Highway	Section 1 Survey Office Plan 384696
276	LAND	Open spaces	Y	LOS		3043161602	Lakefront walkway, Te Anau	From Rodeo grounds to oxidation ponds	Sec 1 SO 482307
277	LAND	Open spaces	y	LOS		3043161305	Lake Te anau Foreshore Strip control gates to DOC headquarters		SEC 1008 1009 BLK I MANAPOURI SD
278	LAND	Open spaces	N			3043160900	Blatch Road Reserve Te Anau	1 Blatch Road, Te Anau	GAZ 68-1530 SEC 17 BLK IX MARAROA S D
279	LAND	Open spaces	Y	LGA		3043149100	Old Lynwood Homestead Historic Site Te Anau	227 Whitestone Road, Hillside	GAZ 73-793 SEC 42 BLK IV MARAROA SD
280	LAND	Open spaces	Y	LOS		3042015101	Village Green Mararoa Dr Manapouri	60 Mararoa Drive, Manapouri	LOT 56 DP 11931 MANAPOURI TNSP
281	LAND	Open spaces	Y	LOS		3042014800	Ti Aka Reserve_Hillside Manapouri Rd	651 Hillside Manapouri Rd	LOT 44 DP 14047
282	LAND	Open spaces	Y	LOS		3042012500	Reserve cornere Hillside/Te Anau Manapouri Rd	2 Cathedral Drive, Manapouri	SEC 38 BLK X MANAPOURI TN
283	LAND	Open spaces	Y	LOS		3042010300	Corner View & Home Sts Manapouri	29 View Street, Manapouri	SEC 109 BLK IX MANAPOURI TN
284	LAND	Open spaces	Y	LOS		3042002201	Manapouri Carpark	GN-260233.1	Section 1 Survey Office Plan 12021
285	LAND	Open spaces	Y	LGA		3040042201	Kowhai Reach Benmore Otapiri Rd Kauana	318 Benmore Otapiri Road, Benmore	SEC 1 SO 10829 BLK XLIII HOKONUI SD
286	LAND	Open spaces	y	LOS		3040018300	Dipton Recreation Reserve James St	34 James Street, Dipton	SEC 3 BLK X LOT 1 DP 5901 BLK XVI DIPTON TN
287	LAND	Open spaces	y	LOS		3040017000	Milligan Park Dipton	125 Dipton Castlerock Road, Dipton	PT SEC 2 BLK IV DIPTON TN, SEC 2 SO 10554, SEC 2 SO 10555, SEC 1 SO 10556
288	LAND	Open spaces	N			3040012205	Esplanade Reserve opposite Camp taringatura	800 South Hillend Dipton road	LOT 2 DP 6151 BLK XXXVII TARINGATURA SD
289	LAND	Open spaces	N			3039046601	Esplanade Res Morley Stream at Birchwood	624 Ohai clifden Highway	LOT 4 DP 7033 BLK I WAIRIO SD
290	LAND	Open spaces	y	LOS		3039040900	Mcgregor Park Reserve Nightcaps	Mcgregor Park Reserve Nightcaps	PT SEC 7 BLK IV WAIRIO SD
291	LAND	Open spaces	N			3039040200	Wairio Rec recreation Reserve	29 Stanley Street, Wairio	SECS 10/12 BLK V WAIRIO VILLAGE
292	LAND	Open spaces	N			3039030900	River Bank Res Ohai Stream Birchwood	River Bank Res Ohai Stream Birchwood	LOT 3 DP 4548 BLK I WAIRIO SD
293	LAND	Open spaces	N			3029017800	Willet St Recreation Res Stewart Island	12 Willet Street, Stewart Island	LOT 8 BLK II DP 3001 BLK I PATERSON SD
294	LAND	Open spaces	N			3029014800	Rankin St. Reserve Stewart Island	30 Rankin Street, Stewart Island	LOT 1 BLK II DP 3141 BLK I PATERSON SD
295	LAND	Open spaces	N			3029012700	Bush Secs Adj To Triali Park Stewart Island	34 Golden Bay Road, Stewart Island	LOTS 2-4 BLK III DP 2930 BLK I PATERSON SD
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2	LAND	Open spaces	Y	LOS		3029012600	Trail Park Stewart Island	28 Golden bay Road	LOT 1 DP 2930 SEC 7-14 BLK I PATERSON SD
297	LAND	Open spaces	N			3028004200	Land added To Rec Reserve	147 Horseshoe Bay Road, Stewart Island	LOT 9 DP 3272 BLK I PATERSON SD
298	LAND	Open spaces	Y	LOS		3028001200	Motorau Gardens - Stewart Island	140 Horseshoe Bay Road, Stewart Island	SEC 47R & PT SEC 47, BLK I, PATERSON
299	LAND	Open spaces	Y	LOS		2990030000	Playground Raglan St Wyndham	2 Balacava Street, Wyndham	SECS 30 31 32 BLK XIV WYNDHAM TN
300	LAND	Open spaces	Y	LOS		2990027100	War Memorial Ferry St Wyndham	2 Malta Street, Wyndham	SEC 1 BLK XIII WYNDHAM TN
301	LAND	Open spaces	Y	LOS		2990015501	Wyndham Camping Ground	135 Cardigan Road, Wyndham	LOT 1 DP 4536 PT SEC 61 BLK VI WYNDHAM TN
302	LAND	Open spaces	Y	LOS		2990003700	Wyndham town square	19 Balacava Street, Wyndham	LOT 1 DP 401260
303	LAND	Open spaces	Y	LOS		2972065001	Jane St Extension Winton - 77 mieldrum St	77 mieldrum St	PT SEC 5 BLK VI WINTON HD
304	LAND	Open spaces	Y	LOS		2972059101	Part Winton Walkway - ex railway south of Moores Rd	13 Moores Road	SEC 1 SO 488755
305	LAND	Open spaces	N			2972058204	Esplanade reserve behind McGregor Concrete Winton	SL-10D/627	Lot 3 DP 13461
306	LAND	Open spaces	Y	LOS		2972051000	Moores Reserve Winton	31 Price Road, Winton	LOT 8 DEEDS PLAN 119 BLK VI WINTON HD
307	LAND	Open spaces	Y	LOS		2972041100	Mckenzie Street Playground Winton	147 Mackenzie Street, Winton	SECS 1 24 BK XVII WINTON TN
308	LAND	Open spaces	Y	LOS		2972039100	Lands 90 Albert Street, Winton	CT-79054	Lot 16 DP 5259, Lot 19 DP 5259
309	LAND	Open spaces	Y	LOS		2972034214	Reserve Niddy Cres Winton	10 Niddy Crescent, Winton	LOT 72 DP 10381 LOT 72 DP 10382
310	LAND	Open spaces	Y	LOS		2972033125	Waterford Drive Rec-Reserve Winton	6 Elgin Rise, Winton	NZ GAZ 85/3939 LOTS 46 69 DP 8967 LOT 46 DP 9209
311	LAND	Open spaces	Y	LOS		2972033125	Waterford Drive Rec-Reserve Winton	Waterford Drive Rec-Reserve Winton	LOTS 72 DP 9884
312	LAND	Open spaces	Y	LOS		2972030610	Accessway (Ivy Russell Reserve) Winton	48 Hillary Street, Winton	LOT 24 DP 6698
313	LAND	Open spaces	Y	LOS		2972029402	Bowls/ Croquet Gt Nth Rd Winton	44 Springford Street, Winton	NZ GAZ 85/2164 SECS 16 18 BLK XXII WINTON TN
