



Notice is hereby given that an Ordinary Meeting of Southland District Mararoa Waimea Ward Committee will be held on:

Date: **Wednesday, 7 August 2019**
Time: **8.45am**
Meeting Room: **Council Chamber**
Venue: **15 Forth Street**
Invercargill

Mararoa Waimea Ward Committee Agenda

OPEN

MEMBERSHIP

Chair Mayor Gary Tong
Councillors Brian Dillon
John Douglas
Ebel Kremer

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Full agendas are available on Council's Website
www.southlanddc.govt.nz

Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. Should Members require further information relating to any reports, please contact the relevant manager, Chairperson or Deputy Chairperson.

TABLE OF CONTENTS

ITEM	PAGE
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PROCEDURAL

1	Apologies	5
2	Leave of absence	5
3	Conflict of Interest	5
4	Public Forum	5
5	Extraordinary/Urgent Items	5
6	Confirmation of Minutes	5

REPORTS

7.1	Unbudgeted expenditure approval for grant to Garston Cemetery Trust	9
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1 Apologies

At the close of the agenda no apologies had been received.

2 Leave of absence

At the close of the agenda no requests for leave of absence had been received.

3 Conflict of Interest

Committee Members are reminded of the need to be vigilant to stand aside from decision-making when a conflict arises between their role as a member and any private or other external interest they might have.

4 Public Forum

Notification to speak is required by 5pm at least two days before the meeting. Further information is available on www.southlanddc.govt.nz or phoning 0800 732 732.

5 Extraordinary/Urgent Items

To consider, and if thought fit, to pass a resolution to permit the committee to consider any further items which do not appear on the Agenda of this meeting and/or the meeting to be held with the public excluded.

Such resolution is required to be made pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987, and the Chairperson must advise:

- (i) the reason why the item was not on the Agenda, and
- (ii) the reason why the discussion of this item cannot be delayed until a subsequent meeting.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

"Where an item is not on the agenda for a meeting,-

- (a) that item may be discussed at that meeting if-
 - (i) that item is a minor matter relating to the general business of the local authority; and
 - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion."

6 Confirmation of Minutes

6.1 Meeting minutes of Mararoa Waimea Ward Committee, 10 July 2019



Mararoa Waimea Ward Committee

OPEN MINUTES

Minutes of a meeting of Mararoa Waimea Ward Committee held in the Council Chamber, 15 Forth Street, Invercargill on Wednesday, 10 July 2019 at 8.45am.

PRESENT

Chair	Mayor Gary Tong
Councillors	Brian Dillon
	John Douglas

APOLOGIES

Councillor Kremer

IN ATTENDANCE

Committee Advisor	Alyson Hamilton
Graduate Accountant	Kate Westenra

1 Apologies

There was an apology from Councillor Kremer.

Moved Mayor Tong, seconded Cr Dillon and **resolved:**

That the Mararoa Waimea Ward Committee accept the apology.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of Interest

There were no conflicts of interest declared.

4 Public Forum

There was no public forum.

5 Extraordinary/Urgent Items

There were no Extraordinary/Urgent items.

6 Confirmation of Minutes

Resolution

Moved Cr Dillon, seconded Cr Douglas **and resolved:**

That the Mararoa Waimea Ward Committee confirm the minutes of the meeting held on 10 April 2019 as a true and correct record of that meeting.

Reports

7.1 Unbudgeted expenditure approval for grant to Mossburn Community Pool Incorporated

Record No: R/19/7/12231

Community Partnership Leader – Kelly Tagg was in attendance for this item.

Mrs Tagg advised that the purpose of the report was to seek approval from the Mararoa Waimea Ward Committee to approve unbudgeted expenditure of a grant of \$1,000 to

Mossburn Community Pool Incorporated for costs associated with the purchase of a new pump for the pool.