314	LAND	Open spaces	N			2972029401	Winton 257 Great North Rd - old railway station site		Lot 2 DP 413797
315	LAND	Open spaces	N			2972029200	Local Purpose Res - memorial wall beside bowling club	269 Great North Road, Winton	SEC 17 BLK XXII WINTON TN GAZ 85/2164
316	LAND	Open spaces	Y	LOS		2972006900	Centennial Park Winton	37 John Street, Winton	SECS 1-12 17-29 BLK IX SECS 1-13 17-29 BLK X WINTON TN
317	LAND	Open spaces	N			2968048901	Spring Hills Esplanade Res - Gore Hwy	1825 Winton Hedgehope Highway, Springhills	SEC 633 BLK I FOREST HILL HD
318	LAND	Open spaces	Y	LOS		2968047000	Hedgehope Recreation Reserve	2402 Glencoe Highway, Hedgehope	SECS 344 366 BLK IV FOREST HILL HD
319	LAND	Open spaces	Y	LOS		2968010900	Limehills Recreation Reserve - Norman St	80 Derby Road, Limehills	SECS 1-17 BLK IV LIMEHILLS TN
320	LAND	Open spaces	Y	LOS		2967017000	Part Edendale Recreation Res Salford St		PT LOT 1 DP 1196 BLK II MATAURA HD
321	LAND	Open spaces	Y	LOS		2967015503	Playground Edendale	Playground Edendale	LOT 8 DP 13883 BLK I MATAURA HD
322	LAND	Open spaces	Y	LOS		2967015503	Carpark, Edendale	Carpark, Edendale	LOT 1 DP 13883, BLK I MATAURA HD
323	LAND	Open spaces	N			2966050800	Cox Subdivision Esp Res Oreti River Winton	164 Winton Wreys Bush Highway, Oreti Plains	LOTS 2 4 7 DP 12985 BLK IV WINTON HD
324	LAND	Open spaces	Y	LOS		2966018500	Ivy Russell Reserve Winton	73 Welsh Road, Winton	PT LOT 1 DP 10232 BLK VI WINTON HD BAL AT 29720/357
325	LAND	Open spaces	N			2966015800	Esplanade Reserve Oreti river	245 Kean Road, Thomsons Crossing	LOT 2 DP 9905 BLK VII WINTON HD
326	LAND	Open spaces	N			2966015100	Esplanade Reserve - Lochiel	832 Winton Substation Road, Thomsons Crossing	LOT 4 DP 8934 BLK VII WINTON HD
327	LAND	Open spaces	N			2966014502	Esplanade Reserves Oreti river	Nort of lochiel Bridge Road	LOTS 2 & 4 DP 6652
328	LAND	Open spaces	N			2962023701	Esplanade reserve west of Fraser Road Tussock Creek	SL-10C/299	Lot 3 DP 13109, Lot 5 DP 13109
329	LAND	Open spaces	N			2962019200	North Makarewa Rec-Reserve	573 North Makarewa Grove Bush Road, Tussock Creek	SEC 68 BLK X NEW RIVER HD
330	LAND	Open spaces	Y	LOS		2962010301	Ryal Bush War Memorial	CT-105135	Lot 2 DP 325990
331	LAND	Open spaces	N			2961078100	Lochiel Rec Reserve	41 Smith Road, Lochiel	SECS 1-3 BLK III LOCHIEL TN
332	LAND	Open spaces	N			2961075000	Esplanade Reserve - Spar Bush Lochiel Road	460 Lochiel Bridge Road, Northope	LOTS 2-3 DP 10487 BLK XIII NEW RIVER HD
333	LAND	Open spaces	N			2961018400	Esplanade Res - Off Price Rd Oporo	174 Oporo Flat Road, Oporo - Spar Bush	LOT 10 DP 10309 BLK XVI NEW RIVER HD
334	LAND	Open spaces	N			2961016701	Esp Res Wallacetown oj oreti river	2C Kirkbride Street, Wallacetown	LOT 2 & 3 DP 8017
335	LAND	Open spaces	Y	LOS		2961016400	West shalter belt Reserve Off Kirkbride St Wallacetown	2A Kirkbride Street, Wallacetown	LOTS 66 & 71 DP 9298
336	LAND	Open spaces	Y	LOS		2961016100	Proposed reserve beside western shelterbelt, Wallacetown	2 Ailsa Street between Ailsa and Kirkbride. CT-658283	Lot 2 DP 476427
337	LAND	Open spaces	N			2961006501	Esp reserves Makarewa River by Makarewa works	166 Branhholme Makarewa Road, Makarewa West	LOT 10 DP 12450 BLK XVI JACOBS RIVER HD
338	LAND	Open spaces	Y	LOS		2955004401	Wallacetown Community Centre Site - Land Only	51 Dunlop Street, Wallacetown	SEC 17 BLK XI TN OF WALLACETOWN
339	LAND	Open spaces	Y	LOS		2955004400	Ellerslie Square Dunlop St Wallacetown	49 Dunlop Street, Wallacetown	SEC 1 SO 12185, SECS 1-5 14-16 BLK XI TN OF WALLACETOWN
340	LAND	Open spaces	N			2948051201	Kapuka Sth Rec Res Waituna Lagoon Rd	13 Waituna Lagoon Road, Gorge Road	SEC 24 BLK XII OTERAMIKA HD
341	LAND	Open spaces	Y	LOS		2948046700	Gorge Road Rec/Reserve	20 Tokanui Gorge Road Highway, Ashers	SEC 88 BLK VII OTERAMIKA HD
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	Asset Class	Activity	Strategic Asset Y/N		Surpluses Y/N	Valuation Number (if available)	Description 1 Asset Name	Description 3 (Location)	Description 5 (Property Description)
2	LAND	Open spaces	N			2948035300	Oteramika Rec/Reserve	418 Waituna Road, Oteramika	LOT 1 DP 3625 LOT 1 DP 3845 BLK II OTERAMIKA HD
343	LAND	Open spaces	Y	LOS		2948025200	War Memorial Rimu	1096 Rimu Road, Mokotua	PT SEC 11 BLK I OTERAMIKA HD
344	LAND	Open spaces	Y	LOS		2947045600	Woodlands war memorial	2 Flemington Road, Woodlands	PT SEC 69 DP 1805 BLK VI INVERCARGILL HD
345	LAND	Open spaces	N			2947032302	Esp reserves Waikiwi Stream Lorne/Dacre Rd	1501 Lorne Dacre Road, Roslyn Bush	LOTS 3 5 DP 12847 BLK II MABEL HD
346	LAND	Open spaces	N			2943049500	Waitane/Glencoe Rec Res	1578 Glencoe Highway, Glencoe	LOT 1 DP 2370 OF SEC 16 BLK I LINDHURST HD
347	LAND	Open spaces	Y	LOS		2943032500	Gore/Winton Hwy Part Edendale Recreation Res Salford St	Rear Portion as shown on DP 2106	PT LOT 235 DP 128
348	LAND	Open spaces	N			2943028300	Brydone Rec/Reserve	18 Brydone Glencoe Road, Brydone	SEC 169E EDENDALE SETT BLK X LINDHURST HD
349	LAND	Open spaces	Y	LOS		2943028200	War Memorial Brydone	14 Brydone Glencoe Road, Brydone	SEC 168E EDENDALE SETT BLK X LINDHURST HD
350	LAND	Open spaces	N			2943026001	Esplanade and Stream bed 235 Coal Pit Road	DT and SL-11A/659	LOT 2 AND 3 DP 13709
351	LAND	Open spaces	N			2943013300	Seaward Downs Domain	710 Edendale Seaward Downs Road, Seaward Downs	SEC 108E EDENDALE SETT BLK XI OTERAMIKA HD
352	LAND	Open spaces	Y	LGA		2941026700	Curio Bay Rec-Reserve	601 Waikawa Curio Bay Road, Slope Point - Curio Bay	SEC 9 BLK VIII WAIKAWA SD
353	LAND	Open spaces	Y	LGA		2941026610	Pt Curio Bay Recreation Reserve acquired from SC Trust.	CT-718936	Sec 2 SO 486830
354	LAND	Open spaces	Y	LOS		2941019900	Weirs Beach Reserve	195 Weir Road, Slope Point - Curio Bay	SEC 53 BLK IX WAIKAWA S D
355	LAND	Open spaces	N			2941011500	Scout/guide camp - Tokanui Rec Reserve-Old School	86 Niagara Tokanui Highway, Tokanui	LOT 1 DP 2977 SEC 23 BLK IV OTARA SD
356	LAND	Open spaces	Y	LOS		2941010300	BMX site McEwan St Tokanui	7 McEwan Street, Tokanui	LOT 6 DP 1249 BLK IV OTARA SD
357	LAND	Open spaces	N			2941006303	Esplanade Reserve off Fortrose Otara Road	Lot 24 DP 5758	Lot 4 DP 5758
358	LAND	Open spaces	Y	LOS		2941003000	Tokanui Rec Reserve 81 Turner Rd	rugby fields and courts	LOT 1 DP 5621 BLK III OTARA SD
359	LAND	Open spaces	Y	LOS		2940071300	Wyndham Wildlife refuge	71 Redan Street, Wyndham	SEC 66 BLK VI WYNDHAM TN
360	LAND	Open spaces	N			2940055000	Fortrose Recreation Reserve Farrar St	40 Beauty Street, Fortrose	SEC 42 BLK IV FORTROSE TN
361	LAND	Open spaces	N			2940053401	Fortrose tennis Courts	SL-10C/63	Section 1 Survey Office Plan 11922
362	LAND	Open spaces	Y	LOS		2940052300	Pt Recreation Reserve - Fortrose	48 Moray Terrace, Fortrose	SEC 37 BLK VIII TOETOES SD
363	LAND	Open spaces	Y	LOS		2940052101	Pt Recreation Reserve - Fortrose	46 Moray Terrace, Fortrose	SEC 21 BLK I FORTROSE TN
364	LAND	Open spaces	N			2940048800	Titiroa Stream Rec/Reserve Tokonui Gorge Rd	1201 Tokanui Gorge Road Highway, Fortrose	SEC 24 BLK VII TOETOES S D
365	LAND	Open spaces	Y	LGA		2940028100	Tyneholm Scenic Reserve - Mitchell Rd	325 Tyneholm Road, Glenham	SECS 24 29 BLK X WYNDHAM SD
366	LAND	Open spaces	N			2940021000	Mataura Island Rec Res & Hall	1204 Wyndham Mokoreta Road, Redan	SECS 52 53 BLK VIII WYNDHAM TN
367	LAND	Open spaces	Y	LOS		2940020502	Ken/Mat Is Rd	CT-438854	Lot 1 DP 372165
368	LAND	Open spaces	N			2940017503	Mataura Island War memorial	225 Oakland Road, Mataura Island - Titiroa	LOT 2 DP 12899 BLK VIII WYNDHAM BLK I TOETOES SDS
369	LAND	Open spaces	N			2940017503	Esp Res Titiroa off end off oliver road	225 Oakland Road, Mataura Island - Titiroa	LOT 3 DP 12899 BLK VIII WYNDHAM SD
370	LAND	Open spaces	N			2940015702	Esp Res Mataura River Glenham	261 Robin Hood Road, Mataura Island - Titiroa	LOT 4 DP 12913 BLK V WYNDHAM SD
371	LAND	Open spaces	N			2940015702	Esp Res Mataura River Glenham	261 Robin Hood Road, Mataura Island - Titiroa	LOT 5 DP 12913 BLK V WYNDHAM SD
372	LAND	Open spaces	N			2940011501	Redan Tennis Club Mokoreta Rd	1204 Wyndham Mokoreta Road, Redan	SECS 37 BLK VII WYNDHAM SD
373	LAND	Open spaces	N			2940009501	Wyndham Lot 2 DP 6403 esplanade		LOT 2 DP 6403 BLK IV WYNDHAM SD
374	LAND	Open spaces	N			2940000200	Pt Wyndham rec Reserve - river side of floodbank	21 Memorial Drive, Wyndham	SEC 81 BLK VI WYNDHAM TN
375	LAND	Open spaces	Y	LOS		2940000101	Wyndham Rec/Reserve Raglan St	77 Memorial Drive, Wyndham	GAZ 72/10 SECS 87 88 82 PT SECS 61 86 CR BLK VI WYNDHAM TN
376	LAND	Open spaces	N			2934007903	Esp Res Josepville-Glenure	660 Glenure Road, Glenure	LOTS 7-13 DP 13040 BLK XX HOKONUI SD
377	LAND	Open spaces	N			2934006401	Glenure Hill Reserve.	GAZ-1993/2293	SEC 1412 HOKONUI SD
378	LAND	Open spaces	Y	LOS		2933007600	War Memorial Newcastle St	57 Newcastle Street, Riversdale	LOT 1 D P 2292 BLK XXXVII RIVERSDALE TN
379	LAND	Open spaces	Y	LOS		2930033300	Riversdale Garston Reserve including Public toilets and Fire Station		LOTS 4, 5, 6, 8, 9 DP 14271
380	LAND	Open spaces	N			2930031001	1725 Kingston Garston Highway, Garston	Subdivision from- O'Brien - Garston	Lot 3 DP 395910, Lot 4 DP 395910
381	LAND	Open spaces	Y	LOS		2930017800	Beautification Corner Strip Pluto Rd Lumsden	2 Pluto Road, Lumsden beside NSTH	SEC 1404 ON SO 10367 BLK V HOKONUI SD
382	LAND	Open spaces	Y	LOS		2930013600	Pt "Parkland" Iona St Lumsden	42 Iona Street, Lumsden	SEC 10 BLK XXX LUMSDEN TN
383	LAND	Open spaces	Y	LOS		2930013400	Lumsden Camping Ground -10 Albion Street, Lumsden		SECS 1-10 BLK XXIX LUMSDEN TN
384	LAND	Open spaces	N			2930013100	8 Vaga St Lumsden - Part prklands and endowment land	8 Vaga Street, Lumsden	SEC 1 BLK XXVII LUMSDEN TN
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2	Asset Class	Activity	Strategic Asset Y/N		Surplu s Y/N	Valuation Number (if available)	Description 1 Asset Name	Description 3 (Location) Asset Name	Description 5 (Property Description)
386	LAND	Open spaces	Y	LOS		2930013000	Part Lumsden recreation reserve & endowmwnt land	CT-8035	Section 8 Blk XXVI TN OF Lumsden, Section 3 Blk XVIII TN OF Lumsden, Section 8 Blk XXVI TN OF Lumsden, Section 1 Blk XXVIII TN OF Lumsden, Section 8 Blk XXVII TN OF Lumsden, Section 1 Blk XXVI TN OF Lumsden, Section 7 Blk XVIII TN OF Lumsden, Section ...