Resolution

Moved Cr Douglas, seconded Cr Dillon **and resolved:**

That the Mararoa Waimea Ward Committee:

- a) **Receives the report titled “Unbudgeted expenditure approval for grant to Mossburn Community Pool Incorporated” dated 2 July 2019.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Approves a contribution of \$1,000 plus GST to Mossburn Community Pool Incorporated for costs associated with the purchase of a new pump of the Pool.**

The meeting concluded at 8.50am

CONFIRMED AS A TRUE AND CORRECT RECORD AT A
MEETING OF THE MARAROA WAIMEA WARD
COMMITTEE HELD ON WEDNESDAY 10 JULY 2019.

DATE:.....

CHAIRPERSON:.....

Unbudgeted expenditure approval for grant to Garston Cemetery Trust

Record No: R/19/7/13658

Author: Kelly Tagg, Community Partnership Leader

Approved by: Rex Capil, Group Manager Community and Futures

☒ Decision

☐ Recommendation

☐ Information

Purpose

- 1 The purpose of this report is to seek approval from the Mararoa Waimea Ward Committee to approve unbudgeted expenditure to provide a grant of \$1,000 to Garston Cemetery Trust (the trust) to assist with the stone work on the Garston cemetery kiosk.

Executive Summary

- 2 The trust has approached Cr John Douglas seeking financial assistance to complete the stone work on the Garston cemetery kiosk.

Recommendation

That the Mararoa Waimea Ward Committee:

- a) **Receives the report titled "Unbudgeted expenditure approval for grant to Garston Cemetery Trust " dated 22 July 2019.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Approves a contribution of \$1,000 to the Garston Cemetery Trust to assist with the cost of the stone work on the Garston cemetery kiosk.**

Background

- 3 The cemetery located in Garston is operated by the Garston Cemetery Trust.
- 4 The trust have been working with Council staff to erect an information kiosk at the cemetery. The kiosk has been finished and the trust now wishes to complete the floor section with stone and concrete.
- 5 The trust have received an estimate of \$1,500 to carry out this work. Further, the trust advises it has already spent approximately \$9,100 on this project to date.
- 6 The trust is seeking \$1,000 in funding assistance from the Mararoa Waimea Ward in order to complete this project.

Issues

- 7 The key issues for the Mararoa Waimea Ward Committee are whether to approve the unbudgeted expenditure for the project or not.

Factors to Consider

Legal and Statutory Requirements

- 8 There are no legal and statutory requirement to consider.

Community Views

- 9 This type of funding request is not unusual for the committee to receive. Therefore there is no need to specifically seek the community's views.

Costs and Funding

- 10 The trust has received an estimate of \$1,500 in order to complete the floor section of the kiosk with stone and concrete.
- 11 The trust is seeking funding assistance in the amount of \$1,000 from the Mararoa Waimea Ward Committee towards the completion of this project.

Policy Implications

- 12 There are no policy implications.

Analysis

Options Considered

- 13 The options for consideration is to either support or decline the funding request.

Analysis of Options

Option 1 – Approves the unbudgeted expenditure of \$1,000 from the Mararoa Waimea Ward reserves to provide a grant to the Garston Cemetery Trust for costs associated with the laying of a stone and concrete floor in the cemetery kiosk.

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">the Garston Cemetery Trust is able to complete their kiosk project.	<ul style="list-style-type: none">none identified

Option 2 – Does not approve the unbudgeted expenditure of \$1,000 from the Mararoa Waimea Ward Reserves to provide a grant to the Garston Cemetery Trust for costs associated with the laying of a stone and concrete floor in the cemetery kiosk.

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">none identified.	<ul style="list-style-type: none">the Garston Cemetery Trust will need to investigate other possible funding options and the project will not be able to proceed as planned.

Assessment of Significance

- 14 Not considered significant.

Recommended Option

- 15 Option 1 is the recommended option.

Next Steps

- 16 Payment of the grant to the Garston Cemetery Trust.

Attachments

- A Garston Cemetery Trust - Invoice for stone work on Kiosk - 12 July 2019 [📄](#)

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