387	LAND	Open spaces	Y	LOS		2930012700	Part Lumsden recreation reserve & endowmwnt land	CT-8035	Pt Section 4 Blk XXV TN OF Lumsden, Section 3 Blk XVIII TN OF Lumsden, Section 8 Blk XXVI TN OF Lumsden, Section 1 Blk XXVIII TN OF Lumsden, Section 8 Blk XXVII TN OF Lumsden, Section 1 Blk XXVI TN OF Lumsden, Section 7 Blk XVIII TN OF Lumsden, Sectio...
388	LAND	Open spaces	Y	LOS		2930012300	Part Lumsden Rec-Reserve Iona St	Lumsden Rec-Reserve Iona St	SECS 1-6 BLK XXIII LUMSDEN
389	LAND	Open spaces	Y	LOS		2930011600	Pt "Parkland" Iona St Lumsden	40 Iona Street, Lumsden	SEC 11 BLK XXX LUMSDEN TN
390	LAND	Open spaces	Y	LOS		2930011500	Pt "Parkland" Iona St Lumsden	30 Iona Street, Lumsden	SECS 6-8 BLK XVIII LUMSDEN TN
391	LAND	Open spaces	Y	LOS		2930011400	Pt lumsden recreation reserve26 Iona Street, Lumsden		SE 9 BLK XVIII TN OF LUMSDEN
392	LAND	Open spaces	Y	LOS		2930011300	Pt "Parklands" 7 Luna St Lumsden		SECS 10 11 BLK XVIII LUMSDEN TN
393	LAND	Open spaces	Y	LOS		2929029301	War Memorial Wendonside	CT-66970	Lot 1 DP 317061
394	LAND	Open spaces	Y	LOS		2929014500	Waikaia War Memorial	9 Swallow Street, Waikaia	LOT 1 DP 2250 BLK XIX WAIKAIA TN
395	LAND	Open spaces	Y	LOS		2929007200	Pt Waikaia Recreation Reserve		PT SEC 9 BLK I WAIKAIA TN
396	LAND	Open spaces	Y	LOS		2929007100	Pt Waikaia Reserve - 29 Wylam Street, Waikaia		SECS 1-8 20-22 BLK III WAIKAIA TN
397	LAND	Open spaces	N			2929002900	Waikaia River Esplanade Reserve - Piano flat	2131 Piano Flat Road, Piano Flat	LOT 2 DP 11460 BLK VI WAIKAIA SD
398	LAND	Open spaces	Y	LOS		2928038500	Athol Recreation Reserve Price Road Athol	90 Price Street, Athol	SEC 10 11 BLK XXVII ATHOL TN
399	LAND	Open spaces	N			2928036802	Athol Tennis Courts,	SL-100/69	Lot 3 DP 13311
400	LAND	Open spaces	Y	LOS		2928036701	Athol playground	22 Athol Five Rivers Highway, Athol	ALL DP 1556 BLK XXVIII EYRE SD
401	LAND	Open spaces	N			2928020314	Esp Res Acton Stream	6 Ellis Road, Lowther	LOT 11 to LOT 22 DP 6954
402	LAND	Open spaces	N			2928002500	Dunrobin Reserve Jacobs Bridge Mossburn	2550 Wreys Bush Mossburn Road, Dunrobin	SEC 120 SO 9668 BLK V WAIKAI SD
403	LAND	Open spaces	Y	LOS		2927007702	Balfour War Memorial - 89 QUEEN ST		LOT 2 DP 475954
404	LAND	Open spaces	Y	LOS		2927005501	Kruger St land Balfour from Queen Street to Lumsden Riversdale Road. Includes playground	26 Kruger Street, Balfour	PT SEC 1401 SO 10299 BLK XXI HOKONUI SD
405	LAND	Open spaces	Y	LOS		2925010600	Pt Railway St Lumsden beside Pt Lot 4 DP 12125	49 Diana Street, Lumsden	SEC 7 BLK X LUMSDEN TN
406	LAND	Open spaces	Y	LOS		2925010503	Lumsden Railway/Information Centre & Land	23 Diana Street, Lumsden	LOT 1 DP 12125, PT LOT 4 DP 12125
407	LAND	Open spaces	Y	LOS		2925010006	Monument Section Corner Flora Road Lumsden		LOT 2 DP 11966
408	LAND	Open spaces	Y	LOS		3042005503	Te Anau info kiosk	26 Te Anau Mossburn Highway	Section 1 SO 362576
409	LAND	Open spaces/community centre	Y	LOS		2968029600	Manapouri Public Hall / Tennis Courts/Swimming Pool	11 Hall Road, Manapouri	SEC 137 BLK IX MANAPOURI SD . LOT 3 DP 11481
410	LAND	Open spaces/Community centre	Y	LOS		2941009100	Browns Recreation Reserve	27 Limeworks Road, Browns	LOT 1 DP 2926 BLK III WINTON HD
411	LAND	Open spaces/toilet	Y	LOS		3064016300	Tokonui playground & Toilets S Hwy 92	4 McEwan Street, Tokonui	LOTS 9 & 10 D P 1211 BLK IV OTARA HD
412	LAND	Open spaces/toilets/building	Y	LOS		3064016300	Plunket Rooms/Community Centre Res Otatau	181 Main Street, Otatau	SEC 26 BLK VI OTAUTAU TN
413	LAND	Property	N			3066068200	Proposed Recreation Use Riverton	9 Ngata Street, Riverton North	SEC 32 BLK XXV JACOBS RIVER HD
414	LAND	Property	N			3066046100	Endowment Sections Riverton Borough	20 Palmerston St Riverton	SEC 5 BLK X RIVERTON TN
415	LAND	Property	N			3066042700	18 Lucknow St Riverton	42 Lucknow Street, Riverton North	SEC 7 BLK XIX RIVERTON TN
416	LAND	Property	N			3066042100	Bath Rd Riverton	8 Bath Road, Riverton North	PT SEC 11 BLK XV RIVERTON TN
417	LAND	Property	N			3066035000	Road Reserve Milton & Church St Riverton	49 Milton Street, Riverton South	PT SEC 5 BLK I JACOBS RIVER HD
418	LAND	Property	N			3064012300	Cnr Main & Nantwich Sts Otatau	61 Main Street, Otatau	PT SEC 28 BLK IV OTAUTAU TN
419	LAND	Property	N			3064011502	Cnr King & Nantwich Sts Otatau	Cnr King & Nantwich Sts Otatau	SEC 30 BLK IV OTAUTAU TN
420	LAND	Property	N			3061009300	access lot	71 Half Mile Road, Tuatapere	LOT 4 DP 3687 BLK III ALTON SD
421	LAND	Property	N			3059021900	Groveburn Rd Tuatapere	Groveburn Rd Tuatapere	SEC 13 BLK VI ALTON SD
422	LAND	Property	N			3059002503	DP 13353 Waiau Riverbed confluence with wairaki River.		Lot 3 DP 13353, Lot 8 DP 13353, Lot 6 DP 13353
423	LAND	Property	N			3053024800	Harbour Endowment Waimatuku	Harbour Endowment Waimatuku	LOT 1 DP 13244 LOTS 2 4-5 DP 12614 BLKS XXIII XXIV JACOBS RIVER HD
424	LAND	Property	N			3053024600	151 Templeton Road, Riverton North		SECS 55 56 64-69 BLK VI JACOBS RIVER HD
425	LAND	Property	N			3053024600	Harbour Endowment Otaitai Bush	Harbour Endowment Otaitai Bush	LOTS 1 3 DP 12614 BLKS XXIII XXIV JACOBS RIVER HD

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	Asset Class	Activity	Strategic Asset Y/N		Surplu s Y/N	Valuation Number (if available)	Description 1 Asset Name	Description 3 (Location)	Description 5 (Property Description)
2	LAND	Property	N			3053024400	Library Endowment Land Otaitai Bush	Library Endowment Land Otaitai Bush	SECS 44 45 46 BLK VI JACOBS RIVER HD
426	LAND	Property	N			3053023500	Riverton library endowment Lodge Rd Winton	CT 684036	LOT 1 DP 4669 OF SEC 3 BLK XXIII JACOBS RIVER HD
427	LAND	Property	N			3053023400	215 Endowment Road, Waimatuku	CT 684036	L 10223 LOT 2 DP 4669 OF SEC 3 BLK XXIII JACOBS RIVER HD
428	LAND	Property	N			3053023100	210 bickley road	CT 684036	L 10224 LOT 3 DP 4669 OF SEC 3 BLK XXIII JACOBS RIVER HD
429	LAND	Property	N			3053023000	Part riverton harbour Endowment		SEC 3 & SEC 7 BLK XXIV JACOBS RIVER HD
430	LAND	Property	N			3053022900	CFR 684036 Riverton Harbour Endowment	219 Bickley Road, Waimatuku	L 10226 LOT 1 DP 4273 OF SEC 7 BLK XXIV JACOBS RIVER HD
431	LAND	Property	N			3053022802	Part riverton harbour Endowment	CT-699927	Lot 2 DP 483769
432	LAND	Property	N			3053022800	Part riverton harbour Endowment		XXII & SEC 7 BLK XXIV JACOBS RIVER HD
433	LAND	Property	N			3053016701	SO 480871 stopped Road Factory Road, Thornbury	CT-711036	Sec 2 SO 480871
434	LAND	Property	N			3053005101	Waipango memorial gates site	Waipango Historical Gates	Pt Sec 1 SO 360519
435	LAND	Property	N			3052060900	Farmland Richard St Riverton	163 Richard Street, Riverton Rocks	SECS 22-27 PT 28 SEC 81 BLK 1,
436	LAND	Property	N			3052058400	Land Longwood Road	33 Longwood Road, Longwood	PT SEC 19 BLK I JACOBS RIVER HD
437	LAND	Property	N			3052034300	46 Bungalow Hill Road Reserve	46 Bungalow Hill Road, Colac Bay	PT SEC 7 DP 2393 BLK XI LONGWOOD SD
438	LAND	Property	N			3052031901	SO 12109 Stopped Road beside DOC estate	SR-240130.1	Section 2 Survey Office Plan 12109
439	LAND	Property	N			3051035300	Bed Aparima river adjoining DP 5497	522 Hamilton Road, Gropers Bush	GAZ 67-1271 PT LOT 1 DP 5497 BLK IX JACOBS RIVER HD
440	LAND	Property	N			3049020100	Cnr Drummond Heddon Bush Road/Hundred Line Road	1431 Hundred Line Road East, Heddon Bush	CR BLK XIV ORETI HD . DP 535 RED
441	LAND	Property	N			3048000300	EX ORB land Benson Road, Nightcaps	SL-145/246	Section 6 Blk II VILL OF Morley
442	LAND	Property	N			3046013300	DP 2435 Road reserve 120A Birchwood Road, Ohai	SL-121/143	Road Reserve Deposited Plan 2435
443	LAND	Property	N			3046012000	DP 2435 Road reserve 96A Birchwood Road, Ohai	SL-121/143	Road Reserve Deposited Plan 2435
444	LAND	Property	N			3046003401	Sec Rear Of Fire Station Ohai	2 Hastings Street, Ohai	SEC 224 BLK III WAIRIO S D
445	LAND	Property	N		Y	3044000560	balance of luxmore development land	91 Sandy Brown Rd,	LOT 31 DP 336363
446	LAND	Property	Y			3042000900	Legal Road subject to roadline licence	74 Waiau Street, Manapouri	PT PEARL HARBOUR RES BLK IX MANAPOURI SD
447	LAND	Property	N			3040012400	Bed of dipton stream - SO 9572, SO 9150	843 South Hillend Dipton Road, Taringatura	SECS 547-548 BLK XXXVII TARINGATAURA SD
448	LAND	Property	N		Y	3039012000	This is not council property - its DOC's	CT-1880/1677 - 1 Regent Street Wreys Bush.	Appl Unkwn Blk XII Town of Wreys Bush
449	LAND	Property	Y			3030009801	Legal Road subject to roadline licence	unformed Road adjoining Sec 150 Blk I Paterson SD Stewart Island	RD LINE ADJ SEC 150 BLK I PATERSON SD
450	LAND	Property	N			3030007901	Legal Road subject to roadline licence	29 Leask Bay Road Stewart Island	RD LINE ADJ SEC 51 BLK I PATERSON SD
451	LAND	Property	N			3029090400	Red shed site Stewart island	CT-24802 - 12 Elgin Terrace	Section 1 Survey Office Plan 301016
452	LAND	Property	N		Y	3029002101	Museum Stewart Island	9 Ayr Street, Stewart Island	PT SEC 4 BLK II OBAN TN
453	LAND	Property	N			2972059000	Land Baker Wools Winton	31 Moores Road Winton,	LOT 3 DP 6629
454	LAND	Property	N			2972028700	Shop Lease 229 Great North Road, Winton	CT-15942	Lot 2 DP 5450
455	LAND	Property	N			2972028600	Bale Land Great Nort Road	228 Gt North Rd Winton,	LOT 3 D P 5450
456	LAND	Property	N			2972022301	Accessway Behind Toilets 13 Randon St Winton	8 Brandon Street, Winton	LOT 1 DP 11069 BLK III WINTON HD
457	LAND	Property	N			2966042700	Library endowment Lodge Rd Winton	Farmland - 315 Deans Road Winton	SEC 48 BLK VIII WINTON HD
458	LAND	Property	N			2966028401	old railway land north of hedgehope highway	9 Winton Hedgehope Highway, Winton	SEC 1 SO 11949 & SEC 1 SO 11373
459	LAND	Property	N			2961049200	CT 131/212 riverbed Oporo Flat Road	120 Riverton Wallacetown Highway, Oporo - Spar Bush	LOT 2 DP 2637 BLK XVI NEW RIVER HD
460	LAND	Property	N			2943047800	Closed road Downs Road north	590 Downs Road North, Te Tipua	SEC 66 BLK V LINDHURST HD
461	LAND	Property	N			2943047101	Closed Road Brydone Glencoe Road,	SL-6B/662 and SL-6B/663	Section 84 Blk V Lindhurst HUN, Section 83 Blk V Lindhurst HUN
462	LAND	Property	N		Y	2943017301	Menzies Ferry hall site	CT-792550	Lot 2 DP 513529
463	LAND	Property	N			2941033200	Niagara Church Section - Hall Car Park	232 Niagara Waikawa Road, Niagara	SEC 25 BLK VII WAIKAWA SD
464	LAND	Property	N			2940031600	Unsold stopped Road Mokoreta	SL-9D/40	Sec 2 SO 11129
465	LAND	Property	N			2940008900	CT 125/121 - Road Alignment Area Wairiki-Mimihau Rd	12 Oware Road, Oware - Slopedown	PT SEC 29 BLK II WYNDHAM SD
466	LAND	Property	N			2940000100	Pt reserve Pt Severed land 180 Cardigan Road, Wyndham	GN-040411.1	Pt Section 62 Blk VI TN OF Wyndham
467	LAND	Property	N			2934034600	Balfour Scout Hall	10 Kruger Street, Balfour	SECT 1241 HOKONUI S.D
468	LAND	Property	N			2930032700	Old Post Office Garston	9 The Terrace, Garston	LOT 1 DP 2077 BLK III GARSTON TNSP
469	LAND	Property	N			2930013300	endowment land Darion St Lumsden	21 Five Rivers Lumsden Highway, Lumsden	SEC 1 BLK XXVIII LUMSDEN TN
470	LAND	Property	N			2930012800	endowment land Lumsden	Juno St Lumsden	SEC 1 BLK XXVI LUMSDEN TN
471	LAND	Property	N			2925001001	Land beside RecreationCentre Pluto Road, Lumsden	SL-5A/1230	SEC 11 BLK I TOWN OF LUMSDEN
472									

	A	B	C	D	E	F	G	H	I
2	Asset Class	Activity	Strategic Asset Y/N		Surpluses Y/N	Valuation Number (if available)	Description 1 Asset Name	Description 3 (Location) Asset Name	Description 5 (Property Description)
473	LAND	Property	Y	LOS		3.15002509	Invercargill Office carpark	SL12A/31	Lot 3 DP 13412
474	LAND	Property	N			3059039802	DP 13361 Bed of runner to Lower Waiau River		Lot 1 DP 13361, Lot 5 DP 13361, Lot 6 DP 13361
475	LAND	Property	N			2972058205	bed of winton Stream behind McGregors Winton	bed winton stream	Lot 4 DP 13461
476	LAND	Property	N			2972007800	Senior Citizens Centre John St Winton - Land only	5 John Street, Winton	SEC 14 BK X WINTON TN
477	LAND	Property	N		Y	2968023900	Hokonui Centennial Hall	Hokonui Centennial Hall	LOT 1 D P 5784 BLK XIII FOREST HILL HD
478	LAND	Property	N		Y	2968023800	Land Adj Hokonui Hall Hok/School Rd	184 Hokonui School Road, Browns	LOT 3 DP 5784 BLK XIII FOREST HILL HD
479	LAND	Property	N			2948046900	Gorge Road Community Centre Factory Rd - Land Only	10 Factory Road, Ashers	SEC 104 BLK VII OTERAMIKA HD
480	LAND	Property	N			2933004602	Riversdale Community Centre Berwick St Land Only	26 Berwick Street, Riversdale	SEC 1176 BLK XXXI HOKONUI SD
481	LAND	Property	N			2929007201	Waikaia Community Centre Wylam Street Waikaia - Land Only	37 Wylam Street, Waikaia	SEC 24 BLK IV WAIKAIA TN
482	LAND	Property	N			2925001000	Youth Recreation Centre 31 Pluto St Lumsden		SECS 12 BLK I LUMSDEN TN
483	LAND	Refuse	N		N	3066030300	Refuse Site Clyde St Wallacetown	Refuse Site Clyde St Wallacetown	SEC 1 BLK XXXVIII WALLACETOWN TN
484	LAND	Refuse	N		N	3059009501	Tuatapere Refuse Site Groveburn Road	Tuatapere Refuse Site Groveburn Road	LOT 1 DP 13120 BLK III ALTON SD
485	LAND	Refuse	N		N	3053025000	Hills Pit/Thornbury Tip	1 Webb Road, Thornbury	LOT 1 DP 4633 BLK VII JACOBS RIVER HD
486	LAND	Refuse	N		N	3052003500	Dump Mullans Road Orepuki	80 Mullans Road, Orepuki	SEC 211 BLK II LONGWOOD SD
487	LAND	Refuse	N		N	3051029600	Pit / Fairfax Dump	58 Fairfax Isla Bank Road, Gummies Bush - Groppers Bush	NZ GAZ 87/1321 PT SEC 41 BLK VIII JACOBS RIVER HD
488	LAND	Refuse	N		N	3051007500	Otautau Dump Willowbend Rd	11 Willow Bend Road North, Ringway	SECS 1 2 SO 11331 47 48 BLK I APARIMA HD
489	LAND	Refuse	N		N	3049017000	Drummond Dump (Lpr)	196 Drummond Heddon Bush Road, Drummond	SEC 199A BLK IX ORETI HD
490	LAND	Refuse	N		N	3043157201	Te Anau Refuse Site	237 Manapouri Te Anau Highway	LOT 1 DP 13497 BLK I MANAPOURI SD
491	LAND	Refuse	N		N	3043143000	Manapouri Refuse site	205 Hillside Manapouri Road	NZ GAZ 85/1659 SEC 355 BLK I TAKITIMU SD
492	LAND	Refuse	N		N	3039048100	Ohai Refuse Site	47 Wiland Downs Road	LOT 1 DP 13634
493	LAND	Refuse	N		N	3028003600	Refuse Site Oban	14 Braggs Bay Road	SEC 37 BLK I PATERSON SD
494	LAND	Refuse	N		N	2972030503	Refuse Site Florence Rd Winton	Refuse Site Florence Rd Winton	LOT 1 DP 9627 BLK IV EAST WINTON TN
495	LAND	Refuse	N		N	2968042600	Hedgehope refuse site	247 Keen Road, Hedgehope	LOT 5 DP 12400 BLK V FOREST HILL HD
496	LAND	Refuse	N		N	2967007800	Old refuse site 57 Morton Street, Edendale	SL-77/114	Lot 86 DP 106
497	LAND	Refuse	N		N	2967007000	Old Tip Ferry Rd Edendale	37 Morton Street, Edendale	LOTS 69-75 82 85 DP 106 EDEDALE TN
498	LAND	Refuse	N		N	2966024400	Refuse Tip (Lpr) Gap Rd East Winton	Refuse Tip (Lpr) Gap Rd East Winton	SEC 25 BLK VII EAST WINTON TN
499	LAND	Refuse	N		N	2961013000	Wallacetown Transfer Station	1 Clyde street GAZ-1964/1258	Section 1 Blk XXXVIII TN OF Wallacetown
500	LAND	Refuse	N		N	2948050300	Gorge Road Refuse Tip	250 Tokanui Gorge Road highway	SEC 45 BLK IX OTERAMIKA HD
501	LAND	Refuse	N		N	2947064200	Grovebush Refuse site	1217 Nth Makarewa Grove Bush Rd	PT SEC 7 & SEC 39 BLK XII INGILL HD, SEC 30 00637, SEC 59 BLK II MABEL HD
502	LAND	Refuse	N		N	2943022100	Wyndale Refuse Site Menzies Ferry old Tokanui Refuse Site	190 Edendale Wyndham Road	PT SEC 39-40 BLK III MENZIES FERRY TN
503	LAND	Refuse	N		N	2941013004	OLD Refuse Site Dipton Balfour Rd	75 Neill Road	PT SEC & BLK X TOTODES SD
504	LAND	Refuse	N		N	2934033900	part old greenwaste site Dunn and Cody road	Refuse Site Dipton Balfour Rd	ALL D P 772 BLK XXI HOKONUI SD
505	LAND	Refuse	N		N	2934016400	Lumsden Refuse Site 35 Oxford St	78 Dunn and Cody Road, Longridge	LOT 1 DP 4470 BLK XXX HOKONUI SD
506	LAND	Refuse	N		N	2930006502	Former Athol Refuse Site	11 East Road, Athol CT 304249	SEC 1425 HOKONUI SD
507	LAND	Refuse	N		N	2928034400	Former Mossburn Dump S Hwy 94	1525 Mossburn Lumsden Highway, Mossburn	SEC 5 BLK IV TN OF ATHOL
508	LAND	Refuse	N		N	2928016200	Power house site and adjoining lands	12 HICKS RD Stewart Island	SEC 521 BLK I TARINGATURA & LOT 1 DP 14190
509	LAND	SI/ESA	Y	LGA		3028001701	Access to stormwater pond Wapiti Drive, Te Anau		LOTS 2-3 DP 486635 LOT 1 DP 12638
510	LAND	Stormwater	Y	LGA		3044057466	Stormwater pond Pounamu Drive, Te Anau	CT-650664	Lot 318 DP 427698
511	LAND	Stormwater	Y	LGA		3044057462	Toilets Main Rd Tuatapere	CT-650660	Lot 310 DP 427698
512	LAND	Toilets	Y	LOS		3061023100	Surfies Corner toilet site Colac Bay	42 Main Road, Tuatapere	LOT 1 DP 10811
513	LAND	Toilets	Y	LOS		3052053221	Public Toilets Foreshore Colac Bay	CT-724980	Sec 1 SO 488856
514	LAND	Toilets	Y	LOS		3052037800	Public Toilets Gt Nth Rd Winton	1 Wild Court, Colac Bay	LOT 2 DP 10432 BLK XI LONGWOOD SD
515	LAND	Toilets/open spaces	Y	LOS		2972022000	Public Toilet/Playground Riverton North	226 Great North Road, Winton	LOT 1 DP 12181 BLK II WINTON TN
516	LAND	Toilets/waste water	Y	LOS/LGA		3066061200	Sewerage Treatment & Lions Park oilets Mokonui St Te Anau	103 Palmerston Street, Riverton	SEC 26 BLK III RIVERTON TN
517	LAND	Transport	N		N	3044033311	LP reserve (accessway) between Mitre 10 and Supermaket , Te Anau	9 Mokonui Street, Te Anau	SEC 571 PT LOT 32 DP 280 BLK I MANAPOURI SD
518	LAND	Transport	N		N	3042015106	Accessway to tennis court	308 Excelsior Place, Manapouri. CT-445940	Lot 5 DP 11768
519									Lot 5 DP 412389



	A	B	C	D	E	F	G	H	I
	Asset Class	Activity	Strategic Asset Y/N		Surplus Y/N	Valuation Number (if available)	Description 1 Asset Name	Description 3 (Location)	Description 5 (Property Description)
2									
520	LAND	Transport	N		N	2972051117	Possible extension Lot for Talboys Drive, Winton	CT-489565	Lot 32 DP 422943
521	LAND	Transport	N			2972047102	Corner cut Home/Park Street, Winton	SL-84/1063	Lot 3 DP 6392
522	LAND	Waste water	Y	LGA		3061005400	Half Mile Road, Pumpstation Tuatapere	SL-78/509	Lot 2 DP 11418
523	LAND	Waste water	Y	LGA		3059013001	Tuatapere oxidation ponds	CT-421143	Sec 1 SO 390559
524	LAND	Waste water	Y	LGA		3059000520	Monowai Disposal Field	SL-12A/485	Lot 15 DP 15003
525	LAND	Waste water	Y	LGA		3053028000	Sewerage Ponds Havelock St Riverton	1 Havelock Street, Riverton North	SEC 83 BLK XXV JACOBS RIVER HD
526	LAND	Waste water	Y	LGA		3052062000	Buffer area beside Rocks oxidation ponds	350 Rocks Highway, Riverton Rocks	SEC 10B2 BLK II JACOBS RIVER HD
527	LAND	Waste water	Y	LGA		3052061700	Sewerage Ponds Rocks Hwy Riverton	370 Rocks Highway, Riverton Rocks	LOT 1 DP 10568 BLK II JACOBS RIVER HD
528	LAND	Waste water	Y	LGA		3052061600	Disposal field rocks sewerage	390 Rocks Highway, Riverton Rocks	SEC 21 BLK II JACOBS RIVER HD
529	LAND	Waste water	Y	LGA		3052057701	Riverton sewerage pump Station	CT-466564 - Orepuki Riverton highway	Sec 1 SO 403286
530	LAND	Waste water	Y	LGA		3049010300	Otautau oxidation ponds -	190 Otautau Drummond Road	SEC 1 SO 12136 SEC 3 SO 12159
531	LAND	Waste water	Y	LGA		3048020402	Sewer Pump Station Dryfe Street, Nightcaps	27 Dryfe Street Nightcaps	Pt Lot 3 DP 1507, Pt Lot 4 DP 1507, Pt Section 7 Wairoa SD, Pt Section 17 Wairoa SD
532	LAND	Waste water	Y	LGA		3046014000	Sewerage Pump Station Birchwood Rd Ohai	134 Birchwood Road, Ohai	PT LOT 21 DEEDS PLAN 1289 BLK III WAIRIO SD
533	LAND	Waste water	Y	LGA		3043161600	Sewerage Ponds Plant Te Anau	67 Upukerora Road, Te Anau	GAZ 86/9 SEC 1056 PT SEC 760 BLK I MANAPOURI SD
534	LAND	Waste water	Y	LGA		3043157216	block immediately north of Te Anau oxidation ponds	SL-12B/302	Lot 15 DP 15395
535	LAND	Waste water	Y	LGA		3043140302	Manapouri Oxidation ponds	GN-253344.1	Pt Section 64 Blk I Takitimu SD
536	LAND	Waste water	Y	LGA		3039034901	Nightcaps treatment ponds	CT-GAZ 1996/4441	Sec 1 SO 11630, Sec 1 SO 12098
537	LAND	Waste water	Y	LGA		3039031800	Sewerage Treatment Works Ohai	177 Birchwood Road, Birchwood	PT LOT 19 DP 1289 BLK II WAIRIO SD
538	LAND	Waste water	Y	LGA		3028009701	Sewerage Ponds Stewart Island	SL-11C/281 - 71 Back Road	Sec 1 SO 12113
539	LAND	Waste water	Y	LGA		3028009601	Sewerage Disposal Field Stewart Island	CT-306789 - 225 Back Road	Section 165 Blk I Paterson SD
540	LAND	Waste water	Y	LGA		2972054006	Sewer pump station 3 Dejour Road, Winton	SL-11A/316	Lot 7 DP 13625
541	LAND	Waste water	Y	LGA		2966008600	Plantation beside oxidation ponds Gap Rd Winton	1 Gap Road West, Thomsons Crossing	LOT 8 DP 731 BLK I WINTON HD
542	LAND	Waste water	Y	LGA		2966008400	Winton Sewerage Treatment site Gap Rd West	3 Gap Road West, Thomsons Crossing	LOT 1 DP 5815 BLK I WINTON HD
543	LAND	Waste water	Y	LGA		2943024600	Edendale Wyndham Sewerage treatment site	155 Edendale Wyndham Road, Edendale	SEC 34 AND 36 BLK II MATAURA HD
544	LAND	Waste water	Y	LGA		2941013002	Tokonui Sewerage Pond Site	118 McEwan Street, Tokanui	LOT 1 DP 8315
545	LAND	Waste water	Y	LGA		2941010201	sewer main route beside Tokonui Fire Station	11A McEwan Street, Tokanui	LOT 1 DP 9231 BLK IV OTARA SD
546	LAND	Waste water	Y	LGA		2934034700	Treatment Sewerage Station Kruger St Balfour	4 Kruger Street, Balfour	SEC 1240 BLK XXI HOKONUI SD
547	LAND	Waste water	Y	LGA		2934026600	Riversdale Sewerage	2 Boston Street, Riversdale	PT LOTS 5-6 DP 92 SEC 509 BLK XXXII HOKONUI SD
548	LAND	Waste water	Y	LGA		2930006603	Lumsden sewerage Disposal field	CT-372977	Sec 1 SO 363772
549	LAND	Waste water	Y	LGA		2930006601	Sewerage Pond 22 Oxford St Lumsden		SEC 1280 BLK V HOKONUI SD
550	LAND	Waste water	Y	LGA		3052061900	Access to Rocks sewerage ponds	192B Rocks Highway, Riverton Rocks	PT SEC 10A BLK II JACOBS RIVER HD
551	LAND	Waste water	Y	LGA		3043142101	Land - Te Anau Sewerage scheme - Kepler Block	1701 Manapouri Te Anau Highway, Manapouri - Hillside	Lot 2 DP 410687
552	LAND	Water Structures	N			3066067600	Harbour Board Land Riverton	155 Havelock Street	SEC 85 BLK XXV JACOBS RIVER HD
553	LAND	water structures	N			3066067506	Harbour Land Jetty Street Riverton	13 Jetty Street, Riverton North	LOTS 5 DP 9009 BLK XXV NEW RIVER HD
554	LAND	water structures	N			3066067505	Koi Koi Park Jetty Street Riverton	3 Jetty Street, Riverton North	LOTS 8 DP 9009 BLK XXV NEW RIVER HD
555	LAND	water structures	N			3066067504	Harbour Land Jetty Street Riverton	9 Jetty Street, Riverton North	LOTS 7 DP 9009 BLK XXV NEW RIVER HD
556	LAND	water structures	N			3066067503	Harbour Land Jetty Street Riverton	11 Jetty Street, Riverton North	LOTS 6 DP 9009 BLK XXV NEW RIVER HD
557	LAND	Water structures	N			3066067502	Harbour Land Jetty Street Riverton	15 Jetty Street, Riverton North	LOTS 4 DP 9009 BLK XXV NEW RIVER HD
558	LAND	Water Structures	N			3066067501	Harbour Area Jetty St Riverton	5 Jetty St Riverton	LOT 1 DP 9009 LOT 1 DP 9721
559	LAND	water structures	N			3066021200	Pilot Reserve, Riverton Harbour	66 Towack Street, Riverton Rocks	PT SEC 30 BLK II JACOBS RIVER HD
560	LAND	Water structures	N			3066010510	Part riverton harbour endowment - mud flats beside berths		Pt Blk I Jacobs River Hub - Riverton Harbour Endowment
561	LAND	Water Structures	N			3053022801	Riverton harbour endowment 400 Bickey Road	CT-699926	Lot 1 DP 483769
562	LAND	Water supply	Y	LGA		3066040400	adjacent to water treatment plant High St Riverton	20 High Street, Riverton North	SECS 8-12 17-21 BLK XXII RIVERTON TN
563	LAND	Water supply	Y	LGA		3066040301	Water Treatment Station Riverton	2 High Street, Riverton North	SECS 13-16 BLK XXII RIVERTON TN
564	LAND	Water supply	Y	LGA		3053003601	30 Centre Road, New Municipal Bore Water Supply	30 Centre Road	SEC 2 SO 460286

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	Asset Class	Activity	Strategic Asset Y/N		Surpluses Y/N	Valuation Number (if available)	Description 1 Asset Name	Description 3 (Location)	Description 5 (Property Description)
2									
565	LAND	Water supply	Y	LGA		3052060700	Riverton Water Reservoir	140 Richard Street, Riverton South	LOT 1, DP 9001
566	LAND	Water supply	Y	LGA		3051011601	Water Reservoir Knutsford Rd Otautau	186 Knutsford Road, Otautau	LOT 1 DP 6136 BLK V APARIMA HD
567	LAND	Water supply	Y	LGA		3051008000	Water Pump Station Leiman Street Otautau	19 Liemen Street, Otautau	LOT 1 DP 6135 BLK II APARIMA HD
568	LAND	Water supply	Y	LGA		3043161200	Te Anau water reservoir	120 Te Anau Milford Highway, Milford	SEC 23 & 36 BLK IX MARAROA SD
569	LAND	Water supply	Y	LGA		3042012101	Water Supply Manapouri Hillside Rd	17 Hillside Manapouri Road, Manapouri	SECS 41 SO 10179 BLK X MANAPOURI TN
570	LAND	Water supply	Y	LGA		3039033401	Ohai nightcaps water supply intake and treatment	SL-8A/83	Pt Section 41 Wairaki SD, Pt Section 41 Wairaki SD, Pt Section 284 Wairio SD, Section 370 Wairio SD
571	LAND	Water supply	Y	LGA		3039018702	water reservoir site wairio road	1698 Otautau Nightcaps Road, Wairio	NZ GAZ 89/1313-1314 SEC 1 SO 11199 BLK X WAIKIO SD
572	LAND	Water supply	Y	LGA		2972030508	Reservoir Site Florence St Winton	190 Florence Road, Winton	LOT 2 D P 2059
573	LAND	Water supply	Y	LGA		2972020300	Water Tower Park St Winton	20 Wemyss Street, Winton	LOT 1 DP 4757 BLK IV WINTON HD
574	LAND	Water supply	Y	LGA		2966018000	Water Pumping Station Substation Rd Winton	81 Winton Substation Road, Winton	LOT 1 DP 9167 BLK VI WINTON TN
575	LAND	Water supply	Y	LGA		2966017909	Second water bore site 83 Winton Substation Road, Winton	CT-539994	Lot 5 DP 432053
576	LAND	Water supply	Y	LGA		2943032702	Water Bore site for Edendale Wyndham	CT-566442	Sec 2 SO 429781, Sec 4 SO 429781
577	LAND	Water supply	Y	LGA		2930005301	Lintley road water supply/ Lumsden Balfour Water Plant Site	41 Lintley Road, Lumsden - Josephville	SEC 1 SO 428495
578	LAND	Water supply	Y	LGA		2928011400	Mossburn Water Supply reservoir site	4A Sommerset Street, Mossburn	LOT 1 DP 11018 BLK I TARINGATURA SD
579									

## Exclusion of the Public: Local Government Official Information and Meetings Act 1987

### Recommendation

That the public be excluded from the following part(s) of the proceedings of this meeting.

#### **C8.1 Information Technology Infrastructure Update for 2019/2020**

#### **C8.2 Core Systems Review Project - Work Program and unbudgeted expenditure report**

#### **C8.3 Fraud Risk Assessment Actions**

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Information Technology Infrastructure Update for 2019/2020	<p>s7(2)(b)(ii) - The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.</p> <p>s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.</p>	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.
Core Systems Review Project - Work Program and unbudgeted expenditure report	s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.
Fraud Risk Assessment Actions	s7(2)(f)(ii) - The withholding of the information is necessary to maintain the effective conduct of public affairs through the protection of such members, officers, employees and persons from improper pressure or harassment.	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.